

City of Palm Desert

Financial Plan

Fiscal Year 2019-2020



CITY OF PALM DESERT



Financial Plan Fiscal Year 2019-2020

City Council

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Gina May Nestande, Mayor Pro Tem

Jan C. Harnik, Councilmember

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City Manager

Lauri Aylaian

Staff

Rachelle D. Klassen, City Clerk

Russell Grance, Director of Building & Safety

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Martin Alvarez, Director of Economic Development

Janet M. Moore, Director of Finance/City Treasurer

Lori A. Carney, Director of Administrative Services

Tom Garcia, P.E., Director of Public Works

This Financial Plan includes the Palm Desert Housing Authority's Operational Budget.

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Reader's Guide to the Budget

How the Budget is Organized

This document is organized by sections in a manner that is consistent with the information readers may seek. The information includes a message from the City Manager with a summary of the overall budget and more specifically a summary of general fund, information about Palm Desert, detailed departmental budgets, special revenue funds, special assessment funds, debt service funds, the City's five-year Capital Improvement Program (CIP), operational budgets for the Palm Desert Housing Authority, staff allocations/salaries, and finally an informational section that includes historical information about revenues and expenditures. This information is organized into the following sections:

- Section 1: Budget Summaries
(Provides an overview of the City's revenues and expenses)
- Section 2: General Fund Operating Budget
(Detailed information on budgets by fund and category)
- Section 3: Special Revenue, Capital, Enterprise, and Internal Funds
(Includes transportation funds, development impact fee funds, infrastructure funds, internal service funds and capital improvement funds)
- Section 4: Special Assessment Funds
(Assessment districts including landscape & lighting districts)
- Section 5: Debt Service Assessment District Funds
(Assessment district debt funds)
- Section 6: Capital Improvement Program
(Includes proposed and current projects on five-year plan)
- Section 7: Palm Desert Housing Authority
(Includes administration and operating budgets for Housing Authority-owned rental units)
- Section 8: Classifications and Salary Schedule
(Resolution authorizing staff positions and salaries)
- Section 9: Statistics
(Various statistics and demographics relative to Palm Desert)
- Section 10: Adopted Financial Plan
(Includes actions by the City Council and its related entities for adoption of the Financial Plan)

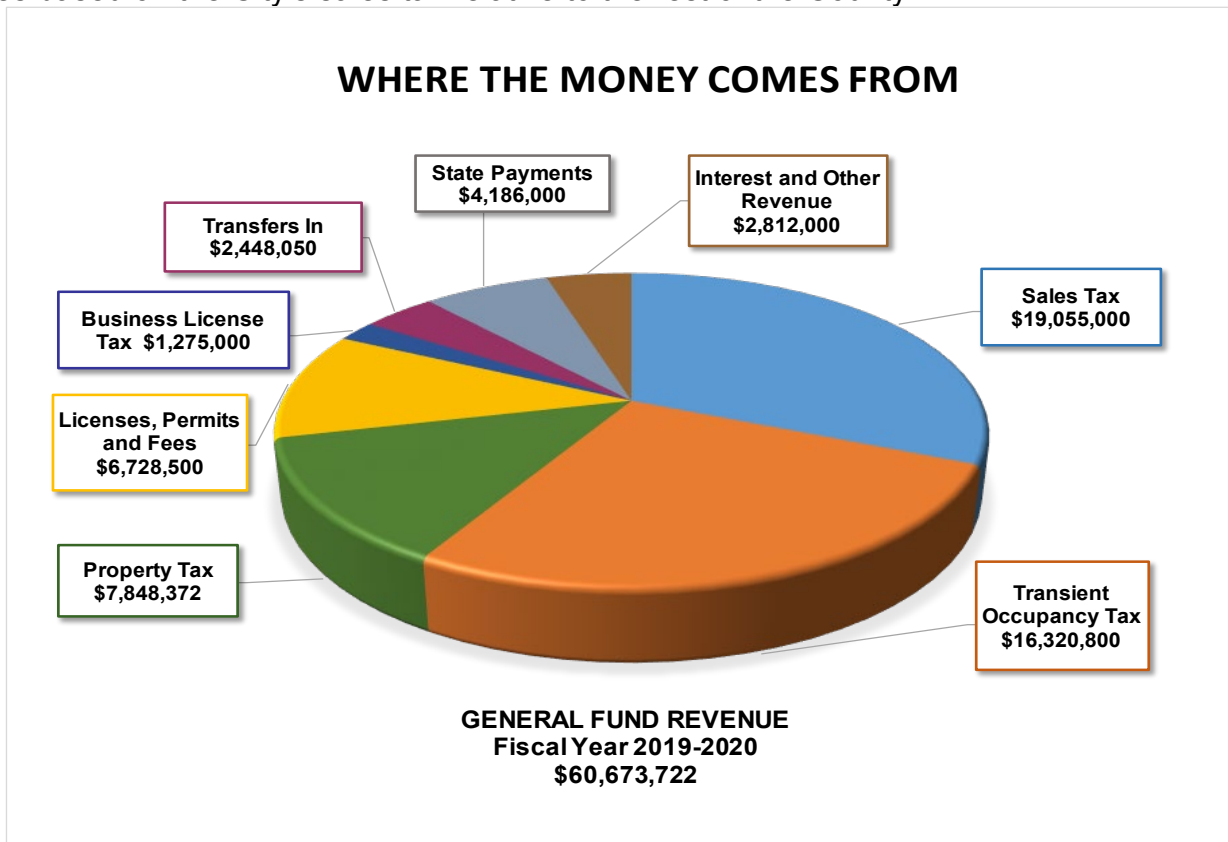
CITY MANAGER'S MESSAGE

It is a pleasure to present to the residents of Palm Desert, members of the City Council, and other interested readers, the fiscal year 2019-2020 operating budget for the City of Palm Desert, California. The budget is prepared and adopted with the principal goals of remaining fiscally prudent, providing the high level of services that residents have come to expect, maintaining quality public amenities, and balancing the budget without utilizing any of the approximately \$80 million the City holds in reserve¹.

The City's overall budget includes many governmental funds including the General Fund. The expenditure budget for all funds for fiscal year 2019-2020 is **\$120,878,412** not including transfers between funds. This amount represents an increase of less than 1.7% from the fiscal year 2018-2019 all funds budget.

General Fund

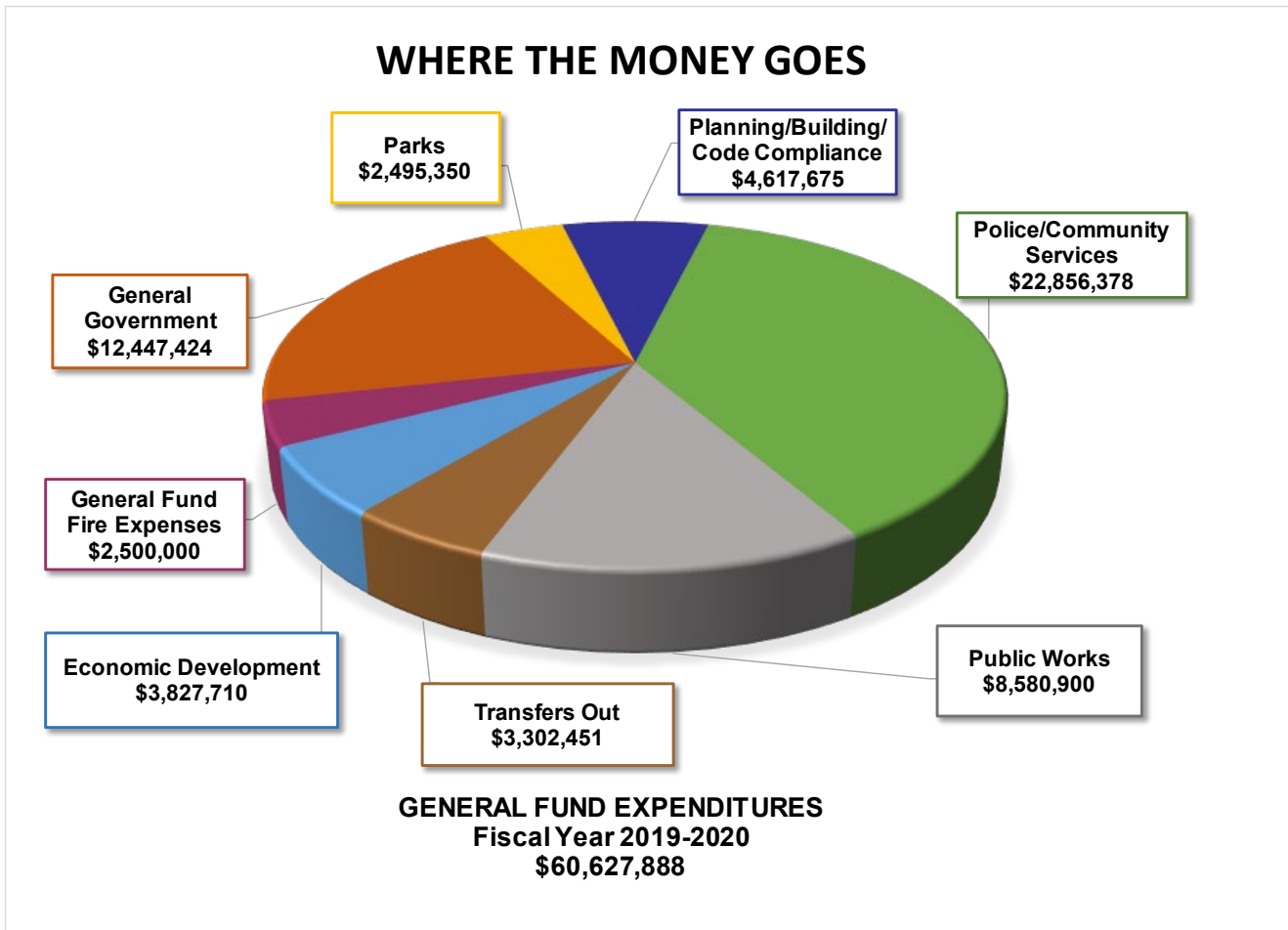
The General Fund is the primary fund used to finance the daily operations of the City. This year's estimated General Fund *revenues* are **\$60,673,722**. This represents an approximate \$2.66 million increase (4.6%) over the prior fiscal year's budget revenue projection of \$58,012,396. The increase in this year's revenue projection includes a projected increase in Transient Occupancy Tax from new hotels and new short-term rental permits as well as an increase in sales tax revenue based on the U.S. Supreme Court case, *South Dakota v. Wayfair, Inc.* (2018). The decision requires out-of-state sellers to collect and remit sales and use taxes to the State. The City will get a portion of the State/County pooled revenue from these remote sales based on the City's sales tax relative to the rest of the County.



¹ In September of 2018 the City Council adopted Resolution 2018-73, approving a General Fund Reserve Policy to adequately reserve resources for operational liquidity, emergencies, financial or economic uncertainties, future capital/infrastructure improvements, liabilities, post-employment obligations, equipment replacement, and facilities maintenance.

CITY MANAGER'S MESSAGE (cont'd)

The General Fund operational *expenditure* budget for this year is **\$60,627,888**, an increase of 4.5% from the original General Fund expenditure budget for fiscal year 2018-2019. The increase in General Fund expenditures is due to increases in public safety costs, personnel services and benefits, and the cost of contracts due to the increase in the statewide minimum wage, as well as other general administrative/maintenance cost increases including insurance, professional services, utilities and supplies.



Other Funds

In addition to the City's General Fund, the overall budget includes many other governmental funds. Most of these funds are restricted for specific purposes. For example, monies collected and placed in the Fire Fund must be used for fire protection services or equipment. Special Assessment Funds depend on monies collected from property owners within a specified area to maintain that area and must be used for that purpose. The detailed budgets for these funds are included in this book in the corresponding sections.

CITY MANAGER'S MESSAGE (cont'd)

City Goals

Palm Desert offers an outstanding quality of life that provides recreation, education, shopping, housing, and entertainment in a uniquely beautiful desert setting. In 2013, with the help of more than 130 residents and business owners, the City developed its newest 20-year strategic plan, ***Envision Palm Desert*** → ***Forward Together***, with the goal of ensuring that this already great community will flourish and improve through the coming decades. The ***Envision*** plan includes nine strategic results areas ranging from arts and culture to transportation. The ***Envision*** plan is one of the guiding documents that the City uses when developing its annual goals and budget. The budget includes projects or programs that cover all nine areas. The following are some of the highlights that the City will be working on during this budget year.

Land Use, Housing & Open Space

In the past fiscal year, the City broke ground on one of the ***Envision*** plan's primary goals under this strategic results area – the creation of an economically vibrant pedestrian and bicycle friendly downtown core. The project will transform San Pablo Avenue, an underutilized central street, by embracing the concepts outlined in yet another completed ***Envision*** plan goal, the City's updated General Plan.



Economic Development

This strategic results area in the ***Envision*** plan sets the goal of providing for an inviting economic and lifestyle climate. As such, in early 2018 the City Council approved Palm Desert's Economic Development Strategic Plan (EDSP). The EDSP calls for the City to expand on Palm Desert's already successful "...long-term attention to high-quality economic and community development..." which has resulted in "...the balanced, high-amenity, fiscally strong community that Palm Desert is today..." This includes programs that focus on marketing, business retention and expansion, revitalizing key commercial districts (San Pablo, El Paseo and Highway 111) and entrepreneurial development.

Tourism & Marketing

The ***Envision*** plan recognized the City's tourism market as so important that it garnered its own strategic results area. Recently the City engaged its marketing consultant to create and execute a new marketing campaign to help new visitors continue to discover Palm Desert as a premier getaway destination. Based on market research, the new campaign will showcase the many ways in which the desert rhythm of life in Palm Desert is the perfect prescription for people who need to escape their stressful lives.

Public Safety and Emergency Services

Another key priority in the ***Envision*** plan is the overall safety of the City's residents and visitors. Palm Desert contracts with the Riverside County Sheriff's Department and Cal Fire for public

CITY MANAGER'S MESSAGE (cont'd)

safety services. This year, the public safety budget is approximately \$36.8 million. The portion charged to the General Fund represents approximately 42% of overall General Fund expenditures. While the percentage of the budget slightly decreased from the current year, the overall cost increased from \$35.5 million to \$36.8 million.

Public Safety	Total Request	Distribution	
		General Fund	Fire Fund
Police Services	22,276,228	\$22,276,228	
Community Safety	335,150	\$335,150	
Fire Services	14,150,000	3,000,000	11,150,000
Total Public Safety	\$ 36,761,378	\$ 25,611,378	\$ 11,150,000

Police Services – The City's contract for police services operates with 75.03 sworn staff (including a shared Commercial Enforcement Officer with the Cities of Indian Wells and Rancho Mirage) and 17.91 non-sworn (classified) staff. The fiscal year 2019-2020 proposed Police Department's budget is \$22.3 million, a 2% increase over the fiscal year 2018-2019 budget of \$21.9 million.

Fire Services – The City's contract for fire protection and emergency medical services (EMS) includes the operation of three fire stations with 57 paid professional firefighters and five staff members within the Fire Prevention Bureau. The fiscal year 2019-2020 proposed budget for fire protection services and EMS is approximately \$14.15 million, a 6.8% increase² over the fiscal year 2018-2019 budget of \$13.2 million. In addition, the City began recovering costs for EMS transports in accordance with the City's EMS Billing Program in September of 2018. Staff is projecting \$2 million in revenue from this program in fiscal year 2019-2020.

In addition to the operational budget, the City will be replacing a medic unit and sharing in the cost for the replacement of a more than 20-year-old ladder truck with the cities of Rancho Mirage and Indian Wells.

Conclusion

As we work to ensure the continued provision of excellent public safety services, the City is keenly aware that the cost of these services will keep rising. We continue to explore and study ways to contain costs while delivering the high quality public safety services that our residents and visitors have come to expect.

In closing, I want to thank the Palm Desert City Council for their vision and fiscally prudent policies that have helped secure Palm Desert's current and future economic vitality, ensuring that our community continues to be a great place to live, work and visit.

Respectfully presented,



Lauri Aylaian
City Manager

² The increase includes a change in the methodology for estimating the budget (budget vs. actual comparison), the change in the State minimum wage, and the wage increases based on the memorandum of understanding between the firefighter's union and the State in 2017.

ABOUT PALM DESERT

The City of Palm Desert is the geographic center of the Coachella Valley, a fast-growing region of southern California that is comprised of nine cities. Palm Desert prides itself on being a community supported city that is the educational, retail, and cultural hub of the Coachella Valley.

Palm Desert was incorporated November 26, 1973 as a General Law city. In 1997 the voters approved changing Palm Desert's designation to a Charter City in order to preserve the historic principles of self-governance and derive the resulting social, economic, and fiscal benefits from local control.

Palm Desert employs the Council-Manager form of government. The City Council consists of five citizens elected to serve for staggered four-year terms, with the position of Mayor rotating annually among the Council members. It is the City Council's job to legislate and determine policy. The City Council appoints several key officials to advise them directly, of which the most critical is the City Manager. The City Manager appoints staff and supervises the daily administration of municipal affairs.

Citizen-commissions and committees also support the City Council by providing input on many community affairs including public safety, planning, parks and recreation, art in public places, housing and finance. Decisions on these items are made by the City Council during noticed city council meetings wherein public comments are welcomed.

In keeping with the City Council's goal to encourage input from the community, in 2013 more than 130 Palm Desert citizens met over a seven month period to develop a 20-year strategic plan, ***Envision Palm Desert → Forward Together***. The plan identified nine Strategic Results Areas: arts and culture; economic development; education; energy and sustainability; land use, housing and open space; parks and recreation; public safety; tourism and marketing; and transportation. This budget was prepared with the goals of the strategic plan as a top priority.

Palm Desert contracts out many of its services such as police and fire services, recreation services, animal control services, trash collection, street sweeping, etc. The goal by contracting out services is to keep costs down to the extent possible by using other governmental agencies or districts that already provide these services to other cities and counties.

For real time information about Palm Desert including news and upcoming events please check our web-site frequently:

www.cityofpalmdesert.org



PALM DESERT DEMOGRAPHICS

City Data

Palm Desert Incorporated:	1973
Area:	26.96 square miles
Elevation:	243 feet above sea level
Permanent Residents:	52,769
Seasonal Residents:	32,000
Mean Temperature:	73.1 Fahrenheit
Average Sunshine:	350 days per year
Average Rainfall:	3.38 inches
Average Winds:	4 mph

Housing and Economic Data

Median Home Price ¹ :	\$352,500
Housing Units ² :	36,094
Housing Unit Building Permits ² :	232 units
Taxable Sales:	\$2.04 billion
Employment:	24,790 jobs
Unemployment Rate:	4.3%
Median Household Income:	\$52,701

¹ Median Home Price is the median sale price data collected through June 30, 2019 and published by Zillow on www.zillow.com

² Housing unit information reported by Building & Safety Department through June 30, 2019



ACCOUNTING SYSTEM AND BUDGETARY CONTROL

FUND ACCOUNTING

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate.

Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The various funds utilized by the City are grouped into generic fund types and broad fund categories:

Governmental Funds

General Fund - The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue resources that are legally restricted to expenditures for specified purposes. The landscaping and lighting funds are adopted by the City Council by resolution as a consolidated district budget. However, the City reflects the individual zones in separate departments and funds. This allows the residents of the zones to see the exact detail of their district's improvements and maintenance.

Debt Service Funds - Debt Service Funds are used to account for the accumulation of resources for and the payment of general long-term debt principal, interest, and related costs other than capitalized leases and compensated absences that are paid from other governmental funds. The City currently has nine assessment districts (94-2 Sunterrace; 94-3 Merano; 01-1 Silver Spur; 98-1 Bighorn; 05-1 University Park; 04-2 Section 29; 91-1 Indian Ridge; EIP; and Highlands Undergrounding).

Capital Project Funds - Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed through proprietary funds). Capital Project Funds for the City include Art in Public Places, Capital Project Reserve fund, Streets fund, Ordinance 416, Drainage Facilities, Park and Recreation Facilities, Signalization, Buildings, Museum, Library, Corporation Yard, YMCA Building Fund, Interstate 10, Sports Complex Fund, and various assessment district funds.

Proprietary Funds

Enterprise Funds - Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises. The intent of the City Council is for costs of these funds (including depreciation, if applicable) to be recovered primarily through user charges. Palm Desert's Enterprise Funds include the Parkview Office Complex and the Desert Willow Golf Course.

Internal Service Funds – Internal Service Funds account for financial transactions related to internal operations including replacement of City-owned vehicles and equipment as well as to fund compensated absences.

Fiduciary Funds

Trust and Agency Funds – Trust and Agency Funds are used to account for assets held by the City in a trustee capacity or as an agent for individual's private organizations, and other governments. Since activities recorded within these funds are outside the control of the City Council, these funds are not included within this budget document.

ACCOUNTING SYSTEM AND BUDGETARY CONTROL

BASIS OF ACCOUNTING

The Basis of Accounting refers to the point at which revenues and expenditures are recognized in the accounts and reported in the financial statements. All governmental funds, agency funds, and expendable trust funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. All proprietary funds and nonexpendable trust funds are accounted for using the accrual basis of accounting. Their revenues are recognized when they are earned, and their expenses are recognized when they are incurred.

BUDGETARY BASIS OF ACCOUNTING

Budgets for the governmental fund types are adopted on a basis consistent with generally accepted accounting principles, utilizing the modified accrual basis of accounting. The proprietary funds are budgeted as is accepted for the type of operation: The Golf Course Fund is budgeted utilizing available cash balance (cash basis). As a result, this fund does not maintain a depreciation reserve fund, and no depreciation expenses (non-cash entry) are budgeted. The other proprietary fund is the Office Complex which is budgeted on an accrual basis of accounting and maintains a depreciation reserve. Budgeted amounts are as originally adopted and as further amended by City Council action.

BUDGETARY CONTROL

Budgetary controls are maintained to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City Council. Activities of the governmental and proprietary funds are included in the annual appropriated budget. The budgetary level of control, the level at which expenditures cannot legally exceed the appropriated amount, is exercised at the fund level.

APPROPRIATIONS LIMIT

Article XIII B of the California State Constitution, more commonly referred to as the Gann Initiative or Gann Limit, was adopted by California voters in 1980 and placed limits on the amount of proceeds of taxes that state and local governmental agencies can receive and appropriate (authorize to spend) each year.

The limit is different for each agency and the limit changes each year. Each year's limit is based on the amount of tax proceeds that were authorized to be spent in fiscal year 1978-79 in each agency, modified for changes in inflation, population and voter approved modifications in each subsequent year.

Proposition 111 was passed by the State's voters in June 1990. This legislation made changes to the manner in which the Appropriations Limit is calculated:

The annual adjustment factors for inflation and population have been changed. Instead of using the lesser of California per capita income, or U.S. CPI, each city may choose either the growth in the California per capita income, or the growth in non-residential assessed valuation due to new construction within the City. For population, instead of using only the population growth of a city, each city may choose to use the population growth within its county. These are both annual elections.

ACCOUNTING SYSTEM AND BUDGETARY CONTROL

The revised annual adjustment factors will be applied to the 1986-87 limit for most cities and each year in between in order to calculate the 1990-91 limit. The actual limits for the intervening years, however, are not affected.

Expenditures for “qualified capital outlay”, which are fixed assets with a value of more than \$100,000 and an expected life of 10 years or more, will be excluded from the limit. A city which exceeds the limit in any one year may choose to not give a tax refund if they fall below the limit in the next fiscal year. They then have two more years to refund any remaining excess or to obtain a successful override vote. In certain situations, proceeds of taxes may be spent on emergencies without having to reduce the limit in future years. Each city must now conduct a review of its Appropriations Limit during its annual financial audit.

The law now requires a governing body to annually adopt, by resolution, an appropriations limit for the following year, along with a recorded vote regarding which of the annual adjustment factors have been selected. The City’s budget appropriations limit and annual adjustment factors are adopted annually by Resolution by the City Council.

PROPOSITION 218- PROPERTY TAX ASSESSMENTS

Article XIIC and XIID of the California State Constitution, were adopted by California voters in November 5, 1996 and placed restrictions on assessments placed on the property tax roll.

The changes required by Proposition 218 include:

- The requirement for all local governments, including charter cities, to get majority voter approval for new or increased general taxes.
- It limits the use of general taxes, which require majority voter approval, to general purpose governments (i.e. cities and counties).
- It created stricter rules for benefit assessments which must be calculated based on the benefit received by the parcel as a result of the project financed. The City must determine the specific benefit the project will have on individual parcels. A general enhancement to property values can no longer serve as the benefit.
- It requires the City to put all assessments, charges and user fees out to a vote prior to creation or increase. Generally in order to take the vote it requires individual notices be mailed to affected property owners. A formal protest hearing is also required to move forward with the charge or increase.
- It prohibits local governments from imposing fees on property owners for services that are available to the public at large (like garbage collection and sewer service). In any case, fees charged to property owners may not exceed the cost of providing the service.
- It also requires government agencies to pay their fair share of a benefit assessment, if the property receives benefit from the project or service financed.
- It also gives voters the power to reduce or repeal any existing local tax, assessment, or charge through the initiative process.

**CITY OF PALM DESERT
ALL FUND BUDGET SUMMARY**

FUND Description	7/1/2019	2019-2020					6/30/2020
	Estimated Cash	Revenues	InterFund Transfers		Expenditures	Continuing Appropriation	Estimated Cash Ending Balance
	Beginning Balance		In	(Out)			
General Fund	76,769,967	58,225,672	2,448,050	5,802,451	54,825,437	-	76,815,801
Fire Fund	728,409	11,380,932	3,000,000	-	14,699,500	-	409,841
Total General & Fire Fund	77,498,376	69,606,604	5,448,050	5,802,451	69,524,937	-	77,225,642
Special Revenue Funds							
Traffic Safety	-	6,050	-	6,050	-	-	-
Gas Tax	2,543,604	2,274,283	-	-	1,000,000	2,325,100	1,492,787
Measure A	36,150,635	3,042,000	-	-	4,575,000	26,506,003	8,111,632
Housing Mitigation Fee	2,719,298	208,700	-	-	310,000	-	2,617,998
CDBG Block Grant	31,510	350,000	-	-	350,000	-	31,510
Child Care Program	1,203,815	326,570	-	-	255,000	1,275,000	385
Public Safety	89,187	100,500	-	-	180,000	-	9,687
New Construction Tax	1,382,320	481,000	-	-	1,500,000	-	363,320
Drainage Facility	1,570,210	35,000	-	-	-	1,541,556	63,654
Park and Recreation	1,629,507	263,000	-	-	100,000	155,060	1,637,447
Signalization	416,318	22,000	-	-	-	206,305	232,013
Fire Facility Fund	1,136,671	14,800	-	-	76,300	1,075,171	-
Waste Recycling Fees	1,786,392	275,000	-	52,000	540,000	132,000	1,337,392
Energy Independence	1,431,370	252,000	-	-	348,825	-	1,334,545
Air Quality Management	86,142	204,300	-	-	260,500	-	29,942
Aquatic Center	1,924,678	802,550	860,950	-	1,663,500	-	1,924,678
Cannabis Compliance	86,250	1,051,000	-	1,000,000	50,000	-	87,250
Housing Set-Aside	-	-	351,876	50,000	301,876	-	-
Housing Asset Fund	31,915,040	400,000	-	-	475,300	-	31,839,740
Housing Authority	21,151,630	6,954,584	-	351,876	11,124,905	-	16,629,433
Agency							
Retiree Health	1,325,341	10,000	1,161,501	-	1,171,501	-	1,325,341
Special Assessment							
El Paseo Merchants	62,535	250,000	-	-	250,000	-	62,535
Landscape & Lighting Zones	1,139,208	317,937	100,000	-	468,684	-	1,088,461
Business Improvement District	2,359,433	558,803	-	-	500,155	-	2,418,081
Capital Projects Funds							
2010 Plan Reserves	1,870,252	80,000	250,000	-	810,000	863,922	526,330
Drainage	2,039,936	15,000	-	-	-	411,974	1,642,962
Economic Development	552,119	3,000	-	-	151,500	276,000	127,619
Parks	65,580	1,000	-	-	20,000	-	46,580
Art in Public Places	1,057,242	745,500	-	200,000	147,850	-	1,454,892
Signalization	103,909	700	-	-	-	-	104,609
Golf Course Maintenance	3,130,576	2,398,640	-	840,000	1,003,961	-	3,685,255
Library Maintenance	667,255	-	-	-	-	-	667,255
Property City/RDA	63,250,491	650,100	-	-	1,350,000	26,427,547	36,123,044
Buildings Maintenance	2,430,698	20,000	-	-	259,500	1,109,014	1,082,184
Internal Service Funds							
Equipment Replacement Fund	7,655,702	708,000	330,000	-	2,874,000	2,286,640	3,533,062
Compensation Benefits Fund	2,451,387	10,000	100,000	-	250,000	-	2,311,387
Enterprise Funds							
Parkview Office Complex	4,632,327	1,255,000	-	300,000	1,170,669	1,497,600	2,919,058
Desert Willow Golf Course	2,191,836	11,698,471	-	-	12,179,261	-	1,711,046
Debt Service Funds							
Assessment District 94-3	159,500	100,163	-	97,066	7,000	-	155,597
Community Facility 91-1(Indian Ridge)	1,037,600	10,000	-	-	10,000	-	1,037,600
Canyons at Bighorn 98-1	73,400	400	-	-	-	-	73,800
Assessment District 01-01	226,300	163,338	-	150,672	11,500	-	227,466
Highlands Undergrounding	201,100	124,265	-	-	122,938	-	202,427
Section 29 04-02	1,909,200	1,823,479	-	-	1,792,386	-	1,940,293
University Park	2,974,600	2,558,376	-	-	2,508,626	-	3,024,350
Assessment District 83-1	40,065	-	-	-	40,000	-	65
Assessment District 84-1	534,011	-	-	-	534,000	-	11
Assessment District 87-1	238,009	-	-	-	238,000	-	9
Assessment District 91-4	324,833	-	-	-	25,000	-	299,833
Assessment District 94-2	98,096	-	-	-	98,000	-	96
Palm Desert Financing Auth.-City	-	-	247,738	-	247,738	-	-
GRAND TOTAL ALL FUNDS	289,555,494	110,172,113	8,850,115	8,850,115	120,878,412	66,088,892	212,760,303

CITY OF PALM DESERT
ALL FUND SUMMARY - REVENUES BY CATEGORY FY 19-20

FUND Description	Taxes	Permits & Fees	Inter-Govt. Revenues	Charges for Svcs	Interest & Rentals	Interfund Transfers	Total Budget
General Fund	46,324,172	3,453,500	4,186,000	3,046,000	1,216,000	2,448,050	60,673,722
Fire Fund	8,300,432	2,000,000	1,065,500	-	15,000	3,000,000	14,380,932
Total General & Fire Funds	54,624,604	5,453,500	5,251,500	3,046,000	1,231,000	5,448,050	75,054,654
Special Revenue Funds							
Traffic Safety	-	-	-	6,000	50	-	6,050
Gas Tax	-	-	2,250,283	-	24,000	-	2,274,283
Measure A	2,842,000	-	-	-	200,000	-	3,042,000
Housing Mitigation Fee	183,700	-	-	-	25,000	-	208,700
CDBG Block Grant	-	-	350,000	-	-	-	350,000
Child Care Program	311,570	-	-	-	15,000	-	326,570
Public Safety Grant	-	-	100,000	-	500	-	100,500
New Construction Tax	471,000	-	-	-	10,000	-	481,000
Drainage Facility	25,000	-	-	-	10,000	-	35,000
Park and Recreation	250,000	-	-	-	13,000	-	263,000
Signalization	20,000	-	-	-	2,000	-	22,000
Fire Facility Fund	2,800	-	-	-	12,000	-	14,800
Waste Recycling Fees	-	-	-	250,000	25,000	-	275,000
Energy Independence	-	-	-	-	252,000	-	252,000
Air Quality Management	-	-	204,000	-	300	-	204,300
Aquatic Center	-	-	-	795,550	7,000	860,950	1,663,500
Cannabis Compliance	1,050,000	-	-	-	1,000	-	1,051,000
Housing Set-Aside	-	-	-	-	-	351,876	351,876
Housing Asset Fund	-	-	-	-	400,000	-	400,000
Housing Authority	-	-	-	-	6,954,584	-	6,954,584
Agency	-	-	-	-	-	-	-
Retiree Health	-	-	-	-	10,000	1,161,501	1,171,501
Special Assessment	-	-	-	-	-	-	-
El Paseo Merchants	250,000	-	-	-	-	-	250,000
Landscape & Lighting Zones	317,137	-	-	-	800	100,000	417,937
Business Improvement District	551,803	-	-	-	7,000	-	558,803
Capital Projects Funds							
2010 Plan Reserves	-	-	60,000	-	20,000	250,000	330,000
Drainage	-	-	-	-	15,000	-	15,000
Economic Development Fund	-	-	-	-	3,000	-	3,000
Parks	-	-	-	-	1,000	-	1,000
Art in Public Places	730,500	-	-	-	15,000	-	745,500
Signalization	-	-	-	-	700	-	700
Golf Course Maintenance	-	-	-	2,312,640	86,000	-	2,398,640
Library Maintenance	-	-	-	-	-	-	-
Capital Bond Fund	-	-	-	-	650,100	-	650,100
Buildings Maintenance	-	-	-	-	20,000	-	20,000
Internal Service Funds							
Equipment Replacement Fund	-	-	648,000	-	60,000	330,000	1,038,000
Compensation Benefits Fund	-	-	-	-	10,000	100,000	110,000
Enterprise Funds							
Parkview Office Complex	-	-	-	-	1,255,000	-	1,255,000
Desert Willow Golf Course	-	-	-	11,644,341	54,130	-	11,698,471
Debt Service Funds							
Assessment District 94-3	99,363	-	-	-	800	-	100,163
Community Facility 91-1(Indian Ridge)	-	-	-	-	10,000	-	10,000
Canyons at Bighorn 98-1	-	-	-	-	400	-	400
Assessment District 01-01	162,338	-	-	-	1,000	-	163,338
Highlands Undergrounding	123,265	-	-	-	1,000	-	124,265
Section 29 AD 04-02	1,793,479	-	-	-	30,000	-	1,823,479
University Park	2,508,376	-	-	-	50,000	-	2,558,376
Palm Desert Financing Auth.-City	-	-	-	-	-	247,738	247,738
GRAND TOTAL ALL FUNDS	66,316,935	5,453,500	8,863,783	18,054,531	11,483,364	8,850,115	119,022,228
FY 18/19 BUDGET	62,063,092	3,437,175	11,110,000	17,658,125	10,438,066	7,673,224	112,379,682
% CHANGE FROM PRIOR YR.	7%	59%	-20%	2%	10%	15%	6%

CITY OF PALM DESERT
ALL FUND SUMMARY - EXPENDITURES BY CATEGORY FY 19-20

FUND Description	Personnel & Benefits	Operational Expenditures	Capital Outlay	Interfund Transfers	Total Budget
General Fund	19,010,696	35,599,741	215,000	5,802,451	60,627,888
Fire Fund	-	14,510,500	189,000	-	14,699,500
Total General & Fire Fund	19,010,696	50,110,241	404,000	5,802,451	75,327,388
Special Revenue Funds					
Traffic Safety	-	-	-	6,050	6,050
Gas Tax	-	-	1,000,000	-	1,000,000
Measure A	-	-	4,575,000	-	4,575,000
Housing Mitigation Fee	-	310,000	-	-	310,000
CDBG Block Grant	-	350,000	-	-	350,000
Child Care Program	-	-	255,000	-	255,000
Public Safety	-	180,000	-	-	180,000
New Construction Tax	-	-	1,500,000	-	1,500,000
Drainage Facility	-	-	-	-	-
Park and Recreation	-	-	100,000	-	100,000
Signalization	-	-	-	-	-
Fire Facility Fund	-	-	76,300	-	76,300
Waste Recycling Fees	-	275,000	265,000	52,000	592,000
Energy Independence	-	348,825	-	-	348,825
Air Quality Management	-	50,500	210,000	-	260,500
Aquatic Center	-	1,563,500	100,000	-	1,663,500
Cannabis Compliance	-	-	50,000	1,000,000	1,050,000
Housing Set-Aside	297,526	3,350	1,000	50,000	351,876
Housing Asset Fund	-	49,300	426,000	-	475,300
Housing Authority	-	5,874,126	5,250,779	351,876	11,476,781
Agency					
Retiree Health	1,171,501	-	-	-	1,171,501
Special Assessment					
El Paseo Merchants	-	250,000	-	-	250,000
Landscape & Lighting Zones	-	468,684	-	-	468,684
Business Improvement District	-	500,155	-	-	500,155
Capital Projects Funds					
2010 Plan Reserves	-	-	810,000	-	810,000
Drainage	-	-	-	-	-
Economic Development	-	75,000	76,500	-	151,500
Parks	-	-	20,000	-	20,000
Art in Public Places	106,850	-	41,000	200,000	347,850
Signalization	-	-	-	-	-
Golf Course Maintenance	-	-	1,003,961	840,000	1,843,961
Library Maintenance	-	-	-	-	-
Capital Bond Fund	-	-	1,350,000	-	1,350,000
Buildings Maintenance	-	-	259,500	-	259,500
Internal Service Funds					
Equipment Replacement Fund	-	330,000	2,544,000	-	2,874,000
Compensation Benefits Fund	250,000	-	-	-	250,000
Enterprise Funds					
Parkview Office Complex	-	1,170,669	-	300,000	1,470,669
Desert Willow Golf Course	-	12,029,761	149,500	-	12,179,261
Debt Service Funds					
Assessment District 94-3	-	7,000	-	97,066	104,066
Community Facility 91-1(Indian Ridge)	-	10,000	-	-	10,000
Canyons at Bighorn 98-1	-	-	-	-	-
Assessment District 01-01	-	11,500	-	150,672	162,172
Highlands Undergrounding	-	122,938	-	-	122,938
Section 29 AD 04-02	-	1,792,386	-	-	1,792,386
University Park	-	2,508,626	-	-	2,508,626
Assessment District 83-1	-	-	40,000	-	40,000
Assessment District 84-1	-	-	534,000	-	534,000
Assessment District 87-1	-	-	238,000	-	238,000
Assessment District 91-4	-	-	25,000	-	25,000
Assessment District 94-2	-	-	98,000	-	98,000
Palm Desert Financing Auth.-City	-	247,738	-	-	247,738
GRAND TOTAL ALL FUNDS	20,836,573	78,639,299	21,402,540	8,850,115	129,728,527
FY18/19 BUDGET	20,284,436	75,409,385	23,197,300	7,673,224	126,564,345
% CHANGE FROM PRIOR YR.	3%	4%	-8%	15%	2.5%

**CITY OF PALM DESERT
FISCAL YEAR 2019-2020**

APPROPRIATIONS LIMIT CALCULATION

Article XIII B of the California Constitution requires adoption of an annual appropriation limit. The original base year limit was adopted in FY 1978-79 and has been adjusted annually for increase by a factor comprised of the percentage change in population combined with either the percentage change in California per capita personal income or the percentage change in local assessment roll due to the addition of local nonresidential new construction. The changes in the local assessment roll due to additional local nonresidential new construction for current and prior periods have not been available from the County Assessor's office.

On November 1988, voters approved Proposition R which increased the limit to \$25,000,000. It expired in November 1992. The FY 1993-94 limit was calculated with prior years re-calculated to reflect the expiration of the \$25,000,000 limit.

	AMOUNT	SOURCE
A. 2018-19 APPROPRIATION LIMIT	131,788,605	PRIOR YEAR'S CALCULATION
B. ADJUSTMENT FACTORS		
1. POPULATION %		
POPULATION % CHANGE	1.17	STATE DEPT OF FINANCE
POPULATION CONVERTED TO RATIO (1.17+100)/100	1.0117	CALCULATED
2. INFLATION %		
USING % CHANGES IN CALIF PER CAPITA PERSONAL INCOME		
PER CAPITA % CHANGE	3.85	STATE DEPT OF FINANCE
PER CAPITA CONVERTED TO RATIO (3.85+100)/100	1.0385	CALCULATED
3. CALCULATION OF FACTOR FOR FY 19-20	1.0507	B1*B2
C. 2019-20 APPROPRIATIONS LIMIT BEFORE ADJUSTMENTS	138,463,757	B3*A
D. OTHER ADJUSTMENTS	0	CALCULATED
E. 2019-2020 APPROPRIATIONS LIMIT	138,463,757	C+D
F. APPROPRIATIONS SUBJECT TO LIMIT	49,542,539	CALCULATED
G. OVER/(UNDER) LIMIT	(88,921,218)	F-E

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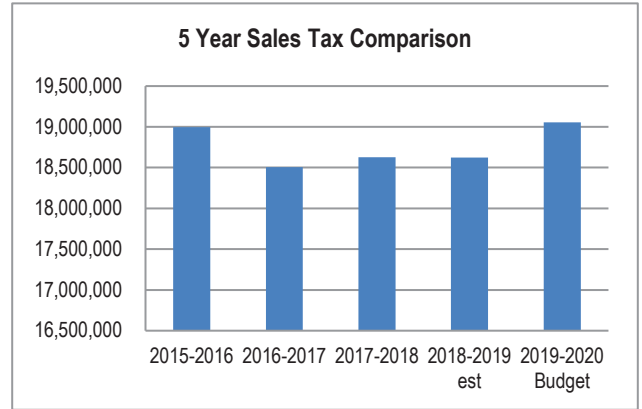
GENERAL FUND REVENUE SUMMARY

Revenue Assumptions for the General Fund (Fiscal Year 2019-2020)

The revenue assumptions used for the Fiscal Year 2019-2020 budget are based on current state and local economic conditions and historical trends. The City's main revenue sources are Sales Tax, Transient Occupancy Tax and Property Taxes.

Sales Tax

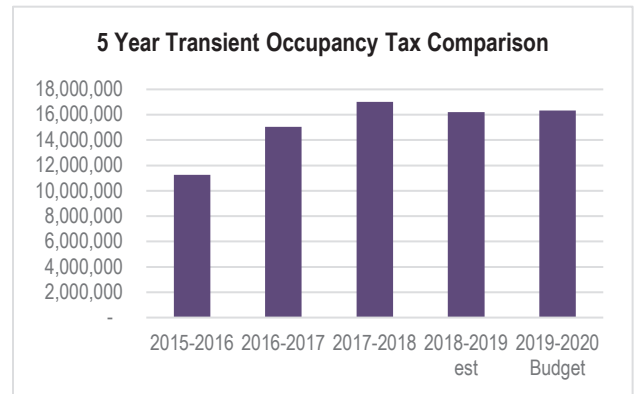
The estimated revenue from sales tax this year is **\$19,055,000**. Sales tax is imposed on all California retailers. Sales tax applies to all retail sales of merchandise (tangible personal property) in the state. Riverside County's sales tax rate is 7.75%. Palm Desert does not have any special district taxes so the sales tax rate for Palm Desert is also 7.75%. The City receives 1% of this rate, Riverside County receives 0.75% and the State receives 6.00%. There is a \$555,000 projected increase in this year's estimate from the prior year.



Transient Occupancy Tax (TOT)

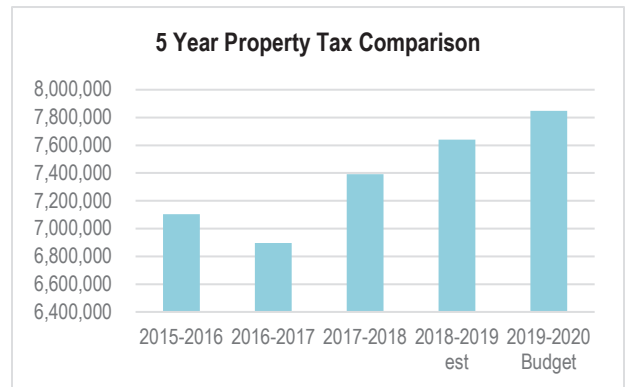
The estimated revenue from TOT this year is **\$16,320,800**. TOT is charged to travelers staying in Palm Desert when they rent accommodations (a room, rooms, entire home or other living space) in a hotel, inn, tourist home or house, motel or other lodging for any period of less than 28 days. TOT is remitted to the city each month following the month of rental.

This year's estimate is based on a 9.4% overall increase from last year's estimate.



Property Tax

The estimated revenue from property tax collections this year is **\$7,848,372**. Assessment and collections of real property taxes are administered by Riverside County. Palm Desert is a No-Low Property Tax city and receives property taxes only on areas annexed to the City after 1978*. Increases in property tax revenue to the City are based on changes of ownership, new construction, 2% maximum inflationary increase in assessed value and residual revenues from the dissolution of the former redevelopment agency.



Other Revenue

The balance of the City's overall revenue includes franchise fees estimated at \$3,100,000; motor vehicle license fees estimated at \$4,186,000; permits and license fees estimated at \$3,453,500; and transfers in, interest and miscellaneous revenue and reimbursements estimated at \$6,710,050.

**In November 1978, voters approved Proposition 13, which allocated property tax revenues based on each agency's historical share. Cities that never levied a property tax rate before Proposition 13 did not share in the resulting revenues (property tax rates were rolled back to 1973 rates).*

CITY OF PALM DESERT

Fiscal Year 2019-2020

Estimated Revenues

EXHIBIT 1

CATEGORY / FUND	Actual FY 17-18	Adjusted Budget FY 18-19	Projected FY 18-19	Budget FY 19-20
<u>General Fund (110):</u>				
1. Sales tax	18,627,704	18,500,000	18,624,814	19,055,000
2. Transient occupancy tax includes Short Term Rentals *	17,019,034	14,920,000	16,200,000	16,320,800
3. Property tax Secured & Unsecured & SARDA Tax Increment	7,391,762	7,763,171	7,640,370	7,848,372
4. Franchises (Cable/Gas/Electric/Waste)	3,097,521	3,150,000	3,086,000	3,100,000
5. Timeshare mitigation fee	1,543,762	1,615,000	1,678,290	1,450,000
6. Business license tax	1,154,275	1,275,000	1,176,025	1,275,000
7. Transfers in (AIPP, Traffic Safety, Parkview, Recycling, Golf Course Maint, Cannabis)	1,610,830	1,730,050	2,230,050	2,448,050
8. Permits/Fess	3,075,789	2,112,175	2,296,090	2,178,500
9. State payments (VLF, Parking Bail, MV lieu)	4,106,212	4,036,000	4,265,662	4,186,000
10. Interest & Rental	1,398,600	1,016,000	1,212,000	1,216,000
11. Reimbursements/Other revenues	1,826,740	1,895,000	1,596,198	1,596,000
<u>Totals General Fund</u>	60,852,229	58,012,396	60,005,499	60,673,722
<u>Fire Tax Fund (230):</u>				
1. Structural Fire Tax	5,909,280	5,909,280	6,036,036	6,100,000
2. Prop. A. Fire Tax	2,237,916	2,115,800	2,414,500	2,200,432
3. Reimbursements (Indian Wells & Rancho Mirage share of Ladder Truck, EMS Charges & Others)	1,250,990	2,265,500	1,850,000	3,065,500
4. Interest Income	21,772	10,000	15,000	15,000
5. Transfers In fm General Fund	3,668,540	2,300,000	2,300,000	3,000,000
6. Fire Reserves	407,233	555,020	800,000	318,568
<u>Totals Fire Tax Fund</u>	13,495,731	13,155,600	13,415,536	14,699,500
<u>TOTAL REVENUE- FIRE AND GENERAL FUND</u>	74,347,960	71,167,996	73,421,035	75,373,222

* Includes gross TOT received from operators. TOT rebates are reported as expenditures.

CITY OF PALM DESERT

EXHIBIT 2

Appropriations
Fiscal Year 2019/2020

General Fund/Dept	Department Description	Appropriations FY 2019/2020
1104110	City Council	288,480
1104111	City Clerk	973,316
1104112	Leg. Advocacy	38,000
1104114	Elections	500
1104120	City Attorney	278,512
1104121	Legal Services	294,000
1104130	City Manager	949,790
1104150	Finance	1,982,850
1104151	Independent Audt	90,000
1104154	Human Resources	969,960
1104159	General Services	4,272,433
1104190	Information Technology	1,070,057
1104191	Unemployment Insurance	10,000
1104192	Insurance	626,026
1104199	Interfund Transfers	5,802,451
1104210	Police Services	22,276,228
1104211	Community Safety	335,150
1104230	Animal Regulation	245,000
1104250	Public Works-Street Lts/Traf Sfty	368,600
1104300	Public Works-Admin.	2,694,500
1104310	Public Works-Streets & Maint	2,209,300
1104311-15	Street Repairs & Maintenance	75,000
1104330	Public Works-Corp. Yard	122,500
1104331	Auto Fleet/Equipment	250,000
1104340	Public Buildings-Maintenance	735,900
1104344	Portola Community Center	151,400
1104396	NPDES-Storm Water	55,000
1104416	Community Promotions	1,264,500
1104417	Marketing	1,374,680
1104419	Visitor Services	208,430
1104420	Building & Safety	1,829,975
1104430	Economic Development	980,100
1104470	Planning & Community Devel	2,787,700
1104610	Civic Center Park	1,289,150
1104611	Park Maintenance	1,048,200
1104614	Landscaping Services	1,918,700
1104618	City Wide Park Improvements	142,000
1104674	Civic Center Park Improvements	16,000
1104800	Contributions	603,500
GENERAL FUND TOTALS		\$ 60,627,888

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CITY OF PALM DESERT
 General Fund Summary by Department
 Fiscal Year 2019-2020

General Fund/Dept	Department Description	Adopted FY 2018/19	Adopted FY 2019/20
1104110	City Council	281,205	288,480
1104111	City Clerk	884,220	973,316
1104112	Leg. Advocacy	36,200	38,000
1104114	Elections	75,000	500
1104120	City Attorney	267,800	278,512
1104121	Legal Services	280,000	294,000
1104130	City Manager	760,880	949,790
1104132	Special Programs	451,145	0
1104150	Finance	1,711,250	1,982,850
1104151	Independent Audt	90,000	90,000
1104154	Human Resources	901,485	969,960
1104159	General Services	3,856,800	4,272,433
1104190	Information Technology	1,034,847	1,070,057
1104191	Unemployment Insurance	10,000	10,000
1104192	Insurance	698,000	626,026
1104199	Interfund Transfers	5,152,251	5,802,451
1104210	Police Services	21,933,600	22,276,228
1104211	Community Safety	404,000	335,150
1104230	Animal Regulation	245,000	245,000
1104250	Public Works-Street Lts/Traf Sfty	253,600	368,600
1104300	Public Works-Admin.	2,499,600	2,694,500
1104310	Public Works-Streets & Maint	2,216,850	2,209,300
1104311-15	Street Repairs & Maintenance	75,000	75,000
1104330	Public Works-Corp. Yard	81,500	122,500
1104331	Auto Fleet/Equipment	263,000	250,000
1104340	Public Buildings-Maintenance	715,300	735,900
1104344	Portola Community Center	75,000	151,400
1104396	NPDES-Storm Water	60,000	55,000
1104416	Community Promotions	1,245,000	1,264,500
1104417	Marketing	1,413,230	1,374,680
1104419	Visitor Services	181,190	208,430
1104420	Building & Safety	1,715,500	1,829,975
1104430	Economic Development	777,150	980,100
1104470	Planning & Community Devel	2,316,950	2,787,700
1104610	Civic Center Park	1,187,860	1,289,150
1104611	Park Maintenance	1,025,200	1,048,200
1104614	Landscaping Services	2,001,500	1,918,700
1104618	City Wide Park Improvements	208,000	142,000
1104674	Civic Center Park Improvements	16,000	16,000
1104800	Contributions	608,500	603,500
TOTALS		\$ 58,009,613	\$ 60,627,888

Palm Desert's five-member City Council serves as the City's governing body, representing residents in enacting City ordinances, establishing policies, and interacting with all other governmental officials, local, State, and Federal, on their behalf. Regular City Council Meetings are held the 2nd and 4th Thursdays of the month in the Council Chamber, convening at 3:00 p.m. for Closed Session, and 4:00 p.m. for Regular Session and Public Hearings. Councilmembers are elected at-large for four-year terms during General Municipal Elections consolidated with the Statewide General Election held on the first Tuesday in November of even-numbered years. The Mayor serves a one-year term, appointed from within the City Council on a rotation basis. In addition, the Palm Desert City Council serves as each the Board of the Successor Agency to the Palm Desert Redevelopment Agency, Financing Authority, Housing Authority, and Parking Authority.

