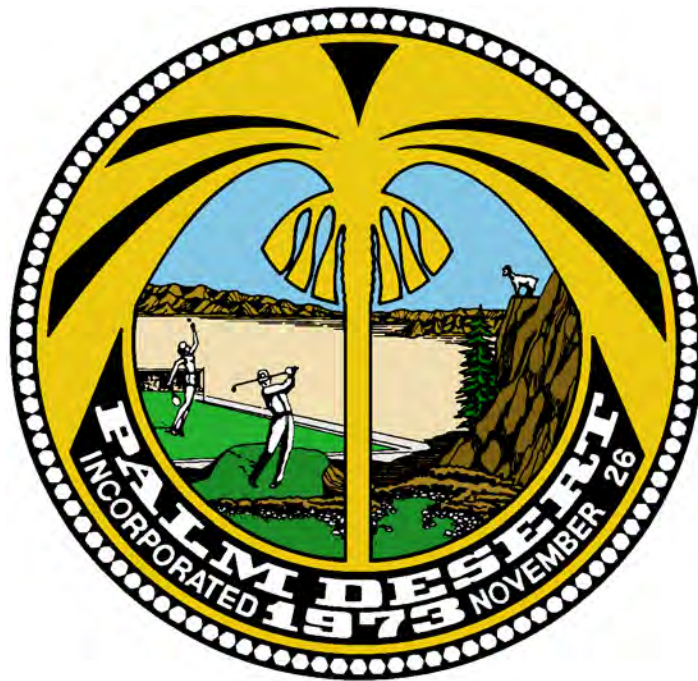


*City of*  
***Palm Desert***  
**California**



***And Its Redevelopment  
Agency***

*Financial Plan  
Fiscal Year 2010-2011*



# *City of Palm Desert*

## *MISSION STATEMENT*

The City of Palm Desert provides exemplary and sustainable services, amenities and programs for the benefit of the community.

## *VISION STATEMENT*

By 2013, the City of Palm Desert will be recognized as a world-class destination for tourism and a leader in energy efficiency and recreation for the community.

## *CORE VALUES*

(not in priority order)

The City of Palm Desert values ...

*Accountability and Fiscal Responsibility*

*Exemplary Customer Service*

*Teamwork*

*Honesty and Integrity*

*Creativity and Innovation*

*Leadership*

*Accessibility*

---

---

***CITY OF PALM DESERT &  
ITS REDEVELOPMENT  
AGENCY***

**ANNUAL OPERATING BUDGET  
FISCAL YEAR 2010-2011**

**PREPARED BY PAUL S. GIBSON AND JOSE LUIS ESPINOZA**

**CITY COUNCIL**

**CINDY FINERTY, MAYOR  
JIM FERGUSON, MAYOR PRO TEM  
JEAN M. BENSON, COUNCILMEMBER  
RICHARD S. KELLY, COUNCILMEMBER  
ROBERT A. SPIEGEL, COUNCILMEMBER**

**CITY MANAGER**

**JOHN WOHLMUTH**

**REDEVELOPMENT AGENCY EXECUTIVE DIRECTOR**

**JOHN WOHLMUTH**

**DIRECTORS**

**RUSSELL GRANCE, DIRECTOR OF BUILDING & SAFETY  
LAURI AYLAIAN , DIRECTOR OF COMMUNITY DEVELOPMENT  
MARK GREENWOOD, DIRECTOR OF PUBLIC WORKS  
PAUL S. GIBSON, DIRECTOR OF FINANCE/CITY TREASURER  
RACHELLE KLASSEN, CITY CLERK  
FRANKIE RIDDLE, DIRECTOR OF SPECIAL PROGRAMS  
JUSTIN MCCARTHY, ASSISTANT CITY MANAGER/  
REDEVELOPMENT/HOUSING/ECONOMIC DEVELOPMENT  
JANET MOORE, DIRECTOR OF HOUSING**

---

# Reader's Guide to the Budget

---

## Reader's Guide to the Budget

This guide is intended to help the reader understand what information is available in the budget and how it is organized. The FY 2010-11 budget document consists of 14 sections or tabs including a Budget Glossary and topical index.

