

City of Palm Desert Financial Plan Fiscal Year 2020-2021



CITY OF PALM DESERT



Financial Plan Fiscal Year 2020-2021

City Council

Gina May Nestande, Mayor
Kathleen M. Kelly, Mayor Pro Tem
Susan Marie Weber, Councilmember
Jan C. Harnik, Councilmember
Sabby Jonathan, Councilmember

City Manager

Lauri Aylaian

Staff

Andrew Firestine, Assistant City Manager
Grace Rocha, City Clerk - Interim
Janet M. Moore, City Treasurer/Director of Finance
Lori A. Carney, Director of Administrative Services
Russell Grance, Director of Building & Safety
Ryan Stendell, Director of Community Development
Martin Alvarez, Director of Economic Development
Tom Garcia, P.E., Director of Public Works

This Financial Plan includes the Palm Desert Housing Authority's Operational Budget.

ABOUT PALM DESERT

The City of Palm Desert is the geographic center of the Coachella Valley, a fast-growing region of southern California that is comprised of nine cities. Palm Desert prides itself on being a community supported city that is the educational, retail, and cultural hub of the Coachella Valley.

Palm Desert was incorporated November 26, 1973 as a General Law city. In 1997 the voters approved changing Palm Desert's designation to a Charter City in order to preserve the historic principles of self-governance and derive the resulting social, economic, and fiscal benefits from local control.

Palm Desert employs the Council-Manager form of government. The City Council consists of five citizens elected to serve for staggered four-year terms. The Mayor serves a one-year term, appointed from within the City Council on a rotation basis. In addition, the Palm Desert City Council serves as each the Board of the Successor Agency to the Palm Desert Redevelopment Agency, Financing Authority, and Housing Authority. Citizen-commissions and committees also support the City Council by providing input on many community affairs including public safety, planning, parks and recreation, art in public places, housing and finance. The City Manager appoints staff and supervises the daily administration of municipal affairs.

Palm Desert contracts out many of its services such as police and fire services, recreation services, animal control services, trash collection, street sweeping, etc. The goal by contracting out services is to keep costs down to the extent possible by using other governmental agencies or districts that already provide these services to other cities and counties.

For real time information about Palm Desert including news and upcoming events please check our web-site frequently: www.cityofpalmdesert.org

Palm Desert Demographics

City Data		Housing and Economic Data	
Palm Desert Incorporated	1973	Median Home Price	\$364,154
Area	26.96 Square Mile	Housing Units	38,677
Elevation	243 feet above sea level	Housing Units Building Permits	238 units
Permanent Residents	52,986	Taxable Sales	\$1.66 billion
Seasonal Residents	32,000	Employment	21,100 jobs
Mean Temperature	73.1 Fahrenheit	Unemployment Rate	17.4%
Average Sunshine	350 days per year	Median Household Income	\$56,262
Average Rainfall	3.38 inches		
Average Winds	4 mph		

¹ Median Home Price is the median sale price data collected through June 30, 2020 and published by Zillow on www.zillow.com

² Housing unit information reported by Building & Safety Department through June 30, 2020

CITY MANAGER'S MESSAGE

I present to the residents of Palm Desert, members of the City Council, and other interested readers, the fiscal year 2020-2021 operating budget for the City of Palm Desert, California. This budget reflects the extraordinary economic challenges of the global COVID-19 pandemic and its effects on the City's General Fund operating budget. The total projected General Fund revenues of \$48,643,337 and estimated expenditures of \$58,788,926 will result in an estimated *shortfall* of \$10,145,589.

The wellbeing and safety of Palm Desert's residents, visitors and businesses continue to be of primary importance to the City. Knowing that we are all in this together and not yet knowing what the new 'normal' looks like, the City Council did not make drastic cuts to the budget to cover the shortfall, but instead carefully considered operational adjustments and authorized the use of reserves to balance the budget.

The City has always been fiscally prudent and has established strong reserves to ensure the delivery of services during an emergency. Last year, the City's General Fund reserve balance was approximately \$82 million, of which a little over \$12 million was committed to a contingency/emergency reserve.

On March 17, 2020, the City declared an emergency due to the COVID19 Coronavirus pandemic. Until this emergency order is lifted, the City will continue to spend cautiously while prioritizing projects that support reopening and recovery.

Overall City Budget Summary

The City's overall budget includes many governmental funds including the General Fund. Most of these funds are restricted for specific purposes. For example, monies collected and placed in the Fire Fund must be used for fire protection services or equipment. Special Assessment Funds depend on monies collected from property owners within a specified area to maintain that area and must be used for that purpose. The detailed budgets for these funds are included in this book in the corresponding sections.

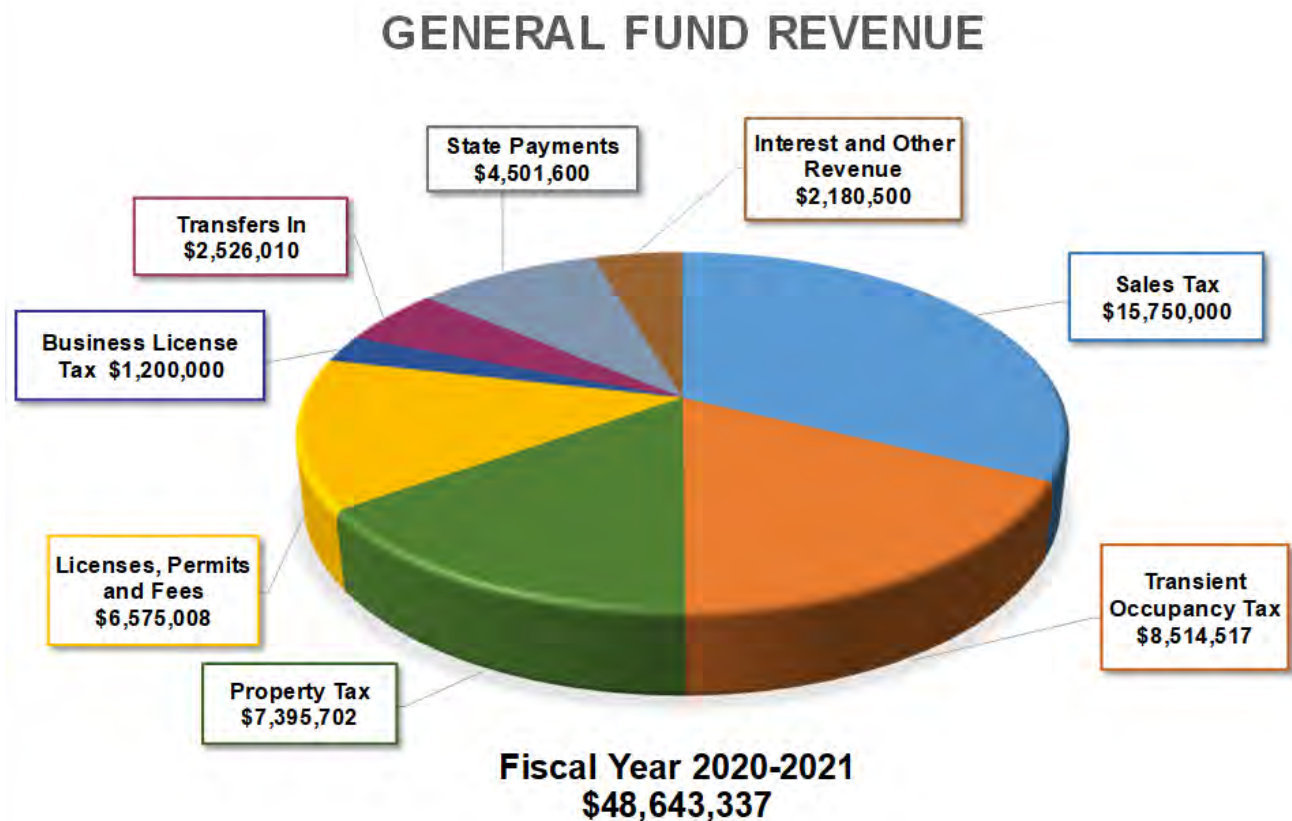
The expenditure budget for all funds for fiscal year 2020-2021 is **\$131,974,126** not including transfers between funds. This amount represents an increase of 9.5% from the fiscal year 2019-2020 all funds budget. The increase is due primarily to several capital projects including the City's portion of CV Link and the San Pablo Avenue Transformation Project.

CITY MANAGER'S MESSAGE (cont'd)

General Fund

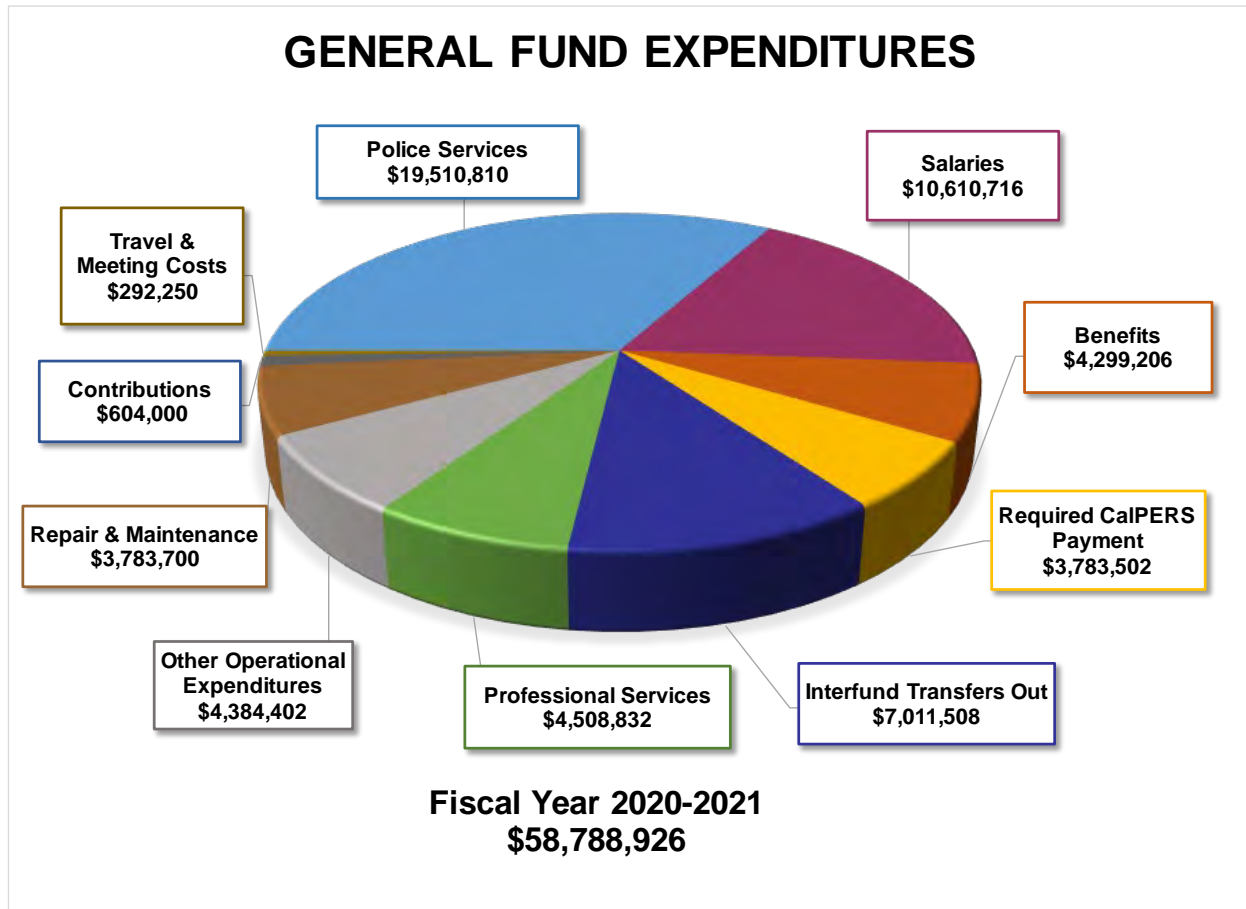
The General Fund is the primary fund used to finance the daily operations of the City. The estimated General Fund revenues of **\$48,643,337** represent a decrease of approximately \$12.03 million (19.8%) over the current fiscal year's original revenue estimate of \$60,673,722. The projected revenue reflects a significant reduction in both sales tax and transient occupancy tax (TOT). Both reductions are a direct result of the pandemic.

For sales tax, the reduction is based on a number of factors including store closures, reduced discretionary spending, the lack of in-store shopping due to concerns of contracting the virus, and the resulting difference in the amount collected from brick and mortar store sales versus internet sales. For TOT, the reduction is based on current forecasts as they relate to hotel stays, the ability of hotels to re-open and adjust to new safety requirements (post pandemic), as well as the expectation that large event and conference gatherings will continue to be restricted for at least a portion of the upcoming year.



CITY MANAGER'S MESSAGE (cont'd)

The proposed General Fund operating expenditure budget is **\$58,788,926** which represents an approximate decrease of \$1.84 million (3.03%) compared to the current fiscal year's approved original budget of \$60,627,888. The projected expenditures include a decrease in public safety costs, a slight decrease in personnel services and benefits, an increase in the cost of contracts due to an increase in the statewide minimum wage, and other slight decreases to various budgets to right-size goals in light of the current situation.



City Goals

The City is almost seven years into its 20-year strategic plan, ***Envision Palm Desert → Forward Together***. The ***Envision*** plan has been one of the guiding documents that the City uses when developing its annual goals and budget. The ***Envision*** plan includes nine strategic results areas ranging from arts and culture to transportation, with the goal of ensuring that this already great community will flourish and improve through the coming years.

CITY MANAGER'S MESSAGE (cont'd)

Although slowed by the pandemic, the City is nearing completion on several projects and start during this budget year priority projects to aid in our reopening and recovery. Below are some highlights.

Land Use, Housing & Open Space – and -- Transportation

Nearing completion is phase one of the *San Pablo Avenue Transformation Project*. The project is the first step to transforming a central section of the City into an economically vibrant, pedestrian and bicycle friendly downtown core with widened sidewalks and a central plaza. Phase two is expected to commence this Fall and includes the section of San Pablo from Fred Waring Drive to Magnesia Falls Drive. This section will continue the theme of walkability with enhanced pedestrian crosswalks and sidewalks, fewer traffic lanes, and two new traffic circles at Magnesia Falls Drive and the entrance to College of the Desert. The improvements will also add bike lanes and on-street parking.

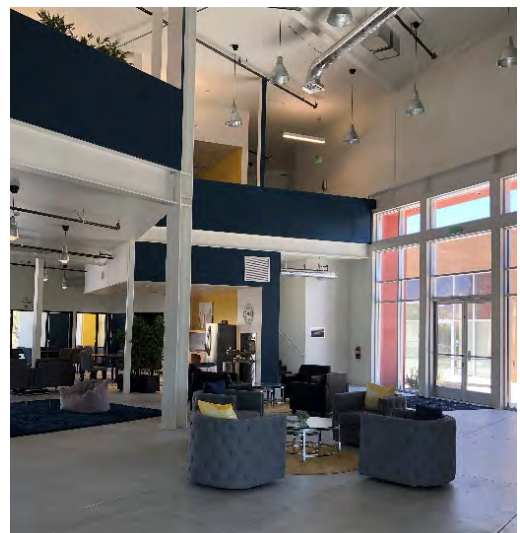
CV Link

Palm Desert is also excited to participate in the innovative project, CV Link. Led by the Coachella Valley Association of Governments (CVAG), CV Link is an alternative multi-modal transportation corridor for bicycles, pedestrians, and low-speed electric vehicles (LSEVs). CV Link is proposed to cover 50 miles, encourage healthier lifestyles and include segments from Palm Springs to Coachella. Palm Desert's many existing bike paths, golf cart lanes and sidewalks will now be 'CV-Linked' from Hovley Lane East to the trailhead behind Desert Crossings. The first three miles of CV Link will be constructed by Palm Desert during the 2020/21 fiscal year.

Economic Development

The City is also nearing completion on the *Palm Desert iHUB*. Partnering with the Coachella Valley Economic Partnership and California State University San Bernardino – Palm Desert Campus (CSUSB-PDC) the PD iHUB is expected to be home to CSUSB-PDC's Cybersecurity program. The PD iHUB will aim to attract technology-based entrepreneurial startup businesses, promote the creation of high wage earning jobs and offer local student interns an opportunity to advance their educational experience by working with technology-based companies. The PD iHUB will also serve as a location where entrepreneurs and technology workers can telecommute for employers or contractors that are in other locations.

Tourism & Marketing



CITY MANAGER’S MESSAGE (cont’d)

The **Envision** plan recognized the City’s tourism market as so important that it garnered its own strategic results area. However, in response to the pandemic, the City immediately began work to re-envision its campaigns to marshal the City’s resources, and work alongside our community organizations, to provide support for Palm Desert residents and businesses in a time of great need. A long-term initiative, *Unite Palm Desert* incorporates a variety of components designed to focus on what the name articulates, to Unite Palm Desert by providing an economic relief package, essential needs support, recreational opportunities, as well as a focus on building community through virtual events.

Transportation

To assist businesses within our commercial core, improvements are underway for the service street just north of Highway 111 between Las Palmas Avenue and San Marcos Avenue, currently known as *Alessandro West*. The project will create 50 new parking spaces on the north side of the alley, and include reconstruction of the asphalt pavement, enhanced drainage, block walls and landscaping improvements. The improvements complement the San Pablo project by transforming the roadway into a new access point for the businesses while helping to create separation between the commercial properties to the south and the residential properties to the north.

Public Safety and Emergency Services

Another key priority in the City’s **Envision** plan is the overall safety of the City’s residents and visitors. Palm Desert contracts with the Riverside County Sheriff’s Department and Cal Fire for public safety services. This year, the public safety budget is approximately \$35.7 million. The portion charged to the General Fund represents approximately 40% of overall General Fund expenditures. This is a decrease of 3% from the current year budget of \$36.8 million.

Public Safety	Total Request	Distribution	
		General Fund	Fire Fund
Police Services	\$ 19,510,810	\$ 19,510,810	
Community Safety	429,000	429,000	
Fire Services	15,719,500	3,800,000	11,919,500
Total Public Safety	\$ 35,659,310	\$ 23,739,810	\$ 11,919,500

Police Services – The City’s contract for police services operates with approximately 75 sworn law enforcement staff and non-sworn Community Service Officers. The fiscal year 2020-2021 proposed Police Department’s budget is \$19.5 million, a \$2.8 million decrease over the fiscal year 2019-2020 budget of \$22.3 million, achieved primarily through increased staffing efficiencies.

CITY MANAGER'S MESSAGE (cont'd)

Fire Services – The City's contract for fire protection and emergency medical services (EMS) includes the operation of three fire stations with 57 paid professional firefighters. The fiscal year 2020-2021 proposed budget for fire protection services and EMS is approximately \$14.6 million, a slight increase over the fiscal year 2019-2020 budget of \$14.1 million and includes the addition of a Paramedic squad at Station No. 71 to assist with reducing the response time of the Engine and Medic Unit. The portion of fire services paid from the Fire Fund is derived from structural fire tax credits from the County, fire taxes assessed by the City, reimbursements from other Cove Community Cities for the City's ladder truck, and emergency medical services cost recovery fees.

In addition to the operational budget, the Department anticipates receiving the replacement truck for the City's more than 17-year-old ladder truck, a critical fire apparatus that is shared with the cities of Rancho Mirage and Indian Wells.

Conclusion

As we work to ensure the continued provision of public safety services during this unprecedented time, the City is keenly aware that the cost of these services will keep rising. We continue to explore and study ways to contain costs while delivering the high quality public safety services that our residents, businesses and visitors have come to expect.

Going forward, time will reveal the changes that we will all make to live, work and play in a post-pandemic world. The City will adjust by working together with our residents, our businesses and our neighbors to make the community stronger.



In closing, I want to thank the Palm Desert City Council for their vision and fiscally prudent policies that are helping us through this time. Your staff team looks forward to working together to secure Palm Desert's current and future economic vitality, ensuring that our community continues to be a great place to live, work and visit.

Respectfully presented,

A handwritten signature in blue ink, appearing to read 'Lauri Aylaian', is written over a light blue horizontal line.

Lauri Aylaian
City Manager

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READER'S GUIDE TO BUDGET

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This document is organized by sections in a manner that is consistent with the information readers may seek. The information includes a message from the City Manager with a summary of the overall budget and more specifically a summary of general fund, information about Palm Desert, detailed departmental budgets, special revenue funds, special assessment funds, debt service funds, the City's five-year Capital Improvement Program (CIP), operational budgets for the Palm Desert Housing Authority, staff allocations/salaries, and finally an informational section that includes historical information about revenues and expenditures. This information is organized into the following sections:

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ACCOUNTING SYSTEM AND BUDGETARY CONTROL

FUND ACCOUNTING

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds utilized by the City are grouped into generic fund types and broad fund categories:

Governmental Funds

General Fund - The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue resources that are legally restricted to expenditures for specified purposes. The landscaping and lighting funds are adopted by the City Council by resolution as a consolidated district budget. However, the City reflects the individual zones in separate departments and funds. This allows the residents of the zones to see the exact detail of their district's improvements and maintenance.

Debt Service Funds - Debt Service Funds are used to account for the accumulation of resources for and the payment of general long-term debt principal, interest, and related costs other than capitalized leases and compensated absences that are paid from other governmental funds. The City currently has nine assessment districts (94-2 Sunterrace; 94-3 Merano; 01-1 Silver Spur; 98-1 Bighorn; 05-1 University Park; 04-2 Section 29; 91-1 Indian Ridge; EIP; and Highlands Undergrounding).

Capital Project Funds - Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed through proprietary funds). Capital Project Funds for the City include Art in Public Places, Capital Project Reserve fund, Streets fund, Ordinance 416, Drainage Facilities, Park and Recreation Facilities, Signalization, Buildings, Museum, Library, Corporation Yard, YMCA Building Fund, Interstate 10, Sports Complex Fund, and various assessment district funds.

Proprietary Funds

Enterprise Funds - Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises. The intent of the City Council is for costs of these funds (including depreciation, if applicable) to be recovered primarily through user charges. Palm Desert's Enterprise Funds include the Parkview Office Complex and the Desert Willow Golf Course.

Internal Service Funds - Internal Service Funds account for financial transactions related to internal operations including replacement of City-owned vehicles and equipment as well as to fund compensated absences.

Fiduciary Funds

Trust and Agency Funds - Trust and Agency Funds are used to account for assets held by the City in a trustee capacity or as an agent for individual's private organizations, and other governments. Since activities recorded within these funds are outside the control of the City Council, these funds are not included within this budget document.

BASIS OF ACCOUNTING

The Basis of Accounting refers to the point at which revenues and expenditures are recognized in the accounts and reported in the financial statements. All governmental funds, agency funds, and expendable trust funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. All proprietary funds and nonexpendable trust funds are accounted for using the accrual basis of accounting. Their revenues are recognized when they are earned, and their expenses are recognized when they are incurred.

ACCOUNTING SYSTEM AND BUDGETARY CONTROL

BUDGETARY BASIS OF ACCOUNTING

Budgets for the governmental fund types are adopted on a basis consistent with generally accepted accounting principles, utilizing the modified accrual basis of accounting. The proprietary funds are budgeted as is accepted for the type of operation: The Golf Course Fund is budgeted utilizing available cash balance (cash basis). As a result, this fund does not maintain a depreciation reserve fund, and no depreciation expenses (non-cash entry) are budgeted. The other proprietary fund is the Office Complex which is budgeted on an accrual basis of accounting and maintains a depreciation reserve. Budgeted amounts are as originally adopted and as further amended by City Council action.

BUDGETARY CONTROL

Budgetary controls are maintained to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City Council. Activities of the governmental and proprietary funds are included in the annual appropriated budget. The budgetary level of control, the level at which expenditures cannot legally exceed the appropriated amount, is exercised at the fund level.

APPROPRIATIONS LIMIT

Article XIII B of the California State Constitution, more commonly referred to as the Gann Initiative or Gann Limit, was adopted by California voters in 1980 and placed limits on the amount of proceeds of taxes that state and local governmental agencies can receive and appropriate (authorize to spend) each year.

The limit is different for each agency and the limit changes each year. Each year's limit is based on the amount of tax proceeds that were authorized to be spent in fiscal year 1978-79 in each agency, modified for changes in inflation, population and voter approved modifications in each subsequent year.

Proposition 111 was passed by the State's voters in June 1990. This legislation made changes to the manner in which the Appropriations Limit is calculated:

The annual adjustment factors for inflation and population have been changed. Instead of using the lesser of California per capita income, or U.S. CPI, each city may choose either the growth in the California per capita income, or the growth in non-residential assessed valuation due to new construction within the City. For population, instead of using only the population growth of a city, each city may choose to use the population growth within its county. These are both annual elections.

The revised annual adjustment factors will be applied to the 1986-87 limit for most cities and each year in between in order to calculate the 1990-91 limit. The actual limits for the intervening years, however, are not affected.

Expenditures for "qualified capital outlay", which are fixed assets with a value of more than \$100,000 and an expected life of 10 years or more, will be excluded from the limit. A city which exceeds the limit in any one year may choose to not give a tax refund if they fall below the limit in the next fiscal year. They then have two more years to refund any remaining excess or to obtain a successful override vote. In certain situations, proceeds of taxes may be spent on emergencies without having to reduce the limit in future years. Each city must now conduct a review of its Appropriations Limit during its annual financial audit.

The law now requires a governing body to annually adopt, by resolution, an appropriations limit for the following year, along with a recorded vote regarding which of the annual adjustment factors have been selected. The City's budget appropriations limit and annual adjustment factors are adopted annually by Resolution by the City Council.

CITY OF PALM DESERT
ALL FUND BUDGET SUMMARY

FUND Description	7/1/2020	2020-2021				6/30/2021	
	Estimated Cash					Estimated Cash	
	Beginning Balance	Revenues	InterFund Transfers		Expenditures	Continuing Appropriation	Ending Balance
			In	(Out)			
General Fund	76,657,023	46,117,327	2,526,010	7,011,508	51,777,418	85,000	66,426,434
Fire Fund	2,646,171	11,914,384	3,800,000	-	15,719,500	189,000	2,452,055
Total General & Fire Fund	79,303,194	58,031,711	6,326,010	7,011,508	67,496,918	274,000	68,878,489
Special Revenue Funds							
Traffic Safety	-	6,010	-	6,010	-	-	-
Gas Tax	4,214,343	2,366,200	-	-	2,200,000	1,978,855	2,401,688
Measure A	34,225,881	6,200,000	-	-	13,440,000	21,204,494	5,781,387
Housing Mitigation Fee	3,364,819	126,000	-	-	310,000	-	3,180,819
CDBG Block Grant	38,817	851,067	-	-	851,067	-	38,817
Child Care Program	1,466,044	118,000	-	-	54,000	1,530,000	44
Public Safety	61,008	160,300	-	-	128,000	-	93,308
New Construction Tax	1,974,767	8,326,776	-	-	8,100,776	1,941,542	259,225
Drainage Facility	635,001	16,000	-	-	-	530,001	121,000
Park and Recreation	1,598,970	31,000	-	-	1,150,000	100,000	379,970
Signalization	412,863	11,000	-	-	75,000	75,130	273,733
Fire Facility Fund	1,211,967	13,000	-	-	72,000	1,151,471	1,496
Waste Recycling Fees	1,979,065	285,000	-	-	323,500	-	1,940,565
Energy Independence	1,384,752	357,000	-	-	324,870	-	1,416,882
Air Quality Management	34,176	64,050	-	-	50,500	-	47,726
Aquatic Center	1,871,214	880,500	1,026,000	-	1,918,500	-	1,859,214
Cannabis Compliance	103,376	2,000,200	-	2,000,000	50,000	-	53,576
Housing Set-Aside	-	-	319,100	45,000	274,100	-	-
Housing Asset Fund	38,456,222	121,000	-	-	492,510	-	38,084,712
Housing Authority	21,414,906	6,978,020	-	319,100	9,282,123	-	18,791,703
Agency							
Retiree Health	2,867,126	4,000	951,508	-	961,508	-	2,861,126
Special Assessment							
El Paseo Merchants	82,658	250,000	-	-	250,000	-	82,658
Landscape & Lighting Zones	1,171,771	318,401	100,000	-	497,469	-	1,092,703
Business Improvement District	2,430,535	565,536	-	-	506,518	-	2,489,553
Capital Projects Funds							
Capital Improvement Fund	3,776,732	10,000	400,000	-	400,000	596,954	3,189,778
Drainage	2,056,097	5,000	-	-	25,000	395,759	1,640,338
Economic Development	2,421,628	62,816	-	-	482,115	2,000,000	2,329
Parks	43,973	100	-	-	20,000	-	24,073
Art in Public Places	1,224,085	80,000	-	175,000	519,270	-	609,815
Signalization	108,547	100	-	-	-	-	108,647
Golf Course Maintenance	5,390,873	2,422,615	-	-	644,305	200,000	6,969,183
Library Maintenance	670,576	-	-	-	-	-	670,576
Property City/RDA	61,215,458	100,000	-	-	840,000	37,229,246	23,246,212
Buildings Maintenance	2,904,542	5,000	-	-	901,000	624,680	1,383,862
Internal Service Funds							
Equipment Replacement Fund	6,727,101	668,000	584,000	-	1,361,800	2,764,186	3,853,115
Compensation Benefits Fund	2,630,734	10,000	150,000	-	200,000	-	2,590,734
Enterprise Funds							
Parkview Office Complex	5,080,717	1,244,000	-	300,000	1,185,017	1,497,600	3,342,100
Desert Willow Golf Course	3,170,920	10,555,077	-	-	11,895,493	-	1,830,504
Debt Service Funds							
Assessment District 94-3	99,344	80	-	92,363	7,000	-	61
Community Facility 91-1 (Indian Ridge)	1,127,773	6,000	-	-	10,000	-	1,123,773
Canyons at Bighorn 98-1	81,412	100	-	-	-	-	81,512
Assessment District 01-01	234,075	162,419	-	150,838	11,500	-	234,156
Highlands Undergrounding	92,353	114,998	-	-	117,210	-	90,141
Section 29 04-02	1,969,269	1,760,355	-	-	1,793,480	-	1,936,144
University Park	3,053,876	2,477,626	-	-	2,508,376	-	3,023,126
Assessment District 83-1	40,065	-	-	-	-	40,000	65
Assessment District 84-1	534,011	-	-	-	-	534,000	11
Assessment District 87-1	238,009	-	-	-	-	238,000	9
Assessment District 91-4	324,833	-	-	-	-	25,000	299,833
Assessment District 94-2	100,321	-	-	-	-	98,000	2,321
Palm Desert Financing Auth.-City	-	-	243,201	-	243,201	-	-
GRAND TOTAL ALL FUNDS	305,620,799	107,765,057	10,099,819	10,099,819	131,974,126	75,028,918	206,382,812

CITY OF PALM DESERT
ALL FUND SUMMARY - REVENUES BY CATEGORY FY 20-21

FUND		Permits &	Inter-Govt.	Charges	Interest	Interfund	Total
Description	Taxes	Fees	Revenues	for Svcs	& Rentals	Transfers	Budget
General Fund	34,785,769	3,166,875	4,501,600	3,022,083	641,000	2,526,010	48,643,337
Fire Fund	8,580,384	2,250,000	1,050,000	28,000	6,000	3,800,000	15,714,384
Total General & Fire Funds	43,366,153	5,416,875	5,551,600	3,050,083	647,000	6,326,010	64,357,721
Special Revenue Funds							
Traffic Safety	-	-	-	6,000	10	-	6,010
Gas Tax	-	-	2,358,200	-	8,000	-	2,366,200
Measure A	2,391,000	-	3,722,000	-	87,000	-	6,200,000
Housing Mitigation Fee	109,000	-	-	-	17,000	-	126,000
CDBG Block Grant	-	-	851,067	-	-	-	851,067
Child Care Program	109,000	-	-	-	9,000	-	118,000
Public Safety Grant	-	-	160,000	-	300	-	160,300
New Construction Tax	220,000	-	8,100,776	-	6,000	-	8,326,776
Drainage Facility	10,000	-	-	-	6,000	-	16,000
Park and Recreation	25,000	-	-	-	6,000	-	31,000
Signalization	10,000	-	-	-	1,000	-	11,000
Fire Facility Fund	6,000	-	-	-	7,000	-	13,000
Waste Recycling Fees	-	-	-	275,000	10,000	-	285,000
Energy Independence	-	-	-	-	357,000	-	357,000
Air Quality Management	-	-	64,000	-	50	-	64,050
Aquatic Center	-	-	-	877,500	3,000	1,026,000	1,906,500
Cannabis Compliance	2,000,000	-	-	-	200	-	2,000,200
Housing Set-Aside	-	-	-	-	-	319,100	319,100
Housing Asset Fund	-	-	-	-	121,000	-	121,000
Housing Authority	-	-	-	-	6,978,020	-	6,978,020
Agency							
Retiree Health	-	-	-	-	4,000	951,508	955,508
Special Assessment							
El Paseo Merchants	250,000	-	-	-	-	-	250,000
Landscape & Lighting Zones	318,401	-	-	-	-	100,000	418,401
Business Improvement District	558,536	-	-	-	7,000	-	565,536
Capital Projects Funds							
Capital Improvement Fund	-	-	-	-	10,000	400,000	410,000
Drainage	-	-	-	-	5,000	-	5,000
Economic Development Fund	-	-	-	-	62,816	-	62,816
Parks	-	-	-	-	100	-	100
Art in Public Places	75,000	-	-	-	5,000	-	80,000
Signalization	-	-	-	-	100	-	100
Golf Course Maintenance	-	-	-	2,392,615	30,000	-	2,422,615
Library Maintenance	-	-	-	-	-	-	-
Capital Bond Fund	-	-	-	-	100,000	-	100,000
Buildings Maintenance	-	-	-	-	5,000	-	5,000
Internal Service Funds							
Equipment Replacement Fund	-	-	648,000	-	20,000	584,000	1,252,000
Compensation Benefits Fund	-	-	-	-	10,000	150,000	160,000
Enterprise Funds							
Parkview Office Complex	-	-	-	-	1,244,000	-	1,244,000
Desert Willow Golf Course	-	-	-	10,523,440	31,637	-	10,555,077
Debt Service Funds							
Assessment District 94-3	-	-	-	-	80	-	80
Community Facility 91-1(Indian Ridge)	-	-	-	-	6,000	-	6,000
Canyons at Bighorn 98-1	-	-	-	-	100	-	100
Assessment District 01-01	162,219	-	-	-	200	-	162,419
Highlands Undergrounding	114,798	-	-	-	200	-	114,998
Section 29 AD 04-02	1,750,355	-	-	-	10,000	-	1,760,355
University Park	2,462,626	-	-	-	15,000	-	2,477,626
Palm Desert Financing Auth.-City	-	-	-	-	-	243,201	243,201
GRAND TOTAL ALL FUNDS	53,938,088	5,416,875	21,455,643	17,124,638	9,829,813	10,099,819	117,864,876
FY 19/20 BUDGET	66,316,935	5,453,500	8,863,783	18,054,531	11,483,364	8,850,115	119,022,228
% CHANGE FROM PRIOR YR.	-19%	-1%	142%	-5%	-14%	14%	-1%

CITY OF PALM DESERT
ALL FUND SUMMARY - EXPENDITURES BY CATEGORY FY 20-21

FUND Description	Personnel & Benefits	Operational Expenditures	Capital Outlay	Interfund Transfers	Total Budget
General Fund	18,703,424	33,053,994	20,000	7,011,508	58,788,926
Fire Fund	-	15,687,500	32,000	-	15,719,500
Total General & Fire Fund	18,703,424	48,741,494	52,000	7,011,508	74,508,426
Special Revenue Funds					
Traffic Safety	-	-	-	6,010	6,010
Gas Tax	-	-	2,200,000	-	2,200,000
Measure A	-	-	13,440,000	-	13,440,000
Housing Mitigation Fee	-	310,000	-	-	310,000
CDBG Block Grant	-	851,067	-	-	851,067
Child Care Program	-	-	54,000	-	54,000
Public Safety	-	128,000	-	-	128,000
New Construction Tax	-	-	8,100,776	-	8,100,776
Drainage Facility	-	-	-	-	-
Park and Recreation	-	-	1,150,000	-	1,150,000
Signalization	-	-	75,000	-	75,000
Fire Facility Fund	-	-	72,000	-	72,000
Waste Recycling Fees	-	323,500	-	-	323,500
Energy Independence	-	324,870	-	-	324,870
Air Quality Management	-	50,500	-	-	50,500
Aquatic Center	-	1,668,500	250,000	-	1,918,500
Cannabis Compliance	-	-	50,000	2,000,000	2,050,000
Housing Set-Aside	269,750	3,350	1,000	45,000	319,100
Housing Asset Fund	-	49,300	443,210	-	492,510
Housing Authority	-	6,419,414	2,862,709	319,100	9,601,223
Agency					
Retiree Health	961,508	-	-	-	961,508
Special Assessment					
El Paseo Merchants	-	250,000	-	-	250,000
Landscape & Lighting Zones	-	497,469	-	-	497,469
Business Improvement District	-	506,518	-	-	506,518
Capital Projects Funds					
Capital Improvement Fund	-	-	400,000	-	400,000
Drainage	-	-	25,000	-	25,000
Economic Development	-	-	482,115	-	482,115
Parks	-	-	20,000	-	20,000
Art in Public Places	108,270	-	411,000	175,000	694,270
Signalization	-	-	-	-	-
Golf Course Maintenance	-	-	644,305	-	644,305
Library Maintenance	-	-	-	-	-
Capital Bond Fund	-	-	840,000	-	840,000
Buildings Maintenance	-	-	901,000	-	901,000
Internal Service Funds					
Equipment Replacement Fund	-	400,000	961,800	-	1,361,800
Compensation Benefits Fund	200,000	-	-	-	200,000
Enterprise Funds					
Parkview Office Complex	-	1,185,017	-	300,000	1,485,017
Desert Willow Golf Course	-	11,755,493	140,000	-	11,895,493
Debt Service Funds					
Assessment District 94-3	-	7,000	-	92,363	99,363
Community Facility 91-1 (Indian Ridge)	-	10,000	-	-	10,000
Canyons at Bighorn 98-1	-	-	-	-	-
Assessment District 01-01	-	11,500	-	150,838	162,338
Highlands Undergrounding	-	117,210	-	-	117,210
Section 29 AD 04-02	-	1,793,480	-	-	1,793,480
University Park	-	2,508,376	-	-	2,508,376
Assessment District 83-1	-	-	-	-	-
Assessment District 84-1	-	-	-	-	-
Assessment District 87-1	-	-	-	-	-
Assessment District 91-4	-	-	-	-	-
Assessment District 94-2	-	-	-	-	-
Palm Desert Financing Auth.-City	-	243,201	-	-	243,201
GRAND TOTAL ALL FUNDS	20,242,952	78,155,259	33,575,915	10,099,819	142,073,945
FY19/20 BUDGET	20,836,573	78,639,299	21,402,540	8,850,115	129,728,527
% CHANGE FROM PRIOR YR.	-3%	-1%	57%	14%	9.5%

**CITY OF PALM DESERT
FISCAL YEAR 2020-2021**

APPROPRIATIONS LIMIT CALCULATION

Article XIII B of the California Constitution requires adoption of an annual appropriation limit. The original base year limit was adopted in FY 1978-79 and has been adjusted annually for increase by a factor comprised of the percentage change in population combined with either the percentage change in California per capita personal income or the percentage change in local assessment roll due to the addition of local nonresidential new construction. The changes in the local assessment roll due to additional local nonresidential new construction for current and prior periods have not been available from the County Assessor's office.

On November 1988, voters approved Proposition R which increased the limit to \$25,000,000. It expired in November 1992. The FY 1993-94 limit was calculated with prior years re-calculated to reflect the expiration of the \$25,000,000 limit.

	AMOUNT	SOURCE
A. 2019-20 APPROPRIATION LIMIT	138,463,757	PRIOR YEAR'S CALCULATION
B. ADJUSTMENT FACTORS		
1. POPULATION %		
POPULATION % CHANGE	0.79	STATE DEPT OF FINANCE
POPULATION CONVERTED TO RATIO (0.79+100)/100	1.0079	CALCULATED
2. INFLATION %		
USING % CHANGES IN CALIF PER CAPITA PERSONAL INCOME		
PER CAPITA % CHANGE	3.73	STATE DEPT OF FINANCE
PER CAPITA CONVERTED TO RATIO (3.73+100)/100	1.0373	CALCULATED
3. CALCULATION OF FACTOR FOR FY 20-21	1.0455	B1*B2
C. 2020-21 APPROPRIATIONS LIMIT BEFORE ADJUSTMENTS	144,763,120	B3*A
D. OTHER ADJUSTMENTS	0	CALCULATED
E. 2020-2021 APPROPRIATIONS LIMIT	144,763,120	C+D
F. APPROPRIATIONS SUBJECT TO LIMIT	37,808,746	CALCULATED
G. OVER/(UNDER) LIMIT	(106,954,374)	F-E

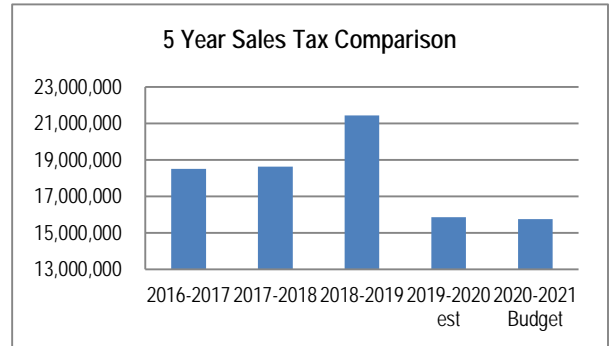
GENERAL FUND REVENUE SUMMARY

Revenue Assumptions for the General Fund (Fiscal Year 2020-2021)

The revenue assumptions used for the Fiscal Year 2020-2021 budget are based on current state and local economic conditions, historical trends and the effects of the Coronavirus (COVID-19) on the City's revenue including Sales Tax, Transient Occupancy Tax and Property Taxes.

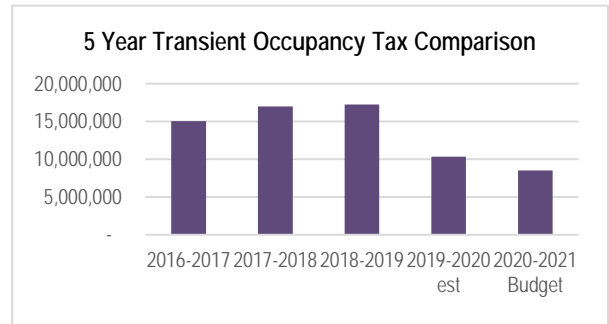
Sales Tax

The estimated revenue from sales tax this year is **\$15,750,000**. Sales tax is imposed on all California retailers. Sales tax applies to all retail sales of merchandise (tangible personal property) in the state. Riverside County's sales tax rate is 7.75%. Palm Desert does not have any special district taxes, so the sales tax rate for Palm Desert is also 7.75%. The City receives 1% of this rate, Riverside County receives 0.75% and the State receives 6.00%¹.



Transient Occupancy Tax (TOT)

The estimated revenue from TOT this year is **\$8,514,517**. TOT is charged to travelers staying in Palm Desert when they rent accommodations (a room, rooms, entire home, or other living space) in a hotel, inn, tourist home or house, motel, or other lodging for any period of less than 28 days. TOT is remitted to the city each month following the month of rental.¹



Property Tax

The estimated revenue from property tax collections this year is **\$7,395,702**¹. Assessment and collections of real property taxes are administered by Riverside County. Palm Desert is a No-Low Property Tax city and receives property taxes based on an allocation from the County in 1978 and adjusted for areas annexed to the City after 1978².



Other Revenue

The balance of the City's overall revenue includes franchise fees estimated at \$3,125,550; motor vehicle license fees estimated at \$4,501,600; permits and license fees estimated at \$3,166,875; and transfers in, interest and miscellaneous revenue and reimbursements estimated at \$6,189,093.

¹ The decreases associated with this year's estimates are based on the implications and/or restrictions imposed by the State and the County related to the COVID-19 pandemic.

² In November 1978, voters approved Proposition 13, which allocated property tax revenues based on each agency's historical share (property tax rates were rolled back to 1973 rates).

CITY OF PALM DESERT

Fiscal Year 2020-2021

Estimated Revenues

CATEGORY / FUND	Actual FY 18-19	Adjusted Budget FY 19-20	Projected FY 19-20	Budget FY 20-21
<u>General Fund (110):</u>				
1. Sales tax	21,434,387	19,055,000	13,715,873	15,750,000
2. Transient occupancy tax includes Short Term Rentals *	17,250,843	16,320,800	10,332,678	8,514,517
3. Property tax Secured & Unsecured & SARDA Tax Increment	7,576,528	7,848,372	7,749,737	7,395,702
4. Franchises (Cable/Gas/Electric/Waste)	3,078,855	3,100,000	3,110,000	3,125,550
5. Timeshare mitigation fee	1,678,375	1,450,000	1,467,904	1,482,583
6. Business license tax	1,216,712	1,275,000	1,000,000	1,200,000
7. Transfers in (AIPP, Traffic Safety, Parkview, Housing, Cannabis)	937,202	2,448,050	2,556,050	2,526,010
8. Permits/Fess	3,285,892	2,178,500	2,543,975	1,966,875
9. State payments (VLF, Parking Bail, MV lieu)	4,390,491	4,186,000	4,418,778	4,501,600
10. Interest & Rental	2,888,499	1,216,000	1,919,000	641,000
11. Reimbursements/Other revenues	1,921,128	1,596,000	1,642,900	1,539,500
<u>Totals General Fund</u>	65,658,912	60,673,722	50,456,895	48,643,337
<u>Fire Tax Fund (230):</u>				
1. Structural Fire Tax	6,036,130	6,100,000	6,036,036	6,305,384
2. Prop. A. Fire Tax	2,730,402	2,200,432	2,386,500	2,275,000
3. Reimbursements (Indian Wells & Rancho Mirage share of Ladder Truck, EMS Charges & Others)	3,460,149	3,065,500	3,250,000	3,328,000
4. Interest Income	36,209	15,000	15,000	6,000
5. Transfers In fm General Fund	2,300,000	3,000,000	3,000,000	3,800,000
6. Fire Reserves	-	318,568	11,964	5,116
<u>Totals Fire Tax Fund</u>	14,562,890	14,699,500	14,699,500	15,719,500
<u>TOTAL REVENUE- FIRE AND GENERAL FUND</u>	80,221,802	75,373,222	65,156,395	64,362,837

* Includes gross TOT received from operators. TOT rebates are reported as expenditures.

**City of Palm Desert
Appropriations
Fiscal Year 2020-2021**

General Fund/Dept	Department Description	Appropriations FY 2020-21
1104110	City Council	\$ 288,724
1104111	City Clerk	\$ 811,585
1104112	Legislative Advocacy	\$ 38,500
1104114	Elections	\$ 97,000
1104120	City Attorney	\$ 286,867
1104121	Legal Special Services	\$ 294,000
1104130	City Manager	\$ 1,024,850
1104150	Finance	\$ 2,011,845
1104151	Independent Audit	\$ 90,000
1104154	Human Resources	\$ 845,795
1104159	General Services	\$ 4,716,485
1104190	Information Technology	\$ 1,295,235
1104191	Unemployment Insurance	\$ 10,000
1104192	Insurance	\$ 900,500
1104199	Interfund Transfers	\$ 7,011,508
1104210	Police Services	\$ 19,510,810
1104211	Community Safety	\$ 429,000
1104230	Animal Regulation	\$ 341,000
1104250	PW-St Lighting/Traffic Safety	\$ 382,850
1104300	PW-Administration	\$ 2,427,950
1104310	PW-Street & Maintenance	\$ 2,240,550
1104312	Curb & Gutter-ADA Retrofit	\$ 25,000
1104313	Parking Lot Maintenance	\$ 50,000
1104330	PW-Corp Yard	\$ 122,500
1104331	PW-Auto Fleet/Equipment Maint	\$ 250,000
1104340	DS-Public Bldg-Opr/Maint.	\$ 723,955
1104344	DS-Portola Comm Center	\$ 151,400
1104396	NPDES-Storm Water Permit	\$ 55,000
1104416	Community Promotions	\$ 1,050,000
1104417	Marketing	\$ 1,048,640
1104419	Visitors Services	\$ 206,690
1104420	Building & Safety	\$ 1,468,010
1104430	Economic Development	\$ 940,100
1104470	Planning & Community Dev.	\$ 2,669,299
1104610	PW-Civic Center Park	\$ 1,318,900
1104611	PW-Park Maintenance	\$ 1,091,200
1104614	PW-Landscaping Services	\$ 1,961,178
1104800	Contributions	\$ 602,000
	110 - General Fund Total	\$ 58,788,926

CITY OF PALM DESERT
General Fund Summary by Department
Fiscal Year 2020-2021

General Fund/Dept	Department Description	Adopted FY 2019/20	Adopted FY 2020/21
1104110	City Council	\$ 288,480	\$ 288,724
1104111	City Clerk	\$ 973,316	\$ 811,585
1104112	Legislative Advocacy	\$ 38,000	\$ 38,500
1104114	Elections	\$ 500	\$ 97,000
1104120	City Attorney	\$ 278,512	\$ 286,867
1104121	Legal Special Services	\$ 294,000	\$ 294,000
1104130	City Manager	\$ 949,790	\$ 1,024,850
1104150	Finance	\$ 1,982,850	\$ 2,011,845
1104151	Independent Audit	\$ 90,000	\$ 90,000
1104154	Human Resources	\$ 969,960	\$ 845,795
1104159	General Services	\$ 4,272,433	\$ 4,716,485
1104190	Information Technology	\$ 1,070,057	\$ 1,295,235
1104191	Unemployment Insurance	\$ 10,000	\$ 10,000
1104192	Insurance	\$ 626,026	\$ 900,500
1104199	Interfund Transfers	\$ 5,802,451	\$ 7,011,508
1104210	Police Services	\$ 22,276,228	\$ 19,510,810
1104211	Community Safety	\$ 335,150	\$ 429,000
1104230	Animal Regulation	\$ 245,000	\$ 341,000
1104250	PW-St Lighting/Traffic Safety	\$ 368,600	\$ 382,850
1104300	PW-Administration	\$ 2,694,500	\$ 2,427,950
1104310	PW-Street & Maintenance	\$ 2,209,300	\$ 2,240,550
1104312	Curb & Gutter-ADA Retrofit	\$ 25,000	\$ 25,000
1104313	Parking Lot Maintenance	\$ 50,000	\$ 50,000
1104330	PW-Corp Yard	\$ 122,500	\$ 122,500
1104331	PW-Auto Fleet/Equipment Maint	\$ 250,000	\$ 250,000
1104340	DS-Public Bldg-Opr/Maint.	\$ 735,900	\$ 723,955
1104344	DS-Portola Comm Center	\$ 151,400	\$ 151,400
1104396	NPDES-Storm Water Permit	\$ 55,000	\$ 55,000
1104416	Community Promotions	\$ 1,264,500	\$ 1,050,000
1104417	Marketing	\$ 1,374,680	\$ 1,048,640
1104419	Visitors Services	\$ 208,430	\$ 206,690
1104420	Building & Safety	\$ 1,829,975	\$ 1,468,010
1104430	Economic Development	\$ 980,100	\$ 940,100
1104470	Planning & Community Dev.	\$ 2,787,700	\$ 2,669,299
1104610	PW-Civic Center Park	\$ 1,289,150	\$ 1,318,900
1104611	PW-Park Maintenance	\$ 1,048,200	\$ 1,091,200
1104614	PW-Landscaping Services	\$ 1,918,700	\$ 1,961,178
1104618	City Wide Park Improvements	\$ 142,000	\$ -
1104674	Civic Center Park Improvements	\$ 16,000	\$ -
1104800	Contributions	\$ 603,500	\$ 602,000
110 - General Fund Total		\$ 60,627,888	\$ 58,788,926

Palm Desert’s five-member City Council serves as the City’s governing body, representing residents in enacting City ordinances, establishing policies, and interacting with all other governmental officials, local, State, and Federal, on their behalf.

Regular City Council meetings are held the second and fourth Thursdays of the month convening at 3 p.m. for Closed Session, and 4 p.m. for Regular Session and Public Hearings.

Beginning in November 2020, Palm Desert will move from a City-wide at large electoral system to a by-district system made up of two-districts. Voters in each district will choose their representatives, who must also live in that district. One Council Member will be elected from and represent District One, which generally comprises neighborhoods in and around Palm Desert’s Civic Center core. The remaining four Council Members will be elected from the surrounding district, known as District Two.

Council Members will continue to be elected to four-year terms during General Municipal Elections consolidated with the Statewide General Election held on the first Tuesday in November of even-numbered years.

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4110	City Council			
4101000	Meeting Compensation	\$ 124,336	\$ 127,800	\$ 127,816
4111500	Retirement Contribution	\$ 14,139	\$ 16,100	\$ 16,825
4111600	Medicare Contrb-Employer	\$ 2,439	\$ 2,600	\$ 2,600
4111700	Retiree Health	\$ 477	\$ 550	\$ 500
4112000	Ins Prem - Long Term Disab.	\$ 124	\$ 400	\$ 600
4112100	Ins Prem - Health	\$ 53,157	\$ 56,500	\$ 60,620
4112200	Ins Prem-Dental/Vision	\$ 1,480	\$ 6,650	\$ 1,510
4112400	Ins Prem - Life	\$ 238	\$ 562	\$ 235
4112500	Workers' Compensation	\$ 3,553	\$ 3,568	\$ 3,568
4211000	Office Supplies	\$ 29	\$ 1,500	\$ 1,500
4219000	Supplies-Other	\$ 3,114	\$ 6,000	\$ 6,000
4309000	Prof - Other	\$ 4,550	\$ 11,000	\$ 11,000
4311500	Mileage Reimbursement	\$ 4,114	\$ 3,000	\$ 3,000
4312000	Conf- Seminars- Workshops	\$ 14,117	\$ 20,000	\$ 20,000
4312500	Local Meetings	\$ 20,078	\$ 25,000	\$ 25,000
4333000	R/M-Office Equipment	\$ -	\$ 200	\$ 200
4362000	Subscriptions/Publication	\$ 519	\$ 550	\$ 750
4363000	Dues	\$ 800	\$ 1,000	\$ 1,000
4365000	Telephones	\$ 2,057	\$ 2,500	\$ 2,500
4366000	Postage & Freight	\$ 119	\$ 500	\$ 500
4388000	Cntrb-Various Agencies	\$ 250	\$ 2,000	\$ 2,000
4404000	Cap-Office Equipment	\$ -	\$ 500	\$ 1,000
	4110 Total	\$ 249,688	\$ 288,480	\$ 288,724

The City Clerk handles a myriad of duties relating to the official business of the City Council, its commissions and committees, including: Keeping minutes of City Council, Successor Agency to the Palm Desert Redevelopment Agency, Financing Authority, Housing Authority, and Parking Authority Meetings, compiling the agenda and processing actions after each; recording official documents; handling legal advertising; coordinating bid openings; conducting municipal elections; maintaining current files on all commissions and committees; processing claims against the City; and handling all other legal or official documents. The City Clerk's Office is a main communication point between citizens and the City Council. This office is where the general public researches public records and requests information.