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4110	City Council			
4101000	Meeting Compensation	\$ 118,545	\$ 123,100	\$ 127,800
4111500	Retirement Contribution	\$ 12,178	\$ 14,600	\$ 16,100
4111600	Medicare Contrb-Employer	\$ 3,133	\$ 2,600	\$ 2,600
4111700	Retiree Health	\$ 468	\$ 500	\$ 550
4112000	Ins Prem - Long Term Disab.	\$ 400	\$ 400	\$ 400
4112100	Ins Prem - Health	\$ 52,232	\$ 53,000	\$ 56,500
4112200	Ins Prem-Dental/Vision	\$ 1,480	\$ 4,000	\$ 6,650
4112400	Ins Prem - Life	\$ 324	\$ 337	\$ 562
4112500	Workers' Compensation	\$ 3,422	\$ 3,568	\$ 3,568
4211000	Office Supplies	\$ 910	\$ 1,500	\$ 1,500
4219000	Supplies-Other	\$ 3,462	\$ 6,000	\$ 6,000
4309000	Prof - Other	\$ 5,516	\$ 11,000	\$ 11,000
4311500	Mileage Reimbursement	\$ 1,692	\$ 2,500	\$ 3,000
4312000	Conf- Seminars- Workshops	\$ 6,829	\$ 20,000	\$ 20,000
4312500	Local Meetings	\$ 14,909	\$ 25,000	\$ 25,000
4333000	R/M-Office Equipment	\$ -	\$ 200	\$ 200
4362000	Subscriptions/Publication	\$ 440	\$ 500	\$ 550
4363000	Dues	\$ 450	\$ 1,000	\$ 1,000
4365000	Telephones	\$ 2,058	\$ 8,400	\$ 2,500
4366000	Postage & Freight	\$ 309	\$ 500	\$ 500
4388000	Cntrb-Various Agencies	\$ -	\$ 2,000	\$ 2,000
4404000	Cap-Office Equipment	\$ -	\$ 500	\$ 500
	4110 Total	\$ 228,758	\$ 281,205	\$ 288,480

The City Clerk handles a myriad of duties relating to the official business of the City Council, its commissions and committees, including: Keeping minutes of City Council, Successor Agency to the Palm Desert Redevelopment Agency, Financing Authority, Housing Authority, and Parking Authority Meetings, compiling the agenda and processing actions after each; recording official documents; handling legal advertising; coordinating bid openings; conducting municipal elections; maintaining current files on all commissions and committees; processing claims against the City; and handling all other legal or official documents. The City Clerk’s Office is a main communication point between citizens and the City Council. This office is where the general public researches public records and requests information.

<u>Authorized Positions</u>	Two Tier Salary Schedules		<u>Authorized</u>
	Hired/Appointed		
	Before 6/30/18	After 7/1/18	
	<u>Salary Grade</u>	<u>Salary Grade</u>	
City Clerk	139	62	1
Deputy City Clerk	118	38	1
Management Specialist II	113	32	2
Office Specialist II	104	18	1
Office Specialist II –OR–		18	2
Office Specialist I		14	
TOTAL			7

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4111	Comm. Affairs/City Clerk			
4100100	Salaries-Full Time	\$ 549,088	\$ 549,100	\$ 608,500
4100200	Salaries-Overtime	\$ 1,621	\$ 1,000	\$ 1,000
4111500	Retirement Contribution	\$ 60,087	\$ 64,700	\$ 76,000
4111600	Medicare Contrb-Employer	\$ 7,960	\$ 8,020	\$ 9,000
4111700	Retiree Health	\$ -	\$ -	\$ 2,500
4112000	Ins Prem - Long Term Disab.	\$ 4,492	\$ 4,900	\$ 2,506
4112100	Ins Prem - Health	\$ 116,479	\$ 118,000	\$ 134,000
4112200	Ins Prem-Dental/Vision	\$ 10,166	\$ 12,800	\$ 12,000
4112400	Ins Prem - Life	\$ 1,475	\$ 1,490	\$ 1,100
4112500	Workers' Compensation	\$ 12,693	\$ 13,210	\$ 13,210
4211000	Office Supplies	\$ 3,527	\$ 2,000	\$ 3,000
4306000	Volntr Rec/Special Events	\$ -	\$ 2,000	\$ 2,000
4306300	Committee/Commission	\$ 11,300	\$ 13,000	\$ 13,000
4309000	Prof - Other	\$ 13,017	\$ 15,000	\$ 15,000
4311500	Mileage Reimbursement	\$ 253	\$ 500	\$ 500
4312000	Conf- Seminars- Workshops	\$ 4,184	\$ 7,000	\$ 8,000
4312500	Local Meetings	\$ 244	\$ 600	\$ 600
4321000	Req Legal Advertising	\$ 106,062	\$ 60,000	\$ 60,000
4333000	R/M-Office Equipment	\$ -	\$ 1,000	\$ 1,000
4361000	Printing / Duplicating	\$ 1,285	\$ 1,500	\$ 2,000
4362000	Subscriptions/Publication	\$ 904	\$ 1,000	\$ 1,000
4363000	Dues	\$ 1,004	\$ 1,800	\$ 1,800
4364000	Filing Fees	\$ 176	\$ 100	\$ 100
4365000	Telephones	\$ 480	\$ 500	\$ 500
4366000	Postage & Freight	\$ 2,803	\$ 4,000	\$ 4,000
4404000	Cap-Office Equipment	\$ -	\$ 1,000	\$ 1,000
	4111 Total	\$ 909,301	\$ 884,220	\$ 973,316

For many decades, the City of Palm Desert has contracted with a lobbyist firm for legislative advocacy efforts, including guidance and support on legislative matters, and representation before the State legislature. As a member of the League of California Cities (LOCC), the City of Palm Desert also receives state legislative and ballot measure advocacy support.

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4112	Legislative Advocacy			
4309000	Prof - Other	\$ 36,180	\$ 36,200	\$ 38,000
	4112 Total	\$ 36,180	\$ 36,200	\$ 38,000

The City of Palm Desert conducts its General Municipal Elections on the first Tuesday in November of even-numbered years, consolidated with the Statewide General Election held on the date. The next election is scheduled to occur in November 2020.

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4114	Elections			
4211000	Office Supplies	\$ 394	\$ 1,000	\$ 500
4309000	Prof - Other	\$ -	\$ 72,000	\$ -
4312500	Local Meetings	\$ -	\$ 500	\$ -
4321000	Req Legal Advertising	\$ -	\$ 1,500	\$ -
	4114 Total	\$ 394	\$ 75,000	\$ 500

The City of Palm Desert contracts with independent law firms to provide legal services for various matters. Although the City uses multiple independent law firms that cover specific areas of expertise, the City has a designated City Attorney selected from within the firm that represents the City in general matters of municipal law. The City Attorney is not an employee of the City and the individual assigned such duties is subject to change.

The City Attorney serves as legal advisor on all types of matters pertaining to the City's business, including laws relating to the City's operations. Many of the City Attorney's routine duties are provided under a yearly retainer. These include, attending city council and planning commission meetings, responding to staff and elected officials on general matters of the City as well as drafting basic resolutions, ordinances, and routine contracts. Other services are provided on contracted hourly rates including litigation services, employment practices and services, development agreement reviews, etc.

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4120	City Attorney			
4301500	Prof - Legal	\$ 251,365	\$ 267,800	\$ 278,512
	4120 Total	\$ 251,365	\$ 267,800	\$ 278,512

The City contracts with independent law firms to specialized legal services. These include litigation, employment practices and services, land development agreements, subdivision reviews, bond financing and compliance, and compliance requirements for redevelopment related wind-down.

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4121	Legal Special Services			
4301500	Prof - Legal	\$ 224,868	\$ 250,000	\$ 262,500
4301600	Prof-Employee Law Service	\$ 30,158	\$ 30,000	\$ 31,500
	4121 Total	\$ 255,026	\$ 280,000	\$ 294,000

Under the direction of the City Council, the City Manager serves as the City's chief executive officer and oversees the coordination and implementation of Council-established policies and programs while providing information to assist the Council with its decision making process.

The City Manager is responsible for enforcing Palm Desert's Municipal Code and verifying the faithful observance of City franchises, contracts, and permits.

The City Manager has authority, including the powers of appointment, removal, promotion, and demotion, over all City employees. The City Manager is also responsible for the organization of municipal offices and positions to ensure the effective and efficient conduct of municipal business.

In addition to providing leadership and direction to City departments, the City Manager oversees the preparation of Palm Desert's annual budget, serves as the executive director of the Successor Agency to the Palm Desert Redevelopment Agency and Palm Desert Housing Authority, and responds promptly to inquiries and requests from residents and business owners.

The City Manager's Department includes the Public Information Officer function and is responsible for a variety of municipal priorities and programs including homelessness, civic engagement, legislative affairs, and the Community Development Block Grant program.

<u>Authorized Positions</u>	Two Tier Salary Schedules		<u>Authorized</u>
	<u>Before 6/30/18</u>	<u>After 7/1/18</u>	
	<u>Salary Grade</u>	<u>Salary Grade</u>	
City Manager	1	CM	1
Assistant City Manager		72	1
Sr. Management Analyst	127	44	1
Management Analyst		40	1
Executive Assistant	113	35	1
TOTAL			5

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4130	City Manager			
4100100	Salaries-Full Time	\$ 419,095	\$ 584,400	\$ 715,000
4111500	Retirement Contribution	\$ 46,366	\$ 68,800	\$ 90,000
4111600	Medicare Contrb-Employer	\$ 6,144	\$ 8,600	\$ 10,500
4111700	Retiree Health	\$ 6,600	\$ 4,900	\$ 15,000
4112000	Ins Prem - Long Term Disab.	\$ 2,956	\$ 5,220	\$ 3,000
4112100	Ins Prem - Health	\$ 27,872	\$ 46,000	\$ 69,000
4112200	Ins Prem-Dental/Vision	\$ 4,096	\$ 8,600	\$ 8,700
4112400	Ins Prem - Life	\$ 1,108	\$ 1,600	\$ 1,200
4112500	Workers' Compensation	\$ 13,357	\$ 14,000	\$ 14,000
4211000	Office Supplies	\$ 139	\$ 500	\$ 750
4309000	Prof - Other	\$ -	\$ 1,000	\$ 3,000
4311500	Mileage Reimbursement	\$ 146	\$ 200	\$ 300
4312000	Conf- Seminars- Workshops	\$ 7,656	\$ 10,000	\$ 12,000
4312500	Local Meetings	\$ 2,253	\$ 2,000	\$ 2,500
4312600	Local Mtg-Monthly Cm Mtg	\$ -	\$ 300	\$ 300
4363000	Dues	\$ 2,015	\$ 2,600	\$ 2,900
4365000	Telephones	\$ 1,000	\$ 960	\$ 1,440
4366000	Postage & Freight	\$ 70	\$ 200	\$ 200
4369500	Misc Expenses	\$ -	\$ 1,000	\$ -
4404000	Cap-Office Equipment	\$ 1,250	\$ -	\$ -
	4130 Total	\$ 542,124	\$ 760,880	\$ 949,790

The Finance Department is responsible for the financial management and accounting functions of the City and its related entities. This includes the budget, investments, cash management, payroll, cash receipts, accounts payable, debt management, general ledger, financial statements, and audits.

The City uses the modified accrual and accrual basis for government accounting and oversees, in excess of, 50 different funds. These include the General Fund, Capital Project Funds, Special Revenue Funds (assessment districts and landscape lighting districts), Debt Service Funds, Internal Service Funds and Enterprise Funds.

Finance prepares an annual operations budget, as well as a five-year capital improvement program, with the input from the City Council, City Manager and City Departments.

Finance oversees the daily cash management, including managing the availability of cash to pay obligations, recording revenue, and managing short- and long- term investments. The department is also responsible for overseeing the financing for operations and/or capital projects including issuance of debt, refunding debt and the management of debt obligations.

Finance processes the weekly accounts payable, bi-weekly payroll, monthly bank reconciliations and journal entries, monthly and annual financial statements and oversees the annual audit.

<u>Authorized Positions</u>	Two Tier Salary Schedules		<u>Authorized</u>
	Hired/Appointed		
	<u>Before 6/30/18</u>	<u>After 7/1/18</u>	
Director of Finance/City Treasurer	145	69	1
Assistant Finance Director	135	59	1
Deputy City Treasurer	127	44	1
Senior Financial Analyst	127	44	1
Senior Management Analyst	127	44	1
Accountant	123	40	1
Management Specialist II	113	32	2
Accounting Specialist	118	32	2
Accounting Technician	118	28	2
Office Specialist II – OR –		18	1
Office Specialist I		14	
TOTAL			13

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4150	Finance			
4100100	Salaries-Full Time	\$ 1,207,041	\$ 1,229,000	\$ 1,425,000
4100200	Salaries-Overtime	\$ 797	\$ 1,000	\$ 1,000
4111500	Retirement Contribution	\$ 132,065	\$ 141,000	\$ 177,000
4111600	Medicare Contrb-Employer	\$ 17,550	\$ 19,000	\$ 21,000
4111700	Retiree Health	\$ -	\$ -	\$ 1,250
4112000	Ins Prem - Long Term Disab.	\$ 9,985	\$ 11,500	\$ 5,900
4112100	Ins Prem - Health	\$ 202,169	\$ 209,000	\$ 238,000
4112200	Ins Prem-Dental/Vision	\$ 19,903	\$ 23,500	\$ 23,500
4112400	Ins Prem - Life	\$ 3,273	\$ 3,550	\$ 2,400
4112500	Workers' Compensation	\$ 21,860	\$ 23,000	\$ 23,000
4211000	Office Supplies	\$ 4,096	\$ 6,000	\$ 6,000
4311500	Mileage Reimbursement	\$ 1,093	\$ 700	\$ 800
4312000	Conf- Seminars- Workshops	\$ 1,510	\$ 5,000	\$ 5,000
4312500	Local Meetings	\$ 181	\$ 1,000	\$ 1,000
4361000	Printing / Duplicating	\$ 36,336	\$ 25,000	\$ 40,000
4362000	Subscriptions/Publication	\$ 3,494	\$ 4,000	\$ 4,000
4363000	Dues	\$ 700	\$ 1,500	\$ 1,500
4365000	Telephones	\$ 1,340	\$ 1,500	\$ 1,500
4366000	Postage & Freight	\$ 3,688	\$ 6,000	\$ 5,000
	4150 Total	\$ 1,667,082	\$ 1,711,250	\$ 1,982,850

An annual audit is conducted by the City's independent auditors on the City's financial statements. They review the internal controls, confirm the cash and investments of the City and review the City's Comprehensive Annual Financial Report. In addition, the auditors perform special audits on required State and Federal single audit compliance, franchise audits and any other audit as directed by either City Council or staff.

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4151	Independent Audit			
4302000	Prof-Accounting/Auditing	\$ 47,733	\$ 90,000	\$ 90,000
	4151 Total	\$ 47,733	\$ 90,000	\$ 90,000

The Human Resources Department strives to develop and implement effective human resource management strategies and programs to attract, develop, and retain employees who are empowered to deliver quality municipal services to the community

The Department serves as a strategic partner throughout all City departments to ensure they have the tools and resources necessary to successfully achieve the City’s priorities. The Department achieves this goal by providing policy guidance and acting as an internal consultant on human resources-related issues; implementing the recruitment and development of City employees; maintaining an equitable and competitive salary and benefits structure; and striving to promote and maintain a positive labor relations climate between the Palm Desert Employees Organization and the City.

<u>Authorized Positions</u>	Two Tier Salary Schedules		<u>Authorized</u>
	Hired/Appointed		
	<u>Before 6/30/18</u>	<u>After 7/1/18</u>	
	<u>Salary Grade</u>	<u>Salary Grade</u>	
Director of Administrative Services	139	64	1
Risk Manager	129	50	1
Management Specialist II	107	32	1
Office Specialist II	90	18	1
Office Specialist I –			
Temporary/Unassigned department		14	1
Student Intern –			
Temporary/Unassigned department		Min Wage	2
TOTAL			7

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4154	Human Resources			
4100100	Salaries-Full Time	\$ 383,176	\$ 400,000	\$ 430,000
4111500	Retirement Contribution	\$ 42,433	\$ 46,700	\$ 54,000
4111600	Medicare Contrb-Employer	\$ 5,566	\$ 5,900	\$ 6,400
4111700	Retiree Health	\$ 2,047	\$ 3,000	\$ 3,500
4112000	Ins Prem - Long Term Disab.	\$ 2,984	\$ 3,525	\$ 1,800
4112100	Ins Prem - Health	\$ 43,332	\$ 44,100	\$ 45,000
4112200	Ins Prem-Dental/Vision	\$ 6,001	\$ 8,550	\$ 6,300
4112400	Ins Prem - Life	\$ 1,012	\$ 1,100	\$ 750
4112500	Workers' Compensation	\$ 7,052	\$ 7,400	\$ 7,400
4211000	Office Supplies	\$ 410	\$ 500	\$ 500
4219000	Supplies-Other	\$ 6,230	\$ 7,500	\$ 10,000
4219100	Disaster/Emerg	\$ 59,788	\$ 98,500	\$ 104,100
4300300	Prof-Temporary Part-Time	\$ 748	\$ 20,000	\$ 20,000
4303600	Prof-Temp Help City-Wide	\$ 47,414	\$ 75,000	\$ 100,000
4305600	Medical Annual/New Employ	\$ 4,579	\$ 3,500	\$ 3,500
4309000	Prof - Other	\$ 205,121	\$ 55,000	\$ 100,000
4309501	Prof-Emp Recog Program	\$ 8,373	\$ 5,000	\$ 3,500
4311500	Mileage Reimbursement	\$ 634	\$ 500	\$ 500
4312000	Conf- Seminars- Workshops	\$ 4,976	\$ 8,000	\$ 8,000
4312101	City Wide Training	\$ 47,121	\$ 65,000	\$ 30,000
4312500	Local Meetings	\$ 12,525	\$ 17,000	\$ 17,000
4321500	Other Advertising	\$ 1,175	\$ 2,000	\$ 5,000
4362000	Subscriptions/Publication	\$ 38	\$ -	\$ -
4363000	Dues	\$ -	\$ 1,000	\$ 1,000
4365000	Telephones	\$ 920	\$ 960	\$ 960
4366000	Postage & Freight	\$ 122	\$ 250	\$ 250
4391500	Employee Safety	\$ 17,157	\$ 15,000	\$ 10,000
4404000	Cap-Office Equipment	\$ 879	\$ 6,500	\$ 500
	4154 Total	\$ 911,813	\$ 901,485	\$ 969,960

The General Services budget includes city-wide expenses not attributable to a specific department. These include supplies such as office supplies, copy supplies, computer supplies, letterhead, etc. Generalized services are also included such as telephone system services, copying services, banking service fees, specialized city-wide audits (sales tax audits), etc.

Beginning with the 2017-18 fiscal year, this budget includes the portion of the annual contribution for the unfunded retirement costs paid as a lump sum and not paid as a percentage of payroll.

Other amounts included are participation dues in local, regional and state-wide organizations (League of California Cities, Southern California Association of Governments, Local Agency Formation Commission, Riverside County Economic Development Agency, and Coachella Valley Association of Governments, etc.).

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4159	General Services			
4111500	Retirement Contribution	\$ 4,330,224	\$ 3,060,000	\$ 3,352,000
4211000	Office Supplies	\$ 10,318	\$ 12,000	\$ 12,000
4212000	Supplies-Computer	\$ -	\$ 15,000	\$ 5,000
4219000	Supplies-Other	\$ -	\$ 13,000	\$ 7,500
4309000	Prof - Other	\$ 250,529	\$ 340,000	\$ 477,000
4342000	Rental-Office Equipment	\$ 59,613	\$ 65,000	\$ 65,000
4361000	Printing / Duplicating	\$ 3,115	\$ 7,000	\$ 7,000
4363000	Dues	\$ 232,933	\$ 250,000	\$ 251,000
4364800	Sb2557/County Admin Fees	\$ 53,462	\$ 56,650	\$ 57,783
4365000	Telephones	\$ 36,981	\$ 37,500	\$ 37,500
4366000	Postage & Freight	\$ 385	\$ 650	\$ 650
	4159 Total	\$ 4,977,560	\$ 3,856,800	\$ 4,272,433

The Information Technology (IT) Division is committed to ensuring that IT investments and strategic business technologies deliver the highest possible value to the City and its constituents. The Division seeks to accomplish this goal by leveraging emerging technologies to improve services to citizens and employees and providing innovative and cost effective technology services.

Through the IT Master Plan, the City of Palm Desert is committed to working in an innovative environment to increase efficiency, eliminate redundancies, improve transparency, and reduce costs. Some key components addressed in the plan include:

- *Long-range technology planning, including equipment replacement;*
- *Citywide hardware/software procurement;*
- *Modernization of information technology infrastructure*
- *Improving Online Public Engagement and Communication*
- *Enhanced customer service support for all employees;*
- *Administration of physical and virtual servers/databases;*
- *Disaster recovery and business continuity;*
- *Support for numerous mission critical applications such as payroll, permitting and licensing, web technologies, and public safety.*

<u>Authorized Positions</u>	Two Tier Salary Schedules		<u>Authorized</u>
	Hired/Appointed		
	Before 6/30/18	After 7/1/18	
	<u>Salary Grade</u>	<u>Salary Grade</u>	
Information Systems Manager	135	59	1
G.I.S. Administrator	114	40	1
Information Systems Administrator	114	40	3
			5

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4190	Information Technology			
4100100	Salaries-Full Time	\$ 419,561	\$ 481,000	\$ 522,000
4100200	Salaries-Overtime	\$ 4,966	\$ 5,000	\$ 5,000
4111500	Retirement Contribution	\$ 46,027	\$ 57,000	\$ 65,500
4111600	Medicare Contrb-Employer	\$ 6,189	\$ 7,040	\$ 7,700
4111700	Retiree Health	\$ -	\$ 1,950	\$ 2,250
4112000	Ins Prem - Long Term Disab.	\$ 3,493	\$ 4,300	\$ 2,200
4112100	Ins Prem - Health	\$ 84,434	\$ 108,000	\$ 110,000
4112200	Ins Prem-Dental/Vision	\$ 7,806	\$ 10,700	\$ 10,500
4112400	Ins Prem - Life	\$ 1,126	\$ 1,350	\$ 900
4112500	Workers' Compensation	\$ 7,798	\$ 8,200	\$ 8,200
4211000	Office Supplies	\$ 110	\$ 2,000	\$ 2,000
4212000	Supplies-Computer	\$ 15,153	\$ 6,500	\$ 15,000
4311500	Mileage Reimbursement	\$ 129	\$ 400	\$ 400
4312000	Conf- Seminars- Workshops	\$ 2,015	\$ 3,500	\$ 3,500
4336000	R&M-Computer	\$ 222,266	\$ 291,207	\$ 291,207
4362000	Subscriptions/Publication	\$ 3,818	\$ 2,700	\$ 2,700
4363000	Dues	\$ -	\$ 500	\$ 500
4365000	Telephones	\$ 8,848	\$ 19,000	\$ 10,000
4366000	Postage & Freight	\$ 260	\$ 500	\$ 500
4404000	Cap-Office Equipment	\$ -	\$ 24,000	\$ 10,000
	4190 Total	\$ 833,998	\$ 1,034,847	\$ 1,070,057

The City of Palm Desert pays the actual cost of unemployment to the State of California for terminated employees.

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4191	Unemployment Insurance			
4112600	Unemployment Insurance-State	\$ 16,996	\$ 10,000	\$ 10,000
	4191 Total	\$ 16,996	\$ 10,000	\$ 10,000

The City's Risk Management Division provides an internal service to City Departments that protects the City's assets and ability to provide services by reducing its exposure to the financial impact of claims, lawsuits, and employee injuries.

The Division strives to reduce the corresponding frequency and severity of these events through the application of professional risk management techniques; ongoing staff education, and by providing a safe environment for employees to work and the public to enjoy. In doing so, the Division plays a vital role in freeing up dollars that would otherwise be spent on claims and claims-related issues, making them available for other beneficial uses throughout the City.

The City of Palm Desert belongs to the California Joint Powers Insurance Authority (JPIA), one of the largest municipal self-insurance pools in the State. The California JPIA works with the members to reduce the frequency and severity of claims by providing liability protection from losses and lawsuits and ongoing staff educational opportunities.

To this end, the City maintains a long-term, robust Enterprise Risk Management (ERM) program based on a holistic approach to Risk Management. ERM provides a framework for risk management that typically involves identifying particular risks and potential opportunities related to achieve City objectives, assessing them in terms of likelihood and magnitude of impact, determining a response strategy, and monitoring progress. More importantly, ERM places a greater emphasis on cooperation among all City departments to manage the City's full range of risks.

Identifying and managing risk is a citywide responsibility and is one component of good governance. By identifying and proactively addressing risks and opportunities for improvement, the City of Palm Desert will protect the interests of the public and create value for all stakeholders.

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4192	Insurance			
4309000	Prof - Other	\$ -	\$ -	\$ 15,000
4371000	Liab & Property Damage	\$ 405,471	\$ 698,000	\$ 611,026
	4192 Total	\$ 405,471	\$ 698,000	\$ 626,026

Interfund Transfers Out**Department 1104199**

Included in this budget are transfers from the General Fund to other funds for both specific expenses and shortfalls in other funds. These include expenses such as reimbursement for city costs to manage a restricted fund such as landscape and lighting district administration as well as the difference between the amount collected in a special fund and services provided (e.g. fire services, aquatic center operations).

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4199	Interfund Transfers			
4501000	Inter-Fund Transfers Out	\$ 4,725,837	\$ 5,152,251	\$ 5,802,451
	4199 Total	\$ 4,725,837	\$ 5,152,251	\$ 5,802,451

The City of Palm Desert contracts with the Riverside County Sheriff's Department for police services. The Palm Desert Police Department is dedicated to providing citizens, businesses, and visitors in Palm Desert with a safe and pleasant environment in which to live, work, and enjoy city amenities. The Department carries out this mission with professionalism, dependability, and integrity.

The Police Department employs a pro-active approach to policing that utilizes a multitude of Community Oriented Policing approaches including an emphasis on prevention, focused enforcement efforts, and the setting of specific goals. Within its five designated "beat" areas, the Police Department's basic patrol function is supported by a variety of special teams including the Special Enforcement Team, K-9 Unit, Business District Team, Burglary Suppression Unit, Traffic Enforcement Team, and by participation in regional task forces.

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4210	Police Services			
4217000	Supply-Automotive-Gas	\$ 6,492	\$ 22,100	\$ 24,000
4304000	Prof-Police Service Cntr	\$ 20,329,951	\$ 21,825,000	\$ 22,102,228
4304200	Police Service Contingency	\$ 62,201	\$ 41,500	\$ 20,000
4334000	R/M-Motor Vehicles-Fleet	\$ 51,202	\$ 45,000	\$ 70,000
4390400	Police Reoccurring Operational	\$ -	\$ -	\$ 60,000
	4210 Total	\$ 20,449,847	\$ 21,933,600	\$ 22,276,228

The Community Safety budget addresses three key quality of life issues in the City. Under this budget is the Citizens on Patrol (COPS) program, the Homelessness Outreach Program, and funding for school crossing guards.

Citizens on Patrol provide a critical service as the eyes and ears of the Palm Desert Police Department. The Homelessness Outreach Program matches social workers, housing, and wrap-around services with persons experiencing homelessness in the City.

The City also provides financial assistance to the Desert Sands Unified School District to manage a School Crossing Guard Program and ensure this essential community service continues at the City's elementary and middle school locations, where students regularly cross the roadway.

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4211	Community Safety			
4306001	Citizens on Patrol	\$ 18,090	\$ 36,000	\$ 41,400
4309201	School Crossing Guards	\$ 38,146	\$ 38,000	\$ 43,750
4392100	Homeless Outreach Team	\$ -	\$ 330,000	\$ 250,000
	4211 Total	\$ 56,236	\$ 404,000	\$ 335,150

The City of Palm Desert contracts with the Riverside County Department of Animal Services (County) to provide animal control and shelter services for the purpose of safeguarding the health and safety of the population of the City. The contract with the County provides for the control of dogs, cats and other domestic animals. Services that are provided include spaying and neutering of pets, sheltering of lost or abandoned pets at various shelters throughout the Valley, and other issues such as animal dog licensing, vicious and barking dog problems, and dogs loose in public places.

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4230	Animal Regulation			
4309000	Prof - Other	\$ 233,933	\$ 245,000	\$ 245,000
	4230 Total	\$ 233,933	\$ 245,000	\$ 245,000

The Street Light and Traffic Safety Divisions provide for the repair, maintenance, and utility cost of traffic signals and highway lighting. This Division is also responsible the maintenance and repair of street signs, safety cones, barricades, and pavement markers.

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4250	PW-St Lighting/Traffic Safety			
4214500	Supplies-Traffic Safety	\$ 2,872	\$ 7,000	\$ 7,000
4309000	Prof - Other	\$ -	\$ -	\$ 105,000
4332500	R/M-Signals	\$ 205,090	\$ 95,000	\$ 105,000
4351400	Utilities-Electric	\$ 139,343	\$ 150,000	\$ 150,000
4365000	Telephones	\$ 1,547	\$ 1,600	\$ 1,600
	4250 Total	\$ 348,853	\$ 253,600	\$ 368,600

The Public Works Department provides for the management of all Public Works functions. Areas include project management, engineering, construction inspection, traffic, public area maintenance, landscape, City fleet management, contract management, engineering certification, and surveys.

<u>Authorized Positions</u>	Two Tier Salary Schedules		<u>Authorized</u>
	Hired/Appointed		
	<u>Before 6/30/18</u>	<u>After 7/1/18</u>	
Director of Public Works		69	1
City Engineer	139	62	1
Sr. Engineer		52	3
Project Manager	127	48	2
Sr. Management Analyst	127	44	1
Engineering Assistant	125	38	1
Public Works Inspector II – OR –	120	34	3
Public Works Inspector I	118	30	
Management Specialist II	113	32	1
Management Specialist II – OR –		32	1
Management Specialist I		28	
Accounting Specialist	113	32	1
Office Specialist II – OR –		18	2
Office Specialist I		14	
TOTAL			17

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4300	PW-Administration			
4100100	Salaries-Full Time	\$ 1,537,294	\$ 1,720,000	\$ 1,800,000
4100200	Salaries-Overtime	\$ 1,300	\$ 2,500	\$ 2,500
4111500	Retirement Contribution	\$ 169,335	\$ 202,000	\$ 225,000
4111600	Medicare Contrb-Employer	\$ 23,889	\$ 25,100	\$ 26,500
4111700	Retiree Health	\$ 5,195	\$ 13,700	\$ 25,000
4112000	Ins Prem - Long Term Disab.	\$ 13,269	\$ 15,300	\$ 7,500
4112100	Ins Prem - Health	\$ 257,876	\$ 286,000	\$ 310,000
4112200	Ins Prem-Dental/Vision	\$ 25,591	\$ 34,100	\$ 30,500
4112400	Ins Prem - Life	\$ 4,257	\$ 4,650	\$ 3,000
4112500	Workers' Compensation	\$ 61,399	\$ 64,500	\$ 64,500
4211000	Office Supplies	\$ 2,700	\$ 4,000	\$ 5,000
4219000	Supplies-Other	\$ 168	\$ -	\$ -
4301000	Prof-Architectural/Eng	\$ 64,992	\$ 30,000	\$ 85,000
4309000	Prof - Other	\$ 116,721	\$ 28,000	\$ 28,000
4311500	Mileage Reimbursement	\$ 1,368	\$ 2,500	\$ 4,000
4312000	Conf- Seminars- Workshops	\$ 21,853	\$ 22,800	\$ 35,000
4312500	Local Meetings	\$ 1,716	\$ 3,700	\$ 3,500
4361000	Printing / Duplicating	\$ 213	\$ 500	\$ 500
4362000	Subscriptions/Publication	\$ 2,122	\$ 11,250	\$ 10,000
4363000	Dues	\$ 8,414	\$ 10,000	\$ 10,000
4365000	Telephones	\$ 9,051	\$ 7,000	\$ 7,000
4366000	Postage & Freight	\$ 1,270	\$ 2,000	\$ 2,000
4391500	Employee Safety	\$ 3,526	\$ 5,000	\$ 5,000
4404000	Cap-Office Equipment	\$ 7,658	\$ 5,000	\$ 5,000
	4300 Total	\$ 2,341,177	\$ 2,499,600	\$ 2,694,500

The Street Maintenance Division is responsible for all maintenance work along public streets including: street and parking lot sweeping, pot hole repairs, sign installation, drain drywell maintenance, concrete repairs, City lot maintenance, and curb painting. This Division is also responsible for the Graffiti Removal Program and the annual Holiday Lighting.

<u>Authorized Positions</u>	Two Tier Salary Schedules Hired/Appointed		<u>Authorized</u>
	<u>Before 6/30/18 Salary Grade</u>	<u>After 7/1/18 Salary Grade</u>	
Streets Maintenance Supervisor	123	46	1
Traffic Signal Specialist	121	38	1
Traffic Signal Technician II	118	32	1
Senior Maintenance Worker	111	31	2
Traffic Signal Technician I	111	28	1
Maintenance Worker III	109	27	3
Maintenance Worker II – OR –	106	23	5
Maintenance Worker I	101	19	
TOTAL			14

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4310	PW-Street & Maintenance			
4100100	Salaries-Full Time	\$ 1,135,050	\$ 1,182,000	\$ 1,150,000
4100200	Salaries-Overtime	\$ 10,867	\$ 25,000	\$ 25,000
4111500	Retirement Contribution	\$ 117,835	\$ 139,100	\$ 142,000
4111600	Medicare Contrb-Employer	\$ 16,753	\$ 17,300	\$ 16,700
4111700	Retiree Health	\$ -	\$ 3,300	\$ 2,000
4112000	Ins Prem - Long Term Disab.	\$ 9,495	\$ 10,600	\$ 4,700
4112100	Ins Prem - Health	\$ 300,640	\$ 341,000	\$ 320,000
4112200	Ins Prem-Dental/Vision	\$ 28,707	\$ 34,100	\$ 30,000
4112400	Ins Prem - Life	\$ 2,899	\$ 3,250	\$ 1,900
4112500	Workers' Compensation	\$ 52,679	\$ 55,000	\$ 55,000
4214000	Uniforms	\$ 6,708	\$ 8,700	\$ 12,500
4218000	Small Tools/Equipment	\$ 5,143	\$ 5,000	\$ 5,000
4311500	Mileage Reimbursement	\$ 822	\$ 1,000	\$ 1,000
4312000	Conf- Seminars- Workshops	\$ 2,358	\$ 5,000	\$ 6,000
4332000	Repair & Maintenance Streets	\$ 217,768	\$ 250,000	\$ 316,000
4343000	Construction Equipment	\$ 8,874	\$ 7,500	\$ 10,000
4351000	Utilities-Water	\$ 3,124	\$ 4,000	\$ 4,000
4365000	Telephones	\$ 3,717	\$ 5,000	\$ 7,500
4391001	Holiday Decorations	\$ 89,642	\$ 110,000	\$ 90,000
4391502	Graffiti Program	\$ 7,716	\$ 10,000	\$ 10,000
	4310 Total	\$ 2,020,798	\$ 2,216,850	\$ 2,209,300

The Street Repair and Maintenance Divisions provide for the work required to improve street safety, condition, and appearance. Improvements consist of overlays, slurry, seal coats, annual curb and gutter repair, annual cross gutter and sidewalk repair, street paving, and traffic lane striping and markings on all public streets.

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4311-15	PW - Streets			
4332000	PW-Street Resurfacing	\$ 2,760	\$ -	\$ -
	4311 Total	\$ 2,760	\$ -	\$ -
4332000	Curb & Gutter-ADA Retrofit	\$ -	\$ 25,000	\$ 25,000
	4312 Total	\$ -	\$ 25,000	\$ 25,000
4332000	Parking Lot Maintenance	\$ 11,923	\$ 50,000	\$ 50,000
	4313 Total	\$ 11,923	\$ 50,000	\$ 50,000
4332000	Repair & Maintenance Streets	\$ -	\$ -	\$ -
	4314 Total	\$ -	\$ -	\$ -
4332000	PW-Striping	\$ -	\$ -	\$ -
	4315 Total	\$ -	\$ -	\$ -

This Division provides for the cost associated with maintaining the building and facility for the Street Maintenance crews, City fleet vehicles and equipment.

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4330	PW-Corp Yard			
4219000	Supplies-Other	\$ 8,015	\$ 9,000	\$ 10,000
4309000	Prof - Other	\$ 11,464	\$ 9,000	\$ 10,500
4331000	R/M-Buildings	\$ 23,726	\$ 35,500	\$ 74,000
4351000	Utilities-Water	\$ 5,495	\$ 6,000	\$ 6,000
4351200	Utilities-Gas	\$ 384	\$ 1,000	\$ 1,000
4351400	Utilities-Electric	\$ 12,387	\$ 15,000	\$ 15,000
4364000	Filing Fees	\$ 7,037	\$ 6,000	\$ 6,000
	4330 Total	\$ 68,508	\$ 81,500	\$ 122,500

The Auto Fleet/Equipment Division is responsible for the operation, maintenance and replacement of the City's fleet of vehicles. General services and repairs are accomplished through contract services. New vehicles are covered under manufacturer's warranty for repairs. Division also provides for the repair and maintenance of the Corporation Yard fleet and equipment. All City fuel costs and hazardous waste disposal are included.

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4331	PW-Auto Fleet/Equipment Maint			
4217000	Supply-Automotive-Gas	\$ 86,436	\$ 114,000	\$ 97,000
	4331 Total	\$ 223,704	\$ 263,000	\$ 250,000

The Public Building Operation and Maintenance Division are responsible for the general operation, maintenance, and payment of utilities for the Civic Center building. Assigned staff provides janitorial services for the Civic Center, Parkview, Henderson, and State buildings. Repairs and maintenance are accomplished by staff or contract services.

<u>Authorized Positions</u>	Two Tier Salary Schedules Hired/Appointed		<u>Authorized</u>
	<u>Before 6/30/18 Salary Grade</u>	<u>After 7/1/18 Salary Grade</u>	
Facilities Manager	130	46	1
Maintenance Worker III	114	27	2
TOTAL			3

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4340	PW-Public Bldg-Opr/Maint.			
4100100	Salaries-Full Time	\$ 289,333	\$ 291,000	\$ 306,000
4100200	Salaries-Overtime	\$ 294	\$ 5,000	\$ 5,000
4111500	Retirement Contribution	\$ 31,596	\$ 34,200	\$ 38,500
4111600	Medicare Contrb-Employer	\$ 2,268	\$ 4,300	\$ 4,500
4111700	Retiree Health	\$ -	\$ -	\$ 1,200
4112000	Ins Prem - Long Term Disab.	\$ 2,443	\$ 2,600	\$ 1,300
4112100	Ins Prem - Health	\$ 60,124	\$ 62,000	\$ 64,000
4112200	Ins Prem-Dental/Vision	\$ 5,588	\$ 6,400	\$ 5,800
4112400	Ins Prem - Life	\$ 758	\$ 800	\$ 600
4112500	Workers' Compensation	\$ 5,973	\$ 6,200	\$ 6,200
4213000	Supplies-Janitorial	\$ 13,641	\$ 12,500	\$ -
4219000	Supplies-Other	\$ 19,709	\$ 19,500	\$ 27,500
4309000	Prof - Other	\$ 16,645	\$ 13,000	\$ 19,000
4311500	Mileage Reimbursement	\$ 12	\$ 500	\$ 500
4312000	Conf- Seminars- Workshops	\$ 3,219	\$ 6,800	\$ 6,800
4331000	R/M-Buildings	\$ 65,600	\$ 75,000	\$ 73,500
4332600	Janitorial Services	\$ 82,543	\$ 90,000	\$ 90,000
4351000	Utilities-Water	\$ 3,196	\$ 4,000	\$ 4,000
4351200	Utilities-Gas	\$ 1,209	\$ 1,500	\$ 1,500
4351400	Utilities-Electric	\$ 71,589	\$ 80,000	\$ 80,000
	4340 Total	\$ 675,742	\$ 715,300	\$ 735,900

The Desert Recreation District oversees the daily operation of the Portola Community Center building which is leased to various non-profit entities. Public Works staff is responsible for coordinating building maintenance, repairs, and payment of all utility services. The Special Programs Department oversees the administration of the facility.

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4344	PW-Portola Comm Center			
4309000	Prof - Other	\$ 95,662	\$ 45,000	\$ 106,400
4331000	R/M-Buildings	\$ 4,568	\$ 10,000	\$ 26,000
4351000	Utilities-Water	\$ 1,831	\$ 2,000	\$ 2,000
4351200	Utilities-Gas	\$ 302	\$ 500	\$ 500
4351400	Utilities-Electric	\$ 12,050	\$ 15,000	\$ 15,000
4365000	Telephones	\$ 1,601	\$ 2,500	\$ 1,500
	4344 Total	\$ 116,014	\$ 75,000	\$ 151,400

This Division covers the mandated fees and program costs for storm water run-off.

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4396	PW-NPDES-Storm Water Permit			
4400100	Capital Project	\$ 37,118	\$ 60,000	\$ 55,000
	4396 Total	\$ 37,118	\$ 60,000	\$ 55,000

Community Promotions, a component of the Economic Development Division, maintains budgets for City-produced events (i.e. Concerts in the Park, Independence Day Celebration, Veteran's Day Ceremony, etc.), City-sponsored events (i.e. Golf Cart Parade, Fashion Week El Paseo, Palm Desert Food & Wine, etc.), miscellaneous sponsorships/activities, El Paseo Courtesy Carts, and funding for the Greater Palm Springs Convention and Visitors Bureau.

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4416	Community Promotions			
4100200	Salaries-Overtime	\$ -	\$ 22,000	\$ 10,000
4306101	City Produced Events	\$ 182,874	\$ 202,000	\$ 152,000
4306201	City Sponsored Events	\$ 511,641	\$ 536,000	\$ 567,500
4322000	PSDR CVB Funding	\$ 369,926	\$ 370,000	\$ 370,000
4368100	Courtesy Carts	\$ 114,864	\$ 115,000	\$ 165,000
	4416 Total	\$ 1,179,304	\$ 1,245,000	\$ 1,264,500

Marketing is the component of the City's Economic Development Department that promotes Palm Desert as a premium travel destination. Toward this end, the Marketing Department creates advertising and promotional programs whose goal is to maintain and increase non-resident leisure travel and spending in Palm Desert, resulting in the growth of tourism-sourced tax revenue, including sales tax and Transient Occupancy Tax. Such programs include the design, production, and placement of ads for tourism and special events through print and online media buys, the creation of collateral materials for promotion of the City, the design and maintenance of a tourism website, the operations of the City's Visitors Services Center and oversight of the City's tourism-related social media channels. Design, production, and printing of the BrightSide newsletter and the annual community calendar are also included within the Marketing budget.

<u>Authorized Positions</u>	Two Tier Salary Schedules Hired/Appointed		<u>Authorized</u>
	<u>Before 6/30/18 Salary Grade</u>	<u>After 7/1/18 Salary Grade</u>	
Marketing and Tourism Manager	129	50	1
Office Specialist II		18	1
OR - Office Specialist I		14	
TOTAL			2

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4417	Marketing			
4100100	Salaries-Full Time	\$ 100,640	\$ 108,600	\$ 155,000
4111500	Retirement Contribution	\$ 11,141	\$ 12,800	\$ 19,500
4111600	Medicare Contrb-Employer	\$ 1,454	\$ 1,600	\$ 2,300
4111700	Retiree Health	\$ 3,016	\$ 3,300	\$ 4,700
4112000	Ins Prem - Long Term Disab.	\$ 884	\$ 1,000	\$ 650
4112100	Ins Prem - Health	\$ 8,223	\$ 9,100	\$ 17,000
4112200	Ins Prem-Dental/Vision	\$ 931	\$ 2,200	\$ 1,900
4112400	Ins Prem - Life	\$ 270	\$ 300	\$ 300
4112500	Workers' Compensation	\$ 3,119	\$ 3,300	\$ 3,300
4211000	Office Supplies	\$ 149	\$ 200	\$ 200
4302600	Bright Side Newsletter	\$ 76,079	\$ 75,000	\$ 75,000
4309000	Prof - Other	\$ 213,322	\$ 250,000	\$ 238,000
4309101	Community Calendar	\$ 13,807	\$ 20,000	\$ 20,000
4311500	Mileage Reimbursement	\$ 372	\$ 200	\$ 200
4312000	Conf- Seminars- Workshops	\$ 14,278	\$ 14,750	\$ 14,750
4312500	Local Meetings	\$ -	\$ 500	\$ 500
4321700	Photography & Videography	\$ 8,100	\$ 10,000	\$ 35,000
4321900	Advertising Production	\$ 72,684	\$ 85,050	\$ 111,050
4322100	Advertising Media Buys	\$ 510,562	\$ 540,000	\$ 500,000
4322200	Advertising Special Event	\$ 44,651	\$ 47,000	\$ 47,000
4322201	Advertising Special CO-OP	\$ 73,630	\$ 200,000	\$ 100,000
4322300	Advertising Promotional	\$ -	\$ 1,000	\$ 1,000
4322301	Collateral Design	\$ 3,133	\$ 15,000	\$ 15,000
4361000	Printing / Duplicating	\$ 16,210	\$ 11,000	\$ 11,000
4362000	Subscriptions/Publication	\$ 99	\$ 150	\$ 150
4363000	Dues	\$ 512	\$ 700	\$ 700
4365000	Telephones	\$ 480	\$ 480	\$ 480
	4417 Total	\$ 1,177,744	\$ 1,413,230	\$ 1,374,680

Visitor Services is a component of the City administered under the Marketing Department and serving under Economic Development. The City of Palm Desert supports its two largest revenue sources—Transient Occupancy Tax and sales tax—through Visitor Services, which promotes Palm Desert’s hotels, restaurants, businesses, attractions and activities. Visitor Services provides this information directly to visitors at its location inside City Hall as well as at local events. Information is also provided over the phone, via email, and through direct messaging. In addition, Visitor Services staff creates new social media content, writes the City’s monthly email newsletter copy, and updates the news, events calendar and dining guide sections of the tourism website.

<u>Authorized Positions</u>	Two Tier Salary Schedules		<u>Authorized</u>
	Hired/Appointed		
	<u>Before 6/30/18</u>	<u>After 7/1/18</u>	
Management Specialist II -OR- Management Specialist I	114	32 28	1
Office Specialist II -OR- Office Specialist I	90	18 14	1
TOTAL			2

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4419	Visitors Services			
4100100	Salaries-Full Time	\$ 109,506	\$ 114,600	\$ 136,000
4111500	Retirement Contribution	\$ 12,130	\$ 13,550	\$ 17,000
4111600	Medicare Contrb-Employer	\$ 1,613	\$ 1,700	\$ 2,100
4112000	Ins Prem - Long Term Disab.	\$ 935	\$ 1,100	\$ 600
4112100	Ins Prem - Health	\$ 22,386	\$ 29,400	\$ 33,000
4112200	Ins Prem-Dental/Vision	\$ 2,343	\$ 4,275	\$ 3,200
4112400	Ins Prem - Life	\$ 285	\$ 335	\$ 300
4112500	Workers' Compensation	\$ 3,152	\$ 3,300	\$ 3,300
4211000	Office Supplies	\$ 246	\$ 1,000	\$ 1,000
4219000	Supplies-Other	\$ 239	\$ 4,000	\$ 4,000
4311500	Mileage Reimbursement	\$ 21	\$ 500	\$ 500
4312500	Local Meetings	\$ -	\$ 250	\$ 250
4361000	Printing / Duplicating	\$ 768	\$ 1,000	\$ 1,000
4362000	Subscriptions/Publication	\$ 500	\$ 700	\$ 700
4365000	Telephones	\$ 480	\$ 480	\$ 480
4366000	Postage & Freight	\$ 2,579	\$ 5,000	\$ 5,000
	4419 Total	\$ 157,184	\$ 181,190	\$ 208,430

The Building and Safety Department provides for the administration, plan review, permit issuance and code enforcement of the California Title 24 codes and Palm Desert Municipal Code.

Building and Safety staff are trained and prepared to uphold the constitutional property rights of all citizens, and to ensure that due process is coupled with fairness and consistency while enforcing construction standards and local City ordinances.

The Department's goal is to serve and provide the City with codes that will provide minimum standards to safeguard life or limb, health, property and public welfare by regulating and controlling the design, construction, quality of materials, use of occupancy, location and maintenance of all building and structures within this jurisdiction.

<u>Authorized Positions</u>	Two Tier Salary Schedules Hired/Appointed		<u>Authorized</u>
	<u>Before 6/30/18 Salary Grade</u>	<u>After 7/1/18 Salary Grade</u>	
Director of Building and Safety	140	62	1
Supervising Plans Examiner	123	46	1
Plans Examiner		36	1
Building Inspector II – OR – Building Inspector I	114/118 107	35 31	5
Management Specialist II		32	1
Management Specialist II	113	32	1
Management Specialist II		32	1
Management Specialist I		28	1
Office Specialist II – OR – Office Specialist I	104	18 14	1
TOTAL			13

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4420	Building & Safety			
4100100	Salaries-Full Time	\$ 1,038,613	\$ 1,055,000	\$ 1,150,000
4100200	Salaries-Overtime	\$ 489	\$ 1,000	\$ 1,000
4111500	Retirement Contribution	\$ 114,229	\$ 124,000	\$ 134,000
4111600	Medicare Contrb-Employer	\$ 15,175	\$ 15,450	\$ 16,000
4111700	Retiree Health	\$ 2,736	\$ 4,950	\$ 10,000
4112000	Ins Prem - Long Term Disab.	\$ 8,773	\$ 9,375	\$ 4,500
4112100	Ins Prem - Health	\$ 226,633	\$ 216,000	\$ 240,000
4112200	Ins Prem-Dental/Vision	\$ 22,550	\$ 26,000	\$ 24,000
4112400	Ins Prem - Life	\$ 2,790	\$ 2,900	\$ 1,800
4112500	Workers' Compensation	\$ 34,428	\$ 36,000	\$ 36,000
4211000	Office Supplies	\$ 582	\$ 1,000	\$ 1,000
4218000	Small Tools/Equipment	\$ 195	\$ 1,000	\$ 1,000
4301000	Prof-Architectural/Eng	\$ 77,110	\$ 100,000	\$ 150,000
4309000	Prof - Other	\$ 12	\$ 1,500	\$ 1,500
4311500	Mileage Reimbursement	\$ 811	\$ 1,625	\$ 1,625
4312000	Conf- Seminars- Workshops	\$ 12,392	\$ 16,450	\$ 16,450
4312500	Local Meetings	\$ 353	\$ 1,000	\$ 1,000
4333000	R/M-Office Equipment	\$ -	\$ 1,000	\$ 1,000
4361000	Printing / Duplicating	\$ 13,703	\$ 90,000	\$ 12,500
4362000	Subscriptions/Publication	\$ 1,258	\$ 1,500	\$ 16,400
4363000	Dues	\$ 1,194	\$ 1,475	\$ 1,675
4365000	Telephones	\$ 4,474	\$ 5,900	\$ 5,900
4366000	Postage & Freight	\$ 649	\$ 1,500	\$ 1,500
4391500	Employee Safety	\$ 585	\$ 875	\$ 1,125
	4420 Total	\$ 1,579,734	\$ 1,715,500	\$ 1,829,975

The Economic Development Department promotes the City’s long-range goal of establishing a balanced and healthy economic base. The Department works hand in hand with both new and existing businesses providing support services such as the commercial space inventory, zoning and entitlement information, in an effort to promote, retain, and expand businesses within the City. The Division also assists businesses in redeveloping commercial areas endeavoring to create a rejuvenated environment for businesses and residents. With a progressive and proactive City business approach the City aims to protect its business nucleus, while attracting new retail, hospitality, technology and clean industries, which leads to maintaining a high quality of life for residents, visitors and businesses.

The Economic Development Department also oversees the City’s Marketing Department, special events, provides Visitor Services, and acts as the City liaison for various business, retail, and regional economic development organizations.

<u>Authorized Positions</u>	Two Tier Salary Schedules		<u>Authorized</u>
	Hired/Appointed		
	<u>Before 6/30/18</u>	<u>After 7/1/18</u>	
Director of Economic Development	137	62	1
Sr. Management Analyst		44	1
Management Analyst	120	40	1
Management Analyst		40	1
Management Specialist II	114	32	1
TOTAL			5

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4430	Economic Development			
4100100	Salaries-Full Time	\$ 406,124	\$ 430,000	\$ 596,000
4100200	Salaries-Overtime	\$ 13	\$ 500	\$ 500
4111500	Retirement Contribution	\$ 44,620	\$ 50,500	\$ 75,000
4111600	Medicare Contrb-Employer	\$ 5,919	\$ 6,500	\$ 8,700
4111700	Retiree Health	\$ 1,066	\$ 1,200	\$ 4,900
4112000	Ins Prem - Long Term Disab.	\$ 3,258	\$ 3,900	\$ 2,500
4112100	Ins Prem - Health	\$ 63,547	\$ 65,000	\$ 86,500
4112200	Ins Prem-Dental/Vision	\$ 6,044	\$ 8,600	\$ 8,100
4112400	Ins Prem - Life	\$ 1,123	\$ 1,200	\$ 1,000
4112500	Workers' Compensation	\$ 16,592	\$ 18,000	\$ 24,300
4211000	Office Supplies	\$ 478	\$ 500	\$ 1,000
4309000	Prof - Other	\$ 110,857	\$ 50,000	\$ 40,000
4309102	Prof-Economic Development	\$ 16,253	\$ 50,000	\$ 40,000
4311500	Mileage Reimbursement	\$ 914	\$ 1,500	\$ 2,000
4312000	Conf- Seminars- Workshops	\$ 11,555	\$ 15,000	\$ 20,000
4312500	Local Meetings	\$ 2,432	\$ 2,000	\$ 3,000
4322100	Advertising Media Buys	\$ 10,990	\$ 7,500	\$ 5,000
4361000	Printing / Duplicating	\$ 326	\$ 10,000	\$ 5,000
4362000	Subscriptions/Publication	\$ 440	\$ 500	\$ 600
4363000	Dues	\$ 50,966	\$ 53,000	\$ 53,000
4365000	Telephones	\$ 800	\$ 1,500	\$ 1,500
4366000	Postage & Freight	\$ 59	\$ 250	\$ 1,500
	4430 Total	\$ 754,376	\$ 777,150	\$ 980,100

The Community Development Department is responsible for citywide land-use planning and regulation, including the preparation of General and Specific Plans and the administration of the Zoning Ordinance. The department provides staff support for the City Council, Planning Commission and Architectural Review Commission.