---

## Cover Page

---

**Reader's Guide** to the Budget provides a listing of chapters included in the annual budget.

---

## Tab 1- Table of Contents & Reader's Guide

**Table of Contents** - provides page numbers to locate various sections within the budget document.

---

## Tab 2 - Budget Summary Information

- **Accounting System and Budgetary Control** provides an overview of the City's accounting systems and the level at which budgetary control is maintained.
  - **Budget Process** provides an overview of the budget development process and a budget calendar.
  - **All Funds Summary** is a comprehensive overview of the FY 2010-11 budget, with a focus on all funds (consolidated). Included are tables and graphs for both revenues and expenditures and an overview of revenue assumptions that were utilized in the development of the 2010-11 budget. A listing of all City-wide programs is included in this section.
  - **Appropriations Limit Calculation**, which is required by State constitution, places limits on the amount of proceeds of taxes that the City can receive and allocate each year.
  - **Debt Summary** is an overview of the City's general government, Redevelopment Agency and assessment district debt.
- 

## Tab 3 - General Fund

- **General Fund Revenues**, an analysis of FY 2010-11 General Fund revenues is provided in this section, including General Fund revenues by category, revenue overview, revenue summary and revenue by line-item.
  - **General Fund Expenditures**, an explanation of General Fund expenditures, including expenditures by category, department, summary of expenditures, expenditure overview and expenditures by line-item.
  - **Department/Division Budgets**, shows the City's basic organizational units which provide essential services to the citizens of Palm Desert. Departmental and divisional budgets are presented in the following format:
    - **Program/ Department Description** - A description of the services or functions provided by each division.
    - **Expenditures by Category** - A chart comparing FY 2008-09 actual expenditures, FY2009-10 budgeted and projected expenditures and budget for FY 2010-11. Percent change from the FY 2009-10 budget compared to the FY 2010-11 budget is also included.
    - **Significant Changes** - Reflects the significant impacts of budgetary changes are outlined along with an alphabetical letter identifying the line item that changed.
    - **Department/Division Line item detail** - Shows the specific detail of all expenditures for the department.
    - **Staff Authorized** - Shows the title of the individual positions within each department for FY 2009-10 and 2010-11. Additionally, the chart reflects the actual grade step of each position. The salary grade table is located in the appendix section.
- 

## Tab 4 - Special Revenue Funds

This section includes budgets for the City's Special Revenue funds. Fund descriptions, along with revenue and expenditure information and beginning and ending fund balances are presented. Special Revenue Funds include the Traffic Safety, Drainage, Traffic Signals, Measure A, Housing Mitigation, Community Development Block Grants, Proposition A Fire Tax, Air Quality Management, City Wide Business Promotion, Art in Public Places, New Construction Tax and Park & Recreation Facilities.

---

---

# Reader's Guide to the Budget

---

## **Enterprise Funds**

The budgets for the Golf Course and Office Complex are presented in this section.

---

## **Tab 5 - Special Assessment Funds**

This section includes budgets for the various landscape and lighting districts along with two business improvement districts. Fund descriptions, along with revenue and expenditure information and beginning and ending fund balances are presented.

---

## **Tab 6 - Debt Service Assessment Districts**

This section presents an overview of all the budgets for assessment districts formed within the City and Redevelopment Agency. Fund descriptions, along with revenue and expenditure detail and beginning and ending fund balances.

---

## **Tab 7 - Capital Improvement Projects**

This section of the budget gives an overview of the City's and Redevelopment Agency Capital Improvement Program(CIP), Map of the 5 year Capital Improvement Program, CIP 5 year project summaries, Existing carryover projects and detailed CIP project sheets. The project sheets outline project descriptions, projected costs, location description, anticipated annual maintenance cost, funding sources and status of review by committees or citizens.

---

## **Tab 8 - Redevelopment Agency**

This represents a component unit of the City. Included is an overview of the Redevelopment Agency and beginning and ending fund balances for the overall agency.

---

## **Tab 9 - Redevelopment Agency Tax Increment**

This reflects the detail revenue of the Redevelopment Agency.

---

## **Tab 10-Redevelopment Agency Project Area Administration**

This reflects the four project area's administration budgets. Along with the descriptions, locations, expenditures by category, detail budget line items and staff authorized by each project area.