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4111	City Clerk			
4100100	Salaries-Full Time	\$ 556,845	\$ 608,500	\$ 470,000
4100200	Salaries-Overtime	\$ 937	\$ 1,000	\$ 1,000
4111500	Retirement Contribution	\$ 65,072	\$ 76,000	\$ 61,600
4111600	Medicare Contrb-Employer	\$ 8,200	\$ 9,000	\$ 6,900
4111700	Retiree Health	\$ 534	\$ 2,500	\$ 2,600
4112000	Ins Prem - Long Term Disab.	\$ 2,091	\$ 2,506	\$ 2,115
4112100	Ins Prem - Health	\$ 119,628	\$ 134,000	\$ 128,200
4112200	Ins Prem-Dental/Vision	\$ 10,373	\$ 12,000	\$ 11,100
4112400	Ins Prem - Life	\$ 1,107	\$ 1,100	\$ 860
4112500	Workers' Compensation	\$ 13,155	\$ 13,210	\$ 13,210
4211000	Office Supplies	\$ 4,306	\$ 3,000	\$ 3,000
4306000	Volntr Rec/Special Events	\$ -	\$ 2,000	\$ 2,000
4306300	Committee/Commission	\$ 11,110	\$ 13,000	\$ 13,000
4309000	Prof - Other	\$ 5,242	\$ 15,000	\$ 15,000
4311500	Mileage Reimbursement	\$ 172	\$ 500	\$ 500
4312000	Conf- Seminars- Workshops	\$ 3,677	\$ 8,000	\$ 8,000
4312500	Local Meetings	\$ 242	\$ 600	\$ 600
4321000	Req Legal Advertising	\$ 64,288	\$ 60,000	\$ 60,000
4333000	R/M-Office Equipment	\$ -	\$ 1,000	\$ 1,000
4361000	Printing / Duplicating	\$ 1,792	\$ 2,000	\$ 2,000
4362000	Subscriptions/Publication	\$ 1,008	\$ 1,000	\$ 1,500
4363000	Dues	\$ 1,786	\$ 1,800	\$ 1,800
4364000	Filing Fees	\$ 60	\$ 100	\$ 100
4365000	Telephones	\$ 480	\$ 500	\$ 500
4366000	Postage & Freight	\$ 2,836	\$ 4,000	\$ 4,000
4404000	Cap-Office Equipment	\$ -	\$ 1,000	\$ 1,000
	4111 Total	\$ 874,939	\$ 973,316	\$ 811,585

For many decades, the City of Palm Desert has contracted with a lobbyist firm for legislative advocacy efforts, including guidance and support on legislative matters, and representation before the State legislature. As a member of the League of California Cities (LOCC), the City of Palm Desert also receives state legislative and ballot measure advocacy support.

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4112	Legislative Advocacy			
4309000	Prof - Other	\$ 36,180	\$ 38,000	\$ 38,500
	4112 Total	\$ 36,180	\$ 38,000	\$ 38,500

Elections**Department 1104114**

The City of Palm Desert conducts its General Municipal Elections on the first Tuesday in November of even-numbered years, consolidated with the Statewide General Election held on the date. The next election is scheduled to occur in November 2020.

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4114	Elections			
4211000	Office Supplies	\$ -	\$ 500	\$ 2,000
4309000	Prof - Other	\$ 80,553	\$ -	\$ 80,000
4312500	Local Meetings	\$ -	\$ -	\$ 10,000
4321000	Req Legal Advertising	\$ 1,483	\$ -	\$ 5,000
	4114 Total	\$ 82,036	\$ 500	\$ 97,000

The City of Palm Desert contracts with independent law firms to provide legal services for various matters. Although the City uses multiple independent law firms that cover specific areas of expertise, the City has a designated City Attorney selected from within the firm that represents the City in general matters of municipal law. The City Attorney is not an employee of the City and the individual assigned such duties is subject to change.

The City Attorney serves as legal advisor on all types of matters pertaining to the City's business, including laws relating to the City's operations. Many of the City Attorney's routine duties are provided under a yearly retainer. These include, attending city council and planning commission meetings, responding to staff and elected officials on general matters of the City as well as drafting basic resolutions, ordinances, and routine contracts. Other services are provided on contracted hourly rates including litigation services, employment practices and services, development agreement reviews, etc.

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4120	City Attorney			
4301500	Prof - Legal	\$ 271,006	\$ 278,512	\$ 286,867
	4120 Total	\$ 271,006	\$ 278,512	\$ 286,867

Legal Special Services**Department 1104121**

The City contracts with independent law firms to specialized legal services. These include litigation, employment practices and services, land development agreements, subdivision reviews, bond financing and compliance, and compliance requirements for redevelopment related wind-down.

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4121	Legal Special Services			
4301500	Prof - Legal	\$ 335,458	\$ 262,500	\$ 262,500
4301600	Prof-Employee Law Service	\$ 13,685	\$ 31,500	\$ 31,500
	4121 Total	\$ 349,143	\$ 294,000	\$ 294,000

City Manager**Department 1104130**

Under the direction of the City Council, the City Manager serves as the City's chief executive officer and oversees the coordination and implementation of Council-established policies and programs while providing information to assist the Council with its decision making process. The City Manager is responsible for enforcing Palm Desert's Municipal Code and verifying the faithful observance of City franchises, contracts, and permits. The City Manager has authority, including the powers of appointment, removal, promotion, and demotion, over all City employees. The City Manager is also responsible for the organization of municipal offices and positions to ensure the effective and efficient conduct of municipal business.

In addition to providing leadership and direction to City departments, the City Manager oversees the preparation of Palm Desert's annual budget, serves as the executive director of the Successor Agency to the Palm Desert Redevelopment Agency and Palm Desert Housing Authority, and responds promptly to inquiries and requests from residents and business owners.

The City Manager's Department includes the Assistant City Manager, who oversees Palm Desert's Development Services departments and fills in for the City Manager as necessary. The Department also includes two management analysts whose responsibilities include the public information officer function as well as a variety of municipal priorities and programs including homelessness, civic engagement, legislative affairs, and the Community Development Block Grant program.

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4130	City Manager			
4100100	Salaries-Full Time	\$ 485,450	\$ 715,000	\$ 736,000
4111500	Retirement Contribution	\$ 57,220	\$ 90,000	\$ 96,500
4111600	Medicare Contrb-Employer	\$ 7,126	\$ 10,500	\$ 10,760
4111700	Retiree Health	\$ 8,277	\$ 15,000	\$ 18,500
4112000	Ins Prem - Long Term Disab.	\$ 1,530	\$ 3,000	\$ 3,400
4112100	Ins Prem - Health	\$ 32,661	\$ 69,000	\$ 86,200
4112200	Ins Prem-Dental/Vision	\$ 5,493	\$ 8,700	\$ 9,410
4112400	Ins Prem - Life	\$ 913	\$ 1,200	\$ 1,330
4112500	Workers' Compensation	\$ 13,942	\$ 14,000	\$ 14,000
4211000	Office Supplies	\$ 413	\$ 750	\$ 750
4309000	Prof - Other	\$ 20,601	\$ 3,000	\$ 18,000
4311500	Mileage Reimbursement	\$ 275	\$ 300	\$ 400
4312000	Conf- Seminars- Workshops	\$ 4,420	\$ 12,000	\$ 18,000
4312500	Local Meetings	\$ 2,197	\$ 2,500	\$ 4,000
4312600	Local Mtg-Monthly Cm Mtg	\$ -	\$ 300	\$ 300
4363000	Dues	\$ 2,163	\$ 2,900	\$ 4,500
4365000	Telephones	\$ 1,240	\$ 1,440	\$ 1,900
4366000	Postage & Freight	\$ 61	\$ 200	\$ 200
4369500	Misc Expenses	\$ -	\$ -	\$ 700
4404000	Cap-Office Equipment	\$ 5,958	\$ -	\$ -
	4130 Total	\$ 649,939	\$ 949,790	\$ 1,024,850

The Finance Department is responsible for the financial management and accounting functions of the City and its related entities. This includes the budget, investments, cash management, payroll, cash receipts, accounts payable, debt management, general ledger, financial statements, and audits. The City uses the modified accrual and accrual basis for government accounting and oversees, in excess of, 50 different funds. These include the General Fund, Capital Project Funds, Special Revenue Funds (assessment districts and landscape lighting districts), Debt Service Funds, Internal Service Funds and Enterprise Funds.

Finance prepares an annual operations budget, as well as a five-year capital improvement program, with the input from the City Council, City Manager and City Departments. Finance oversees the daily cash management, including managing the availability of cash to pay obligations, recording revenue, and managing short- and long- term investments. The department is also responsible for overseeing the financing for operations and/or capital projects including issuance of debt, refunding debt and the management of debt obligations.

Finance processes the weekly accounts payable, bi-weekly payroll, monthly bank reconciliations and journal entries, monthly and annual financial statements and oversees the annual audit.

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4150	Finance			
4100100	Salaries-Full Time	\$ 1,247,522	\$ 1,425,000	\$ 1,455,500
4100200	Salaries-Overtime	\$ 955	\$ 1,000	\$ 1,000
4111500	Retirement Contribution	\$ 145,940	\$ 177,000	\$ 190,550
4111600	Medicare Contrb-Employer	\$ 18,134	\$ 21,000	\$ 21,260
4111700	Retiree Health	\$ 153	\$ 1,250	\$ 3,155
4112000	Ins Prem - Long Term Disab.	\$ 4,655	\$ 5,900	\$ 6,550
4112100	Ins Prem - Health	\$ 201,542	\$ 238,000	\$ 231,570
4112200	Ins Prem-Dental/Vision	\$ 20,008	\$ 23,500	\$ 22,625
4112400	Ins Prem - Life	\$ 2,741	\$ 2,400	\$ 2,635
4112500	Workers' Compensation	\$ 22,904	\$ 23,000	\$ 23,000
4211000	Office Supplies	\$ 8,112	\$ 6,000	\$ 6,000
4311500	Mileage Reimbursement	\$ 745	\$ 800	\$ 500
4312000	Conf- Seminars- Workshops	\$ 4,712	\$ 5,000	\$ 5,000
4312500	Local Meetings	\$ 343	\$ 1,000	\$ 500
4361000	Printing / Duplicating	\$ 40,122	\$ 40,000	\$ 30,000
4362000	Subscriptions/Publication	\$ 2,640	\$ 4,000	\$ 4,000
4363000	Dues	\$ 1,043	\$ 1,500	\$ 1,500
4365000	Telephones	\$ 1,344	\$ 1,500	\$ 1,500
4366000	Postage & Freight	\$ 3,870	\$ 5,000	\$ 5,000
	4150 Total	\$ 1,727,486	\$ 1,982,850	\$ 2,011,845

Independent Audit**Department 1104151**

An annual audit is conducted by the City's' independent auditors on the City's financial statements. They review the internal controls, confirm the cash and investments of the City and review the City's Comprehensive Annual Financial Report. In addition, the auditors perform special audits on required State and Federal single audit compliance, franchise audits and any other audit as directed by either City Council or staff.

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4151	Independent Audit			
4302000	Prof-Accounting/Auditing	\$ 77,996	\$ 90,000	\$ 90,000
	4151 Total	\$ 77,996	\$ 90,000	\$ 90,000

The Human Resources Department strives to develop and implement effective human resource management strategies and programs to attract, develop, and retain employees who are empowered to deliver quality municipal services to the community. The Department serves as a strategic partner throughout all City departments to ensure they have the tools and resources necessary to successfully achieve the City's priorities. The Department achieves this goal by providing policy guidance and acting as an internal consultant on human resources-related issues; implementing the recruitment and development of City employees; maintaining an equitable and competitive salary and benefits structure; and striving to promote and maintain a positive labor relations climate between the Palm Desert Employees Organization and the City.

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4154	Human Resources			
4100100	Salaries-Full Time	\$ 419,207	\$ 430,000	\$ 438,500
4100200	Salaries-Overtime	\$ 643	\$ -	\$ 1,000
4111500	Retirement Contribution	\$ 48,419	\$ 54,000	\$ 57,500
4111600	Medicare Contrb-Employer	\$ 6,108	\$ 6,400	\$ 6,450
4111700	Retiree Health	\$ 2,365	\$ 3,500	\$ 3,710
4112000	Ins Prem - Long Term Disab.	\$ 1,431	\$ 1,800	\$ 1,975
4112100	Ins Prem - Health	\$ 44,631	\$ 45,000	\$ 57,500
4112200	Ins Prem-Dental/Vision	\$ 6,121	\$ 6,300	\$ 6,750
4112400	Ins Prem - Life	\$ 812	\$ 750	\$ 800
4112500	Workers' Compensation	\$ 7,369	\$ 7,400	\$ 7,400
4211000	Office Supplies	\$ 1,104	\$ 500	\$ 500
4219000	Supplies-Other	\$ 9,402	\$ 10,000	\$ 10,000
4219100	Disaster/Emerg	\$ 55,226	\$ 104,100	\$ 117,000
4300300	Prof-Temporary Part-Time	\$ 46,145	\$ 20,000	\$ -
4303600	Prof-Temp Help City-Wide	\$ 132,367	\$ 100,000	\$ 50,000
4305600	Medical Annual/New Employ	\$ 2,560	\$ 3,500	\$ 3,500
4309000	Prof - Other	\$ 44,725	\$ 100,000	\$ -
4309501	Prof-Emp Recog Program	\$ 3,517	\$ 3,500	\$ 3,500
4311500	Mileage Reimbursement	\$ 499	\$ 500	\$ 1,000
4312000	Conf- Seminars- Workshops	\$ 8,139	\$ 8,000	\$ 10,000
4312100	Committee Conferences	\$ 435	\$ -	\$ -
4312101	City Wide Training	\$ 26,960	\$ 30,000	\$ 30,000
4312500	Local Meetings	\$ 12,784	\$ 17,000	\$ 18,000
4321500	Other Advertising	\$ 3,472	\$ 5,000	\$ 8,000
4363000	Dues	\$ -	\$ 1,000	\$ 1,000
4365000	Telephones	\$ 960	\$ 960	\$ 960
4366000	Postage & Freight	\$ 907	\$ 250	\$ 250
4391500	Employee Safety	\$ 15,335	\$ 10,000	\$ 10,000
4404000	Cap-Office Equipment	\$ -	\$ 500	\$ 500
	4154 Total	\$ 901,642	\$ 969,960	\$ 845,795

General Services**Department 1104159**

The General Services budget includes city-wide expenses not attributable to a specific department. These include supplies such as office supplies, copy supplies, computer supplies, letterhead, etc. Generalized services are also included such as telephone system services, copying services, banking service fees, specialized city-wide audits (sales tax audits), etc.

Beginning with the 2017-18 fiscal year, this budget includes the portion of the annual contribution for the unfunded retirement costs paid as a lump sum and not paid as a percentage of payroll.

Other amounts included are participation dues in local, regional and state-wide organizations (League of California Cities, Southern California Association of Governments, Local Agency Formation Commission, Riverside County Economic Development Agency, and Coachella Valley Association of Governments, etc.).

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4159	General Services			
4111500	Retirement Contribution	\$ 4,851,879	\$ 3,352,000	\$ 3,783,502
4211000	Office Supplies	\$ 11,444	\$ 12,000	\$ 12,000
4212000	Supplies-Computer	\$ -	\$ 5,000	\$ -
4219000	Supplies-Other	\$ -	\$ 7,500	\$ -
4309000	Prof - Other	\$ 562,624	\$ 477,000	\$ 577,000
4342000	Rental-Office Equipment	\$ 66,341	\$ 65,000	\$ -
4361000	Printing / Duplicating	\$ 1,635	\$ 7,000	\$ 7,000
4363000	Dues	\$ 118,303	\$ 251,000	\$ 263,550
4364800	Sb2557/County Admin Fees	\$ 45,693	\$ 57,783	\$ 57,783
4365000	Telephones	\$ 42,212	\$ 37,500	\$ 15,000
4366000	Postage & Freight	\$ 424	\$ 650	\$ 650
4369701	Advance Write-off	\$ 160,000	\$ -	\$ -
4404000	Cap-Office Equipment	\$ 1,374	\$ -	\$ -
4369701	Advance Write-off	\$ 304,800	\$ -	\$ -
	4159 Total	\$ 6,166,730	\$ 4,272,433	\$ 4,716,485

Information Technology**Department 1104190**

The Information Technology (IT) Division is committed to ensuring that IT investments and strategic business technologies deliver the highest possible value to the City and its constituents. The Division seeks to accomplish this goal by leveraging emerging technologies to improve services to citizens and employees and providing innovative and cost effective technology services.

Through the IT Master Plan, the City of Palm Desert is committed to working in an innovative environment to increase efficiency, eliminate redundancies, improve transparency, and reduce costs. Some key components addressed in the plan include:

- *Long-range technology planning, including equipment replacement;*
- *Citywide hardware/software procurement;*
- *Modernization of information technology infrastructure*
- *Improving Online Public Engagement and Communication*
- *Enhanced customer service support for all employees;*
- *Administration of physical and virtual servers/databases;*
- *Disaster recovery and business continuity;*
- *Support for numerous mission critical applications such as payroll, permitting and licensing, web technologies, and public safety.*

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4190	Information Technology			
4100100	Salaries-Full Time	\$ 485,639	\$ 522,000	\$ 527,000
4100200	Salaries-Overtime	\$ 3,918	\$ 5,000	\$ 5,000
4111500	Retirement Contribution	\$ 56,535	\$ 65,500	\$ 69,000
4111600	Medicare Contrb-Employer	\$ 7,154	\$ 7,700	\$ 7,750
4111700	Retiree Health	\$ 405	\$ 2,250	\$ 2,400
4112000	Ins Prem - Long Term Disab.	\$ 1,839	\$ 2,200	\$ 2,375
4112100	Ins Prem - Health	\$ 98,488	\$ 110,000	\$ 110,600
4112200	Ins Prem-Dental/Vision	\$ 9,227	\$ 10,500	\$ 9,610
4112400	Ins Prem - Life	\$ 954	\$ 900	\$ 1,000
4112500	Workers' Compensation	\$ 8,166	\$ 8,200	\$ 8,200
4211000	Office Supplies	\$ -	\$ 2,000	\$ 1,000
4212000	Supplies-Computer	\$ 20,751	\$ 15,000	\$ 25,000
4311500	Mileage Reimbursement	\$ 481	\$ 400	\$ 400
4312000	Conf- Seminars- Workshops	\$ 9,410	\$ 3,500	\$ 3,500
4336000	R&M-Computer	\$ 259,263	\$ 291,207	\$ 375,000
4342000	Rental-Office Equipment	\$ -	\$ -	\$ 65,000
4362000	Subscriptions/Publication	\$ 390	\$ 2,700	\$ 1,400
4363000	Dues	\$ 1,288	\$ 500	\$ 500
4365000	Telephones	\$ 7,164	\$ 10,000	\$ 70,000
4366000	Postage & Freight	\$ 67	\$ 500	\$ 500
4404000	Cap-Office Equipment	\$ 16,356	\$ 10,000	\$ 10,000
	4190 Total	\$ 987,493	\$ 1,070,057	\$ 1,295,235

Unemployment Benefits Insurance**Department 1104191**

The City of Palm Desert pays the actual cost of unemployment to the State of California for terminated employees.

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4191	Unemployment Insurance			
4112600	Unemployment Insurance-State	\$ -	\$ 10,000	\$ 10,000
	4191 Total	\$ -	\$ 10,000	\$ 10,000

The City’s Risk Management Division provides an internal service to City Departments that protects the City's assets and ability to provide services by reducing its exposure to the financial impact of claims, lawsuits, and employee injuries.

The Division strives to reduce the corresponding frequency and severity of these events through the application of professional risk management techniques; ongoing staff education, and by providing a safe environment for employees to work and the public to enjoy. In doing so, the Division plays a vital role in freeing up dollars that would otherwise be spent on claims and claims-related issues, making them available for other beneficial uses throughout the City.

The City of Palm Desert belongs to the California Joint Powers Insurance Authority (JPIA), one of the largest municipal self-insurance pools in the State. The California JPIA works with the members to reduce the frequency and severity of claims by providing liability protection from losses and lawsuits and ongoing staff educational opportunities.

To this end, the City maintains a long-term, robust Enterprise Risk Management (ERM) program based on a holistic approach to Risk Management. ERM provides a framework for risk management that typically involves identifying particular risks and potential opportunities related to achieve City objectives, assessing them in terms of likelihood and magnitude of impact, determining a response strategy, and monitoring progress. More importantly, ERM places a greater emphasis on cooperation among all City departments to manage the City’s full range of risks.

Identifying and managing risk is a citywide responsibility and is one component of good governance. By identifying and proactively addressing risks and opportunities for improvement, the City of Palm Desert will protect the interests of the public and create value for all stakeholders.

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4192	Insurance			
4309000	Prof - Other	\$ -	\$ 15,000	\$ 5,000
4371000	Liab & Property Damage	\$ 539,294	\$ 611,026	\$ 895,500
	4192 Total	\$ 539,294	\$ 626,026	\$ 900,500

Interfund Transfers Out**Department 1104199**

Included in this budget are transfers from the General Fund to other funds for both specific expenses and shortfalls in other funds. These include expenses such as reimbursement for city costs to manage a restricted fund such as landscape and lighting district administration as well as the difference between the amount collected in a special fund and services provided (e.g. fire services, aquatic center operations).

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4199	Interfund Transfers			
4501000	Inter-Fund Transfers Out	\$ 8,331,064	\$ 5,802,451	\$ 7,011,508
	4199 Total	\$ 8,331,064	\$ 5,802,451	\$ 7,011,508

Police Services**Department 1104210**

The City of Palm Desert contracts with the Riverside County Sheriff's Department for police services. The Palm Desert Police Department is dedicated to providing citizens, businesses, and visitors in Palm Desert with a safe and pleasant environment in which to live, work, and enjoy city amenities. The Department carries out this mission with professionalism, dependability, and integrity.

The Police Department employs a pro-active approach to policing that utilizes a multitude of Community Oriented Policing approaches including an emphasis on prevention, focused enforcement efforts, and the setting of specific goals. Within its five designated "beat" areas, the Police Department's basic patrol function is supported by a variety of special teams including the Special Enforcement Team, K-9 Unit, Business District Team, Burglary Suppression Unit, Traffic Enforcement Team, and by participation in regional task forces.

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4210	Police Services			
4217000	Supply-Automotive-Gas	\$ 21,828	\$ 24,000	\$ 24,000
4304000	Prof-Police Service Cntr	\$ 20,225,208	\$ 22,102,228	\$ 19,022,646
4304000	Prof-Police School Resource Ofr	\$ -	\$ -	\$ 314,164
4304200	Police Service Contingency	\$ 76,164	\$ 20,000	\$ 20,000
4334000	R/M-Motor Vehicles-Fleet	\$ 51,847	\$ 70,000	\$ 70,000
4390400	Police Reoccurring Operational	\$ -	\$ 60,000	\$ 60,000
	4210 Total	\$ 20,375,047	\$ 22,276,228	\$ 19,510,810

Community Safety**Department 1104211**

The Community Safety budget addresses three key quality of life issues in the City. Under this budget is the Citizens on Patrol (COPS) program, the Homelessness Outreach Program, and funding for school crossing guards.

Citizens on Patrol provide a critical service as the eyes and ears of the Palm Desert Police Department. The Homelessness Outreach Program matches social workers, housing, and wrap-around services with persons experiencing homelessness in the City.

The City also provides financial assistance to the Desert Sands Unified School District to manage a School Crossing Guard Program and ensure this essential community service continues at the City's elementary and middle school locations, where students regularly cross the roadway.

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4211	Community Safety			
4306001	Citizens on Patrol	\$ 14,138	\$ 41,400	\$ 31,000
4309201	School Crossing Guards	\$ 45,069	\$ 43,750	\$ 48,000
4392100	Homeless Outreach Team	\$ 100,000	\$ 250,000	\$ 350,000
	4211 Total	\$ 159,207	\$ 335,150	\$ 429,000

The City of Palm Desert contracts with the Riverside County Department of Animal Services (County) to provide animal control and shelter services for the purpose of safeguarding the health and safety of the population of the City. The contract with the County provides for the control of dogs, cats and other domestic animals. Services that are provided include spaying and neutering of pets, sheltering of lost or abandoned pets at various shelters throughout the Valley, and other issues such as animal dog licensing, vicious and barking dog problems, and dogs loose in public places.

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4230	Animal Regulation			
4309000	Prof - Other	\$ 221,008	\$ 245,000	\$ 341,000
	4230 Total	\$ 221,008	\$ 245,000	\$ 341,000

Street Light & Traffic Safety**Department 1104250**

The Street Light and Traffic Safety Divisions provide for the repair, maintenance, and utility cost of traffic signals and highway lighting. This Division is also responsible the maintenance and repair of street signs, safety cones, barricades, and pavement markers.

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4250	PW-St Lighting/Traffic Safety			
4214500	Supplies-Traffic Safety	\$ 1,499	\$ 7,000	\$ -
4219000	Supplies-Other	\$ -	\$ -	\$ 5,000
4309000	Prof - Other	\$ -	\$ 105,000	\$ 100,000
4311500	Mileage Reimbursement	\$ -	\$ -	\$ 750
4312000	Conf- Seminars- Workshops	\$ -	\$ -	\$ 3,000
4332500	R/M-Signals	\$ 82,040	\$ 105,000	\$ 117,500
4351400	Utilities-Electric	\$ 134,621	\$ 150,000	\$ 150,000
4365000	Telephones	\$ 1,610	\$ 1,600	\$ 1,600
4404000	Cap-Office Equipment	\$ 4,420	\$ -	\$ -
4404500	Machinery & Equipment	\$ -	\$ -	\$ 5,000
	4250 Total	\$ 224,191	\$ 368,600	\$ 382,850

Public Works Administration**Department 1104300**

The Public Works Department provides for the management of all Public Works functions. Areas include project management, engineering, construction inspection, traffic, public area maintenance, landscape, City fleet management, contract management, engineering certification, and surveys.

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4300	PW-Administration			
4100100	Salaries-Full Time	\$ 1,448,393	\$ 1,800,000	\$ 1,550,000
4100200	Salaries-Overtime	\$ -	\$ 2,500	\$ 2,500
4111500	Retirement Contribution	\$ 169,748	\$ 225,000	\$ 203,000
4111600	Medicare Contrb-Employer	\$ 21,285	\$ 26,500	\$ 22,700
4111700	Retiree Health	\$ 12,783	\$ 25,000	\$ 25,000
4112000	Ins Prem - Long Term Disab.	\$ 5,535	\$ 7,500	\$ 7,000
4112100	Ins Prem - Health	\$ 238,569	\$ 310,000	\$ 275,000
4112200	Ins Prem-Dental/Vision	\$ 23,828	\$ 30,500	\$ 25,000
4112400	Ins Prem - Life	\$ 2,876	\$ 3,000	\$ 3,000
4112500	Workers' Compensation	\$ 64,231	\$ 64,500	\$ 64,500
4211000	Office Supplies	\$ 5,181	\$ 5,000	\$ 5,000
4219000	Supplies-Other	\$ 252	\$ -	\$ -
4301000	Prof-Architectural/Eng	\$ 68,552	\$ 85,000	\$ 125,000
4309000	Prof - Other	\$ 31,484	\$ 28,000	\$ 23,000
4311500	Mileage Reimbursement	\$ 1,277	\$ 4,000	\$ 4,000
4312000	Conf- Seminars- Workshops	\$ 23,711	\$ 35,000	\$ 12,000
4312500	Local Meetings	\$ 1,704	\$ 3,500	\$ 41,750
4361000	Printing / Duplicating	\$ 564	\$ 500	\$ 500
4362000	Subscriptions/Publication	\$ 5,548	\$ 10,000	\$ 7,500
4363000	Dues	\$ 7,674	\$ 10,000	\$ 10,000
4365000	Telephones	\$ 10,913	\$ 7,000	\$ 10,000
4366000	Postage & Freight	\$ 919	\$ 2,000	\$ 1,500
4391500	Employee Safety	\$ 3,000	\$ 5,000	\$ 7,500
4404000	Cap-Office Equipment	\$ 6,961	\$ 5,000	\$ 2,500
	4300 Total	\$ 2,154,988	\$ 2,694,500	\$ 2,427,950

Streets Maintenance**Department 1104310**

The Street Maintenance Division is responsible for all maintenance work along public streets including: street and parking lot sweeping, pot hole repairs, sign installation, drain drywell maintenance, concrete repairs, City lot maintenance, and curb painting. This Division is also responsible for the Graffiti Removal Program and the annual Holiday Lighting.

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4310	PW-Street & Maintenance			
4100100	Salaries-Full Time	\$ 1,186,623	\$ 1,150,000	\$ 1,150,900
4100200	Salaries-Overtime	\$ 11,311	\$ 25,000	\$ 25,000
4111500	Retirement Contribution	\$ 130,401	\$ 142,000	\$ 151,000
4111600	Medicare Contrb-Employer	\$ 17,511	\$ 16,700	\$ 16,850
4111700	Retiree Health	\$ -	\$ 2,000	\$ 2,000
4112000	Ins Prem - Long Term Disab.	\$ 4,542	\$ 4,700	\$ 5,200
4112100	Ins Prem - Health	\$ 306,301	\$ 320,000	\$ 325,000
4112200	Ins Prem-Dental/Vision	\$ 28,764	\$ 30,000	\$ 29,000
4112400	Ins Prem - Life	\$ 2,199	\$ 1,900	\$ 2,100
4112500	Workers' Compensation	\$ 54,771	\$ 55,000	\$ 55,000
4214000	Uniforms	\$ 10,863	\$ 12,500	\$ 12,500
4218000	Small Tools/Equipment	\$ 3,233	\$ 5,000	\$ -
4219000	Supplies-Other	\$ -	\$ -	\$ 22,000
4311500	Mileage Reimbursement	\$ 519	\$ 1,000	\$ 1,000
4312000	Conf- Seminars- Workshops	\$ 3,365	\$ 6,000	\$ 4,000
4332000	Repair & Maintenance Streets	\$ 265,543	\$ 316,000	\$ 322,500
4343000	Construction Equipment	\$ 6,956	\$ 10,000	\$ 5,000
4351000	Utilities-Water	\$ 3,357	\$ 4,000	\$ 4,000
4365000	Telephones	\$ 3,480	\$ 7,500	\$ 7,500
4391001	Holiday Decorations	\$ 132,585	\$ 90,000	\$ 90,000
4391502	Graffiti Program	\$ 11,924	\$ 10,000	\$ 10,000
	4310 Total	\$ 2,185,649	\$ 2,209,300	\$ 2,240,550

Street Repair and Maintenance**Department 1104311 – 1104315**

The Street Repair and Maintenance Divisions provide for the work required to improve street safety, condition, and appearance. Improvements consist of overlays, slurry, seal coats, annual curb and gutter repair, annual cross gutter and sidewalk repair, street paving, and traffic lane striping and markings on all public streets.

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4311-15	Curb & Gutter-ADA Retrofit			
4332000	Repair & Maintenance Streets	\$ -	\$ -	\$ -
	4311 Total	\$ -	\$ -	\$ -
4312	Curb & Gutter-ADA Retrofit			
4332000	Repair & Maintenance Streets	\$ -	\$ 25,000	\$ 25,000
	4312 Total	\$ -	\$ 25,000	\$ 25,000
4313	Parking Lot Maintenance			
4332000	Repair & Maintenance Streets	\$ 11,316	\$ 50,000	\$ 50,000
	4313 Total	\$ 11,316	\$ 50,000	\$ 50,000
4314	Storm Drain Maintenance			
4332000	Repair & Maintenance Streets	\$ -	\$ -	\$ -
	4314 Total	\$ -	\$ -	\$ -
4315	PW-Striping			
4332000	Repair & Maintenance Streets	\$ -	\$ -	\$ -
	4315 Total	\$ -	\$ -	\$ -

This Division provides for the cost associated with maintaining the building and facility for the Street Maintenance crews, City fleet vehicles and equipment.

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4330	PW-Corp Yard			
4219000	Supplies-Other	\$ 7,897	\$ 10,000	\$ 11,000
4309000	Prof - Other	\$ 7,571	\$ 10,500	\$ 10,500
4331000	R/M-Buildings	\$ 62,855	\$ 74,000	\$ 73,000
4351000	Utilities-Water	\$ 6,870	\$ 6,000	\$ 6,000
4351200	Utilities-Gas	\$ 425	\$ 1,000	\$ 1,000
4351400	Utilities-Electric	\$ 13,368	\$ 15,000	\$ 15,000
4364000	Filing Fees	\$ 6,784	\$ 6,000	\$ 6,000
	4330 Total	\$ 105,770	\$ 122,500	\$ 122,500

The Auto Fleet/Equipment Division is responsible for the operation, maintenance and replacement of the City's fleet of vehicles. General services and repairs are accomplished through contract services. New vehicles are covered under manufacturer's warranty for repairs. Division also provides for the repair and maintenance of the Corporation Yard fleet and equipment. All City fuel costs and hazardous waste disposal are included.

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4331	PW-Auto Fleet/Equipment Maint			
4217000	Supply-Automotive-Gas	\$ 91,394	\$ 97,000	\$ 102,000
4305400	Prof-Hazardous Materials	\$ 3,030	\$ 10,500	\$ 9,000
4334000	R/M-Motor Vehicles-Fleet	\$ 147,548	\$ 142,500	\$ 139,000
	4331 Total	\$ 241,972	\$ 250,000	\$ 250,000

Public Building Operation & Maintenance

Department 1104340

The Public Building Operation and Maintenance Division are responsible for the general operation, maintenance, and payment of utilities for the Civic Center building. Assigned staff provides janitorial services for the Civic Center, Parkview, Henderson, and State buildings. Repairs and maintenance are accomplished by staff or contract services.

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4340	DS-Public Bldg-Opr/Maint.			
4100100	Salaries-Full Time	\$ 297,085	\$ 306,000	\$ 275,000
4100200	Salaries-Overtime	\$ 456	\$ 5,000	\$ 5,000
4111500	Retirement Contribution	\$ 34,869	\$ 38,500	\$ 35,800
4111600	Medicare Contrb-Employer	\$ 2,382	\$ 4,500	\$ 4,000
4111700	Retiree Health	\$ -	\$ 1,200	\$ 3,200
4112000	Ins Prem - Long Term Disab.	\$ 1,155	\$ 1,300	\$ 1,230
4112100	Ins Prem - Health	\$ 61,906	\$ 64,000	\$ 69,000
4112200	Ins Prem-Dental/Vision	\$ 5,676	\$ 5,800	\$ 6,525
4112400	Ins Prem - Life	\$ 587	\$ 600	\$ 500
4112500	Workers' Compensation	\$ 6,174	\$ 6,200	\$ 6,200
4213000	Supplies-Janitorial	\$ 9,315	\$ -	\$ -
4219000	Supplies-Other	\$ 17,369	\$ 27,500	\$ 27,500
4309000	Prof - Other	\$ 10,739	\$ 19,000	\$ 19,000
4311500	Mileage Reimbursement	\$ 153	\$ 500	\$ 500
4312000	Conf- Seminars- Workshops	\$ 1,682	\$ 6,800	\$ 4,000
4331000	R/M-Buildings	\$ 98,059	\$ 73,500	\$ 86,000
4332600	Janitorial Services	\$ 82,500	\$ 90,000	\$ 90,000
4351000	Utilities-Water	\$ 3,817	\$ 4,000	\$ 4,000
4351200	Utilities-Gas	\$ 2,469	\$ 1,500	\$ 1,500
4351400	Utilities-Electric	\$ 76,360	\$ 80,000	\$ 85,000
	4340 Total	\$ 712,754	\$ 735,900	\$ 723,955

The Desert Recreation District oversees the daily operation of the Portola Community Center building which is leased to various non-profit entities. Public Works staff is responsible for coordinating building maintenance, repairs, and payment of all utility services. The Community Development Department oversees the administration of the facility.

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4344	DS-Portola Comm Center			
4309000	Prof - Other	\$ 97,563	\$ 106,400	\$ 106,200
4331000	R/M-Buildings	\$ 19,182	\$ 26,000	\$ 26,500
4351000	Utilities-Water	\$ 2,543	\$ 2,000	\$ 3,000
4351200	Utilities-Gas	\$ 537	\$ 500	\$ 500
4351400	Utilities-Electric	\$ 11,588	\$ 15,000	\$ 14,000
4365000	Telephones	\$ 1,523	\$ 1,500	\$ 1,200
	4344 Total	\$ 132,937	\$ 151,400	\$ 151,400

NPDES – Storm Water Permit**Department 1104396**

This Division covers the mandated fees and program costs for storm water run-off.

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4396	NPDES-Storm Water Permit			
4400100	Capital Project	\$ 46,222	\$ 55,000	\$ 55,000
	4396 Total	\$ 46,222	\$ 55,000	\$ 55,000

Community Promotions, a component of the Economic Development Division, maintains budgets for City-produced events (i.e. Concerts in the Park, Independence Day Celebration, Veteran’s Day Ceremony, etc.), City-sponsored events (i.e. Golf Cart Parade, Fashion Week El Paseo, Palm Desert Food & Wine, etc.), miscellaneous sponsorships/activities, El Paseo Courtesy Carts, and funding for the Greater Palm Springs Convention and Visitors Bureau.

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4416	Community Promotions			
4100200	Salaries-Overtime	\$ -	\$ 10,000	\$ 10,000
4306101	City Produced Events	\$ 217,212	\$ 152,000	\$ 73,000
4306201	City Sponsored Events	\$ 523,987	\$ 567,500	\$ 417,000
4322000	PSDR CVB Funding	\$ 372,295	\$ 370,000	\$ 385,000
4368100	Courtesy Carts	\$ 136,180	\$ 165,000	\$ 165,000
	4416 Total	\$ 1,249,675	\$ 1,264,500	\$ 1,050,000

Marketing**Department 1104417**

Tourism and Marketing is the component of the City's Economic Development Department that stimulates economic development through the promotion of tourism. The Marketing Department creates advertising and promotional programs whose goal is to maintain and increase non-resident leisure travel and spending in Palm Desert, resulting in the growth of tax revenue, including sales tax and Transient Occupancy Tax. This department also collaborates with community partners to maximize synergies among Palm Desert attractions, hotels, businesses, cultural organizations and Palm Desert event organizers. In response to the crisis brought on by the COVID-19 pandemic, the City created the Unite Palm Desert campaign as a vehicle to provide support to its residents and businesses in this time of great need. Day-to-day operations of the department include the design, production, and placement of ads for tourism and special events, the creation of collateral materials for promotion of the City, the design and maintenance of a tourism website, operations of the City's Visitors Services, and oversight of the City's tourism-related social media channels.

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4417	Marketing			
4100100	Salaries-Full Time	\$ 134,497	\$ 155,000	\$ 121,500
4111500	Retirement Contribution	\$ 15,869	\$ 19,500	\$ 16,000
4111600	Medicare Contrb-Employer	\$ 1,955	\$ 2,300	\$ 1,780
4111700	Retiree Health	\$ 3,953	\$ 4,700	\$ 3,645
4112000	Ins Prem - Long Term Disab.	\$ 540	\$ 650	\$ 550
4112100	Ins Prem - Health	\$ 13,916	\$ 17,000	\$ 8,900
4112200	Ins Prem-Dental/Vision	\$ 1,551	\$ 1,900	\$ 1,000
4112400	Ins Prem - Life	\$ 261	\$ 300	\$ 220
4112500	Workers' Compensation	\$ 3,286	\$ 3,300	\$ 3,300
4211000	Office Supplies	\$ 471	\$ 200	\$ 200
4302600	Bright Side Newsletter	\$ 72,839	\$ 75,000	\$ 75,000
4309000	Prof - Other	\$ 268,725	\$ 238,000	\$ 250,000
4309101	Community Calendar	\$ 12,657	\$ 20,000	\$ 20,000
4311500	Mileage Reimbursement	\$ 1,122	\$ 200	\$ 200
4312000	Conf- Seminars- Workshops	\$ 11,949	\$ 14,750	\$ 4,750
4312500	Local Meetings	\$ 299	\$ 500	\$ 500
4321700	Photography & Videography	\$ 8,975	\$ 35,000	\$ 5,000
4321900	Advertising Production	\$ 47,722	\$ 111,050	\$ 10,000
4322100	Advertising Media Buys	\$ 492,511	\$ 500,000	\$ 432,765
4322200	Advertising Special Event	\$ 59,093	\$ 47,000	\$ 20,000
4322201	Advertising Special CO-OP	\$ 20,225	\$ 100,000	\$ 50,000
4322300	Advertising Promotional	\$ -	\$ 1,000	\$ 1,000
4322301	Collateral Design	\$ 3,000	\$ 15,000	\$ 10,000
4361000	Printing / Duplicating	\$ 3,660	\$ 11,000	\$ 11,000
4362000	Subscriptions/Publication	\$ -	\$ 150	\$ 150
4363000	Dues	\$ 1,473	\$ 700	\$ 700
4365000	Telephones	\$ 480	\$ 480	\$ 480
4404000	Cap-Office Equipment	\$ 1,346	\$ -	\$ -
	4417 Total	\$ 1,182,376	\$ 1,374,680	\$ 1,048,640

Visitor Services is a component of the City administered under the Marketing Department and serving under Economic Development. The City of Palm Desert supports its two largest revenue sources—Transient Occupancy Tax and sales tax—through Visitor Services, which promotes Palm Desert’s hotels, restaurants, businesses, attractions and activities. Visitor Services provides this information directly to visitors at its location inside City Hall as well as at local events. Information is also provided over the phone, via email, and through direct messaging. In addition, Visitor Services staff creates new social media content, writes the City’s monthly email newsletter copy, and updates the news, events calendar and dining guide sections of the tourism website.

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4419	Visitors Services			
4100100	Salaries-Full Time	\$ 129,830	\$ 136,000	\$ 132,500
4100200	Salaries-Overtime	\$ 3,552	\$ -	\$ 4,000
4111500	Retirement Contribution	\$ 15,319	\$ 17,000	\$ 17,400
4111600	Medicare Contrb-Employer	\$ 1,962	\$ 2,100	\$ 1,900
4111700	Retiree Health	\$ -	\$ -	\$ 1,210
4112000	Ins Prem - Long Term Disab.	\$ 519	\$ 600	\$ 700
4112100	Ins Prem - Health	\$ 28,265	\$ 33,000	\$ 30,000
4112200	Ins Prem-Dental/Vision	\$ 2,927	\$ 3,200	\$ 2,500
4112400	Ins Prem - Life	\$ 251	\$ 300	\$ 250
4112500	Workers' Compensation	\$ 3,286	\$ 3,300	\$ 3,300
4211000	Office Supplies	\$ 324	\$ 1,000	\$ 1,000
4219000	Supplies-Other	\$ 374	\$ 4,000	\$ 4,000
4311500	Mileage Reimbursement	\$ -	\$ 500	\$ 500
4312500	Local Meetings	\$ -	\$ 250	\$ 250
4361000	Printing / Duplicating	\$ 832	\$ 1,000	\$ 1,000
4362000	Subscriptions/Publication	\$ 939	\$ 700	\$ 700
4365000	Telephones	\$ 480	\$ 480	\$ 480
4366000	Postage & Freight	\$ 1,381	\$ 5,000	\$ 5,000
	4419 Total	\$ 190,242	\$ 208,430	\$ 206,690

Building & Safety**Department 1104420**

The Building and Safety Department provides for the administration, plan review, permit issuance and code enforcement of the California Title 24 codes and Palm Desert Municipal Code.

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4420	Building & Safety			
4100100	Salaries-Full Time	\$ 965,236	\$ 1,150,000	\$ 885,000
4100200	Salaries-Overtime	\$ 1,797	\$ 1,000	\$ 1,000
4111500	Retirement Contribution	\$ 112,786	\$ 134,000	\$ 116,000
4111600	Medicare Contrb-Employer	\$ 14,134	\$ 16,000	\$ 13,000
4111700	Retiree Health	\$ 5,000	\$ 10,000	\$ 7,900
4112000	Ins Prem - Long Term Disab.	\$ 3,746	\$ 4,500	\$ 4,000
4112100	Ins Prem - Health	\$ 205,064	\$ 240,000	\$ 177,000
4112200	Ins Prem-Dental/Vision	\$ 20,226	\$ 24,000	\$ 17,900
4112400	Ins Prem - Life	\$ 1,916	\$ 1,800	\$ 1,610
4112500	Workers' Compensation	\$ 35,850	\$ 36,000	\$ 36,000
4211000	Office Supplies	\$ 935	\$ 1,000	\$ 1,000
4218000	Small Tools/Equipment	\$ 275	\$ 1,000	\$ 1,000
4301000	Prof-Architectural/Eng	\$ 369,251	\$ 150,000	\$ 150,000
4309000	Prof - Other	\$ -	\$ 1,500	\$ 1,000
4311500	Mileage Reimbursement	\$ 444	\$ 1,625	\$ 1,500
4312000	Conf- Seminars- Workshops	\$ 14,655	\$ 16,450	\$ 28,450
4312500	Local Meetings	\$ 369	\$ 1,000	\$ 700
4333000	R/M-Office Equipment	\$ -	\$ 1,000	\$ -
4361000	Printing / Duplicating	\$ 69,927	\$ 12,500	\$ 12,500
4362000	Subscriptions/Publication	\$ 626	\$ 16,400	\$ 2,500
4363000	Dues	\$ 1,432	\$ 1,675	\$ 1,675
4365000	Telephones	\$ 3,401	\$ 5,900	\$ 5,900
4366000	Postage & Freight	\$ 404	\$ 1,500	\$ 1,000
4391500	Employee Safety	\$ 609	\$ 1,125	\$ 1,375
	4420 Total	\$ 1,828,083	\$ 1,829,975	\$ 1,468,010

Economic Development**Department 1104430**

The Economic Development Department promotes the City's long-range goal of establishing a balanced and healthy economic base. The Department works hand in hand with both new and existing businesses providing support services such as the commercial space availability, zoning and entitlement information, and redevelopment in key areas, in an effort to promote, retain, and expand businesses within the City. With a progressive and proactive business friendly approach the City aims to protect its business nucleus, while attracting new retail, hospitality, technology and clean industries.

The Economic Development Department also oversees the City's Marketing Department, special events, provides Visitor Services, and acts as the City liaison for various business, retail, and regional economic development organizations.

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4430	Economic Development			
4100100	Salaries-Full Time	\$ 429,009	\$ 596,000	\$ 545,000
4100200	Salaries-Overtime	\$ -	\$ 500	\$ 500
4111500	Retirement Contribution	\$ 50,385	\$ 75,000	\$ 71,500
4111600	Medicare Contrb-Employer	\$ 6,216	\$ 8,700	\$ 8,000
4111700	Retiree Health	\$ 2,755	\$ 4,900	\$ 5,200
4112000	Ins Prem - Long Term Disab.	\$ 1,590	\$ 2,500	\$ 2,500
4112100	Ins Prem - Health	\$ 65,476	\$ 86,500	\$ 82,000
4112200	Ins Prem-Dental/Vision	\$ 6,046	\$ 8,100	\$ 7,700
4112400	Ins Prem - Life	\$ 847	\$ 1,000	\$ 1,000
4112500	Workers' Compensation	\$ 17,925	\$ 24,300	\$ 30,600
4211000	Office Supplies	\$ 182	\$ 1,000	\$ 600
4309000	Prof - Other	\$ 63,697	\$ 40,000	\$ 80,000
4309102	Prof-Economic Development	\$ 26,500	\$ 40,000	\$ 25,000
4311500	Mileage Reimbursement	\$ 2,038	\$ 2,000	\$ 1,500
4312000	Conf- Seminars- Workshops	\$ 17,358	\$ 20,000	\$ 15,000
4312500	Local Meetings	\$ 2,378	\$ 3,000	\$ 2,000
4321000	Req Legal Advertising	\$ 609	\$ -	\$ -
4322100	Advertising Media Buys	\$ 5,000	\$ 5,000	\$ 3,000
4361000	Printing / Duplicating	\$ 855	\$ 5,000	\$ 3,000
4362000	Subscriptions/Publication	\$ 519	\$ 600	\$ 500
4363000	Dues	\$ 51,560	\$ 53,000	\$ 53,000
4365000	Telephones	\$ 1,080	\$ 1,500	\$ 1,500
4366000	Postage & Freight	\$ 104	\$ 1,500	\$ 1,000
	4430 Total	\$ 752,128	\$ 980,100	\$ 940,100

Planning & Community Development

Department 1104470

The Community Development Department is inclusive of the Planning Division, Code Compliance & Business Licensing Division, Housing Authority, Art in Public Places Programs, and Parks and Recreation Services Division. Guided by the vision of the City Council the department is focused on shaping the fabric of the community through its various documents and programs. The Planning Division is responsible for citywide land-use planning and regulation, including the preparation of General and Specific Plans and the administration of the Zoning Ordinance. The Code Compliance / Business License division is tasked with ensuring that all of the City's neighborhoods are consistent with community standards. The Housing Authority owns fifteen affordable residential properties that include over 1,100 units. The Art in Public Places oversees the public art program including the biennial El Paseo Exhibition, Public Art Documentary Film Series, and Community Gallery. The Parks and Recreation Services division is responsible for operating the City's parks and recreation facilities via operations contracts. Partner agencies include the Desert Recreation District, Family YMCA of the Desert, the Friends of the Desert Mountains.

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4470	Planning & Community Dev.			
4100100	Salaries-Full Time	\$ 1,611,779	\$ 1,670,000	\$ 1,710,000
4100200	Salaries-Overtime	\$ 1,785	\$ 5,000	\$ 5,000
4111500	Retirement Contribution	\$ 188,205	\$ 208,000	\$ 225,000
4111600	Medicare Contrb-Employer	\$ 23,498	\$ 24,500	\$ 25,100
4111700	Retiree Health	\$ 4,854	\$ 6,700	\$ 11,000
4112000	Ins Prem - Long Term Disab.	\$ 6,436	\$ 6,900	\$ 7,700
4112100	Ins Prem - Health	\$ 320,057	\$ 335,000	\$ 356,000
4112200	Ins Prem-Dental/Vision	\$ 32,145	\$ 33,100	\$ 35,000
4112400	Ins Prem - Life	\$ 3,176	\$ 2,800	\$ 3,100
4112500	Workers' Compensation	\$ 39,833	\$ 40,000	\$ 40,000
4211000	Office Supplies	\$ 1,280	\$ 2,500	\$ 2,500
4214000	Uniforms	\$ 1,070	\$ 1,500	\$ 1,749
4218000	Small Tools/Equipment	\$ 2,690	\$ 2,000	\$ 1,000
4305500	Prof -Lot Cleaning Svc	\$ 11,711	\$ 15,000	\$ 12,500
4306200	Community Recognition	\$ 1,003	\$ 2,500	\$ 1,500
4309000	Prof - Other	\$ 186,642	\$ 318,000	\$ 150,500
4311500	Mileage Reimbursement	\$ 1,729	\$ 2,000	\$ 2,000
4312000	Conf- Seminars- Workshops	\$ 19,421	\$ 25,000	\$ 32,000
4312500	Local Meetings	\$ 6,265	\$ 5,700	\$ 5,700
4333000	R/M-Office Equipment	\$ -	\$ 500	\$ 500
4361000	Printing / Duplicating	\$ 19,336	\$ 18,000	\$ 18,000
4362000	Subscriptions/Publication	\$ 40	\$ 1,500	\$ 1,500
4363000	Dues	\$ 1,926	\$ 2,500	\$ 2,750
4364000	Filing Fees	\$ -	\$ 500	\$ 500
4365000	Telephones	\$ 1,283	\$ 3,500	\$ 3,700
4366000	Postage & Freight	\$ 12,748	\$ 15,000	\$ 15,000
4404500	Machinery & Equipment	\$ -	\$ 40,000	\$ -
	4470 Total	\$ 2,498,912	\$ 2,787,700	\$ 2,669,299

Civic Center Park Maintenance**Department 1104610**

The Landscape Services Division provides for the landscape maintenance of Civic Center and Civic Center Park including the skate park, sport fields, and aquatic center. Maintenance is accomplished through contract services and includes tree pruning, turf renovations, electrical/lighting, playground, pump station, lagoon, and park facilities maintenance and repairs. The Desert Recreation District is responsible for the supervision and janitorial services for these areas except for the aquatic center.

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4610	Civic Center Park			
4219000	Supplies-Other	\$ 8,697	\$ 8,650	\$ 18,400
4309200	Prof - Contracting	\$ 388,150	\$ 435,000	\$ 430,000
4331000	R/M-Buildings	\$ 27,037	\$ 12,500	\$ 12,500
4332001	RM-Landscaping Services	\$ 440,336	\$ 430,000	\$ 450,000
4332100	Repair Maintenance	\$ 61,016	\$ 58,000	\$ 67,500
4337100	Tri-Cities Sport Facility	\$ 110,094	\$ 190,000	\$ 180,500
4351000	Utilities-Water	\$ 56,890	\$ 60,000	\$ 65,000
4351400	Utilities-Electric	\$ 99,602	\$ 95,000	\$ 95,000
	4610 Total	\$ 1,191,823	\$ 1,289,150	\$ 1,318,900

Park Maintenance**Department 1104611**

The Landscape Services Division provides for the maintenance of City parks and community gardens. Maintenance includes tree pruning, turf renovations, playground, and park facilities maintenance and repairs.