The Code Compliance / Business License division, a component of the Community Development Department, is tasked with ensuring that all of the City's neighborhoods are consistent with community standards. As a whole, the department is responsible for the dissemination of information to the development community and general public.

The Art in Public Places division is the final component of the Community Development Department, and oversees the public art program including the biennial El Paseo Exhibition, Public Art Documentary Film Series, and Community Gallery.

<u>Authorized Positions</u>	Two Tier Salary Schedules		<u>Authorized</u>
	<u>Before 6/30/18</u>	<u>After 7/1/18</u>	
	<u>Salary Grade</u>	<u>Salary Grade</u>	
Community Development/Planning			
Director of Community Development	142	64	1
Principal Planner	131	48	1
Associate Planner – OR –	127	40	2
Assistant Planner – OR –	123	36	
Management Analyst	120	40	1
Management Specialist II	113	32	1
Management Specialist I	107	28	1
Art in Public Places			
Management Analyst	123	40	1
Management Specialist II	113	32	1
Code Compliance			
Code Compliance Supervisor	123	46	1
Code Compliance Officer II – OR –	118	31	4
Code Compliance Officer I	107/114	27	
Code Compliance Officer – Limited Term Appointment (Temp. Employee)		27	1
Management Specialist II	113	32	2
Office Specialist II	104	18	1
TOTAL			18

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4470	Planning & Community Dev.			
4100100	Salaries-Full Time	\$ 1,510,313	\$ 1,572,500	\$ 1,670,000
4100200	Salaries-Overtime	\$ 2,846	\$ 5,000	\$ 5,000
4111500	Retirement Contribution	\$ 165,861	\$ 185,100	\$ 208,000
4111600	Medicare Contrb-Employer	\$ 22,088	\$ 23,100	\$ 24,500
4111700	Retiree Health	\$ 3,022	\$ 5,900	\$ 6,700
4112000	Ins Prem - Long Term Disab.	\$ 13,096	\$ 14,000	\$ 6,900
4112100	Ins Prem - Health	\$ 311,262	\$ 313,000	\$ 335,000
4112200	Ins Prem-Dental/Vision	\$ 30,099	\$ 36,300	\$ 33,100
4112400	Ins Prem - Life	\$ 4,024	\$ 4,300	\$ 2,800
4112500	Workers' Compensation	\$ 38,244	\$ 40,000	\$ 40,000
4211000	Office Supplies	\$ 2,195	\$ 2,500	\$ 2,500
4214000	Uniforms	\$ 523	\$ 1,000	\$ 1,500
4218000	Small Tools/Equipment	\$ 961	\$ 5,000	\$ 2,000
4305500	Prof -Lot Cleaning Svc	\$ 9,853	\$ 15,000	\$ 15,000
4306200	Community Recognition	\$ 417	\$ 2,500	\$ 2,500
4309000	Prof - Other	\$ 128,722	\$ 20,000	\$ 318,000
4311500	Mileage Reimbursement	\$ 1,549	\$ 2,000	\$ 2,000
4312000	Conf- Seminars- Workshops	\$ 14,628	\$ 18,000	\$ 25,000
4312500	Local Meetings	\$ 6,094	\$ 5,700	\$ 5,700
4333000	R/M-Office Equipment	\$ 40	\$ 500	\$ 500
4361000	Printing / Duplicating	\$ 23,357	\$ 18,000	\$ 18,000
4362000	Subscriptions/Publication	\$ 501	\$ 1,500	\$ 1,500
4363000	Dues	\$ 2,467	\$ 2,250	\$ 2,500
4364000	Filing Fees	\$ -	\$ 500	\$ 500
4365000	Telephones	\$ 3,281	\$ 3,300	\$ 3,500
4366000	Postage & Freight	\$ 14,259	\$ 15,000	\$ 15,000
4404500	Machinery & Equipment	\$ -	\$ 5,000	\$ 40,000
	4470 Total	\$ 2,309,700	\$ 2,316,950	\$ 2,787,700

The Landscape Services Division provides for the landscape maintenance of Civic Center and Civic Center Park including the skate park, sport fields, and aquatic center. Maintenance is accomplished through contract services and includes tree pruning, turf renovations, electrical/lighting, playground, pump station, lagoon, and park facilities maintenance and repairs. The Desert Recreation District is responsible for the supervision and janitorial services for these areas except for the aquatic center.

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4610	PW-Civic Center Park			
4219000	Supplies-Other	\$ 10,642	\$ 8,650	\$ 8,650
4309200	Prof - Contracting	\$ 378,792	\$ 460,000	\$ 435,000
4331000	R/M-Buildings	\$ 16,240	\$ 12,500	\$ 12,500
4332001	RM-Landscaping Services	\$ 379,768	\$ 383,086	\$ 430,000
4332100	Repair Maintenance	\$ 65,328	\$ 55,300	\$ 58,000
4337100	Tri-Cities Sport Facility	\$ 107,802	\$ 123,324	\$ 190,000
4351000	Utilities-Water	\$ 46,405	\$ 50,000	\$ 60,000
4351400	Utilities-Electric	\$ 100,959	\$ 95,000	\$ 95,000
	4610 Total	\$ 1,105,936	\$ 1,187,860	\$ 1,289,150

The Landscape Services Division provides for the maintenance of City parks and community gardens. Maintenance includes tree pruning, turf renovations, playground, and park facilities maintenance and repairs.

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4611	PW-Park Maintenance			
4219000	Supplies-Other	\$ 8,063	\$ 9,000	\$ 10,000
4331000	R/M-Buildings	\$ 25,635	\$ 35,000	\$ 35,000
4332001	RM-Landscaping Services	\$ 422,941	\$ 602,200	\$ 617,700
4332501	R/M-Others	\$ 81,118	\$ 85,000	\$ 81,500
4351000	Utilities-Water	\$ 218,086	\$ 230,000	\$ 240,000
4351400	Utilities-Electric	\$ 51,847	\$ 50,000	\$ 50,000
4391000	Community Garden	\$ 18,399	\$ 14,000	\$ 14,000
	4611 Total	\$ 826,090	\$ 1,025,200	\$ 1,048,200

The Landscape Services Division provides the technical support for landscape guidelines and plan reviews. Capital projects, educating city landscape crews, water conservation programs, tree pruning, street median landscape rehabilitation, and special projects are performed as well.

<u>Authorized Positions</u>	Two Tier Salary Schedules Hired/Appointed		<u>Authorized</u>
	<u>Before 6/30/18 Salary Grade</u>	<u>After 7/1/18 Salary Grade</u>	
Landscape Supervisor	123	46	1
Horticulturist	121	38	1
Landscape Specialist	118	34	2
TOTAL			4

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4614	PW-Landscaping Services			
4100100	Salaries-Full Time	\$ 461,570	\$ 488,000	\$ 430,000
4100200	Salaries-Overtime	\$ 1,733	\$ 5,000	\$ 5,000
4111500	Retirement Contribution	\$ 48,529	\$ 57,500	\$ 54,000
4111600	Medicare Contrb-Employer	\$ 6,758	\$ 7,200	\$ 6,300
4111700	Retiree Health	\$ -	\$ 2,300	\$ 1,000
4112000	Ins Prem - Long Term Disab.	\$ 4,003	\$ 4,400	\$ 1,800
4112100	Ins Prem - Health	\$ 78,829	\$ 98,100	\$ 77,500
4112200	Ins Prem-Dental/Vision	\$ 7,708	\$ 10,700	\$ 7,500
4112400	Ins Prem - Life	\$ 1,220	\$ 1,350	\$ 750
4112500	Workers' Compensation	\$ 13,937	\$ 14,600	\$ 14,600
4219000	Supplies-Other	\$ 2,486	\$ 3,000	\$ 3,000
4311500	Mileage Reimbursement	\$ 664	\$ 750	\$ 1,000
4312000	Conf- Seminars- Workshops	\$ 5,742	\$ 8,000	\$ 9,000
4332501	R/M-Others	\$ 23,568	\$ 38,200	\$ 38,000
4337001	R/M-Medians	\$ 944,083	\$ 1,030,150	\$ 1,037,000
4351000	Utilities-Water	\$ 191,955	\$ 200,000	\$ 200,000
4351400	Utilities-Electric	\$ 24,317	\$ 30,000	\$ 30,000
4365000	Telephones	\$ 480	\$ 750	\$ 750
4390500	Arbor Day	\$ -	\$ 1,500	\$ 1,500
	4614 Total	\$ 1,817,583	\$ 2,001,500	\$ 1,918,700

The Landscape Services Division provides for capital improvement projects at all parks with the exception of the Civic Center Park. These improvements include repairing or replacing outdated park amenities and playgrounds such as lights, drinking fountains, fences, shade covers, playground components, site furnishings, and other items needed for the safety and functionality of the park.

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4618	PW-City Wide Park Improvements			
4400100	Capital Project	\$ 17,730	\$ 208,000	\$ 142,000
	4618 Total	\$ 17,730	\$ 208,000	\$ 142,000

The Landscape Services Division provides for capital improvement projects for the Civic Center campus. This includes but is not limited to the Civic Center Park, skate park, dog parks, sport fields, aquatic facility landscape, and landscape components adjacent to on-site buildings. These improvements include repairing or replacing outdated park amenities and playgrounds such as lights, drinking fountains, fences, shade covers, playground components, site furnishings, and other items needed for the safety and functionality of the park.

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4674	PW-Civic Center Park Improvements			
4400100	Capital Project	\$ 108,015	\$ 16,000	\$ 16,000
	4674 Total	\$ 108,015	\$ 16,000	\$ 16,000

Outside Agency funding provides assistance to non-profit agencies or groups that provide public benefit, public welfare or educational services, prioritizing those directly benefitting the residents of Palm Desert. Each year, the application process begins in January and is open through the end of February. The Outside Agency Funding committee reviews all applications and makes recommendations to the City Council for funding consideration for the upcoming fiscal year. The Committee's goal is to provide for unmet needs and improved services that enhance the quality of life for Palm Desert residents.

CITY OF PALM DESERT
Budget Worksheets by Department FY 2019/2020

Account No.	Account Description	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Budget
4800	Contributions			
4388000	Cntrb-Various Agencies	\$ 76,800	\$ 90,000	\$ 90,000
4388100	Cntrb-Schools	\$ 20,131	\$ 25,000	\$ 25,000
4388500	Cntrb-Museum	\$ 52,155	\$ 65,000	\$ 60,000
4389100	Cntrb-Ymca/Youth	\$ 28,500	\$ 47,500	\$ 47,500
4389201	After School Program	\$ 150,000	\$ 150,000	\$ 150,000
4389300	Joslyn Senior Center	\$ 219,932	\$ 231,000	\$ 231,000
	4800 Total	\$ 547,518	\$ 608,500	\$ 603,500

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Special Revenue, Capital, Enterprise and Internal Service Funds

Special Revenue Funds are used to account for proceeds of specific revenue sources other than expendable trusts that are legally restricted to expenditures for specific purposes.

Traffic Safety Fund – Traffic and court fines are collected in these funds. A transfer from this Fund to the General Fund is made at the end of the fiscal year by council action to be applied toward the eligible expenditures permitted by law.

Gas Tax Fund – Portions of the tax rate per gallon levied by the State of California on all gasoline purchases are allocated to cities throughout the state. These funds are restricted to expenditures for transit and street-related purposes only.

Measure A Fund – In 1988, Riverside County voters approved a half cent sales tax, known as Measure A, to fund a variety of highway improvement, local street and road maintenance, commuter assistance and specialized transit projects. This fund is used to collect this tax and pursuant to the provision of Measure A (Ordinance No. 88-1 of the County of Riverside) it is restricted for local street and road expenditures only.

Housing Mitigation Fee – This fund is used to account for fees collected from construction of commercial and office buildings for low & moderate income mitigation purposes. Funds are used strictly for projects and programs that benefit the low and moderate income households.

Community Development Block Grant Fund (CDBG) – This fund is used to account for the receipts and expenditures of CDBG funds received from the U. S. Department of Housing and Urban Development (HUD).

Child Care Program Fund – This fund is used to collect funds from developers for the purpose of providing child care programs.

Public Safety Police Grant Fund – This fund is used to account for state and federal grants given to the City for public safety purposes. Its use is restricted for expenditures related to public safety capital equipment and personnel.

Prop. A Fire Tax – This fund is used to account for revenues derived from tax collected within the city for upgrading fire protection and prevention. Its use is restricted for obtaining, furnishing, operating and maintaining fire protection and prevention services (currently under contract with Riverside County Fire Department) equipment or apparatus.

New Construction Tax – This fund is used to account for tax collected upon application to the city for a building permit from every person/entity for the construction of any new building or addition or trailer space in the city according to a fee schedule. Its use is restricted for the acquisition and development of public facilities such as parks, playgrounds and public structures.

Planned Drainage Funds – This fund is used to account for off-site drainage fees based on an established fee schedule collected prior to approval of the final map in the case of land being subdivided or prior to the issuance of a building permit in the case of construction or improvement of subdivided land.

Park & Recreation Facilities Funds – This fund is used to account for fees collected for residential and sub-division developments collected either at the time grading permits are paid or prior to the approval of the final map. Its use is restricted for expenditures related to park development, maintenance and equipment.

Traffic Signals Funds – This fund is used to account for fees collected for residential, commercial and industrial developments collected either at the time grading permits are paid or prior to the approval of the final map. Its use is restricted for expenditures related to the acquisition and maintenance of traffic signals.

Fire Facilities Restoration Fund – This fund is used to collect funds from developers for the purpose of construction, restoration and purchase of equipment for fire stations within the City.

Waste-Recycling Fund – This fund is used to account for waste recycling fees collected by waste management. Its use is restricted for expenditures for education and other expenditures related to recycling.

Energy Independence Program – This fund is used to account for loans to residents and commercial property owners for energy savings equipment.

Air Quality Management Fund – This fund accounts for receipts from South Coast Air Quality Management District, one-third of which is disbursed to the Coachella Valley Association of Governments. The remaining two-thirds are spent for programs that promote the goal of attaining Federal and State air quality standards.

Aquatic Center Fund – This fund is used to account for the fees collected and expenses incurred in connection with operating the municipal aquatic center in the City of Palm Desert.

Cannabis Compliance – This fund is used to account for compliance and administrative expenditures for any activities related to the regulation of production, distribution and sales of cannabis.

Capital Projects Reserve Fund – This fund is used to account for resources and expenditures for capital improvement projects that are related to the acquisition and development of public facilities, infrastructure and equipment.

Capital Improvement Projects - Drainage – This fund is used to account for resources and expenditures for planned capital improvement projects that are under the Master Drainage Plan.

Economic Development – This fund is used to account for façade enhancement projects for Palm Desert businesses utilizing funds from the sales of certain City-owned properties.

Capital Improvement Projects - Parks – This fund is used to account for resources and expenditures for capital improvement projects that are related to park development, maintenance and equipment.

Art in Public Places Program Funds – This fund accounts for fees collected from residential, commercial and public facilities development except for street and drainage projects. Its use is restricted for the acquisition, installation, improvement and maintenance of artwork to be displayed in the city, the administration of the program and community public art education programs.

Capital Improvement Projects - Traffic Signals – This fund is used to account for resources and expenditures for capital improvement projects that are related to the acquisition and maintenance of traffic signals.

Golf Course Capital Improvement Fund – This fund accounts for fees collected from our Golf Course Timeshare project. Funds are used for golf course capital improvements, and equipment.

Buildings Maintenance Fund – This fund is used to account for resources and expenditures for capital improvement projects that are related to the improvement and maintenance of public facilities and structures.

Capital Bond Fund – is used to account for the cost of City owned properties that will either be sold or for the construction of public facilities, and the proceeds of bond funds for capital related properties.

Library Fund - This fund is used to track expenditures related to the City's public library which is operated by the Riverside County Library system.

Parkview Office Complex – This fund is used to account for rent received from the City owned office complex.

Desert Willow Golf Course Fund – This fund is used to account for the fees collected and expenses incurred in connection with operating the municipal golf course in the City of Palm Desert.

Equipment Replacement Fund – This fund is used as an internal service fund to accumulative funds to replace city vehicles and equipment.

Compensation Absences – This fund is used to account for funding of compensated absences.

Retiree Health Fund – This fund is used to account for funds contributed toward future and current retiree health expenses.

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**SPECIAL REVENUE, CAPITAL, ENTERPRISE AND INTERNAL SERVICE FUNDS
FISCAL YEAR 2019-2020**

Type of Expenditure	Traffic Safety FD 210	Gas Tax FD 211	Measure A (Transportation) FD 213	Housing Mitigation Fee FD 214	Comm. Dev. Block Grants (CDBG) FD 220	Child Care Program FD 228
Administration	-	-	-	310,000	350,000	-
Fire Protection	-	-	-	-	-	-
Waste Recycling	-	-	-	-	-	-
Debt Expenditures	-	-	-	-	-	-
Capital & Maintenance	-	1,000,000	4,575,000	-	-	255,000
Interfund Transfers Out	-	-	-	-	-	-
Interfund Transfers Out GF	6,050	-	-	-	-	-
Total Special Revenue Funds (Expenditures) (3)	6,050	1,000,000	4,575,000	310,000	350,000	255,000

Beginning Cash (1)	-	2,543,604	36,150,635	2,719,298	31,510	1,203,815
Revenue (2)	6,050	2,274,283	3,042,000	208,700	350,000	326,570
Expenditures (3)	(6,050)	(1,000,000)	(4,575,000)	(310,000)	(350,000)	(255,000)
Continuing Appropriation (4)	-	(2,325,100)	(26,506,003)	-	-	(1,275,000)
Ending Cash	-	1,492,787	8,111,632	2,617,998	31,510	385

- (1) Beginning cash is an estimate
- (2) Resolution No. 2019-46, Exhibit 1 -Estimated Revenues
- (3) Resolution No. 2019-46, Exhibit 2 - Appropriations
- (4) Estimated carryover & outstanding Purchase Orders

**SPECIAL REVENUE, CAPITAL, ENTERPRISE AND INTERNAL SERVICE FUNDS
FISCAL YEAR 2019-2020**

Type of Expenditure	Public Safety - Police Grants FD 229	Prop. A Fire Tax Fund FD 230	New Construction Tax FD 231	Drainage Fund FD 232	Park & Recreation Fund FD 233	Traffic Signal Fund FD 234
Administration	180,000	-	-	-	-	-
Fire Protection	-	14,510,500	-	-	-	-
Waste Recycling	-	-	-	-	-	-
Debt Expenditures	-	-	-	-	-	-
Capital & Maintenance	-	189,000	1,500,000	-	100,000	-
Interfund Transfers Out	-	-	-	-	-	-
Interfund Transfers Out GF	-	-	-	-	-	-
Total Special Revenue Funds (Expenditures) (3)	180,000	14,699,500	1,500,000	-	100,000	-

Beginning Cash (1)	89,187	728,409	1,382,320	1,570,210	1,629,507	416,318
Revenue (2)	100,500	14,380,932	481,000	35,000	263,000	22,000
Expenditures (3)	(180,000)	(14,699,500)	(1,500,000)	-	(100,000)	-
Continuing Appropriation (4)	-	-	-	(1,541,556)	(155,060)	(206,305)
Ending Cash	9,687	409,841	363,320	63,654	1,637,447	232,013

- (1) Beginning cash is an estimate
- (2) Resolution No. 2019-46, Exhibit 1 -Estimated Revenues
- (3) Resolution No. 2019-46, Exhibit 2 - Appropriations
- (4) Estimated carryover & outstanding Purchase Orders

**SPECIAL REVENUE, CAPITAL, ENTERPRISE AND INTERNAL SERVICE FUNDS
FISCAL YEAR 2019-2020**

Type of Expenditure	Fire Facilities Fund FD 235	Waste Management Recycling FD 236	Energy Independence Program FD 237	Air Quality Management FD 238	Aquatic Center FD 242	Cannabis Compliance FD 243	TOTAL Special Revenue Funds TOTAL
Administration	-	-	15,000	50,500	1,563,500		2,469,000
Fire Protection	-	-	-	-	-		14,510,500
Waste Recycling	-	275,000	-	-	-		275,000
Debt Expenditures	-	-	333,825	-	-		333,825
Capital & Maintenance	76,300	265,000	-	210,000	100,000	50,000	8,320,300
Interfund Transfers Out	-	-	-	-	-		-
Interfund Transfers Out GF	-	52,000	-	-	-	1,000,000	1,058,050
Total Special Revenue Funds (Expenditures) (3)	76,300	592,000	348,825	260,500	1,663,500	1,050,000	26,966,675

Beginning Cash (1)	1,136,671	1,786,392	1,431,370	86,142	1,924,678	86,250	54,916,316
Revenue (2)	14,800	275,000	252,000	204,300	1,663,500	1,051,000	24,950,635
Expenditures (3)	(76,300)	(592,000)	(348,825)	(260,500)	(1,663,500)	(1,050,000)	(26,966,675)
Continuing Appropriation (4)	(1,075,171)	(132,000)	-	-	-	-	(33,216,195)
Ending Cash	-	1,337,392	1,334,545	29,942	1,924,678	87,250	19,684,081

- (1) Beginning cash is an estimate
- (2) Resolution No. 2019-46, Exhibit 1 -Estimated Revenues
- (3) Resolution No. 2019-46, Exhibit 2 - Appropriations
- (4) Estimated carryover & outstanding Purchase Orders

**SPECIAL REVENUE, CAPITAL, ENTERPRISE AND INTERNAL SERVICE FUNDS
FISCAL YEAR 2019-2020**

Type of Expenditure	Capital Improvement Fund (2010 Plan) FD 400	CIP - Drainage FD 420	Economic Development FD 425	CIP - Parks FD 430	Art In Public Places (AIPP) FD 436
Administration	-	-	75,000	-	106,850
Fire Protection	-	-	-	-	-
Waste Recycling	-	-	-	-	-
Debt Expenditures	-	-	-	-	-
Capital & Maintenance	810,000	-	76,500	20,000	41,000
Interfund Transfers Out	-	-	-	-	-
Interfund Transfers Out GF	-	-	-	-	200,000
Total Special Revenue Funds (Expenditures) (3)	810,000	-	151,500	20,000	347,850

Beginning Cash (1)	1,870,252	2,039,936	552,119	65,580	1,057,242
Revenue (2)	330,000	15,000	3,000	1,000	745,500
Expenditures (3)	(810,000)	-	(151,500)	(20,000)	(347,850)
Continuing Appropriation (4)	(863,922)	(411,974)	(276,000)	-	-
Ending Cash	526,330	1,642,962	127,619	46,580	1,454,892

- (1) Beginning cash is an estimate
- (2) Resolution No. 2019-46, Exhibit 1 -Estimated Revenues
- (3) Resolution No. 2019-46, Exhibit 2 - Appropriations
- (4) Estimated carryover & outstanding Purchase Orders

**SPECIAL REVENUE, CAPITAL, ENTERPRISE AND INTERNAL SERVICE FUNDS
FISCAL YEAR 2019-2020**

Type of Expenditure	CIP-Traffic Signals FD 440	Golf Course Capital Improvements FD 441	Building Maintenance Fund FD 450	Capital Bond Fund FD 451	Library Administration Costs FD 452	TOTAL Capital Project Funds TOTAL
Administration	-	-	-	-	-	181,850
Fire Protection	-	-	-	-	-	-
Waste Recycling	-	-	-	-	-	-
Debt Expenditures	-	-	-	-	-	-
Capital & Maintenance	-	1,003,961	259,500	1,350,000	-	3,560,961
Interfund Transfers Out	-	-	-	-	-	-
Interfund Transfers Out GF	-	840,000	-	-	-	1,040,000
Total Special Revenue Funds (Expenditures) (3)	-	1,843,961	259,500	1,350,000	-	4,782,811

Beginning Cash (1)	103,909	3,130,576	2,430,698	63,250,491	667,255	75,168,058
Revenue (2)	700	2,398,640	20,000	650,100	-	4,163,940
Expenditures (3)	-	(1,843,961)	(259,500)	(1,350,000)	-	(4,782,811)
Continuing Appropriation (4)	-	-	(1,109,014)	(26,427,547)	-	(29,088,457)
Ending Cash	104,609	3,685,255	1,082,184	36,123,044	667,255	45,460,730

- (1) Beginning cash is an estimate
- (2) Resolution No. 2019-46, Exhibit 1 -Estimated Revenues
- (3) Resolution No. 2019-46, Exhibit 2 - Appropriations
- (4) Estimated carryover & outstanding Purchase Orders

**SPECIAL REVENUE, CAPITAL, ENTERPRISE AND INTERNAL SERVICE FUNDS
FISCAL YEAR 2019-2020**

Type of Expenditure	Parkview Office Complex FD 510	Desert Willow - Enterprise FD 520/521	Equipment Replacement Fund FD 530	Compensation Benefits FD 577	Retiree Health FD 576	TOTAL Enterprise and Internal Service Funds TOTAL	TOTAL Funds TOTAL
Administration	1,170,669	11,912,921	330,000	250,000	1,171,501	14,835,091	17,485,941
Fire Protection	-	-	-	-	-	-	14,510,500
Waste Recycling	-	-	-	-	-	-	275,000
Debt Expenditures	-	116,840	-	-	-	116,840	450,665
Capital & Maintenance	-	149,500	2,544,000	-	-	2,693,500	14,574,761
Interfund Transfers Out	-	-	-	-	-	-	-
Interfund Transfers Out GF	300,000	-	-	-	-	300,000	2,398,050
Total Special Revenue Funds (Expenditures) (3)	1,470,669	12,179,261	2,874,000	250,000	1,171,501	17,945,431	49,694,917

Beginning Cash (1)	4,632,327	2,191,836	7,655,702	2,451,387	1,325,341	18,256,593	148,340,967
Revenue (2)	1,255,000	11,698,471	1,038,000	110,000	1,171,501	15,272,972	44,387,547
Expenditures (3)	(1,470,669)	(12,179,261)	(2,874,000)	(250,000)	(1,171,501)	(17,945,431)	(49,694,917)
Continuing Appropriation (4)	(1,497,600)	-	(2,286,640)	-	-	(3,784,240)	(66,088,892)
Ending Cash	2,919,058	1,711,046	3,533,062	2,311,387	1,325,341	11,799,894	76,944,705

- (1) Beginning cash is an estimate
- (2) Resolution No. 2019-46, Exhibit 1 -Estimated Revenues
- (3) Resolution No. 2019-46, Exhibit 2 - Appropriations
- (4) Estimated carryover & outstanding Purchase Orders

Special Assessment Funds

Special Assessment Funds are used to account for proceeds of assessments collected from property owners within the respective assessment districts established that are legally restricted to expenditures for the specific purposes of the district formation.

Various Landscaping and Lighting District Funds - These funds are used to account for expenditures and receipts of property taxes and service fees levied to the property owners in the various landscaping and lighting districts which were formed to provide landscaping and street lighting maintenance. Individual landscaping and lighting funds are set up for each district. Starting in 2003-2004 the service levels for each of the districts was reduced down based on the funding level agreed to by the property owners. Each level of service is described in the expenditure sheets.

El Paseo Assessment District - This fund is used to collect assessments on all business establishments located within the boundaries set for the El Paseo parking and business improvement area based on a fee schedule established for the various types of businesses. Collections are made in the same manner and at the same time as the city business license fees. Proceeds from all charges are used for the promotion of business activities in the area.

Zone 1 - President's Plaza I - Business Improvement District - Established beginning in 1998/99 after proposition 218 to provide improvements and services within the boundaries of the district. The services include regular maintenance, repair, removal or replacement of all or any part of the improvements including removal of trimmings, rubbish, debris and other solid waste; the cleaning.

Zone 2 - Canyon Cove - These parcels receive benefit from the improvements and the maintenance of street lighting encompassing all streets within the Zone and the landscaped area north of Haystack Road.

Zone 3 - Vineyards - These parcels receive benefit from the improvements and maintenance of street lighting within the Zone and maintenance of the landscaped area along the West side of Portola Avenue.

Zone 4 - Parkview Estates - These parcels receive benefit from the improvements and maintenance of street lighting.

Zone 5 - Cook & Country Club Area - These parcels receive benefit from the Tract street lighting, Parkway landscaping and entrance landscaping improvements. This includes Desert Mirage, Sandcastles, Primrose.

Zone 6 - Hovley Lane West - These parcels lie generally East of Monterey Avenue and West of Portola Avenue and includes parcels and tracts along Hovley Lane West. These parcels receive benefit from the improvements and maintenance of street

lighting, parkway landscaping and some parcels with dry wells. This includes Monterey Meadows, The Glen, Hovley Estates, Sonata I, Sonata II, Hovley Collection, La Paloma, La Paloma II, La Paloma III, Sandpiper Court, Sandpiper West, Hovley West, Diamondback, Palm Court.

Zone 7 - Waring Court - These parcels receive benefit from the improvements and maintenance of landscaped parkways along Fred Waring Drive adjacent to the tract.

Zone 8 - Palm Gate - These parcels receive benefit from the improvements and maintenance of local street lighting and the landscaped parkways fronting the tract.

Zone 9 - The Grove - These parcels receive benefit from the improvements and maintenance of street lighting, landscaping and palm tree trimming within the public right-of ways.

Zone 11 - Portola Place - These parcels receive benefit from the improvements and maintenance of the landscaped parkways extending along Portola Avenue adjacent to the tract.

Zone 13 - Palm Desert Country Club - These parcels receive benefit from the improvements and maintenance of entryway landscaping and street lighting. This would include landscaping along Fred Waring Drive and along Hovley Lane East from Oasis to Washington.

Zone 14 - K & B at Palm Desert - All properties within the Zone benefit from street lighting, landscaping of the retention basin, and dry well maintenance.

Zone 15 - Canyon Crest - These parcels benefit from Tract street lighting and Parkway landscaping improvements.

Zone 16 - College View Estates - These parcels benefit from Tract street lighting and Parkway landscaping improvements. This would include Sundance West, College View Estates I, Petuna I, Sundance East and The Boulders.

President's Plaza III Business Improvement District - The district is located south of Highway 111 and north of El Paseo, east of Highway 74. The services include regular maintenance, repair, removal or replacement of all or any part of the improvements including removal of trimmings, rubbish, debris and other solid waste; the cleaning.

Alessandro Alley - These parcels benefit from street lighting, parking and landscaping improvements.

Benefit Assessment District No. 1 (Section 29) - These parcels benefit from drainage basin improvements.

**SPECIAL ASSESSMENT FUNDS
FISCAL YEAR 2019-2020**

	CANYON COVE 2764374 Zone 02	VINEYARDS 2784374 Zone 03	PARKVIEW ESTATES 2724374 Zone 04	DESERT MIRAGE 2734680 Zone 05 DM	SANDCASTLES 2734681 Zone 05 SC	PRIMROSE II 2734682 Zone 05 PR
Contract Landscape Maintenance	22,650	2,550	-	5,865	-	3,765
Landscape Service Management	-	-	-	-	-	-
Maintenance Costs	22,650	2,550	-	5,865	-	3,765
Landscape (Water/Electric)	60,000	2,300	-	4,200	-	1,100
Landscape Electric	-	-	-	-	-	-
Landscape Utilities (Water/Electrical)	60,000	2,300	-	4,200	-	1,100
Landscape Repairs/Replacement	-	-	-	-	-	-
Landscape Extras	15,000	3,000	-	5,000	-	2,500
Irrigation Extras	-	-	-	-	-	-
Landscape Extras	15,000	3,000	-	5,000	-	2,500
Regular Tree Pruning	12,000	250	-	1,500	-	750
Palm Tree Pruning	-	-	-	-	-	-
Tree Pruning	12,000	250	-	1,500	-	750
Street Lighting	350	1,100	3,000	750	1,500	200
Special District Services	-	-	-	-	-	-
Solid Waste Removal Service	-	-	-	-	-	-
Annual Direct Costs (Subtotal)	110,000	9,200	3,000	17,315	1,500	8,315
Replant	-	-	-	-	-	-
Renovation	-	-	-	-	-	-
Sub-Total Renovation	-	-	-	-	-	-
Total Direct Costs	110,000	9,200	3,000	17,315	1,500	8,315
District Administration	13,039	2,032	722	2,602	743	1,656
Advertising	-	-	-	-	-	-
County Fees	209	161	182	107	113	111
Administration Costs (Subtotal)	13,248	2,193	904	2,709	856	1,767
Total Cost to District	123,248	11,393	3,904	20,024	2,356	10,082
Reserve Fund Collection	3,110	(539)	1,548	(5,072)	(224)	(2,520)
CIP Collection	-	-	-	-	-	-
General Benefit Contribution (General Fund)	(100,237)	-	(390)	(3,004)	-	-
Levy Adjustments (Subtotal)	(97,127)	(539)	1,158	(8,076)	(224)	(2,520)
Balance To Levy / License	26,121	10,854	5,062	11,948	2,132	7,562

Note: \$100,000 has been budgeted as transfer in and \$7,800 for interest not included in Balance to Levy.

**SPECIAL ASSESSMENT FUNDS
FISCAL YEAR 2019-2020**

	MONTEREY MEADOWS 2754680 Zone 06 MM	HOVLEY GLEN 2754681 Zone 06 HG	HOVLEY ESTATES 2754682 Zone 06 HE	SONATA I 2754683 Zone 06 S1	SONATA II 2754684 Zone 06 S2	HOVLEY COLLECTION 2754685 Zone 06 HC
Contract Landscape Maintenance	1,650	3,250	1,700	3,950	5,335	4,250
Landscape Service Management	-	-	-	-	-	-
Maintenance Costs	1,650	3,250	1,700	3,950	5,335	4,250
Landscape (Water/Electric)	1,000	1,500	1,500	1,150	2,000	2,000
Landscape Electric	-	-	-	-	-	-
Landscape Utilities (Water/Electrical)	1,000	1,500	1,500	1,150	2,000	2,000
Landscape Repairs/Replacement	-	-	-	-	-	-
Landscape Extras	1,000	3,000	1,000	3,000	3,000	250
Irrigation Extras	-	-	-	-	-	-
Landscape Extras	1,000	3,000	1,000	3,000	3,000	250
Regular Tree Pruning	400	1,500	1,200	-	2,000	700
Palm Tree Pruning	-	-	-	-	-	-
Tree Pruning	400	1,500	1,200	-	2,000	700
Street Lighting	700	-	-	150	300	300
Special District Services	-	-	-	-	-	-
Solid Waste Removal Service	-	-	-	-	-	-
Annual Direct Costs (Subtotal)	4,750	9,250	5,400	8,250	12,635	7,500
Replant	-	-	-	-	-	-
Renovation	-	-	-	-	-	-
Sub-Total Renovation	-	-	-	-	-	-
Total Direct Costs	4,750	9,250	5,400	8,250	12,635	7,500
District Administration	1,277	1,698	1,288	1,590	2,258	1,568
Advertising	-	-	-	-	-	-
County Fees	112	100	100	100	141	111
Administration Costs (Subtotal)	1,389	1,798	1,388	1,690	2,399	1,679
Total Cost to District	6,139	11,048	6,788	9,940	15,034	9,179
Reserve Fund Collection	(1,607)	(3,415)	663	(2,609)	(3,472)	-
CIP Collection	-	-	-	-	-	-
General Benefit Contribution (General Fund)	-	(1,657)	-	(1,491)	-	(2,670)
Levy Adjustments (Subtotal)	(1,607)	(5,072)	663	(4,100)	(3,472)	(2,670)
Balance To Levy / License	4,532	5,976	7,451	5,840	11,562	6,509

Note: \$100,000 has been budgeted as transfer in and \$7,800 for interest not included in Balance to Levy.

**SPECIAL ASSESSMENT FUNDS
FISCAL YEAR 2019-2020**

	LA PALOMA I 2754686 Zone 06 L1	LA PALOMA II 2754687 Zone 06 L2	LA PALOMA III 2754693 Zone 06 L3	SANDPIPER COURT 2754694 Zone 06 SP	SANDPIPER WEST 2754695 Zone 06 SW	HOVLEY COURT WEST 2754696 Zone 06 HW
Contract Landscape Maintenance	1,775	1,775	1,575	1,950	1,950	2,700
Landscape Service Management	-	-	-	-	-	-
Maintenance Costs	1,775	1,775	1,575	1,950	1,950	2,700
Landscape (Water/Electric)	1,500	1,500	1,000	1,500	1,750	800
Landscape Electric	-	-	-	-	-	-
Landscape Utilities (Water/Electrical)	1,500	1,500	1,000	1,500	1,750	800
Landscape Repairs/Replacement	-	-	-	-	-	-
Landscape Extras	1,000	1,000	1,500	2,500	1,500	1,000
Irrigation Extras	-	-	-	-	-	-
Landscape Extras	1,000	1,000	1,500	2,500	1,500	1,000
Regular Tree Pruning	500	500	750	750	1,250	500
Palm Tree Pruning	-	-	-	-	-	-
Tree Pruning	500	500	750	750	1,250	500
Street Lighting	150	150	-	150	150	150
Special District Services	-	-	-	-	-	-
Solid Waste Removal Service	-	-	-	-	-	-
Annual Direct Costs (Subtotal)	4,925	4,925	4,825	6,850	6,600	5,150
Replant	-	-	-	-	-	-
Renovation	-	-	-	-	-	-
Sub-Total Renovation	-	-	-	-	-	-
Total Direct Costs	4,925	4,925	4,825	6,850	6,600	5,150
District Administration	1,237	1,237	1,218	1,438	1,411	1,256
Advertising	-	-	-	-	-	-
County Fees	100	100	99	100	100	100
Administration Costs (Subtotal)	1,337	1,337	1,317	1,538	1,511	1,356
Total Cost to District	6,262	6,262	6,142	8,388	8,111	6,506
Reserve Fund Collection	(1,261)	(1,620)	(2,167)	(1,348)	(1,456)	(250)
CIP Collection	-	-	-	-	-	-
General Benefit Contribution (General Fund)	-	-	-	-	-	(976)
Levy Adjustments (Subtotal)	(1,261)	(1,620)	(2,167)	(1,348)	(1,456)	(1,226)
Balance To Levy / License	5,001	4,642	3,975	7,040	6,655	5,280

Note: \$100,000 has been budgeted as transfer in and \$7,800 for interest not included in Balance to Levy.

**SPECIAL ASSESSMENT FUNDS
FISCAL YEAR 2019-2020**

	DIAMONDBACK 2754643 Zone 06 DB	PALM COURT 2754697 Zone 06 PC	WARING COURT 2794374 Zone 07	PALM GATE 2804374 Zone 08	THE GROVE 2814374 Zone 09	PORTOLA PLACE 2834374 Zone 11
Contract Landscape Maintenance	1,265	1,265	2,350	1,400	5,670	2,250
Landscape Service Management	-	-	-	-	-	-
Maintenance Costs	1,265	1,265	2,350	1,400	5,670	2,250
Landscape (Water/Electric)	750	600	750	600	4,000	1,200
Landscape Electric	-	-	-	-	-	-
Landscape Utilities (Water/Electrical)	750	600	750	600	4,000	1,200
Landscape Repairs/Replacement	-	-	-	-	-	-
Landscape Extras	1,000	750	750	750	1,500	500
Irrigation Extras	-	-	-	-	-	-
Landscape Extras	1,000	750	750	750	1,500	500
Regular Tree Pruning	500	750	750	750	4,000	950
Palm Tree Pruning	-	-	-	-	-	-
Tree Pruning	500	750	750	750	4,000	950
Street Lighting	150	150	-	-	3,200	-
Special District Services	-	-	-	-	-	-
Solid Waste Removal Service	-	-	-	-	-	-
Annual Direct Costs (Subtotal)	3,665	3,515	4,600	3,500	18,370	4,900
Replant	-	-	-	-	-	-
Renovation	-	-	-	-	-	-
Sub-Total Renovation	-	-	-	-	-	-
Total Direct Costs	3,665	3,515	4,600	3,500	18,370	4,900
District Administration	1,105	950	1,199	1,136	2,899	1,251
Advertising	-	-	-	-	-	-
County Fees	102	102	100	111	147	104
Administration Costs (Subtotal)	1,207	1,052	1,299	1,247	3,046	1,355
Total Cost to District	4,872	4,567	5,899	4,747	21,416	6,255
Reserve Fund Collection	-	133	(59)	-	(1,466)	(1,884)
CIP Collection	-	-	-	6,686	-	-
General Benefit Contribution (General Fund)	-	-	-	-	-	-
Levy Adjustments (Subtotal)	-	133	(59)	6,686	(1,466)	(1,884)
Balance To Levy / License	4,872	4,700	5,840	11,433	19,950	4,371

Note: \$100,000 has been budgeted as transfer in and \$7,800 for interest not included in Balance to Levy.

**SPECIAL ASSESSMENT FUNDS
FISCAL YEAR 2019-2020**

	PD COUNTRY CLUB 2994374 Zone 13	K & B AT PALM DESERT 2854374 Zone 14	CANYON CREST 2864374 Zone 15	COLLEGE VIEW ESTATES II 2874374 Zone 16 CV	SUNDANCE WEST 2874681 Zone 16 SD	COLLEGE VIEW ESTATES I 2874684 Zone 16 CV1
Contract Landscape Maintenance	5,750	11,200	3,210	3,425	3,085	3,035
Landscape Service Management	-	-	-	-	-	-
Maintenance Costs	5,750	11,200	3,210	3,425	3,085	3,035
Landscape (Water/Electric)	6,000	1,500	750	1,500	750	1,750
Landscape Electric	-	-	-	-	-	-
Landscape Utilities (Water/Electrical)	6,000	1,500	750	1,500	750	1,750
Landscape Repairs/Replacement	-	-	-	-	-	-
Landscape Extras	15,000	2,500	1,750	900	1,000	1,500
Irrigation Extras	-	-	-	-	-	-
Landscape Extras	15,000	2,500	1,750	900	1,000	1,500
Regular Tree Pruning	900	3,000	1,000	1,000	1,200	1,750
Palm Tree Pruning	-	-	-	-	-	-
Tree Pruning	900	3,000	1,000	1,000	1,200	1,750
Street Lighting	30,000	300	-	300	150	-
Special District Services	-	-	-	-	-	-
Solid Waste Removal Service	-	-	-	-	-	-
Annual Direct Costs (Subtotal)	57,650	18,500	6,710	7,125	6,185	8,035
Replant	-	-	-	-	-	-
Renovation	-	-	-	-	-	-
Sub-Total Renovation	-	-	-	-	-	-
Total Direct Costs	57,650	18,500	6,710	7,125	6,185	8,035
District Administration	11,278	3,065	1,606	1,491	1,390	1,459
Advertising	-	-	-	-	-	-
County Fees	981	178	127	108	108	108
Administration Costs (Subtotal)	12,259	3,243	1,733	1,599	1,498	1,567
Total Cost to District	69,909	21,743	8,443	8,724	7,683	9,602
Reserve Fund Collection	(5,352)	(2,182)	(402)	-	-	-
CIP Collection	-	-	-	-	-	-
General Benefit Contribution (General Fund)	-	(3,261)	-	(1,309)	-	(1,440)
Levy Adjustments (Subtotal)	(5,352)	(5,443)	(402)	(1,309)	-	(1,440)
Balance To Levy / License	64,557	16,300	8,041	7,415	7,683	8,162

Note: \$100,000 has been budgeted as transfer in and \$7,800 for interest not included in Balance to Levy.

**SPECIAL ASSESSMENT FUNDS
FISCAL YEAR 2019-2020**

	PETUNIA I 2874682 Zone 16 P1	SUNDANCE EAST 2874683 Zone 16 SE	THE BOULDERS 2874680 Zone 15 BD	SUBTOTAL Landscape & Lighting Districts
Contract Landscape Maintenance	3,700	1,700	5,735	121,730
Landscape Service Management	-	-	-	-
Maintenance Costs	3,700	1,700	5,735	121,730
Landscape (Water/Electric)	1,000	2,000	750	108,700
Landscape Electric	-	-	-	-
Landscape Utilities (Water/Electrical)	1,000	2,000	750	108,700
Landscape Repairs/Replacement	-	-	-	-
Landscape Extras	900	750	750	75,550
Irrigation Extras	-	-	-	-
Landscape Extras	900	750	750	75,550
Regular Tree Pruning	750	750	500	43,100
Palm Tree Pruning	-	-	-	-
Tree Pruning	750	750	500	43,100
Street Lighting	300	150	150	43,950
Special District Services	-	-	-	-
Solid Waste Removal Service	-	-	-	-
Annual Direct Costs (Subtotal)	6,650	5,350	7,885	393,030
Replant	-	-	-	-
Renovation	-	-	-	-
Sub-Total Renovation	-	-	-	-
Total Direct Costs	6,650	5,350	7,885	393,030
District Administration	1,279	1,135	1,411	70,924
Advertising	-	-	-	-
County Fees	108	100	100	4,730
Administration Costs (Subtotal)	1,387	1,235	1,511	75,654
Total Cost to District	8,037	6,585	9,396	468,684
Reserve Fund Collection	-	(836)	(5,316)	(39,603)
CIP Collection	-	-	-	6,686
General Benefit Contribution (General Fund)	(1,206)	(989)	-	(118,630)
Levy Adjustments (Subtotal)	(1,206)	(1,825)	(5,316)	(151,547)
Balance To Levy / License	6,831	4,760	4,080	317,137

Note: \$100,000 has been budgeted as transfer in and \$7,800 for interest not included in Balance to Levy.

**SPECIAL ASSESSMENT FUNDS
FISCAL YEAR 2019-2020**

	PRESIDENTS PLAZA I 2774373 PPBID I	PRESIDENTS PLAZA III 2824373 PPBID III	BAD No.1 2894374 Bad No.1	SUBTOTAL BID & BAD	GRAND TOTAL All Districts	EL PASEO MERCHANTS 2714491
Contract Landscape Maintenance	19,459	6,608	97,701	123,768	245,498	-
Landscape Service Management	-	-	-	-	-	-
Maintenance Costs	19,459	6,608	97,701	123,768	245,498	-
Landscape (Water/Electric)	22,464	2,937	2,039	27,440	136,140	-
Landscape Electric	-	-	-	-	-	-
Landscape Utilities (Water/Electrical)	22,464	2,937	2,039	27,440	136,140	-
Landscape Repairs/Replacement	8,184	-	-	8,184	8,184	-
Landscape Extras	7,150	6,902	103,765	117,817	193,367	-
Irrigation Extras	-	-	-	-	-	-
Landscape Extras	15,334	6,902	103,765	126,001	201,551	-
Regular Tree Pruning	-	-	-	-	43,100	-
Palm Tree Pruning	-	-	-	-	-	-
Tree Pruning	-	-	-	-	43,100	-
Street Lighting	-	7,637	-	7,637	51,587	-
Special District Services	6,419	5,874	-	12,293	12,293	-
Solid Waste Removal Service	164,499	-	-	164,499	164,499	-
Annual Direct Costs (Subtotal)	228,175	29,958	203,505	461,638	854,668	-
Replant	-	-	-	-	-	-
Renovation	-	-	-	-	-	-
Sub-Total Renovation	-	-	-	-	-	-
Total Direct Costs	228,175	29,958	203,505	461,638	854,668	-
District Administration	14,741	5,140	17,643	37,524	108,448	-
Advertising	-	-	-	-	-	250,000
County Fees	212	298	483	993	5,723	-
Administration Costs (Subtotal)	14,953	5,438	18,126	38,517	114,171	250,000
Total Cost to District	243,128	35,396	221,631	500,155	968,839	250,000
Reserve Fund Collection	11,051	9,403	31,194	51,648	12,045	-
CIP Collection	-	-	-	-	6,686	-
General Benefit Contribution (General Fund)	-	-	-	-	(118,630)	-
Levy Adjustments (Subtotal)	11,051	9,403	31,194	51,648	(99,899)	-
Balance To Levy / License	254,179	44,799	252,825	551,803	868,940	250,000

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Debt Service Assessment District Funds

Debt Service Funds are used to account for the accumulation of resources and payment of bond principal and interests from special assessment levies.

AD No. 94-3 Merano. The bonds were issued to provide funds for public improvements, and was partially refunded through AD No. 01-01, Silver Spur.

\$2,955,000 1915 Act Improvement Bonds Assessment District No. 98-1 (Canyons at Bighorn). The bonds were issued to finance the acquisition of certain roadway improvements and water and sewer facilities associated with the Canyons at Bighorn development. The bonds are not general obligations of the City payable from the assessments collected from the owners of properties located within the district.

\$4,423,000 1915 Act Improvement Bonds Assessment District No. 01-01 (Silver Spur Public Improvements). The bonds were issued to provide funds for public improvements and refunding of AD No. 94-2 Sunterrace and AD No. 94-3 Merano. The bonds are not general obligations of the City payable from the assessments collected from the owners of properties located within the district.

\$3,165,000 Highlands Underground Assessment District No. 04-01, Limited Obligation Improvement Bonds. The bonds were issued to finance the construction of utilities undergrounding and pay the cost of issuance.

\$29,430,000 Section 29 Assessment District No. 2004-02 Limited Obligation Improvement Bonds. The bonds were issued to finance certain infrastructure improvements within the City's Section 29 Assessment District. The bonds are not general obligations of the City payable from the assessments collected from the owners of properties located within the district.

\$10,935,000 2008 Special Tax Refunding Bonds Community Facilities District No. 91-1 (Indian Ridge). The bonds were issued to refund and defease all the outstanding \$16,260,000 principal of the Palm Desert Financing Authority 1997 Revenue Bonds. The bonds are not general obligations of the City payable from the assessments collected from the owners of properties located within the district.

\$67,915,000 Community Facilities District No. 2005-1 (University Park). The bonds were issued to finance the construction and acquisition of public facilities that benefit the District. The bonds are not general obligations of the City payable from the assessments collected from the owners of properties located within the district.

City Financing Authority. Fund is used to account for the resources and payment of the debt issued by the Palm Desert Financing Authority.

AD 83-1 Improvement Bond Act of 1915: The Bonds were issued to fund public facilities to include Construction of storm drain system and street improvements. The Bonds are not general obligations of the City. This district was refunded by the Palm Desert Financing Authority 1995 Revenue Bonds (AD 83-1, 84-1R, and 87-1)

AD 84-1 North Sphere 1915 Act Improvement Bonds: The Bonds were issued to fund public facilities to include Construction of storm drain system, domestic water improvements and street improvements. The Bonds are not general obligations of the City. This district was refunded by the Palm Desert Financing Authority 1995 Revenue Bonds (AD 83-1, 84-1R, and 87-1)

87-1 Improvement Bond Act of 1915: The Bonds were issued to fund public facilities to include Construction of sanitary sewer system and street improvements. The Bonds are not general obligations of the City. This district was refunded by the Palm Desert Financing Authority 1995 Revenue Bonds (AD 83-1, 84-1R, and 87-1)

AD 94-1 Improvement Bond Act of 1915: The Bonds were issued to fund public facilities to include water system improvements, roadway widening improvements to State Highway 74. The Bonds are not general obligations of the City. This district was refunded by the Palm Desert Financing Authority 1997 Revenue Bonds

AD No. 94-2 Improvement Act Bond of 1915: The Bonds were issued to fund Street, water system, and sanitary sewer system improvements. The Palm Desert Financing Authority 2003 Assessment Revenue Bonds refunded this district.

**DEBT SERVICE FUNDS
FISCAL YEAR 2019-2020**

	Assessment Dist. 94-3 (Merano) FD 309	Assessment Dist. 98-1 (Canyons at Bighorn) FD 311	Assessment Dist. 01- 01(Silver Spur) FD 312	Assessment Dist. Highlands Undergrnding FD 314	Assessment Dist - Section 29 FD 315	Assessment Dist. 91-1 Indian Ridge FD 351	Comm. Facility District - University Park FD 353
Principal Expense	-	-	-	47,000	700,000	-	980,000
Interest Expense	-	-	-	65,938	1,054,886	-	1,485,626
Total Debt Service Payments	-	-	-	112,938	1,754,886	-	2,465,626
Assessment Street Resurfacing	-	-	-	-	-	-	-
Filing Fees/Redemption Premium	-	-	-	-	-	-	-
Total Foreclosure & Payoff Costs	-	-	-	-	-	-	-
Transfer to Fiscal Agent	-	-	-	-	-	-	-
Principal Expense Transfer	90,000	-	90,000	-	-	-	-
Interest Expense Transfer	7,066	-	60,672	-	-	-	-
Total Transfer Out to Financing Authority	97,066	-	150,672	-	-	-	-
Annual Debt Service Costs	97,066	-	150,672	112,938	1,754,886	-	2,465,626
Muni Admin	1,900	-	3,300	1,600	10,500	-	7,000
County Fees	2,600	-	2,600	200	600	-	1,000
City Admin	2,500	-	5,600	8,200	26,400	10,000	35,000
District Administration	7,000	-	11,500	10,000	37,500	10,000	43,000
Debt Service and Admin. Costs	104,066	-	162,172	122,938	1,792,386	10,000	2,508,626
Beginning Cash (1)	159,500	73,400	226,300	201,100	1,909,200	1,037,600	2,974,600
Revenue	100,163	400	163,338	124,265	1,823,479	10,000	2,558,376
Expenses	(104,066)	-	(162,172)	(122,938)	(1,792,386)	(10,000)	(2,508,626)
Ending Cash	155,597	73,800	227,466	202,427	1,940,293	1,037,600	3,024,350

(1) Beginning cash is an estimate and does not include Cash with Fiscal Agent.