---

## **Tab 11 - Redevelopment Agency Debt Service Project Area**

This reflects the four debt service funds for the four project areas. Description reflects adopted limits placed on each of the project area's debt issuance.

---

## **Tab 12 - Redevelopment Agency Housing Set-Aside**

This section of the budget gives an overview of the Low and Moderate Income Housing administration and the Housing Authority Apartment budgets.

---

## **Tab 13 - Appendix**

- **Resolution adopting 2010-11 Salary Schedule and Authorized Positions.**
  - **Approved list of Out-of-State Travel.**
  - **Glossary of Finance and Budget Terms** This provides a complete glossary of terms and acronyms used throughout the budget document.
-

TABLE OF CONTENTS

**INTRODUCTORY PAGES** **SECTION-PAGE**

Reader’s Guide to the Budget ..... i

Table of Contents ..... iii

Resolution No. 10- Adopting a Financial Plan ..... vi

Resolution No. Adopting a Financial Plan for RDA ..... vii

Resolution No. HA- Adopting a Financial Plan for Housing Authority ..... viii

Resolution No. 10- Establishing the Appropriations Limit ..... ix

**SECTION 1: BUDGET SUMMARIES**

Accounting System and Budgetary Control ..... 1-1

\* City Managers Executive Summary, FY 2010-2011 ..... 1-3

All Fund Summary ..... 1-7

\* Where The Money Comes From & Where The Money Goes ..... 1-8

All Fund Revenues by Category ..... 1-10

All Fund Expenditures by Category ..... 1-11

GANN Appropriations Limit Calculation ..... 1-12

Schedule of Authorized Staff Positions ..... 1-13

Debt Summary ..... 1-14

Estimated Revenues Detail by Fund ..... 1-15

**SECTION 2: GENERAL FUND OPERATING BUDGET**

General Fund Overview ..... 2-1

\* General Revenue Summary ..... 2-2

General Revenue Detail ..... 2-7

General and Fire Fund Expenditure Summary ..... 2-8

\* General and Fire Fund Expenditure by Department ..... 2-10

\* General and Fire Fund Expenditure Comparison Graph ..... 2-11

General and Fire Fund Revenue and Expenditure Comparison..... 2-12

\* General Fund Expenditures by Category ..... 2-13

Summary of Expenditures by Category ..... 2-14

**General Fund Departmental Expenditures**  
*(Departmental Summary by Expenditure Category)*

**City Council** ..... 2-22

**City Manager**

City Manager..... 2-24

City Attorney..... 2-26

Legal Special Services ..... 2-28

**Community Services**

Community Services ..... 2-30

Community Promotions ..... 2-32

**SECTION 2: GENERAL FUND OPERATING BUDGET - Community Services (Cont) SECTION-PAGE**

Marketing..... 2-34

Legislative Advocacy..... 2-36

Visitors Information Center ..... 2-38

**Community Services/City Clerk** ..... 2-40

Elections..... 2-42

Human Resources ..... 2-44

\* denotes graph

**Finance**  
 Finance ..... 2-46  
 Independent Audit ..... 2-48  
 General Services ..... 2-50  
 Information Technology ..... 2-52  
 Unemployment Insurance ..... 2-54  
 Insurance ..... 2-56  
 Inter-Fund Transfers Out ..... 2-58  
 Outside Agency Funding ..... 2-60

**Police Services**  
 Police Services ..... 2-62

**Development Services**  
 Development Services ..... 2-64

**Public Works-Administration**  
 PW-Administration ..... 2-66  
 PW-Street Maintenance ..... 2-68  
 DS-Civic Center Park Maintenance ..... 2-70  
 DS-Park Maintenance ..... 2-72  
 PW-Landscaping Service Division ..... 2-74  
 PW-Street Lights/Traffic Safety ..... 2-76  
 PW-Street Repairs and Maintenance ..... 2-78  
 PW-Corporation Yard ..... 2-80  
 PW-Equipment/Auto ..... 2-82  
 PW-Public Bldg Operation/Maint ..... 2-84  
 PW-Portola Community Center Bldg ..... 2-86  
 NPDES-Storm Water Permit ..... 2-88