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4611	Park Maintenance			
4219000	Supplies-Other	\$ 12,263	\$ 10,000	\$ 10,000
4331000	R/M-Buildings	\$ 16,632	\$ 35,000	\$ 32,500
4332001	RM-Landscaping Services	\$ 451,606	\$ 617,700	\$ 637,200
4332501	R/M-Others	\$ 97,632	\$ 81,500	\$ 92,500
4351000	Utilities-Water	\$ 211,693	\$ 240,000	\$ 255,000
4351400	Utilities-Electric	\$ 47,389	\$ 50,000	\$ 50,000
4391000	Community Garden	\$ 7,482	\$ 14,000	\$ 14,000
	4611 Total	\$ 844,697	\$ 1,048,200	\$ 1,091,200

Landscaping Service**Department 1104614**

The Landscape Services Division provides the technical support for landscape guidelines and plan reviews. Capital projects, educating city landscape crews, water conservation programs, tree pruning, street median landscape rehabilitation, and special projects are performed as well.

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4614	Landscaping Services			
4100100	Salaries-Full Time	\$ 441,891	\$ 430,000	\$ 430,000
4100200	Salaries-Overtime	\$ 1,991	\$ 5,000	\$ 5,000
4111500	Retirement Contribution	\$ 49,644	\$ 54,000	\$ 56,500
4111600	Medicare Contrb-Employer	\$ 6,465	\$ 6,300	\$ 6,300
4111700	Retiree Health	\$ -	\$ 1,000	\$ 1,000
4112000	Ins Prem - Long Term Disab.	\$ 1,734	\$ 1,800	\$ 1,950
4112100	Ins Prem - Health	\$ 75,609	\$ 77,500	\$ 77,800
4112200	Ins Prem-Dental/Vision	\$ 7,320	\$ 7,500	\$ 7,500
4112400	Ins Prem - Life	\$ 839	\$ 750	\$ 778
4112500	Workers' Compensation	\$ 14,539	\$ 14,600	\$ 14,600
4219000	Supplies-Other	\$ 165	\$ 3,000	\$ 3,000
4311500	Mileage Reimbursement	\$ 587	\$ 1,000	\$ 1,000
4312000	Conf- Seminars- Workshops	\$ 3,753	\$ 9,000	\$ 6,500
4332501	R/M-Others	\$ 31,277	\$ 38,000	\$ 30,000
4337001	R/M-Medians	\$ 950,478	\$ 1,037,000	\$ 949,000
4351000	Utilities-Water	\$ 195,859	\$ 200,000	\$ 200,000
4351400	Utilities-Electric	\$ 19,478	\$ 30,000	\$ 30,000
4365000	Telephones	\$ 480	\$ 750	\$ 750
4390500	Arbor Day	\$ -	\$ 1,500	\$ 1,500
4392101	Entrada del Paseo	\$ -	\$ -	\$ 138,000
	4614 Total	\$ 1,802,111	\$ 1,918,700	\$ 1,961,178

The Landscape Services Division provides for capital improvement projects at all parks with the exception of the Civic Center Park. These improvements include repairing or replacing outdated park amenities and playgrounds such as lights, drinking fountains, fences, shade covers, playground components, site furnishings, and other items needed for the safety and functionality of the park.

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4618	City Wide Park Improvements			
4400100	Capital Project	\$ 321,535	\$ 142,000	\$ -
	4618 Total	\$ 321,535	\$ 142,000	\$ -

Civic Center Park Improvements, Capital Projects**Department 1104674**

The Landscape Services Division provides for capital improvement projects for the Civic Center campus. This includes but is not limited to the Civic Center Park, skate park, dog parks, sport fields, aquatic facility landscape, and landscape components adjacent to on-site buildings. These improvements include repairing or replacing outdated park amenities and playgrounds such as lights, drinking fountains, fences, shade covers, playground components, site furnishings, and other items needed for the safety and functionality of the park.

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4674	Civic Center Park Improvements			
4400100	Capital Project	\$ 6,000	\$ 16,000	\$ -
	4674 Total	\$ 6,000	\$ 16,000	\$ -

Outside Agency Funding**Department 1104800**

Outside Agency funding provides assistance to non-profit agencies or groups that provide public benefit, public welfare or educational services, prioritizing those directly benefitting the residents of Palm Desert. Each year, the application process begins in January and is open through the end of February. The Outside Agency Funding committee reviews all applications and makes recommendations to the City Council for funding consideration for the upcoming fiscal year. The Committee's goal is to provide for unmet needs and improved services that enhance the quality of life for Palm Desert residents.

Budget Worksheet FY 2020-2021

Account No.	Account Description	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Budget
4800	Contributions			
4388000	Cntrb-Various Agencies	\$ 34,071	\$ 90,000	\$ 60,000
4388100	Cntrb-Schools	\$ 23,000	\$ 25,000	\$ 40,000
4388500	Cntrb-Museum	\$ 69,822	\$ 60,000	\$ 70,000
4389100	Cntrb-Ymca/Youth	\$ 48,900	\$ 47,500	\$ 47,500
4389201	After School Program	\$ 150,000	\$ 150,000	\$ 150,000
4389300	Joslyn Senior Center	\$ 219,932	\$ 231,000	\$ 234,500
	4800 Total	\$ 545,725	\$ 603,500	\$ 602,000



Special Revenue, Capital, Enterprise and Internal Service Funds

Special Revenue Funds are used to account for proceeds of specific revenue sources other than expendable trusts that are legally restricted to expenditures for specific purposes.

Traffic Safety Fund – Traffic and court fines are collected in these funds. A transfer from this Fund to the General Fund is made at the end of the fiscal year by council action to be applied toward the eligible expenditures permitted by law.

Gas Tax Fund – Portions of the tax rate per gallon levied by the State of California on all gasoline purchases are allocated to cities throughout the state. These funds are restricted to expenditures for transit and street-related purposes only.

Measure A Fund – In 1988, Riverside County voters approved a half cent sales tax, known as Measure A, to fund a variety of highway improvement, local street and road maintenance, commuter assistance and specialized transit projects. This fund is used to collect this tax and pursuant to the provision of Measure A (Ordinance No. 88-1 of the County of Riverside) it is restricted for local street and road expenditures only.

Housing Mitigation Fee – This fund is used to account for fees collected from construction of commercial and office buildings for low & moderate income mitigation purposes. Funds are used strictly for projects and programs that benefit the low and moderate income households.

Community Development Block Grant Fund (CDBG) – This fund is used to account for the receipts and expenditures of CDBG funds received from the U. S. Department of Housing and Urban Development (HUD).

Child Care Program Fund – This fund is use to collect funds from developers for the purpose of providing child care programs.

Public Safety Police Grant Fund – This fund is used to account for state and federal grants given to the City for public safety purposes. Its use is restricted for expenditures related to public safety capital equipment and personnel.

Prop. A Fire Tax – This fund is used to account for revenues derived from tax collected within the city for upgrading fire protection and prevention. Its use is restricted for obtaining, furnishing, operating and maintaining fire protection and prevention services (currently under contract with Riverside County Fire Department) equipment or apparatus.

New Construction Tax – This fund is used to account for tax collected upon application to the city for a building permit from every person/entity for the construction of any new building or addition or trailer space in the city according to a fee schedule. Its use is restricted for the acquisition and development of public facilities such as parks, playgrounds and public structures.

Planned Drainage Funds – This fund is used to account for off-site drainage fees based on an established fee schedule collected prior to approval of the final map in the case of land being subdivided or prior to the issuance of a building permit in the case of construction or improvement of subdivided land.

Park & Recreation Facilities Funds – This fund is used to account for fees collected for residential and sub-division developments collected either at the time grading permits are paid or prior to the approval of the final map. Its use is restricted for expenditures related to park development, maintenance and equipment.

Traffic Signals Funds – This fund is used to account for fees collected for residential, commercial and industrial developments collected either at the time grading permits are paid or prior to the approval of the final map. Its use is restricted for expenditures related to the acquisition and maintenance of traffic signals.

Fire Facilities Restoration Fund – This fund is used to collect funds from developers for the purpose of construction, restoration and purchase of equipment for fire stations within the City.

Waste-Recycling Fund – This fund is used to account for waste recycling fees collected by waste management. Its use is restricted for expenditures for education and other expenditures related to recycling.

Energy Independence Program – This fund is used to account for loans to residents and commercial property owners for energy savings equipment.

Air Quality Management Fund – This fund accounts for receipts from South Coast Air Quality Management District, one-third of which is disbursed to the Coachella Valley Association of Governments. The remaining two-thirds are spent for programs that promote the goal of attaining Federal and State air quality standards.

Aquatic Center Fund – This fund is used to account for the fees collected and expenses incurred in connection with operating the municipal aquatic center in the City of Palm Desert.

Cannabis Compliance – This fund is used to account for compliance and administrative expenditures for any activities related to the regulation of production, distribution and sales of cannabis.

Capital Improvement Fund – This fund is used to account for resources and expenditures for capital improvement projects that are related to the acquisition and development of public facilities, infrastructure and equipment.

Capital Improvement Projects - Drainage – This fund is used to account for resources and expenditures for planned capital improvement projects that are under the Master Drainage Plan.

Economic Development – This fund is used to account for façade enhancement projects for Palm Desert businesses utilizing funds from the sales of certain City-owned properties.

Capital Improvement Projects - Parks – This fund is used to account for resources and expenditures for capital improvement projects that are related to park development, maintenance and equipment.

Art in Public Places Program Funds – This fund accounts for fees collected from residential, commercial and public facilities development except for street and drainage projects. Its use is restricted for the acquisition, installation, improvement and maintenance of artwork to be displayed in the city, the administration of the program and community public art education programs.

Capital Improvement Projects - Traffic Signals – This fund is used to account for resources and expenditures for capital improvement projects that are related to the acquisition and maintenance of traffic signals.

Golf Course Capital Improvement Fund – This fund accounts for fees collected from our Golf Course Timeshare project. Funds are used for golf course capital improvements, and equipment.

Buildings Maintenance Fund – This fund is used to account for resources and expenditures for capital improvement projects that are related to the improvement and maintenance of public facilities and structures.

Capital Bond Fund – is used to account for the cost of City owned properties that will either be sold or for the construction of public facilities, and the proceeds of bond funds for capital related properties.

Library Fund - This fund is used to track expenditures related to the City's public library which is operated by the Riverside County Library system.

Parkview Office Complex – This fund is used to account for rent received from the City owned office complex.

Desert Willow Golf Course Fund – This fund is used to account for the fees collected and expenses incurred in connection with operating the municipal golf course in the City of Palm Desert.

Equipment Replacement Fund – This fund is used as an internal service fund to accumulative funds to replace city vehicles and equipment.

Compensation Absences – This fund is used to account for funding of compensated absences.

Retiree Health Fund – This fund is used to account for funds contributed toward future and current retiree health expenses.

**SPECIAL REVENUE, CAPITAL, ENTERPRISE AND INTERNAL SERVICE FUNDS
FISCAL YEAR 2020-2021**

Type of Expenditure	Traffic Safety FD 210	Gas Tax FD 211	Measure A (Transportation) FD 213	Housing Mitigation Fee FD 214	Comm. Dev. Block Grants (CDBG) FD 220	Child Care Program FD 228
Administration	-	-	-	310,000	851,067	-
Fire Protection	-	-	-	-	-	-
Waste Recycling	-	-	-	-	-	-
Debt Expenditures	-	-	-	-	-	-
Capital & Maintenance	-	2,200,000	13,440,000	-	-	54,000
Interfund Transfers Out	-	-	-	-	-	-
Interfund Transfers Out GF	6,010	-	-	-	-	-
Total Special Revenue Funds (Expenditures) (3)	6,010	2,200,000	13,440,000	310,000	851,067	54,000

Beginning Cash (1)	-	4,214,343	34,225,881	3,364,819	38,817	1,466,044
Revenue (2)	6,010	2,366,200	6,200,000	126,000	851,067	118,000
Expenditures (3)	(6,010)	(2,200,000)	(13,440,000)	(310,000)	(851,067)	(54,000)
Continuing Appropriation (4)	-	(1,978,855)	(21,204,494)	-	-	(1,530,000)
Ending Cash	-	2,401,688	5,781,387	3,180,819	38,817	44

- (1) Beginning cash is an estimate
- (2) Resolution No. 2020-60, Exhibit 1 -Estimated Revenues
- (3) Resolution No. 2020-60, Exhibit 2 - Appropriations
- (4) Estimated carryover & outstanding Purchase Orders

**SPECIAL REVENUE, CAPITAL, ENTERPRISE AND INTERNAL SERVICE FUNDS
FISCAL YEAR 2020-2021**

Type of Expenditure	Public Safety - Police Grants FD 229	Prop. A Fire Tax Fund FD 230	New Construction Tax FD 231	Drainage Fund FD 232	Park & Recreation Fund FD 233	Traffic Signal Fund FD 234
Administration	128,000	-	-	-	-	-
Fire Protection	-	15,687,500	-	-	-	-
Waste Recycling	-	-	-	-	-	-
Debt Expenditures	-	-	-	-	-	-
Capital & Maintenance	-	32,000	8,100,776	-	1,150,000	75,000
Interfund Transfers Out	-	-	-	-	-	-
Interfund Transfers Out GF	-	-	-	-	-	-
Total Special Revenue Funds (Expenditures) (3)	128,000	15,719,500	8,100,776	-	1,150,000	75,000

Beginning Cash (1)	61,008	2,646,171	1,974,767	635,001	1,598,970	412,863
Revenue (2)	160,300	15,714,384	8,326,776	16,000	31,000	11,000
Expenditures (3)	(128,000)	(15,719,500)	(8,100,776)	-	(1,150,000)	(75,000)
Continuing Appropriation (4)	-	(189,000)	(1,941,542)	(530,001)	(100,000)	(75,130)
Ending Cash	93,308	2,452,055	259,225	121,000	379,970	273,733

- (1) Beginning cash is an estimate
- (2) Resolution No. 2020-60, Exhibit 1 -Estimated Revenues
- (3) Resolution No. 2020-60, Exhibit 2 - Appropriations
- (4) Estimated carryover & outstanding Purchase Orders

**SPECIAL REVENUE, CAPITAL, ENTERPRISE AND INTERNAL SERVICE FUNDS
FISCAL YEAR 2020-2021**

Type of Expenditure	Fire Facilities Fund FD 235	Waste Management Recycling FD 236	Energy Independence Program FD 237	Air Quality Management FD 238	Aquatic Center FD 242	Cannabis Compliance FD 243	TOTAL Special Revenue Funds TOTAL
Administration	-	133,500	15,000	50,500	1,668,500		3,156,567
Fire Protection	-	-	-	-	-		15,687,500
Waste Recycling	-	190,000	-	-	-		190,000
Debt Expenditures	-	-	309,870	-	-		309,870
Capital & Maintenance	72,000	-	-	-	250,000	50,000	25,423,776
Interfund Transfers Out	-	-	-	-	-		-
Interfund Transfers Out GF	-	-	-	-	-	2,000,000	2,006,010
Total Special Revenue Funds (Expenditures) (3)	72,000	323,500	324,870	50,500	1,918,500	2,050,000	46,773,723

Beginning Cash (1)	1,211,967	1,979,065	1,384,752	34,176	1,871,214	103,376	57,223,234
Revenue (2)	13,000	285,000	357,000	64,050	1,906,500	2,000,200	38,552,487
Expenditures (3)	(72,000)	(323,500)	(324,870)	(50,500)	(1,918,500)	(2,050,000)	(46,773,723)
Continuing Appropriation (4)	(1,151,471)	-	-	-	-	-	(28,700,493)
Ending Cash	1,496	1,940,565	1,416,882	47,726	1,859,214	53,576	20,301,505

- (1) Beginning cash is an estimate
- (2) Resolution No. 2020-60, Exhibit 1 -Estimated Revenues
- (3) Resolution No. 2020-60, Exhibit 2 - Appropriations
- (4) Estimated carryover & outstanding Purchase Orders

**SPECIAL REVENUE, CAPITAL, ENTERPRISE AND INTERNAL SERVICE FUNDS
FISCAL YEAR 2020-2021**

Type of Expenditure	Capital Improvement Fund FD 400	CIP - Drainage FD 420	Economic Development FD 425	CIP - Parks FD 430	Art In Public Places (AIPP) FD 436
Administration	-	-	482,115	-	108,270
Fire Protection	-	-	-	-	-
Waste Recycling	-	-	-	-	-
Debt Expenditures	-	-	-	-	-
Capital & Maintenance	400,000	25,000	-	20,000	411,000
Interfund Transfers Out	-	-	-	-	-
Interfund Transfers Out GF	-	-	-	-	175,000
Total Special Revenue Funds (Expenditures) (3)	400,000	25,000	482,115	20,000	694,270

Beginning Cash (1)	3,776,732	2,056,097	2,421,628	43,973	1,224,085
Revenue (2)	410,000	5,000	62,816	100	80,000
Expenditures (3)	(400,000)	(25,000)	(482,115)	(20,000)	(694,270)
Continuing Appropriation (4)	(596,954)	(395,759)	(2,000,000)	-	-
Ending Cash	3,189,778	1,640,338	2,329	24,073	609,815

- (1) Beginning cash is an estimate
- (2) Resolution No. 2020-60, Exhibit 1 -Estimated Revenues
- (3) Resolution No. 2020-60, Exhibit 2 - Appropriations
- (4) Estimated carryover & outstanding Purchase Orders

**SPECIAL REVENUE, CAPITAL, ENTERPRISE AND INTERNAL SERVICE FUNDS
FISCAL YEAR 2020-2021**

Type of Expenditure	CIP-Traffic Signals FD 440	Golf Course Capital Improvements FD 441	Building Maintenance Fund FD 450	Capital Bond Fund FD 451	Library Administration Costs FD 452	TOTAL Capital Project Funds TOTAL
Administration	-	-	-	-	-	590,385
Fire Protection	-	-	-	-	-	-
Waste Recycling	-	-	-	-	-	-
Debt Expenditures	-	-	-	-	-	-
Capital & Maintenance	-	644,305	901,000	840,000	-	3,241,305
Interfund Transfers Out	-	-	-	-	-	-
Interfund Transfers Out GF	-	-	-	-	-	175,000
Total Special Revenue Funds (Expenditures) (3)	-	644,305	901,000	840,000	-	4,006,690

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Beginning Cash (1)	108,547	5,390,873	2,904,542	61,215,458	670,576	79,812,511
Revenue (2)	100	2,422,615	5,000	100,000	-	3,085,631
Expenditures (3)	-	(644,305)	(901,000)	(840,000)	-	(4,006,690)
Continuing Appropriation (4)	-	(200,000)	(624,680)	(37,229,246)	-	(41,046,639)
Ending Cash	108,647	6,969,183	1,383,862	23,246,212	670,576	37,844,813

- (1) Beginning cash is an estimate
- (2) Resolution No. 2020-60, Exhibit 1 -Estimated Revenues
- (3) Resolution No. 2020-60, Exhibit 2 - Appropriations
- (4) Estimated carryover & outstanding Purchase Orders

**SPECIAL REVENUE, CAPITAL, ENTERPRISE AND INTERNAL SERVICE FUNDS
FISCAL YEAR 2020-2021**

Type of Expenditure	Parkview Office Complex FD 510	Desert Willow - Enterprise FD 520/521	Equipment Replacement Fund FD 530	Compensation Benefits FD 577	Retiree Health FD 576	TOTAL Enterprise and Internal Service Funds TOTAL	TOTAL Funds TOTAL
Administration	1,185,017	11,639,470	400,000	200,000	961,508	14,385,995	18,132,947
Fire Protection	-	-	-	-	-	-	15,687,500
Waste Recycling	-	-	-	-	-	-	190,000
Debt Expenditures	-	116,023	-	-	-	116,023	425,893
Capital & Maintenance	-	140,000	961,800	-	-	1,101,800	29,766,881
Interfund Transfers Out	-	-	-	-	-	-	-
Interfund Transfers Out GF	300,000	-	-	-	-	300,000	2,481,010
Total Special Revenue Funds (Expenditures) (3)	1,485,017	11,895,493	1,361,800	200,000	961,508	15,903,818	66,684,231

Beginning Cash (1)	5,080,717	3,170,920	6,727,101	2,630,734	2,867,126	20,476,598	157,512,343
Revenue (2)	1,244,000	10,555,077	1,252,000	160,000	955,508	14,166,585	55,804,703
Expenditures (3)	(1,485,017)	(11,895,493)	(1,361,800)	(200,000)	(961,508)	(15,903,818)	(66,684,231)
Continuing Appropriation (4)	(1,497,600)	-	(2,764,186)	-	-	(4,261,786)	(74,008,918)
Ending Cash	3,342,100	1,830,504	3,853,115	2,590,734	2,861,126	14,477,579	72,623,897

- (1) Beginning cash is an estimate
- (2) Resolution No. 2020-60, Exhibit 1 -Estimated Revenues
- (3) Resolution No. 2020-60, Exhibit 2 - Appropriations
- (4) Estimated carryover & outstanding Purchase Orders



Special Assessment Funds

Special Assessment Funds are used to account for proceeds of assessments collected from property owners within the respective assessment districts established that are legally restricted to expenditures for the specific purposes of the district formation.

Various Landscaping and Lighting District Funds - These funds are used to account for expenditures and receipts of property taxes and service fees levied to the property owners in the various landscaping and lighting districts which were formed to provide landscaping and street lighting maintenance. Individual landscaping and lighting funds are set up for each district. Starting in 2003-2004 the service levels for each of the districts was reduced down based on the funding level agreed to by the property owners. Each level of service is described in the expenditure sheets.

El Paseo Assessment District - This fund is used to collect assessments on all business establishments located within the boundaries set for the El Paseo parking and business improvement area based on a fee schedule established for the various types of businesses. Collections are made in the same manner and at the same time as the city business license fees. Proceeds from all charges are used for the promotion of business activities in the area.

Zone 1 - President's Plaza I - Business Improvement District - Established beginning in 1998/99 after proposition 218 to provide improvements and services within the boundaries of the district. The services include regular maintenance, repair, removal or replacement of all or any part of the improvements including removal of trimmings, rubbish, debris and other solid waste; the cleaning.

Zone 2 - Canyon Cove - These parcels receive benefit from the improvements and the maintenance of street lighting encompassing all streets within the Zone and the landscaped area north of Haystack Road.

Zone 3 - Vineyards - These parcels receive benefit from the improvements and maintenance of street lighting within the Zone and maintenance of the landscaped area along the West side of Portola Avenue.

Zone 4 - Parkview Estates - These parcels receive benefit from the improvements and maintenance of street lighting.

Zone 5 - Cook & Country Club Area - These parcels receive benefit from the Tract street lighting, Parkway landscaping and entrance landscaping improvements. This includes Desert Mirage, Sandcastles, Primrose.

Zone 6 - Hovley Lane West - These parcels lie generally East of Monterey Avenue and West of Portola Avenue and includes parcels and tracts along Hovley Lane West. These parcels receive benefit from the improvements and maintenance of street

lighting, parkway landscaping and some parcels with dry wells. This includes Monterey Meadows, The Glen, Hovley Estates, Sonata I, Sonata II, Hovley Collection, La Paloma, La Paloma II, La Paloma III, Sandpiper Court, Sandpiper West, Hovley West, Diamondback, Palm Court.

Zone 7 - Waring Court - These parcels receive benefit from the improvements and maintenance of landscaped parkways along Fred Waring Drive adjacent to the tract.

Zone 8 - Palm Gate - These parcels receive benefit from the improvements and maintenance of local street lighting and the landscaped parkways fronting the tract.

Zone 9 - The Grove - These parcels receive benefit from the improvements and maintenance of street lighting, landscaping and palm tree trimming within the public right-of ways.

Zone 11 - Portola Place - These parcels receive benefit from the improvements and maintenance of the landscaped parkways extending along Portola Avenue adjacent to the tract.

Zone 13 - Palm Desert Country Club - These parcels receive benefit from the improvements and maintenance of entryway landscaping and street lighting. This would include landscaping along Fred Waring Drive and along Hovley Lane East from Oasis to Washington.

Zone 14 - K & B at Palm Desert - All properties within the Zone benefit from street lighting, landscaping of the retention basin, and dry well maintenance.

Zone 15 - Canyon Crest - These parcels benefit from Tract street lighting and Parkway landscaping improvements.

Zone 16 - College View Estates - These parcels benefit from Tract street lighting and Parkway landscaping improvements. This would include Sundance West, College View Estates I, Petuna I, Sundance East and The Boulders.

President's Plaza III Business Improvement District - The district is located south of Highway 111 and north of El Paseo, east of Highway 74. The services include regular maintenance, repair, removal or replacement of all or any part of the improvements including removal of trimmings, rubbish, debris and other solid waste; the cleaning.

Alessandro Alley - These parcels benefit from street lighting, parking and landscaping improvements.

Benefit Assessment District No. 1 (Section 29) - These parcels benefit from drainage basin improvements.

**SPECIAL ASSESSMENT FUNDS
FISCAL YEAR 2020-2021**

	CANYON COVE 2764374 Zone 02	VINEYARDS 2784374 Zone 03	PARKVIEW ESTATES 2724374 Zone 04	DESERT MIRAGE 2734680 Zone 05 DM	SANDCASTLES 2734681 Zone 05 SC	PRIMROSE II 2734682 Zone 05 PR
Contract Landscape Maintenance	23,325	2,630	-	6,040	-	3,875
Landscape Service Management	-	-	-	-	-	-
Maintenance Costs	23,325	2,630	-	6,040	-	3,875
Landscape (Water/Electric)	60,000	3,000	-	5,000	-	2,000
Landscape Electric	-	-	-	-	-	-
Landscape Utilities (Water/Electrical)	60,000	3,000	-	5,000	-	2,000
Landscape Repairs/Replacement	-	-	-	-	-	-
Landscape Extras	15,000	2,500	-	3,500	-	2,000
Irrigation Extras	-	-	-	-	-	-
Landscape Extras	15,000	2,500	-	3,500	-	2,000
Regular Tree Pruning	12,000	500	-	2,500	-	750
Palm Tree Pruning	-	-	-	-	-	-
Tree Pruning	12,000	500	-	2,500	-	750
Street Lighting	350	1,250	3,000	750	1,500	250
Special District Services	-	-	-	-	-	-
Solid Waste Removal Service	-	-	-	-	-	-
Annual Direct Costs (Subtotal)	110,675	9,880	3,000	17,790	1,500	8,875
Replant	-	-	-	-	-	-
Renovation	-	-	-	-	-	-
Sub-Total Renovation	-	-	-	-	-	-
Total Direct Costs	110,675	9,880	3,000	17,790	1,500	8,875
District Administration	13,039	2,032	722	2,602	743	1,656
Advertising	-	-	-	-	-	-
County Fees	192	157	170	104	110	108
Administration Costs (Subtotal)	13,231	2,189	892	2,706	853	1,764
Total Cost to District	123,906	12,069	3,892	20,496	2,353	10,639
Reserve Fund Collection	3,772	(1,215)	1,711	(5,473)	(157)	(3,077)
CIP Collection	-	-	-	-	-	-
General Benefit Contribution (General Fund)	(100,773)	-	(389)	(3,075)	-	-
Levy Adjustments (Subtotal)	(97,001)	(1,215)	1,322	(8,548)	(157)	(3,077)
Balance To Levy / License	26,905	10,854	5,214	11,948	2,196	7,562

Note: \$100,000 has been budgeted as transfer in and \$7,000 for interest not included in Balance to Levy.

**SPECIAL ASSESSMENT FUNDS
FISCAL YEAR 2020-2021**

	MONTEREY MEADOWS 2754680 Zone 06 MM	HOVLEY GLEN 2754681 Zone 06 HG	HOVLEY ESTATES 2754682 Zone 06 HE	SONATA I 2754683 Zone 06 S1	SONATA II 2754684 Zone 06 S2	HOVLEY COLLECTION 2754685 Zone 06 HC
Contract Landscape Maintenance	1,700	3,350	1,750	4,075	5,500	4,400
Landscape Service Management	-	-	-	-	-	-
Maintenance Costs	1,700	3,350	1,750	4,075	5,500	4,400
Landscape (Water/Electric)	1,300	1,250	1,500	2,400	2,000	1,500
Landscape Electric	-	-	-	-	-	-
Landscape Utilities (Water/Electrical)	1,300	1,250	1,500	2,400	2,000	1,500
Landscape Repairs/Replacement	-	-	-	-	-	-
Landscape Extras	1,000	3,000	1,000	2,500	3,000	800
Irrigation Extras	-	-	-	-	-	-
Landscape Extras	1,000	3,000	1,000	2,500	3,000	800
Regular Tree Pruning	625	3,500	1,450	1,500	4,000	650
Palm Tree Pruning	-	-	-	-	-	-
Tree Pruning	625	3,500	1,450	1,500	4,000	650
Street Lighting	700	-	-	150	350	300
Special District Services	-	-	-	-	-	-
Solid Waste Removal Service	-	-	-	-	-	-
Annual Direct Costs (Subtotal)	5,325	11,100	5,700	10,625	14,850	7,650
Replant	-	-	-	-	-	-
Renovation	-	-	-	-	-	-
Sub-Total Renovation	-	-	-	-	-	-
Total Direct Costs	5,325	11,100	5,700	10,625	14,850	7,650
District Administration	1,277	1,698	1,288	1,590	2,258	1,568
Advertising	-	-	-	-	-	-
County Fees	109	98	99	98	134	108
Administration Costs (Subtotal)	1,386	1,796	1,387	1,688	2,392	1,676
Total Cost to District	6,711	12,896	7,087	12,313	17,242	9,326
Reserve Fund Collection	(2,043)	(4,806)	(122)	(4,451)	(3,894)	(1,850)
CIP Collection	-	-	-	-	-	-
General Benefit Contribution (General Fund)	-	(1,935)	-	(1,846)	-	(771)
Levy Adjustments (Subtotal)	(2,043)	(6,741)	(122)	(6,297)	(3,894)	(2,621)
Balance To Levy / License	4,668	6,155	6,965	6,016	13,348	6,705

Note: \$100,000 has been budgeted as transfer in and \$7,000 for interest not included in Balance to Levy.

**SPECIAL ASSESSMENT FUNDS
FISCAL YEAR 2020-2021**

	LA PALOMA I 2754686 Zone 06 L1	LA PALOMA II 2754687 Zone 06 L2	LA PALOMA III 2754693 Zone 06 L3	SANDPIPER COURT 2754694 Zone 06 SP	SANDPIPER WEST 2754695 Zone 06 SW	HOVLEY COURT WEST 2754696 Zone 06 HW
Contract Landscape Maintenance	1,850	1,850	1,650	2,000	2,000	2,775
Landscape Service Management	-	-	-	-	-	-
Maintenance Costs	1,850	1,850	1,650	2,000	2,000	2,775
Landscape (Water/Electric)	1,500	1,500	1,000	1,750	1,750	800
Landscape Electric	-	-	-	-	-	-
Landscape Utilities (Water/Electrical)	1,500	1,500	1,000	1,750	1,750	800
Landscape Repairs/Replacement	-	-	-	-	-	-
Landscape Extras	1,500	1,250	1,500	2,000	1,500	1,000
Irrigation Extras	-	-	-	-	-	-
Landscape Extras	1,500	1,250	1,500	2,000	1,500	1,000
Regular Tree Pruning	-	500	950	1,500	1,600	500
Palm Tree Pruning	-	-	-	-	-	-
Tree Pruning	-	500	950	1,500	1,600	500
Street Lighting	200	150	-	150	150	150
Special District Services	-	-	-	-	-	-
Solid Waste Removal Service	-	-	-	-	-	-
Annual Direct Costs (Subtotal)	5,050	5,250	5,100	7,400	7,000	5,225
Replant	-	-	-	-	-	-
Renovation	-	-	-	-	-	-
Sub-Total Renovation	-	-	-	-	-	-
Total Direct Costs	5,050	5,250	5,100	7,400	7,000	5,225
District Administration	1,237	1,237	1,218	1,438	1,411	1,256
Advertising	-	-	-	-	-	-
County Fees	99	100	99	100	100	99
Administration Costs (Subtotal)	1,336	1,337	1,317	1,538	1,511	1,355
Total Cost to District	6,386	6,587	6,417	8,938	8,511	6,580
Reserve Fund Collection	(1,386)	(1,946)	(2,442)	(1,898)	(1,856)	(313)
CIP Collection	-	-	-	-	-	-
General Benefit Contribution (General Fund)	-	-	-	-	-	(987)
Levy Adjustments (Subtotal)	(1,386)	(1,946)	(2,442)	(1,898)	(1,856)	(1,300)
Balance To Levy / License	5,000	4,641	3,975	7,040	6,655	5,280

Note: \$100,000 has been budgeted as transfer in and \$7,000 for interest not included in Balance to Levy.

**SPECIAL ASSESSMENT FUNDS
FISCAL YEAR 2020-2021**

	DIAMONDBACK 2754643 Zone 06 DB	PALM COURT 2754697 Zone 06 PC	WARING COURT 2794374 Zone 07	PALM GATE 2804374 Zone 08	THE GROVE 2814374 Zone 09	PORTOLA PLACE 2834374 Zone 11
Contract Landscape Maintenance	1,300	1,300	2,500	1,500	5,850	2,350
Landscape Service Management	-	-	-	-	-	-
Maintenance Costs	1,300	1,300	2,500	1,500	5,850	2,350
Landscape (Water/Electric)	750	750	750	600	4,000	1,500
Landscape Electric	-	-	-	-	-	-
Landscape Utilities (Water/Electrical)	750	750	750	600	4,000	1,500
Landscape Repairs/Replacement	-	-	-	-	-	-
Landscape Extras	1,000	850	750	750	1,500	500
Irrigation Extras	-	-	-	-	-	-
Landscape Extras	1,000	850	750	750	1,500	500
Regular Tree Pruning	500	650	800	850	5,500	1,050
Palm Tree Pruning	-	-	-	-	-	-
Tree Pruning	500	650	800	850	5,500	1,050
Street Lighting	150	150	-	-	3,400	-
Special District Services	-	-	-	-	-	-
Solid Waste Removal Service	-	-	-	-	-	-
Annual Direct Costs (Subtotal)	3,700	3,700	4,800	3,700	20,250	5,400
Replant	-	-	-	-	-	-
Renovation	-	-	-	-	-	-
Sub-Total Renovation	-	-	-	-	-	-
Total Direct Costs	3,700	3,700	4,800	3,700	20,250	5,400
District Administration	1,105	950	1,199	1,136	2,899	1,251
Advertising	-	-	-	-	-	-
County Fees	100	101	98	108	139	102
Administration Costs (Subtotal)	1,205	1,051	1,297	1,244	3,038	1,353
Total Cost to District	4,905	4,751	6,097	4,944	23,288	6,753
Reserve Fund Collection	(33)	(51)	(257)	-	(2,739)	(2,383)
CIP Collection	-	-	-	6,832	-	-
General Benefit Contribution (General Fund)	-	-	-	-	-	-
Levy Adjustments (Subtotal)	(33)	(51)	(257)	6,832	(2,739)	(2,383)
Balance To Levy / License	4,872	4,700	5,840	11,776	20,549	4,370

Note: \$100,000 has been budgeted as transfer in and \$7,000 for interest not included in Balance to Levy.

**SPECIAL ASSESSMENT FUNDS
FISCAL YEAR 2020-2021**

	PD COUNTRY CLUB 2994374 Zone 13	K & B AT PALM DESERT 2854374 Zone 14	CANYON CREST 2864374 Zone 15	COLLEGE VIEW ESTATES II 2874374 Zone 16 CV	SUNDANCE WEST 2874681 Zone 16 SD	COLLEGE VIEW ESTATES I 2874684 Zone 16 CV1
Contract Landscape Maintenance	5,950	11,500	3,310	3,525	3,175	3,125
Landscape Service Management	-	-	-	-	-	-
Maintenance Costs	5,950	11,500	3,310	3,525	3,175	3,125
Landscape (Water/Electric)	6,000	1,500	750	1,750	750	2,300
Landscape Electric	-	-	-	-	-	-
Landscape Utilities (Water/Electrical)	6,000	1,500	750	1,750	750	2,300
Landscape Repairs/Replacement	-	-	-	-	-	-
Landscape Extras	15,000	2,500	1,750	900	1,000	1,500
Irrigation Extras	-	-	-	-	-	-
Landscape Extras	15,000	2,500	1,750	900	1,000	1,500
Regular Tree Pruning	4,500	6,400	1,050	2,300	1,225	2,500
Palm Tree Pruning	-	-	-	-	-	-
Tree Pruning	4,500	6,400	1,050	2,300	1,225	2,500
Street Lighting	32,000	300	-	300	150	-
Special District Services	-	-	-	-	-	-
Solid Waste Removal Service	-	-	-	-	-	-
Annual Direct Costs (Subtotal)	63,450	22,200	6,860	8,775	6,300	9,425
Replant	-	-	-	-	-	-
Renovation	-	-	-	-	-	-
Sub-Total Renovation	-	-	-	-	-	-
Total Direct Costs	63,450	22,200	6,860	8,775	6,300	9,425
District Administration	11,278	3,065	1,606	1,491	1,390	1,459
Advertising	-	-	-	-	-	-
County Fees	930	165	123	106	107	106
Administration Costs (Subtotal)	12,208	3,230	1,729	1,597	1,497	1,565
Total Cost to District	75,658	25,430	8,589	10,372	7,797	10,990
Reserve Fund Collection	(11,102)	(5,316)	(549)	(1,904)	(757)	(1,821)
CIP Collection	-	-	-	-	-	-
General Benefit Contribution (General Fund)	-	(3,815)	-	(1,556)	-	(1,649)
Levy Adjustments (Subtotal)	(11,102)	(9,131)	(549)	(3,460)	(757)	(3,470)
Balance To Levy / License	64,556	16,299	8,040	6,912	7,040	7,520

Note: \$100,000 has been budgeted as transfer in and \$7,000 for interest not included in Balance to Levy.

**SPECIAL ASSESSMENT FUNDS
FISCAL YEAR 2020-2021**

	PETUNIA I 2874682 Zone 16 P1	SUNDANCE EAST 2874683 Zone 16 SE	THE BOULDERS 2874680 Zone 15 BD	SUBTOTAL Landscape & Lighting Districts
Contract Landscape Maintenance	3,810	1,750	5,910	125,625
Landscape Service Management	-	-	-	-
Maintenance Costs	3,810	1,750	5,910	125,625
Landscape (Water/Electric)	1,000	1,500	750	112,900
Landscape Electric	-	-	-	-
Landscape Utilities (Water/Electrical)	1,000	1,500	750	112,900
Landscape Repairs/Replacement	-	-	-	-
Landscape Extras	900	1,000	750	73,700
Irrigation Extras	-	-	-	-
Landscape Extras	900	1,000	750	73,700
Regular Tree Pruning	1,150	1,500	800	63,300
Palm Tree Pruning	-	-	-	-
Tree Pruning	1,150	1,500	800	63,300
Street Lighting	300	150	150	46,450
Special District Services	-	-	-	-
Solid Waste Removal Service	-	-	-	-
Annual Direct Costs (Subtotal)	7,160	5,900	8,360	421,975
Replant	-	-	-	-
Renovation	-	-	-	-
Sub-Total Renovation	-	-	-	-
Total Direct Costs	7,160	5,900	8,360	421,975
District Administration	1,279	1,135	1,411	70,924
Advertising	-	-	-	-
County Fees	106	97	98	4,570
Administration Costs (Subtotal)	1,385	1,232	1,509	75,494
Total Cost to District	8,545	7,132	9,869	497,469
Reserve Fund Collection	(1,023)	(1,583)	(5,789)	(66,753)
CIP Collection	-	-	-	6,832
General Benefit Contribution (General Fund)	(1,282)	(1,069)	-	(119,147)
Levy Adjustments (Subtotal)	(2,305)	(2,652)	(5,789)	(179,068)
Balance To Levy / License	6,240	4,480	4,080	318,401

Note: \$100,000 has been budgeted as transfer in and \$7,000 for interest not included in Balance to Levy.

**SPECIAL ASSESSMENT FUNDS
FISCAL YEAR 2020-2021**

	PRESIDENTS PLAZA I 2774373 PPBID I	PRESIDENTS PLAZA III 2824373 PPBID III	BAD No.1 2894374 Bad No.1	SUBTOTAL BID & BAD	GRAND TOTAL All Districts	EL PASEO MERCHANTS 2714491
Contract Landscape Maintenance	18,000	6,807	97,701	122,508	248,133	-
Landscape Service Management	-	-	-	-	-	-
Maintenance Costs	18,000	6,807	97,701	122,508	248,133	-
Landscape (Water/Electric)	15,000	3,025	2,039	20,064	132,964	-
Landscape Electric	-	-	-	-	-	-
Landscape Utilities (Water/Electrical)	15,000	3,025	2,039	20,064	132,964	-
Landscape Repairs/Replacement	21,689	-	-	21,689	21,689	-
Landscape Extras	-	7,109	103,765	110,874	184,574	-
Irrigation Extras	-	-	-	-	-	-
Landscape Extras	21,689	7,109	103,765	132,563	206,263	-
Regular Tree Pruning	-	-	-	-	63,300	-
Palm Tree Pruning	-	-	-	-	-	-
Tree Pruning	-	-	-	-	63,300	-
Street Lighting	5,000	7,865	-	12,865	59,315	-
Special District Services	5,400	6,050	-	11,450	11,450	-
Solid Waste Removal Service	168,000	-	-	168,000	168,000	-
Annual Direct Costs (Subtotal)	233,089	30,856	203,505	467,450	889,425	-
Replant	-	-	-	-	-	-
Renovation	-	-	-	-	-	-
Sub-Total Renovation	-	-	-	-	-	-
Total Direct Costs	233,089	30,856	203,505	467,450	889,425	-
District Administration	15,183	5,294	17,643	38,120	109,044	-
Advertising	-	-	-	-	-	250,000
County Fees	218	306	424	948	5,518	-
Administration Costs (Subtotal)	15,401	5,600	18,067	39,068	114,562	250,000
Total Cost to District	248,490	36,456	221,572	506,518	1,003,987	250,000
Reserve Fund Collection	11,295	9,470	31,253	52,018	(14,735)	-
CIP Collection	-	-	-	-	6,832	-
General Benefit Contribution (General Fund)	-	-	-	-	(119,147)	-
Levy Adjustments (Subtotal)	11,295	9,470	31,253	52,018	(127,050)	-
Balance To Levy / License	259,785	45,926	252,825	558,536	876,937	250,000



Debt Service Assessment District Funds

Debt Service Funds are used to account for the accumulation of resources and payment of bond principal and interests from special assessment levies.

AD No. 94-3 Merano. The bonds were issued to provide funds for public improvements, and was partially refunded through AD No. 01-01, Silver Spur.

\$2,955,000 1915 Act Improvement Bonds Assessment District No. 98-1 (Canyons at Bighorn). The bonds were issued to finance the acquisition of certain roadway improvements and water and sewer facilities associated with the Canyons at Bighorn development. The bonds are not general obligations of the City payable from the assessments collected from the owners of properties located within the district.

\$4,423,000 1915 Act Improvement Bonds Assessment District No. 01-01 (Silver Spur Public Improvements). The bonds were issued to provide funds for public improvements and refunding of AD No. 94-2 Sunterrace and AD No. 94-3 Merano. The bonds are not general obligations of the City payable from the assessments collected from the owners of properties located within the district.

\$3,165,000 Highlands Underground Assessment District No. 04-01, Limited Obligation Improvement Bonds. The bonds were issued to finance the construction of utilities undergrounding and pay the cost of issuance.

\$29,430,000 Section 29 Assessment District No. 2004-02 Limited Obligation Improvement Bonds. The bonds were issued to finance certain infrastructure improvements within the City's Section 29 Assessment District. The bonds are not general obligations of the City payable from the assessments collected from the owners of properties located within the district.

\$10,935,000 2008 Special Tax Refunding Bonds Community Facilities District No. 91-1 (Indian Ridge). The bonds were issued to refund and defease all the outstanding \$16,260,000 principal of the Palm Desert Financing Authority 1997 Revenue Bonds. The bonds are not general obligations of the City payable from the assessments collected from the owners of properties located within the district.

\$67,915,000 Community Facilities District No. 2005-1 (University Park). The bonds were issued to finance the construction and acquisition of public facilities that benefit the District. The bonds are not general obligations of the City payable from the assessments collected from the owners of properties located within the district.

City Financing Authority. Fund is used to account for the resources and payment of the debt issued by the Palm Desert Financing Authority.

AD 83-1 Improvement Bond Act of 1915: The Bonds were issued to fund public facilities to include Construction of storm drain system and street improvements. The Bonds are not general obligations of the City. This district was refunded by the Palm Desert Financing Authority 1995 Revenue Bonds (AD 83-1, 84-1R, and 87-1)

AD 84-1 North Sphere 1915 Act Improvement Bonds: The Bonds were issued to fund public facilities to include Construction of storm drain system, domestic water improvements and street improvements. The Bonds are not general obligations of the City. This district was refunded by the Palm Desert Financing Authority 1995 Revenue Bonds (AD 83-1, 84-1R, and 87-1)

87-1 Improvement Bond Act of 1915: The Bonds were issued to fund public facilities to include Construction of sanitary sewer system and street improvements. The Bonds are not general obligations of the City. This district was refunded by the Palm Desert Financing Authority 1995 Revenue Bonds (AD 83-1, 84-1R, and 87-1)

AD 94-1 Improvement Bond Act of 1915: The Bonds were issued to fund public facilities to include water system improvements, roadway widening improvements to State Highway 74. The Bonds are not general obligations of the City. This district was refunded by the Palm Desert Financing Authority 1997 Revenue Bonds

AD No. 94-2 Improvement Act Bond of 1915: The Bonds were issued to fund Street, water system, and sanitary sewer system improvements. The Palm Desert Financing Authority 2003 Assessment Revenue Bonds refunded this district.

**DEBT SERVICE FUNDS
FISCAL YEAR 2020-2021**

	Assessment Dist. 94-3 (Merano) FD 309	Assessment Dist. 98-1 (Canyons at Bighorn) FD 311	Assessment Dist. 01- 01(Silver Spur) FD 312	Assessment Dist. Highlands Undergrnding FD 314	Assessment Dist - Section 29 FD 315	Assessment Dist. 91-1 Indian Ridge FD 351	Comm. Facility District - University Park FD 353
Principal Expense	-	-	-	48,000	735,000	-	1,030,000
Interest Expense	-	-	-	59,210	1,020,980	-	1,435,376
Total Debt Service Payments	-	-	-	107,210	1,755,980	-	2,465,376
Assessment Street Resurfacing	-	-	-	-	-	-	-
Filing Fees/Redemption Premium	-	-	-	-	-	-	-
Total Foreclosure & Payoff Costs	-	-	-	-	-	-	-
Transfer to Fiscal Agent	-	-	-	-	-	-	-
Principal Expense Transfer	90,000	-	95,000	-	-	-	-
Interest Expense Transfer	2,363	-	55,838	-	-	-	-
Total Transfer Out to Financing Authority	92,363	-	150,838	-	-	-	-
Annual Debt Service Costs	92,363	-	150,838	107,210	1,755,980	-	2,465,376
Muni Admin	1,900	-	3,300	1,600	10,500	-	7,000
County Fees	2,600	-	2,600	200	600	-	1,000
City Admin	2,500	-	5,600	8,200	26,400	10,000	35,000
District Administration	7,000	-	11,500	10,000	37,500	10,000	43,000
Debt Service and Admin. Costs	99,363	-	162,338	117,210	1,793,480	10,000	2,508,376
Beginning Cash (1)	99,344	81,412	234,075	92,353	1,969,269	1,127,773	3,053,876
Revenue	80	100	162,419	114,998	1,760,355	6,000	2,477,626
Expenses	(99,363)	-	(162,338)	(117,210)	(1,793,480)	(10,000)	(2,508,376)
Continuing Appropriation (3)	-	-	-	-	-	-	-
Ending Cash (2)	61	81,512	234,156	90,141	1,936,144	1,123,773	3,023,126

(1) Beginning cash is an estimate and does not include Cash with Fiscal Agent.

(2) Negative cash covered by Cash with Fiscal Agent.

(3) Estimated carryover & outstanding Purchase Orders

**DEBT SERVICE FUNDS
FISCAL YEAR 2020-2021**

	Finance Authority - City FD 391	Assessment Dist. 83-1 FD 301	Assessment Dist. 84-1 FD 303	Assessment Dist. 87-1 FD 304	Assessment Dist. 94-1 (Bighorn) FD 307	Assessment Dist. 94-2 (Sunterrace/Varner) FD 308	TOTAL
Principal Expense	180,000	-	-	-	-	-	1,993,000
Interest Expense	58,069	-	-	-	-	-	2,573,635
Total Debt Service Payments	238,069	-	-	-	-	-	4,566,635
Assessment Street Resurfacing	-	-	-	-	-	-	-
Filing Fees/Redemption Premium	-	-	-	-	-	-	-
Total Foreclosure & Payoff Costs	-	-	-	-	-	-	-
Transfer to Fiscal Agent	-	-	-	-	-	-	-
Principal Expense Transfer	-	-	-	-	-	-	185,000
Interest Expense Transfer	-	-	-	-	-	-	58,201
Total Transfer Out to Financing Authority	-	-	-	-	-	-	243,201
Annual Debt Service Costs	238,069	-	-	-	-	-	4,809,836
Muni Admin	-	-	-	-	-	-	24,300
County Fees	-	-	-	-	-	-	7,000
City Admin	5,132	-	-	-	-	-	92,832
District Administration	5,132	-	-	-	-	-	124,132
Debt Service and Admin. Costs	243,201	-	-	-	-	-	4,933,968
Beginning Cash (1)	-	40,065	534,011	238,009	324,833	100,321	7,895,341
Revenue	243,201	-	-	-	-	-	4,764,779
Expenses	(243,201)	-	-	-	-	-	(4,933,968)
Continuing Appropriation (3)	-	(40,000)	(534,000)	(238,000)	(25,000)	(98,000)	(935,000)
Ending Cash (2)	-	65	11	9	299,833	2,321	6,791,152

(1) Beginning cash is an estimate and does not include Cash with Fiscal Agent.

(2) Negative cash covered by Cash with Fiscal Agent.

(3) Estimated carryover & outstanding Purchase Orders

Proposed Capital Improvement Programs and Existing Programs

The Capital Improvement Program is a listing of proposed and existing projects for the acquisition and construction of general government resources and intergovernmental grants and reimbursements. These programs are outlined in the proposed five-year capital budget and the existing capital projects. The final approval of each project by Council/Board is based on recommendations by staff after the project has been through a thorough review and approval process by the appropriate committees and/or commission to ensure that concerns of all parties, including the public, affected by the project have been addressed.

This section includes:

- Listing of the Proposed Five-Year Capital Improvement Program including Continuing Appropriations starting in Fiscal Year 2020-2021 to 2024-2025

Continuing appropriations are amounts which have been appropriated in Fiscal Year 2019-2020 and are not expected to be expended by June 30, 2020. This applies primarily for capital improvement program budgets and specific programs that overlap fiscal years. When authorized, continuing appropriation totals are added to the new fiscal year budget totals in order to track all approved spending.

The exact amount of appropriations for carryovers for each program will be determined at the end of the fiscal year during the preparation of the financial statements. Totals will include appropriations for purchase orders and contracts encumbered totals, and unencumbered balances as of June 30, 2020.