**DEBT SERVICE FUNDS
FISCAL YEAR 2019-2020**

	Finance Authority - City FD 391	Assessment Dist. 83-1 FD 301	Assessment Dist. 84-1 FD 303	Assessment Dist. 87-1 FD 304	Assessment Dist. 91-4 (Bighorn) FD 307	Assessment Dist. 94-2 (Sunterrace/Verner) FD 308	TOTAL
Principal Expense	175,000	-	-	-	-	-	1,902,000
Interest Expense	67,344	-	-	-	-	-	2,673,794
Total Debt Service Payments	242,344	-	-	-	-	-	4,575,794
Assessment Street Resurfacing	-	40,000	534,000	238,000	25,000	98,000	935,000
Filing Fees/Redemption Premium	-	-	-	-	-	-	-
Total Foreclosure & Payoff Costs	-	40,000	534,000	238,000	25,000	98,000	935,000
Transfer to Fiscal Agent	-	-	-	-	-	-	-
Principal Expense Transfer	-	-	-	-	-	-	180,000
Interest Expense Transfer	-	-	-	-	-	-	67,738
Total Transfer Out to Financing Authority	-	-	-	-	-	-	247,738
Annual Debt Service Costs	242,344	40,000	534,000	238,000	25,000	98,000	5,758,532
Muni Admin	-	-	-	-	-	-	24,300
County Fees	-	-	-	-	-	-	7,000
City Admin	5,394	-	-	-	-	-	93,094
District Administration	5,394	-	-	-	-	-	124,394
Debt Service and Admin. Costs	247,738	40,000	534,000	238,000	25,000	98,000	5,882,926
Beginning Cash (1)	-	40,065	534,011	238,009	324,833	98,096	7,816,714
Revenue	247,738	-	-	-	-	-	5,027,759
Expenses	(247,738)	(40,000)	(534,000)	(238,000)	(25,000)	(98,000)	(5,882,926)
Ending Cash	-	65	11	9	299,833	96	6,961,547

(1) Beginning cash is an estimate and does not include Cash with Fiscal Agent.

Proposed Capital Improvement Programs and existing programs

The Capital Improvement Program is a listing of proposed and existing projects for the acquisition and construction of general government resources and intergovernmental grants and reimbursements. These programs are outlined in the proposed five-year capital budget and the existing capital projects. The final approval of each project by Council/Board is based on recommendations by staff after the project has been through a thorough review and approval process by the appropriate committees and/or commission to ensure that concerns of all parties, including the public, affected by the project have been addressed.

This section includes:

- Listing of the Proposed Five-Year Capital Improvement Program including Continuing Appropriations starting in Fiscal Year 2019-2020 to 2023-2024

Continuing appropriations are amounts which have been appropriated in Fiscal Year 2018-2019 and are not expected to be expended by June 30, 2019. This applies primarily for capital improvement program budgets and specific programs that overlap fiscal years. When authorized, continuing appropriation totals are added to the new fiscal year budget totals in order to track all approved spending.

The exact amount of appropriations for carryovers for each program will be determined at the end of the fiscal year during the preparation of the financial statements. Totals will include appropriations for purchase orders and contracts encumbered totals, and unencumbered balances as of June 30, 2019.

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
NEW PROJECTS AND PROGRAMS

Resolution 2019-46

EXHIBIT 3

FY 2019-20

LINE NO.	WHITE PAPER NO.	Project Name	Fund	Account	PROJECT COST ESTIMATE:	** FY 18/19 Carryover as of 4/30/19
PUBLIC WORKS PROJECTS						
1N		Median Landscape Rehabilitation	Capital Project Reserve	4004632-4400100	\$100,000	-
2N		Landscape and Lighting Installation at Entrada del Paseo	Capital Project Reserve	4004632-4400100	\$100,000	-
3N	19-PW-027	Monterey Slope Protection at I-10	Capital Project Reserve	4004355-4332000	\$100,000	-
4N		El Paseo Master Plan Roadway Improvements	Capital Bond Fund	4514679-5000102	\$1,450,000	-
			Measure A	2134679-5000102		-
5N	19-PW-019	Electric Vehicle Service Equipment (EVSE) Upgrades	Air Quality	2384515-4400100	\$210,000	-
6N	19-PW-023	Traffic Calming Program - Equipment	Equipment Replacement	5304250-4404500	\$25,000	-
7N		Street Resurfacing- Assessments District	81-1 Fund	6204311-4332000	\$271,000	-
			83-1 Fund	3014311-4332000	\$40,000	-
			84-1 Fund	3034311-4332000	\$534,000	-
			87-1 Fund	3044311-4332000	\$238,000	-
			94-1 Fund	3074311-4332000	\$25,000	-
			94-2 Fund	3084311-4332000	\$98,000	-
PARK IMPROVEMENTS						
8N		Portola Park (North Sphere) - Future Improvements	Park Fund		\$1,000,000	-
9N	19-PW-033	Installation of Outdoor Fitness Facilities	Park Fund	2334618-4400100	\$250,000	-
10N	19-PW-021	Baja Park Pathway Lighting Installation Phase II	Capital Project Reserve	4004632-4400100	\$200,000	-
11N			Capital Project Reserve	4004670-5000202	\$420,000	-
12N	19-PW-034	CV Link - Painters Path Spur Phase 2: Palm Valley Channel to El Paseo	New Construction Tax	2314670-5000202	\$1,500,000	-
OTHER PROJECTS-BUILDING IMPROVEMENTS						
13N		Historic Fire Station Gate Installation	Building Maint	4504161-4400100	\$30,000	-
14N		City Hall HVAC / Roof Improvements	Building Maint	4504161-4400100	\$190,000	-
15N		Henderson Building Improvements - Roof	Building Maint	4504164-4400100	\$95,000	-
16N	19-PW-006	PSAM Roof / Exterior Paint	Building Maint	4504164-4400100	\$165,000	-
17N	19-PW-013	Council Chamber Improvements	Building Maint	4504161-4400100	\$500,000	-
18N	19-AS-016	Employee Lounge Renovation	Building Maint	4504161-4400100	\$50,000	-
19N	19-ED-029	New Visitor Center	Capital Bond Fund	4514419-4400100	\$750,000	-
OTHER PROJECTS-VEHICLE PURCHASES						
20N	19-PW-010	Heavy Equipment Replacement	Equipment Replacement	5304310-4403000	\$520,000	-
21N		Fuel Tank Controller Replacement	Equipment Replacement	5304310-4403000	\$25,000	-
OTHER PROJECTS - DESERT WILLOW						
22N	19-PW-018	Desert Willow Perimeter Landscape Rehabilitation Phase I	Golf Capital	4414915-4809200	\$750,000	-
23N		MV Par 3 Tee Box Leveling	Golf Capital	4414195-4809200	\$35,000	-
24N		Clubhouse Landscaping Upgrades	Golf Capital	4414195-4809200	\$20,000	-
25N		Tee Boxes Renovations-Fire Cliff	Golf Capital	4414195-4809200	\$1,300,000	-
26N		Tee Boxes Renovations-Mountain View	Golf Capital	4414195-4809200	\$1,300,000	-

CITY OF PALM DESERT
 CAPITAL IMPROVEMENT PROGRAM
 NEW PROJECTS AND PROGRAMS

Resolution 2019-46

EXHIBIT 3

PROJECT COUNT

FY 2019-20

Grants, Reimbursements,
 Agreements, MOU's etc.

Project Name	FY 19-20 Year 1 Amount	FY 20-21 Year 2 Amount	FY 21-22 Year 3 Amount	FY 22-23 Year 4 Amount	FY 23-24 Year 5 Amount	Grants, Reimbursements, Agreements, MOU's etc.
PUBLIC WORKS PROJECTS						
1N Median Landscape Rehabilitation	\$100,000	-	-	-	-	
2N Landscape and Lighting Installation at Entrada del Paseo	-	-	\$100,000	-	-	
3N Monterey Slope Protection at I-10	\$100,000	-	-	-	-	
4N El Paseo Master Plan Roadway Improvements	\$250,000	-	-	-	-	Possible Bond Funding of \$250,000
	\$1,200,000	-	-	-	-	
5N Electric Vehicle Service Equipment (EVSE) Upgrades	\$210,000	-	-	-	-	\$140,000 in Grant Funding
6N Traffic Calming Program - Equipment	\$25,000	-	-	-	-	
7N Street Resurfacing- Assessments District	\$271,000	-	-	-	-	Assessment Bond Funds
	\$40,000	-	-	-	-	Assessment Bond Funds
	\$534,000	-	-	-	-	Assessment Bond Funds
	\$238,000	-	-	-	-	Assessment Bond Funds
	\$25,000	-	-	-	-	Assessment Bond Funds
	\$98,000	-	-	-	-	Assessment Bond Funds
PARK IMPROVEMENTS						
8N Portola Park (North Sphere) - Future Improvements	-	\$1,000,000	-	-	-	
9N Installation of Outdoor Fitness Facilities	\$100,000	\$150,000	-	-	-	
10N Baja Park Pathway Lighting Installation Phase II	-	\$200,000	-	-	-	
11N	\$60,000	\$60,000	\$300,000	-	-	CVAG Funding 100% of this project
12N CV Link - Painters Path Spur Phase 2: Palm Valley Channel to El Paseo	\$1,500,000	-	-	-	-	
OTHER PROJECTS-BUILDING IMPROVEMENTS						
13N Historic Fire Station Gate Installation	\$30,000	-	-	-	-	
14N City Hall HVAC / Roof Improvements	\$20,000	\$170,000	-	-	-	
15N Henderson Building Improvements - Roof	\$25,000	\$70,000	-	-	-	
16N PSAM Roof / Exterior Paint	\$100,000	\$65,000	-	-	-	
17N Council Chamber Improvements	-	\$500,000	-	-	-	
18N Employee Lounge Renovation	\$50,000	-	-	-	-	
19N New Visitor Center	\$750,000	-	-	-	-	Possible SARDA bonds
OTHER PROJECTS-VEHICLE PURCHASES						
20N Heavy Equipment Replacement	\$220,000	\$300,000	-	-	-	
21N Fuel Tank Controller Replacement	\$25,000	-	-	-	-	
OTHER PROJECTS - DESERT WILLOW						
22N Desert Willow Perimeter Landscape Rehabilitation Phase I	\$200,000	\$200,000	\$200,000	\$150,000	-	
23N MV Par 3 Tee Box Leveling	\$35,000	-	-	-	-	
24N Clubhouse Landscaping Upgrades	\$20,000	-	-	-	-	
25N Tee Boxes Renovations-Fire Cliff	-	\$1,300,000	-	-	-	
26N Tee Boxes Renovations-Mountain View	-	-	-	\$1,300,000	-	

CITY OF PALM DESERT
 CAPITAL IMPROVEMENT PROGRAM
 NEW PROJECTS AND PROGRAMS

Resolution 2019- 46

EXHIBIT 3

PROJECT COUNT

FY 2019-20

Grants, Reimbursements,
 Agreements, MOU's etc.

Project Name	FY 19-20 Year 1 Amount	FY 20-21 Year 2 Amount	FY 21-22 Year 3 Amount	FY 22-23 Year 4 Amount	FY 23-24 Year 5 Amount	Grants, Reimbursements, Agreements, MOU's etc.
OTHER PROJECTS - POLICE AND FIRE						
27N Replacement of Truck 33	\$1,320,000	-	-	-	-	Funding from Indian Wells and Rancho Mirage Totaling \$648,000
28N Replacement of Medic 267	\$235,000	-	-	-	-	
29N Purchase a Polaris Range Crew XP	\$44,000	-	-	-	-	
30N Fire Station 33 Building Improvements	\$110,000	-	-	-	-	
31N Fire Station 71 Building Improvements	\$35,000	-	\$80,000	-	-	
32N Police Motorcycle Purchase	\$34,200	-	-	-	-	
FUND	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	FUND TOTAL
110 General	-	-	-	-	-	-
211 Gas Tax	-	-	-	-	-	-
213 Measure A	1,200,000	-	-	-	-	1,200,000
214 Housing Mitigation	-	-	-	-	-	-
220 CDBG	-	-	-	-	-	-
228 Childcare Fund	-	-	-	-	-	-
229 Police Fund	-	-	-	-	-	-
230 Fire Fund	189,000	-	80,000	-	-	269,000
231 New Construction Tax	1,500,000	-	-	-	-	1,500,000
232 Drainage	-	-	-	-	-	-
233 Park Fund	100,000	1,150,000	-	-	-	1,250,000
234 Traffic Signal	-	-	-	-	-	-
235 Fire Facilities	-	-	-	-	-	-
236 Recycling	-	-	-	-	-	-
238 Air Quality	210,000	-	-	-	-	210,000
242 Aquatic Fund	-	-	-	-	-	-
243 Cannabis Compliance	-	-	-	-	-	-
301 83-1 Fund	40,000	-	-	-	-	40,000
303 84-1 Fund	534,000	-	-	-	-	534,000
304 87-1 Fund	238,000	-	-	-	-	238,000
307 94-1 Fund	25,000	-	-	-	-	25,000
308 94-2 Fund	98,000	-	-	-	-	98,000
400 Capital Project Reserve	260,000	260,000	400,000	-	-	920,000
420 Drainage Reserve	-	-	-	-	-	-
425 Economic Development	-	-	-	-	-	-
430 Park Fund Reserve	-	-	-	-	-	-
436 AIPP	-	-	-	-	-	-
440 Traffic Signal Reserve	-	-	-	-	-	-
441 Golf Capital	255,000	1,500,000	200,000	1,450,000	-	3,405,000
450 Building Maint	225,000	805,000	-	-	-	1,030,000
468 University AD	-	-	-	-	-	-
469 Section 29 AD	-	-	-	-	-	-
451 Capital Bond Fund	1,000,000	-	-	-	-	1,000,000
510 OC Enterprise	-	-	-	-	-	-
520 Desert Willow	-	-	-	-	-	-
530 Equipment Replacement	1,859,200	300,000	-	-	-	2,159,200
610 Trust Fund	-	-	-	-	-	-
620 81-1 Fund	271,000	-	-	-	-	271,000
871 Housing Authority	-	-	-	-	-	-
873 Housing Asset Fund	-	-	-	-	-	-
	8,004,200	4,015,000	680,000	1,450,000	-	14,149,200
	-	-	-	-	-	-

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
ANNUAL PROJECTS

Resolution 2019- 46

EXHIBIT 3

FY 2019-20

LINE NO.	PROJECT NUMBER	Project Name	Fund	Account	PROJECT COST ESTIMATE:	** FY 18/19 Carryover as of 4/30/19
PUBLIC WORKS PROJECTS						
1A	HUT 2103	Pavement Management Program	Measure A	2134311-4332000	\$2.5M Annually	\$3,000,000
			Gas Tax	2114311-4332000		\$978,855
			General	1104311-4332000		-
2A		Citywide Street Striping and Lane Improvements	Measure A	2134315-4332000	Annual Project	\$347,293
			Measure A	2134544-4400100	\$85,000	\$85,000
3A		Medians CalSense / Smart Controller Irrigation Upgrades	Capital Project Reserve	4004388-4400100	Annual Project	\$4,535
4A	500-10	Nuisance Water Inlet/Drywell	Drainage Reserve	4204291-4400100	Annual Project	\$210,393
5A		Storm Drainage Maintenance	Drainage Reserve	4204314-4332000	Annual Project	\$168,581
6A	569-XX	Traffic Signal Hardware Upgrades:			Annual Project	
		Internally Illuminated Street Name Signs (IISNS)	Measure A	2134250-4400100		\$57,760
	562-XX	Accessible Pedestrian Signal	Measure A	2134292-4400100		\$150,000
			Traffic Signal	2344250-4400100		\$75,000
	571-XX	Controller Cabinet Assembly Upgrades Program	Measure A	2134594-4400100		\$261,294
			Battery Backup System Installations	Measure A		2134294-4400100
					\$35,000	
7A	753-11	ADA Curb Ramp Modifications	General	1104312-4332000	Annual Project	\$60,000
			Measure A	2134312-4400100		\$100,043
8A		Bridge Inspection & Repair Program	Measure A	2134359-4400100	Annual Project	\$200,000
9A		Traffic Recyclable Supplies	Recycling	2364250-4214500	Annual Project	-
PARK IMPROVEMENTS						
10A		Water Fowl Mitigation	Park Fund Reserve	4304674-4400100	Annual Project	-
11A		Aquatic Facility	Aquatic Fund	2424549-4400100	Annual Project	-
12A		Planter Retrofit	General	1104618-4400100	Annual Project	-
			Recycling	2364618-4400100		-
13A		Park Recyclable Supplies	Recycling	2364610-4219000	Annual Project	-
14A		Park Recyclable Capital	Recycling	2364618-4400100	Annual Project	-
OTHER PROJECTS-BUILDING IMPROVEMENTS						
15A		Joslyn Center CIP Projects	Building Maint	4504164-4400100	Annual Project	\$32,014
OTHER PROJECTS-VEHICLES PURCHASES						
16A		Vehicle Leases	Equipment Replacement	5304331-4344000	Annual Project	-
17A		Vehicle Leases Maintenance	General	1104331-4334000	Annual Project	-
OTHER PROJECTS						
18A		Undergrounding Utilities	Capital Bond Fund	4514256-4400100	Annual Project	-
			Capital Project Reserve	4004256-4400100		-
19A		Capital Equipment for Cannabis Compliance	Cannabis Compliance	2434210-4400100	Annual Project	-
OTHER PROJECTS - DESERT WILLOW						
20A		Desert Palette Transition	Golf Capital	4414195-4809200	Annual Project	-
21A		Bridge Renovations	Golf Capital	4414195-4809200	Annual Project	-
22A		Golf Cart Paths	Golf Capital	4414195-4809200	Annual Project	-
23A		Perimeter Landscaping	Golf Capital	4414195-4332000	Annual Project	-

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
ANNUAL PROJECTS

Resolution 2019- 46

EXHIBIT 3

FY 2019-20

LINE NO.	Project Name	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Grants, Reimbursements, Agreements, MOU's etc.
		Year 1 Amount	Year 2 Amount	Year 3 Amount	Year 4 Amount	Year 5 Amount	
PUBLIC WORKS PROJECTS							
1A	Pavement Management Program	\$2,500,000	\$2,500,000	\$2,500,000	\$2,500,000	\$2,500,000	These funds are City's local share. Local share of Measure A Funds can be spent on maintenance. CVAG Measure A funds are restricted in terms of maintenance.
		\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	
2A	Citywide Street Striping and Lane Improvements	\$325,000	\$325,000	\$325,000	\$325,000	\$325,000	Caltrans Compliance
		-	-	-	-	-	
3A	Medians CalSense / Smart Controller Irrigation Upgrades	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	
4A	Nuisance Water Inlet/Drywell	-	-	-	-	-	
5A	Storm Drainage Maintenance		\$100,000				
6A	Traffic Signal Hardware Upgrades:						
	Internally Illuminated Street Name Signs (IISNS)	\$100,000	\$100,000	-	-	-	
	Accessible Pedestrian Signal	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	
		-	-	-	-	-	
	Interconnect System Improvement Project	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	
	Controller Cabinet Assembly Upgrades Program	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	
	Battery Backup System Installations	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	Cost-sharing with other cities \$15,000
7A	ADA Curb Ramp Modifications	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	
		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	
8A	Bridge Inspection & Repair Program	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	
9A	Traffic Recyclable Supplies	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	
PARK IMPROVEMENTS							
10A	Water Fowl Mitigation	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	
11A	Aquatic Facility	\$100,000	\$60,000	\$60,000	\$60,000	\$60,000	
12A	Planter Retrofit	\$50,000	-	-	-	-	
		\$150,000	-	-	-	-	
13A	Park Recyclable Supplies	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	
14A	Park Recyclable Capital	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	
OTHER PROJECTS-BUILDING IMPROVEMENTS							
15A	Joslyn Center CIP Projects	\$34,500	-	-	-	-	
OTHER PROJECTS-VEHICLES PURCHASES							
16A	Vehicle Leases	\$254,000	\$254,000	\$254,000	\$254,000	\$109,000	
17A	Vehicle Leases Maintenance	\$36,000	\$36,000	\$36,000	\$36,000	\$16,000	
OTHER PROJECTS							
18A	Undergrounding Utilities	\$350,000	\$100,000	\$100,000	\$100,000	\$100,000	\$750,000 in Capital Bonds Allocated and Assessment District Funding
		\$100,000					
19A	Capital Equipment for Cannabis Compliance	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	
OTHER PROJECTS - DESERT WILLOW							
20A	Desert Palette Transition	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	
21A	Bridge Renovations	\$30,000	\$15,000	-	-	-	
22A	Golf Cart Paths	\$15,000	\$20,000	\$20,000	\$20,000	\$20,000	
23A	Perimeter Landscaping	\$244,961	\$244,961	\$244,961	\$244,961	\$244,961	

CITY OF PALM DESERT
 CAPITAL IMPROVEMENT PROGRAM
 ANNUAL PROJECTS

Resolution 2019- 46

EXHIBIT 3

FY 2019-20

LINE NO.	PROJECT NUMBER	Project Name	Fund	Account	PROJECT COST ESTIMATE:	** FY 18/19 Carryover as of 4/30/19
HOUSING						
24A		Acquisition, Rehabilitation & Resale	Housing Asset Fund	8734492-4400100	Annual Project (1)	-
25A		Home Improvement Program	Housing Asset Fund	8734493-4400100	Annual Project (1)	-
26A		Affordability Covenant Maintenance	Housing Asset Fund	8734496-4400100	Annual Project (1)	-
27A		Homebuyer Assistance	Housing Asset Fund	8734699-4400100	Annual Project (1)	-
28A		Housing Mitigation	Housing Mitigation	2144490-4390101	Annual Project	-
29A		Homebuyer Subsidies - BEGIN Program	Housing Mitigation	2144494-4390102	Annual Project	-

Note: (1) = DUE TO THE CURRENT AND POSSIBLE FUTURE IMPACTS OF AB1X26, PROJECTS LISTED AS CARRYOVERS WILL ONLY BE FUNDED TO THE EXTENT THAT MONEY IS AVAILABLE FOR THE PURPOSE OR PROJECT NOTED.

** NOTE: APPROPRIATIONS AND/OR ENCUMBRANCES FOR REBUDGET/CARRYOVER FROM FISCAL YEAR 2018-19 TO 2019-20

NOTE: DUE TO TIMING OF EVENTS, NO CONTRACT HAS BEEN OBTAINED, HOWEVER, FUNDS NEED TO BE CARRIED OVER TO PREVENT SHORTING IN COMING FISCAL YEAR.

Continuing appropriations are amounts which have been appropriated in FY 2018-19 and are not expected to be expended by June 30, 2019. These funds are primarily for capital budgets and specific programs that overlap fiscal years. When authorized continuing appropriation amounts are added to the new fiscal year budget amounts in order to track all approved spending.

The exact amount of appropriations for carryover in each fund indicated will be determined at the end of the fiscal year during the preparation of financial statements. This amount will include: 1) purchase orders and 2) unencumbered balances as of June 30, 2019 for appropriations approved by the City Council through the last meeting in June, 2019.

AMOUNTS ARE SUBJECT TO CHANGE DUE TO PROJECTS APPROVED BY COUNCIL PRIOR TO JUNE 30, 2019

Note: Above amounts are as of December, 2018

FUND	CARRYOVER	
110	General	60,000
211	Gas Tax	978,855
213	Measure A	4,339,410
214	Housing Mitigation	-
220	CDBG	-
228	Childcare Fund	-
229	Police Fund	-
230	Fire Fund	-
231	New Construction Tax	-
232	Drainage	-
233	Park Fund	-
234	Traffic Signal	75,000
235	Fire Facilities	-
236	Recycling	-
238	Air Quality	-
242	Aquatic Fund	-
243	Cannabis Compliance	-
400	Capital Project Reserve	4,535
420	Drainage Reserve	378,974
425	Economic Development	-
430	Park Fund Reserve	-
436	AIPP	-
440	Traffic Signal Reserve	-
441	Golf Capital	-
450	Building Maint	32,014
451	Capital Bond Fund	-
510	OC Enterprise	-
520	Desert Willow	-
530	Equipment Replacement	-
610	Trust Fund	-
871	Housing Authority	-
873	Housing Asset Fund	-
		5,868,788
Unfunded		-

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
ANNUAL PROJECTS

Resolution 2019- 46

EXHIBIT 3

FY 2019-20

LINE NO.	Project Name	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Grants, Reimbursements, Agreements, MOU's etc.
		Year 1 Amount	Year 2 Amount	Year 3 Amount	Year 4 Amount	Year 5 Amount	
HOUSING							
24A	Acquisition, Rehabilitation & Resale	\$225,000	\$234,090	\$238,772	\$243,547	\$243,547	
25A	Home Improvement Program	\$25,500	\$26,530	\$27,061	\$27,602	\$27,602	
26A	Affordability Covenant Maintenance	\$25,500	\$26,530	\$27,061	\$27,602	\$27,602	
27A	Homebuyer Assistance	\$150,000	\$156,060	\$159,181	\$162,365	\$162,365	
28A	Housing Mitigation	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	
29A	Homebuyer Subsidies - BEGIN Program	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	
FD		YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	FUND TOTAL
110	General	111,000	61,000	61,000	61,000	41,000	395,000
211	Gas Tax	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,978,855
213	Measure A	3,375,000	3,375,000	3,275,000	3,275,000	3,275,000	20,914,410
214	Housing Mitigation	310,000	310,000	310,000	310,000	310,000	1,550,000
220	CDBG	-	-	-	-	-	-
228	Childcare Fund	-	-	-	-	-	-
229	Police Fund	-	-	-	-	-	-
230	Fire Fund	-	-	-	-	-	-
231	New Construction Tax	-	-	-	-	-	-
232	Drainage	-	-	-	-	-	-
233	Park Fund	-	-	-	-	-	-
234	Traffic Signal	-	-	-	-	-	75,000
235	Fire Facilities	-	-	-	-	-	-
236	Recycling	265,000	115,000	115,000	115,000	115,000	725,000
238	Air Quality	-	-	-	-	-	-
242	Aquatic Fund	100,000	60,000	60,000	60,000	60,000	340,000
243	Cannabis Compliance	50,000	50,000	50,000	50,000	50,000	250,000
400	Capital Project Reserve	150,000	50,000	50,000	50,000	50,000	354,535
420	Drainage Reserve	-	100,000	-	-	-	478,974
425	Economic Development	-	-	-	-	-	-
430	Park Fund Reserve	20,000	20,000	20,000	20,000	20,000	100,000
436	AIPP	-	-	-	-	-	-
440	Traffic Signal Reserve	-	-	-	-	-	-
441	Golf Capital	314,961	304,961	289,961	289,961	289,961	1,489,805
450	Building Maint	34,500	-	-	-	-	66,514
451	Capital Bond Fund	350,000	100,000	100,000	100,000	100,000	750,000
510	OC Enterprise	-	-	-	-	-	-
520	Desert Willow	-	-	-	-	-	-
530	Equipment Replacement	254,000	254,000	254,000	254,000	109,000	1,125,000
610	Trust Fund	-	-	-	-	-	-
871	Housing Authority	-	-	-	-	-	-
873	Housing Asset Fund	426,000	443,210	452,075	461,116	461,116	2,243,517
		6,760,461	6,243,171	6,037,036	6,046,077	5,881,077	36,836,610
	Unfunded	-	-	-	-	-	-

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
CONTINUING PROGRAMS

Resolution 2019- 46

EXHIBIT 3

FY 2019-20

LINE NO.	PROJECT NUMBER	Project Name	Fund	Account	PROJECT COST ESTIMATE:	** FY 18/19 Carryover as of 4/30/19
PUBLIC WORKS PROJECTS						
1C	637-02	Portola Interchange at Interstate 10	Measure A	2134351-4400100	\$79.8M	\$14,776,947
2C		Line 4 Drainage Preliminary Engineering	Drainage	2324690-4400100	\$5,000,000	\$450,001
			Capital Bond Fund	4514690-4400100		\$4,952,295
3C		Retractable Catch Basin Gates	Drainage Reserve	4204370-4400100	\$33,000	\$33,000
4C		Eldorado West Land Purchase	Capital Bond Fund	4514950-4401000	\$1,300,000	\$1,300,000
5C		Triple Left Turns at Washington and Fred Waring	Measure A	2134617-5000501	\$500,000	\$500,000
6C		Canyon Cove/Haystack Turf Retrofit	Capital Project Reserve	4004437-4391503	\$375,000	\$362,235
7C		Jefferson Street Interchange Project @ I-10	Measure A	2134372-4400100	\$312,500	\$117,795
8C		San Pablo Street Improvements, Hwy 111 to Magnesia Falls-Phase I	Capital Bond Fund	4514342-4400100	\$11,000,000	\$9,043,662
			Measure A	2134342-4400100		\$2,655,967
			Drainage	2324342-4400100		\$1,011,555
			Park Fund	2334342-4400100		\$155,060
			Recycling	2364342-4400100		\$132,000
			Gas Tax	2114342-4400100		\$1,346,245
9C		Gerald Ford East of Cook Improvements	Measure A	2134346-4400100	\$265,000	\$265,000
10C		Alessandro Improvements-MOVED to FD 451	Capital Bond Fund	4514341-4400100	\$5,623,000	\$1,585,136
11C		Washington Street Traffic Upgrade Project	Measure A	2134617-4400100	\$150,000	\$150,000
12C		Geodetic Survey Control Network	Capital Project Reserve	4004300-4309000	\$79,000	\$79,000
13C		President's Plaza East & West Parking Lot Rehabilitation	Capital Bond Fund	4514692-4400100	\$8,000,000	\$7,393,125
14C		White Stone Lane Drainage Improvements	Drainage	2324690-5000453	\$80,000	\$80,000
15C		Traffic Signal Modification - Hwy 111 at Parkview / Painters Path	Measure A	2134250-5000901	\$50,000	\$45,384
16C		Traffic Signal Modification - El Paseo at San Luis Rey Avenue	Traffic Signal	2344250-5000902	\$150,000	\$131,305
17C		Capital Bond Fund Projects	Capital Bond Fund	Various		\$1,650,000
18C		Cook Street Widening - Phase II	Measure A	2134385-4400100	\$9,665,500	\$3,655,500
PARK IMPROVEMENTS						
19C		Baja Park Pathway Lighting Installation Phase I	Capital Project Reserve	4004632-4400100	\$100,000	\$100,000
20C		Skate Park Conversion and Pickleball Lighting Improvements	Capital Bond Fund	4514618-4400100	\$404,000	\$403,329
OTHER PROJECTS-BUILDING IMPROVEMENTS						
21C		City Hall Lobby Renovations	Building Maint	4504161-4400100	\$512,000	\$512,000
22C		Parkview Office Complex - Building Improvements	OC Enterprise	5104361-4400100	\$1,497,600	\$1,497,600
23C		Historical Society Building Roof and Painting Improvements	Building Maint	4504164-4400100	\$90,000	\$90,000
24C		Space Consultant	Building Maint	4504161-4400100	\$25,000	\$25,000
25C		Civic Center Complex Directional Sign Improvements	Building Maint	4504161-4400100	\$100,000	\$100,000
26C		Portola Community Center Renovations	Capital Project Reserve	4004439-4391503	\$800,000	\$50,000
			Building Maint	4504439-4400100		\$200,000
OTHER PROJECTS						
27C		Economic Development Improvement Project	Economic Development	4254430-4401000	\$464,000	\$276,000
28C		City Childcare Facility	Childcare Fund	2284800-4400100	\$1,530,000	\$1,275,000
29C		IT Master Plan	Equipment Replacement	5304190-4404000	\$4,135,440	\$2,286,640
30C		Living Desert Program Contribution	Capital Project Reserve	4004800-4389800	\$1,000,000	\$200,000
31C		McCallum Theater Program Contribution	Capital Project Reserve	4004800-4389800	\$1,200,000	-

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
CONTINUING PROGRAMS

Resolution 2019- 46

EXHIBIT 3

FY 2019-20

Project Name	FY 19-20 Year 1 Amount	FY 20-21 Year 2 Amount	FY 21-22 Year 3 Amount	FY 22-23 Year 4 Amount	FY 23-24 Year 5 Amount	Grants, Reimbursements, Agreements, MOU's etc.
PUBLIC WORKS PROJECTS						
1C Portola Interchange at Interstate 10	-	-	-	-	-	Qualifies for 75% participation from CVAG \$54,075M. This could offset the \$66M that is unfunded leaving a balance of \$10,925M, STP Local \$1.275M RDA Bonds \$15 Million Transfer to CVAG
2C Line 4 Drainage Preliminary Engineering	-	-	-	-	-	\$5M in Capital Bonds Allocated
3C Retractable Catch Basin Gates	-	-	-	-	-	
4C Eldorado West Land Purchase	-	-	-	-	-	\$1.3M in Capital Bonds Allocated
5C Triple Left Turns at Washington and Fred Waring	-	-	-	-	-	LQ Lead Agency. Total Project \$1.9M.
6C Canyon Cove/Haystack Turf Retrofit	-	-	-	-	-	
7C Jefferson Street Interchange Project @ I-10	-	-	-	-	-	City's share of bridge cost
8C San Pablo Street Improvements, Hwy 111 to Magnesia Falls-Phase I	-	-	-	-	-	\$10M in Capital Bonds Allocated for both Phases. Possible Grant \$3.222M.
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
9C Gerald Ford East of Cook Improvements						
10C Alessandro Improvements-MOVED to FD 451	-	-	-	-	-	\$2M in Capital Bonds Allocated
11C Washington Street Traffic Upgrade Project	-	-	-	-	-	Cost-sharing with other cities \$75,000
12C Geodetic Survey Control Network	-	-	-	-	-	
13C President's Plaza East & West Parking Lot Rehabilitation	-	-	-	-	-	\$9M in Capital Bonds Allocated
14C White Stone Lane Drainage Improvements	-	-	-	-	-	
15C Traffic Signal Modification - Hwy 111 at Parkview / Painters Path	-	-	-	-	-	
16C Traffic Signal Modification - El Paseo at San Luis Rey Avenue	-	-	-	-	-	
17C Capital Bond Fund Projects	-	-	-	-	-	
18C Cook Street Widening - Phase II	-	\$2,400,000	\$2,000,000	-	-	
PARK IMPROVEMENTS						
19C Baja Park Pathway Lighting Installation Phase I	-	-	-	-	-	
20C Skate Park Conversion and Pickleball Lighting Improvements	-	-	-	-	-	
OTHER PROJECTS-BUILDING IMPROVEMENTS						
21C City Hall Lobby Renovations	-	-	-	-	-	
22C Parkview Office Complex - Building Improvements	-	-	-	-	-	
23C Historical Society Building Roof and Painting Improvements	-	-	-	-	-	
24C Space Consultant	-	-	-	-	-	
25C Civic Center Complex Directional Sign Improvements	-	-	-	-	-	
26C Portola Community Center Renovations	-	-	-	-	-	
	-	\$550,000	-	-	-	
OTHER PROJECTS						
27C Economic Development Improvement Project	\$76,500	-	-	-	-	
28C City Childcare Facility	\$255,000	-	-	-	-	
29C IT Master Plan	\$430,800	\$347,800	\$347,800	-	-	
30C Living Desert Program Contribution	\$200,000	\$200,000	\$200,000	\$200,000	-	
31C McCallum Theater Program Contribution	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
CONTINUING PROGRAMS

Resolution 2019- 46

EXHIBIT 3

FY 2019-20

LINE NO.	PROJECT NUMBER	Project Name	Fund	Account	PROJECT COST ESTIMATE:	** FY 18/19 Carryover as of 4/30/19
OTHER PROJECTS - DESERT WILLOW						
32C		Course & Ground Leases - Principal Only 2017	Desert Willow	5200000-2341001	\$1,200,000	-
33C		Course & Ground Leases - Principal Only	Desert Willow	5200000-2341001	\$1,600,000	-
34C		Golf Cart Leases - Principal Only	Desert Willow	5200000-2341001	\$1,650,000	-
35C		Clubhouse Improvements-Roofing and Others	Golf Capital	4414195-4809200	\$469,000	-
36C		Course and Ground Equipment	Desert Willow	5204195-4809200	\$13,000	-
37C		Pro-Shop Equipment	Desert Willow	5204195-4809200	\$150,000	-
38C		Clubhouse Equipment Various	Desert Willow	5204195-4809200	\$351,500	-
39C		Golf Course Pump & Motor Upgrades	Golf Capital	4414195-4809200	\$65,000	-
40C		Course & Ground Capital Improvements	Golf Capital	4414195-4809200	\$535,000	-
OTHER PROJECTS - POLICE AND FIRE						
41C		Fire Station 71 Bay Doors	Building Maint	4504220-4400100	\$60,000	\$60,000
42C		Fire Station 33 Fuel Tank Shade Structure	Building Maint	4504220-4400100	\$90,000	\$90,000
43C		Fire Station 71 Advanced Warning System	Capital Project Reserve	4004220-4400100	\$75,000	\$68,152
HOUSING						
44C		PDHA Replacement Expenditures	Housing Authority	8714195-4331100	Carryover (1)	-
UNDERFUNDED - OR NO FUNDING:						
45C		Deep Canyon Storm Drain Extension, south of Hwy 111	Drainage	2324690-5000452	\$850,000	-
			Capital Bond Fund	4514690-5000452		\$100,000
			Unfunded			\$750,000
46C		New North Sphere Fire Station	Fire Facilities	2354270-4400100	\$10,680,000	\$1,075,171
			Unfunded			-
47C	521-08	MOVE TO YEAR 3: Gerald Ford Drive Drainage Line 3B AKA: North Sphere Drainage	Drainage	2324393-4400100	\$4,400,000	-
			Drainage Reserve	4204393-4400100		-
			Unfunded			-

Note: (1) = DUE TO THE CURRENT AND POSSIBLE FUTURE IMPACTS OF AB1X26, PROJECTS LISTED AS CARRYOVERS WILL ONLY BE FUNDED TO THE EXTENT THAT MONEY IS AVAILABLE FOR THE PURPOSE OR PROJECT NOTED.

** NOTE: APPROPRIATIONS AND/OR ENCUMBRANCES FOR REBUDGET/CARRYOVER FROM FISCAL YEAR 2018-19 TO 2019-20

NOTE: DUE TO TIMING OF EVENTS, NO CONTRACT HAS BEEN OBTAINED, HOWEVER, FUNDS NEED TO BE CARRIED OVER TO PREVENT SHORTING IN COMING FISCAL YEAR.

Continuing appropriations are amounts which have been appropriated in FY 2018-19 and are not expected to be expended by June 30, 2019. These funds are primarily for capital budgets and specific programs that overlap fiscal years. When authorized continuing appropriation amounts are added to the new fiscal year budget amounts in order to track all approved spending.

The exact amount of appropriations for carryover in each fund indicated will be determined at the end of the fiscal year during the preparation of financial statements. This amount will include: 1) purchase orders and 2) unencumbered balances as of June 30, 2019 for appropriations approved by the City Council through the last meeting in June, 2019.

AMOUNTS ARE SUBJECT TO CHANGE DUE TO PROJECTS APPROVED BY COUNCIL PRIOR TO JUNE 30, 2019

Note: Above amounts are as of December, 2018

FUND	CARRYOVER	
110	General	-
211	Gas Tax	1,346,245
213	Measure A	22,166,593
214	Housing Mitigation	-
220	CDBG	-
228	Childcare Fund	1,275,000
229	Police Fund	-
230	Fire Fund	-
231	New Construction Tax	-
232	Drainage	1,541,556
233	Park Fund	155,060
234	Traffic Signal	131,305
238	Fire Facilities	1,075,171
236	Recycling	132,000
238	Air Quality	-
242	Aquatic Fund	-
243	Cannabis Compliance	-
400	Capital Project Reserve	859,387
420	Drainage Reserve	33,000
425	Economic Development	276,000
430	Park Fund Reserve	-
436	AIPP	-
440	Traffic Signal Reserve	-
441	Golf Capital	-
450	Building Maint	1,077,000
451	Capital Bond Fund	26,427,547
510	OC Enterprise	1,497,600
520	Desert Willow	-
530	Equipment Replacement	2,286,640
610	Trust Fund	-
871	Housing Authority	-
873	Housing Asset Fund	-
		60,280,104
	Unfunded	750,000

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
CONTINUING PROGRAMS

Resolution 2019- 46

EXHIBIT 3

FY 2019-20

Project Name	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Grants, Reimbursements, Agreements, MOU's etc.
	Year 1 Amount	Year 2 Amount	Year 3 Amount	Year 4 Amount	Year 5 Amount	
OTHER PROJECTS - DESERT WILLOW						
32C Course & Ground Leases - Principal Only 2017	\$300,933	\$300,933	\$300,933	\$75,233	-	Lease started in Oct 2017
33C Course & Ground Leases - Principal Only				\$400,000	\$400,000	
34C Golf Cart Leases - Principal Only	-	-	-	\$330,000	\$330,000	
35C Clubhouse Improvements-Roofing and Others	\$254,000	\$175,000	\$40,000	-	-	
36C Course and Ground Equipment	\$13,000	-	-	-	-	
37C Pro-Shop Equipment	\$49,000	\$37,000	\$8,000	-	\$56,000	
38C Clubhouse Equipment Various	\$87,500	\$106,500	\$126,000	\$10,000	\$21,500	
39C Golf Course Pump & Motor Upgrades	\$25,000	\$25,000	\$15,000	-	-	
40C Course & Ground Capital Improvements	\$155,000	-	\$200,000	\$150,000	\$30,000	
OTHER PROJECTS - POLICE AND FIRE						
41C Fire Station 71 Bay Doors	-	-	-	-	-	Working on Specs
42C Fire Station 33 Fuel Tank Shade Structure	-	-	-	-	-	
43C Fire Station 71 Advanced Warning System	-	-	-	-	-	
HOUSING						
44C PDHA Replacement Expenditures	\$5,250,779	-	-	-	-	
HOUSING						
45C Deep Canyon Storm Drain Extension, south of Hwy 111	-	-	-	-	-	ON HOLD
46C New North Sphere Fire Station	\$76,300	\$9,710,000	-	-	-	Bond Funding of \$300,000
47C MOVE TO YEAR 3: Gerald Ford Drive Drainage Line 3B AKA: North Sphere Drainage	-	-	-	-	-	This project should use drainage funds that are not needed elsewhere.
			\$3,960,000	-	-	
FD	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	FUND TOTAL
110 General	-	-	-	-	-	-
211 Gas Tax	-	-	-	-	-	1,346,245
213 Measure A	-	2,400,000	2,000,000	-	-	26,566,593
214 Housing Mitigation	-	-	-	-	-	-
220 CDBG	-	-	-	-	-	-
228 Childcare Fund	255,000	-	-	-	-	1,530,000
229 Police Fund	-	-	-	-	-	-
230 Fire Fund	-	-	-	-	-	-
231 New Construction Tax	-	-	-	-	-	-
232 Drainage	-	-	-	-	-	1,541,556
233 Park Fund	-	-	-	-	-	155,060
234 Traffic Signal	-	-	-	-	-	131,305
235 Fire Facilities	76,300	-	-	-	-	1,151,471
236 Recycling	-	-	-	-	-	132,000
238 Air Quality	-	-	-	-	-	-
242 Aquatic Fund	-	-	-	-	-	-
243 Cannabis Compliance	-	-	-	-	-	-
400 Capital Project Reserve	400,000	400,000	400,000	400,000	200,000	2,659,387
420 Drainage Reserve	-	-	-	-	-	33,000
425 Economic Development	76,500	-	-	-	-	352,500
430 Park Fund Reserve	-	-	-	-	-	-
436 AIPP	-	-	-	-	-	-
440 Traffic Signal Reserve	-	-	-	-	-	-
441 Golf Capital	434,000	200,000	255,000	150,000	30,000	1,069,000
450 Building Maint	-	550,000	-	-	-	1,627,000
451 Capital Bond Fund	-	-	-	-	-	26,427,547
510 OC Enterprise	-	-	-	-	-	1,497,600
520 Desert Willow	450,433	444,433	434,933	815,233	807,500	2,952,532
530 Equipment Replacement	430,800	347,800	347,800	-	-	3,413,040
610 Trust Fund	-	-	-	-	-	-
871 Housing Authority	5,250,779	-	-	-	-	5,250,779
873 Housing Asset Fund	-	-	-	-	-	-
	7,373,812	4,342,233	3,437,733	1,365,233	1,037,500	77,836,615
Unfunded	-	9,710,000	3,960,000	-	-	14,420,000

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PALM DESERT HOUSING AUTHORITY

The Palm Desert Housing Authority now owns fifteen residential properties that include over 1,100 units of affordable housing. The Housing Authority properties include



MULTI FAMILY

- California Villas
- Desert Pointe
- Laguna Palms
- Neighbors
- One Quail
- Palm Village
- Santa Rosa
- Taos Palms

SENIOR

- Candlewood
- Carlos Ortega Villas
- Catalina Gardens
- La Rocca Villas
- Las Serenas
- Pueblos
- Sagecrest

The Housing Administration includes only those costs directly associated with administration of all housing authority assets.

<u>Authorized Positions</u>	Two Tier Salary Schedules Hired/Appointed		<u>Authorized</u>
	<u>Before 6/30/18 Salary Grade</u>	<u>After 7/1/18 Salary Grade</u>	
Sr. Management Analyst	127	44	1
Office Specialist II – OR – Office Specialist I	104	18 14	1
TOTAL			2

FY 19/20 BUDGET WORKSHEET

Budget by Division

Account No.		Account Description	2018 Actual	2019 Proposed	2020 Budget
Fund 870		RDA SR Housing Fund			
8704195	4100100	Salaries-Full Time	396,429	400,000	200,000
8704195	4111500	Retirement Contribution	43,671	46,700	24,000
8704195	4111600	Medicare Contrb-Employer	5,784	5,700	2,800
8704195	4111700	Retiree Health	-	-	1,900
8704195	4112000	Ins Prem - Long Term Disab.	3,409	3,500	776
8704195	4112100	Ins Prem - Health	56,861	60,000	49,000
8704195	4112200	Ins Prem-Dental/Vision	5,378	8,520	4,400
8704195	4112400	Ins Prem - Life	1,070	1,100	350
8704195	4112500	Workers' Compensation	13,688	14,300	14,300
8704195	4311500	Mileage Reimbursement	87	350	350
8704195	4312000	Conf- Seminars- Workshops	208	2,500	2,500
8704195	4312500	Local Meetings	-	300	300
8704195	4365000	Telephones	100	200	200
8704195	4404000	Cap-Office Equipment	-	1,000	1,000
8704199	4501000	Inter-Fund Transfers Out	-	-	50,000
		TOTALS	526,684	544,170	351,876

The Palm Desert Housing Authority was established in 1998 to operate 725 affordable rental units. It now owns and operates over 1100 affordable rental units. Operations include day-to-day maintenance, leasing, and vacancy turnover.

FY 19/20 BUDGET WORKSHEET

Budget by Division

Account No.		Account Description	2018 Actual	2019 Proposed	2020 Budget
Fund 871		Housing Authority Administration			
8714192	4372000	Fire & Contents Coverage	107,979	110,000	160,000
8714195	4101000	Meeting Compensation	2,750	5,000	5,000
8714195	4301500	Prof - Legal	84,212	60,000	60,000
8714195	4309200	Prof - Contracting	71,368	15,000	15,000
8714195	4321000	Req Legal Advertising	1,846	3,000	3,000
8714195	4331100	Replacement Expenditures	-	5,250,779	5,250,779
8714195	4366000	Postage & Freight	102	150	150
8714199	4501000	Inter-Fund Transfers Out	536,434	544,170	351,876
		TOTALS	804,691	5,988,099	5,845,805

Laguna Palms Apartments has 48 units that are rented at affordable levels for very low, low, and moderate-income families.

FY 19/20 BUDGET WORKSHEET

Budget by Division

Fund No.	Account No.	Account Description	2018 Actual	2019 Proposed	2020 Budget
Fund 871		Laguna Palms			
REVENUE					
8718610	3632000	Rent/Leases	251,076	247,324	251,632
EXPENDITURES					
8718610	4309000	Prof - Other	111,269	113,092	116,356
8718610	4309200	Prof - Contracting	33,842	32,911	31,571
8718610	4309300	Prof-Other Admn Expenses	20,736	21,312	21,312
8718610	4322300	Advertising Promotional	322	600	600
8718610	4331000	R/M-Buildings	27,662	35,851	35,851
8718610	4331100	Replacement Expenditures	-	-	-
8718610	4351400	Utilities-Electric	55,524	58,504	58,504
8718610	4369500	Misc Expenses	10,670	9,449	10,403
8718610	4405000	Cap-Improvements	19,573	-	-
		TOTAL EXPENDITURES	279,599	271,719	274,597

Catalina Gardens Apartment complex has 72 units that are rented at affordable levels for very low, low, and moderate-income seniors.

FY 19/20 BUDGET WORKSHEET

Budget by Division

Fund No.	Account No.	Account Description	2018 Actual	2019 Proposed	2020 Budget
Fund 871		Catalina Gardens			
REVENUE					
8718620	3632000	Rent/Leases	288,108	291,321	280,513
EXPENDITURES					
8718620	4308900	Prof-Apartments	158,253	161,451	165,844
8718620	4309200	Prof - Contracting	40,731	38,645	40,414
8718620	4309300	Prof-Other Admn Expenses	31,104	31,968	32,832
8718620	4322300	Advertising Promotional	1,113	1,800	1,800
8718620	4331000	R/M-Buildings	44,298	38,328	49,548
8718620	4331100	Replacement Expenditures	-	-	-
8718620	4351400	Utilities-Electric	64,409	60,865	63,289
8718620	4369500	Misc Expenses	13,157	13,818	14,335
8718620	4405000	Cap-Improvements	49,867	-	-
		TOTAL EXPENDITURES	402,933	346,875	368,062

Desert Pointe Apartment complex has 64 units that are rented at affordable levels for very low, low, and moderate-income seniors.

FY 19/20 BUDGET WORKSHEET

Budget by Division

Fund No.	Account No.	Account Description	2018 Actual	2019 Proposed	2020 Budget
Fund 871		Desert Pointe			
REVENUE					
8718630	3632000	Rent/Leases	316,755	356,596	336,796
EXPENDITURES					
8718630	4309200	Prof - Contracting	30,893	25,426	29,715
8718630	4309300	Prof-Other Admn Expenses	27,360	28,416	29,184
8718630	4309700	Prof-Payroll	110,885	114,344	117,654
8718630	4322300	Advertising Promotional	121	300	300
8718630	4331000	R/M-Buildings	52,876	45,590	49,250
8718630	4331100	Replacement Expenditures	-	-	-
8718630	4351400	Utilities-Electric	52,703	56,215	56,395
8718630	4369500	Misc Expenses	8,514	10,883	12,104
8718630	4400100	Capital Project	-	-	-
8718630	4405000	Cap-Improvements	34,288	-	-
		TOTAL EXPENDITURES	317,640	281,174	294,602

Las Serenas Apartment complex has 150 units that are rented at affordable levels for very low, low, and moderate-income seniors.

FY 19/20 BUDGET WORKSHEET

Budget by Division

Fund No.	Account No.	Account Description	2018 Actual	2019 Proposed	2020 Budget
Fund 871		Las Serenas			
REVENUE					
8718630	3632000	Rent/Leases	872,235	875,598	882,108
EXPENDITURES					
8718640	4309200	Prof - Contracting	60,031	63,600	62,740
8718640	4309300	Prof-Other Admn Expenses	64,800	66,600	68,400
8718640	4309800	Prof-Las Serenas	180,569	178,713	185,574
8718640	4322300	Advertising Promotional	2,181	1,900	2,160
8718640	4331000	R/M-Buildings	66,831	84,444	110,354
8718640	4331100	Replacement Expenditures	-	-	-
8718640	4351400	Utilities-Electric	108,811	109,065	107,000
8718640	4369500	Misc Expenses	17,657	19,084	19,679
8718640	4405000	Cap-Improvements	38,556	-	-
		TOTAL EXPENDITURES	539,436	523,406	555,907

Neighbors Garden Apartment complex has 24 units that are rented at affordable levels for very low, low, and moderate-income families.