**Building & Safety**  
 Building & Safety ..... 2-90  
 Animal Control ..... 2-92

**Planning & Community Development** ..... 2-94

**SECTION 3: SPECIAL REVENUE FUNDS**

**Special Revenue Fund Overview** ..... 3-1  
 \* Special Revenue Fund Budgets ..... 3-3

**SECTION 4: SPECIAL ASSESSMENTS**

**Special Assessment Fund Overview** ..... 4-1  
 Special Assessment District Zones Consolidated Report  
     Zone 1 – 06 1 - 2 ..... 4-3  
     Zone 6L3 – Alessandro Alley ..... 4-4  
     Zone 16 CV – El Paseo Merchants ..... 4-5

**SECTION 5: DEBT SERVICE FUNDS**

**SECTION-PAGE**

**Debt Service Fund Overview** ..... 5-1  
 Debt Service Fund - Assessment Districts Consolidated Report ..... 5-2

**SECTION 6: CAPITAL IMPROVEMENT PROJECTS**

Capital Improvement Project Overview ..... 6-1  
 5 - Year Schedule ..... 6-2

**SECTION 7: REDEVELOPMENT AGENCY FUNDS**

**Redevelopment Project Area Fund Overview & Fund Balance Projections**..... 7-1  
 Summary of Redevelopment Funds..... 7-3

**SUBSECTION 7A: TAX INCREMENT**

Tax Increment & Revenue Worksheets ..... 7-5

**SUBSECTION 7B: PROJECT AREA ADMINISTRATION**

Project Area #1 Administration ..... 7-9  
     Economic Development..... 7-11  
     Energy Management ..... 7-13  
 Project Area #2 Administration ..... 7-15  
 Project Area #3 Administration ..... 7-17  
 Project Area #4 Administration ..... 7-19  
 Five Year Implementation Plan ..... 7-21

**SUBSECTION 7C: DEBT SERVICE -PROJECT AREAS**

Debt Service - Project Area #1 ..... 7-22  
 Debt Service - Project Area #2 ..... 7-24  
 Debt Service - Project Area #3 ..... 7-26  
 Debt Service - Project Area #4 ..... 7-28

**SUBSECTION 7D: RDA HOUSING SET-ASIDE FUND**

**RDA Housing Set-Aside Fund Administration** ..... 7-32  
     Housing Authority - Administration ..... 7-34  
     Housing Authority – Laguna Palms Apartments ..... 7-36  
     Housing Authority - Catalina Garden Apartments..... 7-38  
     Housing Authority - Desert Pointe..... 7-40  
     Housing Authority - Las Serenas ..... 7-42  
     Housing Authority - Neighbors Garden Apartments ..... 7-44  
     Housing Authority - One Quail Place ..... 7-46  
     Housing Authority - The Pueblos Apartments ..... 7-48  
     Housing Authority - California Villas Apartments ..... 7-50  
     Housing Authority - Taos Palms Apartments ..... 7-52  
     Housing Authority – Carlos Ortega Villas ..... 7-54  
     Housing Authority – Palm Village Apartments ..... 7-56  
     Housing Authority – Candlewood Apartments ..... 7-58  
     Housing Authority – La Rocca Villas ..... 7-60  
     Housing Authority – Sagecrest..... 7-62

**SECTION 8: APPENDIX**

**SECTION-PAGE**

Approved List of Out of State Travel ..... 8-1  
 Resolution 10-\_\_\_\_: Salary Schedule & Authorized Positions ..... 8-2  
 Salary Schedule - FY 2010/2011 ..... 8-9  
 Redevelopment Agency Staff Time Allocation ..... 8-13  
**Glossary of Finance and Budget Terms**..... 8-14



**RESOLUTION NO. 2010-\_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM DESERT,  
CALIFORNIA, ADOPTING A PROGRAM AND FINANCIAL PLAN FOR THE  
FISCAL YEAR JULY 1, 2010 THROUGH JUNE 30, 2011**

WHEREAS, the City Council has received and considered the proposed Program and Financial Plan submitted by the City Manager on June 24, 2010; and

WHEREAS, after due notice, the City Council held a public hearing on the proposed plan.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Palm Desert, California, that:

1. The amounts shown on Exhibit 1, "Estimated Revenues", are hereby accepted as the Estimated Revenues for the 2009-10 Fiscal Year for each fund and revenue source.