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
NEW PROJECTS AND PROGRAMS

Resolution 2020-60

FY 2020-21

PROJECT COUNT

PROJECT
COST
ESTIMATE:

** FY 19/20
Carryover

Project Name	Fund	Account	PROJECT COST ESTIMATE:	** FY 19/20 Carryover	
PUBLIC WORKS PROJECTS					
1N	Bike Roadway Improvements (NEW)	Measure A	2134633-5000204	\$450,000	-
2N	Town Center Way and Hahn Road Traffic Signal Modification (NEW)	Measure A		\$75,000	-
3N	Country Club Drive and Washington Street Signal Modification (NEW)	Measure A		\$60,000	-
4N	Market Place Drive and Cook Street Traffic Signal Improvements (NEW)	Measure A		\$800,000	-
5N	Haystack Road and Highway 74 Intersection Modification (NEW)	Measure A	2134250-5000904	\$300,000	-
6N	Monterey Avenue Pedestrian Crosswalk Improvements (NEW)	Measure A		\$600,000	-
7N	On Street ADA Parking Improvements (NEW)	Measure A	2134312-4332000	ANNUAL PROJECT	-
8N	Haystack Channel Rehabilitation (NEW)	CIP - Drainage	4204370-5000454	\$600,000	-
9N	CV Link Painters Path Spur Phase I & Phase II: Bump & Grind to Palm Valley Channel & Palm Valley Channel to El Paseo	New Construction Tax	2314670-5000202	\$1,500,000	\$1,500,000
		Unfunded			-
10N	CV Link Project (Connector: Construction Management Services and On-site Construction)	Capital Bond Fund	4514950-4401000	\$9,000,000	\$445,600
		New Construction Tax	2314670-5000202		\$441,542
		Unfunded			-
11N	Citywide Bikeway and Pedestrian Improvements (NEW)	Measure A	2134633-5000103	\$2,000,000	-
12N	Desert Willow Lot Pads - Land Use/Circulaiton Study	Economic Development	4254430-4309000	\$50,000	-
		General	1104430-4309000		-
13N	Local Roadway Safety Plan (NEW)	Measure A	2134300-5000905	\$80,000	-
PARK IMPROVEMENTS					
14N	Dinah Shore Park (North Sphere) - Future Improvements	Park	2334670-5000201	\$1,000,000	-
15N	Installation of Outdoor Fitness Facilities	Park	2334618-4400100	\$250,000	\$100,000
16N	Palm Desert Aquatic Center	Aquatic Fund	2424549-4400100	\$512,000	-
BUILDING IMPROVEMENTS					
17N	City Hall HVAC (FY19/20) / Roof Improvements	Building Maint	4504161-4400100	\$190,000	\$20,000
18N	Henderson Building Improvements - Surveillance (FY 19/20) / Roof	Building Maint	4504164-4400100	\$95,000	\$25,000
19N	PSAM Roof / Exterior Paint	Building Maint	4504164-4388500	\$165,000	\$85,792
20N	Corporation Yard HVAC Unit Replacement (NEW)	Building Maint	4504164-4400100	\$25,000	-
VEHICLE PURCHASES					
21N	Heavy Equipment Replacement	Equipment Replacement	5304310-4403000	\$520,000	-
22N	Three Portable Message Board Trailers (NEW)	Equipment Replacement	5304310-4403000	\$60,000	-
DESERT WILLOW					
23N	Clubhouse Asphalt - Concrete Improvements	Golf Capital	4414195-4809200	\$50,000	-
24N	Fire Cliff - Golf Course Improvements	Golf Capital	4414195-4809200	\$1,875,000	-
25N	Mountain View - Golf Course Improvements	Golf Capital	4414195-4809200	\$1,300,000	-

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
NEW PROJECTS AND PROGRAMS

Resolution 2020-60

PROJECT COUNT

		FY 2020-21					Grants, Reimbursements, Agreements, MOU's etc.
Project Name		FY 20-21 Year 1 Amount	FY 21-22 Year 2 Amount	FY 22-23 Year 3 Amount	FY 23-24 Year 4 Amount	FY 24-25 Year 5 Amount	
PUBLIC WORKS PROJECTS							
1N	Bike Roadway Improvements (NEW)	\$150,000	-	\$150,000	-	\$150,000	
2N	Town Center Way and Hahn Road Traffic Signal Modification (NEW)	-	-	\$75,000	-	-	
3N	Country Club Drive and Washington Street Signal Modification (NEW)	-	-	-	\$60,000	-	
4N	Market Place Drive and Cook Street Traffic Signal Improvements (NEW)	-	-	\$150,000	\$650,000	-	
5N	Haystack Road and Highway 74 Intersection Modification (NEW)	\$50,000	\$250,000	-	-	-	
6N	Monterey Avenue Pedestrian Crosswalk Improvements (NEW)	-	-	-	\$100,000	\$500,000	
7N	On Street ADA Parking Improvements (NEW)	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	
8N	Haystack Channel Rehabilitation (NEW)	-	-	\$600,000	-	-	
9N	CV Link Painters Path Spur Phase I & Phase II: Bump & Grind to Palm Valley Channel & Palm Valley Channel to El Paseo	-	-	-	-	-	Budget based on estimated revenues. If estimate are down, project will be unfunded. Project Budget has decreased. Any increase would put project unfunded.
10N	CV Link Project (Connector: Construction Management Services and On-site Construction)	\$8,100,776	-	-	-	-	Cooperative Agreement: CVAG to reimburse 100% of Cost. Any cost that CVAG does not reimburse would be unfunded at this time.
11N	Citywide Bikeway and Pedestrian Improvements (NEW)	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	Possible ATP grant funding for construction in future years
12N	Desert Willow Lot Pads - Land Use/Circulaiton Study	\$25,000	-	-	-	-	
		\$25,000	-	-	-	-	
13N	Local Roadway Safety Plan (NEW)	\$80,000	-	-	-	-	Possible HSIP grant funding for construction in future years.
PARK IMPROVEMENTS							
14N	Dinah Shore Park (North Sphere) - Future Improvements	\$1,000,000	-	-	-	-	
15N	Installation of Outdoor Fitness Facilities	\$150,000	-	-	-	-	
16N	Palm Desert Aquatic Center	\$150,000	\$75,000	\$287,000	-	-	In additional to the Annual Program
BUILDING IMPROVEMENTS							
17N	City Hall HVAC (FY19/20) / Roof Improvements	\$170,000	-	-	-	-	
18N	Henderson Building Improvements - Surveillance (FY 19/20) / Roof	\$70,000	-	-	-	-	
19N	PSAM Roof / Exterior Paint	\$65,000	-	-	-	-	
20N	Corporation Yard HVAC Unit Replacement (NEW)	\$25,000	-	-	-	-	
VEHICLE PURCHASES							
21N	Heavy Equipment Replacement	\$300,000	-	-	-	-	
22N	Three Portable Message Board Trailers (NEW)	\$60,000	-	-	-	-	
DESERT WILLOW							
23N	Clubhouse Asphalt - Concrete Improvements	-	\$50,000	-	-	-	
24N	Fire Cliff - Golf Course Improvements	-	\$1,658,770	\$74,310	\$54,636	\$70,119	
25N	Mountain View - Golf Course Improvements	-	\$66,435	\$81,371	\$70,481	\$293,972	

CITY OF PALM DESERT
 CAPITAL IMPROVEMENT PROGRAM
 NEW PROJECTS AND PROGRAMS

FY 2020-21

Project Name	Fund	Account	PROJECT COST ESTIMATE:	** FY 19/20 Carryover
POLICE AND FIRE				
26N Fire Station 33 Building Improvements	Fire Fund	2304220-4400100	\$125,000	\$110,000
27N Fire Station 71 Building Improvements	Fire Fund	2304220-4400100	\$115,000	\$35,000

Note: (1) = DUE TO THE CURRENT AND POSSIBLE FUTURE IMPACTS OF AB1X26, PROJECTS LISTED AS CARRYOVERS WILL ONLY BE FUNDED TO THE EXTENT THAT MONEY IS AVAILABLE FOR THE PURPOSE OR PROJECT NOTED.

** NOTE: APPROPRIATIONS AND/OR ENCUMBRANCES FOR REBUDGET/CARRYOVER FROM FISCAL YEAR 2019-20 TO 2020-21

NOTE: DUE TO TIMING OF EVENTS, NO CONTRACT HAS BEEN OBTAINED, HOWEVER, FUNDS NEED TO BE CARRIED OVER TO PREVENT SHORTING IN COMING FISCAL YEAR.

Continuing appropriations are amounts which have been appropriated in FY 2019-20 and are not expected to be expended by June 30, 2020. These funds are primarily for capital budgets and specific programs that overlap fiscal years. When authorized continuing appropriation amounts are added to the new fiscal year budget amounts in order to track all approved spending.

The exact amount of appropriations for carryover in each fund indicated will be determined at the end of the fiscal year during the preparation of financial statements. This amount will include: 1) purchase orders and 2) unencumbered balances as of June 30, 2020 for appropriations approved by the City Council through the last meeting in June, 2020.

AMOUNTS ARE SUBJECT TO CHANGE DUE TO PROJECTS APPROVED BY COUNCIL PRIOR TO JUNE 30, 2020

Note: Above amounts are as of January 31, 2020

FUND	CARRYOVER
110 General	-
211 Gas Tax	-
213 Measure A	-
214 Housing Mitigation	-
220 CDBG	-
228 Childcare Program	-
229 Police Grants	-
230 Fire Fund	145,000
231 New Construction Tax	1,941,542
232 Drainage	-
233 Park	100,000
234 Traffic Signal	-
235 Fire Facilities	-
236 Recycling	-
238 Air Quality	-
242 Aquatic Fund	-
243 Cannabis Compliance	-
301 83-1 Fund	-
303 84-1 Fund	-
304 87-1 Fund	-
307 94-1 Fund	-
308 94-2 Fund	-
400 Capital Improvement Fund	-
420 CIP - Drainage	-
425 Economic Development	-
430 CIP - Park	-
436 AIPP	-
440 CIP - Traffic Signal	-
441 Golf Capital	-
450 Building Maint	130,792
468 University AD	-
469 Section 29 AD	-
451 Capital Bond Fund	445,600
510 OC Enterprise	-
520 Desert Willow	-
530 Equipment Replacement	-
610 Trust Fund	-
620 81-1 Fund	-
871 Housing Authority	-
873 Housing Asset Fund	-
	2,762,934
Unfunded	-

CITY OF PALM DESERT
 CAPITAL IMPROVEMENT PROGRAM
 NEW PROJECTS AND PROGRAMS

Resolution 2020-60

PROJECT COUNT

FY 2020-21

Project Name	FY 20-21 Year 1 Amount	FY 21-22 Year 2 Amount	FY 22-23 Year 3 Amount	FY 23-24 Year 4 Amount	FY 24-25 Year 5 Amount	Grants, Reimbursements, Agreements, MOU's etc.
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POLICE AND FIRE						
26N	Fire Station 33 Building Improvements	\$15,000	-	-	-	-
27N	Fire Station 71 Building Improvements	-	\$80,000	-	-	-

FUND	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	FUND TOTAL	
110	General	25,000	-	-	-	25,000	
211	Gas Tax	-	-	-	-	-	
213	Measure A	580,000	550,000	675,000	1,110,000	3,865,000	
214	Housing Mitigation	-	-	-	-	-	
220	CDBG	-	-	-	-	-	
228	Childcare Program	-	-	-	-	-	
229	Police Grants	-	-	-	-	-	
230	Fire Fund	15,000	80,000	-	-	240,000	
231	New Construction Tax	8,100,776	-	-	-	10,042,318	
232	Drainage	-	-	-	-	-	
233	Park	1,150,000	-	-	-	1,250,000	
234	Traffic Signal	-	-	-	-	-	
235	Fire Facilities	-	-	-	-	-	
236	Recycling	-	-	-	-	-	
238	Air Quality	-	-	-	-	-	
242	Aquatic Fund	150,000	75,000	287,000	-	512,000	
243	Cannabis Compliance	-	-	-	-	-	
301	83-1 Fund	-	-	-	-	-	
303	84-1 Fund	-	-	-	-	-	
304	87-1 Fund	-	-	-	-	-	
307	94-1 Fund	-	-	-	-	-	
308	94-2 Fund	-	-	-	-	-	
400	Capital Improvement Fund	-	-	-	-	-	
420	CIP - Drainage	-	-	600,000	-	600,000	
425	Economic Development	25,000	-	-	-	25,000	
430	CIP - Park	-	-	-	-	-	
436	AIPP	-	-	-	-	-	
440	CIP - Traffic Signal	-	-	-	-	-	
441	Golf Capital	-	1,775,205	155,681	125,117	364,091	2,420,094
450	Building Maint	330,000	-	-	-	460,792	
468	University AD	-	-	-	-	-	
469	Section 29 AD	-	-	-	-	-	
451	Capital Bond Fund	-	-	-	-	445,600	
510	OC Enterprise	-	-	-	-	-	
520	Desert Willow	-	-	-	-	-	
530	Equipment Replacement	360,000	-	-	-	360,000	
610	Trust Fund	-	-	-	-	-	
620	81-1 Fund	-	-	-	-	-	
871	Housing Authority	-	-	-	-	-	
873	Housing Asset Fund	-	-	-	-	-	
		10,735,776	2,480,205	1,717,681	1,235,117	1,314,091	20,245,804
		-	-	-	-	-	-

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
ANNUAL PROJECTS

Resolution 2020-60

FY 2020-21

PROJECT COUNT	PROJECT NUMBER	Project Name	Fund	Account	PROJECT COST ESTIMATE:	** FY 19/20 Carryover
PUBLIC WORKS PROJECTS						
1A	HUT 2103	Street Resurfacing Program	Measure A	2134311-4332000	\$3.5M Annually	\$1,606,427
			Gas Tax	2114311-4332000		\$1,978,855
			Gas Tax	2114311-4391505		-
			General	1104311-4332000		-
2A	564-XX	Citywide Street Striping and Lane Improvements	Measure A	2134315-4332000	Annual Project	\$352,964
			Measure A	2134544-4400100	\$85,000	\$85,000
3A		Medians CalSense / Smart Controller Irrigation Upgrades	Capital Improvement Fund	4004388-4400100	Annual Project	\$54,535
4A	500-10	Nuisance Water Inlet/Drywell	CIP - Drainage	4204291-4400100	Annual Project	\$210,393
5A		Catch Basin Cleaning	CIP - Drainage	4204314-4332000	Annual Project	\$168,581
6A		Traffic Signal and Traffic Signal Interconnect Equipment Upgrade and Replacement	Measure A	2134250-5000906	Annual Project	-
			Traffic Signal	2344250-4400100		\$75,000
7A	753-11	ADA Curb Ramp Modifications	General	1104312-4332000	Annual Project	\$85,000
			Measure A	2134312-4400100		\$150,043
8A		Bridge Inspection & Repair Program	Measure A	2134359-4400100	Annual Project	\$300,000
9A		Connector Pipe Screen (CPS) Units	CIP - Drainage	4204370-4400100	Annual Project	\$16,785
PARK IMPROVEMENTS						
10A		Water Fowl Mitigation	CIP - Park	4304674-4400100	Annual Project	-
			General			-
11A		Aquatic Facility	Aquatic Fund	2424549-4400100	Annual Project	
BUILDING IMPROVEMENTS						
12A		Joslyn Center CIP Projects	Building Maint	4504164-4400100	Annual Project	\$34,500
VEHICLES PURCHASES						
13A		Vehicle Leases	Equipment Replacement	5304331-4344000	Annual Project	-
14A		Vehicle Leases Maintenance	General	1104331-4334000	Annual Project	-
OTHER PROJECTS						
15A		Undergrounding Utilities	Capital Bond Fund	4514256-4400100	Annual Project	\$350,000
			Capital Improvement Fund	4004256-4400100		\$100,000
16A		Capital Equipment for Cannabis Compliance	Cannabis Compliance	2434210-4400100	Annual Project	-
DESERT WILLOW						
17A		Bridge Renovations	Golf Capital	4414195-4809200	Annual Project	-
18A		Golf Cart Paths	Golf Capital	4414195-4809200	Annual Project	-
19A		Perimeter Landscaping	Golf Capital	4414195-4332000	Annual Project	-

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
ANNUAL PROJECTS

Resolution 2020-60

PROJECT COUNT

		FY 2020-21					Grants, Reimbursements, Agreements, MOU's etc.
Project Name		FY 20-21 Year 1 Amount	FY 21-22 Year 2 Amount	FY 22-23 Year 3 Amount	FY 23-24 Year 4 Amount	FY 24-25 Year 5 Amount	
PUBLIC WORKS PROJECTS							
1A	Street Resurfacing Program	\$2,500,000	\$2,500,000	\$2,500,000	\$2,500,000	\$2,500,000	These funds are City's local share. Local share of Measure A Funds can be spent on maintenance. CVAG Measure A funds are restricted in terms of maintenance.
		\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	
		\$1,200,000		-	-	-	
		-	-	-	-	-	
2A	Citywide Street Striping and Lane Improvements	\$210,000	\$300,000	\$300,000	\$300,000	\$300,000	Caltrans Compliance
		-	-	-	-	-	
3A	Medians CalSense / Smart Controller Irrigation Upgrades	-	-	-	-	-	
4A	Nuisance Water Inlet/Drywell	-	-	-	-	-	
5A	Catch Basin Cleaning	-	\$80,000	\$80,000	\$80,000	\$80,000	
6A	Traffic Signal and Traffic Signal Interconnect Equipment Upgrade and Replacement	\$700,000	\$500,000	\$400,000	\$400,000	\$500,000	
		\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	
7A	ADA Curb Ramp Modifications	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	
		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	
8A	Bridge Inspection & Repair Program	-	\$100,000	\$100,000	\$100,000	\$100,000	
9A	Connector Pipe Screen (CPS) Units	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	State mandated
PARK IMPROVEMENTS							
10A	Water Fowl Mitigation	\$20,000	\$20,000	-	-	-	
		-	-	\$20,000	\$20,000	\$20,000	
11A	Aquatic Facility	\$100,000	\$60,000	\$60,000	\$60,000	\$60,000	
BUILDING IMPROVEMENTS							
12A	Joslyn Center CIP Projects	\$21,000	-	-	-	-	
VEHICLES PURCHASES							
13A	Vehicle Leases	\$254,000	\$254,000	\$254,000	\$109,000	\$109,000	
14A	Vehicle Leases Maintenance	\$36,000	\$36,000	\$36,000	\$16,000	\$16,000	
OTHER PROJECTS							
15A	Undergrounding Utilities	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$750,000 in Capital Bonds Allocated and Assessment District Funding
		-	-	-	-	-	
16A	Capital Equipment for Cannabis Compliance	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	
DESERT WILLOW							
17A	Bridge Renovations	\$30,000	\$35,000	-	-	-	
18A	Golf Cart Paths	\$15,600	\$15,450	\$15,914	\$16,390	\$16,882	
19A	Perimeter Landscaping	\$252,705	\$252,705	\$252,705	\$252,705	\$252,705	

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
ANNUAL PROJECTS

Resolution 2020-60

FY 2020-21

PROJECT COUNT	PROJECT NUMBER	Project Name	Fund	Account	PROJECT COST ESTIMATE:	** FY 19/20 Carryover
		HOUSING				
20A		Acquisition, Rehabilitation & Resale	Housing Asset Fund	8734492-4400100	Annual Project (1)	-
21A		Home Improvement Program	Housing Asset Fund	8734493-4400100	Annual Project (1)	-
22A		Affordability Covenant Maintenance	Housing Asset Fund	8734496-4400100	Annual Project (1)	-
23A		Homebuyer Assistance	Housing Asset Fund	8734699-4400100	Annual Project (1)	-
24A		Housing Mitigation	Housing Mitigation	2144490-4390101	Annual Project	-
25A		Homebuyer Subsidies - BEGIN Program	Housing Mitigation	2144494-4390102	Annual Project	-

Note: (1) = DUE TO THE CURRENT AND POSSIBLE FUTURE IMPACTS OF AB1X26, PROJECTS LISTED AS CARRYOVERS WILL ONLY BE FUNDED TO THE EXTENT THAT MONEY IS AVAILABLE FOR THE PURPOSE OR PROJECT NOTED.

** NOTE: APPROPRIATIONS AND/OR ENCUMBRANCES FOR REBUDGET/CARRYOVER FROM FISCAL YEAR 2019-20 TO 2020-21

NOTE: DUE TO TIMING OF EVENTS, NO CONTRACT HAS BEEN OBTAINED, HOWEVER, FUNDS NEED TO BE CARRIED OVER TO PREVENT SHORTING IN COMING FISCAL YEAR.

Continuing appropriations are amounts which have been appropriated in FY 2019-20 and are not expected to be expended by June 30, 2020. These funds are primarily for capital budgets and specific programs that overlap fiscal years. When authorized continuing appropriation amounts are added to the new fiscal year budget amounts in order to track all approved spending.

The exact amount of appropriations for carryover in each fund indicated will be determined at the end of the fiscal year during the preparation of financial statements. This amount will include: 1) purchase orders and 2) unencumbered balances as of June 30, 2020 for appropriations approved by the City Council through the last meeting in June, 2020.

AMOUNTS ARE SUBJECT TO CHANGE DUE TO PROJECTS APPROVED BY COUNCIL PRIOR TO JUNE 30, 2020

Note: Above amounts are as of January 31, 2020

FUND	CARRYOVER	
110	General	85,000
211	Gas Tax	1,978,855
213	Measure A	2,494,434
214	Housing Mitigation	-
220	CDBG	-
228	Childcare Program	-
229	Police Grants	-
230	Fire Fund	-
231	New Construction Tax	-
232	Drainage	-
233	Park	-
234	Traffic Signal	75,000
235	Fire Facilities	-
236	Recycling	-
238	Air Quality	-
242	Aquatic Fund	-
243	Cannabis Compliance	-
400	Capital Improvement Fund	154,535
420	CIP - Drainage	395,759
425	Economic Development	-
430	CIP - Park	-
436	AIPP	-
440	CIP - Traffic Signal	-
441	Golf Capital	-
450	Building Maint	34,500
451	Capital Bond Fund	350,000
510	OC Enterprise	-
520	Desert Willow	-
530	Equipment Replacement	-
610	Trust Fund	-
871	Housing Authority	-
873	Housing Asset Fund	-
		5,568,083
	Unfunded	-

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
ANNUAL PROJECTS

Resolution 2020-60

PROJECT COUNT

PROJECT COUNT	Project Name	FY 2020-21					Grants, Reimbursements, Agreements, MOU's etc.
		FY 20-21 Year 1 Amount	FY 21-22 Year 2 Amount	FY 22-23 Year 3 Amount	FY 23-24 Year 4 Amount	FY 24-25 Year 5 Amount	
HOUSING							
20A	Acquisition, Rehabilitation & Resale	\$234,090	\$238,772	\$243,547	\$243,547	\$243,547	
21A	Home Improvement Program	\$26,530	\$27,061	\$27,602	\$27,602	\$27,602	
22A	Affordability Covenant Maintenance	\$26,530	\$27,061	\$27,602	\$27,602	\$27,602	
23A	Homebuyer Assistance	\$156,060	\$159,181	\$162,365	\$162,365	\$162,365	
24A	Housing Mitigation	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	
25A	Homebuyer Subsidies - BEGIN Program	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	
FUND		YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	FUND TOTAL
110		61,000	61,000	81,000	61,000	61,000	410,000
211	Gas Tax	2,200,000	1,000,000	1,000,000	1,000,000	1,000,000	8,178,855
213	Measure A	3,460,000	3,450,000	3,350,000	3,350,000	3,450,000	19,554,434
214	Housing Mitigation	310,000	310,000	310,000	310,000	310,000	1,550,000
220	CDBG	-	-	-	-	-	-
228	Childcare Program	-	-	-	-	-	-
229	Police Grants	-	-	-	-	-	-
230	Fire Fund	-	-	-	-	-	-
231	New Construction Tax	-	-	-	-	-	-
232	Drainage	-	-	-	-	-	-
233	Park	-	-	-	-	-	-
234	Traffic Signal	75,000	75,000	75,000	75,000	75,000	450,000
235	Fire Facilities	-	-	-	-	-	-
236	Recycling	-	-	-	-	-	-
238	Air Quality	-	-	-	-	-	-
242	Aquatic Fund	100,000	60,000	60,000	60,000	60,000	340,000
243	Cannabis Compliance	50,000	50,000	50,000	50,000	50,000	250,000
400	Capital Improvement Fund	-	-	-	-	-	154,535
420	CIP - Drainage	25,000	105,000	105,000	105,000	105,000	840,759
425	Economic Development	-	-	-	-	-	-
430	CIP - Park	20,000	20,000	-	-	-	40,000
436	AIPP	-	-	-	-	-	-
440	CIP - Traffic Signal	-	-	-	-	-	-
441	Golf Capital	298,305	303,155	268,619	269,095	269,587	1,408,761
450	Building Maint	21,000	-	-	-	-	55,500
451	Capital Bond Fund	100,000	100,000	100,000	100,000	100,000	850,000
510	OC Enterprise	-	-	-	-	-	-
520	Desert Willow	-	-	-	-	-	-
530	Equipment Replacement	254,000	254,000	254,000	109,000	109,000	980,000
610	Trust Fund	-	-	-	-	-	-
871	Housing Authority	-	-	-	-	-	-
873	Housing Asset Fund	443,210	452,075	461,116	461,116	461,116	2,278,633
		7,417,515	6,240,230	6,114,735	5,950,211	6,050,703	37,341,477
		-	-	-	-	-	-

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
CONTINUING PROGRAMS

Resolution 2020-60

FY 2020-21

PROJECT COUNT	PROJECT NUMBER	Project Name	Fund	Account	PROJECT COST	** FY 19/20 Carryover
					ESTIMATE:	
PUBLIC WORKS PROJECTS						
1C	637-02	Portola Interchange at Interstate 10	Measure A	2134351-4400100	\$72.1M	-
			Bond Fund Deposit	2134351-4400100		\$14,710,022
2C		Line 4 Drainage Preliminary Engineering	Drainage	2324690-4400100	\$5,000,000	\$450,001
			Capital Bond Fund	4514690-4400100		\$2,476,180
3C		Triple Left Turns at Washington and Fred Waring	Measure A	2134617-5000501	\$500,000	\$150,000
4C		Canyon Cove/Haystack Turf Retrofit	Capital Improvement Fund	4004437-4391503	\$375,000	\$145,267
5C		Jefferson Street Interchange Project @ I-10	Measure A	2134372-4400100	\$312,500	\$115,295
6C		San Pablo Street Improvements, Hwy 111 to Magnesia Falls	Capital Bond Fund	4514342-4400100	\$21,000,000	\$3,993,797
			Measure A	2134342-4400100		-
			Drainage	2324342-4400100		-
			Park	2334342-4400100		-
			Recycling Fund	2364342-4400100		-
			Gas Tax	2114342-4400100		-
			Unfunded			-
7C		Artwork for Phase 1 of the San Pablo Corridor Project	AIPP	4364650-4400100	\$200,000	-
8C		Alessandro Improvements	Capital Bond Fund	4514341-4400100	\$5,623,000	\$1,535,846
9C		Washington Street Traffic Upgrade Project	Measure A	2134617-4400100	\$150,000	\$33,838
10C		Geodetic Survey Control Network	Capital Improvement Fund	4004300-4309000	\$79,000	\$79,000
11C		President's Plaza East & West Parking Lot Rehabilitation	Capital Bond Fund	4514692-4400100	\$9,532,120	\$7,342,823
12C		White Stone Lane Drainage Improvements	Drainage	2324690-5000453	\$80,000	\$80,000
13C		Traffic Signal Modification - Hwy 111 at Parkview / Painters Path	Measure A	2134250-5000901	\$45,405	\$45,405
14C		Traffic Signal Modification - El Paseo at San Luis Rey Avenue	Traffic Signal	2344250-5000902	\$150,000	\$130
15C		Cook Street Widening - Phase II	Measure A	2134385-4400100	\$9,665,500	\$3,655,500
16C		Monterey Slope Protection at I-10	Capital Improvement Fund	4004355-4332000	\$100,000	\$100,000
17C		El Paseo Master Plan Roadway Improvements	Capital Bond Fund	4514679-5000102	\$250,000	\$250,000

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
CONTINUING PROGRAMS

Resolution 2020-60

PROJECT COUNT

FY 2020-21

Project Name	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	Grants, Reimbursements, Agreements, MOU's etc.
	Year 1	Year 2	Year 3	Year 4	Year 5	
Amount	Amount	Amount	Amount	Amount	Amount	
1C Portola Interchange at Interstate 10	\$5,000,000	-	-	-	-	Qualifies for 75% participation from CVAG. Currently an additional amount is required to be paid out of Measure A, however, that amount is yet to be determined. RDA Bonds \$15 Million Transfer to CVAG
	-	-	-	-	-	
2C Line 4 Drainage Preliminary Engineering	-	-	-	-	-	\$5M in Capital Bonds Allocated
	-	-	-	-	-	
3C Triple Left Turns at Washington and Fred Waring	-	-	-	-	-	LQ Lead Agency. Total Project \$1.9M.
4C Canyon Cove/Haystack Turf Retrofit	-	-	-	-	-	
5C Jefferson Street Interchange Project @ I-10	-	-	-	-	-	City's share of bridge cost
	-	-	-	-	-	\$10M in Capital Bonds Allocated. Possible Grant \$3.222M.
	\$4,400,000	-	-	-	-	
	-	-	-	-	-	
6C San Pablo Street Improvements, Hwy 111 to Magnesia Falls	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
7C Artwork for Phase 1 of the San Pablo Corridor Project	\$200,000	-	-	-	-	
8C Alessandro Improvements	-	-	-	-	-	\$2M in Capital Bonds Allocated
9C Washington Street Traffic Upgrade Project	-	-	-	-	-	Cost-sharing with other cities \$75,000
10C Geodetic Survey Control Network	-	-	-	-	-	
11C President's Plaza East & West Parking Lot Rehabilitation	\$740,000	-	-	-	-	\$9M in Capital Bonds Allocated
12C White Stone Lane Drainage Improvements	-	-	-	-	-	
13C Traffic Signal Modification - Hwy 111 at Parkview / Painters Path	-	-	-	-	-	
14C Traffic Signal Modification - El Paseo at San Luis Rey Avenue	-	-	-	-	-	
15C Cook Street Widening - Phase II	-	-	-	-	-	
16C Monterey Slope Protection at I-10	-	-	-	-	-	
17C El Paseo Master Plan Roadway Improvements	-	-	-	-	-	

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
CONTINUING PROGRAMS

Resolution 2020-60

FY 2020-21

PROJECT COUNT	PROJECT NUMBER	Project Name	Fund	Account	PROJECT COST ESTIMATE:	** FY 19/20 Carryover
PUBLIC WORKS PROJECTS						
18C		Street Resurfacing- Assessments District	81-1 Fund	6204311-4332000	\$271,000	-
			83-1 Fund	3014311-4332000	\$40,000	\$40,000
			84-1 Fund	3034311-4332000	\$534,000	\$534,000
			87-1 Fund	3044311-4332000	\$238,000	\$238,000
			94-1 Fund	3074311-4332000	\$25,000	\$25,000
			94-2 Fund	3084311-4332000	\$98,000	\$98,000
PARK IMPROVEMENTS						
19C		Skate Park Conversion and Pickleball Lighting Improvements	Capital Bond Fund	4514618-4400100	\$404,000	-
BUILDING IMPROVEMENTS						
20C		Parkview Office Complex - Building Improvements (carryover)	OC Enterprise	5104361-4400100	\$1,497,600	\$1,497,600
21C		Historical Society Building Roof and Painting Improvements	Building Maint	4504164-4400100	\$90,000	\$90,000
22C		Space Consultant	Building Maint	4504161-4400100	\$25,000	-
23C		Civic Center Complex Directional Sign Improvements	Building Maint	4504161-4400100	\$100,000	\$100,000
24C		New Visitor Center	Capital Bond Fund	4514419-4400100	\$750,000	\$735,000
25C		Historic Fire Station Gate Installation	Building Maint	4504161-4400100	\$30,000	\$30,000
OTHER PROJECTS						
26C		Portola Community Center Renovations	Capital Improvement Fund	4004439-4391503	\$800,000	\$50,000
			Building Maint	4504439-4400100		\$149,388
27C		iHUB Rent	Economic Development	4254430-4345000	Annual Payments	-
			Unfunded			-
28C		City Childcare Facility	Childcare Program	2284800-4400100	\$1,930,000	\$1,530,000
29C		IT Master Plan	Equipment Replacement	5304190-4404000	\$4,135,440	\$1,386,921
30C		Living Desert Program Contribution	Capital Improvement Fund	4004800-4389800	\$1,000,000	-
31C		McCallum Theater Program Contribution	Capital Improvement Fund	4004800-4389800	\$1,200,000	-
32C		United Palm Desert Business Support Program	Economic Development	4254430-4393000	\$2,000,000	\$2,000,000
33C		Desert Surf	Capital Bond Fund	4514430-5000203	\$20,000,000	\$20,000,000
VEHICLE PURCHASES						
34C		Fuel Tank Controller Replacement	Equipment Replacement	5304310-4403000	\$25,000	\$23,065
DESERT WILLOW						
35C		Course & Ground Leases - Principal Only	Desert Willow	5200000-2341001	\$1,399,284	-
36C		Golf Cart Leases - Principal Only	Desert Willow	5200000-2341001	\$738,949	-
37C		Clubhouse Improvements-Roofing and Others	Golf Capital	4414195-4809200	\$800,000	-
38C		Course and Ground Equipment	Desert Willow	5204195-4809200	\$100,000	-
39C		Pro-Shop Equipment	Desert Willow	5204195-4809200	\$175,000	-
40C		Clubhouse Equipment Various	Desert Willow	5204195-4809200	\$650,000	-
41C		Golf Course Pump & Motor Upgrades	Golf Capital	4414195-4809200	\$65,000	-
42C		Course & Ground Capital Improvements	Golf Capital	4414195-4809200	\$850,000	-
43C		Desert Willow Perimeter Landscape Rehabilitation Phase I	Golf Capital	4414195-4809200	\$750,000	\$200,000

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
CONTINUING PROGRAMS

Resolution 2020-60

PROJECT COUNT

FY 2020-21

Project Name	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	Grants, Reimbursements, Agreements, MOU's etc.
	Year 1 Amount	Year 2 Amount	Year 3 Amount	Year 4 Amount	Year 5 Amount	
PUBLIC WORKS PROJECTS						
18C Street Resurfacing- Assessments District	-	-	-	-	-	- Assessment Bond Funds
	-	-	-	-	-	- Assessment Bond Funds
	-	-	-	-	-	- Assessment Bond Funds
	-	-	-	-	-	- Assessment Bond Funds
	-	-	-	-	-	- Assessment Bond Funds
	-	-	-	-	-	- Assessment Bond Funds
PARK IMPROVEMENTS						
19C Skate Park Conversion and Pickleball Lighting Improvements	-	-	-	-	-	
BUILDING IMPROVEMENTS						
20C Parkview Office Complex - Building Improvements (carryover)	-	-	-	-	-	
21C Historical Society Building Roof and Painting Improvements	-	-	-	-	-	
22C Space Consultant	-	-	-	-	-	
23C Civic Center Complex Directional Sign Improvements	-	-	-	-	-	
24C New Visitor Center	-	-	-	-	-	
25C Historic Fire Station Gate Installation	-	-	-	-	-	
OTHER PROJECTS						
26C Portola Community Center Renovations	-	-	-	-	-	
	\$550,000	-	-	-	-	
27C iHUB Rent	\$228,309	-	-	-	-	
	-	\$235,085	\$242,032	\$249,156	\$256,813	
28C City Childcare Facility	\$54,000	-	-	-	-	
29C IT Master Plan	\$347,800	\$347,800	-	-	-	
30C Living Desert Program Contribution	\$200,000	\$200,000	\$200,000	-	-	
31C McCallum Theater Program Contribution	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	
32C United Palm Desert Business Support Program	-	-	-	-	-	
33C Desert Surf	-	-	-	-	-	
VEHICLE PURCHASES						
34C Fuel Tank Controller Replacement		-	-	-	-	
DESERT WILLOW						
35C Course & Ground Leases - Principal Only	\$285,239	\$293,901	\$74,859	-	-	Lease ends FY 22-23
36C Golf Cart Leases - Principal Only	\$183,797	\$194,648	\$112,568	-	-	Lease ends FY 22-23
37C Clubhouse Improvements-Roofing and Others	\$104,000	\$388,931	\$136,694	\$54,660	\$115,715	
38C Course and Ground Equipment	-	\$18,476	\$43,417	-	\$38,107	
39C Pro-Shop Equipment	-	\$61,600	42,207.00	-	\$71,193	
40C Clubhouse Equipment Various	\$70,000	\$209,487	\$150,215	\$45,895	\$174,403	
41C Golf Course Pump & Motor Upgrades	\$27,000	\$38,000	-	-	-	
42C Course & Ground Capital Improvements	\$215,000	\$171,170	\$400,429	\$63,401	-	
43C Desert Willow Perimeter Landscape Rehabilitation Phase I	-	-	-	-	-	Postpone other Phases

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
CONTINUING PROGRAMS

Resolution 2020-60

FY 2020-21

PROJECT COUNT	PROJECT NUMBER	Project Name	Fund	Account	PROJECT COST ESTIMATE:	** FY 19/20 Carryover
POLICE AND FIRE						
44C		Fire Station 33 Fuel Tank Shade Structure	Building Maint	4504220-4400100	\$90,000	\$90,000
45C		Fire Station 71 Advanced Warning System	Capital Improvement Fund	4004220-4400100	\$75,000	\$68,152
46C		Replacement of Truck 33	Equipment Replacement	5304220-4403000	\$1,320,000	\$1,320,000
47C		Purchase a Polaris Range Crew XP	Fire Fund	2304220-4403000	\$44,000	\$44,000
48C		Police Motorcycle Purchase	Equipment Replacement	5304210-4403000	\$34,200	\$34,200
HOUSING						
49C		PDHA Replacement Expenditures	Housing Authority	8714195-4331100	Carryover (1)	-
UNDERFUNDED - OR NO FUNDING:						
50C		Deep Canyon Storm Drain Extension, south of Hwy 111	Drainage	2324690-5000452	\$850,000	-
			Capital Bond Fund	4514690-5000452		\$100,000
			Unfunded			\$750,000
51C		New North Sphere Fire Station	Fire Facilities	2354270-4400100	\$10,680,000	\$1,151,471
			Unfunded			-
52C		MOVE TO YEAR 2: Gerald Ford Drive Drainage Line 3B AKA: North Sphere Drainage	Drainage	2324393-4400100	\$4,400,000	-
			CIP - Drainage	4204393-4400100		-
			Unfunded			-

Note: (1) = DUE TO THE CURRENT AND POSSIBLE FUTURE IMPACTS OF AB1X26, PROJECTS LISTED AS CARRYOVERS WILL ONLY BE FUNDED TO THE EXTENT THAT MONEY IS AVAILABLE FOR THE PURPOSE OR PROJECT NOTED.

** NOTE: APPROPRIATIONS AND/OR ENCUMBRANCES FOR REBUDGET/CARRYOVER FROM FISCAL YEAR 2019-20 TO 2020-21

NOTE: DUE TO TIMING OF EVENTS, NO CONTRACT HAS BEEN OBTAINED, HOWEVER, FUNDS NEED TO BE CARRIED OVER TO PREVENT SHORTING IN COMING FISCAL YEAR.

Continuing appropriations are amounts which have been appropriated in FY 2019-20 and are not expected to be expended by June 30, 2020. These funds are primarily for capital budgets and specific programs that overlap fiscal years. When authorized continuing appropriation amounts are added to the new fiscal year budget amounts in order to track all approved spending.

The exact amount of appropriations for carryover in each fund indicated will be determined at the end of the fiscal year during the preparation of financial statements. This amount will include: 1) purchase orders and 2) unencumbered balances as of June 30, 2020 for appropriations approved by the City Council through the last meeting in June, 2020.

AMOUNTS ARE SUBJECT TO CHANGE DUE TO PROJECTS APPROVED BY COUNCIL PRIOR TO JUNE 30, 2020

Note: Above amounts are as of January 31, 2020

FUND	CARRYOVER	
110	General	-
211	Gas Tax	-
213	Measure A	4,000,038
214	Housing Mitigation	-
220	CDBG	-
228	Childcare Program	1,530,000
229	Police Grants	-
230	Fire Fund	44,000
231	New Construction Tax	-
232	Drainage	530,001
233	Park	-
234	Traffic Signal	130
235	Fire Facilities	1,151,471
236	Recycling	-
238	Air Quality	-
242	Aquatic Fund	-
243	Cannabis Compliance	-
301	83-1 Fund	40,000
303	84-1 Fund	534,000
304	87-1 Fund	238,000
307	94-1 Fund	25,000
308	94-2 Fund	98,000
400	Capital Improvement Fund	442,419
420	CIP - Drainage	-
425	Economic Development	2,000,000
430	CIP - Park	-
436	AIPP	-
440	CIP - Traffic Signal	-
441	Golf Capital	200,000
450	Building Maint	459,388
451	Capital Bond Fund	36,433,646
510	OC Enterprise	1,497,600
520	Desert Willow	-
530	Equipment Replacement	2,764,186
610	Trust Fund	-
871	Housing Authority	-
873	Housing Asset Fund	-
	Bond Fund Deposit	14,710,022
		66,697,902
	Unfunded	750,000

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
CONTINUING PROGRAMS

Resolution 2020-60

PROJECT COUNT

FY 2020-21

PROJECT COUNT	Project Name	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	Grants, Reimbursements, Agreements, MOU's etc.
		Year 1 Amount	Year 2 Amount	Year 3 Amount	Year 4 Amount	Year 5 Amount	
POLICE AND FIRE							
44C	Fire Station 33 Fuel Tank Shade Structure	-	-	-	-	-	
45C	Fire Station 71 Advanced Warning System	-	-	-	-	-	
46C	Replacement of Truck 33	-	-	-	-	-	Funding from Indian Wells and Rancho Mirage Totaling \$648,000.
47C	Purchase a Polaris Range Crew XP	-	-	-	-	-	
48C	Police Motorcycle Purchase	-	-	-	-	-	
HOUSING							
49C	PDHA Replacement Expenditures	\$2,862,709	-	-	-	-	
UNDERFUNDED - OR NO FUNDING:							
50C	Deep Canyon Storm Drain Extension, south of Hwy 111	-	-	-	-	-	ON HOLD
51C	New North Sphere Fire Station	\$72,000 \$9,710,000	-	-	-	-	Bond Funding of \$300,000
52C	MOVE TO YEAR 2: Gerald Ford Drive Drainage Line 3B AKA: North Sphere Drainage	-	\$3,960,000	-	-	-	This project should use drainage funds that are not needed elsewhere.
FUND		YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	FUND TOTAL
110	General	-	-	-	-	-	-
211	Gas Tax	-	-	-	-	-	-
213	Measure A	9,400,000	-	-	-	-	13,400,038
214	Housing Mitigation	-	-	-	-	-	-
220	CDBG	-	-	-	-	-	-
228	Childcare Program	54,000	-	-	-	-	1,584,000
229	Police Grants	-	-	-	-	-	-
230	Fire Fund	-	-	-	-	-	44,000
231	New Construction Tax	-	-	-	-	-	-
232	Drainage	-	-	-	-	-	530,001
233	Park	-	-	-	-	-	-
234	Traffic Signal	-	-	-	-	-	130
235	Fire Facilities	72,000	-	-	-	-	1,223,471
236	Recycling	-	-	-	-	-	-
238	Air Quality	-	-	-	-	-	-
242	Aquatic Fund	-	-	-	-	-	-
243	Cannabis Compliance	-	-	-	-	-	-
301	83-1 Fund	-	-	-	-	-	40,000
303	84-1 Fund	-	-	-	-	-	534,000
304	87-1 Fund	-	-	-	-	-	238,000
307	94-1 Fund	-	-	-	-	-	25,000
308	94-2 Fund	-	-	-	-	-	98,000
400	Capital Improvement Fund	400,000	400,000	400,000	200,000	200,000	2,042,419
420	CIP - Drainage	-	-	-	-	-	-
425	Economic Development	228,309	-	-	-	-	2,228,309
430	CIP - Park	-	-	-	-	-	-
436	AIPP	200,000	-	-	-	-	200,000
440	CIP - Traffic Signal	-	-	-	-	-	-
441	Golf Capital	346,000	598,101	537,123	118,061	115,715	1,915,000
450	Building Maint	550,000	-	-	-	-	1,009,388
451	Capital Bond Fund	740,000	-	-	-	-	37,173,646
510	OC Enterprise	-	-	-	-	-	1,497,600
520	Desert Willow	539,036	778,112	423,266	45,895	283,703	2,070,012
530	Equipment Replacement	347,800	347,800	-	-	-	3,459,786
610	Trust Fund	-	-	-	-	-	-
871	Housing Authority	2,862,709	-	-	-	-	2,862,709
873	Housing Asset Fund	-	-	-	-	-	-
	Bond Fund Deposit	-	-	-	-	-	14,710,022
		15,739,854	2,124,013	1,360,389	363,956	599,418	86,885,532
		9,710,000	4,195,085	242,032	249,156	256,813	15,403,086



PALM DESERT HOUSING AUTHORITY

The Palm Desert Housing Authority now owns fifteen residential properties that include over 1,100 units of affordable housing. The Housing Authority properties include



MULTI FAMILY

- California Villas
- Desert Pointe
- Laguna Palms
- Neighbors
- One Quail
- Palm Village
- Santa Rosa
- Taos Palms

SENIOR

- Candlewood
- Carlos Ortega Villas
- Catalina Gardens
- La Rocca Villas
- Las Serenas
- Pueblos
- Sagecrest

Housing Administration

Fund 870

The Housing Administration includes only those costs directly associated with administration of all housing authority assets.

Budget Worksheet FY 2020-2021

Account No.		Account Description	2019 Actual	2020 Adopted	2021 Budget
Fund 870		RDA SR Housing Fund			
8704195	4100100	Salaries-Full Time	359,810	200,000	177,000
8704195	4111500	Retirement Contribution	42,337	24,000	23,100
8704195	4111600	Medicare Contrb-Employer	5,302	2,800	2,600
8704195	4111700	Retiree Health	-	1,900	1,900
8704195	4112000	Ins Prem - Long Term Disab.	1,387	776	800
8704195	4112100	Ins Prem - Health	50,153	49,000	45,300
8704195	4112200	Ins Prem-Dental/Vision	4,660	4,400	4,400
8704195	4112400	Ins Prem - Life	713	350	350
8704195	4112500	Workers' Compensation	14,240	14,300	14,300
8704195	4311500	Mileage Reimbursement	-	350	350
8704195	4312000	Conf- Seminars- Workshops	-	2,500	2,500
8704195	4312500	Local Meetings	-	300	300
8704195	4365000	Telephones	96	200	200
8704195	4404000	Cap-Office Equipment	-	1,000	1,000
8704199	4501000	Inter-Fund Transfers Out	-	50,000	45,000
		TOTALS	478,698	351,876	319,100

The Palm Desert Housing Authority was established in 1998 to operate 725 affordable rental units. It now owns and operates over 1100 affordable rental units. Operations include day-to-day maintenance, leasing, and vacancy turnover.

Budget Worksheet FY 2020-2021

Account No.		Account Description	2019 Actual	2020 Adopted	2021 Budget
Fund 871		Housing Authority Administration			
8714192	4372000	Fire & Contents Coverage	159,398	160,000	160,000
8714195	4101000	Meeting Compensation	-	5,000	5,000
8714195	4301500	Prof - Legal	30,457	60,000	60,000
8714195	4309200	Prof - Contracting	-	15,000	15,000
8714195	4321000	Req Legal Advertising	395	3,000	3,000
8714195	4331100	Replacement Expenditures	169,556	5,250,779	2,862,709
8714195	4366000	Postage & Freight	36	150	150
8714195	4404000	Cap-Office Equipment	1,024	-	-
8714199	4501000	Inter-Fund Transfers Out	478,698	351,876	319,100
		TOTALS	839,563	5,845,805	3,424,959

Laguna Palms Apartments has 48 units that are rented at affordable levels for very low, low, and moderate-income families.

Budget Worksheet FY 2020-2021

Fund No.	Account No.	Account Description	2019 Actual	2020 Adopted	2021 Budget
Fund 871		Laguna Palms			
REVENUE					
8718610	3632000	Rent/Leases	259,274	251,632	297,774
EXPENDITURES					
8718610	4309000	Prof - Other	110,204	116,356	124,840
8718610	4309200	Prof - Contracting	33,454	31,571	32,950
8718610	4309300	Prof-Other Admn Expenses	21,312	21,312	22,464
8718610	4322300	Advertising Promotional	221	600	720
8718610	4331000	R/M-Buildings	75,397	35,851	44,068
8718610	4331100	Replacement Expenditures	-	-	-
8718610	4351400	Utilities-Electric	51,546	58,504	55,335
8718610	4369500	Misc Expenses	9,409	10,403	12,383
8718610	4405000	Cap-Improvements	48,183	-	-
		TOTAL EXPENDITURES	349,725	274,597	292,760

Catalina Gardens Apartment complex has 72 units that are rented at affordable levels for very low, low, and moderate-income seniors.

Budget Worksheet FY 2020-2021

Fund No.	Account No.	Account Description	2019 Actual	2020 Adopted	2021 Budget
Fund 871		Catalina Gardens			
REVENUE					
8718620	3632000	Rent/Leases	276,934	280,513	277,686
EXPENDITURES					
8718620	4308900	Prof-Apartments	146,819	165,844	169,499
8718620	4309200	Prof - Contracting	40,244	40,414	40,550
8718620	4309300	Prof-Other Admn Expenses	31,968	32,832	33,696
8718620	4322300	Advertising Promotional	891	1,800	2,160
8718620	4331000	R/M-Buildings	63,180	49,548	58,390
8718620	4331100	Replacement Expenditures	-	-	-
8718620	4351400	Utilities-Electric	59,249	63,289	65,850
8718620	4369500	Misc Expenses	13,352	14,335	15,143
8718620	4405000	Cap-Improvements	20,919	-	-
		TOTAL EXPENDITURES	376,621	368,062	385,288

Desert Pointe Apartment complex has 64 units that are rented at affordable levels for very low, low, and moderate-income seniors.

Budget Worksheet FY 2020-2021

Fund No.	Account No.	Account Description	2019 Actual	2020 Adopted	2021 Budget
Fund 871		Desert Pointe			
REVENUE					
8718630	3632000	Rent/Leases	343,526	336,796	348,880
EXPENDITURES					
8718630	4309200	Prof - Contracting	30,424	29,715	31,796
8718630	4309300	Prof-Other Admn Expenses	28,416	29,184	29,952
8718630	4309700	Prof-Payroll	114,878	117,654	123,686
8718630	4322300	Advertising Promotional	150	300	480
8718630	4331000	R/M-Buildings	63,545	49,250	66,016
8718630	4331100	Replacement Expenditures	-	-	-
8718630	4351400	Utilities-Electric	49,222	56,395	56,995
8718630	4369500	Misc Expenses	10,234	12,104	13,577
8718630	4405000	Cap-Improvements	33,880	-	-
		TOTAL EXPENDITURES	330,749	294,602	322,502

Las Serenas Apartment complex has 150 units that are rented at affordable levels for very low, low, and moderate-income seniors.

Budget Worksheet FY 2020-2021

Fund No.	Account No.	Account Description	2019 Actual	2020 Adopted	2021 Budget
Fund 871		Las Serenas			
REVENUE					
8718630	3632000	Rent/Leases	889,599	882,108	866,442
EXPENDITURES					
8718640	4309200	Prof - Contracting	61,212	62,740	61,708
8718640	4309300	Prof-Other Admn Expenses	66,600	68,400	70,200
8718640	4309800	Prof-Las Serenas	188,166	185,574	202,072
8718640	4322300	Advertising Promotional	2,553	2,160	2,400
8718640	4331000	R/M-Buildings	98,958	110,354	115,691
8718640	4331100	Replacement Expenditures	-	-	-
8718640	4351400	Utilities-Electric	107,299	107,000	107,810
8718640	4369500	Misc Expenses	19,702	19,679	20,248
8718640	4405000	Cap-Improvements	57,017	-	-
		TOTAL EXPENDITURES	601,508	555,907	580,129

Neighbors Garden Apartment complex has 24 units that are rented at affordable levels for very low, low, and moderate-income families.

Budget Worksheet FY 2020-2021

Fund No.	Account No.	Account Description	2019 Actual	2020 Adopted	2021 Budget
Fund 871		Neighbors Gardens			
REVENUE					
8718650	3632000	Rent/Leases	146,707	148,478	161,333
EXPENDITURES					
8718650	4308800	Pr-Neighbors Apartments	46,939	47,446	51,061
8718650	4309200	Prof - Contracting	19,411	20,435	20,320
8718650	4309300	Prof-Other Admn Expenses	10,656	10,944	11,232
8718650	4322300	Advertising Promotional	43	240	300
8718650	4331000	R/M-Buildings	39,096	37,950	42,190
8718650	4331100	Replacement Expenditures	-	-	-
8718650	4351400	Utilities-Electric	20,099	24,772	23,680
8718650	4369500	Misc Expenses	4,113	5,371	5,470
8718650	4405000	Cap-Improvements	25,746	-	-
		TOTAL EXPENDITURES	166,103	147,158	154,253

One Quail Place Apartment complex has 384 units that are all rented at affordable levels for very low, low, and moderate-income families.

Budget Worksheet FY 2020-2021

Fund No.	Account No.	Account Description	2019 Actual	2020 Adopted	2021 Budget
Fund 871		One Quail Place			
REVENUE					
8718660	3632000	Rent/Leases	2,555,275	2,658,508	2,690,092
EXPENDITURES					
8718660	4309200	Prof - Contracting	151,068	145,298	152,371
8718660	4309300	Prof-Other Admn Expenses	170,311	175,104	179,712
8718660	4309500	Prof-Palm Tree Trimming	-	-	-
8718660	4309502	Prof-One Quail Place Apartment	722,324	785,178	984,121
8718660	4322300	Advertising Promotional	3,118	3,600	4,980
8718660	4331000	R/M-Buildings	548,872	531,308	559,831
8718660	4331100	Replacement Expenditures	-	-	-
8718660	4351400	Utilities-Electric	321,872	340,395	335,508
8718660	4369500	Misc Expenses	71,407	71,738	74,648
8718660	4405000	Cap-Improvements	641,258	-	-
		TOTAL EXPENDITURES	2,630,230	2,052,621	2,291,171

The Pueblos Apartment complex has 15 units that are all rented at affordable levels for very low, low, and moderate-income seniors.

Budget Worksheet FY 2020-2021

Fund No.	Account No.	Account Description	2019 Actual	2020 Adopted	2021 Budget
Fund 871		Pueblos			
REVENUE					
8718670	3632000	Rent/Leases	72,056	68,668	79,716
EXPENDITURES					
8718670	4308700	Prof-Pueblos	39,909	44,818	59,430
8718670	4309200	Prof - Contracting	11,615	12,438	12,520
8718670	4309300	Prof-Other Admn Expenses	6,660	6,840	7,020
8718670	4322300	Advertising Promotional	10	240	240
8718670	4331000	R/M-Buildings	20,847	13,471	21,728
8718670	4331100	Replacement Expenditures	-	-	-
8718670	4351400	Utilities-Electric	9,635	11,380	11,680
8718670	4369500	Misc Expenses	3,416	4,930	5,476
8718670	4405000	Cap-Improvements	641	-	-
		TOTAL EXPENDITURES	92,733	94,117	118,094

California Villas Apartment complex has 141 units that are rented at affordable levels for very low, low, and moderate-income families.

Budget Worksheet FY 2020-2021

Fund No.	Account No.	Account Description	2019 Actual	2020 Adopted	2021 Budget
Fund 871		California Villas			
REVENUE					
8718680	3632000	Rent/Leases	843,391	828,154	872,537
EXPENDITURES					
8718680	4308200	Prof-California Villas	219,103	234,057	254,249
8718680	4309200	Prof - Contracting	60,250	61,479	59,165
8718680	4309300	Prof-Other Admn Expenses	62,567	64,296	65,988
8718680	4322300	Advertising Promotional	825	900	900
8718680	4331000	R/M-Buildings	150,333	138,172	186,132
8718680	4331100	Replacement Expenditures	-	-	-
8718680	4351400	Utilities-Electric	135,662	150,340	151,660
8718680	4369500	Misc Expenses	17,153	21,405	21,931
8718680	4405000	Cap-Improvements	72,249	-	-
		TOTAL EXPENDITURES	718,143	670,649	740,025

Taos Palms Apartment complex has 16 units that are rented at affordable levels for very low, low, and moderate-income families.