FY 19/20 BUDGET WORKSHEET

Budget by Division

Fund No.	Account No.	Account Description	2018 Actual	2019 Proposed	2020 Budget
Fund 871		Neighbors Gardens			
REVENUE					
8718650	3632000	Rent/Leases	143,775	167,848	148,478
EXPENDITURES					
8718650	4308800	Pr-Neighbors Apartments	45,825	46,348	47,446
8718650	4309200	Prof - Contracting	18,046	16,855	20,435
8718650	4309300	Prof-Other Admn Expenses	10,296	10,656	10,944
8718650	4322300	Advertising Promotional	58	240	240
8718650	4331000	R/M-Buildings	34,070	37,950	37,950
8718650	4331100	Replacement Expenditures	-	-	-
8718650	4351400	Utilities-Electric	21,417	23,860	24,772
8718650	4369500	Misc Expenses	3,321	4,755	5,371
8718650	4405000	Cap-Improvements	47,023	-	-
		TOTAL EXPENDITURES	180,056	140,664	147,158

One Quail Place Apartment complex has 384 units that are all rented at affordable levels for very low, low, and moderate-income families.

FY 19/20 BUDGET WORKSHEET

Budget by Division

Fund No.	Account No.	Account Description	2018 Actual	2019 Proposed	2020 Budget
Fund 871		One Quail Place			
REVENUE					
8718660	3632000	Rent/Leases	2,470,434	2,752,786	2,658,508
EXPENDITURES					
8718660	4309200	Prof - Contracting	158,265	141,359	145,298
8718660	4309300	Prof-Other Admn Expenses	164,376	170,496	175,104
8718660	4309500	Prof-Palm Tree Trimming	-	-	-
8718660	4309502	Prof-One Quail Place Apartment	695,127	756,850	785,178
8718660	4322300	Advertising Promotional	3,424	2,740	3,600
8718660	4331000	R/M-Buildings	492,740	399,808	531,308
8718660	4331100	Replacement Expenditures	-	-	-
8718660	4351400	Utilities-Electric	355,361	352,980	340,395
8718660	4369500	Misc Expenses	98,442	76,975	71,738
8718660	4400100	Capital Project	-	-	-
8718660	4405000	Cap-Improvements	646,991.51	-	-
		TOTAL EXPENDITURES	\$ 2,614,726.27	\$ 1,901,208.00	\$ 2,052,621.00

The Pueblos Apartment complex has 15 units that are all rented at affordable levels for very low, low, and moderate-income seniors.

FY 19/20 BUDGET WORKSHEET

Budget by Division

Fund No.	Account No.	Account Description	2018 Actual	2019 Proposed	2020 Budget
Fund 871		Pueblos			
REVENUE					
8718670	3632000	Rent/Leases	69,357	66,900	68,668
EXPENDITURES					
8718670	4308700	Prof-Pueblos	41,315	43,807	44,818
8718670	4309200	Prof - Contracting	8,725	7,478	12,438
8718670	4309300	Prof-Other Admn Expenses	6,480	6,660	6,840
8718670	4322300	Advertising Promotional	59	240	240
8718670	4331000	R/M-Buildings	10,838	13,771	13,471
8718670	4331100	Replacement Expenditures	-	-	-
8718670	4351400	Utilities-Electric	10,919	11,200	11,380
8718670	4369500	Misc Expenses	3,547	3,530	4,930
8718670	4405000	Cap-Improvements	8,135	-	-
		TOTAL EXPENDITURES	90,018	86,686	94,117

California Villas Apartment complex has 141 units that are rented at affordable levels for very low, low, and moderate-income families.

FY 19/20 BUDGET WORKSHEET

Budget by Division

Fund No.	Account No.	Account Description	2018 Actual	2019 Proposed	2020 Budget
Fund 871		California Villas			
REVENUE					
8718680	3632000	Rent/Leases	836,793	826,778	828,154
EXPENDITURES					
8718680	4308200	Prof-California Villas	230,958	227,316	234,057
8718680	4309200	Prof - Contracting	60,096	57,430	61,479
8718680	4309300	Prof-Other Admn Expenses	60,912	62,604	64,296
8718680	4322300	Advertising Promotional	1,131	900	900
8718680	4331000	R/M-Buildings	139,253	117,712	138,172
8718680	4331100	Replacement Expenditures	-	-	-
8718680	4351400	Utilities-Electric	145,121	150,845	150,340
8718680	4369500	Misc Expenses	22,652	22,966	21,405
8718680	4405000	Cap-Improvements	167,727	-	-
		TOTAL EXPENDITURES	827,850	639,773	670,649

Taos Palms Apartment complex has 16 units that are rented at affordable levels for very low, low, and moderate-income families.

FY 19/20 BUDGET WORKSHEET

Budget by Division

Fund No.	Account No.	Account Description	2018 Actual	2019 Proposed	2020 Budget
Fund 871		Taos Palms			
REVENUE					
8718690	3632000	Rent/Leases	112,084	100,984	96,007
EXPENDITURES					
8718690	4308500	Prof-Taos Palms	35,406	35,400	36,147
8718690	4309200	Prof - Contracting	12,077	10,882	15,782
8718690	4309300	Prof-Other Admn Expenses	6,912	7,104	7,296
8718690	4322300	Advertising Promotional	25	240	240
8718690	4331000	R/M-Buildings	16,559	16,012	22,272
8718690	4331100	Replacement Expenditures	-	-	-
8718690	4351400	Utilities-Electric	15,864	17,060	16,220
8718690	4369500	Misc Expenses	3,494	3,425	3,996
8718690	4405000	Cap-Improvements	1,244	-	-
		TOTAL EXPENDITURES	91,581	90,123	101,953

The Carlos Ortega Villas has 73 units that are rented at affordable levels for very low, low, and moderate-income seniors.

FY 19/20 BUDGET WORKSHEET

Budget by Division

Fund No.	Account No.	Account Description	2018 Actual	2019 Proposed	2020 Budget
Fund 871		Carlos Ortega Villas			
REVENUE					
8718691	3632000	Rent/Leases	453,798	444,355	463,968
EXPENDITURES					
8718691	4308900	Prof-Apartments	161,182	172,002	176,888
8718691	4309200	Prof - Contracting	28,189	29,186	30,510
8718691	4309300	Prof-Other Admn Expenses	31,464	32,412	33,288
8718691	4322300	Advertising Promotional	980	1,800	2,160
8718691	4331000	R/M-Buildings	12,972	17,410	23,410
8718691	4331100	Replacement Expenditures	-	-	-
8718691	4351400	Utilities-Electric	78,746	84,680	79,165
8718691	4369500	Misc Expenses	11,954	12,180	12,780
8718691	4405000	Cap-Improvements	5,779	-	-
		TOTAL EXPENDITURES	331,266	349,670	358,201

Palm Village Apartment complex has 36 units that are rented at affordable levels for very low, low, and moderate-income families.

FY 19/20 BUDGET WORKSHEET

Budget by Division

Fund No.	Account No.	Account Description	2018 Actual	2019 Proposed	2020 Budget
Fund 871		Palm Village			
REVENUE					
8718692	3632000	Rent/Leases	233,152	254,356	245,936
EXPENDITURES					
8718692	4308900	Prof-Apartments	63,640	63,871	65,545
8718692	4309200	Prof - Contracting	14,715	13,462	18,242
8718692	4309300	Prof-Other Admn Expenses	15,552	15,984	16,416
8718692	4322300	Advertising Promotional	-	270	270
8718692	4331000	R/M-Buildings	15,773	18,790	20,950
8718692	4331100	Replacement Expenditures	-	-	-
8718692	4351400	Utilities-Electric	34,045	34,960	35,380
8718692	4369500	Misc Expenses	10,333	9,040	9,549
8718692	4405000	Cap-Improvements	16,285	-	-
		TOTAL EXPENDITURES	170,343	156,377	166,352

Candlewood Apartments has 30 units that are all rented at affordable levels for very low, low, and moderate-income seniors.

FY 19/20 BUDGET WORKSHEET

Budget by Division

Fund No.	Account No.	Account Description	2018 Actual	2019 Proposed	2020 Budget
Fund 871		Candlewood			
REVENUE					
8718693	3632000	Rent/Leases	134,652	144,684	154,660
EXPENDITURES					
8718693	4308900	Prof-Apartments	72,074	73,771	75,815
8718693	4309200	Prof - Contracting	18,937	17,227	23,115
8718693	4309300	Prof-Other Admn Expenses	12,960	13,320	13,680
8718693	4322300	Advertising Promotional	26	300	300
8718693	4331000	R/M-Buildings	16,548	23,128	27,568
8718693	4331100	Replacement Expenditures	-	-	-
8718693	4351400	Utilities-Electric	28,556	31,651	32,071
8718693	4369500	Misc Expenses	6,420	7,405	7,031
8718693	4400100	Capital Project	83	-	-
8718693	4405000	Cap-Improvements	651,286	-	-
		TOTAL EXPENDITURES	\$ 806,889.96	\$ 166,802.00	\$ 179,580.00

La Rocca Villas has 27 units that are rented at affordable levels for very low, low, and moderate-income seniors.

FY 19/20 BUDGET WORKSHEET

Budget by Division

Fund No.	Account No.	Account Description	2018 Actual	2019 Proposed	2020 Budget
Fund 871		La Rocca Villas			
REVENUE					
8718694	3632000	Rent/Leases	143,897	140,726	153,233
EXPENDITURES					
8718694	4308900	Prof-Apartments	49,611	65,115	69,873
8718694	4309200	Prof - Contracting	24,507	24,854	24,354
8718694	4309300	Prof-Other Admn Expenses	11,664	11,988	12,312
8718694	4322300	Advertising Promotional	105	300	300
8718694	4331000	R/M-Buildings	10,402	13,510	17,190
8718694	4331100	Replacement Expenditures	-	-	-
8718694	4351400	Utilities-Electric	44,388	44,915	45,035
8718694	4369500	Misc Expenses	3,529	3,295	4,117
8718694	4405000	Cap-Improvements	4,726	-	-
		TOTAL EXPENDITURES	148,931	163,977	173,181

Sagecrest Apartment complex has 14 units that are rented at affordable levels for very low, low, and moderate-income seniors.

FY 19/20 BUDGET WORKSHEET

Budget by Division

Fund No.	Account No.	Account Description	2018 Actual	2019 Proposed	2020 Budget
Fund 871		Sagecrest			
REVENUE					
8718695	3632000	Rent/Leases	62,952	63,388	63,677
EXPENDITURES					
8718695	4308900	Prof-Apartments	25,647	25,719	27,280
8718695	4309200	Prof - Contracting	11,585	10,480	15,307
8718695	4309300	Prof-Other Admn Expenses	6,048	6,216	6,384
8718695	4322300	Advertising Promotional	77	240	240
8718695	4331000	R/M-Buildings	5,933	7,660	9,420
8718695	4331100	Replacement Expenditures	-	-	-
8718695	4351400	Utilities-Electric	11,347	11,460	11,424
8718695	4369500	Misc Expenses	3,494	2,925	3,409
8718695	4400100	Capital Project	-	-	-
8718695	4405000	Cap-Improvements	7,012	-	-
		TOTAL EXPENDITURES	\$ 71,143.37	\$ 64,700.00	\$ 73,464.00

Santa Rosa Apartment complex has 20 units that are rented at affordable levels for very low, low, and moderate-income families.

FY 19/20 BUDGET WORKSHEET

Budget by Division

Fund No.	Account No.	Account Description	2018 Actual	2019 Proposed	2020 Budget
Fund 871		Santa Rosa			
REVENUE					
8718696	3632000	Rent/Leases	124,526	141,022	122,246
EXPENDITURES					
8718696	4308900	Prof-Apartments	52,743	61,623	63,740
8718696	4309200	Prof - Contracting	17,161	14,064	18,524
8718696	4309300	Prof-Other Admn Expenses	8,640	8,880	9,120
8718696	4322300	Advertising Promotional	32	120	120
8718696	4331000	R/M-Buildings	6,178	10,945	9,165
8718696	4331100	Replacement Expenditures	-	-	-
8718696	4351400	Utilities-Electric	14,620	15,125	15,377
8718696	4369500	Misc Expenses	3,410	4,094	4,486
8718696	4405000	Cap-Improvements	10,380	-	-
		TOTAL EXPENDITURES	113,163	114,851	120,532

The Housing Asset Fund was established pursuant to redevelopment dissolution law to account for expenditures and revenues related to the assets transferred to the successor Housing Entity.

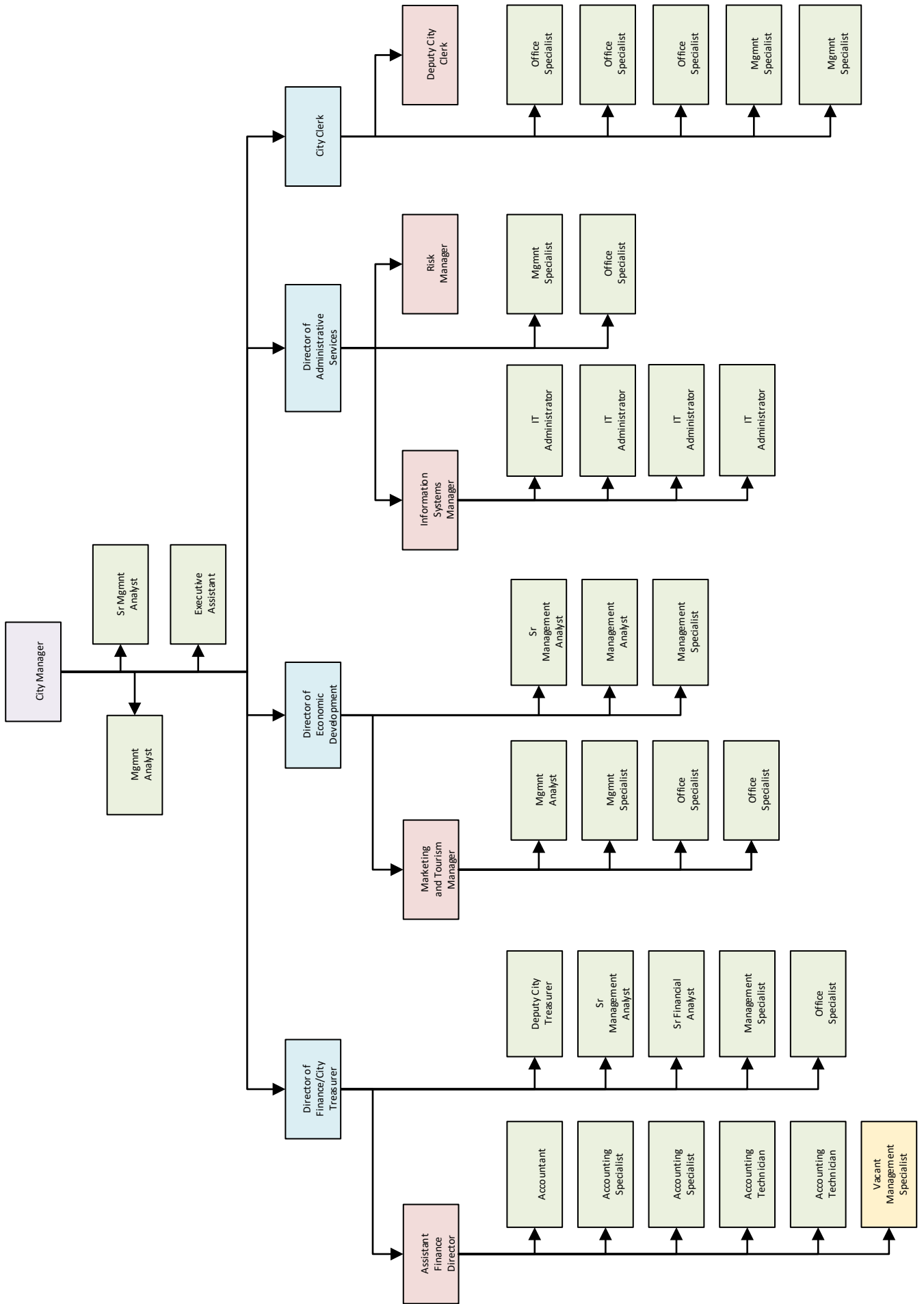
FY 19/20 BUDGET WORKSHEET

Budget by Division

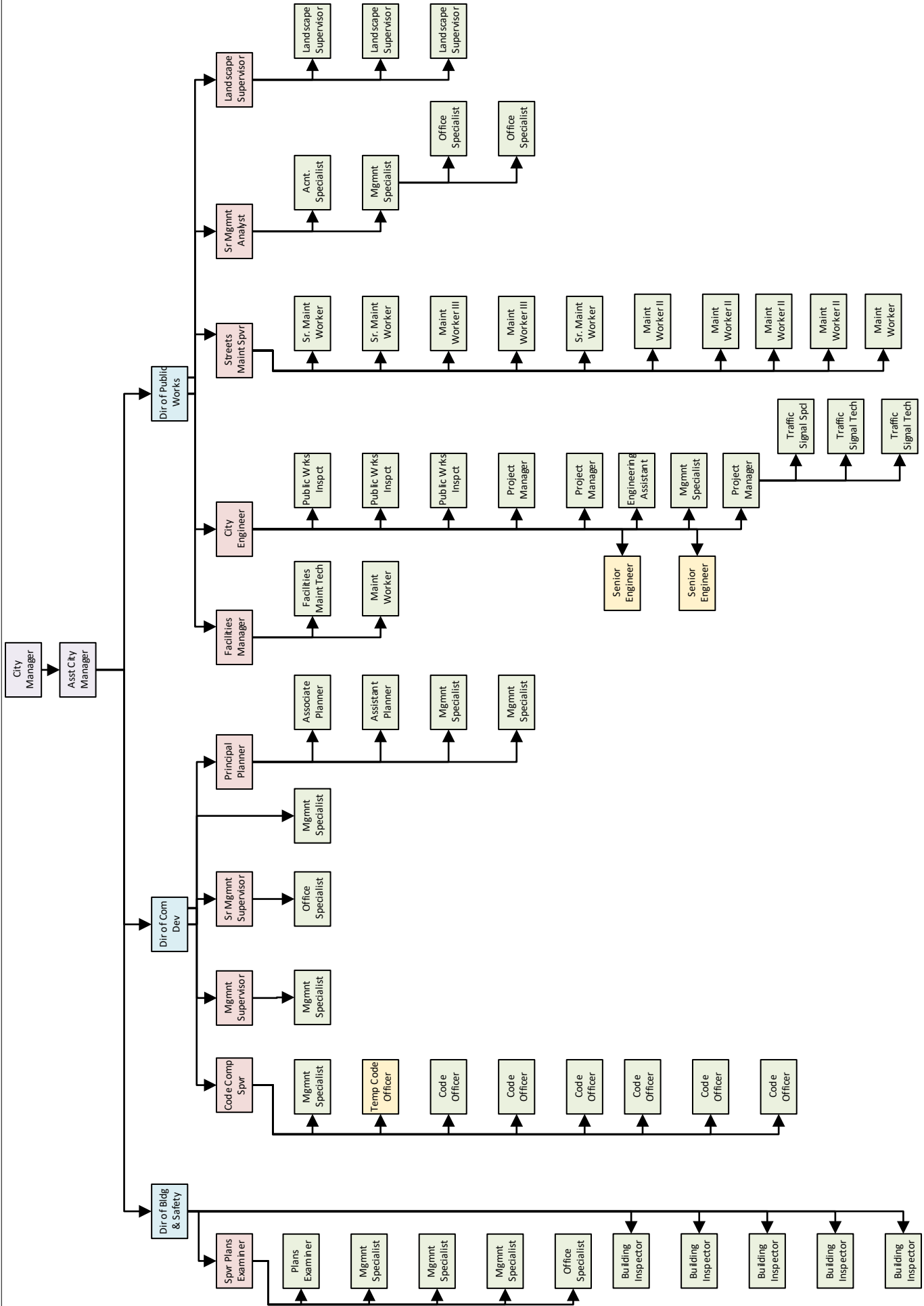
Account No.		Account Description	2018 Actual	2019 Proposed	2020 Budget
Fund 873		Housing Asset Fund			
8734195	4211000	Office Supplies	185	500	500
8734195	4301500	Prof - Legal	675	25,000	25,000
8734195	4302000	Prof-Accounting/Auditing	-	5,000	5,000
8734195	4309000	Prof - Other	387	5,000	5,000
8734195	4321000	Req Legal Advertising	325	1,500	1,500
8734195	4337000	R/M-Other Equipment	6,736	10,000	10,000
8734195	4361000	Printing / Duplicating	-	1,300	1,300
8734195	4366000	Postage & Freight	394	1,000	1,000
8734492	4400100	Capital Project	632,541	225,000	225,000
8734493	4400100	Capital Project	-	25,500	25,500
8734496	4400100	Capital Project	550	25,500	25,500
8734699	4400100	Capital Project	80,000	150,000	150,000
		TOTALS	721,792	475,300	475,300

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City of Palm Desert Organizational Chart FY 2019/2020



City of Palm Desert Organizational Chart FY 2019/2020



RESOLUTION NO. 2019- 48

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM DESERT, CALIFORNIA, RESCINDING AND REPLACING RESOLUTION NO. 2019-11, ADOPTING AUTHORIZED CLASSIFICATIONS, ALLOCATED POSITIONS, SALARY SCHEDULE AND SALARY RANGES, “Exhibit A”, FOR THE PERIOD OF JULY 1, 2019 THROUGH JUNE 30, 2020.

WHEREAS, the City of Palm Desert identifies employees by classifications and groups for the purpose of salary and benefit administration; and

WHEREAS, the City of Palm Desert has met and conferred in good faith with the Palm Desert Employees Organization (PDEO) in accordance with the Meyers-Milias-Brown Act and the City’s Employer-Employee Relations Ordinance; and

WHEREAS, the City of Palm Desert has reached agreement and entered into a memorandum of understanding with the employees represented by the PDEO, for the period of July 1, 2017 through June 30, 2022 and Exhibit A is consistent with this agreement;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM DESERT AS FOLLOWS:

SECTION I - SALARY SCHEDULE, RANGES & ALLOCATED POSITIONS AND AUTHORIZED CLASSIFICATIONS

The City of Palm Desert’s Personnel System, Section 2.52 of the Palm Desert Municipal Code prescribes specific terms for appointment and tenure of all City employees. Exhibit A contains tables of the allocated classifications, positions and salary ranges authorized for Fiscal Year 2019-2020.

The City Manager is authorized to modify the Allocated Classifications, Positions and Salary Schedule during the Fiscal Year 2019-2020 for modifications the City Manager determines are reasonably necessary or appropriate for business necessity including, without limitation, the implementation of title and responsibility changes, any minimum wage laws, use of over-hires for training, limited term student internships and downgrading of vacant positions in so far as such modifications do not exceed the adopted 2019-2020 budget.

SECTION II – PERSONNEL GROUPS/DESIGNATIONS

The City assigns classifications to designated groups for the purposes of defining exempt status, benefits allocation and purchasing authority. These classifications, listed in the table attached as Exhibit B, are categorized as follows:

Group X: Executive Contract Positions:

The classifications designated as Group X, Executive Contract, have the highest level of executive responsibility and authority; these positions are governed by individual employment agreements.

Resolution 2019 - 48 - Salary Resolution

Group A: Directors and Department Heads

The classifications designated as Group A have a higher level of responsibility and authority and they are exempt from overtime provisions as defined by the Fair Labor Standards Act and set forth in the Personnel Rules and Regulations, Section 2.52.305. They may be At Will and governed by employment agreements. Among other things, these positions require spending numerous extra hours at meetings, conferences and work.

Group B: Mid-Management/Professional

The positions classifications as Group B are managerial, supervisory or professional in nature and they are exempt from overtime provisions as defined by the Fair Labor Standards Act and set forth in the Personnel Rules and Regulations, Section 2.52.305. Among other things, these positions require spending occasional extra hours at meetings, conferences and work.

Purchasing Authority Groups

The City Manager, pursuant to PDMC Chapter 3.30.020 (C) and 3.30.030 (A) may set purchasing limits and thresholds. These limits may be set by this resolution, an administrative purchasing policy established by the City Manager, or an annual memorandum from the City Manager to the Finance Director.

PASSED, APPROVED AND ADOPTED by the Palm Desert City Council this 27th day of June _____, 2019 by the following vote, to wit:

AYES: HARNIK, JONATHAN, KELLY, NESTANDE, AND WEBER

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE



SUSAN MARIE WEBER, MAYOR

ATTEST:



RACHELLE D. KLASSEN, CITY CLERK
CITY OF PALM DESERT

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Schedule of Authorized/Allocated Positions

		Two Tier Salary Schedules ^A Hired/Appointed					
		Before FY 2018/19		After 6/30/2018 7/01/2018			
Classification	Working Title (If Different)	Number of Positions	Salary Grade ^B	Salary Grade	Exempt Status	Group	Notes:
CITY MANAGER							
City Manager		1	1	CM	Exempt	X	
Assistant City Manager		1		72	Exempt	X	
Sr. Management Analyst	Public Information Officer	1	127	44	Exempt	B	
Management Analyst		1		40	Exempt	B	
Executive Assistant		1	113	35	Non-Exempt	General	
City Manager Subtotal:		5					
ADMINISTRATIVE SERVICES							
Human Resources/Risk Management							
Director of Administrative Services		1	139	64	Exempt	A	
Risk Manager		1	50T1	50	Exempt	B	
Management Specialist II	Human Resources Specialist	1		32	Non-Exempt	General	
Office Specialist II		1		18	Non-Exempt	General	
Office Specialist I - Temporary/Unassigned Department		1		14	Non-Exempt	Temporary	
Student Intern - Temporary/Unassigned Department		2		Min Wage	Non-Exempt	Temporary	
Information Technology							
Information Systems Manager		1		59	Exempt	A	
G.I.S. Administrator		1		40	Non-Exempt	General	
Information Systems Administrator		3		40	Non-Exempt	General	
Administrative Services Subtotal:		12					
CITY CLERK							
City Clerk		1	139	62	Exempt	A	
Deputy City Clerk		1	118	38	Non-Exempt	B	
Management Specialist II	Management Specialist II - City Council	1	113	32	Non-Exempt	General	
Management Specialist II	City Clerk Specialist	1	113	32	Non-Exempt	General	
Office Specialist II		1	104	18	Non-Exempt	General	
Office Specialist II - OR -		2		18	Non-Exempt	General	
Office Specialist I	Receptionist			14	Non-Exempt	General	
City Clerk Subtotal:		7					
FINANCE/CITY TREASURER							
Finance							
Director of Finance/City Treasurer		1	145	69	Exempt	A	
Assistant Finance Director		1	135	59	Exempt	B	
Deputy City Treasurer		1	127	44	Exempt	B	
Senior Financial Analyst		1	127	44	Exempt	B	
Sr. Management Analyst		1	127	44	Exempt	B	
Accountant		1	123	40	Exempt	B	
Management Specialist II	Management Specialist II - Finance	1	113	32	Non-Exempt	General	
Management Specialist II	Management Specialist II	1	113	32	Non-Exempt	General	
Accounting Specialist		2	118	32	Non-Exempt	General	
Accounting Technician		2	118	28	Non-Exempt	General	
Office Specialist II - OR -		1		18	Non-Exempt	General	
Office Specialist I				14	Non-Exempt	General	
Finance/City Treasurer/Affordable Housing Subtotal:		13					
COMMUNITY DEVELOPMENT							
Community Development /Planning							
Director of Community Development		1	142	64	Exempt	A	
Principal Planner		1	131	48	Exempt	B	
Associate Planner - OR -		2	127	40	Exempt	B	
Assistant Planner - OR -			118	36	Exempt	B	
Management Analyst		1		40	Exempt	B	
Management Specialist II	Management Specialist II - Comm. Dvpt.	1	113	32	Non-Exempt	General	
Management Specialist I	Management Specialist I - Comm. Dvpt.	1	107	28	Non-Exempt	General	
Affordable Housing							
Sr. Management Analyst		1	127	44	Exempt	B	
Office Specialist II - OR -		1		18	Non-Exempt	General	
Office Specialist I				14	Non-Exempt	General	
Art in Public Places							
Management Analyst		1	120	40	Exempt	B	
Management Specialist II	Management Specialist II - Public Arts	1	113	32	Non-Exempt	General	
Code Compliance							
Code Compliance Supervisor		1	123	46	Exempt	B	
Code Compliance Officer II - OR -		4	118	31	Non-Exempt	General	
Code Compliance Officer I			107/114	27	Non-Exempt	General	C
Code Compliance Officer - Limited Term Appointment (Temporary Employee)		1		27	Non-Exempt	Temporary	
Management Specialist II	Management Specialist II - Code Compliance	1	113	32	Non-Exempt	General	
Management Specialist II	Management Specialist II - Business License	1		32	Non-Exempt	General	
Office Specialist II	Office Specialist II - Business License	1	104	18	Non-Exempt	General	
Community Development Subtotal:		20					

Schedule of Authorized/Allocated Positions

		Two Tier Salary Schedules ^A Hired/Appointed					
		Before		After			
		FY 2018/19		6/30/2018 7/01/2018			
Classification	Working Title (If Different)	Number of Positions	Salary Grade ^B	Salary Grade	Exempt Status	Group	Notes:
PUBLIC WORKS							
Public Works Administration							
Director of Public Works		1		69	Exempt	X	
City Engineer		1	139	62	Exempt	A	
Sr. Engineer	Sr. Engineer - Transportation	1		52	Exempt	B	
Sr. Engineer	Sr. Engineer - Capital Improvement Program	1		52	Exempt	B	
Sr. Engineer	Sr. Engineer - Land Development	1		52	Exempt	B	
Project Manager		2	127	48	Exempt	B	
Senior Management Analyst		1	127	44	Exempt	B	
Engineering Assistant		1	125	38	Non-Exempt	General	
Public Works Inspector II - OR -		3	120	34	Non-Exempt	General	
Public Works Inspector I			118	30	Non-Exempt	General	
Management Specialist II	Management Specialist II - CIP	1	113	32	Non-Exempt	General	
Management Specialist II - OR -	Management Specialist II - PW Admn.	1		32	Non-Exempt	General	
Management Specialist I				28	Non-Exempt	General	
Accounting Specialist	Accounting Specialist - Public Works	1	113	32	Non-Exempt	General	
Office Specialist II - OR -		2		18	Non-Exempt	General	
Office Specialist I				14	Non-Exempt	General	
Landscape Services							
Landscape Supervisor		1	123	46	Exempt	B	
Horticulturist		1	121	38	Non-Exempt	General	
Landscape Specialist		2	118	34	Non-Exempt	General	
Facilities Management							
Facilities Manager		1	130	46	Exempt	B	
Maintenance Worker III	Maintenance Worker III - Facilities/Building Maint.	2	114	27	Non-Exempt	General	B
Streets Maintenance							
Streets Maintenance Supervisor		1	123	46	Exempt	B	
Senior Maintenance Worker		2	111	31	Non-Exempt	General	
Maintenance Worker III		3	109	27	Non-Exempt	General	
Maintenance Worker II - OR -		5	106	23	Non-Exempt	General	
Maintenance Worker I			101	19	Non-Exempt	General	
Traffic Signal Maintenance							
Traffic Signal Specialist		1	121	38	Non-Exempt	General	
Traffic Signal Technician II		1	118	32	Non-Exempt	General	
Traffic Signal Technician I		1	111	28	Non-Exempt	General	
Public Works Subtotal:		38					
BUILDING AND SAFETY							
Director of Building & Safety		1	140	62	Exempt	A	
Supervising Plans Examiner		1	123	46	Exempt	B	
Plans Examiner	Plans Examiner - Building	1		36	Non-Exempt	General	
Building Inspector II - OR -		5	114/118	35	Non-Exempt	General	C
Building Inspector I			107	31	Non-Exempt	General	
Management Specialist II	Building Permit Specialist	1		32	Non-Exempt	General	
Management Specialist II	Management Specialist II - B&S Admin.	1	113	32	Non-Exempt	General	
Management Specialist II	Management Specialist II - B&S	1		32	Non-Exempt	General	
Management Specialist I	Management Specialist I - B&S	1		28	Non-Exempt	General	
Office Specialist II - OR -		1	104	18	Non-Exempt	General	
Office Specialist I				14	Non-Exempt	General	
Building and Safety Subtotal:		13					
ECONOMIC DEVELOPMENT							
Director of Economic Development		1	137	62	Exempt	A	
Marketing and Tourism Manager		1	129	50	Exempt	B	
Senior Management Analyst		1		44	Exempt	B	
Management Analyst	Management Analyst - Events	1		40	Exempt	B	
Management Analyst	Management Analyst - Business Advocate	1	123	40	Exempt	B	
Management Specialist II	Management Specialist II - Econ. Dvlpt.	1	114	32	Non-Exempt	General	
Management Specialist II	Management Specialist II - Mktg. & Trsm.	1	114	32	Non-Exempt	General	
Office Specialist II		2		18	Non-Exempt	General	
- OR - Office Specialist I				14	Non-Exempt	General	
Economic Development Subtotal:		9					
TOTAL ALLOCATED POSITIONS		117					

Footnotes:

A: Two Tiers of salary schedules, dependent on hire date or appointment into position, whichever is earlier.

B: Classifications include employees hired into lower salary grades prior to June 30, 2018, but eligible to remain in salary grade in place at their hire date.

C: Includes employees whose classifications changed as a result of Classification Study July 1, 2018, but are eligible to remain in prior salary grade.

City of Palm Desert
Schedule of Salary Ranges
July 1, 2019 - June 30, 2020
Tier 1 - Hired/appointed prior to June 30, 2018
*****Includes 2% COLA effective July 1, 2019**

City Council	\$ 2,029.56	per month
Housing Authority	\$ 50.00	per meeting attended (maximum 4 meetings per month)
City Manager**	\$ 228,888	annually

Grade	Effective 19-20		5%		5%		5%		5%		5%		3.5%		3.9%*		
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	
CM	\$ 110.04																
101	\$ 23.51	\$ 24.68	\$ 25.93	\$ 27.21	\$ 28.58	\$ 30.01	\$ 31.05	\$ 32.27									
104	\$ 25.31	\$ 26.56	\$ 27.91	\$ 29.31	\$ 30.78	\$ 32.31	\$ 33.44	\$ 34.72									
106	\$ 26.56	\$ 27.91	\$ 29.31	\$ 30.78	\$ 32.31	\$ 33.93	\$ 35.10	\$ 36.46									
107	\$ 27.25	\$ 28.64	\$ 30.07	\$ 31.56	\$ 33.15	\$ 34.78	\$ 36.00	\$ 37.39									
109	\$ 28.65	\$ 30.10	\$ 31.57	\$ 33.16	\$ 34.80	\$ 36.57	\$ 37.84	\$ 39.30									
111	\$ 30.11	\$ 31.59	\$ 33.18	\$ 34.83	\$ 36.59	\$ 38.40	\$ 39.74	\$ 41.28									
113	\$ 31.59	\$ 33.18	\$ 34.83	\$ 36.59	\$ 38.41	\$ 40.34	\$ 41.75	\$ 43.36									
114	\$ 32.40	\$ 34.01	\$ 35.72	\$ 37.49	\$ 39.37	\$ 41.36	\$ 42.80	\$ 44.44									
118	\$ 35.75	\$ 37.54	\$ 39.42	\$ 41.41	\$ 43.44	\$ 45.62	\$ 47.22	\$ 49.05									
120	\$ 37.58	\$ 39.46	\$ 41.43	\$ 43.47	\$ 45.64	\$ 47.95	\$ 49.62	\$ 51.54									
121	\$ 38.51	\$ 40.44	\$ 42.47	\$ 44.57	\$ 46.82	\$ 49.17	\$ 50.88	\$ 52.84									
123	\$ 40.46	\$ 42.50	\$ 44.61	\$ 46.85	\$ 49.20	\$ 51.65	\$ 53.45	\$ 55.51									
125	\$ 42.52	\$ 44.63	\$ 46.89	\$ 49.24	\$ 51.71	\$ 54.28	\$ 56.18	\$ 58.35									
127	\$ 44.66	\$ 46.91	\$ 49.25	\$ 51.72	\$ 54.29	\$ 57.02	\$ 59.02	\$ 61.28									
129	\$ 46.93	\$ 49.27	\$ 51.74	\$ 54.32	\$ 57.04	\$ 59.88	\$ 61.98	\$ 64.38									
130	\$ 48.12	\$ 50.50	\$ 53.03	\$ 55.68	\$ 58.47	\$ 61.39	\$ 63.53	\$ 65.98									
131	\$ 49.30	\$ 51.77	\$ 54.34	\$ 57.06	\$ 59.91	\$ 62.90	\$ 65.11	\$ 67.62									
137	\$ 57.18	\$ 60.03	\$ 63.03	\$ 66.19	\$ 69.47	\$ 72.97	\$ 75.52	\$ 78.44									
139	\$ 60.06	\$ 63.09	\$ 66.23	\$ 69.53	\$ 73.01	\$ 76.66	\$ 79.34	\$ 82.42									
140	\$ 61.56	\$ 64.63	\$ 67.87	\$ 71.27	\$ 74.82	\$ 78.56	\$ 81.31	\$ 84.48									
142	\$ 64.68	\$ 67.91	\$ 71.30	\$ 74.87	\$ 78.60	\$ 82.55	\$ 85.45	\$ 88.72									
145	\$ 69.67	\$ 73.13	\$ 76.81	\$ 80.64	\$ 84.66	\$ 88.91	\$ 92.02	\$ 95.57									
50T1****																	\$ 69.00

* July 1, 2014 Step 7 was divided to create a Step 8 while maintaining same top salary. Step 7 is a 3.5% increase and Step 8 is the balance.

** Per Contract, effective October 3, 2016

*** The 2% COLA has been calculated on each of the hourly salary steps of the FY 2019-2020 Grade Step Table. Because the payroll system generated pay schedule may result in de minimus differences due to rounding, the City Manager may need to make minor final adjustments to this schedule prior to implementation.

****The Salary for Grade 50 in FY 2018/19 was listed at the rate prior to the 2% COLA in error. Rate should have been \$67.65 Current year COLA based on the corrected rate.

**City of Palm Desert
Proposed Salary Plan - Tier 2
Effective July 2019**

Classification	Salary Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
Office Specialist I	1 Annual	27,031	28,383	29,802	31,292	32,857	34,499	35,707	37,099
	Monthly	2,253	2,365	2,483	2,608	2,738	2,875	2,976	3,092
	Hourly	13.00	13.65	14.33	15.04	15.80	16.59	17.17	17.84
	2 Annual	27,707	29,092	30,547	32,074	33,678	35,362	36,600	38,027
	Monthly	2,309	2,424	2,546	2,673	2,806	2,947	3,050	3,169
	Hourly	13.32	13.99	14.69	15.42	16.19	17.00	17.60	18.28
	3 Annual	28,400	29,820	31,311	32,876	34,520	36,246	37,515	38,978
	Monthly	2,367	2,485	2,609	2,740	2,877	3,020	3,126	3,248
	Hourly	13.65	14.34	15.05	15.81	16.60	17.43	18.04	18.74
	4 Annual	29,110	30,565	32,093	33,698	35,383	37,152	38,452	39,952
	Monthly	2,426	2,547	2,674	2,808	2,949	3,096	3,204	3,329
	Hourly	14.00	14.69	15.43	16.20	17.01	17.86	18.49	19.21
	5 Annual	29,837	31,329	32,896	34,540	36,267	38,081	39,414	40,951
	Monthly	2,486	2,611	2,741	2,878	3,022	3,173	3,284	3,413
	Hourly	14.34	15.06	15.82	16.61	17.44	18.31	18.95	19.69
	6 Annual	30,583	32,112	33,718	35,404	37,174	39,033	40,399	41,975
	Monthly	2,549	2,676	2,810	2,950	3,098	3,253	3,367	3,498
	Hourly	14.70	15.44	16.21	17.02	17.87	18.77	19.42	20.18
	7 Annual	31,348	32,915	34,561	36,289	38,104	40,009	41,409	43,024
	Monthly	2,612	2,743	2,880	3,024	3,175	3,334	3,451	3,585
	Hourly	15.07	15.82	16.62	17.45	18.32	19.23	19.91	20.68
	8 Annual	32,132	33,738	35,425	37,196	39,056	41,009	42,444	44,100
	Monthly	2,678	2,812	2,952	3,100	3,255	3,417	3,537	3,675
	Hourly	15.45	16.22	17.03	17.88	18.78	19.72	20.41	21.20
	9 Annual	32,935	34,582	36,311	38,126	40,033	42,034	43,505	45,202
	Monthly	2,745	2,882	3,026	3,177	3,336	3,503	3,625	3,767
	Hourly	15.83	16.63	17.46	18.33	19.25	20.21	20.92	21.73
	10 Annual	33,758	35,446	37,218	39,079	41,033	43,085	44,593	46,332
	Monthly	2,813	2,954	3,102	3,257	3,419	3,590	3,716	3,861
	Hourly	16.23	17.04	17.89	18.79	19.73	20.71	21.44	22.28
	11 Annual	34,602	36,332	38,149	40,056	42,059	44,162	45,708	47,490
	Monthly	2,884	3,028	3,179	3,338	3,505	3,680	3,809	3,958
	Hourly	16.64	17.47	18.34	19.26	20.22	21.23	21.97	22.83
	12 Annual	35,467	37,241	39,103	41,058	43,111	45,266	46,851	48,678
	Monthly	2,956	3,103	3,259	3,421	3,593	3,772	3,904	4,056
	Hourly	17.05	17.90	18.80	19.74	20.73	21.76	22.52	23.40
	13 Annual	36,354	38,172	40,080	42,084	44,188	46,398	48,022	49,895
	Monthly	3,029	3,181	3,340	3,507	3,682	3,866	4,002	4,158
	Hourly	17.48	18.35	19.27	20.23	21.24	22.31	23.09	23.99
	14 Annual	37,263	39,126	41,082	43,136	45,293	47,558	49,222	51,142
	Monthly	3,105	3,260	3,424	3,595	3,774	3,963	4,102	4,262
	Hourly	17.91	18.81	19.75	20.74	21.78	22.86	23.66	24.59
	15 Annual	38,194	40,104	42,109	44,215	46,425	48,747	50,453	52,421
	Monthly	3,183	3,342	3,509	3,685	3,869	4,062	4,204	4,368
	Hourly	18.36	19.28	20.24	21.26	22.32	23.44	24.26	25.20
	16 Annual	39,149	41,107	43,162	45,320	47,586	49,965	51,714	53,731
	Monthly	3,262	3,426	3,597	3,777	3,966	4,164	4,310	4,478
	Hourly	18.82	19.76	20.75	21.79	22.88	24.02	24.86	25.83

**City of Palm Desert
Proposed Salary Plan - Tier 2
Effective July 2019**

Classification	Salary Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8		
Office Specialist II	17	Annual	40,128	42,134	44,241	46,453	48,776	51,215	53,007	55,074	
		Monthly	3,344	3,511	3,687	3,871	4,065	4,268	4,417	4,590	
		Hourly	19.29	20.26	21.27	22.33	23.45	24.62	25.48	26.48	
	18	Annual	41,131	43,188	45,347	47,614	49,995	52,495	54,332	56,451	
		Monthly	3,428	3,599	3,779	3,968	4,166	4,375	4,528	4,704	
		Hourly	19.77	20.76	21.80	22.89	24.04	25.24	26.12	27.14	
	Maintenance Worker I	19	Annual	42,159	44,267	46,481	48,805	51,245	53,807	55,691	57,862
			Monthly	3,513	3,689	3,873	4,067	4,270	4,484	4,641	4,822
			Hourly	20.27	21.28	22.35	23.46	24.64	25.87	26.77	27.82
Maintenance Worker II	20	Annual	43,213	45,374	47,643	50,025	52,526	55,152	57,083	59,309	
		Monthly	3,601	3,781	3,970	4,169	4,377	4,596	4,757	4,942	
		Hourly	20.78	21.81	22.91	24.05	25.25	26.52	27.44	28.51	
	21	Annual	44,294	46,508	48,834	51,276	53,839	56,531	58,510	60,792	
		Monthly	3,691	3,876	4,069	4,273	4,487	4,711	4,876	5,066	
		Hourly	21.30	22.36	23.48	24.65	25.88	27.18	28.13	29.23	
	22	Annual	45,401	47,671	50,055	52,557	55,185	57,945	59,973	62,312	
		Monthly	3,783	3,973	4,171	4,380	4,599	4,829	4,998	5,193	
		Hourly	21.83	22.92	24.06	25.27	26.53	27.86	28.83	29.96	
	23	Annual	46,536	48,863	51,306	53,871	56,565	59,393	61,472	63,869	
		Monthly	3,878	4,072	4,276	4,489	4,714	4,949	5,123	5,322	
		Hourly	22.37	23.49	24.67	25.90	27.19	28.55	29.55	30.71	
	24	Annual	47,700	50,084	52,589	55,218	57,979	60,878	63,009	65,466	
		Monthly	3,975	4,174	4,382	4,602	4,832	5,073	5,251	5,456	
		Hourly	22.93	24.08	25.28	26.55	27.87	29.27	30.29	31.47	
	25	Annual	48,892	51,337	53,903	56,599	59,429	62,400	64,584	67,103	
		Monthly	4,074	4,278	4,492	4,717	4,952	5,200	5,382	5,592	
		Hourly	23.51	24.68	25.92	27.21	28.57	30.00	31.05	32.26	
	26	Annual	50,114	52,620	55,251	58,014	60,914	63,960	66,199	68,780	
		Monthly	4,176	4,385	4,604	4,834	5,076	5,330	5,517	5,732	
		Hourly	24.09	25.30	26.56	27.89	29.29	30.75	31.83	33.07	
	Code Compliance Officer I Maintenance Worker III	27	Annual	51,367	53,936	56,632	59,464	62,437	65,559	67,854	70,500
			Monthly	4,281	4,495	4,719	4,955	5,203	5,463	5,654	5,875
			Hourly	24.70	25.93	27.23	28.59	30.02	31.52	32.62	33.89
	Accounting Technician Management Specialist I Traffic Signal Technician I	28	Annual	52,651	55,284	58,048	60,950	63,998	67,198	69,550	72,262
			Monthly	4,388	4,607	4,837	5,079	5,333	5,600	5,796	6,022
			Hourly	25.31	26.58	27.91	29.30	30.77	32.31	33.44	34.74
29	Annual	53,968	56,666	59,499	62,474	65,598	68,878	71,289	74,069		
	Monthly	4,497	4,722	4,958	5,206	5,466	5,740	5,941	6,172		
	Hourly	25.95	27.24	28.61	30.04	31.54	33.11	34.27	35.61		
Public Works Inspector I	30	Annual	55,317	58,083	60,987	64,036	67,238	70,600	73,071	75,921	
		Monthly	4,610	4,840	5,082	5,336	5,603	5,883	6,089	6,327	
		Hourly	26.59	27.92	29.32	30.79	32.33	33.94	35.13	36.50	
Building Inspector I Code Compliance Officer II Senior Maintenance Worker	31	Annual	56,700	59,535	62,511	65,637	68,919	72,365	74,898	77,819	
		Monthly	4,725	4,961	5,209	5,470	5,743	6,030	6,241	6,485	
		Hourly	27.26	28.62	30.05	31.56	33.13	34.79	36.01	37.41	
Accounting Specialist Management Specialist II	32	Annual	58,117	61,023	64,074	67,278	70,642	74,174	76,770	79,764	
		Monthly	4,843	5,085	5,340	5,606	5,887	6,181	6,398	6,647	

**City of Palm Desert
Proposed Salary Plan - Tier 2
Effective July 2019**

Classification	Salary Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	
Traffic Signal Technician II	Hourly	27.94	29.34	30.80	32.35	33.96	35.66	36.91	38.35	
	33	Annual	59,570	62,549	65,676	68,960	72,408	76,028	78,689	81,758
		Monthly	4,964	5,212	5,473	5,747	6,034	6,336	6,557	6,813
		Hourly	28.64	30.07	31.58	33.15	34.81	36.55	37.83	39.31
Landscape Specialist Public Works Inspector II	34	Annual	61,059	64,112	67,318	70,684	74,218	77,929	80,656	83,802
		Monthly	5,088	5,343	5,610	5,890	6,185	6,494	6,721	6,984
		Hourly	29.36	30.82	32.36	33.98	35.68	37.47	38.78	40.29
Building Inspector II Executive Assistant	35	Annual	62,586	65,715	69,001	72,451	76,074	79,877	82,673	85,897
		Monthly	5,215	5,476	5,750	6,038	6,339	6,656	6,889	7,158
		Hourly	30.09	31.59	33.17	34.83	36.57	38.40	39.75	41.30
Assistant Planner Plans Examiner	36	Annual	64,151	67,358	70,726	74,262	77,975	81,874	84,740	88,045
		Monthly	5,346	5,613	5,894	6,189	6,498	6,823	7,062	7,337
		Hourly	30.84	32.38	34.00	35.70	37.49	39.36	40.74	42.33
Deputy City Clerk Engineering Assistant Horticulturist Traffic Signal Specialist	37	Annual	65,754	69,042	72,494	76,119	79,925	83,921	86,858	90,246
		Monthly	5,480	5,754	6,041	6,343	6,660	6,993	7,238	7,520
		Hourly	31.61	33.19	34.85	36.60	38.43	40.35	41.76	43.39
38	Annual	67,398	70,768	74,306	78,022	81,923	86,019	89,030	92,502	
	Monthly	5,617	5,897	6,192	6,502	6,827	7,168	7,419	7,708	
	Hourly	32.40	34.02	35.72	37.51	39.39	41.36	42.80	44.47	
39	Annual	69,083	72,537	76,164	79,972	83,971	88,169	91,255	94,814	
	Monthly	5,757	6,045	6,347	6,664	6,998	7,347	7,605	7,901	
	Hourly	33.21	34.87	36.62	38.45	40.37	42.39	43.87	45.58	
Accountant Associate Planner GIS Administrator Information Systems Administrator Management Analyst	40	Annual	70,810	74,351	78,068	81,972	86,070	90,374	93,537	97,185
		Monthly	5,901	6,196	6,506	6,831	7,173	7,531	7,795	8,099
		Hourly	34.04	35.75	37.53	39.41	41.38	43.45	44.97	46.72
41	Annual	72,580	76,209	80,020	84,021	88,222	92,633	95,875	99,614	
	Monthly	6,048	6,351	6,668	7,002	7,352	7,719	7,990	8,301	
	Hourly	34.89	36.64	38.47	40.39	42.41	44.54	46.09	47.89	
42	Annual	74,395	78,115	82,020	86,121	90,428	94,949	98,272	102,105	
	Monthly	6,200	6,510	6,835	7,177	7,536	7,912	8,189	8,509	
	Hourly	35.77	37.56	39.43	41.40	43.47	45.65	47.25	49.09	
43	Annual	76,255	80,068	84,071	88,274	92,688	97,323	100,729	104,657	
	Monthly	6,355	6,672	7,006	7,356	7,724	8,110	8,394	8,721	
	Hourly	36.66	38.49	40.42	42.44	44.56	46.79	48.43	50.32	
Assistant Engineer Deputy City Treasurer Project Coordinator Senior Financial Analyst Senior Management Analyst	44	Annual	78,161	82,069	86,173	90,481	95,005	99,756	103,247	107,274
		Monthly	6,513	6,839	7,181	7,540	7,917	8,313	8,604	8,939
		Hourly	37.58	39.46	41.43	43.50	45.68	47.96	49.64	51.57
45	Annual	80,115	84,121	88,327	92,743	97,381	102,250	105,828	109,956	
	Monthly	6,676	7,010	7,361	7,729	8,115	8,521	8,819	9,163	
	Hourly	38.52	40.44	42.46	44.59	46.82	49.16	50.88	52.86	
Code Compliance Supervisor Facilities Manager Landscape Supervisor Street Maintenance Supervisor	46	Annual	82,118	86,224	90,535	95,062	99,815	104,806	108,474	112,705
		Monthly	6,843	7,185	7,545	7,922	8,318	8,734	9,040	9,392
		Hourly	39.48	41.45	43.53	45.70	47.99	50.39	52.15	54.18