2. The amounts shown on Exhibit 2, "Appropriations" are hereby appropriated, to the departments and activities indicated. The City Manager, or his duly appointed representative, will have the authority to approve intra-departmental budgeted line item variations; additional appropriations or inter-departmental budget transfers will be specifically approved by further City Council action during the 2010-11 fiscal year as the need arises.

3. The amounts shown on Exhibit 3, "Continuing Appropriations, Existing Capital Projects", are hereby accepted as continuing appropriations from the 2009-10 Fiscal Year. The amounts included in this exhibit include all unexpended amounts from purchase orders and contracts encumbered by June 30, 2010.

PASSED, APPROVED AND ADOPTED at the regular meeting of the Palm Desert City Council held on this 24th day of June, 2010, by the following vote, to wit:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

---

CINDY FINERTY, MAYOR

ATTEST:

---

RACHELLE KLASSEN, CITY CLERK  
CITY OF PALM DESERT, CALIFORNIA

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE BOARD OF THE  
PALM DESERT REDEVELOPMENT AGENCY, PALM DESERT, CALIFORNIA,  
ADOPTING A PROGRAM AND FINANCIAL PLAN  
FOR THE FISCAL YEAR JULY 1, 2010 THROUGH JUNE 30, 2011**

**WHEREAS**, the Board has received and considered the proposed Program and Financial Plan submitted by the Executive Director on June 24, 2010; and

**WHEREAS**, after due notice, the Board held a public hearing on the proposed plan.

**NOW, T HEREFOR E, B E I T R ESOLVED** by the Board of the Palm Desert Redevelopment Agency, Palm Desert, California, that:

1. The amounts shown on Exhibit 1, "Estimated Revenues," are hereby accepted as the Estimated Revenues for the 2010-2011 Fiscal Year for each fund and revenue source.
2. The amounts shown on Exhibit 2, "Appropriations," are hereby appropriated to the departments and activities indicated. The Executive Director, or his duly appointed representative, will have the authority to approve intra-departmental budgeted line-item variations; additional appropriations or inter-departmental budget transfers will be specifically approved by further Redevelopment Board action during the 2010-2011 Fiscal Year as the need arises.
3. The amounts shown on Exhibit 3, "Continuing Appropriations, Existing Capital Projects," are hereby accepted as continuing appropriations from the 2009-2010 Fiscal Year. The amounts included in this exhibit include all unexpended amounts from purchase orders and contracts encumbered by June 30, 2010.

**PASSED, A PPROVED A ND ADOPTED** at the regular meeting of the Palm Desert Redevelopment Agency held on this 24 day of June, 2010, by the following vote, to wit:

**AYES:**  
**NOES:**  
**ABSENT:**  
**ABSTAIN:**

\_\_\_\_\_  
CINDY FINERTY, MAYOR

ATTEST:

\_\_\_\_\_  
RACHELLE KLASSEN, CITY CLERK  
CITY OF PALM DESERT, CALIFORNIA

**RESOLUTION HA - \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE HOUSING AUTHORITY OF PALM DESERT, CALIFORNIA, ADOPTING A PROGRAM AND FINANCIAL PLAN FOR THE FISCAL YEAR JULY 1, 2010 THROUGH JUNE 30, 2011**

**WHEREAS**, the Housing Authority has received and considered the proposed Program and Financial Plan submitted by the Executive Director on June 24, 2010; and

**WHEREAS**, after due notice, the Housing Authority held a public hearing on the proposed plan.

**NOW, THEREFORE, BE IT RESOLVED** by the Palm Desert Housing Authority Board of the City of Palm Desert, California, that:

1. The amounts shown on Exhibit 1, "Estimated Revenues," are hereby accepted as the Estimated Revenues for the 2010/2011 Fiscal Year for each fund and revenue source.
2. The amounts shown on Exhibit 2, "Appropriations," are hereby appropriated to the departments and activities indicated. The Executive Director, or his duly appointed representative, will have the authority to approve intra-departmental budgeted line item variations; additional appropriations or inter-departmental budget transfers will be specifically approved by further Housing Authority action during the 2010/2011 Fiscal Year as the need arises.
3. The amounts shown on Exhibit 3, "Continuing Appropriations, Existing Capital Projects," are hereby accepted as continuing appropriations from the 2009-10 Fiscal Year. The amounts included in this exhibit include all unexpended amounts from purchase orders and contracts encumbered by June 30, 2010.