Budget Worksheet FY 2020-2021

Fund No.	Account No.	Account Description	2019 Actual	2020 Adopted	2021 Budget
Fund 871		Taos Palms			
REVENUE					
8718690	3632000	Rent/Leases	102,094	96,007	98,913
EXPENDITURES					
8718690	4308500	Prof-Taos Palms	34,820	36,147	43,159
8718690	4309200	Prof - Contracting	14,659	15,782	18,380
8718690	4309300	Prof-Other Admn Expenses	7,104	7,296	7,488
8718690	4322300	Advertising Promotional	36	240	300
8718690	4331000	R/M-Buildings	26,871	22,272	27,020
8718690	4331100	Replacement Expenditures	-	-	-
8718690	4351400	Utilities-Electric	14,090	16,220	16,280
8718690	4369500	Misc Expenses	2,931	3,996	4,035
8718690	4405000	Cap-Improvements	3,222	-	-
		TOTAL EXPENDITURES	103,734	101,953	116,662

The Carlos Ortega Villas has 73 units that are rented at affordable levels for very low, low, and moderate-income seniors.

Budget Worksheet FY 2020-2021

Fund No.	Account No.	Account Description	2019 Actual	2020 Adopted	2021 Budget
Fund 871		Carlos Ortega Villas			
REVENUE					
8718691	3632000	Rent/Leases	478,812	463,968	477,900
EXPENDITURES					
8718691	4308900	Prof-Apartments	158,881	176,888	186,841
8718691	4309200	Prof - Contracting	29,877	30,510	30,724
8718691	4309300	Prof-Other Admn Expenses	32,412	33,288	34,164
8718691	4322300	Advertising Promotional	1,479	2,160	2,400
8718691	4331000	R/M-Buildings	52,743	23,410	37,474
8718691	4331100	Replacement Expenditures	-	-	-
8718691	4351400	Utilities-Electric	77,056	79,165	77,799
8718691	4369500	Misc Expenses	14,217	12,780	14,091
8718691	4405000	Cap-Improvements	3,799	-	-
		TOTAL EXPENDITURES	370,465	358,201	383,493

Palm Village Apartment complex has 36 units that are rented at affordable levels for very low, low, and moderate-income families.

Budget Worksheet FY 2020-2021

Fund No.	Account No.	Account Description	2019 Actual	2020 Adopted	2021 Budget
Fund 871		Palm Village			
REVENUE					
8718692	3632000	Rent/Leases	232,330	245,936	239,548
EXPENDITURES					
8718692	4308900	Prof-Apartments	64,757	65,545	69,240
8718692	4309200	Prof - Contracting	17,168	18,242	17,800
8718692	4309300	Prof-Other Admn Expenses	15,984	16,416	16,848
8718692	4322300	Advertising Promotional	20	270	300
8718692	4331000	R/M-Buildings	23,538	20,950	29,146
8718692	4331100	Replacement Expenditures	-	-	-
8718692	4351400	Utilities-Electric	36,213	35,380	36,460
8718692	4369500	Misc Expenses	7,449	9,549	8,535
8718692	4405000	Cap-Improvements	7,925	-	-
		TOTAL EXPENDITURES	173,055	166,352	178,329

Candlewood Apartments has 30 units that are all rented at affordable levels for very low, low, and moderate-income seniors.

Budget Worksheet FY 2020-2021

Fund No.	Account No.	Account Description	2019 Actual	2020 Adopted	2021 Budget
Fund 871		Candlewood			
REVENUE					
8718693	3632000	Rent/Leases	145,349	154,660	151,816
EXPENDITURES					
8718693	4308900	Prof-Apartments	68,870	75,815	74,239
8718693	4309200	Prof - Contracting	19,816	23,115	22,630
8718693	4309300	Prof-Other Admn Expenses	13,320	13,680	14,040
8718693	4322300	Advertising Promotional	20	300	300
8718693	4331000	R/M-Buildings	31,459	27,568	50,334
8718693	4331100	Replacement Expenditures	-	-	-
8718693	4351400	Utilities-Electric	30,807	32,071	32,278
8718693	4369500	Misc Expenses	5,597	7,031	7,099
8718693	4405000	Cap-Improvements	26,888	-	-
		TOTAL EXPENDITURES	196,777	179,580	200,920

La Rocca Villas has 27 units that are rented at affordable levels for very low, low, and moderate-income seniors.

Budget Worksheet FY 2020-2021

Fund No.	Account No.	Account Description	2019 Actual	2020 Adopted	2021 Budget
Fund 871		La Rocca Villas			
REVENUE					
8718694	3632000	Rent/Leases	149,784	153,233	137,218
EXPENDITURES					
8718694	4308900	Prof-Apartments	50,857	69,873	78,114
8718694	4309200	Prof - Contracting	23,857	24,354	24,820
8718694	4309300	Prof-Other Admn Expenses	11,988	12,312	12,636
8718694	4322300	Advertising Promotional	15	300	300
8718694	4331000	R/M-Buildings	23,844	17,190	22,600
8718694	4331100	Replacement Expenditures	-	-	-
8718694	4351400	Utilities-Electric	44,153	45,035	45,095
8718694	4369500	Misc Expenses	3,860	4,117	4,905
8718694	4405000	Cap-Improvements	6,816	-	-
		TOTAL EXPENDITURES	165,391	173,181	188,470

Sagecrest Apartment complex has 14 units that are rented at affordable levels for very low, low, and moderate-income seniors.

Budget Worksheet FY 2020-2021

Fund No.	Account No.	Account Description	2019 Actual	2020 Adopted	2021 Budget
Fund 871		Sagecrest			
REVENUE					
8718695	3632000	Rent/Leases	64,242	63,677	75,319
EXPENDITURES					
8718695	4308900	Prof-Apartments	22,987	27,280	32,211
8718695	4309200	Prof - Contracting	13,354	15,307	16,760
8718695	4309300	Prof-Other Admn Expenses	6,216	6,384	6,552
8718695	4322300	Advertising Promotional	-	240	480
8718695	4331000	R/M-Buildings	15,943	9,420	10,722
8718695	4331100	Replacement Expenditures	-	-	-
8718695	4351400	Utilities-Electric	10,790	11,424	11,736
8718695	4369500	Misc Expenses	4,263	3,409	4,291
8718695	4405000	Cap-Improvements	3,048	-	-
		TOTAL EXPENDITURES	76,601	73,464	82,752

Santa Rosa Apartment complex has 20 units that are rented at affordable levels for very low, low, and moderate-income families.

Budget Worksheet FY 2020-2021

Fund No.	Account No.	Account Description	2019 Actual	2020 Adopted	2021 Budget
Fund 871		Santa Rosa			
REVENUE					
8718696	3632000	Rent/Leases	124,689	122,246	115,346
EXPENDITURES					
8718696	4308900	Prof-Apartments	51,097	63,740	77,059
8718696	4309200	Prof - Contracting	17,603	18,524	18,820
8718696	4309300	Prof-Other Admn Expenses	8,880	9,120	9,360
8718696	4322300	Advertising Promotional	-	120	240
8718696	4331000	R/M-Buildings	12,017	9,165	15,801
8718696	4331100	Replacement Expenditures	-	-	-
8718696	4351400	Utilities-Electric	14,955	15,377	15,317
8718696	4369500	Misc Expenses	3,395	4,486	4,819
8718696	4405000	Cap-Improvements	1,305	-	-
		TOTAL EXPENDITURES	109,252	120,532	141,416

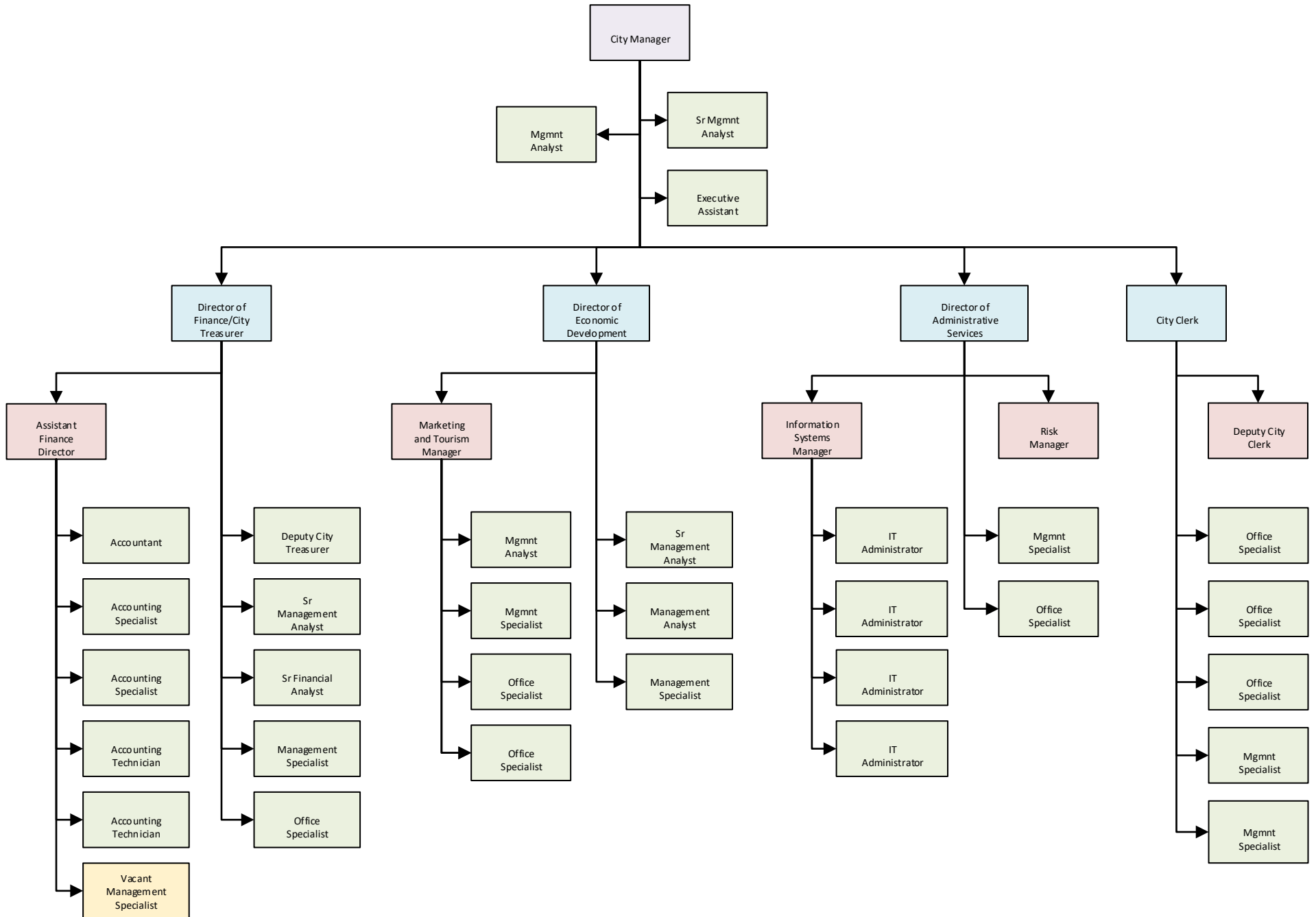
The Housing Asset Fund was established pursuant to redevelopment dissolution law to account for expenditures and revenues related to the assets transferred to the successor Housing Entity.

Budget Worksheet FY 2020-2021

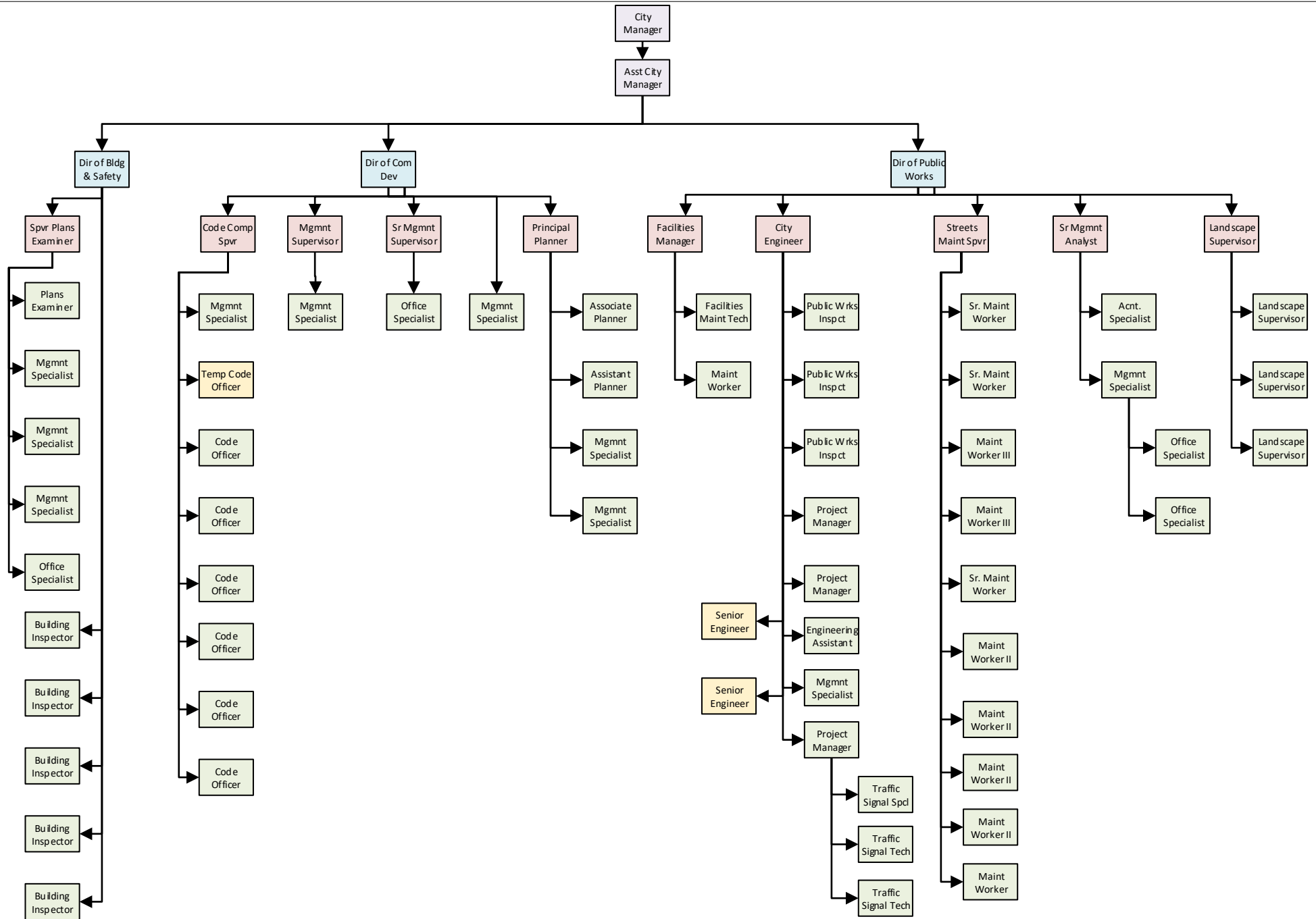
Account No.		Account Description	2019 Actual	2020 Adopted	2021 Budget
Fund 873		Housing Asset Fund			
8734159	4369701	Advance Write-Off	1,200,000	-	-
8734195	4211000	Office Supplies	373	500	500
8734195	4301500	Prof - Legal	24,520	25,000	25,000
8734195	4302000	Prof-Accounting/Auditing	-	5,000	5,000
8734195	4309000	Prof - Other	1,375	5,000	5,000
8734195	4321000	Req Legal Advertising	1,491	1,500	1,500
8734195	4331100	Replacement Expenditures	156,385	-	-
8734195	4337000	R/M-Other Equipment	8,756	10,000	10,000
8734195	4361000	Printing / Duplicating	-	1,300	1,300
8734195	4363000	Dues	500	-	-
8734195	4366000	Postage & Freight	359	1,000	1,000
8734492	4400100	Capital Project	-	225,000	234,090
8734493	4400100	Capital Project	2,143	25,500	26,530
8734496	4400100	Capital Project	-	25,500	26,530
8734699	4400100	Capital Project	-	150,000	156,060
		TOTALS	1,395,901	475,300	492,510



City of Palm Desert Organizational Chart FY 2020/2021



City of Palm Desert Organizational Chart FY 2020/2021



RESOLUTION NO. 2020- 62

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM DESERT, CALIFORNIA, AMENDING RESOLUTION NO. 2019-48, AUTHORIZED CLASSIFICATIONS, ALLOCATED POSITIONS, SALARY SCHEDULE AND SALARY RANGES, TO EXTEND THE PERIOD FROM JUNE 30, 2020 UNTIL FURTHER MODIFIED BY RESOLUTION AND REPLACE THE TIER 1 SALARY SCHEDULE TO REFLECT ACTIONS TAKEN SINCE JULY 1, 2019 “Exhibit A”.

WHEREAS, the City of Palm Desert identifies employees by classifications and groups for the purpose of salary and benefit administration; and

WHEREAS, the City of Palm Desert has met and conferred in good faith with the Palm Desert Employees Organization (PDEO) in accordance with the Meyers-Milias-Brown Act and the City’s Employer-Employee Relations Ordinance; and

WHEREAS, the City of Palm Desert has reached agreement and entered into a memorandum of understanding with the employees represented by the PDEO, for the period of July 1, 2017 through June 30, 2022 and Exhibit A is consistent with this agreement;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM DESERT AS FOLLOWS:

SECTION I - SALARY SCHEDULE, RANGES & ALLOCATED POSITIONS AND AUTHORIZED CLASSIFICATIONS

The City of Palm Desert’s Personnel System, Section 2.52 of the Palm Desert Municipal Code prescribes specific terms for appointment and tenure of all City employees. Resolution 2019-48 approved the allocated classifications, positions and salary ranges effective July 1, 2019. The Tier 1 salary schedule is hereby replaced to reflect the actions taken since July 1, 2019 including the City Manager’s salary. The allocated classifications, positions and salary ranges for Tier 2 will remain in place until further modification by resolution. Exhibit A to this resolution includes the Schedule of Authorized/Allocated Positions in effect as of July 1, 2019, the revised Tier 1 salary schedule, and the Tier 2 Salary Schedule in effect as of July 1, 2019.

The City Manager is hereby authorized to modify the Allocated Classifications, Positions and Salary Schedule during the Fiscal Year 2020-2021 for modifications the City Manager determines are reasonably necessary or appropriate for business necessity including, without limitation, the implementation of title and responsibility changes, any minimum wage laws, use of over-hires for training, limited term student internships and modification of vacant positions in so far as such modifications do not exceed the adopted 2020-2021 budget.

SECTION II – PERSONNEL GROUPS/DESIGNATIONS

The City assigns classifications to designated groups for the purposes of defining exempt status, benefits allocation and purchasing authority. These classifications, listed in the table attached as Exhibit B, are categorized as follows:

Resolution 2020 – 62 - Salary Resolution

Group X: Executive Contract Positions:

The classifications designated as Group X, Executive Contract, have the highest level of executive responsibility and authority; these positions are governed by individual employment agreements.

Group A: Directors and Department Heads

The classifications designated as Group A have a higher level of responsibility and authority and they are exempt from overtime provisions as defined by the Fair Labor Standards Act and set forth in the Personnel Rules and Regulations, Section 2.52.305. They may be At Will and governed by employment agreements. Among other things, these positions require spending numerous extra hours at meetings, conferences and work.

Group B: Mid-Management/Professional

The positions classifications as Group B are managerial, supervisory or professional in nature and they are exempt from overtime provisions as defined by the Fair Labor Standards Act and set forth in the Personnel Rules and Regulations, Section 2.52.305. Among other things, these positions require spending occasional extra hours at meetings, conferences and work.

Purchasing Authority Groups

The City Manager, pursuant to PDMC Chapter 3.30.020 (C) and 3.30.030 (A) may set purchasing limits and thresholds. These limits may be set by this resolution, an administrative purchasing policy established by the City Manager, or an annual memorandum from the City Manager to the Finance Director.

PASSED, APPROVED AND ADOPTED by the Palm Desert City Council this **25th** day of **June, 2020** by the following vote, to wit:

AYES: HARNIK, JONATHAN, KELLY, WEBER AND NESTANDE

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE


GINA NESTANDE, MAYOR

ATTEST:


GRACE ROCHA, ACTING CITY CLERK
CITY OF PALM DESERT

Schedule of Authorized/Allocated Positions

		Two Tier Salary Schedules ^A Hired/Appointed				
		Before FY 2019/20	After 6/30/2018	After 7/01/2018		
Classification	Working Title (If Different)	Number of Positions	Salary Grade ^B	Salary Grade	Exempt Status	Group
				Notes:		
CITY MANAGER						
City Manager		1	1	CM	Exempt	X
Assistant City Manager		1		72	Exempt	X
Sr. Management Analyst	Public Information Officer	1	127	44	Exempt	B
Management Analyst		1		40	Exempt	B
Executive Assistant		1	113	35	Non-Exempt	General
City Manager Subtotal:		5				
ADMINISTRATIVE SERVICES						
Human Resources/Risk Management						
Director of Administrative Services		1	139	64	Exempt	A
Risk Manager		1	50T1	50	Exempt	B
Management Specialist II	Human Resources Specialist	1		32	Non-Exempt	General
Office Specialist II		1		18	Non-Exempt	General
Office Specialist I - Temporary/Unassigned Department		1		14	Non-Exempt	Temporary
Student Intern - Temporary/Unassigned Department		2		Min Wage	Non-Exempt	Temporary
Information Technology						
Information Systems Manager		1		59	Exempt	A
G.I.S. Administrator		1		40	Non-Exempt	General
Information Systems Administrator		3		40	Non-Exempt	General
Administrative Services Subtotal:		12				
CITY CLERK						
City Clerk		1	139	62	Exempt	A
Deputy City Clerk		1	118	38	Non-Exempt	B
Management Specialist II	Management Specialist II - City Council	1	113	32	Non-Exempt	General
Management Specialist II	City Clerk Specialist	1	113	32	Non-Exempt	General
Office Specialist II		1	104	18	Non-Exempt	General
Office Specialist II - OR - Office Specialist I	Receptionist	2		18	Non-Exempt	General
				14	Non-Exempt	General
City Clerk Subtotal:		7				
FINANCE/CITY TREASURER						
Finance						
Director of Finance/City Treasurer		1	145	69	Exempt	A
Assistant Finance Director		1	135	59	Exempt	B
Deputy City Treasurer		1	127	44	Exempt	B
Senior Financial Analyst		1	127	44	Exempt	B
Sr. Management Analyst		1	127	44	Exempt	B
Accountant		1	123	40	Exempt	B
Management Specialist II	Management Specialist II - Finance	1	113	32	Non-Exempt	General
Management Specialist II	Management Specialist II	1	113	32	Non-Exempt	General
Accounting Specialist		2	118	32	Non-Exempt	General
Accounting Technician		2	118	28	Non-Exempt	General
Office Specialist II - OR - Office Specialist I		1		18	Non-Exempt	General
				14	Non-Exempt	General
Finance/City Treasurer/Affordable Housing Subtotal:		13				
COMMUNITY DEVELOPMENT						
Community Development /Planning						
Director of Community Development		1	142	64	Exempt	A
Principal Planner		1	131	48	Exempt	B
Associate Planner - OR - Assistant Planner - OR -		2	127	40	Exempt	B
			118	36	Exempt	B
Management Analyst		1		40	Exempt	B
Management Specialist II	Management Specialist II - Comm. Dvpt.	1	113	32	Non-Exempt	General
Management Specialist I	Management Specialist I - Comm. Dvpt.	1	107	28	Non-Exempt	General
Affordable Housing						
Sr. Management Analyst		1	127	44	Exempt	B
Office Specialist II - OR - Office Specialist I		1		18	Non-Exempt	General
				14	Non-Exempt	General
Art in Public Places						
Management Analyst		1	120	40	Exempt	B
Management Specialist II	Management Specialist II - Public Arts	1	113	32	Non-Exempt	General
Code Compliance						
Code Compliance Supervisor		1	123	46	Exempt	B
Code Compliance Officer II - OR - Code Compliance Officer I		4	118	31	Non-Exempt	General
			107/114	27	Non-Exempt	General
Code Compliance Officer - Limited Term Appointment (Temporary Employee)		1		27	Non-Exempt	Temporary
Management Specialist II	Management Specialist II - Code Compliance	1	113	32	Non-Exempt	General
Management Specialist II	Management Specialist II - Business License	1		32	Non-Exempt	General
Office Specialist II	Office Specialist II - Business License	1	104	18	Non-Exempt	General
Community Development Subtotal:		20				C

Schedule of Authorized/Allocated Positions

		Two Tier Salary Schedules ^A Hired/Appointed					
		Before		After			
		FY 2019/20		6/30/2018 7/01/2018			
Classification	Working Title (If Different)	Number of Positions	Salary Grade ^B	Salary Grade	Exempt Status	Group	Notes:
PUBLIC WORKS							
Public Works Administration							
Director of Public Works		1		69	Exempt	X	
City Engineer		1	139	62	Exempt	A	
Sr. Engineer	Sr. Engineer - Transportation	1		52	Exempt	B	
Sr. Engineer	Sr. Engineer - Capital Improvement Program	1		52	Exempt	B	
Sr. Engineer	Sr. Engineer - Land Development	1		52	Exempt	B	
Project Manager		2	127	48	Exempt	B	
Senior Management Analyst		1	127	44	Exempt	B	
Engineering Assistant		1	125	38	Non-Exempt	General	
Public Works Inspector II - OR -		3	120	34	Non-Exempt	General	
Public Works Inspector I			118	30	Non-Exempt	General	
Management Specialist II	Management Specialist II - CIP	1	113	32	Non-Exempt	General	
Management Specialist II - OR -	Management Specialist II - PW Admn.	1		32	Non-Exempt	General	
Management Specialist I				28	Non-Exempt	General	
Accounting Specialist	Accounting Specialist - Public Works	1	113	32	Non-Exempt	General	
Office Specialist II - OR -		2		18	Non-Exempt	General	
Office Specialist I				14	Non-Exempt	General	
Landscape Services							
Landscape Supervisor		1	123	46	Exempt	B	
Horticulturist		1	121	38	Non-Exempt	General	
Landscape Specialist		2	118	34	Non-Exempt	General	
Facilities Management							
Facilities Manager		1	130	46	Exempt	B	
Maintenance Worker III	Maintenance Worker III - Facilities/Building Maint.	2	114	27	Non-Exempt	General	B
Streets Maintenance							
Streets Maintenance Supervisor		1	123	46	Exempt	B	
Senior Maintenance Worker		2	111	31	Non-Exempt	General	
Maintenance Worker III		3	109	27	Non-Exempt	General	
Maintenance Worker II - OR -		5	106	23	Non-Exempt	General	
Maintenance Worker I			101	19	Non-Exempt	General	
Traffic Signal Maintenance							
Traffic Signal Specialist		1	121	38	Non-Exempt	General	
Traffic Signal Technician II		1	118	32	Non-Exempt	General	
Traffic Signal Technician I		1	111	28	Non-Exempt	General	
Public Works Subtotal:		38					
BUILDING AND SAFETY							
Director of Building & Safety		1	140	62	Exempt	A	
Supervising Plans Examiner		1	123	46	Exempt	B	
Plans Examiner	Plans Examiner - Building	1		36	Non-Exempt	General	
Building Inspector II - OR -		5	114/118	35	Non-Exempt	General	C
Building Inspector I			107	31	Non-Exempt	General	
Management Specialist II	Building Permit Specialist	1		32	Non-Exempt	General	
Management Specialist II	Management Specialist II - B&S Admin.	1	113	32	Non-Exempt	General	
Management Specialist II	Management Specialist II - B&S	1		32	Non-Exempt	General	
Management Specialist I	Management Specialist I - B&S	1		28	Non-Exempt	General	
Office Specialist II - OR -		1	104	18	Non-Exempt	General	
Office Specialist I				14	Non-Exempt	General	
Building and Safety Subtotal:		13					
ECONOMIC DEVELOPMENT							
Director of Economic Development		1	137	62	Exempt	A	
Marketing and Tourism Manager		1	129	50	Exempt	B	
Senior Management Analyst		1		44	Exempt	B	
Management Analyst	Management Analyst - Events	1		40	Exempt	B	
Management Analyst	Management Analyst - Business Advocate	1	123	40	Exempt	B	
Management Specialist II	Management Specialist II - Econ. Dvlpt.	1	114	32	Non-Exempt	General	
Management Specialist II	Management Specialist II - Mktg. & Trsm.	1	114	32	Non-Exempt	General	
Office Specialist II		2		18	Non-Exempt	General	
- OR - Office Specialist I				14	Non-Exempt	General	
Economic Development Subtotal:		9					
TOTAL ALLOCATED POSITIONS		117					

Footnotes:

A: Two Tiers of salary schedules, dependent on hire date or appointment into position, whichever is earlier.

B: Classifications include employees hired into lower salary grades prior to June 30, 2018, but eligible to remain in salary grade in place at their hire date.

C: Includes employees whose classifications changed as a result of Classification Study July 1, 2018, but are eligible to remain in prior salary grade.

City of Palm Desert
Schedule of Salary Ranges
Effective July 1, 2020
Tier 1 - Hired/appointed prior to June 30, 2018

City Council	\$	2,029.56	per month
Housing Authority	\$	50.00	per meeting attended (maximum 4 meetings per month)
City Manager**	\$	250,000	annually

Grade	Effective July 1, 2020							
	Step 1	5% Step 2	5% Step 3	5% Step 4	5% Step 5	5% Step 6	3.5% Step 7	3.9%* Step 8
CM	\$ 120.19							
101	\$ 23.51	\$ 24.68	\$ 25.93	\$ 27.21	\$ 28.58	\$ 30.01	\$ 31.05	\$ 32.27
104	\$ 25.31	\$ 26.56	\$ 27.91	\$ 29.31	\$ 30.78	\$ 32.31	\$ 33.44	\$ 34.72
106	\$ 26.56	\$ 27.91	\$ 29.31	\$ 30.78	\$ 32.31	\$ 33.93	\$ 35.10	\$ 36.46
107	\$ 27.25	\$ 28.64	\$ 30.07	\$ 31.56	\$ 33.15	\$ 34.78	\$ 36.00	\$ 37.39
109	\$ 28.65	\$ 30.10	\$ 31.57	\$ 33.16	\$ 34.80	\$ 36.57	\$ 37.84	\$ 39.30
111	\$ 30.11	\$ 31.59	\$ 33.18	\$ 34.83	\$ 36.59	\$ 38.40	\$ 39.74	\$ 41.28
113	\$ 31.59	\$ 33.18	\$ 34.83	\$ 36.59	\$ 38.41	\$ 40.34	\$ 41.75	\$ 43.36
114	\$ 32.40	\$ 34.01	\$ 35.72	\$ 37.49	\$ 39.37	\$ 41.36	\$ 42.80	\$ 44.44
118	\$ 35.75	\$ 37.54	\$ 39.42	\$ 41.41	\$ 43.44	\$ 45.62	\$ 47.22	\$ 49.05
120	\$ 37.58	\$ 39.46	\$ 41.43	\$ 43.47	\$ 45.64	\$ 47.95	\$ 49.62	\$ 51.54
121	\$ 38.51	\$ 40.44	\$ 42.47	\$ 44.57	\$ 46.82	\$ 49.17	\$ 50.88	\$ 52.84
123	\$ 40.46	\$ 42.50	\$ 44.61	\$ 46.85	\$ 49.20	\$ 51.65	\$ 53.45	\$ 55.51
125	\$ 42.52	\$ 44.63	\$ 46.89	\$ 49.24	\$ 51.71	\$ 54.28	\$ 56.18	\$ 58.35
127	\$ 44.66	\$ 46.91	\$ 49.25	\$ 51.72	\$ 54.29	\$ 57.02	\$ 59.02	\$ 61.28
129	\$ 46.93	\$ 49.27	\$ 51.74	\$ 54.32	\$ 57.04	\$ 59.88	\$ 61.98	\$ 64.38
130	\$ 48.12	\$ 50.50	\$ 53.03	\$ 55.68	\$ 58.47	\$ 61.39	\$ 63.53	\$ 65.98
131	\$ 49.30	\$ 51.77	\$ 54.34	\$ 57.06	\$ 59.91	\$ 62.90	\$ 65.11	\$ 67.62
137	\$ 57.18	\$ 60.03	\$ 63.03	\$ 66.19	\$ 69.47	\$ 72.97	\$ 75.52	\$ 78.44
139	\$ 60.06	\$ 63.09	\$ 66.23	\$ 69.53	\$ 73.01	\$ 76.66	\$ 79.34	\$ 82.42
140	\$ 61.56	\$ 64.63	\$ 67.87	\$ 71.27	\$ 74.82	\$ 78.56	\$ 81.31	\$ 84.48
142	\$ 64.68	\$ 67.91	\$ 71.30	\$ 74.87	\$ 78.60	\$ 82.55	\$ 85.45	\$ 88.72
145	\$ 69.67	\$ 73.13	\$ 76.81	\$ 80.64	\$ 84.66	\$ 88.91	\$ 92.02	\$ 95.57
50T1****								\$ 69.00

* July 1, 2014 Step 7 was divided to create a Step 8 while maintaining same top salary. Step 7 is a 3.5% increase and Step 8 is the balance.

** Per Contract, effective October 3, 2016

*** The 2% COLA has been calculated on each of the hourly salary steps of the FY 2019-2020 Grade Step Table.

Because the payroll system generated pay schedule may result in de minimus differences due to rounding, the City Manager may need to make minor final adjustments to this schedule prior to implementation.

****The Salary for Grade 50 in FY 2018/19 was listed at the rate prior to the 2% COLA in error. Rate should have been \$67.65 Current year COLA based on the corrected rate.

**City of Palm Desert
 Proposed Salary Plan - Tier 2
 Effective July 2019**

Classification	Salary Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
Office Specialist I	1 Annual	27,031	28,383	29,802	31,292	32,857	34,499	35,707	37,099
	Monthly	2,253	2,365	2,483	2,608	2,738	2,875	2,976	3,092
	Hourly	13.00	13.65	14.33	15.04	15.80	16.59	17.17	17.84
	2 Annual	27,707	29,092	30,547	32,074	33,678	35,362	36,600	38,027
	Monthly	2,309	2,424	2,546	2,673	2,806	2,947	3,050	3,169
	Hourly	13.32	13.99	14.69	15.42	16.19	17.00	17.60	18.28
	3 Annual	28,400	29,820	31,311	32,876	34,520	36,246	37,515	38,978
	Monthly	2,367	2,485	2,609	2,740	2,877	3,020	3,126	3,248
	Hourly	13.65	14.34	15.05	15.81	16.60	17.43	18.04	18.74
	4 Annual	29,110	30,565	32,093	33,698	35,383	37,152	38,452	39,952
	Monthly	2,426	2,547	2,674	2,808	2,949	3,096	3,204	3,329
	Hourly	14.00	14.69	15.43	16.20	17.01	17.86	18.49	19.21
	5 Annual	29,837	31,329	32,896	34,540	36,267	38,081	39,414	40,951
	Monthly	2,486	2,611	2,741	2,878	3,022	3,173	3,284	3,413
	Hourly	14.34	15.06	15.82	16.61	17.44	18.31	18.95	19.69
	6 Annual	30,583	32,112	33,718	35,404	37,174	39,033	40,399	41,975
	Monthly	2,549	2,676	2,810	2,950	3,098	3,253	3,367	3,498
	Hourly	14.70	15.44	16.21	17.02	17.87	18.77	19.42	20.18
	7 Annual	31,348	32,915	34,561	36,289	38,104	40,009	41,409	43,024
	Monthly	2,612	2,743	2,880	3,024	3,175	3,334	3,451	3,585
	Hourly	15.07	15.82	16.62	17.45	18.32	19.23	19.91	20.68
	8 Annual	32,132	33,738	35,425	37,196	39,056	41,009	42,444	44,100
	Monthly	2,678	2,812	2,952	3,100	3,255	3,417	3,537	3,675
	Hourly	15.45	16.22	17.03	17.88	18.78	19.72	20.41	21.20
9 Annual	32,935	34,582	36,311	38,126	40,033	42,034	43,505	45,202	
Monthly	2,745	2,882	3,026	3,177	3,336	3,503	3,625	3,767	
Hourly	15.83	16.63	17.46	18.33	19.25	20.21	20.92	21.73	
10 Annual	33,758	35,446	37,218	39,079	41,033	43,085	44,593	46,332	
Monthly	2,813	2,954	3,102	3,257	3,419	3,590	3,716	3,861	
Hourly	16.23	17.04	17.89	18.79	19.73	20.71	21.44	22.28	
11 Annual	34,602	36,332	38,149	40,056	42,059	44,162	45,708	47,490	
Monthly	2,884	3,028	3,179	3,338	3,505	3,680	3,809	3,958	
Hourly	16.64	17.47	18.34	19.26	20.22	21.23	21.97	22.83	
12 Annual	35,467	37,241	39,103	41,058	43,111	45,266	46,851	48,678	
Monthly	2,956	3,103	3,259	3,421	3,593	3,772	3,904	4,056	
Hourly	17.05	17.90	18.80	19.74	20.73	21.76	22.52	23.40	
13 Annual	36,354	38,172	40,080	42,084	44,188	46,398	48,022	49,895	
Monthly	3,029	3,181	3,340	3,507	3,682	3,866	4,002	4,158	
Hourly	17.48	18.35	19.27	20.23	21.24	22.31	23.09	23.99	
14 Annual	37,263	39,126	41,082	43,136	45,293	47,558	49,222	51,142	
Monthly	3,105	3,260	3,424	3,595	3,774	3,963	4,102	4,262	
Hourly	17.91	18.81	19.75	20.74	21.78	22.86	23.66	24.59	
15 Annual	38,194	40,104	42,109	44,215	46,425	48,747	50,453	52,421	
Monthly	3,183	3,342	3,509	3,685	3,869	4,062	4,204	4,368	
Hourly	18.36	19.28	20.24	21.26	22.32	23.44	24.26	25.20	
16 Annual	39,149	41,107	43,162	45,320	47,586	49,965	51,714	53,731	
Monthly	3,262	3,426	3,597	3,777	3,966	4,164	4,310	4,478	
Hourly	18.82	19.76	20.75	21.79	22.88	24.02	24.86	25.83	
17 Annual	40,128	42,134	44,241	46,453	48,776	51,215	53,007	55,074	
Monthly	3,344	3,511	3,687	3,871	4,065	4,268	4,417	4,590	
Hourly	19.29	20.26	21.27	22.33	23.45	24.62	25.48	26.48	
Office Specialist II	18 Annual	41,131	43,188	45,347	47,614	49,995	52,495	54,332	56,451
Monthly	3,428	3,599	3,779	3,968	4,166	4,375	4,528	4,704	
Hourly	19.77	20.76	21.80	22.89	24.04	25.24	26.12	27.14	
Maintenance Worker I	19 Annual	42,159	44,267	46,481	48,805	51,245	53,807	55,691	57,862
Monthly	3,513	3,689	3,873	4,067	4,270	4,484	4,641	4,822	
Hourly	20.27	21.28	22.35	23.46	24.64	25.87	26.77	27.82	

City of Palm Desert
Proposed Salary Plan - Tier 2
Effective July 2019

Classification	Salary Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	
Maintenance Worker II	20 Annual	43,213	45,374	47,643	50,025	52,526	55,152	57,083	59,309	
	Monthly	3,601	3,781	3,970	4,169	4,377	4,596	4,757	4,942	
	Hourly	20.78	21.81	22.91	24.05	25.25	26.52	27.44	28.51	
	21	Annual	44,294	46,508	48,834	51,276	53,839	56,531	58,510	60,792
		Monthly	3,691	3,876	4,069	4,273	4,487	4,711	4,876	5,066
		Hourly	21.30	22.36	23.48	24.65	25.88	27.18	28.13	29.23
	22	Annual	45,401	47,671	50,055	52,557	55,185	57,945	59,973	62,312
		Monthly	3,783	3,973	4,171	4,380	4,599	4,829	4,998	5,193
		Hourly	21.83	22.92	24.06	25.27	26.53	27.86	28.83	29.96
	23	Annual	46,536	48,863	51,306	53,871	56,565	59,393	61,472	63,869
		Monthly	3,878	4,072	4,276	4,489	4,714	4,949	5,123	5,322
		Hourly	22.37	23.49	24.67	25.90	27.19	28.55	29.55	30.71
	24	Annual	47,700	50,084	52,589	55,218	57,979	60,878	63,009	65,466
		Monthly	3,975	4,174	4,382	4,602	4,832	5,073	5,251	5,456
		Hourly	22.93	24.08	25.28	26.55	27.87	29.27	30.29	31.47
	25	Annual	48,892	51,337	53,903	56,599	59,429	62,400	64,584	67,103
		Monthly	4,074	4,278	4,492	4,717	4,952	5,200	5,382	5,592
		Hourly	23.51	24.68	25.92	27.21	28.57	30.00	31.05	32.26
	26	Annual	50,114	52,620	55,251	58,014	60,914	63,960	66,199	68,780
		Monthly	4,176	4,385	4,604	4,834	5,076	5,330	5,517	5,732
		Hourly	24.09	25.30	26.56	27.89	29.29	30.75	31.83	33.07
	Code Compliance Officer I Maintenance Worker III	27 Annual	51,367	53,936	56,632	59,464	62,437	65,559	67,854	70,500
		Monthly	4,281	4,495	4,719	4,955	5,203	5,463	5,654	5,875
		Hourly	24.70	25.93	27.23	28.59	30.02	31.52	32.62	33.89
Accounting Technician Management Specialist I Traffic Signal Technician I	28 Annual	52,651	55,284	58,048	60,950	63,998	67,198	69,550	72,262	
	Monthly	4,388	4,607	4,837	5,079	5,333	5,600	5,796	6,022	
	Hourly	25.31	26.58	27.91	29.30	30.77	32.31	33.44	34.74	
29	Annual	53,968	56,666	59,499	62,474	65,598	68,878	71,289	74,069	
	Monthly	4,497	4,722	4,958	5,206	5,466	5,740	5,941	6,172	
	Hourly	25.95	27.24	28.61	30.04	31.54	33.11	34.27	35.61	
Public Works Inspector I	30 Annual	55,317	58,083	60,987	64,036	67,238	70,600	73,071	75,921	
	Monthly	4,610	4,840	5,082	5,336	5,603	5,883	6,089	6,327	
	Hourly	26.59	27.92	29.32	30.79	32.33	33.94	35.13	36.50	
Building Inspector I Code Compliance Officer II Senior Maintenance Worker	31 Annual	56,700	59,535	62,511	65,637	68,919	72,365	74,898	77,819	
	Monthly	4,725	4,961	5,209	5,470	5,743	6,030	6,241	6,485	
	Hourly	27.26	28.62	30.05	31.56	33.13	34.79	36.01	37.41	
Accounting Specialist Management Specialist II Traffic Signal Technician II	32 Annual	58,117	61,023	64,074	67,278	70,642	74,174	76,770	79,764	
	Monthly	4,843	5,085	5,340	5,606	5,887	6,181	6,398	6,647	
	Hourly	27.94	29.34	30.80	32.35	33.96	35.66	36.91	38.35	
33	Annual	59,570	62,549	65,676	68,960	72,408	76,028	78,689	81,758	
	Monthly	4,964	5,212	5,473	5,747	6,034	6,336	6,557	6,813	
	Hourly	28.64	30.07	31.58	33.15	34.81	36.55	37.83	39.31	
Landscape Specialist Public Works Inspector II	34 Annual	61,059	64,112	67,318	70,684	74,218	77,929	80,656	83,802	
	Monthly	5,088	5,343	5,610	5,890	6,185	6,494	6,721	6,984	
	Hourly	29.36	30.82	32.36	33.98	35.68	37.47	38.78	40.29	
Building Inspector II Executive Assistant	35 Annual	62,586	65,715	69,001	72,451	76,074	79,877	82,673	85,897	
	Monthly	5,215	5,476	5,750	6,038	6,339	6,656	6,889	7,158	
	Hourly	30.09	31.59	33.17	34.83	36.57	38.40	39.75	41.30	
Assistant Planner Plans Examiner	36 Annual	64,151	67,358	70,726	74,262	77,975	81,874	84,740	88,045	
	Monthly	5,346	5,613	5,894	6,189	6,498	6,823	7,062	7,337	
	Hourly	30.84	32.38	34.00	35.70	37.49	39.36	40.74	42.33	
37	Annual	65,754	69,042	72,494	76,119	79,925	83,921	86,858	90,246	
	Monthly	5,480	5,754	6,041	6,343	6,660	6,993	7,238	7,520	
	Hourly	31.61	33.19	34.85	36.60	38.43	40.35	41.76	43.39	
Deputy City Clerk Engineering Assistant Horticulturist Traffic Signal Specialist	38 Annual	67,398	70,768	74,306	78,022	81,923	86,019	89,030	92,502	
	Monthly	5,617	5,897	6,192	6,502	6,827	7,168	7,419	7,708	
	Hourly	32.40	34.02	35.72	37.51	39.39	41.36	42.80	44.47	

City of Palm Desert
Proposed Salary Plan - Tier 2
Effective July 2019

Classification	Salary Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
	39 Annual	69,083	72,537	76,164	79,972	83,971	88,169	91,255	94,814
	Monthly	5,757	6,045	6,347	6,664	6,998	7,347	7,605	7,901
	Hourly	33.21	34.87	36.62	38.45	40.37	42.39	43.87	45.58
Accountant	40 Annual	70,810	74,351	78,068	81,972	86,070	90,374	93,537	97,185
	Monthly	5,901	6,196	6,506	6,831	7,173	7,531	7,795	8,099
	Hourly	34.04	35.75	37.53	39.41	41.38	43.45	44.97	46.72
Associate Planner GIS Administrator Information Systems Administrator Management Analyst	41 Annual	72,580	76,209	80,020	84,021	88,222	92,633	95,875	99,614
	Monthly	6,048	6,351	6,668	7,002	7,352	7,719	7,990	8,301
	Hourly	34.89	36.64	38.47	40.39	42.41	44.54	46.09	47.89
	42 Annual	74,395	78,115	82,020	86,121	90,428	94,949	98,272	102,105
	Monthly	6,200	6,510	6,835	7,177	7,536	7,912	8,189	8,509
	Hourly	35.77	37.56	39.43	41.40	43.47	45.65	47.25	49.09
	43 Annual	76,255	80,068	84,071	88,274	92,688	97,323	100,729	104,657
	Monthly	6,355	6,672	7,006	7,356	7,724	8,110	8,394	8,721
	Hourly	36.66	38.49	40.42	42.44	44.56	46.79	48.43	50.32
Assistant Engineer Deputy City Treasurer Project Coordinator Senior Financial Analyst Senior Management Analyst	44 Annual	78,161	82,069	86,173	90,481	95,005	99,756	103,247	107,274
	Monthly	6,513	6,839	7,181	7,540	7,917	8,313	8,604	8,939
	Hourly	37.58	39.46	41.43	43.50	45.68	47.96	49.64	51.57
	45 Annual	80,115	84,121	88,327	92,743	97,381	102,250	105,828	109,956
	Monthly	6,676	7,010	7,361	7,729	8,115	8,521	8,819	9,163
	Hourly	38.52	40.44	42.46	44.59	46.82	49.16	50.88	52.86
Code Compliance Supervisor Facilities Manager Landscape Supervisor Street Maintenance Supervisor Supervising Plans Examiner	46 Annual	82,118	86,224	90,535	95,062	99,815	104,806	108,474	112,705
	Monthly	6,843	7,185	7,545	7,922	8,318	8,734	9,040	9,392
	Hourly	39.48	41.45	43.53	45.70	47.99	50.39	52.15	54.18
	47 Annual	84,171	88,380	92,799	97,439	102,310	107,426	111,186	115,522
	Monthly	7,014	7,365	7,733	8,120	8,526	8,952	9,265	9,627
	Hourly	40.47	42.49	44.61	46.85	49.19	51.65	53.45	55.54
Associate Engineer Principal Planner Project Manager	48 Annual	86,275	90,589	95,119	99,874	104,868	110,112	113,966	118,410
	Monthly	7,190	7,549	7,927	8,323	8,739	9,176	9,497	9,868
	Hourly	41.48	43.55	45.73	48.02	50.42	52.94	54.79	56.93
	49 Annual	88,432	92,854	97,497	102,371	107,490	112,864	116,815	121,370
	Monthly	7,369	7,738	8,125	8,531	8,957	9,405	9,735	10,114
	Hourly	42.52	44.64	46.87	49.22	51.68	54.26	56.16	58.35
Risk Manager Tourism and Marketing Manager	50 Annual	90,643	95,175	99,934	104,931	110,177	115,686	119,735	124,405
	Monthly	7,554	7,931	8,328	8,744	9,181	9,641	9,978	10,367
	Hourly	43.58	45.76	48.05	50.45	52.97	55.62	57.56	59.81
	51 Annual	92,909	97,555	102,432	107,554	112,932	118,578	122,728	127,515
	Monthly	7,742	8,130	8,536	8,963	9,411	9,882	10,227	10,626
	Hourly	44.67	46.90	49.25	51.71	54.29	57.01	59.00	61.31
Senior Engineer Senior Engineer/City Surveyor Transportation Engineer	52 Annual	95,232	99,993	104,993	110,243	115,755	121,543	125,797	130,703
	Monthly	7,936	8,333	8,749	9,187	9,646	10,129	10,483	10,892
	Hourly	45.78	48.07	50.48	53.00	55.65	58.43	60.48	62.84
	53 Annual	97,613	102,493	107,618	112,999	118,649	124,581	128,942	133,970
	Monthly	8,134	8,541	8,968	9,417	9,887	10,382	10,745	11,164
	Hourly	46.93	49.28	51.74	54.33	57.04	59.89	61.99	64.41
	54 Annual	100,053	105,056	110,308	115,824	121,615	127,696	132,165	137,320
	Monthly	8,338	8,755	9,192	9,652	10,135	10,641	11,014	11,443
	Hourly	48.10	50.51	53.03	55.68	58.47	61.39	63.54	66.02
	55 Annual	102,554	107,682	113,066	118,719	124,655	130,888	135,469	140,752
	Monthly	8,546	8,973	9,422	9,893	10,388	10,907	11,289	11,729
	Hourly	49.30	51.77	54.36	57.08	59.93	62.93	65.13	67.67
	56 Annual	105,118	110,374	115,893	121,687	127,772	134,160	138,856	144,271
	Monthly	8,760	9,198	9,658	10,141	10,648	11,180	11,571	12,023
	Hourly	50.54	53.06	55.72	58.50	61.43	64.50	66.76	69.36

**City of Palm Desert
 Proposed Salary Plan - Tier 2
 Effective July 2019**

Classification	Salary Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
Assistant Finance Director Information Systems Manager	57 Annual	107,746	113,133	118,790	124,730	130,966	137,514	142,327	147,878
	Monthly	8,979	9,428	9,899	10,394	10,914	11,460	11,861	12,323
	Hourly	51.80	54.39	57.11	59.97	62.96	66.11	68.43	71.10
	58 Annual	110,440	115,962	121,760	127,848	134,240	140,952	145,886	151,575
	Monthly	9,203	9,663	10,147	10,654	11,187	11,746	12,157	12,631
	Hourly	53.10	55.75	58.54	61.47	64.54	67.77	70.14	72.87
	59 Annual	113,201	118,861	124,804	131,044	137,596	144,476	149,533	155,364
	Monthly	9,433	9,905	10,400	10,920	11,466	12,040	12,461	12,947
	Hourly	54.42	57.14	60.00	63.00	66.15	69.46	71.89	74.69
City Clerk City Engineer Director of Building and Safety Director of Economic Development	60 Annual	116,031	121,832	127,924	134,320	141,036	148,088	153,271	159,249
	Monthly	9,669	10,153	10,660	11,193	11,753	12,341	12,773	13,271
	Hourly	55.78	58.57	61.50	64.58	67.81	71.20	73.69	76.56
	61 Annual	118,931	124,878	131,122	137,678	144,562	151,790	157,103	163,230
	Monthly	9,911	10,407	10,927	11,473	12,047	12,649	13,092	13,602
	Hourly	57.18	60.04	63.04	66.19	69.50	72.98	75.53	78.48
	62 Annual	121,905	128,000	134,400	141,120	148,176	155,585	161,030	167,310
	Monthly	10,159	10,667	11,200	11,760	12,348	12,965	13,419	13,943
	Hourly	58.61	61.54	64.62	67.85	71.24	74.80	77.42	80.44
Director of Administrative Services Director of Community Development	63 Annual	124,952	131,200	137,760	144,648	151,880	159,474	165,056	171,493
	Monthly	10,413	10,933	11,480	12,054	12,657	13,290	13,755	14,291
	Hourly	60.07	63.08	66.23	69.54	73.02	76.67	79.35	82.45
	64 Annual	128,076	134,480	141,204	148,264	155,677	163,461	169,182	175,781
	Monthly	10,673	11,207	11,767	12,355	12,973	13,622	14,099	14,648
	Hourly	61.58	64.65	67.89	71.28	74.84	78.59	81.34	84.51
	65 Annual	131,278	137,842	144,734	151,971	159,569	167,548	173,412	180,175
	Monthly	10,940	11,487	12,061	12,664	13,297	13,962	14,451	15,015
	Hourly	63.11	66.27	69.58	73.06	76.72	80.55	83.37	86.62
Director of Finance/City Treasurer Director of Public Works	66 Annual	134,560	141,288	148,352	155,770	163,559	171,737	177,747	184,679
	Monthly	11,213	11,774	12,363	12,981	13,630	14,311	14,812	15,390
	Hourly	64.69	67.93	71.32	74.89	78.63	82.57	85.46	88.79
	67 Annual	137,924	144,820	152,061	159,664	167,648	176,030	182,191	189,296
	Monthly	11,494	12,068	12,672	13,305	13,971	14,669	15,183	15,775
	Hourly	66.31	69.63	73.11	76.76	80.60	84.63	87.59	91.01
	68 Annual	141,372	148,441	155,863	163,656	171,839	180,431	186,746	194,029
	Monthly	11,781	12,370	12,989	13,638	14,320	15,036	15,562	16,169
	Hourly	67.97	71.37	74.93	78.68	82.61	86.75	89.78	93.28
69 Annual	144,906	152,152	159,759	167,747	176,135	184,941	191,414	198,880	
Monthly	12,076	12,679	13,313	13,979	14,678	15,412	15,951	16,573	
Hourly	69.67	73.15	76.81	80.65	84.68	88.91	92.03	95.62	
70 Annual	148,529	155,956	163,753	171,941	180,538	189,565	196,200	203,852	
Monthly	12,377	12,996	13,646	14,328	15,045	15,797	16,350	16,988	
Hourly	71.41	74.98	78.73	82.66	86.80	91.14	94.33	98.01	
71 Annual	152,242	159,854	167,847	176,240	185,052	194,304	201,105	208,948	
Monthly	12,687	13,321	13,987	14,687	15,421	16,192	16,759	17,412	
Hourly	73.19	76.85	80.70	84.73	88.97	93.42	96.68	100.46	
72 Annual	156,048	163,851	172,043	180,646	189,678	199,162	206,132	214,172	
Monthly	13,004	13,654	14,337	15,054	15,806	16,597	17,178	17,848	
Hourly	75.02	78.77	82.71	86.85	91.19	95.75	99.10	102.97	
73 Annual	159,950	167,947	176,344	185,162	194,420	204,141	211,286	219,526	
Monthly	13,329	13,996	14,695	15,430	16,202	17,012	17,607	18,294	
Hourly	76.90	80.74	84.78	89.02	93.47	98.14	101.58	105.54	
74 Annual	163,948	172,146	180,753	189,791	199,280	209,244	216,568	225,014	
Monthly	13,662	14,345	15,063	15,816	16,607	17,437	18,047	18,751	
Hourly	78.82	82.76	86.90	91.25	95.81	100.60	104.12	108.18	
75 Annual	168,047	176,449	185,272	194,536	204,262	214,475	221,982	230,639	
Monthly	14,004	14,704	15,439	16,211	17,022	17,873	18,499	19,220	
Hourly	80.79	84.83	89.07	93.53	98.20	103.11	106.72	110.88	



City of Palm Desert
Fund Balances of Governmental Funds
Last Ten Fiscal Years
(Modified Accrual Basis of Accounting)

General Fund:	2019	2018	2017	2016	2015
Nonspendable	10,559,396	10,509,094	9,067,979	9,528,630	10,312,261
Restricted	-	-	-	-	-
Committed	63,197,223	59,666,638	-	-	-
Assigned	15,964,130	15,492,508	658,817	991,853	1,771,278
Unassigned	3,322,321	4,702,308	74,259,748	71,842,172	67,727,130
Total General Fund	93,043,070	90,370,548	83,986,544	82,362,655	79,810,669
All other Governmental Funds:					
Nonspendable	193,189	1,726	1,276	3,052	348
Restricted	175,780,733	169,549,126	171,044,474	165,411,544	(5) 106,261,212
Committed	16,247,652	16,751,821	16,771,055	16,873,834	16,952,887
Assigned	21,238,271	23,258,063	23,250,337	-	24,172,531
Unassigned	-	-	-	-	-
Total all other Governmental Funds	213,459,845	209,560,736	211,067,142	182,288,430	147,386,978

General Fund:	2014	2013	2012	2011	2010
Nonspendable	7,745,320	7,678,250	2,926,739	2,939,850	(1) 9,676,961 (1)
Restricted	-	-	-	-	-
Committed	-	-	-	-	-
Assigned	4,425,423	3,224,761	3,297,152	4,501,159	4,044,421
Unassigned	66,203,203	65,311,919	69,438,971	66,776,414	63,847,586
Total General Fund	78,373,946	76,214,930	75,662,862	74,217,423	77,568,968
All other Governmental Funds:					
Nonspendable	6,713 (4)	49,319,200	39,525,247	40,925,918	41,050,481
Restricted	114,194,435 (4)	76,725,388	69,065,451	230,623,054	260,163,043
Committed	21,644,068	15,649,703	20,289,309	17,285,733	(2) 8,871,910 (2)
Assigned	24,429,824	14,144,969	17,552,726	19,375,999	16,432,292
Unassigned	-	-	-	-	-
Total all other Governmental Funds	160,275,040	155,839,260	146,432,733 (3)	308,210,704 (3)	326,517,726 (3)

(1) RDA made payment on advances from the city.

