



CITY OF PALM DESERT
FINANCE DEPARTMENT

ST = 11000003188330

RETURN OF TRANSIENT OCCUPANCY TAX FOR SHORT - TERM RENTALS - HOMEOWNERS

For Calendar Month of: _____ Year _____

Name _____ Permit Number _____

Address _____

City _____ State _____ Zip Code _____

Palm Desert Municipal Code Section 3.28 imposes a transient occupancy tax (TOT) on lodging stays of less than 27 consecutive days. The TOT rate is 11% of total rent. Rent includes such charges as labor and/or cleaning fees, resort fees, reservation fees, cancellation fees, late check-out fees, admin/processing fees, roll-away beds, cribs, extra persons or pet fees, energy surcharge, pool heating fees, damage waiver fees, convenience fee, non-refundable deposits and other similar charges associated with rental of rooms/units or lodging.

GROSS RENT for Occupancy of all rooms _____

Additional Fees that include in the above paragraph _____

ALLOWABLE DEDUCTIONS (require an itemized exemption form attached to this report in order to qualify)

Total rent for Occupancy by Non-transient residents of 28 consecutive days or more. _____

Total Deductions _____

Taxable Rents _____

Tax = 11% _____

Penalties for failure to pay when due

When payment becomes delinquent on the first day of the second month following close of the reporting period: Add 10% of the tax plus interest of 1% per month, with accumulative penalties and interest compounded monthly, provided the amount of penalties shall not exceed 50% of the tax due and interest shall not exceed 12% of the tax due

Penalty _____

Interest _____

Total Tax _____

The books and records of the operator may be subject to review by the City and must be kept and preserved for three years and made available for delivery to the City within one week after being requested to do so.

Failure to remit the required collected monies is considered Theft of Public Funds under California Penal Code 424(a)(7) and/or Grand Theft under California Penal Code 487(a).

NOTE: TOT Return forms must be filed monthly regardless if rented or not. If no TOT is due, a completed form may be faxed to 760-341-4564 or e-mailed to tot@cityofpalmdesert.org. TOT is delinquent if not received before 4:00pm on the last city hall work day of the month.

I declare under penalty of perjury that to the best of my knowledge and belief, the statements herein are true and correct.

Submit Payment to:
City of Palm Desert Finance Department - TOT
73510 Fred Waring Drive
Palm Desert, CA 92260

Signed _____

Date _____

Phone: (760)346-0611 ext 329

Fax: (760)341-4564