**PASSED, APPROVED AND ADOPTED** at the regular meeting of the Palm Desert and Housing Authority held on this 24th day of June, 2010, by the following vote, to wit:

**AYES:**  
**NOES:**  
**ABSENT:**  
**ABSTAIN:**

\_\_\_\_\_  
CINDY FINERTY, MAYOR

ATTEST:

\_\_\_\_\_  
RACHELLE KLASSEN, DEPUTY CITY CLERK  
CITY OF PALM DESERT, CALIFORNIA

**RESOLUTION NO. 10- \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM DESERT, CALIFORNIA, ESTABLISHING THE APPROPRIATIONS LIMIT FOR THE 2010-2011 FISCAL YEAR**

**WHEREAS**, the voters approved the Gann Spending Limitation Initiative (Proposition 4) on November 6, 1979, adding Article XIII B to the Constitution of the State of California to establish and define annual appropriation limits on state and local government entities; and

**WHEREAS**, Chapter 120-5 of the Revenue and Taxation Code Section 7910 (which incorporates California Senate Bill 1352) provides for the implementation of Article XIII B by defining various terms used in this Article and prescribing procedures to be used in implementing specific provisions of the Article, jurisdiction of its appropriations limit; and

**WHEREAS**, the required calculation to determine the Appropriations Limit for Fiscal Year 2008-2009, has been performed by the Finance Department based on available information and is on file with the Finance Department and available for public review;

**WHEREAS**, finance staff will recalculate the Appropriations Limit for respective fiscal periods including Fiscal Year 2009-2010, as soon as information regarding the percentage changes in the local assessment roll due to additional local nonresidential new construction is made available by the Riverside County Assessor's office;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Palm Desert, California, that the City of Palm Desert Appropriations Limit is hereby established as \$90,238,536 for 2010-2011 Fiscal Year.

**PASSED, APPROVED AND ADOPTED** at the regular meeting of the Palm Desert City Council held on this 24 day of June 2010, by the following vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
CINDY FINERTY, MAYOR

ATTEST:

\_\_\_\_\_  
RACHELLE KLASSEN, CITY CLERK

---

# ACCOUNTING SYSTEM & BUDGETARY CONTROL

---

## **Fund Accounting**

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate.

Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The various funds utilized by the City are grouped into generic fund types and broad fund categories as follows:

---

### **Governmental Funds:**

General Fund- The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted in another fund.

Special Revenue Funds- used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. Special Revenue Funds include the sections label Special Revenue and Special Assessments. The landscaping and lighting funds are taken to City Council by separate resolution and are adopted as a consolidated district budget. However, the City reflects the individual zones in separate departments and funds. This allows the residents of the zones to see the exact detail of their improvements and maintenance.

Debt Service Funds- used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs other than capitalized leases and compensated absences which are paid from the governmental funds. The City currently has eight assessment districts (83-1, 84-1R, 87-1, 92-1, 94-1 - Bighorn, 94-2 - Sunterrace, 94-3 - Merano, 91-1 Indian Ridge Community Facility District) In addition, several of the original bond issues have been refunded into a Marks Roos Refunding Bond issue.

Capital Projects Funds- used to account for financial resources to be used for acquisition or construction of major capital facilities (other than those financed through proprietary funds). Capital Project Funds for the City include Art in Public Places, Capital Project Reserve fund, Streets fund, Ordinance 416, Drainage Facilities, Park and Recreation Facilities, Signalization, Buildings,

Museum, Library, Corporation Yard, YMCA Building Fund, Interstate 10, Sports Complex Fund, various assessment district funds and the Redevelopment Agency project area funds.

---

### **Fiduciary Funds:**

Trust and Agency Funds- used to account for assets held by the City in a trustee capacity or as an agent for individuals private organizations, and other governments. Since activities recorded within these funds are outside the control of the City Council, these funds are not included within this budget document.