(2) Housing Asset fund transfer for Capital Asset replacement to the Housing Authority.

(3) On February 1, 2012 the State of California dissolved the City of Palm Desert Redevelopment Agency as part of the Statewide dissolution of all City Redevelopment Agencies, which in turn created the Successor Agency to the Redevelopment Agency of the City of Palm Desert.

(4) Advances to the Successor Agency reclassified from Nonspendable to Restricted for Special Revenue Funds.

(5) The City's Capital Properties Capital Project Fund received \$65,566,963 and the Housing Asset Fund received \$6,571,706 for a combined total of \$72,138,669 of capital bond proceeds transferred from the Successor Agency.

City of Palm Desert
Supplemental - Historical General Fund Revenues
(including Transfers In)
Last Ten Fiscal Years

FY	2019	2018	2017	2016	2015
Revenue Type:					
Sales Tax	\$ 21,434,387	\$ 18,627,704	\$ 18,505,449	\$ 18,994,779	\$ 17,565,134
Transient Occupancy Tax	17,250,843	17,019,034	15,054,259	11,252,997	10,799,680
Property Tax (3)	11,074,207	10,777,998	10,157,813	10,461,595	9,710,990
Investment Earnings	2,672,643	1,237,562	644,341	725,015	416,656
Transfer In	937,202	1,610,830	1,472,852	1,390,258	2,179,472
Franchises	3,078,855	3,097,521	3,146,702	3,095,873	3,102,431
State Subventions (1) (3)	82,722	38,876	23,101	59,317	155,049
Building & Grading Permits	1,064,071	1,048,973	1,247,390	1,216,115	1,279,706
Reimbursements (4)	1,468,351	1,388,654	1,407,811	1,589,511	1,604,707
Business License Tax	1,216,712	1,154,275	1,118,183	1,269,082	1,160,207
Timeshare Mitigation Fee	1,678,375	1,543,762	1,467,028	1,500,683	1,483,158
Plan Check Fees	619,763	691,096	431,115	592,818	505,370
Property Transfer Tax	727,978	664,822	690,975	491,060	558,965
Other Revenues (2)	2,352,803	1,951,122	2,185,703	2,189,063	1,713,758
Total General Revenue	\$ 65,658,912	\$ 60,852,229	\$ 57,552,722	\$ 54,828,166	\$ 52,235,283

FY	2014	2013	2012	2011	2010
Revenue Type:					
Sales Tax	\$ 17,258,958	\$ 16,764,808	\$ 15,836,953	\$ 14,680,578	\$ 13,273,793
Transient Occupancy Tax	9,855,509	9,188,981	8,085,225	7,421,769	6,848,132
Property Tax (3)	9,041,428	9,529,018	7,976,494	8,341,728	8,707,567
Investment Earnings	405,456	126,206	408,661	793,461	1,766,868
Transfer In	1,373,786	2,127,655	2,240,703	2,691,634	4,747,672
Franchises	3,007,215	2,892,805	2,856,679	2,771,594	2,705,902
State Subventions (1) (3)	22,089	26,691	25,759	236,211	151,489
Building & Grading Permits	1,695,303	1,206,935	750,442	783,031	575,852
Reimbursements (4)	1,809,323	1,868,804	2,535,977	1,971,505	2,488,378
Business License Tax	1,169,316	1,149,551	1,076,541	1,085,411	1,071,997
Timeshare Mitigation Fee	1,333,586	1,292,859	1,110,227	1,192,490	1,483,220
Plan Check Fees	662,893	500,698	275,728	317,332	224,325
Property Transfer Tax	530,556	520,393	485,040	399,280	455,580
Other Revenues (2)	1,932,009	1,961,314	1,398,669	1,475,154	1,567,651
Total General Revenue	\$ 50,097,427	\$ 49,156,718	\$ 45,063,098	\$ 44,161,178	\$ 46,068,426

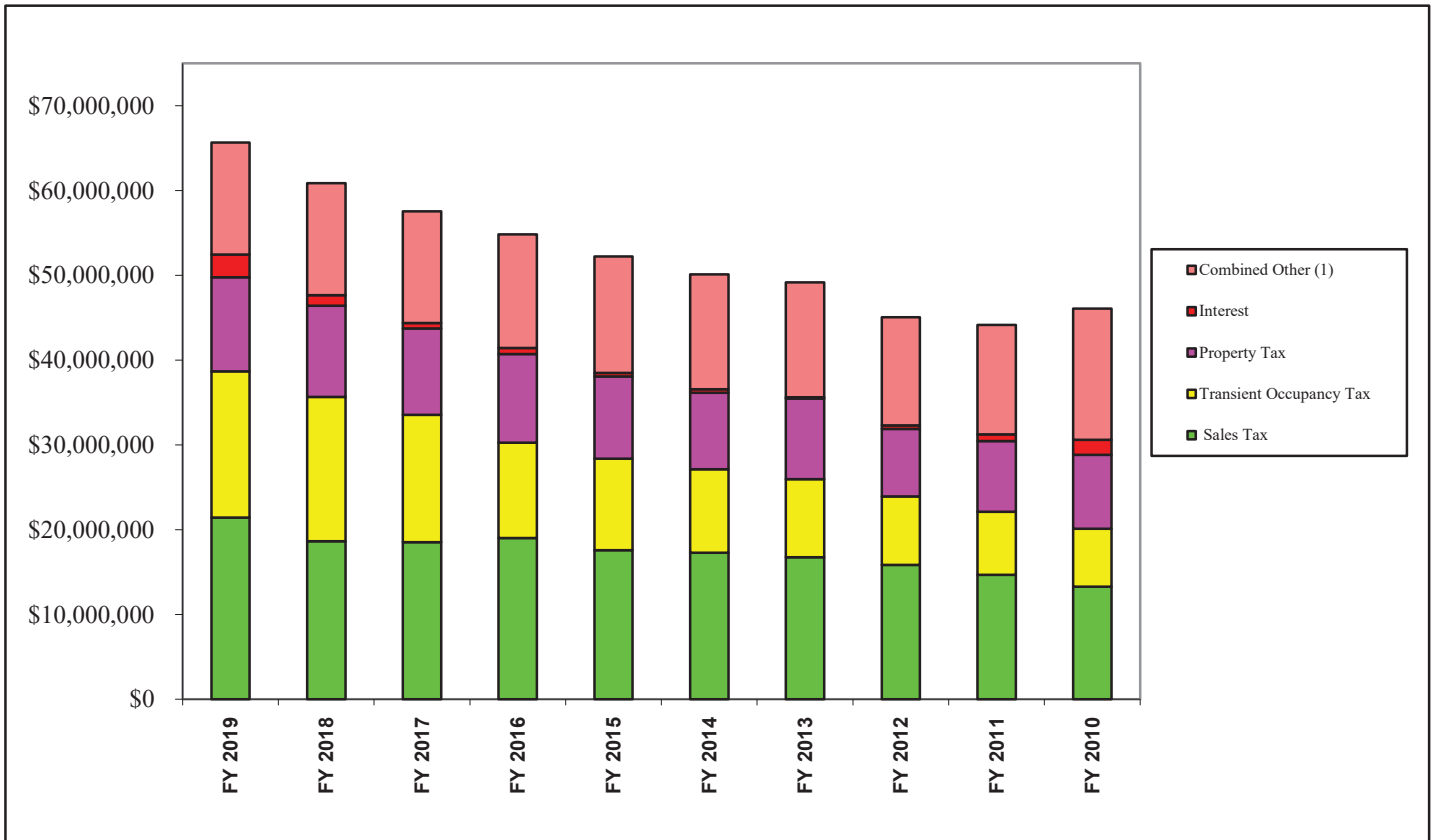
(1) State Subventions is any combination of motor vehicle, off-highway in-lieu, and subventions from state.

(2) Other Revenues is any combination of miscellaneous penalties and interest, permits, grants, parking bails, fees, sales of maps and publications, vehicle and court fines, rental income and other revenues.

(3) The State of California reprogrammed motor vehicle fees, the City now receives this as property taxes.

(4) Reimbursements is a combination of RDA costs and other reimbursements, due to dissolution in February 2012 the RDA reimbursement is limited and applies to existing projects.

City of Palm Desert
Supplemental Graph - Historical General Fund Revenues
 (Including Transfers In)
Last Ten Fiscal Years



(1) Combined Other is any combination of transfers, franchises, state subventions, building and grading permits, reimbursements, business license taxes, timeshare mitigation fees, plan check fees, property transfer taxes. It also may include any combination of miscellaneous bails, fees, fines, grants, incomes, penalties, permits, sales and taxes.*

**State Subventions is any combination of motor vehicle, off-highway in-lieu, and subventions from state.*

City of Palm Desert
Supplemental - Historical General Fund Expenditures
(Including Transfers Out)
Last Ten Fiscal Years

FY	2019	2018	2017	2016	2015
Expenditure:					
Public Safety (1)	\$ 20,975,032	\$ 21,088,867	\$ 20,424,249	\$ 20,151,237	\$ 18,784,117
City Administration (2)	12,521,081	11,460,325	8,238,228	7,971,706	7,561,255
Public Works Administration	2,149,715	2,333,897	2,637,630	2,664,871	2,645,443
Community Promotions	1,249,674	1,179,305	1,062,611	791,565	749,631
Street Maintenance	2,185,648	2,020,797	2,418,451	2,709,328	2,631,590
Building Safety	1,828,083	1,579,734	1,849,442	1,888,290	1,847,798
Street Resurfacing	-	2,760	25,326	1,083,919	998,463
Public Works (4)	1,250,969	1,133,007	970,877	1,004,989	1,067,837
Other Expenditures (3)	20,826,188	13,669,533	18,302,019	14,010,275	14,512,426
Total Expenditures	\$ 62,986,390	\$ 54,468,225	\$ 55,928,833	\$ 52,276,180	\$ 50,798,560

FY	2014	2013	2012	2011	2010
Expenditure:					
Public Safety (1)	\$ 17,306,342	\$ 17,002,291	\$ 16,532,894	\$ 16,047,991	\$ 15,671,095
City Administration (2)	7,413,578	7,180,519	7,670,377	8,023,314	8,556,627
Public Works Administration	2,556,967	2,528,131	2,527,817	2,380,255	3,021,319
Community Promotions	618,138	575,119	526,804	497,366	990,505
Street Maintenance	2,806,168	2,353,655	2,446,854	2,522,117	2,565,567
Building Safety	1,783,918	1,517,937	1,538,506	1,523,748	1,756,589
Street Resurfacing	4,466	1,179,743	2,332,968	2,268,901	708,006
Public Works (4)	1,018,435	1,505,018	1,056,998	1,354,255	1,278,983
Other Expenditures (3)	14,430,399	14,762,237	8,984,441	12,894,776	8,301,439
Total Expenditures	\$ 47,938,411	\$ 48,604,650	\$ 43,617,659	\$ 47,512,723	\$ 42,850,130

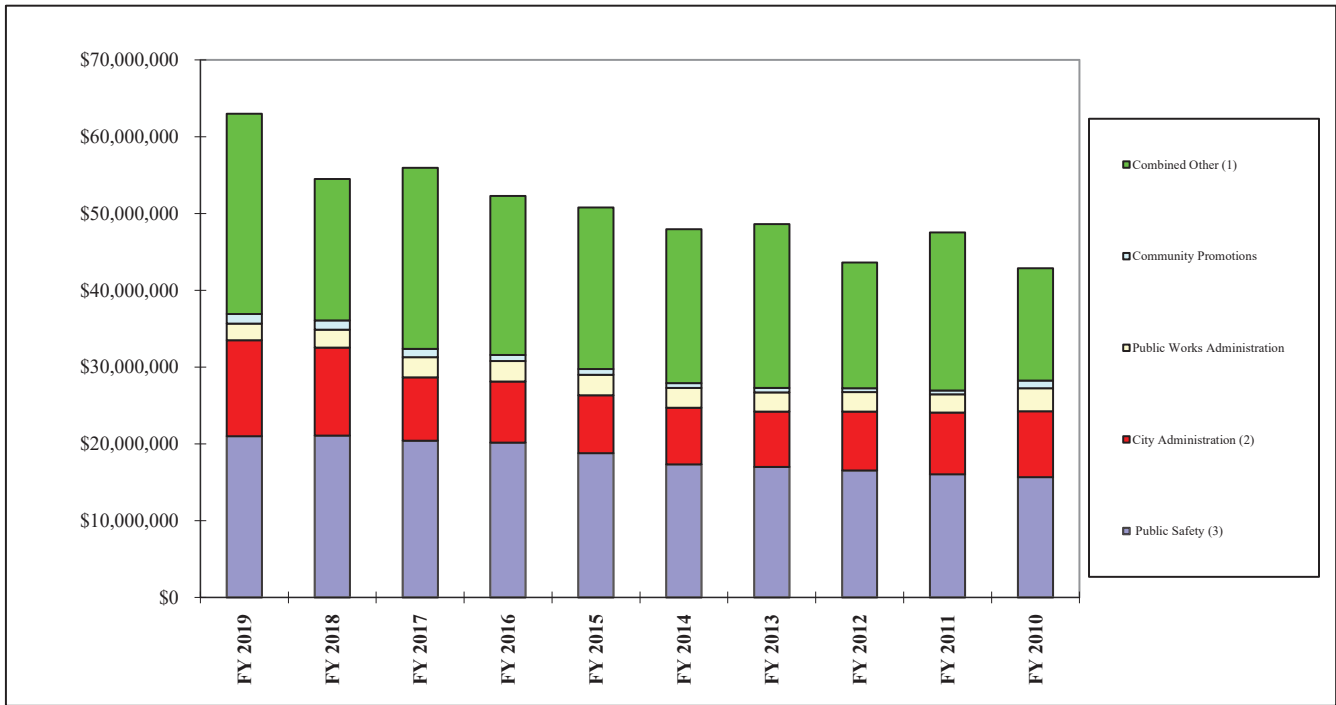
(1) Public Safety is any combination of animal regulation, police services, community safety and traffic safety expenditures, this does not include for Fire Services. Fire Services are reported in a different fund.

(2) City Administration is any combination of community services, independent audit, City attorney, City clerk, City council, City manager, information technology, elections, finance, general services, human resources, insurance, legal special services, legislative advocacy and unemployment insurance expenditures.

(3) Other Expenditures is any combination of acquisitions, committees, contributions, retiree health, planning & community development, economic development, marketing, interfund transfers, parks, recreation and culture, extraordinary loss and visitor center, capital outlay, special item, included in the transfer out is transfer to the Fire fund for its shortfall.

(4) Public Works is a combination of curb & gutter, parking lot, auto fleet, corporate yard equipment building maintenance, Portola Community center, storm water permit.

City of Palm Desert
Supplemental Graph- Historical General Fund Expenditures
 (Including Transfers Out)
Last Ten Fiscal Years



(1) Public Safety is any combination of animal regulation, police services, community safety and traffic safety expenditures, this does not include the cost for Fire Services. Fire Services are reported in a different fund.

(2) City Administration is any combination of community services, independent audit, City attorney, City clerk, City council, City manager, information technology, elections, finance, general services, human resources, insurance, legal special services, legislative advocacy and unemployment insurance expenditures.

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(4) Public Works is a combination of curb & gutter, parking lot, auto fleet, corporate yard equipment building maintenance, Portola Community center, storm water permit.

City of Palm Desert
**Supplemental Historical General Revenue and Expenditures Per Capita
 Last Ten Fiscal Years**

FY	2019	2018	2017	2016	2015
Total General Revenue (2)	\$ 64,721,710	\$ 59,241,399	\$ 56,079,870	\$ 53,437,908	\$ 50,055,811
Population (1)	53,625	52,769	50,740	49,335	51,053
General Revenue Per Capita	1,207	1,123	1,105	1,083	\$ 980

FY	2014	2013	2012	2011	2010
Total General Revenue (2)	\$ 48,723,641	\$ 47,029,063	\$ 42,822,395	\$ 41,469,544	\$ 41,320,754
Population (1)	50,417	49,949	49,471	49,111	52,067
General Revenue Per Capita	\$ 966	\$ 942	\$ 866	\$ 844	\$ 794

FY	2019	2018	2017	2016	2015
Total General Expenditures (2)	\$ 57,900,932	\$ 49,992,388	\$ 48,427,111	\$ 48,134,252	\$ 46,302,187
Population (1)	53,625	52,769	50,740	49,335	51,053
General Expenditures Per Capita	1,080	947	954	976	\$ 907

FY	2014	2013	2012	2011	2010
Total General Expenditures (2)	\$ 44,183,659	\$ 42,155,428	\$ 42,099,903	\$ 41,833,291	\$ 42,499,812
Population (1)	50,417	49,949	49,471	49,111	52,067
General Expenditures Per Capita	\$ 876	\$ 844	\$ 851	\$ 852	\$ 816

(1) Population figures are as of January start of fiscal year.

(2) Interfund Transfers In/Out, extraordinary loss (gain), and special item are not included in total.

Sources: Population figures from State Department of Finance, City of Palm Desert Finance Department

City of Palm Desert
Assessed Value and Estimated Actual Value of Taxable Property
Last Ten Fiscal Years

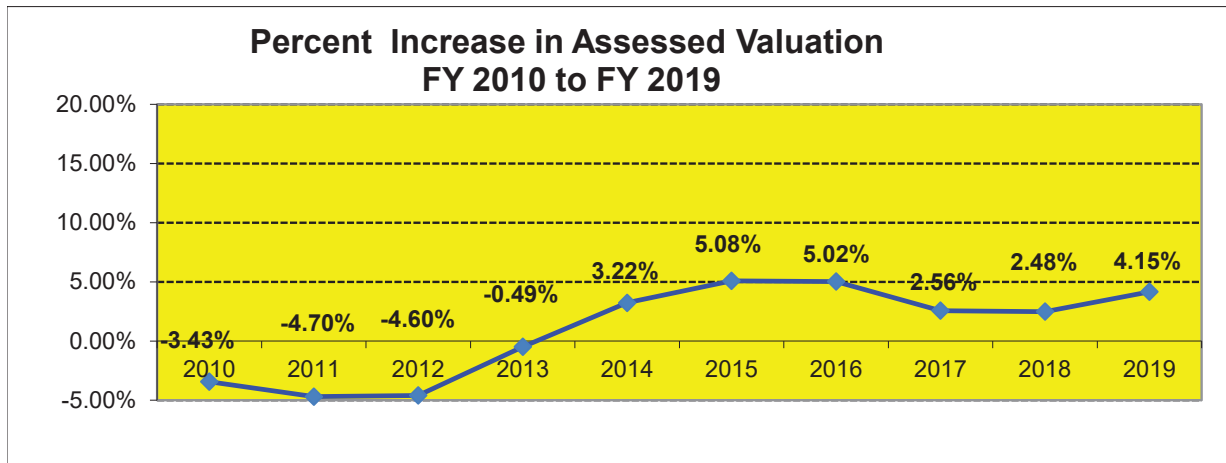
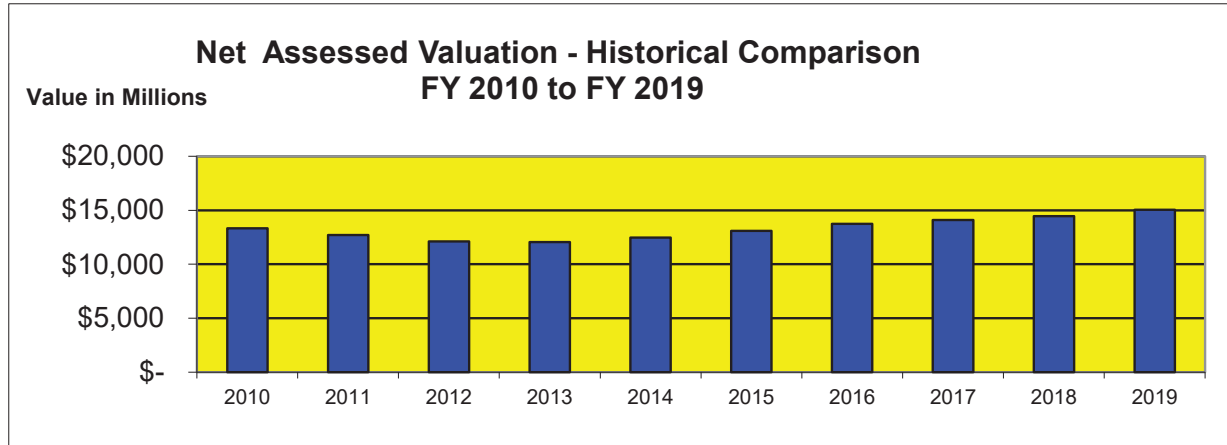
Fiscal Year Ended June 30	Residential Property	Commercial Industrial Property	Institutional Property	Vacant Land	Less: Tax Exempt	Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value (1)
2019	11,231,546,199	2,675,659,205	62,224,633	373,347,796	(326,679,322)	15,556,158,170	1.00000	15,045,226,485
2018	10,757,283,204	2,554,854,761	59,762,684	388,457,449	(313,754,093)	14,940,671,116	1.00000	14,445,331,683
2017	10,555,732,091	2,434,816,656	58,318,962	379,073,252	(306,174,550)	14,579,740,457	1.00000	14,095,158,994
2016	10,174,360,142	2,358,860,033	56,840,001	412,090,006	(312,620,004)	14,210,000,198	1.00000	13,743,682,041
2015	9,636,181,445	2,290,456,630	54,211,991	420,142,932	(298,165,952)	13,552,997,813	1.00000	13,086,962,905
2014	9,043,372,632	2,247,924,054	64,595,519	426,330,424	(297,139,386)	12,919,103,760	1.00000	12,453,921,285
2013	8,621,493,305	2,239,836,432	62,565,263	462,982,950	(300,313,265)	12,513,052,693	1.00000	12,064,845,537
2012	8,694,403,021	2,198,729,088	50,256,665	452,309,984	(288,975,823)	12,564,166,215	1.00000	12,123,771,853
2011	8,982,403,643	2,179,940,065	52,528,676	564,683,270	(288,907,720)	13,132,169,069	1.00000	12,707,884,566
2010	9,210,638,643	2,419,511,046	54,988,887	426,163,878	(274,944,437)	13,747,221,855	1.00000	13,334,233,975

(1) Estimated Actual Taxable Value = Net Taxable Value

Notes: Property Taxes in Riverside County are subject to the State of California's Proposition 13, Jarvis-Gann Initiative which allows reappraisals of real property only when there is a change in ownership or new construction takes place. Further, the proposition limits property assessment increase to no more than two(2%) percent annually. Property is assessed at one hundred percent (100%) of its fair market value at the time of new construction or change in ownership. The tax rate is one (1%) percent of the assessed value.

Source: Riverside County Assessor thru HDL Coren & Cone

City of Palm Desert
Historical Net Assessed Taxable Values Citywide
Graph - Assessed Valuation Growth
Last Ten Fiscal Years



Historical Major Additions

Annexations	FY	Retail Centers	FY
Cook Street Area	88/89	Town Center Mall	83/84
Country Club #28	93/94	Desert Springs Marriott	86/87
Price Club/Costco	93/94	One Eleven Town Ctr	88/89
Palm Desert CC #29	94/95	Mervyn's Center	92/93
Palm Desert Greens	04/05	Desert Crossing	95/96
Suncrest	04/05	Lucky's/Albertson Deep Canyon	96/97
		Remodel 111 Town Ctr (Best Buy)	97/98
		Gardens on El Paseo	98/99
		Remodel Westfield Mall (Sears, Barnes & Noble)	04/05
		Sears Automotive	04/05
		Lowes Home Improvement	05/06
		Walmart / Sam's Supercenters	05/06
		Kohl's	07/08
		Golfsmith Extreme	08/09
		El Paseo Village	09/10
		Best Buy & Ulta	11/12
		Remodel Westfield Mall (Dick's/H&M/Restaurants)	12/13
		PGA Tour Superstore	12/13
		Total Wine & More	13/14
		Tesla Motors	15/16

Source: Riverside County Assessor thru HDL Coren & Cone

City of Palm Desert
Principal Property Taxpayers
Current and Ten Years Ago

2019		
Taxpayer	Taxable Assessed Value	Percentage of Total City Tax Assessed Value
Marriott Desert Springs	\$ 159,300,529	1.06%
WEA Palm Desert	156,347,145	1.04%
Gardens on El Paseo LLC	136,659,663	0.91%
WVC Rancho Mirage Inc	129,981,784	0.86%
PRU Desert Crossing LLC	100,197,843	0.66%
Bighorn Golf Club	86,768,209	0.58%
CC Cimarron LP	66,605,500	0.44%
First American Trust	56,373,930	0.37%
Walmart Real Estate Business Trust	53,201,703	0.35%
Segovia Operations	51,675,739	0.34%
Total	\$ 997,112,045	6.61%

2010		
Taxpayer	Taxable Assessed Value	Percentage of Total City Tax Assessed Value
Marriott Desert Springs	\$211,183,579	1.58%
WEA Palm Desert LP	138,765,071	1.04%
Desert Crossing II	88,837,232	0.66%
Gardens SPE II	78,760,087	0.59%
Elisabeth E. Stewart	67,483,248	0.50%
Monarch Sevilla Venture	64,358,476	0.48%
Capri w/Canterra	60,136,516	0.45%
Marriott Ownership Resorts	57,174,952	0.43%
Time Warner Ent	55,354,986	0.41%
Walmart Real Estate Business Trust	47,461,794	0.35%
Total	\$ 869,515,941	6.50%

Note: The estimated property tax revenue stated above is based upon net taxable values, tax ratios and base year values that impact the revenue calculation. As a result, parcels with the same assessed value that are assigned to different tax rate areas may contribute dissimilar amounts of total revenue to the City and Redevelopment Agency.

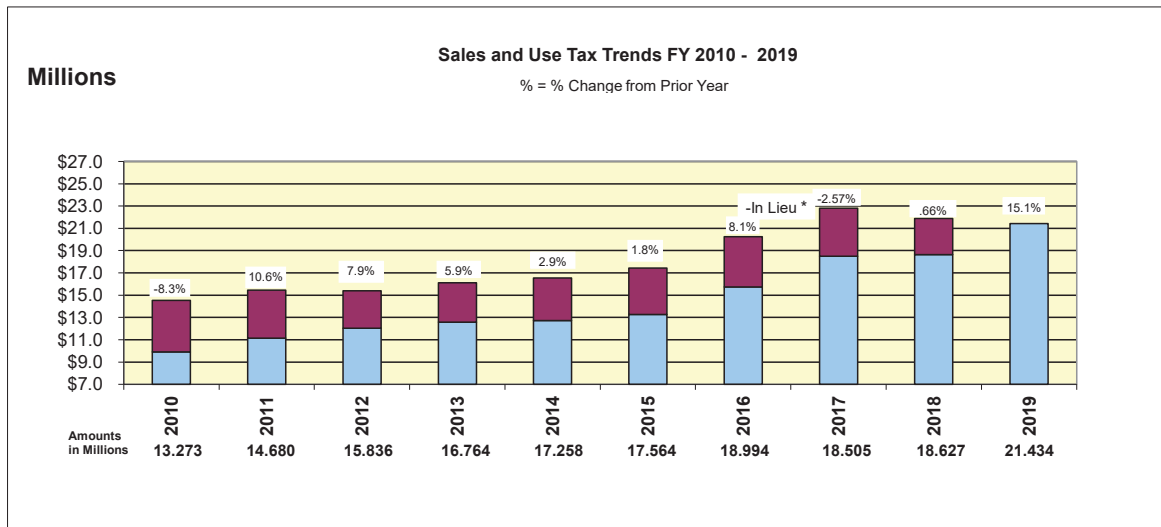
Source: HdL Coren & Cone thru Riverside County Assessor 17/18 and HdL Coren & Cone thru Riverside County Assessor 08/09

City of Palm Desert
Supplemental Top 25 Sales Tax Generators

Graph - Historical Sales Tax Trends
 June 30, 2019

Top 25 Sales Tax Generators (1)	Primary Economic Category
ALBERTSON'S FOOD CENTERS	SUPERMARKETS
APPLE STORES	SPECIALTY STORES
ARCO AM/PM	SERVICE STATIONS
ASHLEY FURNITURE	HOME FURNISHINGS
BEST BUY STORES LP	APPLIANCE / ELECTRONICS
CHEVRON SERVICE STATIONS	SERVICE STATIONS
COSTCO WHOLESALE COMPANY	WHOLESALE GENERAL STORES
J.C. PENNY COMPANY	DEPARTMENT STORES
JW MARRIOTT DESERT SPRINGS	HOTEL / FOOD & BEVERAGE
KOHL'S DEPARTMENT STORES	DEPARTMENT STORES
LOWE'S HOME CENTERS	BLDG. MATLS-WHSLE
MACY'S DEPARTMENT STORES	DEPARTMENT STORES
MOBIL SERVICE STATIONS	SERVICE STATIONS
NORDSTROM RACK	DEPARTMENT STORES
PGA TOUR SUPERSTORE	GOLF & SPORTING GOODS
SAKS FIFTH AVENUE	DEPARTMENT STORES
SAM'S CLUB	WHOLESALE GENERAL STORES
LEEDS & SONS JEWELERS	SPECIALTY STORES
CONSOLIDATED ELECTRICAL DISTRIBUTORS	SPECIALTY WHOLESALE STORES
SHELL SERVICE STATIONS	SERVICE STATIONS
SUPERIOR POOL PRODUCTS	SPECIALTY WHOLESALE STORES
TARGET STORES	DEPARTMENT STORES
TESLA MOTORS	AUTOMOBILE DEALER
TOTAL WINE & MORE	SUPERMARKETS
WAL-MART SUPERCENTER	DEPARTMENT STORES

(1) Listed in Alphabetical Order



Note : Current California law prohibits production of individual tax information as an effort not to infringe on proprietary information, therefore confidential information which is protected by law is not disclosed.

* The State of California exchanged Sales Tax Revenue with Property taxes, this amount represents the portion of sales tax that were exchanged.

Source: SBOE Data, MuniServices LLC. In Lieu given to city from State ERAF Property Taxes, City of Palm Desert

City of Palm Desert
Demographic and Economic Statistics
Last Ten Calendar Years

Calendar Year End	City Population	Percentage Increase (Decrease)	Personal Income CY ^a	Per Capita Personal Income CY	City Unemployment Rate ^b	Riverside County Population	Percentage Increase (Decrease)	County Unemployment Rate ^b
2019	53,625	1.62%	\$ 2,873,512,560	\$ 53,585	4.90%	2,440,124	1.00%	4.40%
2018	52,769	4.00%	\$ 2,831,046,858	\$ 53,650	5.00%	2,415,955	1.31%	4.80%
2017	50,740	2.85%	\$ 2,789,208,727	\$ 54,971	4.00%	2,384,783	1.57%	5.70%
2016	49,335	-3.37%	\$ 2,747,988,894	\$ 55,701	4.20%	2,347,828	1.71%	6.70%
2015	51,053	1.26%	\$ 2,707,378,221	\$ 53,031	4.60%	2,308,441	1.25%	6.50%
2014	50,417	0.94%	\$ 2,667,367,705	\$ 52,906	4.90%	2,279,967	1.10%	8.40%
2013	49,949	0.97%	\$ 2,627,948,478	\$ 52,613	6.00%	2,255,059	1.23%	10.20%
2012	49,471	0.73%	\$ 2,589,111,801	\$ 52,336	7.74%	2,227,577	0.44%	11.99%
2011	49,111	-5.68%	\$ 2,550,849,065	\$ 51,940	8.67%	2,217,778	3.66%	14.44%
2010	52,067	1.08%	\$ 2,513,151,788	\$ 48,268	8.80%	2,139,535	1.51%	14.65%

a - Personal Income estimated based on average growth rate of previous four years. The growth rate factor used was 1.5%. Income data will be updated once the actual data is available.

b - Unemployment rate for fiscal year 18/19 is based on annual information from State of California Employment Development Department Labor Market Information Division (not seasonally adjusted)

Sources: State Department of Finance, State Employment Development Department



**STAFF REPORT
CITY OF PALM DESERT / PALM DESERT HOUSING AUTHORITY
JOINT CONSIDERATION
FINANCE DEPARTMENT**

MEETING DATE: June 25, 2020

PREPARED BY: Janet M. Moore, Director of Finance

REQUEST: Request for Approval of Resolutions Related to the Adoption of the Fiscal Year 2020/2021 Budget and Capital Improvement Program

Recommendation

By Minute Motion:

1. Conduct a Joint Public Hearing and accept public comment on the proposed City and Housing Authority Budgets (including the Capital Improvement Program); and
2. Waive further reading and adopt Resolution No. 2020 - 60 adopting the budget and Capital Improvement Program (CIP) for the Fiscal Year July 1, 2020, through June 30, 2021 and authorizing the use of General Fund reserves, to the extent needed, to cover any revenue shortfall; and
3. Adopt Resolution No. 2020 - 61 establishing the Appropriations Limit for the Fiscal Year 2020/2021; and
4. Waive further reading and adopt Resolution No. HA - 96 adopting a Palm Desert Housing Authority Budget for the Fiscal Year July 1, 2020, through June 30, 2021; and
5. Waive further reading and adopt Resolution No. 2020 - 62, the Staffing Allocation and Salaries Resolution, setting the FY 2020/2021 Salary Schedules, Salary Ranges and Allocated Classifications; and
6. Approve Out-of-State Travel as listed in attached memorandum.

Strategic Plan Objective

The proposed budgets and CIP were organized by identifying the funding priorities based on the City's Strategic Plan, *Envision Palm Desert → Forward Together*, the updated General Plan, and the adopted 2020 City Goals.

Executive Summary

The Fiscal Year 2020-2021 proposed budget reflects the extraordinary economic challenges of the global COVID-19 pandemic and its effects on the General Fund operating budget for FY 2020/2021. The total projected General Fund revenues are \$48,643,337 and estimated expenditures are \$58,788,926 resulting in an estimated *shortfall* of \$10,145,589.

This proposed budget includes a request to use General Fund Reserves to meet the City's current estimated obligations due to the projected revenue shortfall. To the extent General Fund reserves are needed at the end of the fiscal year, staff will provide the City Council with recommendations related to which funds could be used to balance the shortfall at a future City Council meeting. On an ongoing basis, staff will be reviewing and comparing revenues and expenditures to prior years to identify trends and will provide updates to the City Council throughout the year.

After the re-prioritization of goals and projects in May, the total proposed first year CIP for FY 2020/2021 is estimated to be \$33,893,145 and includes projects and programs to be funded from the General Fund as well as other governmental funds as noted.

Discussion

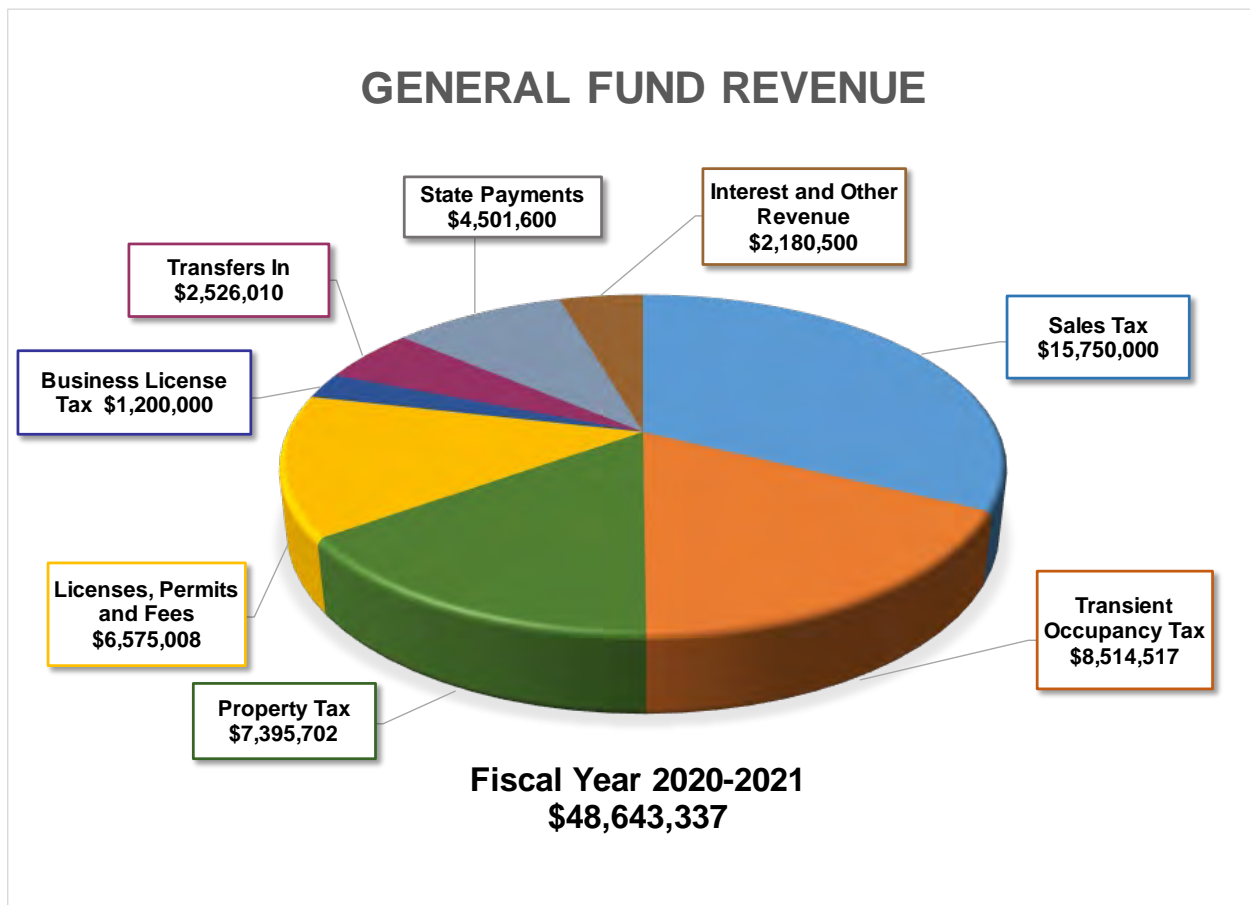
In April and May, the City Council held three study sessions to discuss the impacts of the pandemic on the City's current year revenues and expenditures as well as the proposed budget and the CIP. During the study sessions, the City Council discussed estimated revenues as well as the City Manager's considerations to mitigate the revenue shortfalls for both years. These considerations included adjustments to public safety, staff vacancies, the postponement of noncritical work, a potential refocus of economic development activities (including advertising, marketing and special events) and reductions in temporary positions and services. In addition, on May 14, 2020, the City Council reviewed several recommendations related to both the Fire Department and Police Department budgets and provided direction to staff to incorporate those changes into the draft budget.

General Fund

The General Fund is the primary fund used to finance the daily operations of the City and includes the cost for Police, City administrative departments, Public Works, Parks, Planning, Building and Safety, Economic Development and a portion of fire services.

Revenues

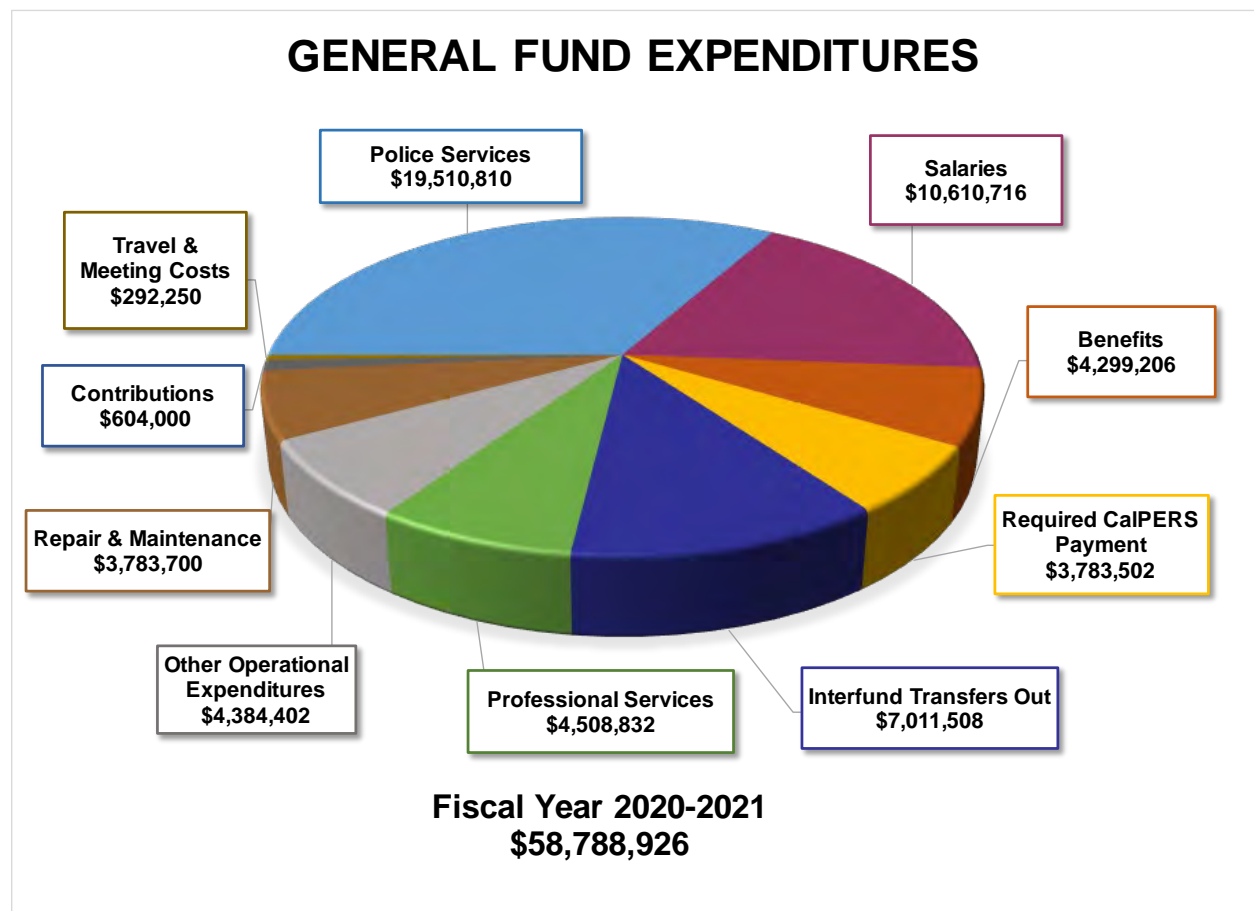
The estimated General Fund revenues of \$48,643,337 represent a decrease of approximately \$12.03 million (19.83%) over the current fiscal year's original revenue estimate of \$60,673,722. The projected revenue reflects a significant reduction in both sales tax and transient occupancy tax (TOT). Both reductions are a direct result of the pandemic.



For sales tax, the reduction is based on a number of factors including store closures, reduced discretionary spending, the lack of in-store shopping over the concern of contracting the coronavirus, and the resulting difference in the amount collected from brick and mortar store sales versus internet sales. For TOT, the reduction is based on current forecasts as they relate to hotel stays, the ability of hotels to re-open and adjust to the new safety requirements (post pandemic), as well as the expectation that large gatherings will continue to be restricted for at least a portion of the upcoming year.

Expenditures

The proposed General Fund operating expenditure budget is \$58,788,926 which represents an approximate decrease of \$1.84 million (3.03%) compared to the current fiscal year's approved original budget of \$60,627,888. The projected expenditures include a decrease in public safety costs, a slight decrease in personnel services and benefits, an increase in the cost of contracts due to an increase in the statewide minimum wage, and other decreases to various budgets to right size goals in light of the current situation.



Overall Budget and Other Funds

The City's overall budget (Exhibits 1 and 2) includes many 'governmental funds' other than the General Fund. These other governmental funds include transportation, signalization, parks, drainage, fire facility fees, housing mitigation, art in public places, child care facilities, grant funds, recycling, aquatic center, enterprise funds (including Desert Willow and Parkview Office Complex), capital improvement funds, internal service funds, debt service, assessment districts, landscape and lighting districts and housing

authority funds. The monies collected and expended from these funds are generally set aside for the purpose identified by the fund or are restricted to specific uses. The total budget for other funds is \$83,285,019.

Public Safety

One of the City’s largest expenditures is the \$35.66 million combined cost for public safety services. The portion of public safety cost charged to the General Fund is the largest expenditure from the fund and represents approximately 40% of overall General Fund expenditures.

The portion of fire services paid from the Fire Fund is derived from structural fire tax credits from the County fire taxes assessed by the City, reimbursements from other Cove Community Cities for the City’s ladder truck, and emergency medical services cost recovery fees.

The following table illustrates the total public safety request and the funding sources.

Public Safety	Total Request	Distribution	
		General Fund	Fire Fund
Police Services	\$ 19,510,810	\$ 19,510,810	
Community Safety	429,000	429,000	
Fire Services	15,719,500	3,800,000	11,919,500
Total Public Safety	\$ 35,659,310	\$ 23,739,810	\$ 11,919,500

Appropriations Limit Calculation

Article XIII B of the California Constitution limits local government appropriations annually. For FY 2020/2021, Palm Desert’s calculated limit is \$144,763,120. The appropriations requested within the FY 2020/2021 budget, subject to the limit, are well below the maximum allowed expenditures.

Conclusion

This budget contemplates that the City will continue to contract for services in its efforts to be fiscally prudent and constrain ongoing costs. Staff will continue to look for areas where contracting would be a cost savings option or operationally more efficient as well as continue to reach out to our contract partners to see where costs can be minimized during these uncertain times.

Approved BY HOUSING AUTHORITY
 ON 06-25-2020
 VERIFIED BY: GLR/lmg
 Original on file with City Clerk's Office

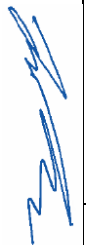
The City Manager intends to pause on filling vacant positions until more is known about necessary staffing resources as the City's operations adjust to the impacts of the pandemic. However, it is anticipated that some vacancies will need to be filled to ensure service delivery.

During the year, the City Manager may also authorize intra- and inter-departmental adjustments as well as intra- and inter-fund adjustments, in order to meet City needs, adjust staffing, and be responsive to the timing of projects, provided such adjustments do not exceed the approved total budget including any approved appropriations throughout the year. Further, on an ongoing basis staff will be monitoring revenues and expenditures and will report any new information or needed modifications to the City Council throughout the year.

Staff recommends the approval of the City's and Housing Authority's FY 2020/2021 budgets and Capital Improvement Program as presented, as well as the use of reserves to cover any revenue shortfall. To the extent that General Fund reserves are needed at the end of the fiscal year to balance a shortfall, staff will provide the City Council with recommendations related to which reserve categories could be used at a future City Council meeting.

Fiscal Impact

The budget, as presented, results in a revenue shortfall of \$10,145,589 and includes a request, if needed, to use General Fund Reserves, to meet the City's current estimated obligations due to the projected revenue shortfall.

LEGAL REVIEW	DEPT. REVIEW	FINANCIAL REVIEW	ASSISTANT CITY MANAGER
N/A	<i>Janet M. Moore</i> Janet M. Moore Department Head	<i>Janet M. Moore</i> Janet M. Moore Director of Finance	N/A Andy Firestone Assistant City Manager
City Manager Lauri Aylaian: 			

ATTACHMENTS:

1. Resolution No. 2020 - 60 Budget and Capital Improvement Program
2. Resolution No. 2020 - 61 Appropriations Limit
3. Resolution No. HA - 96 Housing Authority Budget
4. Resolution No. 2020 - 62 Staffing Allocation and Salaries Resolution
5. Out-of-State Travel Memo

CITY COUNCIL ACTION: APPROVED DENIED OTHER
RECEIVED: Approved Res Nos 2020-60, 61, HA-96, 202062
MEETING DATE: 06-25-2020
AYES: Hornik, Jonathan, Kelly, Juel, Nestande
NOES: None
ABSENT: None
ABSTAIN: None
VERIFIED BY: GLR/lmg
 Original on File with City Clerk's Office

RESOLUTION NO. 2020- 60

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM DESERT, CALIFORNIA, ADOPTING THE BUDGET FOR THE FISCAL YEAR JULY 1, 2020 THROUGH JUNE 30, 2021 AND CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2020/2021 THROUGH 2024/2025

WHEREAS, the City Council has received and considered the proposed budget and Capital Improvement Program submitted by the City Manager on June 25, 2020; and

WHEREAS, following notice duly given, the City Council held a public hearing on the proposed budget.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PALM DESERT, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The amounts shown on Exhibit 1, "Estimated Revenues", are hereby accepted as the Estimated Revenues for FY 2020/2021 for each fund and revenue source.

Section 2. The amounts shown on Exhibit 2, "Appropriations", are hereby appropriated to the departments and activities indicated. The City Manager, or her duly appointed representative, will have the authority to adjust intra- and inter-departmental budgeted line items, as well as inter-fund transfers to facilitate approved projects, provided such adjustments do not exceed the total approved budget, including any additional approved appropriations. If the need arises during the fiscal year, requests for additional appropriations will require approval by the City Council.

Section 3. The amounts shown on Exhibit 3, "Carryovers", are hereby accepted as continuing appropriations to FY 2020/2021. The amounts included in this exhibit include all unexpended amounts including purchase orders and contracts encumbered on or before June 30, 2020.

Section 4. The City Manager and her designee are hereby authorized, jointly and severally, to utilize General Fund reserves, to the extent needed, to cover any revenue shortfall between revenues and appropriations and to do all things which they deem necessary and proper in order to effectuate the purposes of this Resolution and the transactions contemplated hereby; and any such actions previously taken by such officers are hereby ratified, confirmed and approved.