**City of Palm Desert
Proposed Salary Plan - Tier 2
Effective July 2019**

Classification	Salary Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8		
Supervising Plans Examiner	47	Annual	84,171	88,380	92,799	97,439	102,310	107,426	111,186	115,522	
		Monthly	7,014	7,365	7,733	8,120	8,526	8,952	9,265	9,627	
		Hourly	40.47	42.49	44.61	46.85	49.19	51.65	53.45	55.54	
	Associate Engineer Principal Planner Project Manager	48	Annual	86,275	90,589	95,119	99,874	104,868	110,112	113,966	118,410
			Monthly	7,190	7,549	7,927	8,323	8,739	9,176	9,497	9,868
			Hourly	41.48	43.55	45.73	48.02	50.42	52.94	54.79	56.93
		49	Annual	88,432	92,854	97,497	102,371	107,490	112,864	116,815	121,370
			Monthly	7,369	7,738	8,125	8,531	8,957	9,405	9,735	10,114
			Hourly	42.52	44.64	46.87	49.22	51.68	54.26	56.16	58.35
Risk Manager Tourism and Marketing Manager	50	Annual	90,643	95,175	99,934	104,931	110,177	115,686	119,735	124,405	
		Monthly	7,554	7,931	8,328	8,744	9,181	9,641	9,978	10,367	
		Hourly	43.58	45.76	48.05	50.45	52.97	55.62	57.56	59.81	
	51	Annual	92,909	97,555	102,432	107,554	112,932	118,578	122,728	127,515	
		Monthly	7,742	8,130	8,536	8,963	9,411	9,882	10,227	10,626	
		Hourly	44.67	46.90	49.25	51.71	54.29	57.01	59.00	61.31	
Senior Engineer Senior Engineer/City Surveyor Transportation Engineer	52	Annual	95,232	99,993	104,993	110,243	115,755	121,543	125,797	130,703	
		Monthly	7,936	8,333	8,749	9,187	9,646	10,129	10,483	10,892	
		Hourly	45.78	48.07	50.48	53.00	55.65	58.43	60.48	62.84	
	53	Annual	97,613	102,493	107,618	112,999	118,649	124,581	128,942	133,970	
		Monthly	8,134	8,541	8,968	9,417	9,887	10,382	10,745	11,164	
		Hourly	46.93	49.28	51.74	54.33	57.04	59.89	61.99	64.41	
	54	Annual	100,053	105,056	110,308	115,824	121,615	127,696	132,165	137,320	
		Monthly	8,338	8,755	9,192	9,652	10,135	10,641	11,014	11,443	
		Hourly	48.10	50.51	53.03	55.68	58.47	61.39	63.54	66.02	
	55	Annual	102,554	107,682	113,066	118,719	124,655	130,888	135,469	140,752	
		Monthly	8,546	8,973	9,422	9,893	10,388	10,907	11,289	11,729	
		Hourly	49.30	51.77	54.36	57.08	59.93	62.93	65.13	67.67	
	56	Annual	105,118	110,374	115,893	121,687	127,772	134,160	138,856	144,271	
		Monthly	8,760	9,198	9,658	10,141	10,648	11,180	11,571	12,023	
		Hourly	50.54	53.06	55.72	58.50	61.43	64.50	66.76	69.36	
Assistant Finance Director Information Systems Manager	57	Annual	107,746	113,133	118,790	124,730	130,966	137,514	142,327	147,878	
		Monthly	8,979	9,428	9,899	10,394	10,914	11,460	11,861	12,323	
		Hourly	51.80	54.39	57.11	59.97	62.96	66.11	68.43	71.10	
		58	Annual	110,440	115,962	121,760	127,848	134,240	140,952	145,886	151,575
			Monthly	9,203	9,663	10,147	10,654	11,187	11,746	12,157	12,631
			Hourly	53.10	55.75	58.54	61.47	64.54	67.77	70.14	72.87
		59	Annual	113,201	118,861	124,804	131,044	137,596	144,476	149,533	155,364
			Monthly	9,433	9,905	10,400	10,920	11,466	12,040	12,461	12,947
			Hourly	54.42	57.14	60.00	63.00	66.15	69.46	71.89	74.69
	60	Annual	116,031	121,832	127,924	134,320	141,036	148,088	153,271	159,249	
		Monthly	9,669	10,153	10,660	11,193	11,753	12,341	12,773	13,271	
		Hourly	55.78	58.57	61.50	64.58	67.81	71.20	73.69	76.56	
	61	Annual	118,931	124,878	131,122	137,678	144,562	151,790	157,103	163,230	
		Monthly	9,911	10,407	10,927	11,473	12,047	12,649	13,092	13,602	
		Hourly	57.18	60.04	63.04	66.19	69.50	72.98	75.53	78.48	
City Clerk	62	Annual	121,905	128,000	134,400	141,120	148,176	155,585	161,030	167,310	

**City of Palm Desert
Proposed Salary Plan - Tier 2
Effective July 2019**

Classification	Salary Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
City Engineer	Monthly	10,159	10,667	11,200	11,760	12,348	12,965	13,419	13,943
Director of Building and Safety	Hourly	58.61	61.54	64.62	67.85	71.24	74.80	77.42	80.44
Director of Economic Development									
	63 Annual	124,952	131,200	137,760	144,648	151,880	159,474	165,056	171,493
	Monthly	10,413	10,933	11,480	12,054	12,657	13,290	13,755	14,291
	Hourly	60.07	63.08	66.23	69.54	73.02	76.67	79.35	82.45
Director of Administrative Services	64 Annual	128,076	134,480	141,204	148,264	155,677	163,461	169,182	175,781
Director of Community Development	Monthly	10,673	11,207	11,767	12,355	12,973	13,622	14,099	14,648
	Hourly	61.58	64.65	67.89	71.28	74.84	78.59	81.34	84.51
	65 Annual	131,278	137,842	144,734	151,971	159,569	167,548	173,412	180,175
	Monthly	10,940	11,487	12,061	12,664	13,297	13,962	14,451	15,015
	Hourly	63.11	66.27	69.58	73.06	76.72	80.55	83.37	86.62
	66 Annual	134,560	141,288	148,352	155,770	163,559	171,737	177,747	184,679
	Monthly	11,213	11,774	12,363	12,981	13,630	14,311	14,812	15,390
	Hourly	64.69	67.93	71.32	74.89	78.63	82.57	85.46	88.79
	67 Annual	137,924	144,820	152,061	159,664	167,648	176,030	182,191	189,296
	Monthly	11,494	12,068	12,672	13,305	13,971	14,669	15,183	15,775
	Hourly	66.31	69.63	73.11	76.76	80.60	84.63	87.59	91.01
	68 Annual	141,372	148,441	155,863	163,656	171,839	180,431	186,746	194,029
	Monthly	11,781	12,370	12,989	13,638	14,320	15,036	15,562	16,169
	Hourly	67.97	71.37	74.93	78.68	82.61	86.75	89.78	93.28
Director of Finance/City Treasurer	69 Annual	144,906	152,152	159,759	167,747	176,135	184,941	191,414	198,880
Director of Public Works	Monthly	12,076	12,679	13,313	13,979	14,678	15,412	15,951	16,573
	Hourly	69.67	73.15	76.81	80.65	84.68	88.91	92.03	95.62
	70 Annual	148,529	155,956	163,753	171,941	180,538	189,565	196,200	203,852
	Monthly	12,377	12,996	13,646	14,328	15,045	15,797	16,350	16,988
	Hourly	71.41	74.98	78.73	82.66	86.80	91.14	94.33	98.01
	71 Annual	152,242	159,854	167,847	176,240	185,052	194,304	201,105	208,948
	Monthly	12,687	13,321	13,987	14,687	15,421	16,192	16,759	17,412
	Hourly	73.19	76.85	80.70	84.73	88.97	93.42	96.68	100.46
Assistant City Manager	72 Annual	156,048	163,851	172,043	180,646	189,678	199,162	206,132	214,172
	Monthly	13,004	13,654	14,337	15,054	15,806	16,597	17,178	17,848
	Hourly	75.02	78.77	82.71	86.85	91.19	95.75	99.10	102.97
	73 Annual	159,950	167,947	176,344	185,162	194,420	204,141	211,286	219,526
	Monthly	13,329	13,996	14,695	15,430	16,202	17,012	17,607	18,294
	Hourly	76.90	80.74	84.78	89.02	93.47	98.14	101.58	105.54
	74 Annual	163,948	172,146	180,753	189,791	199,280	209,244	216,568	225,014
	Monthly	13,662	14,345	15,063	15,816	16,607	17,437	18,047	18,751
	Hourly	78.82	82.76	86.90	91.25	95.81	100.60	104.12	108.18
	75 Annual	168,047	176,449	185,272	194,536	204,262	214,475	221,982	230,639
	Monthly	14,004	14,704	15,439	16,211	17,022	17,873	18,499	19,220
	Hourly	80.79	84.83	89.07	93.53	98.20	103.11	106.72	110.88

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City of Palm Desert
Fund Balances of Governmental Funds
Last Ten Fiscal Years
 (Modified Accrual Basis of Accounting)

General Fund:	2018	2017	2016	2015	2014
Nonspendable	10,509,094	9,067,979	9,528,630	10,312,261	7,745,320
Restricted	-	-	-	-	-
Committed	59,666,638	-	-	-	-
Assigned	15,492,508	658,817	991,853	1,771,278	4,425,423
Unassigned	4,702,308	74,259,748	71,842,172	67,727,130	66,203,203
Total General Fund	90,370,548	83,986,544	82,362,655	79,810,669	78,373,946
All other Governmental Funds:					
Nonspendable	1,726	1,276	3,052	348	6,713 (5)
Restricted	169,549,126	171,044,474	165,411,544 (6)	106,261,212	114,194,435 (5)
Committed	16,751,821	16,771,055	16,873,834	16,952,887	21,644,068
Assigned	23,258,063	23,250,337	23,776,468	24,172,531	24,429,824
Unassigned	-	-	-	-	-
Total all other Governmental Funds	209,560,736	211,067,142	206,064,898	147,386,978	160,275,040

General Fund:	2013	2012	2011	2010	2009
Nonspendable	7,678,250	2,926,739	2,939,850 (1)	9,676,961 (1)	11,629,384
Restricted	-	-	-	-	-
Committed	-	-	-	-	-
Assigned	3,224,761	3,297,152	4,501,159	4,044,421	3,654,300
Unassigned	65,311,919	69,438,971	66,776,414	63,847,586	59,066,988
Total General Fund	76,214,930	75,662,862	74,217,423	77,568,968	74,350,672
All other Governmental Funds:					
Nonspendable	49,319,200	39,525,247	40,925,918	41,050,481	23,361,744
Restricted	76,725,388	69,065,451	230,623,054	260,163,043	296,323,735
Committed	15,649,703	20,289,309	17,285,733 (3)	8,871,910 (3)	4,559,739 (2)
Assigned	14,144,969	17,552,726	19,375,999	16,432,292	23,812,325
Unassigned	-	-	-	-	(2,392)
Total all other Governmental Funds	155,839,260	146,432,733 (4)	308,210,704 (4)	326,517,726 (4)	348,055,151

(1) RDA made payment on advances from the city.

(2) Start of new Energy program that loaned residents funds for energy efficiency.

(3) Housing Asset fund transfer for Capital Asset replacement to the Housing Authority.

(4) On February 1, 2012 the State of California dissolved the City of Palm Desert Redevelopment Agency as part of the Statewide dissolution of all City Redevelopment Agencies, which in turn created the Successor Agency to the Redevelopment Agency of the City of Palm Desert.

(5) Advances to the Successor Agency reclassified from Nonspendable to Restricted for Special Revenue Funds.

(6) The City's Capital Properties Capital Project Fund received \$65,566,963 and the Housing Asset Fund received \$6,571,706 for a combined total of \$72,138,669 of capital bond proceeds transferred from the Successor Agency.

City of Palm Desert
Supplemental - Historical General Fund Revenues
(including Transfers In)
Last Ten Fiscal Years

FY	2018	2017	2016	2015	2014
Revenue Type:					
Sales Tax	\$ 18,627,704	\$ 18,505,449	\$ 18,994,779	\$ 17,565,134	\$ 17,258,958
Transient Occupancy Tax	17,019,034	15,054,259	11,252,997	10,799,680	9,855,509
Property Tax (3)	10,777,998	10,157,813	10,461,595	9,710,990	9,041,428
Investment Earnings	1,237,562	644,341	725,015	416,656	405,456
Transfer In	1,610,830	1,472,852	1,390,258	2,179,472	1,373,786
Franchises	3,097,521	3,146,702	3,095,873	3,102,431	3,007,215
State Subventions (1) (3)	38,876	23,101	59,317	155,049	22,089
Building & Grading Permits	1,048,973	1,247,390	1,216,115	1,279,706	1,695,303
Reimbursements (4)	1,388,654	1,407,811	1,589,511	1,604,707	1,809,323
Business License Tax	1,154,275	1,118,183	1,269,082	1,160,207	1,169,316
Timeshare Mitigation Fee	1,543,762	1,467,028	1,500,683	1,483,158	1,333,586
Plan Check Fees	691,096	431,115	592,818	505,370	662,893
Property Transfer Tax	664,822	690,975	491,060	558,965	530,556
Other Revenues (2)	1,951,122	2,185,703	2,189,063	1,713,758	1,932,009
Total General Revenue	\$ 60,852,229	\$ 57,552,722	\$ 54,828,166	\$ 52,235,283	\$ 50,097,427

FY	2013	2012	2011	2010	2009
Revenue Type:					
Sales Tax	\$ 16,764,808	\$ 15,836,953	\$ 14,680,578	\$ 13,273,793	\$ 14,474,933
Transient Occupancy Tax	9,188,981	8,085,225	7,421,769	6,848,132	7,030,048
Property Tax (3)	9,529,018	7,976,494	8,341,728	8,707,567	8,776,917
Investment Earnings	126,206	408,661	793,461	1,766,868	2,142,915
Transfer In	2,127,655	2,240,703	2,691,634	4,747,672	2,684,568
Franchises	2,892,805	2,856,679	2,771,594	2,705,902	2,818,729
State Subventions (1) (3)	26,691	25,759	236,211	151,489	173,448
Building & Grading Permits	1,206,935	750,442	783,031	575,852	950,805
Reimbursements (4)	1,868,804	2,535,977	1,971,505	2,488,378	3,263,247
Business License Tax	1,149,551	1,076,541	1,085,411	1,071,997	1,258,688
Timeshare Mitigation Fee	1,292,859	1,110,227	1,192,490	1,483,220	949,871
Plan Check Fees	500,698	275,728	317,332	224,325	389,770
Property Transfer Tax	520,393	485,040	399,280	455,580	324,817
Other Revenues (2)	1,961,314	1,398,669	1,475,154	1,567,651	1,601,947
Total General Revenue	\$ 49,156,718	\$ 45,063,098	\$ 44,161,178	\$ 46,068,426	\$ 46,840,703

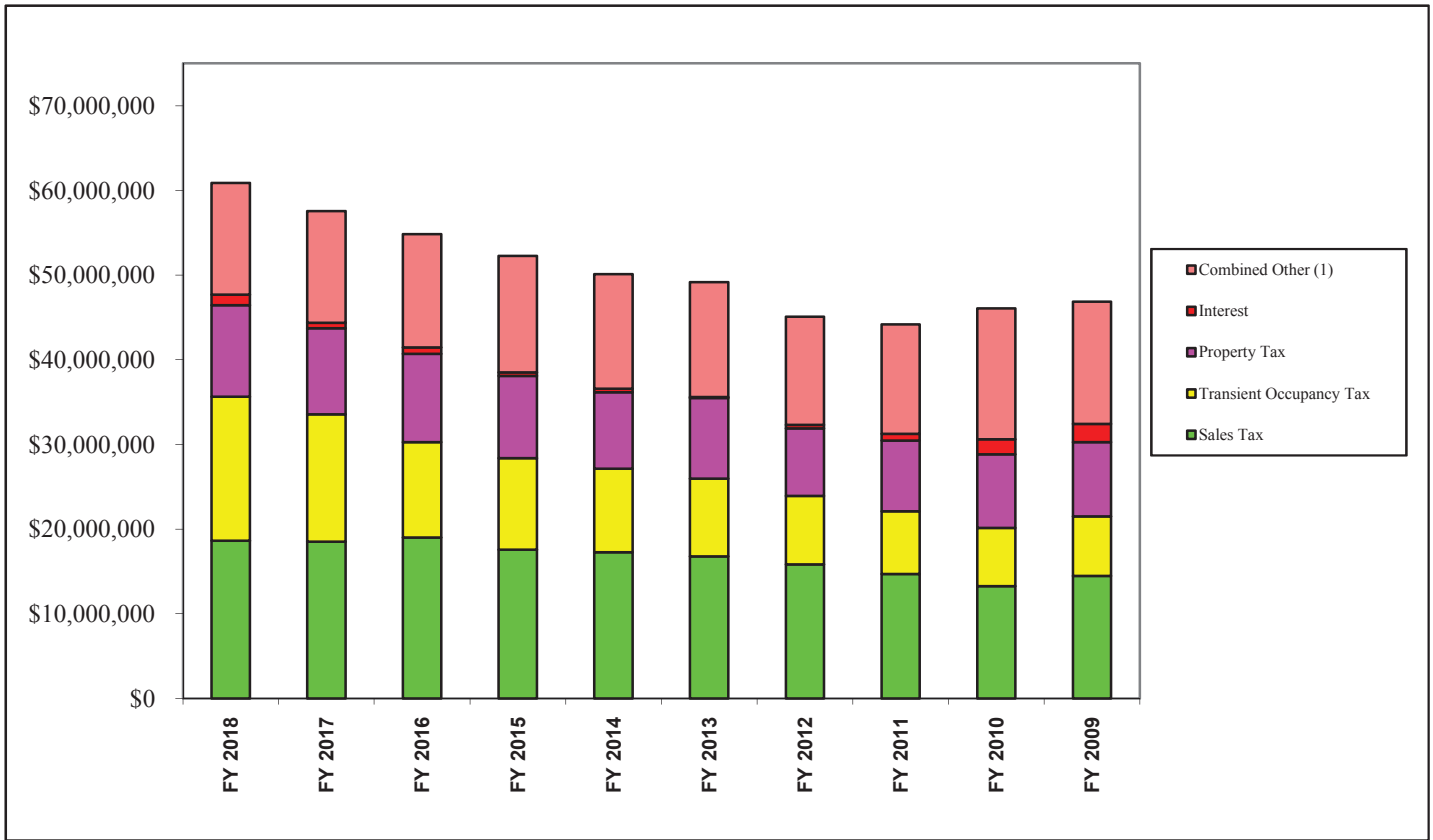
(1) State Subventions is any combination of motor vehicle and off-highway in-lieu, and subventions from state.

(2) Other Revenues is any combination of miscellaneous penalties and interest, permits, grants, parking bails, fees, sales of maps and publications, vehicle and court fines, rental income and other revenues.

(3) The State of California reprogramed motor vehicle fees, the City now receives this as property taxes.

(4) Reimbursements is a combination of RDA costs and other reimbursements, due to dissolution in February 2012 the RDA reimbursement is limited and applies to existing projects.

City of Palm Desert
Supplemental Graph - Historical General Fund Revenues
 (Including Transfers In)
Last Ten Fiscal Years



(1) Combined Other is any combination of transfers, franchises, state subventions, building and grading permits, reimbursements, business license taxes, timeshare mitigation fees, plan check fees, property transfer taxes. It also may include any combination of miscellaneous bails, fees, fines, grants, incomes, penalties, permits, sales and taxes.*

**State Subventions is any combination of motor vehicle and off-highway in-lieus, and subventions from state.*

City of Palm Desert
Supplemental - Historical General Fund Expenditures
(Including Transfers Out)
Last Ten Fiscal Years

FY	2018	2017	2016	2015	2014
Expenditure:					
Public Safety (1)	\$ 21,088,867	\$ 20,424,249	\$ 20,151,237	\$ 18,784,117	\$ 17,306,342
City Administration (2)	11,460,325	8,238,228	7,971,706	7,561,255	7,413,578
Public Works Administration	2,333,897	2,637,630	2,664,871	2,645,443	2,556,967
Community Promotions	1,179,305	1,062,611	791,565	749,631	618,138
Street Maintenance	2,020,797	2,418,451	2,709,328	2,631,590	2,806,168
Building Safety	1,579,734	1,849,442	1,888,290	1,847,798	1,783,918
Street Resurfacing	2,760	25,326	1,083,919	998,463	4,466
Public Works (4)	1,133,007	970,877	1,004,989	1,067,837	1,018,435
Other Expenditures (3)	13,669,533	18,302,019	14,010,275	14,512,426	14,430,399
Total Expenditures	\$ 54,468,225	\$ 55,928,833	\$ 52,276,180	\$ 50,798,560	\$ 47,938,411

FY	2013	2012	2011	2010	2009
Expenditure:					
Public Safety (1)	\$ 17,002,291	\$ 16,532,894	\$ 16,047,991	\$ 15,671,095	\$ 16,266,052
City Administration (2)	7,180,519	7,670,377	8,023,314	8,556,627	10,076,543
Public Works Administration	2,528,131	2,527,817	2,380,255	3,021,319	3,720,106
Community Promotions	575,119	526,804	497,366	990,505	1,798,860
Street Maintenance	2,353,655	2,446,854	2,522,117	2,565,567	2,183,445
Building Safety	1,517,937	1,538,506	1,523,748	1,756,589	2,082,996
Street Resurfacing	1,179,743	2,332,968	2,268,901	708,006	1,115,721
Public Works (4)	1,505,018	1,056,998	1,354,255	1,278,983	1,552,242
Other Expenditures (3)	14,762,237	8,984,441	12,894,776	8,301,439	13,513,354
Total Expenditures	\$ 48,604,650	\$ 43,617,659	\$ 47,512,723	\$ 42,850,130	\$ 52,309,319

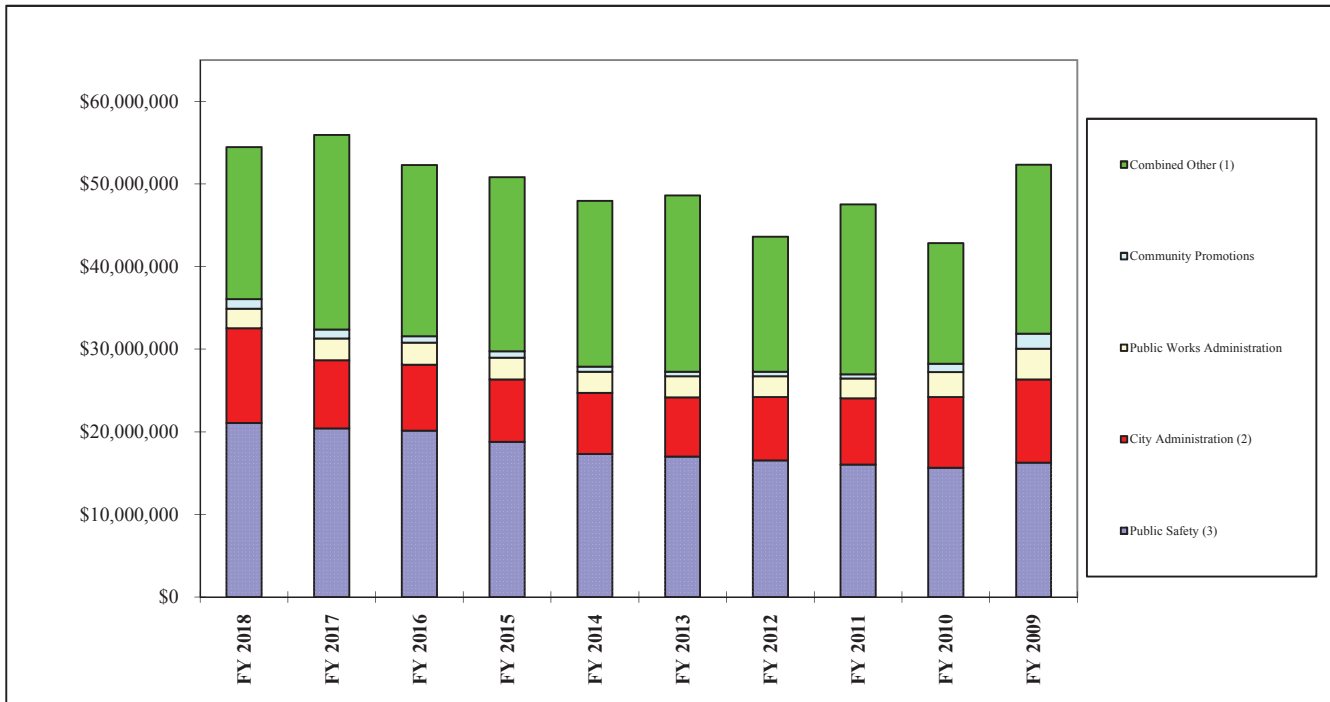
(1) Public Safety is any combination of animal regulation, police services, and traffic safety expenditures, this does not include the cost for Fire Services. Fire Services are reported in a different fund.

(2) City Administration is any combination of community services, auditing, City attorney, City clerk, City council and City manager, information technology, elections, finance, general services, human resources, insurance, legal special services, legislative advocacy and unemployment insurance expenditures.

(3) Other Expenditures is any combination of acquisitions, committees, contributions, community, retiree health development, marketing, interfund transfers, parks, recreation and culture, extraordinary loss and visitor center, included in the transfer out is transfer to the Fire fund for its shortfall.

(4) Public Works is a combination of curb & gutter, parking lot, storm drain, auto fleet, corporate yard equipment, building maintenance, Portola Community center, storm water permit.

City of Palm Desert
Supplemental Graph- Historical General Fund Expenditures
 (Including Transfers Out)
Last Ten Fiscal Years



(1) "Combined Other" is any combination of street maintenance, building safety, street resurfacing and public works. It may also be acquisitions, centers, committees, contributions, community development, marketing, interfund transfers, parks, recreation and culture, visitor center.

(2) City Administration is any combination of community services, auditing, City attorney, City clerk, City council and City manager, information technology, elections, finance, general services, human resources, insurance, legal special services, legislative advocacy and unemployment insurance expenditures.

(3) Other Expenditures is any combination of acquisitions, committees, contributions, community, retiree health development, marketing, interfund transfers, parks, recreation and culture, extraordinary loss and visitor center, included in the transfer out is transfer to the Fire fund for its shortfall.

(4) Public Works is a combination of curb & gutter, parking lot, storm drain, auto fleet, corporate yard equipment, building maintenance, Portola Community center, storm water permit.

City of Palm Desert
Supplemental Historical General Revenue and Expenditures Per Capita
Last Ten Fiscal Years

FY	2018	2017	2016	2015	2014
Total General Revenue (2)	\$ 59,241,399	\$ 56,079,870	\$ 53,437,908	\$ 50,055,811	\$ 48,723,641
Population (1)	52,769	50,740	49,335	51,053	50,417
General Revenue Per Capita	1,123	1,105	1,083	\$ 980	\$ 966

FY	2013	2012	2011	2010	2009
Total General Revenue (2)	\$ 47,029,063	\$ 42,822,395	\$ 41,469,544	\$ 41,320,754	\$ 44,156,135
Population (1)	49,949	49,471	49,111	52,067	51,509
General Revenue Per Capita	\$ 942	\$ 866	\$ 844	\$ 794	\$ 857

FY	2018	2017	2016	2015	2014
Total General Expenditures (2)	\$ 49,992,388	\$ 48,427,111	\$ 48,134,252	\$ 46,302,187	\$ 44,183,659
Population (1)	52,769	50,740	49,335	51,053	50,417
General Expenditures Per Capita	947	954	976	\$ 907	\$ 876

FY	2013	2012	2011	2010	2009
Total General Expenditures (2)	\$ 42,155,428	\$ 42,099,903	\$ 41,833,291	\$ 42,499,812	\$ 48,696,321
Population (1)	49,949	49,471	49,111	52,067	51,509
General Expenditures Per Capita	\$ 844	\$ 851	\$ 852	\$ 816	\$ 945

(1) Population figures are as of January start of fiscal year.

(2) Interfund Transfers In/Out and extraordinary loss (gain) are not included in total.

Sources: Population figures from State Department of Finance, City of Palm Desert Finance Department

City of Palm Desert
Assessed Value and Esitimated Actual Value of Taxable Property
Last Ten Fiscal Years

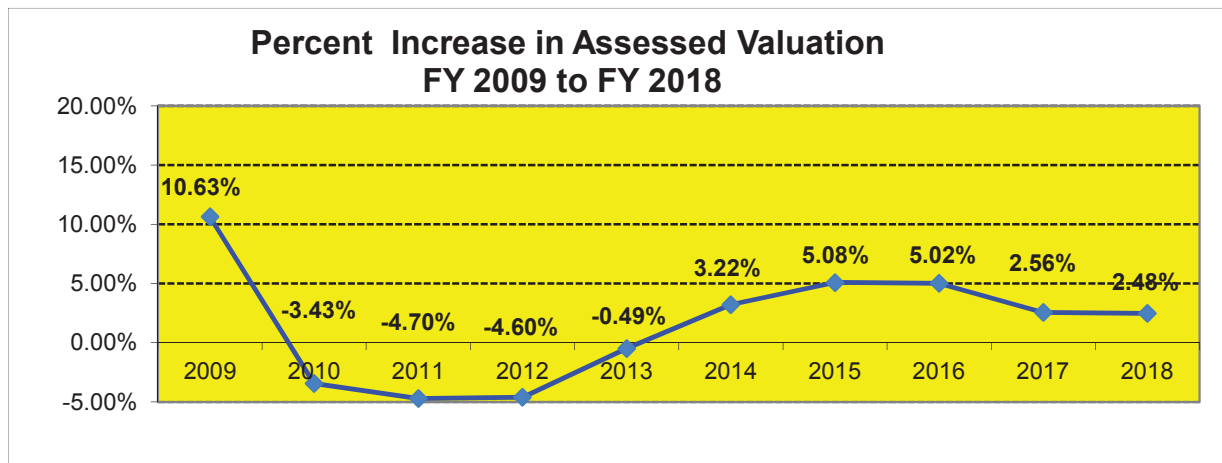
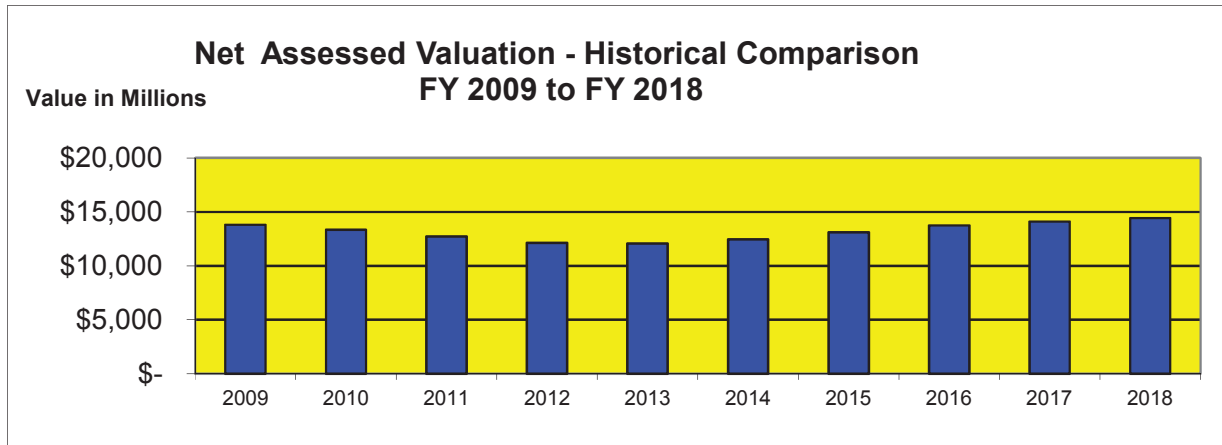
Fiscal Year Ended June 30	Residential Property	Commercial Industrial Property	Institutional Property	Vacant Land	Less: Tax Exempt	Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value (1)
2018	10,757,283,204	2,554,854,761	59,762,684	388,457,449	(313,754,093)	14,940,671,116	1.00000	14,445,331,683
2017	10,555,732,091	2,434,816,656	58,318,962	379,073,252	(306,174,550)	14,579,740,457	1.00000	14,095,158,994
2016	10,174,360,142	2,358,860,033	56,840,001	412,090,006	(312,620,004)	14,210,000,198	1.00000	13,743,682,041
2015	9,636,181,445	2,290,456,630	54,211,991	420,142,932	(298,165,952)	13,552,997,813	1.00000	13,086,962,905
2014	9,043,372,632	2,247,924,054	64,595,519	426,330,424	(297,139,386)	12,919,103,760	1.00000	12,453,921,285
2013	8,621,493,305	2,239,836,432	62,565,263	462,982,950	(300,313,265)	12,513,052,693	1.00000	12,064,845,537
2012	8,694,403,021	2,198,729,088	50,256,665	452,309,984	(288,975,823)	12,564,166,215	1.00000	12,123,771,853
2011	8,982,403,643	2,179,940,065	52,528,676	564,683,270	(288,907,720)	13,132,169,069	1.00000	12,707,884,566
2010	9,210,638,643	2,419,511,046	54,988,887	426,163,878	(274,944,437)	13,747,221,855	1.00000	13,334,233,975
2009	9,376,213,348	2,130,957,579	127,857,455	667,700,041	(255,714,909)	14,206,383,860	1.00000	13,808,181,235

(1) Estimated Actual Taxable Value = Net Taxable Value

Notes: Property Taxes in Riverside County are subject to the State of California's Proposition 13, Jarvis-Gann Initiative which allows reappraisals of real property only when there is a change in ownership or new construction takes place. Further, the proposition limits property assessment increase to no more than two(2%) percent annually. Property is assessed at one hundred percent (100%) of its fair market value at the time of new construction or change in ownership. The tax rate is one (1%) percent of the assessed value.

Source: Riverside County Assessor thru HDL Coren & Cone

City of Palm Desert
Historical Net Assessed Taxable Values Citywide
Graph - Assessed Valuation Growth
Last Ten Fiscal Years



Historical Major Additions

Annexations	FY	Retail Centers	FY
Cook Street Area	88/89	Town Center Mall	83/84
Country Club #28	93/94	Desert Springs Marriott	86/87
Price Club/Costco	93/94	One Eleven Town Ctr	88/89
Palm Desert CC #29	94/95	Mervyn's Center	92/93
Palm Desert Greens	04/05	Desert Crossing	95/96
Suncrest	04/05	Lucky's/Albertson Deep Canyon	96/97
		Remodel 111 Town Ctr (Best Buy)	97/98
		Gardens on El Paseo	98/99
		Remodel Westfield Mall (Sears, Barnes & Noble)	04/05
		Sears Automotive	04/05
		Lowe's Home Improvement	05/06
		Walmart / Sams Supercenters	05/06
		Kohls	07/08
		Golfsmith Extreme	08/09
		El Paseo Village	09/10
		Best Buy & Ulta	11/12
		Remodel Westfield Mall (Dick's/H&M/Restaurants)	12/13
		PGA Tour Superstore	12/13
		Total Wine & More	13/14
		Tesla Motors	15/16

Source: Riverside County Assessor thru HDL Coren & Cone

City of Palm Desert
Principal Property Taxpayers
Current and Ten Years Ago

2018		
Taxpayer	Taxable Assessed Value	Percentage of Total City Tax Assessed Value
WEA Palm Desert	\$ 153,280,347	1.06%
Marriott Desert Springs	152,134,509	1.05%
Gardens on El Paseo LLC	133,879,627	0.92%
WVC Rancho Mirage	128,514,726	0.89%
PRU Desert Crossing LLC	98,233,189	0.68%
CC Cimarron LP	65,426,527	0.45%
Walmart Real Estate Business Trust	50,780,771	0.35%
First American Trust	50,682,887	0.35%
Segovia Operations	50,639,859	0.35%
Sunrise Spectrum	49,650,678	0.34%
Total	\$ 933,223,120	6.44%

2009		
Taxpayer	Taxable Assessed Value	Percentage of Total City Tax Assessed Value
Marriott Desert Springs	\$279,271,039	2.01%
WEA Palm Desert LP	135,678,768	0.98%
Desert Crossing II	86,575,826	0.62%
Elisabeth E. Stewart	80,189,869	0.58%
Gardens SPE II	77,210,317	0.56%
Monarch Sevilla Venture	62,544,816	0.45%
Palm Desert Funding Co	60,922,381	0.44%
Canterra	58,920,898	0.42%
Walmart Real Estate Business Trust	46,666,992	0.34%
Time Warner Ent	43,628,923	0.31%
Total	\$ 931,609,829	6.72%

Note: The estimated property tax revenue stated above is based upon net taxable values, tax ratios and base year values that impact the revenue calculation. As a result, parcels with the same assessed value that are assigned to different tax rate areas may contribute dissimilar amounts of total revenue to the City and Redevelopment Agency.

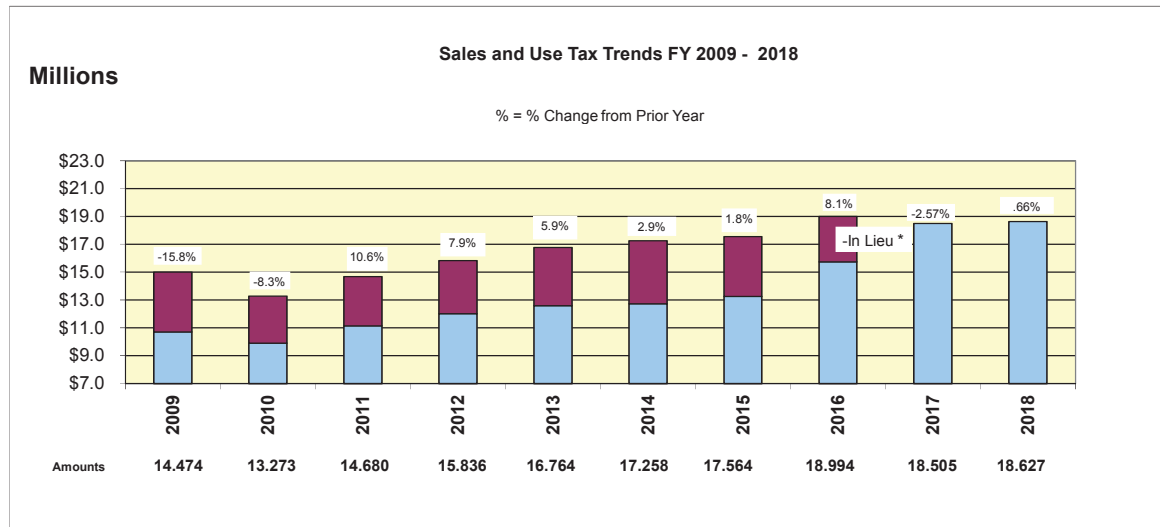
Source: HdL Coren & Cone thru Riverside County Assessor 17/18 and HdL Coren & Cone thru Riverside County Assessor 08/09

City of Palm Desert
Supplemental Top 25 Sales Tax Generators

Graph - Historical Sales Tax Trends
 June 30, 2018

Top 25 Sales Tax Generators (1)	Primary Economic Category
ALBERTSON'S FOOD CENTERS	SUPERMARKETS
APPLE STORES	SPECIALTY STORES
BEST BUY STORES LP	APPLIANCE / ELECTRONICS
CIRCLE K FOOD STORES	SERVICE STATIONS
COSTCO WHOLESALE COMPANY	WHOLESALE GENERAL STORES
J.C.PENNY COMPANY	DEPARTMENT STORES
JW MARRIOTT DESERT SPRINGS	HOTEL / FOOD & BEVERAGE
KOHL'S DEPARTMENT STORES	DEPARTMENT STORES
LOWE'S HOME CENTERS	BLDG.MATLS-WHSLE
MACY'S DEPARTMENT STORES	DEPARTMENT STORES
NORDSTROM RACK	DEPARTMENT STORES
PGA TOUR SUPERSTORE	GOLF & SPORTING GOODS
RALPHS GROCERY	SUPERMARKETS
SAKS FIFTH AVENUE	DEPARTMENT STORES
SAM'S CLUB	WHOLESALE GENERAL STORES
SEARS ROEBUCK & CO	DEPARTMENT STORES
SIMPLILOT PARTNERS	SPECIALTY WHOLESALE STORES
SPECTRUM	TV CABLE PROVIDER
STONELEDGE FURNITURE	HOME FURNISHINGS
SUPERIOR POOL PRODUCTS	SPECIALTY WHOLESALE STORES
TARGET STORES	DEPARTMENT STORES
TESLA MOTORS	AUTOMOBILE DEALER
TOMMY BAHAMA	APPAREL STORES/RESTAURANT
TOTAL WINE & MORE	SUPERMARKETS
WAL-MART SUPERCENTER	DEPARTMENT STORES

(1) Listed in Alphabetical Order



Note: Current California law prohibits production of individual tax information as an effort not to infringe on proprietary information, therefore confidential information which is protected by law is not disclosed.

* The State of California exchanged Sales Tax Revenue with Property taxes, this amount represents the portion of sales tax that were exchanged.

Source: SBOE Data, MuniServices LLC. In Lieu given to city from State ERAF Property Taxes, City of Palm Desert

City of Palm Desert
Demographic and Economic Statistics
Last Ten Calendar Years

Calendar Year End	City Population	Percentage Increase (Decrease)	Personal Income CY ^a	Per Capita Personal Income CY	City Unemployment Rate ^b	Riverside County Population	Percentage Increase (Decrease)	County Unemployment Rate ^b
2018	52,769	4.0%	\$ 2,831,046,858	\$ 53,650	5.00%	2,415,955	1.31%	4.80%
2017	50,740	2.8%	\$ 2,789,208,727	\$ 54,971	4.00%	2,384,783	1.57%	5.70%
2016	49,335	-3.4%	\$ 2,747,988,894	\$ 55,701	4.20%	2,347,828	1.71%	6.70%
2015	51,053	1.3%	\$ 2,707,378,221	\$ 53,031	4.60%	2,308,441	1.25%	6.50%
2014	50,417	0.9%	\$ 2,667,367,705	\$ 52,906	4.90%	2,279,967	1.10%	8.40%
2013	49,949	1.0%	\$ 2,627,948,478	\$ 52,613	6.00%	2,255,059	1.23%	10.20%
2012	49,471	0.7%	\$ 2,589,111,801	\$ 52,336	7.74%	2,227,577	0.44%	11.99%
2011	49,111	-5.7%	\$ 2,550,849,065	\$ 51,940	8.67%	2,217,778	3.66%	14.44%
2010	52,067	1.1%	\$ 2,513,151,788	\$ 48,268	8.8%	2,139,535	1.51%	14.65%
2009	51,509	1.2%	\$ 2,476,011,613	\$ 48,069	6.8%	2,107,653	0.93%	11.46%

a - Personal Income estimated based on average growth rate of previous four years. The growth rate factor used was 1.5%. Income data will be updated once the actual data is available.

b - Unemployment rate for fiscal year 17/18 is based on annual information from State of California Employment Development Department Labor Market Information Division (not seasonally adjusted)

Sources: State Department of Finance, U.S. Dept of Labor, State Employment Development Department

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**STAFF REPORT
CITY OF PALM DESERT / PALM DESERT HOUSING AUTHORITY
JOINT CONSIDERATION
FINANCE DEPARTMENT**

MEETING DATE: June 27, 2019

PREPARED BY: Janet M. Moore, Director of Finance

REQUEST: Request for Approval of Resolutions Related to the Adoption of the Fiscal Year 2019/2020 Budget and Capital Improvement Program

Recommendation

By Minute Motion:

1. Conduct a Joint Public Hearing and accept public comment on the proposed City and Housing Authority Budgets (including the Capital Improvement Program); and
2. Waive further reading and adopt Resolution No. 2019 - 46 adopting the budget and Capital Improvement Program (CIP) for the Fiscal Year July 1, 2019, through June 30, 2020; and
3. Adopt Resolution No. 2019 - 47 establishing the Appropriations Limit for the Fiscal Year 2019/2020; and
4. Waive further reading and adopt Resolution No. HA - 92 adopting a Palm Desert Housing Authority Budget for the Fiscal Year July 1, 2019, through June 30, 2020; and
5. Waive further reading and adopt Resolution No. 2019 - 48, the Staffing Allocation and Salaries Resolution, setting the FY 2019/2020 Salary Schedules, Salary Ranges and Allocated Classifications; and
6. Approve Out-of-State Travel as listed in attached memorandum.

Strategic Plan Objective

The proposed budgets and CIP were organized by identifying the funding priorities based on the City's Strategic Plan, *Envision Palm Desert → Forward Together*, the updated General Plan and the adopted 2019 City Goals.

Executive Summary

In March 2019, the City Manager met with each department, including Police and Fire, and reviewed the proposed departmental budget requests. The City Council then held two study sessions to discuss the budget and CIP.

As a result of the noted meetings, staff prepared a balanced General Fund operating budget for FY 2019/2020, with total projected General Fund revenues of \$60,673,722 and estimated expenditures of \$60,627,888. The General Fund is the primary fund used to finance the daily operations of the City and includes the cost for Police, City administrative departments, Public Works, Planning, Building and Safety, Economic Development and a portion of fire services.

The City's overall budget (Exhibits 1 and 2) includes many 'governmental funds' other than the General Fund. Other funds include transportation, signalization, parks, drainage, fire facility fees, housing mitigation, art in public places, child care, grant funds, recycling, aquatic center, enterprise funds (including Desert Willow and Parkview Office Complex), capital improvement funds, capital project reserves, internal service funds, debt service, assessment districts, landscape and lighting districts and housing authority funds. The monies collected and expended from these funds are generally set aside for the purpose identified by the fund or are restricted to specific uses.

The total proposed first year CIP for FY 2019/2020 is estimated to be \$22,138,473 and includes projects and programs to be funded from the General Fund as well as other governmental funds as noted therein.

Discussion

General Fund

The estimated General Fund revenues of \$60,673,222 represent an increase of approximately \$2.7 million (4.6%) over the current fiscal year's original revenue estimate of \$58,012,396. The projected revenue reflects a full year of the voter approved transient occupancy tax (TOT) rate increase and new hotels, an increase in property tax revenue as a result of the dissolution of redevelopment, and a decrease in the estimated permit revenue from the current year.

The proposed General Fund operating expenditure budget is \$60,627,888 which represents an approximate increase of \$2.6 million (4.5%) in the total projected expenditures over the current fiscal year's approved original budget of \$58,009,613. The projected expenditures include a slight increase in public safety, a slight increase in personnel services and benefits, an increase in the cost of contracts due to another increase in the statewide minimum wage, public facility improvements and one-time expenditures.

Public Safety

One of the City’s largest expenditures is the \$36.8 million combined cost for public safety services. The portion of public safety cost charged to the General Fund is the largest expenditure from the fund and represents approximately 42% of the overall General Fund expenditures.

The portion of fire services paid from the Fire Fund is derived from structural fire tax credits from the County fire taxes assessed by the City and reimbursements from other Cove Cities for the City’s ladder truck.

The following table illustrates the total public safety request and the funding sources.

		Distribution	
Public Safety	Total Request	General Fund	Fire Fund
Police Services	\$ 22,276,228	\$ 22,276,228	
Community Safety	335,150	335,150	
Fire Services	14,150,000	3,000,000	11,150,000
Total Public Safety	\$ 36,761,378	\$ 25,611,378	\$ 11,150,000

Appropriations Limit Calculation

Article XIII B of the California Constitution limits local government appropriations annually. For FY 2019/2020, Palm Desert’s calculated limit is \$138,463,757. The appropriations requested within the FY 2019/2020 budget, subject to the limit, are well below the maximum allowed expenditures.

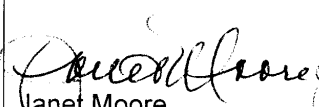
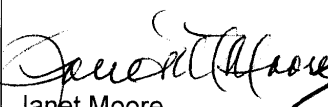

Conclusion

The budget is based on estimates and may require adjustments during the year. As the year progresses, staff will continue to monitor the projected revenues and expenditures for all funds and will bring forward any significant changes through the mid-year and end-of-year adjustment process. The City Manager, based on staff vacancies, timing of projects or city needs may authorize intra- and inter-departmental adjustments as well as intra- and inter-fund adjustments, provided such adjustments do not exceed the approved total budget including any approved appropriations throughout the year.

Staff recommends the approval of the City and Housing Authority’s FY 2019/2020 budgets and Capital Improvement Program as presented.

Fiscal Impact

The budget, as presented, is balanced and the funding for the projects listed in the CIP is identified therein.

LEGAL REVIEW	DEPT. REVIEW	FINANCIAL REVIEW	CITY MANAGER
N/A			
Robert Hargreaves Legal Counsel	Janet Moore Director of Finance	Janet Moore Director of Finance	Lauri Aylaian City Manager

ATTACHMENTS:

1. Resolution No. 2019 - 46 Budget and Capital Improvement Program
2. Resolution No. 2019 - 47 Appropriations Limit
3. Resolution No. HA - 92 Housing Authority Budget
4. Resolution No. 2019 - 48 Staffing Allocation and Salaries Resolution
5. Out-of-State Travel Memo

(50)
APPROVED BY HOUSG AUTH
 ON 06-27-2019
 VERIFIED BY: RDK/mm
 Original on file with City Clerk's Office

CITY COUNCIL ACTION
 APPROVED ✓ DENIED _____
 RECEIVED _____ OTHER _____
 MEETING DATE 06-27-2019
 AYES: HARNIK, JONATHAN, KELLY, NESTANOE, + WEBER
 NOES: NONE
 ABSENT: NONE
 ABSTAIN: NONE
 VERIFIED BY: RDK/mm
 Original on File with City Clerk's Office

RESOLUTION NO. 2019- 46

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM DESERT, CALIFORNIA, ADOPTING THE BUDGET FOR THE FISCAL YEAR JULY 1, 2019 THROUGH JUNE 30, 2020 AND CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2019/2020 THROUGH 2023/2024

WHEREAS, the City Council has received and considered the proposed budget and Capital Improvement Program submitted by the City Manager on June 27, 2019; and

WHEREAS, following notice duly given, the City Council held a public hearing on the proposed budget.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PALM DESERT, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The amounts shown on Exhibit 1, "Estimated Revenues", are hereby accepted as the Estimated Revenues for FY 2019/2020 for each fund and revenue source.

Section 2. The amounts shown on Exhibit 2, "Appropriations", are hereby appropriated to the departments and activities indicated. The City Manager, or her duly appointed representative, will have the authority to adjust intra- and inter-departmental budgeted line items, as well as inter-fund transfers to facilitate approved projects, provided such adjustments do not exceed the total approved budget, including any additional approved appropriations. Requests for additional appropriations will require approval by the City Council during the fiscal year as the need arises.

Section 3. The amounts shown on Exhibit 3, "Carryovers", are hereby accepted as continuing appropriations from FY 2019/2020. The amounts included in this exhibit include all unexpended amounts including purchase orders and contracts encumbered by June 30, 2019.

Section 4. The City Manager, and her designee, are hereby authorized, jointly and severally, to do all things which they deem necessary or proper in order to effectuate the purposes of this Resolution and the transactions contemplated hereby; and any such actions previously taken by such officers are hereby ratified, confirmed and approved.

Section 5. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED at the regular meeting of the Palm Desert City Council held on this 27th day of June, 2019, by the following vote, to wit:

AYES: HARNIK, JONATHAN, KELLY, NESTANDE, AND WEBER

NOES: NONE


ABSENT: NONE

ABSTAIN: NONE



SUSAN MARIE WEBER, MAYOR

ATTEST:



RACHELLE D. KLASSEN, CITY CLERK
CITY OF PALM DESERT, CALIFORNIA

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CITY OF PALM DESERT

Fiscal Year 2019-2020

Estimated Revenues

EXHIBIT 1

CATEGORY / FUND	Budget FY 19-20
<u>General Fund (110):</u>	
1. Sales tax	19,055,000
2. Transient occupancy tax includes Short Term Rentals *	16,320,800
3. Property tax Secured & Unsecured & SARDA Tax Increment	7,848,372
4. Franchises (Cable/Gas/Electric/Waste)	3,100,000
5. Timeshare mitigation fee	1,450,000
6. Business license tax	1,275,000
7. Transfers in (AIPP, Traffic Safety, Parkview, Recycling, Golf Course Maint, Cannabis)	2,448,050
8. Permits/Fess	2,178,500
9. State payments (VLF, Parking Bail, MV lieu)	4,186,000
10. Interest & Rental	1,216,000
11. Reimbursements/Other revenues	1,596,000
<u>Totals General Fund</u>	<u>60,673,722</u>
<u>Fire Tax Fund (230):</u>	
1. Structural Fire Tax	6,100,000
2. Prop. A. Fire Tax	2,200,432
3. Reimbursements (Indian Wells & Rancho Mirage share of Ladder Truck, EMS Charges & Others)	3,065,500
4. Interest Income	15,000
5. Transfers In fm General Fund	3,000,000
6. Fire Reserves	318,568
<u>Totals Fire Tax Fund</u>	<u>14,699,500</u>
<u>TOTAL REVENUE- FIRE AND GENERAL FUND</u>	<u>75,373,222</u>

* Includes gross TOT received from operators. TOT rebates are reported as expenditures.