Section 5. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

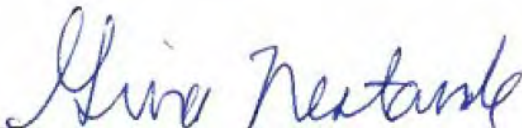
PASSED, APPROVED AND ADOPTED at the regular meeting of the Palm Desert City Council held on this 25th day of June, 2020, by the following vote, to wit:

AYES: HARNIK, JONATHAN, KELLY, WEBER, AND NESTANDE


NOES: NONE

ABSENT: NONE

ABSTAIN: NONE


GINA NESTANDE, MAYOR

ATTEST:


GRACE ROCHA, ACTING CITY CLERK
CITY OF PALM DESERT, CALIFORNIA

CITY OF PALM DESERT

Fiscal Year 2020-2021

Estimated Revenues

EXHIBIT 1

CATEGORY / FUND	Budget FY 20-21
<u>General Fund (110):</u>	
1. Sales tax	15,750,000
2. Transient occupancy tax includes Short Term Rentals *	8,514,517
3. Property tax Secured & Unsecured & SARDA Tax Increment	7,395,702
4. Franchises (Cable/Gas/Electric/Waste)	3,125,550
5. Timeshare mitigation fee	1,482,583
6. Business license tax	1,200,000
7. Transfers in (AIPP, Traffic Safety, Parkview, Housing, Cannabis)	2,526,010
8. Permits/Fess	1,966,875
9. State payments (VLF, Parking Bail, MV lieu)	4,501,600
10. Interest & Rental	641,000
11. Reimbursements/Other revenues	1,539,500
<u>Totals General Fund</u>	<u>48,643,337</u>
<u>Fire Tax Fund (230):</u>	
1. Structural Fire Tax	6,305,384
2. Prop. A. Fire Tax	2,275,000
3. Reimbursements (Indian Wells & Rancho Mirage share of Ladder Truck, EMS Charges & Others)	3,328,000
4. Interest Income	6,000
5. Transfers In fm General Fund	3,800,000
6. Fire Reserves	5,116
<u>Totals Fire Tax Fund</u>	<u>15,719,500</u>
<u>TOTAL REVENUE- FIRE AND GENERAL FUND</u>	<u>64,362,837</u>

* Includes gross TOT received from operators. TOT rebates are reported as expenditures.

CITY OF PALM DESERT

Fiscal Year 2020-2021

Estimated Revenues

EXHIBIT 1

CATEGORY / FUND	Budget FY 20-21
<u>Gas Tax Fund (211):</u>	
1. Gas Tax (State lowering allocation due to decrease Gas Tax revenue)	2,358,200
2. Interest	8,000
<u>Total Gas Tax Fund</u>	<u>2,366,200</u>
<u>Traffic Safety Fund (210):</u>	
1. Vehicle Fines	6,000
2. Interest	10
<u>Total Traffic Safety Fund</u>	<u>6,010</u>
<u>Measure A Fund (213):</u>	
1. Sales Tax	2,391,000
2. Reimbursements/Intergovernmental	3,722,000
3. Interest	87,000
<u>Total Measure A Fund</u>	<u>6,200,000</u>
<u>Housing Mitigation Fund (214):</u>	
1. Development Fee	109,000
2. Other Revenue (Loan /Note Receivable)	-
2. Interest	17,000
<u>Total Housing Mitigation Fund:</u>	<u>126,000</u>
<u>CDBG Block Grant Fund (220):</u>	
1. CDBG Block Grant	851,067
2. Reimbursements(Program Income)	-
3. Interest	-
<u>Total CDBG Fund</u>	<u>851,067</u>
<u>Child Care Program (228)</u>	
1. Child Care Fee	109,000
2. Interest	9,000
<u>Total Child Care Fund</u>	<u>118,000</u>
<u>Public Safety Grant Fund (229):</u>	
1. Federal Grants	-
2. State Grants	160,000
3. Interest/Other Reimbursements	300
<u>Total Public Safety Grant Fund</u>	<u>160,300</u>

CITY OF PALM DESERT

Fiscal Year 2020-2021

Estimated Revenues

EXHIBIT 1

CATEGORY / FUND	Budget FY 20-21
<u>New Construction Tax Fund (231):</u>	
1. Development Fee	220,000
2. Interest/Other Reimbursement	8,106,776
<u>Total New Construction Fund</u>	<u>8,326,776</u>
<u>Drainage Facility Fund (232):</u>	
1. Development Fee	10,000
2. Reimbursements	-
3. Interest	6,000
<u>Total Drainage Facility Fund</u>	<u>16,000</u>
<u>Park & Recreation Fund (233):</u>	
1. Reimbursements/Fee	25,000
2. Interest / Other Reimbursement	6,000
<u>Total Park & Recreation Fund</u>	<u>31,000</u>
<u>Signalization Fund (234):</u>	
1. Development Fee	10,000
2. Reimbursements - Federal Grant	-
3. Interest	1,000
<u>Total Signalization Fund</u>	<u>11,000</u>
<u>Fire Facilities Fund (235):</u>	
1. Development Fee	6,000
2. Interest	7,000
<u>Total Fire Facilities Fund</u>	<u>13,000</u>
<u>Waste Recycling Fund (236):</u>	
1. Reimbursements	275,000
2.. Interest/Transer In	10,000
<u>Total Waste Recycling Fund</u>	<u>285,000</u>
<u>Energy Independence Program (237):</u>	
1. Special Assessments	350,000
2. Reimbursements	-
3. Interest	7,000
<u>Total Energy Independence Program Fund</u>	<u>357,000</u>

CITY OF PALM DESERT

Fiscal Year 2020-2021

Estimated Revenues

EXHIBIT 1

CATEGORY / FUND	Budget FY 20-21
<u>Air Quality Management Fund (238):</u>	
1. Air Quality Fee	64,000
2. Interest / Other Reimbursement	50
<u>Total Air Quality Fund</u>	<u>64,050</u>
<u>Cannabis Compliance Fund (243):</u>	
1. Cannabis Compliance Permit Fee	-
2. Cannabis Taxes	2,000,000
3. Interest	200
<u>Total Cannabis Compliance Fund</u>	<u>2,000,200</u>
<u>Art in Public Places Fund (436):</u>	
1. Development Fee	75,000
2. Interest / Other Reimbursement	5,000
<u>Total AIPP Fund</u>	<u>80,000</u>
<u>Golf Course Maint/Improv Fund (441):</u>	
1. Time Share Mitigation & Amenity Fees	2,392,615
2. Interest / Other Reimbursement	30,000
<u>Total Golf Course Maint. Fund</u>	<u>2,422,615</u>
<u>Aquatic Center Fund (242):</u>	
1. Aquatic Fees	877,500
2. Transfer In (General Fund)	1,026,000
3. Interest	3,000
<u>Total Aquatic Center</u>	<u>1,906,500</u>
<u>Compensation Benefits Fund (577):</u>	
1. Contribution	-
2. Interest	10,000
3. Interfund Transfer In	150,000
<u>Total Compensation Benefits Fund</u>	<u>160,000</u>
<u>Retiree Health Fund (576):</u>	
1. Contribution	-
2. Interest	4,000
3. Interfund Transfer In	951,508
<u>Total Retiree Health Fund</u>	<u>955,508</u>

CITY OF PALM DESERT

Fiscal Year 2020-2021

Estimated Revenues

EXHIBIT 1

CATEGORY / FUND	Budget FY 20-21
<u>El Paseo Merchant Fund (271):</u>	
1. El Paseo Merchant Fee(Business License)	250,000
<u>Total El Paseo Fund</u>	<u>250,000</u>
<u>Capital Improvement Fund (400):</u>	
1. State, Federal, CVAG Reimb.,Other Rev.	-
2. Interest	10,000
3. Interfund Transfer In	400,000
<u>Total Capital Improvement Fund</u>	<u>410,000</u>
<u>CP Parks Fund (430):</u>	
1. Reimbursements	-
2. Interest	100
<u>Total Parks Fund</u>	<u>100</u>
<u>CP Drainage Fund (420):</u>	
1. Interest/ Reimbursements	5,000
<u>Total Drainage Fund</u>	<u>5,000</u>
<u>CP Signal Fund (440):</u>	
1. Reimbursements	-
2. Interest	100
<u>Total Signal Fund</u>	<u>100</u>
<u>CP Library Fund (452):</u>	
1. General Fund Transfers In (County using former RDA pass through monies)	-
<u>Total Library Fund</u>	<u>-</u>
<u>Building Maintenance Fund (450):</u>	
1. General Fund Transfer In	-
2. Interest	5,000
<u>Total Building Maintenance Fund</u>	<u>5,000</u>
<u>Economic Development Fund (425):</u>	
1. Interest, Rent, Transfers & Reimbursments	62,816
<u>Total Economic Development Fund</u>	<u>62,816</u>
<u>Capital Bond Fund (451):</u>	
1. Interest, Rent & Reimbursments	100,000
<u>Total Capital Bond Fund</u>	<u>100,000</u>

CITY OF PALM DESERT

Fiscal Year 2020-2021

Estimated Revenues

EXHIBIT 1

CATEGORY / FUND	Budget FY 20-21
<u>Debt Service Funds (Various 300's)</u>	
1. Transfer In/Taxes/Interest	4,764,779
<u>Total Debt Service Funds</u>	<u>4,764,779</u>
<u>Parkview Office Complex Fund (510):</u>	
1. Rent/Leases of Buildings	1,225,000
2. Other Revenues	-
3. Interest	19,000
<u>Total Parkview Office Fund</u>	<u>1,244,000</u>
<u>Equipment Replacement Funds (530):</u>	
1. General & Fire Fund Transfer In	584,000
2. Interest	20,000
3. Reimbursements/Other Revenues	648,000
<u>Total Equip. Replacement Fund</u>	<u>1,252,000</u>
<u>Landscape & Lighting Districts (272-299):</u>	
1. Transfer In	100,000
2. Taxes	318,401
3. Interest	-
<u>Total Landscape & Lighting</u>	<u>418,401</u>
<u>Business Improvement Districts (272-299):</u>	
1. Taxes	558,536
2. Interest/Transfers	7,000
<u>Total Business Improvement</u>	<u>565,536</u>
<u>Desert Willow Golf Fund (520-521):</u>	
1. Golf Course	7,813,601
2. Resturant Revenue	2,709,839
3. Interest	31,637
<u>Total Desert Willow Fund</u>	<u>10,555,077</u>
<u>Housing Fund (870):</u>	
1. Transfers In & Interest	319,100
<u>Total Housing Fund</u>	<u>319,100</u>
TOTAL ALL CITY FUNDS (Excl. Housing Authority & Housing Asset Funds)	110,770,972

**City of Palm Desert
Appropriations
Fiscal Year 2020-2021**

General Fund 110	FY 2020-21
Department Description	Appropriations
4110 - City Council	\$ 288,724
4111 - City Clerk	\$ 811,585
4112 - Legislative Advocacy	\$ 38,500
4114 - Elections	\$ 97,000
4120 - City Attorney	\$ 286,867
4121 - Legal Special Services	\$ 294,000
4130 - City Manager	\$ 1,024,850
4150 - Finance	\$ 2,011,845
4151 - Independent Audit	\$ 90,000
4154 - Human Resources	\$ 845,795
4159 - General Services	\$ 4,716,485
4190 - Information Technology	\$ 1,295,235
4191 - Unemployment Insurance	\$ 10,000
4192 - Insurance	\$ 900,500
4199 - Interfund Transfers	\$ 7,011,508
4210 - Police Services	\$ 19,510,810
4211 - Community Safety	\$ 429,000
4230 - Animal Regulation	\$ 341,000
4250 - PW-St Lighting/Traffic Safety	\$ 382,850
4300 - PW-Administration	\$ 2,427,950
4310 - PW-Street & Maintenance	\$ 2,240,550
4312 - Curb & Gutter-ADA Retrofit	\$ 25,000
4313 - Parking Lot Maintenance	\$ 50,000
4330 - PW-Corp Yard	\$ 122,500
4331 - PW-Auto Fleet/Equipment Maint	\$ 250,000
4340 - DS-Public Bldg-Opr/Maint.	\$ 723,955
4344 - DS-Portola Comm Center	\$ 151,400
4396 - NPDES-Storm Water Permit	\$ 55,000
4416 - Community Promotions	\$ 1,050,000
4417 - Marketing	\$ 1,048,640
4419 - Visitors Services	\$ 206,690
4420 - Building & Safety	\$ 1,468,010
4430 - Economic Development	\$ 940,100
4470 - Planning & Community Dev.	\$ 2,669,299
4610 - PW-Civic Center Park	\$ 1,318,900
4611 - PW-Park Maintenance	\$ 1,091,200
4614 - PW-Landscaping Services	\$ 1,961,178
4800 - Contributions	\$ 602,000
110 - General Fund Total	\$ 58,788,926

CITY OF PALM DESERT

Appropriations
Fiscal Year 2020-2021

EXHIBIT 2

FUND NUMBER	FUND NAME	FY 2020-2021 Appropriations
<u>Special and Capital Projects Funds</u>		
210	Traffic Safety	6,010
211	Gas Tax	2,200,000
213	Measure A	13,440,000
214	Housing Mitigation Fee	310,000
220	Community Development Block Grant	851,067
228	Child Care Program	54,000
229	Public Safety Police Grant	128,000
230	Prop. A Fire Tax	15,719,500
231	New Construction Tax	8,100,776
232	Drainage	-
233	Park and Recreation	1,150,000
234	Traffic Signal	75,000
235	Fire Facilities	72,000
236	Waste Recycling	323,500
237	Energy Independence Program	324,870
238	Air Quality Management	50,500
242	Aquatic Center	1,918,500
243	Cannabis Compliance Fund	2,050,000
400	Capital Improvement Fund	400,000
420	CIP - Drainage	25,000
425	Economic Development	482,115
430	CIP - Park and Recreation	20,000
436	Art in Public Places	694,270
440	CIP - Traffic Signal	-
441	Golf Course Capital Management	644,305
450	Building Maintenance	901,000
451	Property Management/Capital Bonds	840,000
452	Library Administration	-
870	Housing Set Aside Fund	319,100
		51,099,513

CITY OF PALM DESERT

Appropriations
Fiscal Year 2020-2021

EXHIBIT 2

FUND NUMBER	FUND NAME	FY 2020-2021 Appropriations
<u>Debt Services Funds</u>		
301	Assessment Dist 83-1	-
303	Assessment Dist 84-1	-
304	Assessment Dist 87-1	-
307	Assessment Dist 91-4 Bighorn	-
308	Assessment Dist 94-2 Sunterrace/Varner	-
309	Assessment Dist 94-3 Merano	99,363
311	Assessment Dist 98-1 Canyons of Bighorn	-
312	Assessment Dist 01-1 Silver Spur	162,338
314	Assessment Dist Highlands	117,210
315	Assessment Dist Section 29	1,793,480
351	Assessment Dist 91-1 Indian Ridge	10,000
353	Assessment Dist CFD University Park	2,508,376
391	Palm Desert Finance Authority	243,201
		<u>4,933,968</u>
<u>Special Assessment Funds</u>		
271	El Paseo Merchants	250,000
272-299	Landscape & Lighting Zones	497,469
277, 282, 289	Business Improvement District	506,518
		<u>1,253,987</u>
<u>Enterprise and Internal Service Funds</u>		
510	Parkview Office Complex	1,485,017
520	Desert Willow Golf Course	9,181,275
521	PD Recreational Facilities Corporation	2,714,218
530	Equipment Replacement	1,361,800
576	Retiree Health	961,508
577	Compensation Benefits	200,000
		<u>15,903,818</u>
	Total Funds Excluding General & Housing	<u>73,191,286</u>
	General Fund Total	58,788,926
	Housing Funds Total	10,093,733
	Total General & Housing Funds	<u>68,882,659</u>
	Total Expenditures	<u>142,073,945</u>

CAPITAL
IMPROVEMENT
PROGRAM

FY 2020-2021

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
NEW PROJECTS AND PROGRAMS

Resolution 2020-60

FY 2020-21

PROJECT COUNT

PROJECT
COST
ESTIMATE:

** FY 19/20
Carryover

Project Name	Fund	Account	PROJECT COST ESTIMATE:	** FY 19/20 Carryover	
PUBLIC WORKS PROJECTS					
1N	Bike Roadway Improvements (NEW)	Measure A	2134633-5000204	\$450,000	-
2N	Town Center Way and Hahn Road Traffic Signal Modification (NEW)	Measure A		\$75,000	-
3N	Country Club Drive and Washington Street Signal Modification (NEW)	Measure A		\$60,000	-
4N	Market Place Drive and Cook Street Traffic Signal Improvements (NEW)	Measure A		\$800,000	-
5N	Haystack Road and Highway 74 Intersection Modification (NEW)	Measure A	2134250-5000904	\$300,000	-
6N	Monterey Avenue Pedestrian Crosswalk Improvements (NEW)	Measure A		\$600,000	-
7N	On Street ADA Parking Improvements (NEW)	Measure A	2134312-4332000	ANNUAL PROJECT	-
8N	Haystack Channel Rehabilitation (NEW)	CIP - Drainage	4204370-5000454	\$600,000	-
9N	CV Link Painters Path Spur Phase I & Phase II: Bump & Grind to Palm Valley Channel & Palm Valley Channel to El Paseo	New Construction Tax	2314670-5000202	\$1,500,000	\$1,500,000
		Unfunded			-
10N	CV Link Project (Connector: Construction Management Services and On-site Construction)	Capital Bond Fund	4514950-4401000	\$9,000,000	\$445,600
		New Construction Tax	2314670-5000202		\$441,542
		Unfunded			-
11N	Citywide Bikeway and Pedestrian Improvements (NEW)	Measure A	2134633-5000103	\$2,000,000	-
12N	Desert Willow Lot Pads - Land Use/Circulaiton Study	Economic Development	4254430-4309000	\$50,000	-
		General	1104430-4309000		-
13N	Local Roadway Safety Plan (NEW)	Measure A	2134300-5000905	\$80,000	-
PARK IMPROVEMENTS					
14N	Dinah Shore Park (North Sphere) - Future Improvements	Park	2334670-5000201	\$1,000,000	-
15N	Installation of Outdoor Fitness Facilities	Park	2334618-4400100	\$250,000	\$100,000
16N	Palm Desert Aquatic Center	Aquatic Fund	2424549-4400100	\$512,000	-
BUILDING IMPROVEMENTS					
17N	City Hall HVAC (FY19/20) / Roof Improvements	Building Maint	4504161-4400100	\$190,000	\$20,000
18N	Henderson Building Improvements - Surveillance (FY 19/20) / Roof	Building Maint	4504164-4400100	\$95,000	\$25,000
19N	PSAM Roof / Exterior Paint	Building Maint	4504164-4388500	\$165,000	\$85,792
20N	Corporation Yard HVAC Unit Replacement (NEW)	Building Maint	4504164-4400100	\$25,000	-
VEHICLE PURCHASES					
21N	Heavy Equipment Replacement	Equipment Replacement	5304310-4403000	\$520,000	-
22N	Three Portable Message Board Trailers (NEW)	Equipment Replacement	5304310-4403000	\$60,000	-
DESERT WILLOW					
23N	Clubhouse Asphalt - Concrete Improvements	Golf Capital	4414195-4809200	\$50,000	-
24N	Fire Cliff - Golf Course Improvements	Golf Capital	4414195-4809200	\$1,875,000	-
25N	Mountain View - Golf Course Improvements	Golf Capital	4414195-4809200	\$1,300,000	-

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
NEW PROJECTS AND PROGRAMS

Resolution 2020-60

PROJECT COUNT

FY 2020-21

Project Name	FY 20-21 Year 1 Amount	FY 21-22 Year 2 Amount	FY 22-23 Year 3 Amount	FY 23-24 Year 4 Amount	FY 24-25 Year 5 Amount	Grants, Reimbursements, Agreements, MOU's etc.
PUBLIC WORKS PROJECTS						
1N Bike Roadway Improvements (NEW)	\$150,000	-	\$150,000	-	\$150,000	
2N Town Center Way and Hahn Road Traffic Signal Modification (NEW)	-	-	\$75,000	-	-	
3N Country Club Drive and Washington Street Signal Modification (NEW)	-	-	-	\$60,000	-	
4N Market Place Drive and Cook Street Traffic Signal Improvements (NEW)	-	-	\$150,000	\$650,000	-	
5N Haystack Road and Highway 74 Intersection Modification (NEW)	\$50,000	\$250,000	-	-	-	
6N Monterey Avenue Pedestrian Crosswalk Improvements (NEW)	-	-	-	\$100,000	\$500,000	
7N On Street ADA Parking Improvements (NEW)	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	
8N Haystack Channel Rehabilitation (NEW)	-	-	\$600,000	-	-	
9N CV Link Painters Path Spur Phase I & Phase II: Bump & Grind to Palm Valley Channel & Palm Valley Channel to El Paseo	-	-	-	-	-	Budget based on estimated revenues. If estimate are down, project will be unfunded. Project Budget has decreased. Any increase would put project unfunded.
10N CV Link Project (Connector: Construction Management Services and On-site Construction)	\$8,100,776	-	-	-	-	Cooperative Agreement: CVAG to reimburse 100% of Cost. Any cost that CVAG does not reimburse would be unfunded at this time.
11N Citywide Bikeway and Pedestrian Improvements (NEW)	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	Possible ATP grant funding for construction in future years
12N Desert Willow Lot Pads - Land Use/Circulaiton Study	\$25,000	-	-	-	-	
	\$25,000	-	-	-	-	
13N Local Roadway Safety Plan (NEW)	\$80,000	-	-	-	-	Possible HSIP grant funding for construction in future years.
PARK IMPROVEMENTS						
14N Dinah Shore Park (North Sphere) - Future Improvements	\$1,000,000	-	-	-	-	
15N Installation of Outdoor Fitness Facilities	\$150,000	-	-	-	-	
16N Palm Desert Aquatic Center	\$150,000	\$75,000	\$287,000	-	-	In additional to the Annual Program
BUILDING IMPROVEMENTS						
17N City Hall HVAC (FY19/20) / Roof Improvements	\$170,000	-	-	-	-	
18N Henderson Building Improvements - Surveillance (FY 19/20) / Roof	\$70,000	-	-	-	-	
19N PSAM Roof / Exterior Paint	\$65,000	-	-	-	-	
20N Corporation Yard HVAC Unit Replacement (NEW)	\$25,000	-	-	-	-	
VEHICLE PURCHASES						
21N Heavy Equipment Replacement	\$300,000	-	-	-	-	
22N Three Portable Message Board Trailers (NEW)	\$60,000	-	-	-	-	
DESERT WILLOW						
23N Clubhouse Asphalt - Concrete Improvements	-	\$50,000	-	-	-	
24N Fire Cliff - Golf Course Improvements	-	\$1,658,770	\$74,310	\$54,636	\$70,119	
25N Mountain View - Golf Course Improvements	-	\$66,435	\$81,371	\$70,481	\$293,972	

CITY OF PALM DESERT
 CAPITAL IMPROVEMENT PROGRAM
 NEW PROJECTS AND PROGRAMS

FY 2020-21

Project Name	Fund	Account	PROJECT COST ESTIMATE:	** FY 19/20 Carryover
POLICE AND FIRE				
26N Fire Station 33 Building Improvements	Fire Fund	2304220-4400100	\$125,000	\$110,000
27N Fire Station 71 Building Improvements	Fire Fund	2304220-4400100	\$115,000	\$35,000

Note: (1) = DUE TO THE CURRENT AND POSSIBLE FUTURE IMPACTS OF AB1X26, PROJECTS LISTED AS CARRYOVERS WILL ONLY BE FUNDED TO THE EXTENT THAT MONEY IS AVAILABLE FOR THE PURPOSE OR PROJECT NOTED.

** NOTE: APPROPRIATIONS AND/OR ENCUMBRANCES FOR REBUDGET/CARRYOVER FROM FISCAL YEAR 2019-20 TO 2020-21

NOTE: DUE TO TIMING OF EVENTS, NO CONTRACT HAS BEEN OBTAINED, HOWEVER, FUNDS NEED TO BE CARRIED OVER TO PREVENT SHORTING IN COMING FISCAL YEAR.

Continuing appropriations are amounts which have been appropriated in FY 2019-20 and are not expected to be expended by June 30, 2020. These funds are primarily for capital budgets and specific programs that overlap fiscal years. When authorized continuing appropriation amounts are added to the new fiscal year budget amounts in order to track all approved spending.

The exact amount of appropriations for carryover in each fund indicated will be determined at the end of the fiscal year during the preparation of financial statements. This amount will include: 1) purchase orders and 2) unencumbered balances as of June 30, 2020 for appropriations approved by the City Council through the last meeting in June, 2020.

AMOUNTS ARE SUBJECT TO CHANGE DUE TO PROJECTS APPROVED BY COUNCIL PRIOR TO JUNE 30, 2020

Note: Above amounts are as of January 31, 2020

FUND	CARRYOVER
110 General	-
211 Gas Tax	-
213 Measure A	-
214 Housing Mitigation	-
220 CDBG	-
228 Childcare Program	-
229 Police Grants	-
230 Fire Fund	145,000
231 New Construction Tax	1,941,542
232 Drainage	-
233 Park	100,000
234 Traffic Signal	-
235 Fire Facilities	-
236 Recycling	-
238 Air Quality	-
242 Aquatic Fund	-
243 Cannabis Compliance	-
301 83-1 Fund	-
303 84-1 Fund	-
304 87-1 Fund	-
307 94-1 Fund	-
308 94-2 Fund	-
400 Capital Improvement Fund	-
420 CIP - Drainage	-
425 Economic Development	-
430 CIP - Park	-
436 AIPP	-
440 CIP - Traffic Signal	-
441 Golf Capital	-
450 Building Maint	130,792
468 University AD	-
469 Section 29 AD	-
451 Capital Bond Fund	445,600
510 OC Enterprise	-
520 Desert Willow	-
530 Equipment Replacement	-
610 Trust Fund	-
620 81-1 Fund	-
871 Housing Authority	-
873 Housing Asset Fund	-
	2,762,934
Unfunded	-

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
NEW PROJECTS AND PROGRAMS

Resolution 2020-60

PROJECT COUNT

FY 2020-21

	Project Name	FY 20-21 Year 1 Amount	FY 21-22 Year 2 Amount	FY 22-23 Year 3 Amount	FY 23-24 Year 4 Amount	FY 24-25 Year 5 Amount	Grants, Reimbursements, Agreements, MOU's etc.
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POLICE AND FIRE							
26N	Fire Station 33 Building Improvements	\$15,000	-	-	-	-	
27N	Fire Station 71 Building Improvements	-	\$80,000	-	-	-	

FUND		YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	FUND TOTAL
110	General	25,000	-	-	-	-	25,000
211	Gas Tax	-	-	-	-	-	-
213	Measure A	580,000	550,000	675,000	1,110,000	950,000	3,865,000
214	Housing Mitigation	-	-	-	-	-	-
220	CDBG	-	-	-	-	-	-
228	Childcare Program	-	-	-	-	-	-
229	Police Grants	-	-	-	-	-	-
230	Fire Fund	15,000	80,000	-	-	-	240,000
231	New Construction Tax	8,100,776	-	-	-	-	10,042,318
232	Drainage	-	-	-	-	-	-
233	Park	1,150,000	-	-	-	-	1,250,000
234	Traffic Signal	-	-	-	-	-	-
235	Fire Facilities	-	-	-	-	-	-
236	Recycling	-	-	-	-	-	-
238	Air Quality	-	-	-	-	-	-
242	Aquatic Fund	150,000	75,000	287,000	-	-	512,000
243	Cannabis Compliance	-	-	-	-	-	-
301	83-1 Fund	-	-	-	-	-	-
303	84-1 Fund	-	-	-	-	-	-
304	87-1 Fund	-	-	-	-	-	-
307	94-1 Fund	-	-	-	-	-	-
308	94-2 Fund	-	-	-	-	-	-
400	Capital Improvement Fund	-	-	-	-	-	-
420	CIP - Drainage	-	-	600,000	-	-	600,000
425	Economic Development	25,000	-	-	-	-	25,000
430	CIP - Park	-	-	-	-	-	-
436	AIPP	-	-	-	-	-	-
440	CIP - Traffic Signal	-	-	-	-	-	-
441	Golf Capital	-	1,775,205	155,681	125,117	364,091	2,420,094
450	Building Maint	330,000	-	-	-	-	460,792
468	University AD	-	-	-	-	-	-
469	Section 29 AD	-	-	-	-	-	-
451	Capital Bond Fund	-	-	-	-	-	445,600
510	OC Enterprise	-	-	-	-	-	-
520	Desert Willow	-	-	-	-	-	-
530	Equipment Replacement	360,000	-	-	-	-	360,000
610	Trust Fund	-	-	-	-	-	-
620	81-1 Fund	-	-	-	-	-	-
871	Housing Authority	-	-	-	-	-	-
873	Housing Asset Fund	-	-	-	-	-	-
		10,735,776	2,480,205	1,717,681	1,235,117	1,314,091	20,245,804
		-	-	-	-	-	-

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
ANNUAL PROJECTS

Resolution 2020-60

FY 2020-21

PROJECT COUNT	PROJECT NUMBER	Project Name	Fund	Account	PROJECT COST ESTIMATE:	** FY 19/20 Carryover
PUBLIC WORKS PROJECTS						
1A	HUT 2103	Street Resurfacing Program	Measure A	2134311-4332000	\$3.5M Annually	\$1,606,427
			Gas Tax	2114311-4332000		\$1,978,855
			Gas Tax	2114311-4391505		-
			General	1104311-4332000		-
2A	564-XX	Citywide Street Striping and Lane Improvements	Measure A	2134315-4332000	Annual Project	\$352,964
			Measure A	2134544-4400100	\$85,000	\$85,000
3A		Medians CalSense / Smart Controller Irrigation Upgrades	Capital Improvement Fund	4004388-4400100	Annual Project	\$54,535
4A	500-10	Nuisance Water Inlet/Drywell	CIP - Drainage	4204291-4400100	Annual Project	\$210,393
5A		Catch Basin Cleaning	CIP - Drainage	4204314-4332000	Annual Project	\$168,581
6A		Traffic Signal and Traffic Signal Interconnect Equipment Upgrade and Replacement	Measure A	2134250-5000906	Annual Project	-
			Traffic Signal	2344250-4400100		\$75,000
7A	753-11	ADA Curb Ramp Modifications	General	1104312-4332000	Annual Project	\$85,000
			Measure A	2134312-4400100		\$150,043
8A		Bridge Inspection & Repair Program	Measure A	2134359-4400100	Annual Project	\$300,000
9A		Connector Pipe Screen (CPS) Units	CIP - Drainage	4204370-4400100	Annual Project	\$16,785
PARK IMPROVEMENTS						
10A		Water Fowl Mitigation	CIP - Park	4304674-4400100	Annual Project	-
			General			-
11A		Aquatic Facility	Aquatic Fund	2424549-4400100	Annual Project	
BUILDING IMPROVEMENTS						
12A		Joslyn Center CIP Projects	Building Maint	4504164-4400100	Annual Project	\$34,500
VEHICLES PURCHASES						
13A		Vehicle Leases	Equipment Replacement	5304331-4344000	Annual Project	-
14A		Vehicle Leases Maintenance	General	1104331-4334000	Annual Project	-
OTHER PROJECTS						
15A		Undergrounding Utilities	Capital Bond Fund	4514256-4400100	Annual Project	\$350,000
			Capital Improvement Fund	4004256-4400100		\$100,000
16A		Capital Equipment for Cannabis Compliance	Cannabis Compliance	2434210-4400100	Annual Project	-
DESERT WILLOW						
17A		Bridge Renovations	Golf Capital	4414195-4809200	Annual Project	-
18A		Golf Cart Paths	Golf Capital	4414195-4809200	Annual Project	-
19A		Perimeter Landscaping	Golf Capital	4414195-4332000	Annual Project	-

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
ANNUAL PROJECTS

Resolution 2020-60

PROJECT COUNT

		FY 2020-21					Grants, Reimbursements, Agreements, MOU's etc.
Project Name		FY 20-21 Year 1 Amount	FY 21-22 Year 2 Amount	FY 22-23 Year 3 Amount	FY 23-24 Year 4 Amount	FY 24-25 Year 5 Amount	
PUBLIC WORKS PROJECTS							
1A	Street Resurfacing Program	\$2,500,000	\$2,500,000	\$2,500,000	\$2,500,000	\$2,500,000	These funds are City's local share. Local share of Measure A Funds can be spent on maintenance. CVAG Measure A funds are restricted in terms of maintenance.
		\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	
		\$1,200,000		-	-	-	
		-	-	-	-	-	
2A	Citywide Street Striping and Lane Improvements	\$210,000	\$300,000	\$300,000	\$300,000	\$300,000	Caltrans Compliance
		-	-	-	-	-	
3A	Medians CalSense / Smart Controller Irrigation Upgrades	-	-	-	-	-	
4A	Nuisance Water Inlet/Drywell	-	-	-	-	-	
5A	Catch Basin Cleaning	-	\$80,000	\$80,000	\$80,000	\$80,000	
6A	Traffic Signal and Traffic Signal Interconnect Equipment Upgrade and Replacement	\$700,000	\$500,000	\$400,000	\$400,000	\$500,000	
		\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	
7A	ADA Curb Ramp Modifications	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	
		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	
8A	Bridge Inspection & Repair Program	-	\$100,000	\$100,000	\$100,000	\$100,000	
9A	Connector Pipe Screen (CPS) Units	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	State mandated
PARK IMPROVEMENTS							
10A	Water Fowl Mitigation	\$20,000	\$20,000	-	-	-	
		-	-	\$20,000	\$20,000	\$20,000	
11A	Aquatic Facility	\$100,000	\$60,000	\$60,000	\$60,000	\$60,000	
BUILDING IMPROVEMENTS							
12A	Joslyn Center CIP Projects	\$21,000	-	-	-	-	
VEHICLES PURCHASES							
13A	Vehicle Leases	\$254,000	\$254,000	\$254,000	\$109,000	\$109,000	
14A	Vehicle Leases Maintenance	\$36,000	\$36,000	\$36,000	\$16,000	\$16,000	
OTHER PROJECTS							
15A	Undergrounding Utilities	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$750,000 in Capital Bonds Allocated and Assessment District Funding
		-	-	-	-	-	
16A	Capital Equipment for Cannabis Compliance	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	
DESERT WILLOW							
17A	Bridge Renovations	\$30,000	\$35,000	-	-	-	
18A	Golf Cart Paths	\$15,600	\$15,450	\$15,914	\$16,390	\$16,882	
19A	Perimeter Landscaping	\$252,705	\$252,705	\$252,705	\$252,705	\$252,705	

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
ANNUAL PROJECTS

Resolution 2020-60

FY 2020-21

PROJECT COUNT	PROJECT NUMBER	Project Name	Fund	Account	PROJECT COST ESTIMATE:	** FY 19/20 Carryover
		HOUSING				
20A		Acquisition, Rehabilitation & Resale	Housing Asset Fund	8734492-4400100	Annual Project (1)	-
21A		Home Improvement Program	Housing Asset Fund	8734493-4400100	Annual Project (1)	-
22A		Affordability Covenant Maintenance	Housing Asset Fund	8734496-4400100	Annual Project (1)	-
23A		Homebuyer Assistance	Housing Asset Fund	8734699-4400100	Annual Project (1)	-
24A		Housing Mitigation	Housing Mitigation	2144490-4390101	Annual Project	-
25A		Homebuyer Subsidies - BEGIN Program	Housing Mitigation	2144494-4390102	Annual Project	-

Note: (1) = DUE TO THE CURRENT AND POSSIBLE FUTURE IMPACTS OF AB1X26, PROJECTS LISTED AS CARRYOVERS WILL ONLY BE FUNDED TO THE EXTENT THAT MONEY IS AVAILABLE FOR THE PURPOSE OR PROJECT NOTED.

** NOTE: APPROPRIATIONS AND/OR ENCUMBRANCES FOR REBUDGET/CARRYOVER FROM FISCAL YEAR 2019-20 TO 2020-21

NOTE: DUE TO TIMING OF EVENTS, NO CONTRACT HAS BEEN OBTAINED, HOWEVER, FUNDS NEED TO BE CARRIED OVER TO PREVENT SHORTING IN COMING FISCAL YEAR.

Continuing appropriations are amounts which have been appropriated in FY 2019-20 and are not expected to be expended by June 30, 2020. These funds are primarily for capital budgets and specific programs that overlap fiscal years. When authorized continuing appropriation amounts are added to the new fiscal year budget amounts in order to track all approved spending.

The exact amount of appropriations for carryover in each fund indicated will be determined at the end of the fiscal year during the preparation of financial statements. This amount will include: 1) purchase orders and 2) unencumbered balances as of June 30, 2020 for appropriations approved by the City Council through the last meeting in June, 2020.

AMOUNTS ARE SUBJECT TO CHANGE DUE TO PROJECTS APPROVED BY COUNCIL PRIOR TO JUNE 30, 2020

Note: Above amounts are as of January 31, 2020

FUND	CARRYOVER	
110	General	85,000
211	Gas Tax	1,978,855
213	Measure A	2,494,434
214	Housing Mitigation	-
220	CDBG	-
228	Childcare Program	-
229	Police Grants	-
230	Fire Fund	-
231	New Construction Tax	-
232	Drainage	-
233	Park	-
234	Traffic Signal	75,000
235	Fire Facilities	-
236	Recycling	-
238	Air Quality	-
242	Aquatic Fund	-
243	Cannabis Compliance	-
400	Capital Improvement Fund	154,535
420	CIP - Drainage	395,759
425	Economic Development	-
430	CIP - Park	-
436	AIPP	-
440	CIP - Traffic Signal	-
441	Golf Capital	-
450	Building Maint	34,500
451	Capital Bond Fund	350,000
510	OC Enterprise	-
520	Desert Willow	-
530	Equipment Replacement	-
610	Trust Fund	-
871	Housing Authority	-
873	Housing Asset Fund	-
		5,568,083
	Unfunded	-

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
ANNUAL PROJECTS

Resolution 2020-60

PROJECT COUNT

Project Name	FY 2020-21					Grants, Reimbursements, Agreements, MOU's etc.
	FY 20-21 Year 1 Amount	FY 21-22 Year 2 Amount	FY 22-23 Year 3 Amount	FY 23-24 Year 4 Amount	FY 24-25 Year 5 Amount	
HOUSING						
20A Acquisition, Rehabilitation & Resale	\$234,090	\$238,772	\$243,547	\$243,547	\$243,547	
21A Home Improvement Program	\$26,530	\$27,061	\$27,602	\$27,602	\$27,602	
22A Affordability Covenant Maintenance	\$26,530	\$27,061	\$27,602	\$27,602	\$27,602	
23A Homebuyer Assistance	\$156,060	\$159,181	\$162,365	\$162,365	\$162,365	
24A Housing Mitigation	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	
25A Homebuyer Subsidies - BEGIN Program	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	

FUND	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	FUND TOTAL
110	61,000	61,000	81,000	61,000	61,000	410,000
211 Gas Tax	2,200,000	1,000,000	1,000,000	1,000,000	1,000,000	8,178,855
213 Measure A	3,460,000	3,450,000	3,350,000	3,350,000	3,450,000	19,554,434
214 Housing Mitigation	310,000	310,000	310,000	310,000	310,000	1,550,000
220 CDBG	-	-	-	-	-	-
228 Childcare Program	-	-	-	-	-	-
229 Police Grants	-	-	-	-	-	-
230 Fire Fund	-	-	-	-	-	-
231 New Construction Tax	-	-	-	-	-	-
232 Drainage	-	-	-	-	-	-
233 Park	-	-	-	-	-	-
234 Traffic Signal	75,000	75,000	75,000	75,000	75,000	450,000
235 Fire Facilities	-	-	-	-	-	-
236 Recycling	-	-	-	-	-	-
238 Air Quality	-	-	-	-	-	-
242 Aquatic Fund	100,000	60,000	60,000	60,000	60,000	340,000
243 Cannabis Compliance	50,000	50,000	50,000	50,000	50,000	250,000
400 Capital Improvement Fund	-	-	-	-	-	154,535
420 CIP - Drainage	25,000	105,000	105,000	105,000	105,000	840,759
425 Economic Development	-	-	-	-	-	-
430 CIP - Park	20,000	20,000	-	-	-	40,000
436 AIPP	-	-	-	-	-	-
440 CIP - Traffic Signal	-	-	-	-	-	-
441 Golf Capital	298,305	303,155	268,619	269,095	269,587	1,408,761
450 Building Maint	21,000	-	-	-	-	55,500
451 Capital Bond Fund	100,000	100,000	100,000	100,000	100,000	850,000
510 OC Enterprise	-	-	-	-	-	-
520 Desert Willow	-	-	-	-	-	-
530 Equipment Replacement	254,000	254,000	254,000	109,000	109,000	980,000
610 Trust Fund	-	-	-	-	-	-
871 Housing Authority	-	-	-	-	-	-
873 Housing Asset Fund	443,210	452,075	461,116	461,116	461,116	2,278,633
	7,417,515	6,240,230	6,114,735	5,950,211	6,050,703	37,341,477
	-	-	-	-	-	-

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
CONTINUING PROGRAMS

Resolution 2020-60

FY 2020-21

PROJECT COUNT	PROJECT NUMBER	Project Name	Fund	Account	PROJECT COST	** FY 19/20 Carryover
					ESTIMATE:	
PUBLIC WORKS PROJECTS						
1C	637-02	Portola Interchange at Interstate 10	Measure A	2134351-4400100	\$72.1M	-
			Bond Fund Deposit	2134351-4400100		\$14,710,022
2C		Line 4 Drainage Preliminary Engineering	Drainage	2324690-4400100	\$5,000,000	\$450,001
			Capital Bond Fund	4514690-4400100		\$2,476,180
3C		Triple Left Turns at Washington and Fred Waring	Measure A	2134617-5000501	\$500,000	\$150,000
4C		Canyon Cove/Haystack Turf Retrofit	Capital Improvement Fund	4004437-4391503	\$375,000	\$145,267
5C		Jefferson Street Interchange Project @ I-10	Measure A	2134372-4400100	\$312,500	\$115,295
6C		San Pablo Street Improvements, Hwy 111 to Magnesia Falls	Capital Bond Fund	4514342-4400100	\$21,000,000	\$3,993,797
			Measure A	2134342-4400100		-
			Drainage	2324342-4400100		-
			Park	2334342-4400100		-
			Recycling Fund	2364342-4400100		-
			Gas Tax	2114342-4400100		-
			Unfunded			-
7C		Artwork for Phase 1 of the San Pablo Corridor Project	AIPP	4364650-4400100	\$200,000	-
8C		Alessandro Improvements	Capital Bond Fund	4514341-4400100	\$5,623,000	\$1,535,846
9C		Washington Street Traffic Upgrade Project	Measure A	2134617-4400100	\$150,000	\$33,838
10C		Geodetic Survey Control Network	Capital Improvement Fund	4004300-4309000	\$79,000	\$79,000
11C		President's Plaza East & West Parking Lot Rehabilitation	Capital Bond Fund	4514692-4400100	\$9,532,120	\$7,342,823
12C		White Stone Lane Drainage Improvements	Drainage	2324690-5000453	\$80,000	\$80,000
13C		Traffic Signal Modification - Hwy 111 at Parkview / Painters Path	Measure A	2134250-5000901	\$45,405	\$45,405
14C		Traffic Signal Modification - El Paseo at San Luis Rey Avenue	Traffic Signal	2344250-5000902	\$150,000	\$130
15C		Cook Street Widening - Phase II	Measure A	2134385-4400100	\$9,665,500	\$3,655,500
16C		Monterey Slope Protection at I-10	Capital Improvement Fund	4004355-4332000	\$100,000	\$100,000
17C		El Paseo Master Plan Roadway Improvements	Capital Bond Fund	4514679-5000102	\$250,000	\$250,000

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
CONTINUING PROGRAMS

Resolution 2020-60

PROJECT COUNT

FY 2020-21

Project Name	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	Grants, Reimbursements, Agreements, MOU's etc.
	Year 1	Year 2	Year 3	Year 4	Year 5	
Amount	Amount	Amount	Amount	Amount	Amount	
1C Portola Interchange at Interstate 10	\$5,000,000	-	-	-	-	Qualifies for 75% participation from CVAG. Currently an additional amount is required to be paid out of Measure A, however, that amount is yet to be determined. RDA Bonds \$15 Million Transfer to CVAG
	-	-	-	-	-	
2C Line 4 Drainage Preliminary Engineering	-	-	-	-	-	\$5M in Capital Bonds Allocated
	-	-	-	-	-	
3C Triple Left Turns at Washington and Fred Waring	-	-	-	-	-	LQ Lead Agency. Total Project \$1.9M.
4C Canyon Cove/Haystack Turf Retrofit	-	-	-	-	-	
5C Jefferson Street Interchange Project @ I-10	-	-	-	-	-	City's share of bridge cost
	-	-	-	-	-	\$10M in Capital Bonds Allocated. Possible Grant \$3.222M.
	\$4,400,000	-	-	-	-	
	-	-	-	-	-	
6C San Pablo Street Improvements, Hwy 111 to Magnesia Falls	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
7C Artwork for Phase 1 of the San Pablo Corridor Project	\$200,000	-	-	-	-	
8C Alessandro Improvements	-	-	-	-	-	\$2M in Capital Bonds Allocated
9C Washington Street Traffic Upgrade Project	-	-	-	-	-	Cost-sharing with other cities \$75,000
10C Geodetic Survey Control Network	-	-	-	-	-	
11C President's Plaza East & West Parking Lot Rehabilitation	\$740,000	-	-	-	-	\$9M in Capital Bonds Allocated
12C White Stone Lane Drainage Improvements	-	-	-	-	-	
13C Traffic Signal Modification - Hwy 111 at Parkview / Painters Path	-	-	-	-	-	
14C Traffic Signal Modification - El Paseo at San Luis Rey Avenue	-	-	-	-	-	
15C Cook Street Widening - Phase II	-	-	-	-	-	
16C Monterey Slope Protection at I-10	-	-	-	-	-	
17C El Paseo Master Plan Roadway Improvements	-	-	-	-	-	

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
CONTINUING PROGRAMS

Resolution 2020-60

FY 2020-21

PROJECT COUNT	PROJECT NUMBER	Project Name	Fund	Account	PROJECT COST ESTIMATE:	** FY 19/20 Carryover
PUBLIC WORKS PROJECTS						
18C		Street Resurfacing- Assessments District	81-1 Fund	6204311-4332000	\$271,000	-
			83-1 Fund	3014311-4332000	\$40,000	\$40,000
			84-1 Fund	3034311-4332000	\$534,000	\$534,000
			87-1 Fund	3044311-4332000	\$238,000	\$238,000
			94-1 Fund	3074311-4332000	\$25,000	\$25,000
			94-2 Fund	3084311-4332000	\$98,000	\$98,000
PARK IMPROVEMENTS						
19C		Skate Park Conversion and Pickleball Lighting Improvements	Capital Bond Fund	4514618-4400100	\$404,000	-
BUILDING IMPROVEMENTS						
20C		Parkview Office Complex - Building Improvements (carryover)	OC Enterprise	5104361-4400100	\$1,497,600	\$1,497,600
21C		Historical Society Building Roof and Painting Improvements	Building Maint	4504164-4400100	\$90,000	\$90,000
22C		Space Consultant	Building Maint	4504161-4400100	\$25,000	-
23C		Civic Center Complex Directional Sign Improvements	Building Maint	4504161-4400100	\$100,000	\$100,000
24C		New Visitor Center	Capital Bond Fund	4514419-4400100	\$750,000	\$735,000
25C		Historic Fire Station Gate Installation	Building Maint	4504161-4400100	\$30,000	\$30,000
OTHER PROJECTS						
26C		Portola Community Center Renovations	Capital Improvement Fund	4004439-4391503	\$800,000	\$50,000
			Building Maint	4504439-4400100		\$149,388
27C		iHUB Rent	Economic Development	4254430-4345000	Annual Payments	-
			Unfunded			-
28C		City Childcare Facility	Childcare Program	2284800-4400100	\$1,930,000	\$1,530,000
29C		IT Master Plan	Equipment Replacement	5304190-4404000	\$4,135,440	\$1,386,921
30C		Living Desert Program Contribution	Capital Improvement Fund	4004800-4389800	\$1,000,000	-
31C		McCallum Theater Program Contribution	Capital Improvement Fund	4004800-4389800	\$1,200,000	-
32C		United Palm Desert Business Support Program	Economic Development	4254430-4393000	\$2,000,000	\$2,000,000
33C		Desert Surf	Capital Bond Fund	4514430-5000203	\$20,000,000	\$20,000,000
VEHICLE PURCHASES						
34C		Fuel Tank Controller Replacement	Equipment Replacement	5304310-4403000	\$25,000	\$23,065
DESERT WILLOW						
35C		Course & Ground Leases - Principal Only	Desert Willow	5200000-2341001	\$1,399,284	-
36C		Golf Cart Leases - Principal Only	Desert Willow	5200000-2341001	\$738,949	-
37C		Clubhouse Improvements-Roofing and Others	Golf Capital	4414195-4809200	\$800,000	-
38C		Course and Ground Equipment	Desert Willow	5204195-4809200	\$100,000	-
39C		Pro-Shop Equipment	Desert Willow	5204195-4809200	\$175,000	-
40C		Clubhouse Equipment Various	Desert Willow	5204195-4809200	\$650,000	-
41C		Golf Course Pump & Motor Upgrades	Golf Capital	4414195-4809200	\$65,000	-
42C		Course & Ground Capital Improvements	Golf Capital	4414195-4809200	\$850,000	-
43C		Desert Willow Perimeter Landscape Rehabilitation Phase I	Golf Capital	4414195-4809200	\$750,000	\$200,000

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
CONTINUING PROGRAMS

Resolution 2020-60

PROJECT COUNT

FY 2020-21

PROJECT COUNT	Project Name	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	Grants, Reimbursements, Agreements, MOU's etc.
		Year 1 Amount	Year 2 Amount	Year 3 Amount	Year 4 Amount	Year 5 Amount	
PUBLIC WORKS PROJECTS							
18C	Street Resurfacing- Assessments District	-	-	-	-	-	Assessment Bond Funds
		-	-	-	-	-	Assessment Bond Funds
		-	-	-	-	-	Assessment Bond Funds
		-	-	-	-	-	Assessment Bond Funds
		-	-	-	-	-	Assessment Bond Funds
		-	-	-	-	-	Assessment Bond Funds
PARK IMPROVEMENTS							
19C	Skate Park Conversion and Pickleball Lighting Improvements	-	-	-	-	-	
BUILDING IMPROVEMENTS							
20C	Parkview Office Complex - Building Improvements (carryover)	-	-	-	-	-	
21C	Historical Society Building Roof and Painting Improvements	-	-	-	-	-	
22C	Space Consultant	-	-	-	-	-	
23C	Civic Center Complex Directional Sign Improvements	-	-	-	-	-	
24C	New Visitor Center	-	-	-	-	-	
25C	Historic Fire Station Gate Installation	-	-	-	-	-	
OTHER PROJECTS							
26C	Portola Community Center Renovations	-	-	-	-	-	
		\$550,000	-	-	-	-	
27C	iHUB Rent	\$228,309	-	-	-	-	
		-	\$235,085	\$242,032	\$249,156	\$256,813	
28C	City Childcare Facility	\$54,000	-	-	-	-	
29C	IT Master Plan	\$347,800	\$347,800	-	-	-	
30C	Living Desert Program Contribution	\$200,000	\$200,000	\$200,000	-	-	
31C	McCallum Theater Program Contribution	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	
32C	United Palm Desert Business Support Program	-	-	-	-	-	
33C	Desert Surf	-	-	-	-	-	
VEHICLE PURCHASES							
34C	Fuel Tank Controller Replacement		-	-	-	-	
DESERT WILLOW							
35C	Course & Ground Leases - Principal Only	\$285,239	\$293,901	\$74,859	-	-	Lease ends FY 22-23
36C	Golf Cart Leases - Principal Only	\$183,797	\$194,648	\$112,568	-	-	Lease ends FY 22-23
37C	Clubhouse Improvements-Roofing and Others	\$104,000	\$388,931	\$136,694	\$54,660	\$115,715	
38C	Course and Ground Equipment	-	\$18,476	\$43,417	-	\$38,107	
39C	Pro-Shop Equipment	-	\$61,600	42,207.00	-	\$71,193	
40C	Clubhouse Equipment Various	\$70,000	\$209,487	\$150,215	\$45,895	\$174,403	
41C	Golf Course Pump & Motor Upgrades	\$27,000	\$38,000	-	-	-	
42C	Course & Ground Capital Improvements	\$215,000	\$171,170	\$400,429	\$63,401	-	
43C	Desert Willow Perimeter Landscape Rehabilitation Phase I	-	-	-	-	-	Postpone other Phases

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
CONTINUING PROGRAMS

Resolution 2020-60

FY 2020-21

PROJECT COUNT	PROJECT NUMBER	Project Name	Fund	Account	PROJECT COST ESTIMATE:	** FY 19/20 Carryover
POLICE AND FIRE						
44C		Fire Station 33 Fuel Tank Shade Structure	Building Maint	4504220-4400100	\$90,000	\$90,000
45C		Fire Station 71 Advanced Warning System	Capital Improvement Fund	4004220-4400100	\$75,000	\$68,152
46C		Replacement of Truck 33	Equipment Replacement	5304220-4403000	\$1,320,000	\$1,320,000
47C		Purchase a Polaris Range Crew XP	Fire Fund	2304220-4403000	\$44,000	\$44,000
48C		Police Motorcycle Purchase	Equipment Replacement	5304210-4403000	\$34,200	\$34,200
HOUSING						
49C		PDHA Replacement Expenditures	Housing Authority	8714195-4331100	Carryover (1)	-
UNDERFUNDED - OR NO FUNDING:						
50C		Deep Canyon Storm Drain Extension, south of Hwy 111	Drainage	2324690-5000452	\$850,000	-
			Capital Bond Fund	4514690-5000452		\$100,000
			Unfunded			\$750,000
51C		New North Sphere Fire Station	Fire Facilities	2354270-4400100	\$10,680,000	\$1,151,471
			Unfunded			-
52C		MOVE TO YEAR 2: Gerald Ford Drive Drainage Line 3B AKA: North Sphere Drainage	Drainage	2324393-4400100	\$4,400,000	-
			CIP - Drainage	4204393-4400100		-
			Unfunded			-

Note: (1) = DUE TO THE CURRENT AND POSSIBLE FUTURE IMPACTS OF AB1X26, PROJECTS LISTED AS CARRYOVERS WILL ONLY BE FUNDED TO THE EXTENT THAT MONEY IS AVAILABLE FOR THE PURPOSE OR PROJECT NOTED.

** NOTE: APPROPRIATIONS AND/OR ENCUMBRANCES FOR REBUDGET/CARRYOVER FROM FISCAL YEAR 2019-20 TO 2020-21

NOTE: DUE TO TIMING OF EVENTS, NO CONTRACT HAS BEEN OBTAINED, HOWEVER, FUNDS NEED TO BE CARRIED OVER TO PREVENT SHORTING IN COMING FISCAL YEAR.

Continuing appropriations are amounts which have been appropriated in FY 2019-20 and are not expected to be expended by June 30, 2020. These funds are primarily for capital budgets and specific programs that overlap fiscal years. When authorized continuing appropriation amounts are added to the new fiscal year budget amounts in order to track all approved spending.

The exact amount of appropriations for carryover in each fund indicated will be determined at the end of the fiscal year during the preparation of financial statements. This amount will include: 1) purchase orders and 2) unencumbered balances as of June 30, 2020 for appropriations approved by the City Council through the last meeting in June, 2020.

AMOUNTS ARE SUBJECT TO CHANGE DUE TO PROJECTS APPROVED BY COUNCIL PRIOR TO JUNE 30, 2020

Note: Above amounts are as of January 31, 2020

FUND	CARRYOVER	
110	General	-
211	Gas Tax	-
213	Measure A	4,000,038
214	Housing Mitigation	-
220	CDBG	-
228	Childcare Program	1,530,000
229	Police Grants	-
230	Fire Fund	44,000
231	New Construction Tax	-
232	Drainage	530,001
233	Park	-
234	Traffic Signal	130
235	Fire Facilities	1,151,471
236	Recycling	-
238	Air Quality	-
242	Aquatic Fund	-
243	Cannabis Compliance	-
301	83-1 Fund	40,000
303	84-1 Fund	534,000
304	87-1 Fund	238,000
307	94-1 Fund	25,000
308	94-2 Fund	98,000
400	Capital Improvement Fund	442,419
420	CIP - Drainage	-
425	Economic Development	2,000,000
430	CIP - Park	-
436	AIPP	-
440	CIP - Traffic Signal	-
441	Golf Capital	200,000
450	Building Maint	459,388
451	Capital Bond Fund	36,433,646
510	OC Enterprise	1,497,600
520	Desert Willow	-
530	Equipment Replacement	2,764,186
610	Trust Fund	-
871	Housing Authority	-
873	Housing Asset Fund	-
	Bond Fund Deposit	14,710,022
		66,697,902
	Unfunded	750,000

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
CONTINUING PROGRAMS

Resolution 2020-60

PROJECT COUNT

FY 2020-21

Project Name	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	Grants, Reimbursements, Agreements, MOU's etc.
	Year 1	Year 2	Year 3	Year 4	Year 5	
Amount	Amount	Amount	Amount	Amount	Amount	
POLICE AND FIRE						
44C Fire Station 33 Fuel Tank Shade Structure	-	-	-	-	-	
45C Fire Station 71 Advanced Warning System	-	-	-	-	-	
46C Replacement of Truck 33	-	-	-	-	-	Funding from Indian Wells and Rancho Mirage Totaling \$648,000.
47C Purchase a Polaris Range Crew XP	-	-	-	-	-	
48C Police Motorcycle Purchase	-	-	-	-	-	
HOUSING						
49C PDHA Replacement Expenditures	\$2,862,709	-	-	-	-	
UNDERFUNDED - OR NO FUNDING:						
50C Deep Canyon Storm Drain Extension, south of Hwy 111	-	-	-	-	-	ON HOLD
51C New North Sphere Fire Station	\$72,000	-	-	-	-	Bond Funding of \$300,000
	\$9,710,000	-	-	-	-	
52C MOVE TO YEAR 2: Gerald Ford Drive Drainage Line 3B AKA: North Sphere Drainage	-	-	-	-	-	This project should use drainage funds that are not needed elsewhere.
	-	\$3,960,000	-	-	-	
FUND	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	FUND TOTAL
110 General	-	-	-	-	-	-
211 Gas Tax	-	-	-	-	-	-
213 Measure A	9,400,000	-	-	-	-	13,400,038
214 Housing Mitigation	-	-	-	-	-	-
220 CDBG	-	-	-	-	-	-
228 Childcare Program	54,000	-	-	-	-	1,584,000
229 Police Grants	-	-	-	-	-	-
230 Fire Fund	-	-	-	-	-	44,000
231 New Construction Tax	-	-	-	-	-	-
232 Drainage	-	-	-	-	-	530,001
233 Park	-	-	-	-	-	-
234 Traffic Signal	-	-	-	-	-	130
235 Fire Facilities	72,000	-	-	-	-	1,223,471
236 Recycling	-	-	-	-	-	-
238 Air Quality	-	-	-	-	-	-
242 Aquatic Fund	-	-	-	-	-	-
243 Cannabis Compliance	-	-	-	-	-	-
301 83-1 Fund	-	-	-	-	-	40,000
303 84-1 Fund	-	-	-	-	-	534,000
304 87-1 Fund	-	-	-	-	-	238,000
307 94-1 Fund	-	-	-	-	-	25,000
308 94-2 Fund	-	-	-	-	-	98,000
400 Capital Improvement Fund	400,000	400,000	400,000	200,000	200,000	2,042,419
420 CIP - Drainage	-	-	-	-	-	-
425 Economic Development	228,309	-	-	-	-	2,228,309
430 CIP - Park	-	-	-	-	-	-
436 AIPP	200,000	-	-	-	-	200,000
440 CIP - Traffic Signal	-	-	-	-	-	-
441 Golf Capital	346,000	598,101	537,123	118,061	115,715	1,915,000
450 Building Maint	550,000	-	-	-	-	1,009,388
451 Capital Bond Fund	740,000	-	-	-	-	37,173,646
510 OC Enterprise	-	-	-	-	-	1,497,600
520 Desert Willow	539,036	778,112	423,266	45,895	283,703	2,070,012
530 Equipment Replacement	347,800	347,800	-	-	-	3,459,786
610 Trust Fund	-	-	-	-	-	-
871 Housing Authority	2,862,709	-	-	-	-	2,862,709
873 Housing Asset Fund	-	-	-	-	-	-
Bond Fund Deposit	-	-	-	-	-	14,710,022
	15,739,854	2,124,013	1,360,389	363,956	599,418	86,885,532
	9,710,000	4,195,085	242,032	249,156	256,813	15,403,086

RESOLUTION NO. 2020-61

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM
DESERT, CALIFORNIA, ESTABLISHING THE APPROPRIATIONS LIMIT
FOR THE FISCAL YEAR 2020/2021**

WHEREAS, the voters approved the Gann Spending Limitation Initiative (Proposition 4) on November 6, 1979, adding Article XIII B to the Constitution of the State of California to establish and define annual appropriation limits on state and local government entities; and

WHEREAS, Chapter 120-5 of the Revenue and Taxation Code Section 7910 (which incorporates California Senate Bill 1352) provides for the implementation of Article XIII B by defining various terms used in this Article and prescribing procedures to be used in implementing specific provisions of the Article, jurisdiction of its appropriations limit; and

WHEREAS, the required calculation to determine the Appropriations Limit for FY 2019/2020 has been performed by the Finance Department based on available information and is on file with the Finance Department and available for public review; and

WHEREAS, Finance staff will recalculate the Appropriations Limit for respective fiscal periods including FY 2020/2021, as soon as information regarding the percentage changes in the local assessment roll due to additional local nonresidential new construction is made available by the Riverside County Assessor's office.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Palm Desert, California, that the City of Palm Desert Appropriations Limit is hereby established as \$144,763,120 for FY 2020/2021.

PASSED, APPROVED AND ADOPTED at the regular meeting of the Palm Desert City Council held on this 25th day of June 2020, by the following vote, to wit:

AYES: HARNIK, JONATHAN, KELLY, WEBER, AND NESTANDE

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE



GINA NESTANDE, MAYOR

ATTEST:


GRACE ROCHA, ACTING CITY CLERK
CITY OF PALM DESERT, CALIFORNIA

**CITY OF PALM DESERT
FISCAL YEAR 2020-2021**

APPROPRIATIONS LIMIT CALCULATION

Article XIII B of the California Constitution requires adoption of an annual appropriation limit. The original base year limit was adopted in FY 1978-79 and has been adjusted annually for increase by a factor comprised of the percentage change in population combined with either the percentage change in California per capita personal income or the percentage change in local assessment roll due to the addition of local nonresidential new construction. The changes in the local assessment roll due to additional local nonresidential new construction for current and prior periods have not been available from the County Assessor's office.

On November 1988, voters approved Proposition R which increased the limit to \$25,000,000. It expired in November 1992. The FY 1993-94 limit was calculated with prior years re-calculated to reflect the expiration of the \$25,000,000 limit.

	AMOUNT	SOURCE
A. 2019-20 APPROPRIATION LIMIT	138,463,757	PRIOR YEAR'S CALCULATION
B. ADJUSTMENT FACTORS		
1. POPULATION %		
POPULATION % CHANGE	0.79	STATE DEPT OF FINANCE
POPULATION CONVERTED TO RATIO (0.79+100)/100	1.0079	CALCULATED
2. INFLATION %		
USING % CHANGES IN CALIF PER CAPITA PERSONAL INCOME		
PER CAPITA % CHANGE	3.73	STATE DEPT OF FINANCE
PER CAPITA CONVERTED TO RATIO (3.73+100)/100	1.0373	CALCULATED
3. CALCULATION OF FACTOR FOR FY 20-21	1.0455	B1*B2
C. 2020-21 APPROPRIATIONS LIMIT BEFORE ADJUSTMENTS	144,763,120	B3*A
D. OTHER ADJUSTMENTS	0	CALCULATED
E. 2020-2021 APPROPRIATIONS LIMIT	144,763,120	C+D
F. APPROPRIATIONS SUBJECT TO LIMIT	37,808,746	CALCULATED
G. OVER/(UNDER) LIMIT	(106,954,374)	F-E

RESOLUTION HA - 96

A RESOLUTION OF THE PALM DESERT HOUSING AUTHORITY OF PALM DESERT, CALIFORNIA, ADOPTING THE HOUSING AUTHORITY'S BUDGET FOR THE FISCAL YEAR JULY 1, 2020 THROUGH JUNE 30, 2021

WHEREAS, the Housing Authority has received and considered the proposed budget submitted by the Executive Director on June 25, 2020; and

WHEREAS, after notice duly given, the Housing Authority held a public hearing on the proposed budget.

NOW, THEREFORE, THE PALM DESERT HOUSING AUTHORITY BOARD OF PALM DESERT, CALIFORNIA, DOES HERBY RESOLVE AS FOLLOWS:

Section 1. The amounts shown on Exhibit A Section 1, "Estimated Revenues," are hereby accepted as the Estimated Revenues for FY 2020/2021 for each fund and revenue source.

Section 2. The amounts shown on Exhibit A Section 2, "Appropriations," are hereby appropriated to the departments and activities indicated. The Executive Director, or her duly appointed representative, will have the authority to approve intra- and inter-departmental budgeted line item variations; additional appropriations will be specifically approved by further Housing Authority action during the 2020/2021 fiscal year as the need arises.

Section 3. The amounts shown on Exhibit A Section 3, "Continuing Appropriations, Existing Capital Projects," are hereby accepted as continuing appropriations to FY 2020-21. The amounts included in this exhibit include all unexpended amounts from purchase orders and contracts encumbered by June 30, 2020.

PASSED, APPROVED AND ADOPTED at the regular meeting of the Palm Desert Housing Authority held on this 25th day of June, 2020, by the following vote, to wit:

AYES: HARNIK, JONATHAN, KELLY, WEBER, AND NESTANDE

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE



GINA NESTANDE, CHAIRMAN

ATTEST:



GRACE ROCHA, ACTING SECRETARY
CITY OF PALM DESERT, CALIFORNIA

PALM DESERT HOUSING AUTHORITY

Fiscal Year 2020-2021

Section 1

Estimated Revenues	Budget FY 20-21
<u>Housing Authority Fund (871):</u>	
Rent Apartments	6,890,520
Reimbursement/Transfers/Interest	87,500
<u>Total Housing Authority Fund</u>	<u>6,978,020</u>
<u>Housing Asset Fund (873):</u>	
Reimbursement/Transfers/Interest	121,000
<u>Total Housing Asset Fund</u>	<u>121,000</u>
 Total Revenue - Housing Authority Funds	 <u>7,099,020</u>

Section 2

Appropriations		Budget FY 20-21
Housing Authority Operations	FD 871	243,150
Housing Authority Apartments	FD 871	6,176,264
Replacement Reserve Expense	FD 871	2,862,709
Transfer Out to Housing Administration Fund 870	FD 871	319,100
Housing Asset Fund	FD 873	49,300
 Total Housing Authority Appropriations *		 <u>9,650,523</u>

Section 3

Capital Improvements & Continuing Appropriations		Budget FY 20-21
Capital Improvement Budget	FD 873	443,210
Continuing Appropriations		-
 Total Housing Authority Capital & Continuing Appropriations *		 <u>443,210</u>

* These amounts will only be expended the extent there are monies available from the prior year encumbrances, established reserve funds, repayments of loans, sales of homes, etc.

RESOLUTION NO. 2020- 62

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM DESERT, CALIFORNIA, AMENDING RESOLUTION NO. 2019-48, AUTHORIZED CLASSIFICATIONS, ALLOCATED POSITIONS, SALARY SCHEDULE AND SALARY RANGES, TO EXTEND THE PERIOD FROM JUNE 30, 2020 UNTIL FURTHER MODIFIED BY RESOLUTION AND REPLACE THE TIER 1 SALARY SCHEDULE TO REFLECT ACTIONS TAKEN SINCE JULY 1, 2019 “Exhibit A”.

WHEREAS, the City of Palm Desert identifies employees by classifications and groups for the purpose of salary and benefit administration; and

WHEREAS, the City of Palm Desert has met and conferred in good faith with the Palm Desert Employees Organization (PDEO) in accordance with the Meyers-Milias-Brown Act and the City’s Employer-Employee Relations Ordinance; and

WHEREAS, the City of Palm Desert has reached agreement and entered into a memorandum of understanding with the employees represented by the PDEO, for the period of July 1, 2017 through June 30, 2022 and Exhibit A is consistent with this agreement;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM DESERT AS FOLLOWS:

SECTION I - SALARY SCHEDULE, RANGES & ALLOCATED POSITIONS AND AUTHORIZED CLASSIFICATIONS

The City of Palm Desert’s Personnel System, Section 2.52 of the Palm Desert Municipal Code prescribes specific terms for appointment and tenure of all City employees. Resolution 2019-48 approved the allocated classifications, positions and salary ranges effective July 1, 2019. The Tier 1 salary schedule is hereby replaced to reflect the actions taken since July 1, 2019 including the City Manager’s salary. The allocated classifications, positions and salary ranges for Tier 2 will remain in place until further modification by resolution. Exhibit A to this resolution includes the Schedule of Authorized/Allocated Positions in effect as of July 1, 2019, the revised Tier 1 salary schedule, and the Tier 2 Salary Schedule in effect as of July 1, 2019.

The City Manager is hereby authorized to modify the Allocated Classifications, Positions and Salary Schedule during the Fiscal Year 2020-2021 for modifications the City Manager determines are reasonably necessary or appropriate for business necessity including, without limitation, the implementation of title and responsibility changes, any minimum wage laws, use of over-hires for training, limited term student internships and modification of vacant positions in so far as such modifications do not exceed the adopted 2020-2021 budget.

SECTION II – PERSONNEL GROUPS/DESIGNATIONS

The City assigns classifications to designated groups for the purposes of defining exempt status, benefits allocation and purchasing authority. These classifications, listed in the table attached as Exhibit B, are categorized as follows:

Resolution 2020 – 62 - Salary Resolution

Group X: Executive Contract Positions:

The classifications designated as Group X, Executive Contract, have the highest level of executive responsibility and authority; these positions are governed by individual employment agreements.

Group A: Directors and Department Heads

The classifications designated as Group A have a higher level of responsibility and authority and they are exempt from overtime provisions as defined by the Fair Labor Standards Act and set forth in the Personnel Rules and Regulations, Section 2.52.305. They may be At Will and governed by employment agreements. Among other things, these positions require spending numerous extra hours at meetings, conferences and work.

Group B: Mid-Management/Professional

The positions classifications as Group B are managerial, supervisory or professional in nature and they are exempt from overtime provisions as defined by the Fair Labor Standards Act and set forth in the Personnel Rules and Regulations, Section 2.52.305. Among other things, these positions require spending occasional extra hours at meetings, conferences and work.

Purchasing Authority Groups

The City Manager, pursuant to PDMC Chapter 3.30.020 (C) and 3.30.030 (A) may set purchasing limits and thresholds. These limits may be set by this resolution, an administrative purchasing policy established by the City Manager, or an annual memorandum from the City Manager to the Finance Director.

PASSED, APPROVED AND ADOPTED by the Palm Desert City Council this **25th** day of **June, 2020** by the following vote, to wit:

AYES: HARNIK, JONATHAN, KELLY, WEBER AND NESTANDE

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE


GINA NESTANDE, MAYOR

ATTEST:


GRACE ROCHA, ACTING CITY CLERK
CITY OF PALM DESERT

Schedule of Authorized/Allocated Positions

		Two Tier Salary Schedules ^A Hired/Appointed					
		Before FY 2019/20		After 6/30/2018 7/01/2018			
Classification	Working Title (If Different)	Number of Positions	Salary Grade ^B	Salary Grade	Exempt Status	Group	Notes:
CITY MANAGER							
City Manager		1	1	CM	Exempt	X	
Assistant City Manager		1		72	Exempt	X	
Sr. Management Analyst	Public Information Officer	1	127	44	Exempt	B	
Management Analyst		1		40	Exempt	B	
Executive Assistant		1	113	35	Non-Exempt	General	
City Manager Subtotal:		5					
ADMINISTRATIVE SERVICES							
Human Resources/Risk Management							
Director of Administrative Services		1	139	64	Exempt	A	
Risk Manager		1	50T1	50	Exempt	B	
Management Specialist II	Human Resources Specialist	1		32	Non-Exempt	General	
Office Specialist II		1		18	Non-Exempt	General	
Office Specialist I - Temporary/Unassigned Department		1		14	Non-Exempt	Temporary	
Student Intern - Temporary/Unassigned Department		2		Min Wage	Non-Exempt	Temporary	
Information Technology							
Information Systems Manager		1		59	Exempt	A	
G.I.S. Administrator		1		40	Non-Exempt	General	
Information Systems Administrator		3		40	Non-Exempt	General	
Administrative Services Subtotal:		12					
CITY CLERK							
City Clerk		1	139	62	Exempt	A	
Deputy City Clerk		1	118	38	Non-Exempt	B	
Management Specialist II	Management Specialist II - City Council	1	113	32	Non-Exempt	General	
Management Specialist II	City Clerk Specialist	1	113	32	Non-Exempt	General	
Office Specialist II		1	104	18	Non-Exempt	General	
Office Specialist II - OR - Office Specialist I	Receptionist	2		18	Non-Exempt	General	
City Clerk Subtotal:		7					
FINANCE/CITY TREASURER							
Finance							
Director of Finance/City Treasurer		1	145	69	Exempt	A	
Assistant Finance Director		1	135	59	Exempt	B	
Deputy City Treasurer		1	127	44	Exempt	B	
Senior Financial Analyst		1	127	44	Exempt	B	
Sr. Management Analyst		1	127	44	Exempt	B	
Accountant		1	123	40	Exempt	B	
Management Specialist II	Management Specialist II - Finance	1	113	32	Non-Exempt	General	
Management Specialist II	Management Specialist II	1	113	32	Non-Exempt	General	
Accounting Specialist		2	118	32	Non-Exempt	General	
Accounting Technician		2	118	28	Non-Exempt	General	
Office Specialist II - OR - Office Specialist I		1		18	Non-Exempt	General	
Finance/City Treasurer/Affordable Housing Subtotal:		13					
COMMUNITY DEVELOPMENT							
Community Development /Planning							
Director of Community Development		1	142	64	Exempt	A	
Principal Planner		1	131	48	Exempt	B	
Associate Planner - OR - Assistant Planner - OR -		2	127	40	Exempt	B	
Management Analyst		1	118	36	Exempt	B	
Management Specialist II	Management Specialist II - Comm. Dvpt.	1	113	32	Non-Exempt	General	
Management Specialist I	Management Specialist I - Comm. Dvpt.	1	107	28	Non-Exempt	General	
Affordable Housing							
Sr. Management Analyst		1	127	44	Exempt	B	
Office Specialist II - OR - Office Specialist I		1		18	Non-Exempt	General	
Art in Public Places							
Management Analyst		1	120	40	Exempt	B	
Management Specialist II	Management Specialist II - Public Arts	1	113	32	Non-Exempt	General	
Code Compliance							
Code Compliance Supervisor		1	123	46	Exempt	B	
Code Compliance Officer II - OR - Code Compliance Officer I		4	118	31	Non-Exempt	General	
Code Compliance Officer - Limited Term Appointment (Temporary Employee)		1	107/114	27	Non-Exempt	General	C
Code Compliance Officer - Limited Term Appointment (Temporary Employee)		1		27	Non-Exempt	Temporary	
Management Specialist II	Management Specialist II - Code Compliance	1	113	32	Non-Exempt	General	
Management Specialist II	Management Specialist II - Business License	1		32	Non-Exempt	General	
Office Specialist II	Office Specialist II - Business License	1	104	18	Non-Exempt	General	
Community Development Subtotal:		20					

Schedule of Authorized/Allocated Positions

		Two Tier Salary Schedules ^A Hired/Appointed					
		Before		After			
		FY 2019/20		6/30/2018 7/01/2018			
Classification	Working Title (If Different)	Number of Positions	Salary Grade ^B	Salary Grade	Exempt Status	Group	Notes:
PUBLIC WORKS							
Public Works Administration							
Director of Public Works		1		69	Exempt	X	
City Engineer		1	139	62	Exempt	A	
Sr. Engineer	Sr. Engineer - Transportation	1		52	Exempt	B	
Sr. Engineer	Sr. Engineer - Capital Improvement Program	1		52	Exempt	B	
Sr. Engineer	Sr. Engineer - Land Development	1		52	Exempt	B	
Project Manager		2	127	48	Exempt	B	
Senior Management Analyst		1	127	44	Exempt	B	
Engineering Assistant		1	125	38	Non-Exempt	General	
Public Works Inspector II - OR -		3	120	34	Non-Exempt	General	
Public Works Inspector I			118	30	Non-Exempt	General	
Management Specialist II	Management Specialist II - CIP	1	113	32	Non-Exempt	General	
Management Specialist II - OR -	Management Specialist II - PW Admn.	1		32	Non-Exempt	General	
Management Specialist I				28	Non-Exempt	General	
Accounting Specialist	Accounting Specialist - Public Works	1	113	32	Non-Exempt	General	
Office Specialist II - OR -		2		18	Non-Exempt	General	
Office Specialist I				14	Non-Exempt	General	
Landscape Services							
Landscape Supervisor		1	123	46	Exempt	B	
Horticulturist		1	121	38	Non-Exempt	General	
Landscape Specialist		2	118	34	Non-Exempt	General	
Facilities Management							
Facilities Manager		1	130	46	Exempt	B	
Maintenance Worker III	Maintenance Worker III - Facilities/Building Maint.	2	114	27	Non-Exempt	General	B
Streets Maintenance							
Streets Maintenance Supervisor		1	123	46	Exempt	B	
Senior Maintenance Worker		2	111	31	Non-Exempt	General	
Maintenance Worker III		3	109	27	Non-Exempt	General	
Maintenance Worker II - OR -		5	106	23	Non-Exempt	General	
Maintenance Worker I			101	19	Non-Exempt	General	
Traffic Signal Maintenance							
Traffic Signal Specialist		1	121	38	Non-Exempt	General	
Traffic Signal Technician II		1	118	32	Non-Exempt	General	
Traffic Signal Technician I		1	111	28	Non-Exempt	General	
Public Works Subtotal:		38					
BUILDING AND SAFETY							
Director of Building & Safety		1	140	62	Exempt	A	
Supervising Plans Examiner		1	123	46	Exempt	B	
Plans Examiner	Plans Examiner - Building	1		36	Non-Exempt	General	
Building Inspector II - OR -		5	114/118	35	Non-Exempt	General	C
Building Inspector I			107	31	Non-Exempt	General	
Management Specialist II	Building Permit Specialist	1		32	Non-Exempt	General	
Management Specialist II	Management Specialist II - B&S Admin.	1	113	32	Non-Exempt	General	
Management Specialist II	Management Specialist II - B&S	1		32	Non-Exempt	General	
Management Specialist I	Management Specialist I - B&S	1		28	Non-Exempt	General	
Office Specialist II - OR -		1	104	18	Non-Exempt	General	
Office Specialist I				14	Non-Exempt	General	
Building and Safety Subtotal:		13					
ECONOMIC DEVELOPMENT							
Director of Economic Development		1	137	62	Exempt	A	
Marketing and Tourism Manager		1	129	50	Exempt	B	
Senior Management Analyst		1		44	Exempt	B	
Management Analyst	Management Analyst - Events	1		40	Exempt	B	
Management Analyst	Management Analyst - Business Advocate	1	123	40	Exempt	B	
Management Specialist II	Management Specialist II - Econ. Dvlpt.	1	114	32	Non-Exempt	General	
Management Specialist II	Management Specialist II - Mktg. & Trsm.	1	114	32	Non-Exempt	General	
Office Specialist II		2		18	Non-Exempt	General	
- OR - Office Specialist I				14	Non-Exempt	General	
Economic Development Subtotal:		9					
TOTAL ALLOCATED POSITIONS		117					

Footnotes:

A: Two Tiers of salary schedules, dependent on hire date or appointment into position, whichever is earlier.

B: Classifications include employees hired into lower salary grades prior to June 30, 2018, but eligible to remain in salary grade in place at their hire date.

C: Includes employees whose classifications changed as a result of Classification Study July 1, 2018, but are eligible to remain in prior salary grade.

City of Palm Desert
Schedule of Salary Ranges
Effective July 1, 2020
Tier 1 - Hired/appointed prior to June 30, 2018

City Council	\$	2,029.56	per month
Housing Authority	\$	50.00	per meeting attended (maximum 4 meetings per month)
City Manager**	\$	250,000	annually

Grade	Effective July 1, 2020		5%		5%		5%		5%		5%		3.5%		3.9%*		
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	
CM	\$	120.19															
101	\$	23.51	\$	24.68	\$	25.93	\$	27.21	\$	28.58	\$	30.01	\$	31.05	\$	32.27	
104	\$	25.31	\$	26.56	\$	27.91	\$	29.31	\$	30.78	\$	32.31	\$	33.44	\$	34.72	
106	\$	26.56	\$	27.91	\$	29.31	\$	30.78	\$	32.31	\$	33.93	\$	35.10	\$	36.46	
107	\$	27.25	\$	28.64	\$	30.07	\$	31.56	\$	33.15	\$	34.78	\$	36.00	\$	37.39	
109	\$	28.65	\$	30.10	\$	31.57	\$	33.16	\$	34.80	\$	36.57	\$	37.84	\$	39.30	
111	\$	30.11	\$	31.59	\$	33.18	\$	34.83	\$	36.59	\$	38.40	\$	39.74	\$	41.28	
113	\$	31.59	\$	33.18	\$	34.83	\$	36.59	\$	38.41	\$	40.34	\$	41.75	\$	43.36	
114	\$	32.40	\$	34.01	\$	35.72	\$	37.49	\$	39.37	\$	41.36	\$	42.80	\$	44.44	
118	\$	35.75	\$	37.54	\$	39.42	\$	41.41	\$	43.44	\$	45.62	\$	47.22	\$	49.05	
120	\$	37.58	\$	39.46	\$	41.43	\$	43.47	\$	45.64	\$	47.95	\$	49.62	\$	51.54	
121	\$	38.51	\$	40.44	\$	42.47	\$	44.57	\$	46.82	\$	49.17	\$	50.88	\$	52.84	
123	\$	40.46	\$	42.50	\$	44.61	\$	46.85	\$	49.20	\$	51.65	\$	53.45	\$	55.51	
125	\$	42.52	\$	44.63	\$	46.89	\$	49.24	\$	51.71	\$	54.28	\$	56.18	\$	58.35	
127	\$	44.66	\$	46.91	\$	49.25	\$	51.72	\$	54.29	\$	57.02	\$	59.02	\$	61.28	
129	\$	46.93	\$	49.27	\$	51.74	\$	54.32	\$	57.04	\$	59.88	\$	61.98	\$	64.38	
130	\$	48.12	\$	50.50	\$	53.03	\$	55.68	\$	58.47	\$	61.39	\$	63.53	\$	65.98	
131	\$	49.30	\$	51.77	\$	54.34	\$	57.06	\$	59.91	\$	62.90	\$	65.11	\$	67.62	
137	\$	57.18	\$	60.03	\$	63.03	\$	66.19	\$	69.47	\$	72.97	\$	75.52	\$	78.44	
139	\$	60.06	\$	63.09	\$	66.23	\$	69.53	\$	73.01	\$	76.66	\$	79.34	\$	82.42	
140	\$	61.56	\$	64.63	\$	67.87	\$	71.27	\$	74.82	\$	78.56	\$	81.31	\$	84.48	
142	\$	64.68	\$	67.91	\$	71.30	\$	74.87	\$	78.60	\$	82.55	\$	85.45	\$	88.72	
145	\$	69.67	\$	73.13	\$	76.81	\$	80.64	\$	84.66	\$	88.91	\$	92.02	\$	95.57	
50T1****																\$	69.00

* July 1, 2014 Step 7 was divided to create a Step 8 while maintaining same top salary. Step 7 is a 3.5% increase and Step 8 is the balance.

** Per Contract, effective October 3, 2016

*** The 2% COLA has been calculated on each of the hourly salary steps of the FY 2019-2020 Grade Step Table.

Because the payroll system generated pay schedule may result in de minimus differences due to rounding, the City Manager may need to make minor final adjustments to this schedule prior to implementation.

****The Salary for Grade 50 in FY 2018/19 was listed at the rate prior to the 2% COLA in error. Rate should have been \$67.65 Current year COLA based on the corrected rate.

**City of Palm Desert
 Proposed Salary Plan - Tier 2
 Effective July 2019**

Classification	Salary Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
Office Specialist I	1 Annual	27,031	28,383	29,802	31,292	32,857	34,499	35,707	37,099
	Monthly	2,253	2,365	2,483	2,608	2,738	2,875	2,976	3,092
	Hourly	13.00	13.65	14.33	15.04	15.80	16.59	17.17	17.84
	2 Annual	27,707	29,092	30,547	32,074	33,678	35,362	36,600	38,027
	Monthly	2,309	2,424	2,546	2,673	2,806	2,947	3,050	3,169
	Hourly	13.32	13.99	14.69	15.42	16.19	17.00	17.60	18.28
	3 Annual	28,400	29,820	31,311	32,876	34,520	36,246	37,515	38,978
	Monthly	2,367	2,485	2,609	2,740	2,877	3,020	3,126	3,248
	Hourly	13.65	14.34	15.05	15.81	16.60	17.43	18.04	18.74
	4 Annual	29,110	30,565	32,093	33,698	35,383	37,152	38,452	39,952
	Monthly	2,426	2,547	2,674	2,808	2,949	3,096	3,204	3,329
	Hourly	14.00	14.69	15.43	16.20	17.01	17.86	18.49	19.21
	5 Annual	29,837	31,329	32,896	34,540	36,267	38,081	39,414	40,951
	Monthly	2,486	2,611	2,741	2,878	3,022	3,173	3,284	3,413
	Hourly	14.34	15.06	15.82	16.61	17.44	18.31	18.95	19.69
	6 Annual	30,583	32,112	33,718	35,404	37,174	39,033	40,399	41,975
	Monthly	2,549	2,676	2,810	2,950	3,098	3,253	3,367	3,498
	Hourly	14.70	15.44	16.21	17.02	17.87	18.77	19.42	20.18
	7 Annual	31,348	32,915	34,561	36,289	38,104	40,009	41,409	43,024
	Monthly	2,612	2,743	2,880	3,024	3,175	3,334	3,451	3,585
	Hourly	15.07	15.82	16.62	17.45	18.32	19.23	19.91	20.68
	8 Annual	32,132	33,738	35,425	37,196	39,056	41,009	42,444	44,100
	Monthly	2,678	2,812	2,952	3,100	3,255	3,417	3,537	3,675
	Hourly	15.45	16.22	17.03	17.88	18.78	19.72	20.41	21.20
9 Annual	32,935	34,582	36,311	38,126	40,033	42,034	43,505	45,202	
Monthly	2,745	2,882	3,026	3,177	3,336	3,503	3,625	3,767	
Hourly	15.83	16.63	17.46	18.33	19.25	20.21	20.92	21.73	
10 Annual	33,758	35,446	37,218	39,079	41,033	43,085	44,593	46,332	
Monthly	2,813	2,954	3,102	3,257	3,419	3,590	3,716	3,861	
Hourly	16.23	17.04	17.89	18.79	19.73	20.71	21.44	22.28	
11 Annual	34,602	36,332	38,149	40,056	42,059	44,162	45,708	47,490	
Monthly	2,884	3,028	3,179	3,338	3,505	3,680	3,809	3,958	
Hourly	16.64	17.47	18.34	19.26	20.22	21.23	21.97	22.83	
12 Annual	35,467	37,241	39,103	41,058	43,111	45,266	46,851	48,678	
Monthly	2,956	3,103	3,259	3,421	3,593	3,772	3,904	4,056	
Hourly	17.05	17.90	18.80	19.74	20.73	21.76	22.52	23.40	
13 Annual	36,354	38,172	40,080	42,084	44,188	46,398	48,022	49,895	
Monthly	3,029	3,181	3,340	3,507	3,682	3,866	4,002	4,158	
Hourly	17.48	18.35	19.27	20.23	21.24	22.31	23.09	23.99	
14 Annual	37,263	39,126	41,082	43,136	45,293	47,558	49,222	51,142	
Monthly	3,105	3,260	3,424	3,595	3,774	3,963	4,102	4,262	
Hourly	17.91	18.81	19.75	20.74	21.78	22.86	23.66	24.59	
15 Annual	38,194	40,104	42,109	44,215	46,425	48,747	50,453	52,421	
Monthly	3,183	3,342	3,509	3,685	3,869	4,062	4,204	4,368	
Hourly	18.36	19.28	20.24	21.26	22.32	23.44	24.26	25.20	
16 Annual	39,149	41,107	43,162	45,320	47,586	49,965	51,714	53,731	
Monthly	3,262	3,426	3,597	3,777	3,966	4,164	4,310	4,478	
Hourly	18.82	19.76	20.75	21.79	22.88	24.02	24.86	25.83	
17 Annual	40,128	42,134	44,241	46,453	48,776	51,215	53,007	55,074	
Monthly	3,344	3,511	3,687	3,871	4,065	4,268	4,417	4,590	
Hourly	19.29	20.26	21.27	22.33	23.45	24.62	25.48	26.48	
Office Specialist II	18 Annual	41,131	43,188	45,347	47,614	49,995	52,495	54,332	56,451
Monthly	3,428	3,599	3,779	3,968	4,166	4,375	4,528	4,704	
Hourly	19.77	20.76	21.80	22.89	24.04	25.24	26.12	27.14	
Maintenance Worker I	19 Annual	42,159	44,267	46,481	48,805	51,245	53,807	55,691	57,862
Monthly	3,513	3,689	3,873	4,067	4,270	4,484	4,641	4,822	
Hourly	20.27	21.28	22.35	23.46	24.64	25.87	26.77	27.82	

City of Palm Desert
Proposed Salary Plan - Tier 2
Effective July 2019

Classification	Salary Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	
Maintenance Worker II	20 Annual	43,213	45,374	47,643	50,025	52,526	55,152	57,083	59,309	
	Monthly	3,601	3,781	3,970	4,169	4,377	4,596	4,757	4,942	
	Hourly	20.78	21.81	22.91	24.05	25.25	26.52	27.44	28.51	
	21	Annual	44,294	46,508	48,834	51,276	53,839	56,531	58,510	60,792
		Monthly	3,691	3,876	4,069	4,273	4,487	4,711	4,876	5,066
		Hourly	21.30	22.36	23.48	24.65	25.88	27.18	28.13	29.23
	22	Annual	45,401	47,671	50,055	52,557	55,185	57,945	59,973	62,312
		Monthly	3,783	3,973	4,171	4,380	4,599	4,829	4,998	5,193
		Hourly	21.83	22.92	24.06	25.27	26.53	27.86	28.83	29.96
	23	Annual	46,536	48,863	51,306	53,871	56,565	59,393	61,472	63,869
		Monthly	3,878	4,072	4,276	4,489	4,714	4,949	5,123	5,322
		Hourly	22.37	23.49	24.67	25.90	27.19	28.55	29.55	30.71
	24	Annual	47,700	50,084	52,589	55,218	57,979	60,878	63,009	65,466
		Monthly	3,975	4,174	4,382	4,602	4,832	5,073	5,251	5,456
		Hourly	22.93	24.08	25.28	26.55	27.87	29.27	30.29	31.47
	25	Annual	48,892	51,337	53,903	56,599	59,429	62,400	64,584	67,103
		Monthly	4,074	4,278	4,492	4,717	4,952	5,200	5,382	5,592
		Hourly	23.51	24.68	25.92	27.21	28.57	30.00	31.05	32.26
	26	Annual	50,114	52,620	55,251	58,014	60,914	63,960	66,199	68,780
		Monthly	4,176	4,385	4,604	4,834	5,076	5,330	5,517	5,732
		Hourly	24.09	25.30	26.56	27.89	29.29	30.75	31.83	33.07
	Code Compliance Officer I Maintenance Worker III	27 Annual	51,367	53,936	56,632	59,464	62,437	65,559	67,854	70,500
		Monthly	4,281	4,495	4,719	4,955	5,203	5,463	5,654	5,875
		Hourly	24.70	25.93	27.23	28.59	30.02	31.52	32.62	33.89
	Accounting Technician Management Specialist I Traffic Signal Technician I	28 Annual	52,651	55,284	58,048	60,950	63,998	67,198	69,550	72,262
		Monthly	4,388	4,607	4,837	5,079	5,333	5,600	5,796	6,022
		Hourly	25.31	26.58	27.91	29.30	30.77	32.31	33.44	34.74
29	Annual	53,968	56,666	59,499	62,474	65,598	68,878	71,289	74,069	
	Monthly	4,497	4,722	4,958	5,206	5,466	5,740	5,941	6,172	
	Hourly	25.95	27.24	28.61	30.04	31.54	33.11	34.27	35.61	
Public Works Inspector I	30 Annual	55,317	58,083	60,987	64,036	67,238	70,600	73,071	75,921	
	Monthly	4,610	4,840	5,082	5,336	5,603	5,883	6,089	6,327	
	Hourly	26.59	27.92	29.32	30.79	32.33	33.94	35.13	36.50	
Building Inspector I Code Compliance Officer II Senior Maintenance Worker	31 Annual	56,700	59,535	62,511	65,637	68,919	72,365	74,898	77,819	
	Monthly	4,725	4,961	5,209	5,470	5,743	6,030	6,241	6,485	
	Hourly	27.26	28.62	30.05	31.56	33.13	34.79	36.01	37.41	
Accounting Specialist Management Specialist II Traffic Signal Technician II	32 Annual	58,117	61,023	64,074	67,278	70,642	74,174	76,770	79,764	
	Monthly	4,843	5,085	5,340	5,606	5,887	6,181	6,398	6,647	
	Hourly	27.94	29.34	30.80	32.35	33.96	35.66	36.91	38.35	
33	Annual	59,570	62,549	65,676	68,960	72,408	76,028	78,689	81,758	
	Monthly	4,964	5,212	5,473	5,747	6,034	6,336	6,557	6,813	
	Hourly	28.64	30.07	31.58	33.15	34.81	36.55	37.83	39.31	
Landscape Specialist Public Works Inspector II	34 Annual	61,059	64,112	67,318	70,684	74,218	77,929	80,656	83,802	
	Monthly	5,088	5,343	5,610	5,890	6,185	6,494	6,721	6,984	
	Hourly	29.36	30.82	32.36	33.98	35.68	37.47	38.78	40.29	
Building Inspector II Executive Assistant	35 Annual	62,586	65,715	69,001	72,451	76,074	79,877	82,673	85,897	
	Monthly	5,215	5,476	5,750	6,038	6,339	6,656	6,889	7,158	
	Hourly	30.09	31.59	33.17	34.83	36.57	38.40	39.75	41.30	
Assistant Planner Plans Examiner	36 Annual	64,151	67,358	70,726	74,262	77,975	81,874	84,740	88,045	
	Monthly	5,346	5,613	5,894	6,189	6,498	6,823	7,062	7,337	
	Hourly	30.84	32.38	34.00	35.70	37.49	39.36	40.74	42.33	
37	Annual	65,754	69,042	72,494	76,119	79,925	83,921	86,858	90,246	
	Monthly	5,480	5,754	6,041	6,343	6,660	6,993	7,238	7,520	
	Hourly	31.61	33.19	34.85	36.60	38.43	40.35	41.76	43.39	
Deputy City Clerk Engineering Assistant Horticulturist Traffic Signal Specialist	38 Annual	67,398	70,768	74,306	78,022	81,923	86,019	89,030	92,502	
	Monthly	5,617	5,897	6,192	6,502	6,827	7,168	7,419	7,708	
	Hourly	32.40	34.02	35.72	37.51	39.39	41.36	42.80	44.47	

City of Palm Desert
Proposed Salary Plan - Tier 2
Effective July 2019

Classification	Salary Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
	39 Annual	69,083	72,537	76,164	79,972	83,971	88,169	91,255	94,814
	Monthly	5,757	6,045	6,347	6,664	6,998	7,347	7,605	7,901
	Hourly	33.21	34.87	36.62	38.45	40.37	42.39	43.87	45.58
Accountant	40 Annual	70,810	74,351	78,068	81,972	86,070	90,374	93,537	97,185
	Monthly	5,901	6,196	6,506	6,831	7,173	7,531	7,795	8,099
	Hourly	34.04	35.75	37.53	39.41	41.38	43.45	44.97	46.72
Associate Planner GIS Administrator Information Systems Administrator Management Analyst	41 Annual	72,580	76,209	80,020	84,021	88,222	92,633	95,875	99,614
	Monthly	6,048	6,351	6,668	7,002	7,352	7,719	7,990	8,301
	Hourly	34.89	36.64	38.47	40.39	42.41	44.54	46.09	47.89
	42 Annual	74,395	78,115	82,020	86,121	90,428	94,949	98,272	102,105
	Monthly	6,200	6,510	6,835	7,177	7,536	7,912	8,189	8,509
	Hourly	35.77	37.56	39.43	41.40	43.47	45.65	47.25	49.09
	43 Annual	76,255	80,068	84,071	88,274	92,688	97,323	100,729	104,657
	Monthly	6,355	6,672	7,006	7,356	7,724	8,110	8,394	8,721
	Hourly	36.66	38.49	40.42	42.44	44.56	46.79	48.43	50.32
Assistant Engineer Deputy City Treasurer Project Coordinator Senior Financial Analyst Senior Management Analyst	44 Annual	78,161	82,069	86,173	90,481	95,005	99,756	103,247	107,274
	Monthly	6,513	6,839	7,181	7,540	7,917	8,313	8,604	8,939
	Hourly	37.58	39.46	41.43	43.50	45.68	47.96	49.64	51.57
	45 Annual	80,115	84,121	88,327	92,743	97,381	102,250	105,828	109,956
	Monthly	6,676	7,010	7,361	7,729	8,115	8,521	8,819	9,163
	Hourly	38.52	40.44	42.46	44.59	46.82	49.16	50.88	52.86
Code Compliance Supervisor Facilities Manager Landscape Supervisor Street Maintenance Supervisor Supervising Plans Examiner	46 Annual	82,118	86,224	90,535	95,062	99,815	104,806	108,474	112,705
	Monthly	6,843	7,185	7,545	7,922	8,318	8,734	9,040	9,392
	Hourly	39.48	41.45	43.53	45.70	47.99	50.39	52.15	54.18
	47 Annual	84,171	88,380	92,799	97,439	102,310	107,426	111,186	115,522
	Monthly	7,014	7,365	7,733	8,120	8,526	8,952	9,265	9,627
	Hourly	40.47	42.49	44.61	46.85	49.19	51.65	53.45	55.54
Associate Engineer Principal Planner Project Manager	48 Annual	86,275	90,589	95,119	99,874	104,868	110,112	113,966	118,410
	Monthly	7,190	7,549	7,927	8,323	8,739	9,176	9,497	9,868
	Hourly	41.48	43.55	45.73	48.02	50.42	52.94	54.79	56.93
	49 Annual	88,432	92,854	97,497	102,371	107,490	112,864	116,815	121,370
	Monthly	7,369	7,738	8,125	8,531	8,957	9,405	9,735	10,114
	Hourly	42.52	44.64	46.87	49.22	51.68	54.26	56.16	58.35
Risk Manager Tourism and Marketing Manager	50 Annual	90,643	95,175	99,934	104,931	110,177	115,686	119,735	124,405
	Monthly	7,554	7,931	8,328	8,744	9,181	9,641	9,978	10,367
	Hourly	43.58	45.76	48.05	50.45	52.97	55.62	57.56	59.81
	51 Annual	92,909	97,555	102,432	107,554	112,932	118,578	122,728	127,515
	Monthly	7,742	8,130	8,536	8,963	9,411	9,882	10,227	10,626
	Hourly	44.67	46.90	49.25	51.71	54.29	57.01	59.00	61.31
Senior Engineer Senior Engineer/City Surveyor Transportation Engineer	52 Annual	95,232	99,993	104,993	110,243	115,755	121,543	125,797	130,703
	Monthly	7,936	8,333	8,749	9,187	9,646	10,129	10,483	10,892
	Hourly	45.78	48.07	50.48	53.00	55.65	58.43	60.48	62.84
	53 Annual	97,613	102,493	107,618	112,999	118,649	124,581	128,942	133,970
	Monthly	8,134	8,541	8,968	9,417	9,887	10,382	10,745	11,164
	Hourly	46.93	49.28	51.74	54.33	57.04	59.89	61.99	64.41
	54 Annual	100,053	105,056	110,308	115,824	121,615	127,696	132,165	137,320
	Monthly	8,338	8,755	9,192	9,652	10,135	10,641	11,014	11,443
	Hourly	48.10	50.51	53.03	55.68	58.47	61.39	63.54	66.02
	55 Annual	102,554	107,682	113,066	118,719	124,655	130,888	135,469	140,752
	Monthly	8,546	8,973	9,422	9,893	10,388	10,907	11,289	11,729
	Hourly	49.30	51.77	54.36	57.08	59.93	62.93	65.13	67.67
	56 Annual	105,118	110,374	115,893	121,687	127,772	134,160	138,856	144,271
	Monthly	8,760	9,198	9,658	10,141	10,648	11,180	11,571	12,023
	Hourly	50.54	53.06	55.72	58.50	61.43	64.50	66.76	69.36

**City of Palm Desert
 Proposed Salary Plan - Tier 2
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Classification	Salary Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
Assistant Finance Director Information Systems Manager	57 Annual	107,746	113,133	118,790	124,730	130,966	137,514	142,327	147,878
	Monthly	8,979	9,428	9,899	10,394	10,914	11,460	11,861	12,323
	Hourly	51.80	54.39	57.11	59.97	62.96	66.11	68.43	71.10
	58 Annual	110,440	115,962	121,760	127,848	134,240	140,952	145,886	151,575
	Monthly	9,203	9,663	10,147	10,654	11,187	11,746	12,157	12,631
	Hourly	53.10	55.75	58.54	61.47	64.54	67.77	70.14	72.87
	59 Annual	113,201	118,861	124,804	131,044	137,596	144,476	149,533	155,364
	Monthly	9,433	9,905	10,400	10,920	11,466	12,040	12,461	12,947
	Hourly	54.42	57.14	60.00	63.00	66.15	69.46	71.89	74.69
City Clerk City Engineer Director of Building and Safety Director of Economic Development	60 Annual	116,031	121,832	127,924	134,320	141,036	148,088	153,271	159,249
	Monthly	9,669	10,153	10,660	11,193	11,753	12,341	12,773	13,271
	Hourly	55.78	58.57	61.50	64.58	67.81	71.20	73.69	76.56
	61 Annual	118,931	124,878	131,122	137,678	144,562	151,790	157,103	163,230
	Monthly	9,911	10,407	10,927	11,473	12,047	12,649	13,092	13,602
	Hourly	57.18	60.04	63.04	66.19	69.50	72.98	75.53	78.48
	62 Annual	121,905	128,000	134,400	141,120	148,176	155,585	161,030	167,310
	Monthly	10,159	10,667	11,200	11,760	12,348	12,965	13,419	13,943
	Hourly	58.61	61.54	64.62	67.85	71.24	74.80	77.42	80.44
Director of Administrative Services Director of Community Development	63 Annual	124,952	131,200	137,760	144,648	151,880	159,474	165,056	171,493
	Monthly	10,413	10,933	11,480	12,054	12,657	13,290	13,755	14,291
	Hourly	60.07	63.08	66.23	69.54	73.02	76.67	79.35	82.45
	64 Annual	128,076	134,480	141,204	148,264	155,677	163,461	169,182	175,781
	Monthly	10,673	11,207	11,767	12,355	12,973	13,622	14,099	14,648
	Hourly	61.58	64.65	67.89	71.28	74.84	78.59	81.34	84.51
	65 Annual	131,278	137,842	144,734	151,971	159,569	167,548	173,412	180,175
	Monthly	10,940	11,487	12,061	12,664	13,297	13,962	14,451	15,015
	Hourly	63.11	66.27	69.58	73.06	76.72	80.55	83.37	86.62
Director of Finance/City Treasurer Director of Public Works	66 Annual	134,560	141,288	148,352	155,770	163,559	171,737	177,747	184,679
	Monthly	11,213	11,774	12,363	12,981	13,630	14,311	14,812	15,390
	Hourly	64.69	67.93	71.32	74.89	78.63	82.57	85.46	88.79
	67 Annual	137,924	144,820	152,061	159,664	167,648	176,030	182,191	189,296
	Monthly	11,494	12,068	12,672	13,305	13,971	14,669	15,183	15,775
	Hourly	66.31	69.63	73.11	76.76	80.60	84.63	87.59	91.01
	68 Annual	141,372	148,441	155,863	163,656	171,839	180,431	186,746	194,029
	Monthly	11,781	12,370	12,989	13,638	14,320	15,036	15,562	16,169
	Hourly	67.97	71.37	74.93	78.68	82.61	86.75	89.78	93.28
69 Annual	144,906	152,152	159,759	167,747	176,135	184,941	191,414	198,880	
Monthly	12,076	12,679	13,313	13,979	14,678	15,412	15,951	16,573	
Hourly	69.67	73.15	76.81	80.65	84.68	88.91	92.03	95.62	
70 Annual	148,529	155,956	163,753	171,941	180,538	189,565	196,200	203,852	
Monthly	12,377	12,996	13,646	14,328	15,045	15,797	16,350	16,988	
Hourly	71.41	74.98	78.73	82.66	86.80	91.14	94.33	98.01	
71 Annual	152,242	159,854	167,847	176,240	185,052	194,304	201,105	208,948	
Monthly	12,687	13,321	13,987	14,687	15,421	16,192	16,759	17,412	
Hourly	73.19	76.85	80.70	84.73	88.97	93.42	96.68	100.46	
72 Annual	156,048	163,851	172,043	180,646	189,678	199,162	206,132	214,172	
Monthly	13,004	13,654	14,337	15,054	15,806	16,597	17,178	17,848	
Hourly	75.02	78.77	82.71	86.85	91.19	95.75	99.10	102.97	
73 Annual	159,950	167,947	176,344	185,162	194,420	204,141	211,286	219,526	
Monthly	13,329	13,996	14,695	15,430	16,202	17,012	17,607	18,294	
Hourly	76.90	80.74	84.78	89.02	93.47	98.14	101.58	105.54	
74 Annual	163,948	172,146	180,753	189,791	199,280	209,244	216,568	225,014	
Monthly	13,662	14,345	15,063	15,816	16,607	17,437	18,047	18,751	
Hourly	78.82	82.76	86.90	91.25	95.81	100.60	104.12	108.18	
75 Annual	168,047	176,449	185,272	194,536	204,262	214,475	221,982	230,639	
Monthly	14,004	14,704	15,439	16,211	17,022	17,873	18,499	19,220	
Hourly	80.79	84.83	89.07	93.53	98.20	103.11	106.72	110.88	

CITY OF PALM DESERT

FINANCE DEPARTMENT

INTEROFFICE MEMORANDUM

To: Lauri Aylaian, City Manager

From: Janet M. Moore, Director of Finance/City Treasurer

Date: June 25, 2020

Subject: Authorization of Out-of-State Travel in FY 2020/2021 budget

The FY 2020/2021 budget includes out-of-state travel for the departments listed below. The trips are for attendance at national conferences or professional organizations of which the City or department head is a member. Staff requests approval for the following meetings and attendees:

Department	Organization	Destination	Attendee
City Clerk	Int'l Institute of Municipal Clerks	Grand Rapids MI	City Clerk or Deputy City Clerk/ Management Specialist II
City Council	Int'l Council of Shopping Centers	Las Vegas, NV	Councilmembers (2)
Community Development	Int'l Council of Shopping Centers	Las Vegas, NV	Dir. of Community Development
Economic Dev.	Int'l Economic Development Council	Baltimore, MD	Director of Economic Development
	Int'l Conference for Shopping Centers	Las Vegas, NV	Director of Economic Development
			Business Advocate
Finance	Government Finance Officers Association	Chicago, IL	Director of Finance or Assistant Finance Director
	Government Investment Officers Association Annual Conference	Las Vegas, NV	Deputy City Treasurer





City of Palm Desert
73510 Fred Waring Drive
Palm Desert, CA 92260
(760) 346-0611
www.cityofpalmdesert.org