CITY OF PALM DESERT

Fiscal Year 2019-2020

Estimated Revenues

EXHIBIT 1

CATEGORY / FUND	Budget FY 19-20
<u>Gas Tax Fund (211):</u>	
1. Gas Tax (State lowering allocation due to decrease Gas Tax revenue)	2,250,283
2. Interest	24,000
<u>Total Gas Tax Fund</u>	<u>2,274,283</u>
<u>Traffic Safety Fund (210):</u>	
1. Vehicle Fines	6,000
2. Interest	50
<u>Total Traffic Safety Fund</u>	<u>6,050</u>
<u>Measure A Fund (213):</u>	
1. Sales Tax	2,842,000
2. Reimbursements/Intergovernmental	-
3. Interest	200,000
<u>Total Measure A Fund</u>	<u>3,042,000</u>
<u>Housing Mitigation Fund (214):</u>	
1. Development Fee	183,700
2. Other Revenue (Loan /Note Receivable)	-
2. Interest	25,000
<u>Total Housing Mitigation Fund:</u>	<u>208,700</u>
<u>CDBG Block Grant Fund (220):</u>	
1. CDBG Block Grant	350,000
2. Reimbursements(Program Income)	-
3. Interest	-
<u>Total CDBG Fund</u>	<u>350,000</u>
<u>Child Care Program (228)</u>	
1. Child Care Fee	311,570
2. Interest	15,000
<u>Total Child Care Fund</u>	<u>326,570</u>
<u>Public Safety Grant Fund (229):</u>	
1. Federal Grants	-
2. State Grants	100,000
3. Interest/Other Reimbursements	500
<u>Total Public Safety Grant Fund</u>	<u>100,500</u>

CITY OF PALM DESERT

Fiscal Year 2019-2020

Estimated Revenues

EXHIBIT 1

CATEGORY / FUND	Budget FY 19-20
<u>New Construction Tax Fund (231):</u>	
1. Development Fee	471,000
2. Interest/Other Reimbursement	10,000
<u>Total New Construction Fund</u>	<u>481,000</u>
<u>Drainage Facility Fund (232):</u>	
1. Development Fee	25,000
2. Reimbursements	-
3. Interest	10,000
<u>Total Drainage Facility Fund</u>	<u>35,000</u>
<u>Park & Recreation Fund (233):</u>	
1. Reimbursements/Fee	250,000
2. Interest / Other Reimbursement	13,000
<u>Total Park & Recreation Fund</u>	<u>263,000</u>
<u>Signalization Fund (234):</u>	
1. Development Fee	20,000
2. Reimbursements - Federal Grant	-
3. Interest	2,000
<u>Total Signalization Fund</u>	<u>22,000</u>
<u>Fire Facilities Fund (235):</u>	
1. Development Fee	2,800
2. Interest	12,000
<u>Total Fire Facilities Fund</u>	<u>14,800</u>
<u>Waste Recycling Fund (236):</u>	
1. Reimbursements	250,000
2.. Interest/Transer In	25,000
<u>Total Waste Recycling Fund</u>	<u>275,000</u>
<u>Energy Independence Program (237):</u>	
1. Special Assessments	240,000
2. Reimbursements	-
3. Interest	12,000
<u>Total Energy Independence Program Fund</u>	<u>252,000</u>

CITY OF PALM DESERT

Fiscal Year 2019-2020

Estimated Revenues

EXHIBIT 1

CATEGORY / FUND	Budget FY 19-20
<u>Air Quality Management Fund (238):</u>	
1. Air Quality Fee	64,000
2. Interest / Other Reimbursement	140,300
<u>Total Air Quality Fund</u>	204,300
<u>Cannabis Compliance Fund (243):</u>	
1. Cannabis Compliance Permit Fee	-
2. Cannabis Taxes	1,050,000
3. Interest	1,000
<u>Total Cannabis Compliance Fund</u>	1,051,000
<u>Art in Public Places Fund (436):</u>	
1. Development Fee	730,500
2. Interest / Other Reimbursement	15,000
<u>Total AIPP Fund</u>	745,500
<u>Golf Course Maint/Improv Fund (441):</u>	
1. Time Share Mitigation & Amenity Fees	2,312,640
2. Interest / Other Reimbursement	86,000
<u>Total Golf Course Maint. Fund</u>	2,398,640
<u>Aquatic Center Fund (242):</u>	
1. Aquatic Fees	795,550
2. Transfer In (General Fund)	860,950
3. Interest	7,000
<u>Total Aquatic Center</u>	1,663,500
<u>Compensation Benefits Fund (577):</u>	
1. Contribution	-
2. Interest	10,000
3. Interfund Transfer In	100,000
<u>Total Compensation Benefits Fund</u>	110,000
<u>Retiree Health Fund (576):</u>	
1. Contribution	-
2. Interest	10,000
3. Interfund Transfer In	1,161,501
<u>Total Retiree Health Fund</u>	1,171,501

CITY OF PALM DESERT

Fiscal Year 2019-2020

Estimated Revenues

EXHIBIT 1

CATEGORY / FUND	Budget FY 19-20
<u>El Paseo Merchant Fund (271):</u>	
1. El Paseo Merchant Fee(Business License)	250,000
<u>Total El Paseo Fund</u>	<u>250,000</u>
<u>2010 Capital Project Reserve (400):</u>	
1. State, Federal, CVAG Reimb.,Other Rev.	60,000
2. Interest	20,000
3. Interfund Transfer In	250,000
<u>Total Capital Project Fund</u>	<u>330,000</u>
<u>CP Parks Fund (430):</u>	
1. Reimbursements	-
2. Interest	1,000
<u>Total Parks Fund</u>	<u>1,000</u>
<u>CP Drainage Fund (420):</u>	
1. Interest/ Reimbursements	15,000
<u>Total Drainage Fund</u>	<u>15,000</u>
<u>CP Signal Fund (440):</u>	
1. Reimbursements	-
2. Interest	700
<u>Total Signal Fund</u>	<u>700</u>
<u>CP Library Fund (452):</u>	
1. General Fund Transfers In (County using former RDA pass through monies)	-
<u>Total Library Fund</u>	<u>-</u>
<u>Building Maintenance Fund (450):</u>	
1. General Fund Transfer In	-
2. Interest	20,000
<u>Total Building Maintenance Fund</u>	<u>20,000</u>
<u>Economic Development Fund (425):</u>	
1. Interest, Rent & Reimbursments	3,000
<u>Total Economic Development Fund</u>	<u>3,000</u>
<u>Capital Bond Fund (451):</u>	
1. Interest, Rent & Reimbursments	650,100
<u>Total Capital Bond Fund</u>	<u>650,100</u>

CITY OF PALM DESERT

Fiscal Year 2019-2020

Estimated Revenues

EXHIBIT 1

CATEGORY / FUND	Budget FY 19-20
<u>Debt Service Funds (Various 300's)</u>	
1. Transfer In/Taxes/Interest	5,027,759
<u>Total Debt Service Funds</u>	<u>5,027,759</u>
<u>Parkview Office Complex Fund (510):</u>	
1. Rent/Leases of Buildings	1,200,000
2. Other Revenues	-
3. Interest	55,000
<u>Total Parkview Office Fund</u>	<u>1,255,000</u>
<u>Equipment Replacement Funds (530):</u>	
1. General & Fire Fund Transfer In	330,000
2. Interest	60,000
3. Reimbursements/Other Revenues	648,000
<u>Total Equip. Replacement Fund</u>	<u>1,038,000</u>
<u>Landscape & Lighting Districts (272-299):</u>	
1. Transfer In	100,000
2. Taxes	317,137
3. Interest	800
<u>Total Landscape & Lighting</u>	<u>417,937</u>
<u>Business Improvement Districts (272-299):</u>	
1. Taxes	551,803
2. Interest/Transfers	7,000
<u>Total Business Improvement</u>	<u>558,803</u>
<u>Desert Willow Golf Fund (520-521):</u>	
1. Golf Course	8,589,887
2. Resturant Revenue	3,054,454
3. Interest	54,130
<u>Total Desert Willow Fund</u>	<u>11,698,471</u>
<u>Housing Fund (870):</u>	
1. Transfers In & Interest	351,876
<u>Total Housing Fund</u>	<u>351,876</u>
TOTAL ALL CITY FUNDS (Excl. Housing Authority & Housing Asset Funds)	111,986,212

CITY OF PALM DESERT

EXHIBIT 2

Appropriations

Fiscal Year 2019/2020

General Fund/Dept	Department Description	FY 2019-2020 Appropriations
1104110	City Council	288,480
1104111	City Clerk	973,316
1104112	Leg. Advocacy	38,000
1104114	Elections	500
1104120	City Attorney	278,512
1104121	Legal Services	294,000
1104130	City Manager	949,790
1104150	Finance	1,982,850
1104151	Independent Audt	90,000
1104154	Human Resources	969,960
1104159	General Services	4,272,433
1104190	Information Technology	1,070,057
1104191	Unemployment Insurance	10,000
1104192	Insurance	626,026
1104199	Interfund Transfers	5,802,451
1104210	Police Services	22,276,228
1104211	Community Safety	335,150
1104230	Animal Regulation	245,000
1104250	Public Works-Street Lts/Traf Sfty	368,600
1104300	Public Works-Admin.	2,694,500
1104310	Public Works-Streets & Maint	2,209,300
1104311-15	Street Repairs & Maintenance	75,000
1104330	Public Works-Corp. Yard	122,500
1104331	Auto Fleet/Equipment	250,000
1104340	Public Buildings-Maintenance	735,900
1104344	Portola Community Center	151,400
1104396	NPDES-Storm Water	55,000
1104416	Community Promotions	1,264,500
1104417	Marketing	1,374,680
1104419	Visitor Services	208,430
1104420	Building & Safety	1,829,975
1104430	Economic Development	980,100
1104470	Planning & Community Devel	2,787,700
1104610	Civic Center Park	1,289,150
1104611	Park Maintenance	1,048,200
1104614	Landscaping Services	1,918,700
1104618	City Wide Park Improvements	142,000
1104674	Civic Center Park Improvements	16,000
1104800	Contributions	603,500
GENERAL FUND TOTAL		\$ 60,627,888

CITY OF PALM DESERT

Appropriations
Fiscal Year 2019-2020

EXHIBIT 2

FUND NUMBER	FUND NAME	FY 2019-2020 Appropriations
<u>Special and Capital Projects Funds</u>		
210	Traffic Safety	6,050
211	Gas Tax	1,000,000
213	Measure A	4,575,000
214	Housing Mitigation Fee	310,000
220	Community Development Block Grant	350,000
228	Child Care Program	255,000
229	Public Safety Police Grant	180,000
230	Prop. A Fire Tax	14,699,500
231	New Construction Tax	1,500,000
232	Drainage	-
233	Park and Recreation	100,000
234	Traffic Signal	-
235	Fire Facilities	76,300
236	Waste Recycling	592,000
237	Energy Independence Program	348,825
238	Air Quality Management	260,500
242	Aquatic Center	1,663,500
243	Cannabis Compliance Fund	1,050,000
400	Capital Improvement Fund	810,000
420	CIP - Drainage	-
425	Economic Development	151,500
430	CIP - Park and Recreation	20,000
436	Art in Public Places	347,850
440	CIP - Traffic Signal	-
441	Golf Course Capital Management	1,843,961
450	Building Maintenance	259,500
451	Property Management/Capital Bonds	1,350,000
452	Library Administration	-
870	Housing Set Aside Fund	351,876
		<u>32,101,362</u>

CITY OF PALM DESERT

Appropriations
Fiscal Year 2019-2020

EXHIBIT 2

FUND NUMBER	FUND NAME	FY 2019-2020 Appropriations
<u>Debt Services Funds</u>		
301	Assessment Dist 83-1	40,000
303	Assessment Dist 84-1	534,000
304	Assessment Dist 87-1	238,000
307	Assessment Dist 91-4 Bighorn	25,000
308	Assessment Dist 94-2 Sunterrace/Varner	98,000
309	Assessment Dist 94-3 Merano	104,066
311	Assessment Dist 98-1 Canyons of Bighorn	-
312	Assessment Dist 01-1 Silver Spur	162,172
314	Assessment Dist Highlands	122,938
315	Assessment Dist Section 29	1,792,386
351	Assessment Dist 91-1 Indian Ridge	10,000
353	Assessment Dist CFD University Park	2,508,626
391	Palm Desert Finance Authority	247,738
		<u>5,882,926</u>
<u>Special Assessment Funds</u>		
271	El Paseo Merchants	250,000
272-299	Landscape & Lighting Zones	468,684
277, 282, 289	Business Improvement District	500,155
		<u>1,218,839</u>
<u>Enterprise and Internal Service Funds</u>		
510	Parkview Office Complex	1,470,669
520	Desert Willow Golf Course	9,252,606
521	PD Recreational Facilities Corporation	2,926,655
530	Equipment Replacement	2,874,000
576	Retiree Health	1,171,501
577	Compensation Benefits	250,000
		<u>17,945,431</u>
	Total Funds Excluding General & Housing	<u>57,148,558</u>
	General Fund Total	60,627,888
	Housing Funds Total	11,952,081
	Total General & Housing Funds	<u>72,579,969</u>
	Total Expenditures	<u>129,728,527</u>

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
NEW PROJECTS AND PROGRAMS

Resolution 2019- 46

EXHIBIT 3

FY 2019-20

LINE NO.	WHITE PAPER NO.	Project Name	Fund	Account	PROJECT COST ESTIMATE:	** FY 18/19 Carryover as of 4/30/19
PUBLIC WORKS PROJECTS						
1N		Median Landscape Rehabilitation	Capital Project Reserve	4004632-4400100	\$100,000	-
2N		Landscape and Lighting Installation at Entrada del Paseo	Capital Project Reserve	4004632-4400100	\$100,000	-
3N	19-PW-027	Monterey Slope Protection at I-10	Capital Project Reserve	4004355-4332000	\$100,000	-
4N		El Paseo Master Plan Roadway Improvements	Capital Bond Fund	4514679-5000102	\$1,450,000	-
			Measure A	2134679-5000102		-
5N	19-PW-019	Electric Vehicle Service Equipment (EVSE) Upgrades	Air Quality	2384515-4400100	\$210,000	-
6N	19-PW-023	Traffic Calming Program - Equipment	Equipment Replacement	5304250-4404500	\$25,000	-
7N		Street Resurfacing- Assessments District	81-1 Fund	6204311-4332000	\$271,000	
			83-1 Fund	3014311-4332000	\$40,000	-
			84-1 Fund	3034311-4332000	\$534,000	-
			87-1 Fund	3044311-4332000	\$238,000	-
			94-1 Fund	3074311-4332000	\$25,000	-
			94-2 Fund	3084311-4332000	\$98,000	-
PARK IMPROVEMENTS						
8N		Portola Park (North Sphere) - Future Improvements	Park Fund		\$1,000,000	-
9N	19-PW-033	Installation of Outdoor Fitness Facilities	Park Fund	2334618-4400100	\$250,000	-
10N	19-PW-021	Baja Park Pathway Lighting Installation Phase II	Capital Project Reserve	4004632-4400100	\$200,000	-
11N			Capital Project Reserve	4004670-5000202	\$420,000	-
12N	19-PW-034	CV Link - Painters Path Spur Phase 2: Palm Valley Channel to El Paseo	New Construction Tax	2314670-5000202	\$1,500,000	-
OTHER PROJECTS-BUILDING IMPROVEMENTS						
13N		Historic Fire Station Gate Installation	Building Maint	4504161-4400100	\$30,000	-
14N		City Hall HVAC / Roof Improvements	Building Maint	4504161-4400100	\$190,000	-
15N		Henderson Building Improvements - Roof	Building Maint	4504164-4400100	\$95,000	-
16N	19-PW-006	PSAM Roof / Exterior Paint	Building Maint	4504164-4400100	\$165,000	-
17N	19-PW-013	Council Chamber Improvements	Building Maint	4504161-4400100	\$500,000	-
18N	19-AS-016	Employee Lounge Renovation	Building Maint	4504161-4400100	\$50,000	-
19N	19-ED-029	New Visitor Center	Capital Bond Fund	4514419-4400100	\$750,000	-
OTHER PROJECTS-VEHICLE PURCHASES						
20N	19-PW-010	Heavy Equipment Replacement	Equipment Replacement	5304310-4403000	\$520,000	-
21N		Fuel Tank Controller Replacement	Equipment Replacement	5304310-4403000	\$25,000	-
OTHER PROJECTS - DESERT WILLOW						
22N	19-PW-018	Desert Willow Perimeter Landscape Rehabilitation Phase I	Golf Capital	4414915-4809200	\$750,000	-
23N		MV Par 3 Tee Box Leveling	Golf Capital	4414195-4809200	\$35,000	-
24N		Clubhouse Landscaping Upgrades	Golf Capital	4414195-4809200	\$20,000	-
25N		Tee Boxes Renovations-Fire Cliff	Golf Capital	4414195-4809200	\$1,300,000	-
26N		Tee Boxes Renovations-Mountain View	Golf Capital	4414195-4809200	\$1,300,000	-

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
NEW PROJECTS AND PROGRAMS

Resolution 2019- 46

EXHIBIT 3

PROJECT COUNT

FY 2019-20

		FY 19-20 Year 1 Amount	FY 20-21 Year 2 Amount	FY 21-22 Year 3 Amount	FY 22-23 Year 4 Amount	FY 23-24 Year 5 Amount	Grants, Reimbursements, Agreements, MOU's etc.
PUBLIC WORKS PROJECTS							
1N	Median Landscape Rehabilitation	\$100,000	-	-	-	-	
2N	Landscape and Lighting Installation at Entrada del Paseo	-	-	\$100,000	-	-	
3N	Monterey Slope Protection at I-10	\$100,000	-	-	-	-	
4N	El Paseo Master Plan Roadway Improvements	\$250,000	-	-	-	-	Possible Bond Funding of \$250,000
		\$1,200,000	-	-	-	-	
5N	Electric Vehicle Service Equipment (EVSE) Upgrades	\$210,000	-	-	-	-	\$140,000 in Grant Funding
6N	Traffic Calming Program - Equipment	\$25,000	-	-	-	-	
7N	Street Resurfacing- Assessments District	\$271,000	-	-	-	-	Assessment Bond Funds
		\$40,000	-	-	-	-	Assessment Bond Funds
		\$534,000	-	-	-	-	Assessment Bond Funds
		\$238,000	-	-	-	-	Assessment Bond Funds
		\$25,000	-	-	-	-	Assessment Bond Funds
		\$98,000	-	-	-	-	Assessment Bond Funds
PARK IMPROVEMENTS							
8N	Portola Park (North Sphere) - Future Improvements	-	\$1,000,000	-	-	-	
9N	Installation of Outdoor Fitness Facilities	\$100,000	\$150,000	-	-	-	
10N	Baja Park Pathway Lighting Installation Phase II	-	\$200,000	-	-	-	
11N		\$60,000	\$60,000	\$300,000	-	-	CVAG Funding 100% of this project
12N	CV Link - Painters Path Spur Phase 2: Palm Valley Channel to El Paseo	\$1,500,000	-	-	-	-	
OTHER PROJECTS-BUILDING IMPROVEMENTS							
13N	Historic Fire Station Gate Installation	\$30,000	-	-	-	-	
14N	City Hall HVAC / Roof Improvements	\$20,000	\$170,000	-	-	-	
15N	Henderson Building Improvements - Roof	\$25,000	\$70,000	-	-	-	
16N	PSAM Roof / Exterior Paint	\$100,000	\$65,000	-	-	-	
17N	Council Chamber Improvements	-	\$500,000	-	-	-	
18N	Employee Lounge Renovation	\$50,000	-	-	-	-	
19N	New Visitor Center	\$750,000	-	-	-	-	Possible SARDA bonds
OTHER PROJECTS-VEHICLE PURCHASES							
20N	Heavy Equipment Replacement	\$220,000	\$300,000	-	-	-	
21N	Fuel Tank Controller Replacement	\$25,000	-	-	-	-	
OTHER PROJECTS - DESERT WILLOW							
22N	Desert Willow Perimeter Landscape Rehabilitation Phase I	\$200,000	\$200,000	\$200,000	\$150,000	-	
23N	MV Par 3 Tee Box Leveling	\$35,000	-	-	-	-	
24N	Clubhouse Landscaping Upgrades	\$20,000	-	-	-	-	
25N	Tee Boxes Renovations-Fire Cliff	-	\$1,300,000	-	-	-	
26N	Tee Boxes Renovations-Mountain View	-	-	-	\$1,300,000	-	

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
NEW PROJECTS AND PROGRAMS

Resolution 2019- 46

EXHIBIT 3

FY 2019-20

LINE NO.	WHITE PAPER NO.	Project Name	Fund	Account	PROJECT COST ESTIMATE:	** FY 18/19 Carryover as of 4/30/19
OTHER PROJECTS - POLICE AND FIRE						
27N	19-FD-002	Replacement of Truck 33	Equipment Replacement	5304220-4403000	\$1,320,000	-
28N	19-FD-003	Replacement of Medic 267	Equipment Replacement	5304220-4403000	\$235,000	-
29N	19-FD-008	Purchase a Polaris Range Crew XP	Fire Fund	2304220-4403000	\$44,000	-
30N	19-PW-020	Fire Station 33 Building Improvements	Fire Fund	2304220-4400100	\$110,000	-
31N	19-PW-022	Fire Station 71 Building Improvements	Fire Fund	2304220-4400100	\$115,000	-
32N		Police Motorcycle Purchase	Equipment Replacement	5304210-4403000	\$34,200	-

Note: (1) = DUE TO THE CURRENT AND POSSIBLE FUTURE IMPACTS OF AB1X26, PROJECTS LISTED AS CARRYOVERS WILL ONLY BE FUNDED TO THE EXTENT THAT MONEY IS AVAILABLE FOR THE PURPOSE OR PROJECT NOTED.

** NOTE: APPROPRIATIONS AND/OR ENCUMBRANCES FOR REBUDGET/CARRYOVER FROM FISCAL YEAR 2018-19 TO 2019-20

NOTE: DUE TO TIMING OF EVENTS, NO CONTRACT HAS BEEN OBTAINED, HOWEVER, FUNDS NEED TO BE CARRIED OVER TO PREVENT SHORTING IN COMING FISCAL YEAR.

Continuing appropriations are amounts which have been appropriated in FY 2018-19 and are not expected to be expended by June 30, 2019. These funds are primarily for capital budgets and specific programs that overlap fiscal years. When authorized continuing appropriation amounts are added to the new fiscal year budget amounts in order to track all approved spending.

The exact amount of appropriations for carryover in each fund indicated will be determined at the end of the fiscal year during the preparation of financial statements. This amount will include: 1) purchase orders and 2) unencumbered balances as of June 30, 2019 for appropriations approved by the City Council through the last meeting in June, 2019.

AMOUNTS ARE SUBJECT TO CHANGE DUE TO PROJECTS APPROVED BY COUNCIL PRIOR TO JUNE 30, 2019

Note: Above amounts are as of December, 2018

FUND	CARRYOVER	
110	General	-
211	Gas Tax	-
213	Measure A	-
214	Housing Mitigation	-
220	CDBG	-
228	Childcare Fund	-
229	Police Fund	-
230	Fire Fund	-
231	New Construction Tax	-
232	Drainage	-
233	Park Fund	-
234	Traffic Signal	-
235	Fire Facilities	-
236	Recycling	-
238	Air Quality	-
242	Aquatic Fund	-
243	Cannabis Compliance	-
301	83-1 Fund	-
303	84-1 Fund	-
304	87-1 Fund	-
307	94-1 Fund	-
308	94-2 Fund	-
400	Capital Project Reserve	-
420	Drainage Reserve	-
425	Economic Development	-
430	Park Fund Reserve	-
436	AIPP	-
440	Traffic Signal Reserve	-
441	Golf Capital	-
450	Building Maint	-
468	University AD	-
469	Section 29 AD	-
451	Capital Bond Fund	-
510	OC Enterprise	-
520	Desert Willow	-
530	Equipment Replacement	-
610	Trust Fund	-
620	81-1 Fund	-
871	Housing Authority	-
873	Housing Asset Fund	-
		-
	Unfunded	-

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
NEW PROJECTS AND PROGRAMS

Resolution 2019- 46

EXHIBIT 3

PROJECT COUNT

FY 2019-20

Grants, Reimbursements,
Agreements, MOU's etc.

Project Name	FY 19-20 Year 1 Amount	FY 20-21 Year 2 Amount	FY 21-22 Year 3 Amount	FY 22-23 Year 4 Amount	FY 23-24 Year 5 Amount	
OTHER PROJECTS - POLICE AND FIRE						
27N Replacement of Truck 33	\$1,320,000	-	-	-	-	Funding from Indian Wells and Rancho Mirage Totaling \$648,000
28N Replacement of Medic 267	\$235,000	-	-	-	-	
29N Purchase a Polaris Range Crew XP	\$44,000	-	-	-	-	
30N Fire Station 33 Building Improvements	\$110,000	-	-	-	-	
31N Fire Station 71 Building Improvements	\$35,000	-	\$80,000	-	-	
32N Police Motorcycle Purchase	\$34,200	-	-	-	-	
FUND	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	FUND TOTAL
110 General	-	-	-	-	-	-
211 Gas Tax	-	-	-	-	-	-
213 Measure A	1,200,000	-	-	-	-	1,200,000
214 Housing Mitigation	-	-	-	-	-	-
220 CDBG	-	-	-	-	-	-
228 Childcare Fund	-	-	-	-	-	-
229 Police Fund	-	-	-	-	-	-
230 Fire Fund	189,000	-	80,000	-	-	269,000
231 New Construction Tax	1,500,000	-	-	-	-	1,500,000
232 Drainage	-	-	-	-	-	-
233 Park Fund	100,000	1,150,000	-	-	-	1,250,000
234 Traffic Signal	-	-	-	-	-	-
235 Fire Facilities	-	-	-	-	-	-
236 Recycling	-	-	-	-	-	-
238 Air Quality	210,000	-	-	-	-	210,000
242 Aquatic Fund	-	-	-	-	-	-
243 Cannabis Compliance	-	-	-	-	-	-
301 83-1 Fund	40,000	-	-	-	-	40,000
303 84-1 Fund	534,000	-	-	-	-	534,000
304 87-1 Fund	238,000	-	-	-	-	238,000
307 94-1 Fund	25,000	-	-	-	-	25,000
308 94-2 Fund	98,000	-	-	-	-	98,000
400 Capital Project Reserve	260,000	260,000	400,000	-	-	920,000
420 Drainage Reserve	-	-	-	-	-	-
425 Economic Development	-	-	-	-	-	-
430 Park Fund Reserve	-	-	-	-	-	-
436 AIPP	-	-	-	-	-	-
440 Traffic Signal Reserve	-	-	-	-	-	-
441 Golf Capital	255,000	1,500,000	200,000	1,450,000	-	3,405,000
450 Building Maint	225,000	805,000	-	-	-	1,030,000
468 University AD	-	-	-	-	-	-
469 Section 29 AD	-	-	-	-	-	-
451 Capital Bond Fund	1,000,000	-	-	-	-	1,000,000
510 OC Enterprise	-	-	-	-	-	-
520 Desert Willow	-	-	-	-	-	-
530 Equipment Replacement	1,859,200	300,000	-	-	-	2,159,200
610 Trust Fund	-	-	-	-	-	-
620 81-1 Fund	271,000	-	-	-	-	271,000
871 Housing Authority	-	-	-	-	-	-
873 Housing Asset Fund	-	-	-	-	-	-
	8,004,200	4,015,000	680,000	1,450,000	-	14,149,200
	-	-	-	-	-	-

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
ANNUAL PROJECTS

Resolution 2019- 46

EXHIBIT 3

FY 2019-20

LINE NO.	PROJECT NUMBER	Project Name	Fund	Account	PROJECT COST ESTIMATE:	** FY 18/19 Carryover as of 4/30/19	
PUBLIC WORKS PROJECTS							
1A	HUT 2103	Pavement Management Program	Measure A	2134311-4332000	\$2.5M Annually	\$3,000,000	
			Gas Tax	2114311-4332000		\$978,855	
			General	1104311-4332000		-	
2A		Citywide Street Striping and Lane Improvements	Measure A	2134315-4332000	Annual Project	\$347,293	
			Measure A	2134544-4400100	\$85,000	\$85,000	
3A		Medians CalSense / Smart Controller Irrigation Upgrades	Capital Project Reserve	4004388-4400100	Annual Project	\$4,535	
4A	500-10	Nuisance Water Inlet/Drywell	Drainage Reserve	4204291-4400100	Annual Project	\$210,393	
5A		Storm Drainage Maintenance	Drainage Reserve	4204314-4332000	Annual Project	\$168,581	
6A	569-XX	Traffic Signal Hardware Upgrades:			Annual Project		
		Internally Illuminated Street Name Signs (IISNS)	Measure A	2134250-4400100		\$57,760	
	562-XX	Accessible Pedestrian Signal	Measure A	2134292-4400100		\$150,000	
			Traffic Signal	2344250-4400100		\$75,000	
	571-XX	Controller Cabinet Assembly Upgrades Program	Interconnect System Improvement Project	Measure A		2134594-4400100	\$261,294
			Battery Backup System Installations	Measure A		2134294-4400100	\$103,020
7A	753-11	ADA Curb Ramp Modifications	General	1104312-4332000	Annual Project	\$60,000	
			Measure A	2134312-4400100		\$100,043	
8A		Bridge Inspection & Repair Program	Measure A	2134359-4400100	Annual Project	\$200,000	
9A		Traffic Recyclable Supplies	Recycling	2364250-4214500	Annual Project	-	
PARK IMPROVEMENTS							
10A		Water Fowl Mitigation	Park Fund Reserve	4304674-4400100	Annual Project	-	
11A		Aquatic Facility	Aquatic Fund	2424549-4400100	Annual Project	-	
12A		Planter Retrofit	General	1104618-4400100	Annual Project	-	
			Recycling	2364618-4400100		-	
13A		Park Recyclable Supplies	Recycling	2364610-4219000	Annual Project	-	
14A		Park Recyclable Capital	Recycling	2364618-4400100	Annual Project	-	
OTHER PROJECTS-BUILDING IMPROVEMENTS							
15A		Joslyn Center CIP Projects	Building Maint	4504164-4400100	Annual Project	\$32,014	
OTHER PROJECTS-VEHICLES PURCHASES							
16A		Vehicle Leases	Equipment Replacement	5304331-4344000	Annual Project	-	
17A		Vehicle Leases Maintenance	General	1104331-4334000	Annual Project	-	
OTHER PROJECTS							
18A		Undergrounding Utilities	Capital Bond Fund	4514256-4400100	Annual Project	-	
			Capital Project Reserve	4004256-4400100		-	
19A		Capital Equipment for Cannabis Compliance	Cannabis Compliance	2434210-4400100	Annual Project	-	
OTHER PROJECTS - DESERT WILLOW							
20A		Desert Palette Transition	Golf Capital	4414195-4809200	Annual Project	-	
21A		Bridge Renovations	Golf Capital	4414195-4809200	Annual Project	-	
22A		Golf Cart Paths	Golf Capital	4414195-4809200	Annual Project	-	
23A		Perimeter Landscaping	Golf Capital	4414195-4332000	Annual Project	-	

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
ANNUAL PROJECTS

Resolution 2019- 46

EXHIBIT 3

FY 2019-20

LINE NO.	Project Name	FY 2019-20					Grants, Reimbursements, Agreements, MOU's etc.
		FY 19-20 Year 1 Amount	FY 20-21 Year 2 Amount	FY 21-22 Year 3 Amount	FY 22-23 Year 4 Amount	FY 23-24 Year 5 Amount	
PUBLIC WORKS PROJECTS							
1A	Pavement Management Program	\$2,500,000	\$2,500,000	\$2,500,000	\$2,500,000	\$2,500,000	These funds are City's local share. Local share of Measure A Funds can be spent on maintenance. CVAG Measure A funds are restricted in terms of maintenance.
		\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	
		-	-	-	-	-	
2A	Citywide Street Striping and Lane Improvements	\$325,000	\$325,000	\$325,000	\$325,000	\$325,000	Caltrans Compliance
		-	-	-	-	-	
3A	Medians CalSense / Smart Controller Irrigation Upgrades	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	
4A	Nuisance Water Inlet/Drywell	-	-	-	-	-	
5A	Storm Drainage Maintenance		\$100,000				
6A	Traffic Signal Hardware Upgrades:						
	Internally Illuminated Street Name Signs (IISNS)	\$100,000	\$100,000	-	-	-	
	Accessible Pedestrian Signal	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	
		-	-	-	-	-	
	Interconnect System Improvement Project	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	
	Controller Cabinet Assembly Upgrades Program	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	
	Battery Backup System Installations	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	Cost-sharing with other cities \$15,000
7A	ADA Curb Ramp Modifications	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	
		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	
8A	Bridge Inspection & Repair Program	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	
9A	Traffic Recyclable Supplies	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	
PARK IMPROVEMENTS							
10A	Water Fowl Mitigation	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	
11A	Aquatic Facility	\$100,000	\$60,000	\$60,000	\$60,000	\$60,000	
12A	Planter Retrofit	\$50,000	-	-	-	-	
		\$150,000	-	-	-	-	
13A	Park Recyclable Supplies	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	
14A	Park Recyclable Capital	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	
OTHER PROJECTS-BUILDING IMPROVEMENTS							
15A	Joslyn Center CIP Projects	\$34,500	-	-	-	-	
OTHER PROJECTS-VEHICLES PURCHASES							
16A	Vehicle Leases	\$254,000	\$254,000	\$254,000	\$254,000	\$109,000	
17A	Vehicle Leases Maintenance	\$36,000	\$36,000	\$36,000	\$36,000	\$16,000	
OTHER PROJECTS							
18A	Undergrounding Utilities	\$350,000	\$100,000	\$100,000	\$100,000	\$100,000	\$750,000 in Capital Bonds Allocated and Assessment District Funding
		\$100,000					
19A	Capital Equipment for Cannabis Compliance	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	
OTHER PROJECTS - DESERT WILLOW							
20A	Desert Palette Transition	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	
21A	Bridge Renovations	\$30,000	\$15,000	-	-	-	
22A	Golf Cart Paths	\$15,000	\$20,000	\$20,000	\$20,000	\$20,000	
23A	Perimeter Landscaping	\$244,961	\$244,961	\$244,961	\$244,961	\$244,961	

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
ANNUAL PROJECTS

Resolution 2019- 46

EXHIBIT 3

FY 2019-20

LINE NO.	PROJECT NUMBER	Project Name	Fund	Account	PROJECT COST ESTIMATE:	** FY 18/19 Carryover as of 4/30/19
HOUSING						
24A		Acquisition, Rehabilitation & Resale	Housing Asset Fund	8734492-4400100	Annual Project (1)	-
25A		Home Improvement Program	Housing Asset Fund	8734493-4400100	Annual Project (1)	-
26A		Affordability Covenant Maintenance	Housing Asset Fund	8734496-4400100	Annual Project (1)	-
27A		Homebuyer Assistance	Housing Asset Fund	8734699-4400100	Annual Project (1)	-
28A		Housing Mitigation	Housing Mitigation	2144490-4390101	Annual Project	-
29A		Homebuyer Subsidies - BEGIN Program	Housing Mitigation	2144494-4390102	Annual Project	-

Note: (1) = DUE TO THE CURRENT AND POSSIBLE FUTURE IMPACTS OF AB1X26, PROJECTS LISTED AS CARRYOVERS WILL ONLY BE FUNDED TO THE EXTENT THAT MONEY IS AVAILABLE FOR THE PURPOSE OR PROJECT NOTED.

** NOTE: APPROPRIATIONS AND/OR ENCUMBRANCES FOR REBUDGET/CARRYOVER FROM FISCAL YEAR 2018-19 TO 2019-20

NOTE: DUE TO TIMING OF EVENTS, NO CONTRACT HAS BEEN OBTAINED, HOWEVER, FUNDS NEED TO BE CARRIED OVER TO PREVENT SHORTING IN COMING FISCAL YEAR.

Continuing appropriations are amounts which have been appropriated in FY 2018-19 and are not expected to be expended by June 30, 2019. These funds are primarily for capital budgets and specific programs that overlap fiscal years. When authorized continuing appropriation amounts are added to the new fiscal year budget amounts in order to track all approved spending.

The exact amount of appropriations for carryover in each fund indicated will be determined at the end of the fiscal year during the preparation of financial statements. This amount will include: 1) purchase orders and 2) unencumbered balances as of June 30, 2019 for appropriations approved by the City Council through the last meeting in June, 2019.

AMOUNTS ARE SUBJECT TO CHANGE DUE TO PROJECTS APPROVED BY COUNCIL PRIOR TO JUNE 30, 2019

Note: Above amounts are as of December, 2018

FUND	CARRYOVER	
110	General	60,000
211	Gas Tax	978,855
213	Measure A	4,339,410
214	Housing Mitigation	-
220	CDBG	-
228	Childcare Fund	-
229	Police Fund	-
230	Fire Fund	-
231	New Construction Tax	-
232	Drainage	-
233	Park Fund	-
234	Traffic Signal	75,000
235	Fire Facilities	-
236	Recycling	-
238	Air Quality	-
242	Aquatic Fund	-
243	Cannabis Compliance	-
400	Capital Project Reserve	4,535
420	Drainage Reserve	378,974
425	Economic Development	-
430	Park Fund Reserve	-
436	AIPP	-
440	Traffic Signal Reserve	-
441	Golf Capital	-
450	Building Maint	32,014
451	Capital Bond Fund	-
510	OC Enterprise	-
520	Desert Willow	-
530	Equipment Replacement	-
610	Trust Fund	-
871	Housing Authority	-
873	Housing Asset Fund	-
		5,868,788
	Unfunded	-

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
ANNUAL PROJECTS

Resolution 2019- 46

EXHIBIT 3

FY 2019-20

LINE NO.	Project Name	FY 19-20 Year 1 Amount	FY 20-21 Year 2 Amount	FY 21-22 Year 3 Amount	FY 22-23 Year 4 Amount	FY 23-24 Year 5 Amount	Grants, Reimbursements, Agreements, MOU's etc.
HOUSING							
24A	Acquisition, Rehabilitation & Resale	\$225,000	\$234,090	\$238,772	\$243,547	\$243,547	
25A	Home Improvement Program	\$25,500	\$26,530	\$27,061	\$27,602	\$27,602	
26A	Affordability Covenant Maintenance	\$25,500	\$26,530	\$27,061	\$27,602	\$27,602	
27A	Homebuyer Assistance	\$150,000	\$156,060	\$159,181	\$162,365	\$162,365	
28A	Housing Mitigation	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	
29A	Homebuyer Subsidies - BEGIN Program	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	

FD		YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	FUND TOTAL
110	General	111,000	61,000	61,000	61,000	41,000	395,000
211	Gas Tax	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,978,855
213	Measure A	3,375,000	3,375,000	3,275,000	3,275,000	3,275,000	20,914,410
214	Housing Mitigation	310,000	310,000	310,000	310,000	310,000	1,550,000
220	CDBG	-	-	-	-	-	-
228	Childcare Fund	-	-	-	-	-	-
229	Police Fund	-	-	-	-	-	-
230	Fire Fund	-	-	-	-	-	-
231	New Construction Tax	-	-	-	-	-	-
232	Drainage	-	-	-	-	-	-
233	Park Fund	-	-	-	-	-	-
234	Traffic Signal	-	-	-	-	-	75,000
235	Fire Facilities	-	-	-	-	-	-
236	Recycling	265,000	115,000	115,000	115,000	115,000	725,000
238	Air Quality	-	-	-	-	-	-
242	Aquatic Fund	100,000	60,000	60,000	60,000	60,000	340,000
243	Cannabis Compliance	50,000	50,000	50,000	50,000	50,000	250,000
400	Capital Project Reserve	150,000	50,000	50,000	50,000	50,000	354,535
420	Drainage Reserve	-	100,000	-	-	-	478,974
425	Economic Development	-	-	-	-	-	-
430	Park Fund Reserve	20,000	20,000	20,000	20,000	20,000	100,000
436	AIPP	-	-	-	-	-	-
440	Traffic Signal Reserve	-	-	-	-	-	-
441	Golf Capital	314,961	304,961	289,961	289,961	289,961	1,489,805
450	Building Maint	34,500	-	-	-	-	66,514
451	Capital Bond Fund	350,000	100,000	100,000	100,000	100,000	750,000
510	OC Enterprise	-	-	-	-	-	-
520	Desert Willow	-	-	-	-	-	-
530	Equipment Replacement	254,000	254,000	254,000	254,000	109,000	1,125,000
610	Trust Fund	-	-	-	-	-	-
871	Housing Authority	-	-	-	-	-	-
873	Housing Asset Fund	426,000	443,210	452,075	461,116	461,116	2,243,517
		6,760,461	6,243,171	6,037,036	6,046,077	5,881,077	36,836,610
	Unfunded	-	-	-	-	-	-

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
CONTINUING PROGRAMS

Resolution 2019- 46

EXHIBIT 3

FY 2019-20

LINE NO.	PROJECT NUMBER	Project Name	Fund	Account	PROJECT COST ESTIMATE:	** FY 18/19 Carryover as of 4/30/19
PUBLIC WORKS PROJECTS						
1C	637-02	Portola Interchange at Interstate 10	Measure A	2134351-4400100	\$79.8M	\$14,776,947
2C		Line 4 Drainage Preliminary Engineering	Drainage	2324690-4400100	\$5,000,000	\$450,001
			Capital Bond Fund	4514690-4400100		\$4,952,295
3C		Retractable Catch Basin Gates	Drainage Reserve	4204370-4400100	\$33,000	\$33,000
4C		Eldorado West Land Purchase	Capital Bond Fund	4514950-4401000	\$1,300,000	\$1,300,000
5C		Triple Left Turns at Washington and Fred Waring	Measure A	2134617-5000501	\$500,000	\$500,000
6C		Canyon Cove/Haystack Turf Retrofit	Capital Project Reserve	4004437-4391503	\$375,000	\$362,235
7C		Jefferson Street Interchange Project @ I-10	Measure A	2134372-4400100	\$312,500	\$117,795
8C		San Pablo Street Improvements, Hwy 111 to Magnesia Falls-Phase I	Capital Bond Fund	4514342-4400100	\$11,000,000	\$9,043,662
			Measure A	2134342-4400100		\$2,655,967
			Drainage	2324342-4400100		\$1,011,555
			Park Fund	2334342-4400100		\$155,060
			Recycling	2364342-4400100		\$132,000
			Gas Tax	2114342-4400100		\$1,346,245
9C		Gerald Ford East of Cook Improvements	Measure A	2134346-4400100	\$265,000	\$265,000
10C		Alessandro Improvements-MOVED to FD 451	Capital Bond Fund	4514341-4400100	\$5,623,000	\$1,585,136
11C		Washington Street Traffic Upgrade Project	Measure A	2134617-4400100	\$150,000	\$150,000
12C		Geodetic Survey Control Network	Capital Project Reserve	4004300-4309000	\$79,000	\$79,000
13C		President's Plaza East & West Parking Lot Rehabilitation	Capital Bond Fund	4514692-4400100	\$8,000,000	\$7,393,125
14C		White Stone Lane Drainage Improvements	Drainage	2324690-5000453	\$80,000	\$80,000
15C		Traffic Signal Modification - Hwy 111 at Parkview / Painters Path	Measure A	2134250-5000901	\$50,000	\$45,384
16C		Traffic Signal Modification - El Paseo at San Luis Rey Avenue	Traffic Signal	2344250-5000902	\$150,000	\$131,305
17C		Capital Bond Fund Projects	Capital Bond Fund	Various		\$1,650,000
18C		Cook Street Widening - Phase II	Measure A	2134385-4400100	\$9,665,500	\$3,655,500
PARK IMPROVEMENTS						
19C		Baja Park Pathway Lighting Installation Phase I	Capital Project Reserve	4004632-4400100	\$100,000	\$100,000
20C		Skate Park Conversion and Pickleball Lighting Improvements	Capital Bond Fund	4514618-4400100	\$404,000	\$403,329
OTHER PROJECTS-BUILDING IMPROVEMENTS						
21C		City Hall Lobby Renovations	Building Maint	4504161-4400100	\$512,000	\$512,000
22C		Parkview Office Complex - Building Improvements	OC Enterprise	5104361-4400100	\$1,497,600	\$1,497,600
23C		Historical Society Building Roof and Painting Improvements	Building Maint	4504164-4400100	\$90,000	\$90,000
24C		Space Consultant	Building Maint	4504161-4400100	\$25,000	\$25,000
25C		Civic Center Complex Directional Sign Improvements	Building Maint	4504161-4400100	\$100,000	\$100,000
26C		Portola Community Center Renovations	Capital Project Reserve	4004439-4391503	\$800,000	\$50,000
			Building Maint	4504439-4400100		\$200,000
OTHER PROJECTS						
27C		Economic Development Improvement Project	Economic Development	4254430-4401000	\$464,000	\$276,000
28C		City Childcare Facility	Childcare Fund	2284800-4400100	\$1,530,000	\$1,275,000
29C		IT Master Plan	Equipment Replacement	5304190-4404000	\$4,135,440	\$2,286,640
30C		Living Desert Program Contribution	Capital Project Reserve	4004800-4389800	\$1,000,000	\$200,000
31C		McCallum Theater Program Contribution	Capital Project Reserve	4004800-4389800	\$1,200,000	-

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
CONTINUING PROGRAMS

Resolution 2019- 46

EXHIBIT 3

FY 2019-20

Project Name	FY 19-20 Year 1 Amount	FY 20-21 Year 2 Amount	FY 21-22 Year 3 Amount	FY 22-23 Year 4 Amount	FY 23-24 Year 5 Amount	Grants, Reimbursements, Agreements, MOU's etc.
PUBLIC WORKS PROJECTS						
1C	Portola Interchange at Interstate 10	-	-	-	-	Qualifies for 75% participation from CVAG \$54,075M. This could offset the \$66M that is unfunded leaving a balance of \$10,925M, STP Local \$1.275M RDA Bonds \$15 Million Transfer to CVAG
2C	Line 4 Drainage Preliminary Engineering	-	-	-	-	\$5M in Capital Bonds Allocated
3C	Retractable Catch Basin Gates	-	-	-	-	
4C	Eldorado West Land Purchase	-	-	-	-	\$1.3M in Capital Bonds Allocated
5C	Triple Left Turns at Washington and Fred Waring	-	-	-	-	LQ Lead Agency. Total Project \$1.9M.
6C	Canyon Cove/Haystack Turf Retrofit	-	-	-	-	
7C	Jefferson Street Interchange Project @ I-10	-	-	-	-	City's share of bridge cost
8C	San Pablo Street Improvements, Hwy 111 to Magnesia Falls-Phase I	-	-	-	-	\$10M in Capital Bonds Allocated for both Phases. Possible Grant \$3.222M.
		-	-	-	-	
		-	-	-	-	
		-	-	-	-	
		-	-	-	-	
9C	Gerald Ford East of Cook Improvements	-	-	-	-	
10C	Alessandro Improvements-MOVED to FD 451	-	-	-	-	\$2M in Capital Bonds Allocated
11C	Washington Street Traffic Upgrade Project	-	-	-	-	Cost-sharing with other cities \$75,000
12C	Geodetic Survey Control Network	-	-	-	-	
13C	President's Plaza East & West Parking Lot Rehabilitation	-	-	-	-	\$9M in Capital Bonds Allocated
14C	White Stone Lane Drainage Improvements	-	-	-	-	
15C	Traffic Signal Modification - Hwy 111 at Parkview / Painters Path	-	-	-	-	
16C	Traffic Signal Modification - El Paseo at San Luis Rey Avenue	-	-	-	-	
17C	Capital Bond Fund Projects	-	-	-	-	
18C	Cook Street Widening - Phase II	-	\$2,400,000	\$2,000,000	-	-
PARK IMPROVEMENTS						
19C	Baja Park Pathway Lighting Installation Phase I	-	-	-	-	
20C	Skate Park Conversion and Pickleball Lighting Improvements	-	-	-	-	
OTHER PROJECTS-BUILDING IMPROVEMENTS						
21C	City Hall Lobby Renovations	-	-	-	-	
22C	Parkview Office Complex - Building Improvements	-	-	-	-	
23C	Historical Society Building Roof and Painting Improvements	-	-	-	-	
24C	Space Consultant	-	-	-	-	
25C	Civic Center Complex Directional Sign Improvements	-	-	-	-	
26C	Portola Community Center Renovations	-	-	-	-	
		-	\$550,000	-	-	-
OTHER PROJECTS						
27C	Economic Development Improvement Project	\$76,500	-	-	-	-
28C	City Childcare Facility	\$255,000	-	-	-	-
29C	IT Master Plan	\$430,800	\$347,800	\$347,800	-	-
30C	Living Desert Program Contribution	\$200,000	\$200,000	\$200,000	\$200,000	-
31C	McCallum Theater Program Contribution	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
CONTINUING PROGRAMS

Resolution 2019- 46

EXHIBIT 3

FY 2019-20

LINE NO.	PROJECT NUMBER	Project Name	Fund	Account	PROJECT COST ESTIMATE:	** FY 18/19 Carryover as of 4/30/19
OTHER PROJECTS - DESERT WILLOW						
32C		Course & Ground Leases - Principal Only 2017	Desert Willow	5200000-2341001	\$1,200,000	-
33C		Course & Ground Leases - Principal Only	Desert Willow	5200000-2341001	\$1,600,000	-
34C		Golf Cart Leases - Principal Only	Desert Willow	5200000-2341001	\$1,650,000	-
35C		Clubhouse Improvements-Roofing and Others	Golf Capital	4414195-4809200	\$469,000	-
36C		Course and Ground Equipment	Desert Willow	5204195-4809200	\$13,000	-
37C		Pro-Shop Equipment	Desert Willow	5204195-4809200	\$150,000	-
38C		Clubhouse Equipment Various	Desert Willow	5204195-4809200	\$351,500	-
39C		Golf Course Pump & Motor Upgrades	Golf Capital	4414195-4809200	\$65,000	-
40C		Course & Ground Capital Improvements	Golf Capital	4414195-4809200	\$535,000	-
OTHER PROJECTS - POLICE AND FIRE						
41C		Fire Station 71 Bay Doors	Building Maint	4504220-4400100	\$60,000	\$60,000
42C		Fire Station 33 Fuel Tank Shade Structure	Building Maint	4504220-4400100	\$90,000	\$90,000
43C		Fire Station 71 Advanced Warning System	Capital Project Reserve	4004220-4400100	\$75,000	\$68,152
HOUSING						
44C		PDHA Replacement Expenditures	Housing Authority	8714195-4331100	Carryover (1)	-
UNDERFUNDED - OR NO FUNDING:						
45C		Deep Canyon Storm Drain Extension, south of Hwy 111	Drainage	2324690-5000452	\$850,000	-
			Capital Bond Fund	4514690-5000452		\$100,000
			Unfunded			\$750,000
46C		New North Sphere Fire Station	Fire Facilities	2354270-4400100	\$10,680,000	\$1,075,171
			Unfunded			-
47C	521-08	MOVE TO YEAR 3: Gerald Ford Drive Drainage Line 3B AKA: North Sphere Drainage	Drainage	2324393-4400100	\$4,400,000	-
			Drainage Reserve	4204393-4400100		-
			Unfunded			-

Note: (1) = DUE TO THE CURRENT AND POSSIBLE FUTURE IMPACTS OF AB1X26, PROJECTS LISTED AS CARRYOVERS WILL ONLY BE FUNDED TO THE EXTENT THAT MONEY IS AVAILABLE FOR THE PURPOSE OR PROJECT NOTED.

** NOTE: APPROPRIATIONS AND/OR ENCUMBRANCES FOR REBUDGET/CARRYOVER FROM FISCAL YEAR 2018-19 TO 2019-20

NOTE: DUE TO TIMING OF EVENTS, NO CONTRACT HAS BEEN OBTAINED, HOWEVER, FUNDS NEED TO BE CARRIED OVER TO PREVENT SHORTING IN COMING FISCAL YEAR.

Continuing appropriations are amounts which have been appropriated in FY 2018-19 and are not expected to be expended by June 30, 2019. These funds are primarily for capital budgets and specific programs that overlap fiscal years. When authorized continuing appropriation amounts are added to the new fiscal year budget amounts in order to track all approved spending.

The exact amount of appropriations for carryover in each fund indicated will be determined at the end of the fiscal year during the preparation of financial statements. This amount will include: 1) purchase orders and 2) unencumbered balances as of June 30, 2019 for appropriations approved by the City Council through the last meeting in June, 2019.

AMOUNTS ARE SUBJECT TO CHANGE DUE TO PROJECTS APPROVED BY COUNCIL PRIOR TO JUNE 30, 2019

Note: Above amounts are as of December, 2018

FUND	CARRYOVER
110 General	-
211 Gas Tax	1,346,245
213 Measure A	22,166,593
214 Housing Mitigation	-
220 CDBG	-
228 Childcare Fund	1,275,000
229 Police Fund	-
230 Fire Fund	-
231 New Construction Tax	-
232 Drainage	1,541,556
233 Park Fund	155,060
234 Traffic Signal	131,305
235 Fire Facilities	1,075,171
236 Recycling	132,000
238 Air Quality	-
242 Aquatic Fund	-
243 Cannabis Compliance	-
400 Capital Project Reserve	859,387
420 Drainage Reserve	33,000
425 Economic Development	276,000
430 Park Fund Reserve	-
436 AIPP	-
440 Traffic Signal Reserve	-
441 Golf Capital	-
450 Building Maint	1,077,000
451 Capital Bond Fund	26,427,547
510 OC Enterprise	1,497,600
520 Desert Willow	-
530 Equipment Replacement	2,286,640
610 Trust Fund	-
871 Housing Authority	-
873 Housing Asset Fund	-
	60,280,104
Unfunded	750,000

CITY OF PALM DESERT
CAPITAL IMPROVEMENT PROGRAM
CONTINUING PROGRAMS

Resolution 2019- 46

EXHIBIT 3

FY 2019-20

Project Name	FY 19-20 Year 1 Amount	FY 20-21 Year 2 Amount	FY 21-22 Year 3 Amount	FY 22-23 Year 4 Amount	FY 23-24 Year 5 Amount	Grants, Reimbursements, Agreements, MOU's etc.
OTHER PROJECTS - DESERT WILLOW						
32C Course & Ground Leases - Principal Only 2017	\$300,933	\$300,933	\$300,933	\$75,233	-	Lease started in Oct 2017
33C Course & Ground Leases - Principal Only				\$400,000	\$400,000	
34C Golf Cart Leases - Principal Only	-	-	-	\$330,000	\$330,000	
35C Clubhouse Improvements-Roofing and Others	\$254,000	\$175,000	\$40,000	-	-	
36C Course and Ground Equipment	\$13,000	-	-	-	-	
37C Pro-Shop Equipment	\$49,000	\$37,000	\$8,000	-	\$56,000	
38C Clubhouse Equipment Various	\$87,500	\$106,500	\$126,000	\$10,000	\$21,500	
39C Golf Course Pump & Motor Upgrades	\$25,000	\$25,000	\$15,000	-	-	
40C Course & Ground Capital Improvements	\$155,000	-	\$200,000	\$150,000	\$30,000	
OTHER PROJECTS - POLICE AND FIRE						
41C Fire Station 71 Bay Doors	-	-	-	-	-	Working on Specs
42C Fire Station 33 Fuel Tank Shade Structure	-	-	-	-	-	
43C Fire Station 71 Advanced Warning System	-	-	-	-	-	
HOUSING						
44C PDHA Replacement Expenditures	\$5,250,779	-	-	-	-	
45C Deep Canyon Storm Drain Extension, south of Hwy 111						
	-	-	-	-	-	ON HOLD
	-	-	-	-	-	
	-	-	-	-	-	
46C New North Sphere Fire Station	\$76,300	\$9,710,000	-	-	-	Bond Funding of \$300,000
47C MOVE TO YEAR 3: Gerald Ford Drive Drainage Line 3B AKA: North Sphere Drainage						
	-	-	-	-	-	This project should use drainage funds that are not needed elsewhere.
	-	-	\$3,960,000	-	-	
	-	-	-	-	-	
FD	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	FUND TOTAL
110 General	-	-	-	-	-	-
211 Gas Tax	-	-	-	-	-	1,346,245
213 Measure A	-	2,400,000	2,000,000	-	-	26,566,593
214 Housing Mitigation	-	-	-	-	-	-
220 CDBG	-	-	-	-	-	-
228 Childcare Fund	255,000	-	-	-	-	1,530,000
229 Police Fund	-	-	-	-	-	-
230 Fire Fund	-	-	-	-	-	-
231 New Construction Tax	-	-	-	-	-	-
232 Drainage	-	-	-	-	-	1,541,556
233 Park Fund	-	-	-	-	-	155,060
234 Traffic Signal	-	-	-	-	-	131,305
235 Fire Facilities	76,300	-	-	-	-	1,151,471
236 Recycling	-	-	-	-	-	132,000
238 Air Quality	-	-	-	-	-	-
242 Aquatic Fund	-	-	-	-	-	-
243 Cannabis Compliance	-	-	-	-	-	-
400 Capital Project Reserve	400,000	400,000	400,000	400,000	200,000	2,659,387
420 Drainage Reserve	-	-	-	-	-	33,000
425 Economic Development	76,500	-	-	-	-	352,500
430 Park Fund Reserve	-	-	-	-	-	-
436 AIPP	-	-	-	-	-	-
440 Traffic Signal Reserve	-	-	-	-	-	-
441 Golf Capital	434,000	200,000	255,000	150,000	30,000	1,069,000
450 Building Maint	-	550,000	-	-	-	1,627,000
451 Capital Bond Fund	-	-	-	-	-	26,427,547
510 OC Enterprise	-	-	-	-	-	1,497,600
520 Desert Willow	450,433	444,433	434,933	815,233	807,500	2,952,532
530 Equipment Replacement	430,800	347,800	347,800	-	-	3,413,040
610 Trust Fund	-	-	-	-	-	-
871 Housing Authority	5,250,779	-	-	-	-	5,250,779
873 Housing Asset Fund	-	-	-	-	-	-
	7,373,812	4,342,233	3,437,733	1,365,233	1,037,500	77,836,615
Unfunded	-	9,710,000	3,960,000	-	-	14,420,000

RESOLUTION NO. 2019 - 47

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM DESERT, CALIFORNIA, ESTABLISHING THE APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2019/2020

WHEREAS, the voters approved the Gann Spending Limitation Initiative (Proposition 4) on November 6, 1979, adding Article XIII B to the Constitution of the State of California to establish and define annual appropriation limits on state and local government entities; and

WHEREAS, Chapter 120-5 of the Revenue and Taxation Code Section 7910 (which incorporates California Senate Bill 1352) provides for the implementation of Article XIII B by defining various terms used in this Article and prescribing procedures to be used in implementing specific provisions of the Article, jurisdiction of its appropriations limit; and

WHEREAS, the required calculation to determine the Appropriations Limit for FY 2019/2020 has been performed by the Finance Department based on available information and is on file with the Finance Department and available for public review; and

WHEREAS, Finance staff will recalculate the Appropriations Limit for respective fiscal periods including FY 2019/2020, as soon as information regarding the percentage changes in the local assessment roll due to additional local nonresidential new construction is made available by the Riverside County Assessor's office.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Palm Desert, California, that the City of Palm Desert Appropriations Limit is hereby established as \$138,463,757 for FY 2019/2020.

PASSED, APPROVED AND ADOPTED at the regular meeting of the Palm Desert City Council held on this 27th day of June 2019, by the following vote, to wit:

AYES: HARNIK, JONATHAN, KELLY, NESTANDE, AND WEBER

NOES: NONE


ABSENT: NONE

ABSTAIN: NONE



SUSAN MARIE WEBER, MAYOR

ATTEST:



RACHELLE D. KLASSEN, CITY CLERK
CITY OF PALM DESERT, CALIFORNIA

**CITY OF PALM DESERT
FISCAL YEAR 2019-2020**

APPROPRIATIONS LIMIT CALCULATION

Article XIII B of the California Constitution requires adoption of an annual appropriation limit. The original base year limit was adopted in FY 1978-79 and has been adjusted annually for increase by a factor comprised of the percentage change in population combined with either the percentage change in California per capita personal income or the percentage change in local assessment roll due to the addition of local nonresidential new construction. The changes in the local assessment roll due to additional local nonresidential new construction for current and prior periods have not been available from the County Assessor's office.

On November 1988, voters approved Proposition R which increased the limit to \$25,000,000. It expired in November 1992. The FY 1993-94 limit was calculated with prior years re-calculated to reflect the expiration of the \$25,000,000 limit.

	AMOUNT	SOURCE
A. 2018-19 APPROPRIATION LIMIT	131,788,605	PRIOR YEAR'S CALCULATION
B. ADJUSTMENT FACTORS		
1. POPULATION %		
POPULATION % CHANGE	1.17	STATE DEPT OF FINANCE
POPULATION CONVERTED TO RATIO (1.17+100)/100	1.0117	CALCULATED
2. INFLATION %		
USING % CHANGES IN CALIF PER CAPITA PERSONAL INCOME		
PER CAPITA % CHANGE	3.85	STATE DEPT OF FINANCE
PER CAPITA CONVERTED TO RATIO (3.85+100)/100	1.0385	CALCULATED
3. CALCULATION OF FACTOR FOR FY 19-20	1.0507	B1*B2
C. 2019-20 APPROPRIATIONS LIMIT BEFORE ADJUSTMENTS	138,463,757	B3*A
D. OTHER ADJUSTMENTS	0	CALCULATED
E. 2019-2020 APPROPRIATIONS LIMIT	138,463,757	C+D
F. APPROPRIATIONS SUBJECT TO LIMIT	49,542,539	CALCULATED
G. OVER/(UNDER) LIMIT	(88,921,218)	F-E

RESOLUTION HA - 92

A RESOLUTION OF THE PALM DESERT HOUSING AUTHORITY OF PALM DESERT, CALIFORNIA, ADOPTING THE HOUSING AUTHORITY'S BUDGET FOR THE FISCAL YEAR JULY 1, 2019 THROUGH JUNE 30, 2020

WHEREAS, the Housing Authority has received and considered the proposed budget submitted by the Executive Director on June 27, 2019; and

WHEREAS, after notice duly given, the Housing Authority held a public hearing on the proposed budget.

NOW, THEREFORE, THE PALM DESERT HOUSING AUTHORITY BOARD OF PALM DESERT, CALIFORNIA, DOES HERBY RESOLVE AS FOLLOWS:

Section 1. The amounts shown on Exhibit A Section 1, "Estimated Revenues," are hereby accepted as the Estimated Revenues for FY 2019/2020 for each fund and revenue source.


Section 2. The amounts shown on Exhibit A Section 2, "Appropriations," are hereby appropriated to the departments and activities indicated. The Executive Director, or her duly appointed representative, will have the authority to approve intra- and inter-departmental budgeted line item variations; additional appropriations will be specifically approved by further Housing Authority action during the 2019/2020 fiscal year as the need arises.

Section 3. The amounts shown on Exhibit A Section 3, "Continuing Appropriations, Existing Capital Projects," are hereby accepted as continuing appropriations from FY 2018-19. The amounts included in this exhibit include all unexpended amounts from purchase orders and contracts encumbered by June 30, 2019.

PASSED, APPROVED AND ADOPTED at the regular meeting of the Palm Desert Housing Authority held on this 27th day of June, 2019, by the following vote, to wit:

- AYES: HARNIK, JONATHAN, KELLY, NESTANDE, AND WEBER
- NOES: NONE
- ABSENT: NONE
- ABSTAIN: NONE


SUSAN MARIE WEBER, CHAIRMAN

ATTEST:

RACHELLE D. KLASSEN, SECRETARY
CITY OF PALM DESERT, CALIFORNIA

PALM DESERT HOUSING AUTHORITY

Fiscal Year 2019-2020

Section 1

Estimated Revenues	Budget FY 19-20
<u>Housing Authority Fund (871):</u>	
Rent Apartments	6,754,584
Reimbursement/Transfers/Interest	200,000
<u>Total Housing Authority Fund</u>	<u>6,954,584</u>
<u>Housing Asset Fund (873):</u>	
Reimbursement/Transfers/Interest	400,000
<u>Total Housing Asset Fund</u>	<u>400,000</u>
Total Revenue - Housing Authority Funds	<u>7,354,584</u>

Section 2

Appropriations		Budget FY 19-20
Housing Authority Operations	FD 871	5,874,126
Replacement Reserve Expense	FD 871	5,250,779
Transfer Out to Housing Administration Fund 870	FD 871	351,876
Housing Asset Fund	FD 873	49,300
Total Housing Authority Appropriations		<u>11,526,081</u>

Section 3

Capital Improvements & Continuing Appropriations		Budget FY 19-20
Capital Improvement Budget	FD 873	426,000
Continuing Appropriations		-
Total Housing Authority Capital & Continuing Appropriations		<u>426,000</u>

* These amounts will only be expended the extent there are monies available from the prior year encumbrances, established reserve funds, repayments of loans, sales of homes, etc.

RESOLUTION NO. 2019- 48

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM DESERT, CALIFORNIA, RESCINDING AND REPLACING RESOLUTION NO. 2019-11, ADOPTING AUTHORIZED CLASSIFICATIONS, ALLOCATED POSITIONS, SALARY SCHEDULE AND SALARY RANGES, “Exhibit A”, FOR THE PERIOD OF JULY 1, 2019 THROUGH JUNE 30, 2020.

WHEREAS, the City of Palm Desert identifies employees by classifications and groups for the purpose of salary and benefit administration; and

WHEREAS, the City of Palm Desert has met and conferred in good faith with the Palm Desert Employees Organization (PDEO) in accordance with the Meyers-Milias-Brown Act and the City’s Employer-Employee Relations Ordinance; and

WHEREAS, the City of Palm Desert has reached agreement and entered into a memorandum of understanding with the employees represented by the PDEO, for the period of July 1, 2017 through June 30, 2022 and Exhibit A is consistent with this agreement;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM DESERT AS FOLLOWS:

SECTION I - SALARY SCHEDULE, RANGES & ALLOCATED POSITIONS AND AUTHORIZED CLASSIFICATIONS

The City of Palm Desert’s Personnel System, Section 2.52 of the Palm Desert Municipal Code prescribes specific terms for appointment and tenure of all City employees. Exhibit A contains tables of the allocated classifications, positions and salary ranges authorized for Fiscal Year 2019-2020.

The City Manager is authorized to modify the Allocated Classifications, Positions and Salary Schedule during the Fiscal Year 2019-2020 for modifications the City Manager determines are reasonably necessary or appropriate for business necessity including, without limitation, the implementation of title and responsibility changes, any minimum wage laws, use of over-hires for training, limited term student internships and downgrading of vacant positions in so far as such modifications do not exceed the adopted 2019-2020 budget.

SECTION II – PERSONNEL GROUPS/DESIGNATIONS

The City assigns classifications to designated groups for the purposes of defining exempt status, benefits allocation and purchasing authority. These classifications, listed in the table attached as Exhibit B, are categorized as follows:

Group X: Executive Contract Positions:

The classifications designated as Group X, Executive Contract, have the highest level of executive responsibility and authority; these positions are governed by individual employment agreements.

Resolution 2019 - 48 - Salary Resolution

Group A: Directors and Department Heads

The classifications designated as Group A have a higher level of responsibility and authority and they are exempt from overtime provisions as defined by the Fair Labor Standards Act and set forth in the Personnel Rules and Regulations, Section 2.52.305. They may be At Will and governed by employment agreements. Among other things, these positions require spending numerous extra hours at meetings, conferences and work.

Group B: Mid-Management/Professional

The positions classifications as Group B are managerial, supervisory or professional in nature and they are exempt from overtime provisions as defined by the Fair Labor Standards Act and set forth in the Personnel Rules and Regulations, Section 2.52.305. Among other things, these positions require spending occasional extra hours at meetings, conferences and work.

Purchasing Authority Groups

The City Manager, pursuant to PDMC Chapter 3.30.020 (C) and 3.30.030 (A) may set purchasing limits and thresholds. These limits may be set by this resolution, an administrative purchasing policy established by the City Manager, or an annual memorandum from the City Manager to the Finance Director.

PASSED, APPROVED AND ADOPTED by the Palm Desert City Council this 27th day of June _____, 2019 by the following vote, to wit:

AYES: HARNIK, JONATHAN, KELLY, NESTANDE, AND WEBER

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE



SUSAN MARIE WEBER, MAYOR

ATTEST:



RACHELLE D. KLASSEN, CITY CLERK
CITY OF PALM DESERT

Schedule of Authorized/Allocated Positions

		Two Tier Salary Schedules ^A Hired/Appointed				
		Before FY 2018/19	After 6/30/2018	After 7/01/2018		
Classification	Working Title (If Different)	Number of Positions	Salary Grade ^B	Salary Grade	Exempt Status	Group
Notes:						
CITY MANAGER						
City Manager		1	1	CM	Exempt	X
Assistant City Manager		1		72	Exempt	X
Sr. Management Analyst	Public Information Officer	1	127	44	Exempt	B
Management Analyst		1		40	Exempt	B
Executive Assistant		1	113	35	Non-Exempt	General
City Manager Subtotal:		5				
ADMINISTRATIVE SERVICES						
Human Resources/Risk Management						
Director of Administrative Services		1	139	64	Exempt	A
Risk Manager		1	50T1	50	Exempt	B
Management Specialist II	Human Resources Specialist	1		32	Non-Exempt	General
Office Specialist II		1		18	Non-Exempt	General
Office Specialist I - Temporary/Unassigned Department		1		14	Non-Exempt	Temporary
Student Intern - Temporary/Unassigned Department		2		Min Wage	Non-Exempt	Temporary
Information Technology						
Information Systems Manager		1		59	Exempt	A
G.I.S. Administrator		1		40	Non-Exempt	General
Information Systems Administrator		3		40	Non-Exempt	General
Administrative Services Subtotal:		12				
CITY CLERK						
City Clerk		1	139	62	Exempt	A
Deputy City Clerk		1	118	38	Non-Exempt	B
Management Specialist II	Management Specialist II - City Council	1	113	32	Non-Exempt	General
Management Specialist II	City Clerk Specialist	1	113	32	Non-Exempt	General
Office Specialist II		1	104	18	Non-Exempt	General
Office Specialist II - OR - Office Specialist I	Receptionist	2		18	Non-Exempt	General
				14	Non-Exempt	General
City Clerk Subtotal:		7				
FINANCE/CITY TREASURER						
Finance						
Director of Finance/City Treasurer		1	145	69	Exempt	A
Assistant Finance Director		1	135	59	Exempt	B
Deputy City Treasurer		1	127	44	Exempt	B
Senior Financial Analyst		1	127	44	Exempt	B
Sr. Management Analyst		1	127	44	Exempt	B
Accountant		1	123	40	Exempt	B
Management Specialist II	Management Specialist II - Finance	1	113	32	Non-Exempt	General
Management Specialist II	Management Specialist II	1	113	32	Non-Exempt	General
Accounting Specialist		2	118	32	Non-Exempt	General
Accounting Technician		2	118	28	Non-Exempt	General
Office Specialist II - OR - Office Specialist I		1		18	Non-Exempt	General
				14	Non-Exempt	General
Finance/City Treasurer/Affordable Housing Subtotal:		13				
COMMUNITY DEVELOPMENT						
Community Development /Planning						
Director of Community Development		1	142	64	Exempt	A
Principal Planner		1	131	48	Exempt	B
Associate Planner - OR - Assistant Planner - OR -		2	127	40	Exempt	B
			118	36	Exempt	B
Management Analyst		1		40	Exempt	B
Management Specialist II	Management Specialist II - Comm. Dvpt.	1	113	32	Non-Exempt	General
Management Specialist I	Management Specialist I - Comm. Dvpt.	1	107	28	Non-Exempt	General
Affordable Housing						
Sr. Management Analyst		1	127	44	Exempt	B
Office Specialist II - OR - Office Specialist I		1		18	Non-Exempt	General
				14	Non-Exempt	General
Art in Public Places						
Management Analyst		1	120	40	Exempt	B
Management Specialist II	Management Specialist II - Public Arts	1	113	32	Non-Exempt	General
Code Compliance						
Code Compliance Supervisor		1	123	46	Exempt	B
Code Compliance Officer II - OR - Code Compliance Officer I		4	118	31	Non-Exempt	General
			107/114	27	Non-Exempt	General
Code Compliance Officer - Limited Term Appointment (Temporary Employee)		1		27	Non-Exempt	Temporary
Management Specialist II	Management Specialist II - Code Compliance	1	113	32	Non-Exempt	General
Management Specialist II	Management Specialist II - Business License	1		32	Non-Exempt	General
Office Specialist II	Office Specialist II - Business License	1	104	18	Non-Exempt	General
Community Development Subtotal:		20				C

Schedule of Authorized/Allocated Positions

		Two Tier Salary Schedules ^A Hired/Appointed						
		Before	After					
		FY 2018/19	6/30/2018	7/01/2018				
Classification	Working Title (If Different)	Number of Positions	Salary Grade ^B	Salary Grade	Exempt Status	Group	Notes:	
PUBLIC WORKS								
Public Works Administration								
Director of Public Works		1		69	Exempt	X		
City Engineer		1	139	62	Exempt	A		
Sr. Engineer	Sr. Engineer - Transportation	1		52	Exempt	B		
Sr. Engineer	Sr. Engineer - Capital Improvement Program	1		52	Exempt	B		
Sr. Engineer	Sr. Engineer - Land Development	1		52	Exempt	B		
Project Manager		2	127	48	Exempt	B		
Senior Management Analyst		1	127	44	Exempt	B		
Engineering Assistant		1	125	38	Non-Exempt	General		
Public Works Inspector II - OR -		3	120	34	Non-Exempt	General		
Public Works Inspector I			118	30	Non-Exempt	General		
Management Specialist II	Management Specialist II - CIP	1	113	32	Non-Exempt	General		
Management Specialist II - OR -	Management Specialist II - PW Admn.	1		32	Non-Exempt	General		
Management Specialist I				28	Non-Exempt	General		
Accounting Specialist	Accounting Specialist - Public Works	1	113	32	Non-Exempt	General		
Office Specialist II - OR -		2		18	Non-Exempt	General		
Office Specialist I				14	Non-Exempt	General		
Landscape Services								
Landscape Supervisor		1	123	46	Exempt	B		
Horticulturist		1	121	38	Non-Exempt	General		
Landscape Specialist		2	118	34	Non-Exempt	General		
Facilities Management								
Facilities Manager		1	130	46	Exempt	B		
Maintenance Worker III	Maintenance Worker III - Facilities/Building Maint.	2	114	27	Non-Exempt	General	B	
Streets Maintenance								
Streets Maintenance Supervisor		1	123	46	Exempt	B		
Senior Maintenance Worker		2	111	31	Non-Exempt	General		
Maintenance Worker III		3	109	27	Non-Exempt	General		
Maintenance Worker II - OR -		5	106	23	Non-Exempt	General		
Maintenance Worker I			101	19	Non-Exempt	General		
Traffic Signal Maintenance								
Traffic Signal Specialist		1	121	38	Non-Exempt	General		
Traffic Signal Technician II		1	118	32	Non-Exempt	General		
Traffic Signal Technician I		1	111	28	Non-Exempt	General		
Public Works Subtotal:		38						
BUILDING AND SAFETY								
Director of Building & Safety		1	140	62	Exempt	A		
Supervising Plans Examiner		1	123	46	Exempt	B		
Plans Examiner	Plans Examiner - Building	1		36	Non-Exempt	General		
Building Inspector II - OR -		5	114/118	35	Non-Exempt	General	C	
Building Inspector I			107	31	Non-Exempt	General		
Management Specialist II	Building Permit Specialist	1		32	Non-Exempt	General		
Management Specialist II	Management Specialist II - B&S Admin.	1	113	32	Non-Exempt	General		
Management Specialist II	Management Specialist II - B&S	1		32	Non-Exempt	General		
Management Specialist I	Management Specialist I - B&S	1		28	Non-Exempt	General		
Office Specialist II - OR -		1	104	18	Non-Exempt	General		
Office Specialist I				14	Non-Exempt	General		
Building and Safety Subtotal:		13						
ECONOMIC DEVELOPMENT								
Director of Economic Development		1	137	62	Exempt	A		
Marketing and Tourism Manager		1	129	50	Exempt	B		
Senior Management Analyst		1		44	Exempt	B		
Management Analyst	Management Analyst - Events	1		40	Exempt	B		
Management Analyst	Management Analyst - Business Advocate	1	123	40	Exempt	B		
Management Specialist II	Management Specialist II - Econ. Dvlpt.	1	114	32	Non-Exempt	General		
Management Specialist II	Management Specialist II - Mktg. & Trsm.	1	114	32	Non-Exempt	General		
Office Specialist II		2		18	Non-Exempt	General		
- OR - Office Specialist I				14	Non-Exempt	General		
Economic Development Subtotal:		9						
TOTAL ALLOCATED POSITIONS		117						

Footnotes:

A: Two Tiers of salary schedules, dependent on hire date or appointment into position, whichever is earlier.

B: Classifications include employees hired into lower salary grades prior to June 30, 2018, but eligible to remain in salary grade in place at their hire date.

C: Includes employees whose classifications changed as a result of Classification Study July 1, 2018, but are eligible to remain in prior salary grade.

City of Palm Desert
Schedule of Salary Ranges
July 1, 2019 - June 30, 2020
Tier 1 - Hired/appointed prior to June 30, 2018
*****Includes 2% COLA effective July 1, 2019**

City Council	\$ 2,029.56	per month
Housing Authority	\$ 50.00	per meeting attended (maximum 4 meetings per month)
City Manager**	\$ 228,888	annually

Grade	Effective 19-20 Step 1	5% Step 2	5% Step 3	5% Step 4	5% Step 5	5% Step 6	3.5% Step 7	3.9%* Step 8
CM	\$ 110.04							
101	\$ 23.51	\$ 24.68	\$ 25.93	\$ 27.21	\$ 28.58	\$ 30.01	\$ 31.05	\$ 32.27
104	\$ 25.31	\$ 26.56	\$ 27.91	\$ 29.31	\$ 30.78	\$ 32.31	\$ 33.44	\$ 34.72
106	\$ 26.56	\$ 27.91	\$ 29.31	\$ 30.78	\$ 32.31	\$ 33.93	\$ 35.10	\$ 36.46
107	\$ 27.25	\$ 28.64	\$ 30.07	\$ 31.56	\$ 33.15	\$ 34.78	\$ 36.00	\$ 37.39
109	\$ 28.65	\$ 30.10	\$ 31.57	\$ 33.16	\$ 34.80	\$ 36.57	\$ 37.84	\$ 39.30
111	\$ 30.11	\$ 31.59	\$ 33.18	\$ 34.83	\$ 36.59	\$ 38.40	\$ 39.74	\$ 41.28
113	\$ 31.59	\$ 33.18	\$ 34.83	\$ 36.59	\$ 38.41	\$ 40.34	\$ 41.75	\$ 43.36
114	\$ 32.40	\$ 34.01	\$ 35.72	\$ 37.49	\$ 39.37	\$ 41.36	\$ 42.80	\$ 44.44
118	\$ 35.75	\$ 37.54	\$ 39.42	\$ 41.41	\$ 43.44	\$ 45.62	\$ 47.22	\$ 49.05
120	\$ 37.58	\$ 39.46	\$ 41.43	\$ 43.47	\$ 45.64	\$ 47.95	\$ 49.62	\$ 51.54
121	\$ 38.51	\$ 40.44	\$ 42.47	\$ 44.57	\$ 46.82	\$ 49.17	\$ 50.88	\$ 52.84
123	\$ 40.46	\$ 42.50	\$ 44.61	\$ 46.85	\$ 49.20	\$ 51.65	\$ 53.45	\$ 55.51
125	\$ 42.52	\$ 44.63	\$ 46.89	\$ 49.24	\$ 51.71	\$ 54.28	\$ 56.18	\$ 58.35
127	\$ 44.66	\$ 46.91	\$ 49.25	\$ 51.72	\$ 54.29	\$ 57.02	\$ 59.02	\$ 61.28
129	\$ 46.93	\$ 49.27	\$ 51.74	\$ 54.32	\$ 57.04	\$ 59.88	\$ 61.98	\$ 64.38
130	\$ 48.12	\$ 50.50	\$ 53.03	\$ 55.68	\$ 58.47	\$ 61.39	\$ 63.53	\$ 65.98
131	\$ 49.30	\$ 51.77	\$ 54.34	\$ 57.06	\$ 59.91	\$ 62.90	\$ 65.11	\$ 67.62
137	\$ 57.18	\$ 60.03	\$ 63.03	\$ 66.19	\$ 69.47	\$ 72.97	\$ 75.52	\$ 78.44
139	\$ 60.06	\$ 63.09	\$ 66.23	\$ 69.53	\$ 73.01	\$ 76.66	\$ 79.34	\$ 82.41
140	\$ 61.56	\$ 64.63	\$ 67.87	\$ 71.27	\$ 74.82	\$ 78.56	\$ 81.31	\$ 84.48
142	\$ 64.68	\$ 67.91	\$ 71.30	\$ 74.87	\$ 78.60	\$ 82.55	\$ 85.45	\$ 88.72
145	\$ 69.67	\$ 73.13	\$ 76.81	\$ 80.64	\$ 84.66	\$ 88.91	\$ 92.02	\$ 95.57
50T1****								\$ 69.00

* July 1, 2014 Step 7 was divided to create a Step 8 while maintaining same top salary. Step 7 is a 3.5% increase and Step 8 is the balance.

** Per Contract, effective October 3, 2016

*** The 2% COLA has been calculated on each of the hourly salary steps of the FY 2019-2020 Grade Step Table. Because the payroll system generated pay schedule may result in de minimus differences due to rounding, the City Manager may need to make minor final adjustments to this schedule prior to implementation.

****The Salary for Grade 50 in FY 2018/19 was listed at the rate prior to the 2% COLA in error. Rate should have been \$67.65 Current year COLA based on the corrected rate.

**City of Palm Desert
Proposed Salary Plan - Tier 2
Effective July 2019**

Classification	Salary Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
Office Specialist I	1 Annual	27,031	28,383	29,802	31,292	32,857	34,499	35,707	37,099
	Monthly	2,253	2,365	2,483	2,608	2,738	2,875	2,976	3,092
	Hourly	13.00	13.65	14.33	15.04	15.80	16.59	17.17	17.84
	2 Annual	27,707	29,092	30,547	32,074	33,678	35,362	36,600	38,027
	Monthly	2,309	2,424	2,546	2,673	2,806	2,947	3,050	3,169
	Hourly	13.32	13.99	14.69	15.42	16.19	17.00	17.60	18.28
	3 Annual	28,400	29,820	31,311	32,876	34,520	36,246	37,515	38,978
	Monthly	2,367	2,485	2,609	2,740	2,877	3,020	3,126	3,248
	Hourly	13.65	14.34	15.05	15.81	16.60	17.43	18.04	18.74
	4 Annual	29,110	30,565	32,093	33,698	35,383	37,152	38,452	39,952
	Monthly	2,426	2,547	2,674	2,808	2,949	3,096	3,204	3,329
	Hourly	14.00	14.69	15.43	16.20	17.01	17.86	18.49	19.21
	5 Annual	29,837	31,329	32,896	34,540	36,267	38,081	39,414	40,951
	Monthly	2,486	2,611	2,741	2,878	3,022	3,173	3,284	3,413
	Hourly	14.34	15.06	15.82	16.61	17.44	18.31	18.95	19.69
	6 Annual	30,583	32,112	33,718	35,404	37,174	39,033	40,399	41,975
	Monthly	2,549	2,676	2,810	2,950	3,098	3,253	3,367	3,498
	Hourly	14.70	15.44	16.21	17.02	17.87	18.77	19.42	20.18
	7 Annual	31,348	32,915	34,561	36,289	38,104	40,009	41,409	43,024
	Monthly	2,612	2,743	2,880	3,024	3,175	3,334	3,451	3,585
	Hourly	15.07	15.82	16.62	17.45	18.32	19.23	19.91	20.68
	8 Annual	32,132	33,738	35,425	37,196	39,056	41,009	42,444	44,100
	Monthly	2,678	2,812	2,952	3,100	3,255	3,417	3,537	3,675
	Hourly	15.45	16.22	17.03	17.88	18.78	19.72	20.41	21.20
	9 Annual	32,935	34,582	36,311	38,126	40,033	42,034	43,505	45,202
	Monthly	2,745	2,882	3,026	3,177	3,336	3,503	3,625	3,767
	Hourly	15.83	16.63	17.46	18.33	19.25	20.21	20.92	21.73
	10 Annual	33,758	35,446	37,218	39,079	41,033	43,085	44,593	46,332
	Monthly	2,813	2,954	3,102	3,257	3,419	3,590	3,716	3,861
	Hourly	16.23	17.04	17.89	18.79	19.73	20.71	21.44	22.28
	11 Annual	34,602	36,332	38,149	40,056	42,059	44,162	45,708	47,490
	Monthly	2,884	3,028	3,179	3,338	3,505	3,680	3,809	3,958
	Hourly	16.64	17.47	18.34	19.26	20.22	21.23	21.97	22.83
	12 Annual	35,467	37,241	39,103	41,058	43,111	45,266	46,851	48,678
	Monthly	2,956	3,103	3,259	3,421	3,593	3,772	3,904	4,056
	Hourly	17.05	17.90	18.80	19.74	20.73	21.76	22.52	23.40
	13 Annual	36,354	38,172	40,080	42,084	44,188	46,398	48,022	49,895
	Monthly	3,029	3,181	3,340	3,507	3,682	3,866	4,002	4,158
	Hourly	17.48	18.35	19.27	20.23	21.24	22.31	23.09	23.99
	14 Annual	37,263	39,126	41,082	43,136	45,293	47,558	49,222	51,142
	Monthly	3,105	3,260	3,424	3,595	3,774	3,963	4,102	4,262
	Hourly	17.91	18.81	19.75	20.74	21.78	22.86	23.66	24.59
	15 Annual	38,194	40,104	42,109	44,215	46,425	48,747	50,453	52,421
	Monthly	3,183	3,342	3,509	3,685	3,869	4,062	4,204	4,368
	Hourly	18.36	19.28	20.24	21.26	22.32	23.44	24.26	25.20
	16 Annual	39,149	41,107	43,162	45,320	47,586	49,965	51,714	53,731
	Monthly	3,262	3,426	3,597	3,777	3,966	4,164	4,310	4,478
	Hourly	18.82	19.76	20.75	21.79	22.88	24.02	24.86	25.83

**City of Palm Desert
Proposed Salary Plan - Tier 2
Effective July 2019**

Classification	Salary Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
Office Specialist II	17 Annual	40,128	42,134	44,241	46,453	48,776	51,215	53,007	55,074
	Monthly	3,344	3,511	3,687	3,871	4,065	4,268	4,417	4,590
	Hourly	19.29	20.26	21.27	22.33	23.45	24.62	25.48	26.48
	18 Annual	41,131	43,188	45,347	47,614	49,995	52,495	54,332	56,451
	Monthly	3,428	3,599	3,779	3,968	4,166	4,375	4,528	4,704
	Hourly	19.77	20.76	21.80	22.89	24.04	25.24	26.12	27.14
Maintenance Worker I	19 Annual	42,159	44,267	46,481	48,805	51,245	53,807	55,691	57,862
	Monthly	3,513	3,689	3,873	4,067	4,270	4,484	4,641	4,822
	Hourly	20.27	21.28	22.35	23.46	24.64	25.87	26.77	27.82
Maintenance Worker II	20 Annual	43,213	45,374	47,643	50,025	52,526	55,152	57,083	59,309
	Monthly	3,601	3,781	3,970	4,169	4,377	4,596	4,757	4,942
	Hourly	20.78	21.81	22.91	24.05	25.25	26.52	27.44	28.51
	21 Annual	44,294	46,508	48,834	51,276	53,839	56,531	58,510	60,792
	Monthly	3,691	3,876	4,069	4,273	4,487	4,711	4,876	5,066
	Hourly	21.30	22.36	23.48	24.65	25.88	27.18	28.13	29.23
	22 Annual	45,401	47,671	50,055	52,557	55,185	57,945	59,973	62,312
	Monthly	3,783	3,973	4,171	4,380	4,599	4,829	4,998	5,193
	Hourly	21.83	22.92	24.06	25.27	26.53	27.86	28.83	29.96
	23 Annual	46,536	48,863	51,306	53,871	56,565	59,393	61,472	63,869
	Monthly	3,878	4,072	4,276	4,489	4,714	4,949	5,123	5,322
	Hourly	22.37	23.49	24.67	25.90	27.19	28.55	29.55	30.71
	24 Annual	47,700	50,084	52,589	55,218	57,979	60,878	63,009	65,466
	Monthly	3,975	4,174	4,382	4,602	4,832	5,073	5,251	5,456
	Hourly	22.93	24.08	25.28	26.55	27.87	29.27	30.29	31.47
	25 Annual	48,892	51,337	53,903	56,599	59,429	62,400	64,584	67,103
	Monthly	4,074	4,278	4,492	4,717	4,952	5,200	5,382	5,592
	Hourly	23.51	24.68	25.92	27.21	28.57	30.00	31.05	32.26
26 Annual	50,114	52,620	55,251	58,014	60,914	63,960	66,199	68,780	
Monthly	4,176	4,385	4,604	4,834	5,076	5,330	5,517	5,732	
Hourly	24.09	25.30	26.56	27.89	29.29	30.75	31.83	33.07	
Code Compliance Officer I	27 Annual	51,367	53,936	56,632	59,464	62,437	65,559	67,854	70,500
Maintenance Worker III	Monthly	4,281	4,495	4,719	4,955	5,203	5,463	5,654	5,875
	Hourly	24.70	25.93	27.23	28.59	30.02	31.52	32.62	33.89
Accounting Technician	28 Annual	52,651	55,284	58,048	60,950	63,998	67,198	69,550	72,262
Management Specialist I	Monthly	4,388	4,607	4,837	5,079	5,333	5,600	5,796	6,022
Traffic Signal Technician I	Hourly	25.31	26.58	27.91	29.30	30.77	32.31	33.44	34.74
Public Works Inspector I	29 Annual	53,968	56,666	59,499	62,474	65,598	68,878	71,289	74,069
	Monthly	4,497	4,722	4,958	5,206	5,466	5,740	5,941	6,172
	Hourly	25.95	27.24	28.61	30.04	31.54	33.11	34.27	35.61
Building Inspector I	30 Annual	55,317	58,083	60,987	64,036	67,238	70,600	73,071	75,921
	Monthly	4,610	4,840	5,082	5,336	5,603	5,883	6,089	6,327
	Hourly	26.59	27.92	29.32	30.79	32.33	33.94	35.13	36.50
Code Compliance Officer II	31 Annual	56,700	59,535	62,511	65,637	68,919	72,365	74,898	77,819
Senior Maintenance Worker	Monthly	4,725	4,961	5,209	5,470	5,743	6,030	6,241	6,485
	Hourly	27.26	28.62	30.05	31.56	33.13	34.79	36.01	37.41
Accounting Specialist	32 Annual	58,117	61,023	64,074	67,278	70,642	74,174	76,770	79,764
Management Specialist II	Monthly	4,843	5,085	5,340	5,606	5,887	6,181	6,398	6,647

**City of Palm Desert
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Classification	Salary Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
Traffic Signal Technician II	Hourly	27.94	29.34	30.80	32.35	33.96	35.66	36.91	38.35
	33 Annual	59,570	62,549	65,676	68,960	72,408	76,028	78,689	81,758
	Monthly	4,964	5,212	5,473	5,747	6,034	6,336	6,557	6,813
	Hourly	28.64	30.07	31.58	33.15	34.81	36.55	37.83	39.31
Landscape Specialist Public Works Inspector II	34 Annual	61,059	64,112	67,318	70,684	74,218	77,929	80,656	83,802
	Monthly	5,088	5,343	5,610	5,890	6,185	6,494	6,721	6,984
	Hourly	29.36	30.82	32.36	33.98	35.68	37.47	38.78	40.29
Building Inspector II Executive Assistant	35 Annual	62,586	65,715	69,001	72,451	76,074	79,877	82,673	85,897
	Monthly	5,215	5,476	5,750	6,038	6,339	6,656	6,889	7,158
	Hourly	30.09	31.59	33.17	34.83	36.57	38.40	39.75	41.30
Assistant Planner Plans Examiner	36 Annual	64,151	67,358	70,726	74,262	77,975	81,874	84,740	88,045
	Monthly	5,346	5,613	5,894	6,189	6,498	6,823	7,062	7,337
	Hourly	30.84	32.38	34.00	35.70	37.49	39.36	40.74	42.33
	37 Annual	65,754	69,042	72,494	76,119	79,925	83,921	86,858	90,246
	Monthly	5,480	5,754	6,041	6,343	6,660	6,993	7,238	7,520
	Hourly	31.61	33.19	34.85	36.60	38.43	40.35	41.76	43.39
Deputy City Clerk Engineering Assistant Horticulturist Traffic Signal Specialist	38 Annual	67,398	70,768	74,306	78,022	81,923	86,019	89,030	92,502
	Monthly	5,617	5,897	6,192	6,502	6,827	7,168	7,419	7,708
	Hourly	32.40	34.02	35.72	37.51	39.39	41.36	42.80	44.47
	39 Annual	69,083	72,537	76,164	79,972	83,971	88,169	91,255	94,814
	Monthly	5,757	6,045	6,347	6,664	6,998	7,347	7,605	7,901
	Hourly	33.21	34.87	36.62	38.45	40.37	42.39	43.87	45.58
Accountant Associate Planner GIS Administrator Information Systems Administrator Management Analyst	40 Annual	70,810	74,351	78,068	81,972	86,070	90,374	93,537	97,185
	Monthly	5,901	6,196	6,506	6,831	7,173	7,531	7,795	8,099
	Hourly	34.04	35.75	37.53	39.41	41.38	43.45	44.97	46.72
	41 Annual	72,580	76,209	80,020	84,021	88,222	92,633	95,875	99,614
	Monthly	6,048	6,351	6,668	7,002	7,352	7,719	7,990	8,301
	Hourly	34.89	36.64	38.47	40.39	42.41	44.54	46.09	47.89
	42 Annual	74,395	78,115	82,020	86,121	90,428	94,949	98,272	102,105
	Monthly	6,200	6,510	6,835	7,177	7,536	7,912	8,189	8,509
	Hourly	35.77	37.56	39.43	41.40	43.47	45.65	47.25	49.09
	43 Annual	76,255	80,068	84,071	88,274	92,688	97,323	100,729	104,657
	Monthly	6,355	6,672	7,006	7,356	7,724	8,110	8,394	8,721
	Hourly	36.66	38.49	40.42	42.44	44.56	46.79	48.43	50.32
Assistant Engineer Deputy City Treasurer Project Coordinator Senior Financial Analyst Senior Management Analyst	44 Annual	78,161	82,069	86,173	90,481	95,005	99,756	103,247	107,274
	Monthly	6,513	6,839	7,181	7,540	7,917	8,313	8,604	8,939
	Hourly	37.58	39.46	41.43	43.50	45.68	47.96	49.64	51.57
	45 Annual	80,115	84,121	88,327	92,743	97,381	102,250	105,828	109,956
	Monthly	6,676	7,010	7,361	7,729	8,115	8,521	8,819	9,163
	Hourly	38.52	40.44	42.46	44.59	46.82	49.16	50.88	52.86
Code Compliance Supervisor Facilities Manager Landscape Supervisor Street Maintenance Supervisor	46 Annual	82,118	86,224	90,535	95,062	99,815	104,806	108,474	112,705
	Monthly	6,843	7,185	7,545	7,922	8,318	8,734	9,040	9,392
	Hourly	39.48	41.45	43.53	45.70	47.99	50.39	52.15	54.18

**City of Palm Desert
Proposed Salary Plan - Tier 2
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Classification	Salary Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8		
Supervising Plans Examiner	47	Annual	84,171	88,380	92,799	97,439	102,310	107,426	111,186	115,522	
		Monthly	7,014	7,365	7,733	8,120	8,526	8,952	9,265	9,627	
		Hourly	40.47	42.49	44.61	46.85	49.19	51.65	53.45	55.54	
	Associate Engineer Principal Planner Project Manager	48	Annual	86,275	90,589	95,119	99,874	104,868	110,112	113,966	118,410
			Monthly	7,190	7,549	7,927	8,323	8,739	9,176	9,497	9,868
			Hourly	41.48	43.55	45.73	48.02	50.42	52.94	54.79	56.93
		49	Annual	88,432	92,854	97,497	102,371	107,490	112,864	116,815	121,370
			Monthly	7,369	7,738	8,125	8,531	8,957	9,405	9,735	10,114
			Hourly	42.52	44.64	46.87	49.22	51.68	54.26	56.16	58.35
Risk Manager Tourism and Marketing Manager	50	Annual	90,643	95,175	99,934	104,931	110,177	115,686	119,735	124,405	
		Monthly	7,554	7,931	8,328	8,744	9,181	9,641	9,978	10,367	
		Hourly	43.58	45.76	48.05	50.45	52.97	55.62	57.56	59.81	
	51	Annual	92,909	97,555	102,432	107,554	112,932	118,578	122,728	127,515	
		Monthly	7,742	8,130	8,536	8,963	9,411	9,882	10,227	10,626	
		Hourly	44.67	46.90	49.25	51.71	54.29	57.01	59.00	61.31	
Senior Engineer Senior Engineer/City Surveyor Transportation Engineer	52	Annual	95,232	99,993	104,993	110,243	115,755	121,543	125,797	130,703	
		Monthly	7,936	8,333	8,749	9,187	9,646	10,129	10,483	10,892	
		Hourly	45.78	48.07	50.48	53.00	55.65	58.43	60.48	62.84	
	53	Annual	97,613	102,493	107,618	112,999	118,649	124,581	128,942	133,970	
		Monthly	8,134	8,541	8,968	9,417	9,887	10,382	10,745	11,164	
		Hourly	46.93	49.28	51.74	54.33	57.04	59.89	61.99	64.41	
	54	Annual	100,053	105,056	110,308	115,824	121,615	127,696	132,165	137,320	
		Monthly	8,338	8,755	9,192	9,652	10,135	10,641	11,014	11,443	
		Hourly	48.10	50.51	53.03	55.68	58.47	61.39	63.54	66.02	
	55	Annual	102,554	107,682	113,066	118,719	124,655	130,888	135,469	140,752	
		Monthly	8,546	8,973	9,422	9,893	10,388	10,907	11,289	11,729	
		Hourly	49.30	51.77	54.36	57.08	59.93	62.93	65.13	67.67	
	56	Annual	105,118	110,374	115,893	121,687	127,772	134,160	138,856	144,271	
		Monthly	8,760	9,198	9,658	10,141	10,648	11,180	11,571	12,023	
		Hourly	50.54	53.06	55.72	58.50	61.43	64.50	66.76	69.36	
	57	Annual	107,746	113,133	118,790	124,730	130,966	137,514	142,327	147,878	
		Monthly	8,979	9,428	9,899	10,394	10,914	11,460	11,861	12,323	
		Hourly	51.80	54.39	57.11	59.97	62.96	66.11	68.43	71.10	
	58	Annual	110,440	115,962	121,760	127,848	134,240	140,952	145,886	151,575	
		Monthly	9,203	9,663	10,147	10,654	11,187	11,746	12,157	12,631	
		Hourly	53.10	55.75	58.54	61.47	64.54	67.77	70.14	72.87	
Assistant Finance Director Information Systems Manager	59	Annual	113,201	118,861	124,804	131,044	137,596	144,476	149,533	155,364	
		Monthly	9,433	9,905	10,400	10,920	11,466	12,040	12,461	12,947	
		Hourly	54.42	57.14	60.00	63.00	66.15	69.46	71.89	74.69	
	60	Annual	116,031	121,832	127,924	134,320	141,036	148,088	153,271	159,249	
		Monthly	9,669	10,153	10,660	11,193	11,753	12,341	12,773	13,271	
		Hourly	55.78	58.57	61.50	64.58	67.81	71.20	73.69	76.56	
	61	Annual	118,931	124,878	131,122	137,678	144,562	151,790	157,103	163,230	
		Monthly	9,911	10,407	10,927	11,473	12,047	12,649	13,092	13,602	
		Hourly	57.18	60.04	63.04	66.19	69.50	72.98	75.53	78.48	
City Clerk	62	Annual	121,905	128,000	134,400	141,120	148,176	155,585	161,030	167,310	

**City of Palm Desert
Proposed Salary Plan - Tier 2
Effective July 2019**

Classification	Salary Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	
City Engineer	Monthly	10,159	10,667	11,200	11,760	12,348	12,965	13,419	13,943	
Director of Building and Safety	Hourly	58.61	61.54	64.62	67.85	71.24	74.80	77.42	80.44	
Director of Economic Development										
	63	Annual	124,952	131,200	137,760	144,648	151,880	159,474	165,056	171,493
		Monthly	10,413	10,933	11,480	12,054	12,657	13,290	13,755	14,291
		Hourly	60.07	63.08	66.23	69.54	73.02	76.67	79.35	82.45
Director of Administrative Services	64	Annual	128,076	134,480	141,204	148,264	155,677	163,461	169,182	175,781
Director of Community Development		Monthly	10,673	11,207	11,767	12,355	12,973	13,622	14,099	14,648
		Hourly	61.58	64.65	67.89	71.28	74.84	78.59	81.34	84.51
	65	Annual	131,278	137,842	144,734	151,971	159,569	167,548	173,412	180,175
		Monthly	10,940	11,487	12,061	12,664	13,297	13,962	14,451	15,015
		Hourly	63.11	66.27	69.58	73.06	76.72	80.55	83.37	86.62
	66	Annual	134,560	141,288	148,352	155,770	163,559	171,737	177,747	184,679
		Monthly	11,213	11,774	12,363	12,981	13,630	14,311	14,812	15,390
		Hourly	64.69	67.93	71.32	74.89	78.63	82.57	85.46	88.79
	67	Annual	137,924	144,820	152,061	159,664	167,648	176,030	182,191	189,296
		Monthly	11,494	12,068	12,672	13,305	13,971	14,669	15,183	15,775
		Hourly	66.31	69.63	73.11	76.76	80.60	84.63	87.59	91.01
	68	Annual	141,372	148,441	155,863	163,656	171,839	180,431	186,746	194,029
		Monthly	11,781	12,370	12,989	13,638	14,320	15,036	15,562	16,169
		Hourly	67.97	71.37	74.93	78.68	82.61	86.75	89.78	93.28
Director of Finance/City Treasurer	69	Annual	144,906	152,152	159,759	167,747	176,135	184,941	191,414	198,880
Director of Public Works		Monthly	12,076	12,679	13,313	13,979	14,678	15,412	15,951	16,573
		Hourly	69.67	73.15	76.81	80.65	84.68	88.91	92.03	95.62
	70	Annual	148,529	155,956	163,753	171,941	180,538	189,565	196,200	203,852
		Monthly	12,377	12,996	13,646	14,328	15,045	15,797	16,350	16,988
		Hourly	71.41	74.98	78.73	82.66	86.80	91.14	94.33	98.01
	71	Annual	152,242	159,854	167,847	176,240	185,052	194,304	201,105	208,948
		Monthly	12,687	13,321	13,987	14,687	15,421	16,192	16,759	17,412
		Hourly	73.19	76.85	80.70	84.73	88.97	93.42	96.68	100.46
Assistant City Manager	72	Annual	156,048	163,851	172,043	180,646	189,678	199,162	206,132	214,172
		Monthly	13,004	13,654	14,337	15,054	15,806	16,597	17,178	17,848
		Hourly	75.02	78.77	82.71	86.85	91.19	95.75	99.10	102.97
	73	Annual	159,950	167,947	176,344	185,162	194,420	204,141	211,286	219,526
		Monthly	13,329	13,996	14,695	15,430	16,202	17,012	17,607	18,294
		Hourly	76.90	80.74	84.78	89.02	93.47	98.14	101.58	105.54
	74	Annual	163,948	172,146	180,753	189,791	199,280	209,244	216,568	225,014
		Monthly	13,662	14,345	15,063	15,816	16,607	17,437	18,047	18,751
		Hourly	78.82	82.76	86.90	91.25	95.81	100.60	104.12	108.18
	75	Annual	168,047	176,449	185,272	194,536	204,262	214,475	221,982	230,639
		Monthly	14,004	14,704	15,439	16,211	17,022	17,873	18,499	19,220
		Hourly	80.79	84.83	89.07	93.53	98.20	103.11	106.72	110.88

CITY OF PALM DESERT

FINANCE DEPARTMENT

INTEROFFICE MEMORANDUM

To: Lauri Aylaian, City Manager

From: Janet M. Moore, Director of Finance/City Treasurer

Date: June 27, 2019

Subject: Authorization of Out-of-State Travel in FY 2019/2020 budget

The FY 2019/2020 budget includes out-of-state travel for the departments listed below. The trips are for attendance at national conferences or professional organizations of which the City or department head is a member. Staff requests approval for the following meetings and attendees:

Department	Organization	Destination	Attendee
Admin. Services	International City Managers Assn	Nashville, TN	Director of Administrative Services
Building & Safety	International Code Council	Las Vegas, NV	Director of Building & Safety
City Clerk	Int'l Institute of Municipal Clerks	St. Louis, MO	City Clerk or Deputy City Clerk Management Specialist II
City Council	Int'l Council of Shopping Centers	Las Vegas, NV	Councilmembers (2)
City Manager	International City Managers Assn	Nashville, TN	City Manager Management Analyst
Community Development	Int'l Council of Shopping Centers	Las Vegas, NV	Dir. of Community Development
	Americans for the Arts Conference	Washington, DC	Management Analyst
	Congress for the New Urbanism	TBA	Principal Planner
Economic Dev.	Educational Seminar for Tourism Orgs	Austin, TX	Tourism & Marketing Manager
	International City Managers Assn	Nashville, TN	Director of Economic Development
	Palm Springs Life / James Beard House Event for PD Food & Wine	New York, NY	Tourism & Marketing Manager
	Int'l Economic Development Council	Denver, CO	Director of Economic Development
	Int'l Conference for Shopping Centers	Las Vegas, NV	Director of Economic Development Business Advocate
	PRSA Travel & Tourism Conference	Spokane, WA	Tourism & Marketing Manager
Finance	Government Finance Officers Association	New Orleans, LA	Director of Finance
	Government Investment Officers Association Annual Conference	Las Vegas, NV	Deputy City Treasurer

Public Works	AutoDesk	Las Vegas, NV	Project Manager
	ITE Annual Conference	Austin, TX	Director of Public Works
	Public Works Conference (APWA)	Kansas City, MO	Director of Public Works
			City Engineer Facilities Maintenance Manager Senior Maintenance Worker CIP Technician
	NRPA Annual Conference	Baltimore, MD	Landscape Supervisor
	Solid Waste Association of North America (SWANA)	Phoenix, AZ	Senior Management Analyst
	Irrigation Show and Conference	Las Vegas, NV	Landscape Supervisor Landscape Specialist
	Sports Turf Managers Association Conf.	West Palm Beach, FL	Landscape Specialist
	CLSA Annual Conference	Reno, NV	City Engineer
	ISRI Recycling Summit	Las Vegas, NV	Senior Management Analyst

CITY COUNCIL ACTION
APPROVED **DENIED** _____
RECEIVED _____ **OTHER** _____

MEETING DATE 06-27-2019
AYES: HARRIS, JONATHAN, KELLY, NESTANDE, + WEBER
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE
VERIFIED BY: RDK/mm
Original on File with City Clerk's Office



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