---

### **Basis of Accounting**

Basis of Accounting refers to the point at which revenues and expenditures are recognized in the accounts and reported in the financial statements. All governmental funds, agency funds, and expendable trust funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. All proprietary funds and nonexpendable trust funds are accounted for using the accrual basis of accounting. Their revenues are recognized when they are earned, and their expenses are recognized when they are incurred.

---

### **Budgetary Basis of Accounting**

Budgets for the governmental fund types are adopted on a basis consistent with generally accepted accounting principles, utilizing the modified accrual basis of accounting. The proprietary fund - Golf Course Fund is budgeted utilizing available cash balance (cash basis). As a result, this fund does not maintain a depreciation reserve fund, no depreciation expenses (non cash entry) are budgeted. The other proprietary fund is the Office Complex which is budgeted on an accrual basis of accounting and maintains a depreciation reserve. Budgeted amounts are as originally adopted and as further amended by City Council action.

---

### **Budgetary Control**

Budgetary controls are maintained to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City Council. Activities of the governmental and proprietary funds are included in the annual appropriated budget. The budgetary level of control, the level at which expenditures cannot legally exceed the appropriated amount, is exercised at the fund level.

# ACCOUNTING SYSTEM & BUDGETARY CONTROL

## Appropriations Limit

Article XIII B of the California State Constitution, more commonly referred to as the Gann Initiative or Gann Limit, was adopted by California voters in 1980 and placed limits on the amount of proceeds of taxes that state and local governmental agencies can receive and appropriate (authorize to spend) each year.

The limit is different for each agency and the limit changes each year. Each year's limit is based on the amount of tax proceeds that were authorized to be spent in fiscal year 1978-79 in each agency, modified for changes in inflation, population and voter approved modifications in each subsequent year.

Proposition 111 was passed by the State's voters in June 1990. This legislation made changes to the manner in which the Appropriations Limit is calculated:

The annual adjustment factors for inflation and population have been changed. Instead of using the lesser of California per capita income, or U.S. CPI, each city may choose either the growth in the California per capita income, or the growth in non-residential assessed valuation due to new construction within the City. For population, instead of using only the population growth of a city, each city may choose to use the population growth within its county. These are both annual elections.

The revised annual adjustment factors will be applied to the 1986-87 limit for most cities and each year in between in order to calculate the 1990-91 limit. The actual limits for the intervening years, however, are not affected.

Expenditures for "qualified capital outlay", which are fixed assets with a value of more than \$100,000 and an expected life of 10 years or more, will be excluded from the limit.

A city which exceeds the limit in any one year may choose to not give a tax refund if they fall below the limit in the next fiscal year. They then have two more years to refund any remaining excess or to obtain a successful override vote.

In certain situations, proceeds of taxes may be spent on emergencies without having to reduce the limit in future years. Each city must now conduct a review of its Appropriations Limit during its annual

financial audit.

The law now requires a governing body to annually adopt, by resolution, an appropriations limit for the following year, along with a recorded vote regarding which of the annual adjustment factors have been selected. The City's next year budget appropriations limit and annual adjustment factors will be adopted by the City Council in June.

## Proposition 218- Property Tax Assessments

Article XIII C and XIII D of the California State Constitution, was adopted by California voters in November 5, 1996 and placed restrictions on assessments placed on the property tax roll.

The new restrictions requires that beginning July 1, 1997, all new and existing assessments (with some exceptions) conform with new substantive and procedural requirements. The major elements of the substantive requirements include:

- The assessment method of spread must be recalculated to ensure that all properties receiving special benefit from the services funded by the assessment are included in the assessment calculation. Properties owned by schools and other governmental agencies-previously exempt from some assessment charges-now must be included in the spread calculation if those properties receive benefit from the improvements.
- Costs related to "general" benefit must be specifically removed from the assessments. Only costs related to "special" benefit may be assessed.
- Finally, assessments must be spread to each parcel proportional to the aggregate district(or zone) assessment.
- Assessments used exclusively to fund sidewalks, streets, sewers, water, flood control, drainage systems, or vector control are exempt. Assessments approved by all the property owners at the time the assessment was created are exempt. Assessments used exclusively for bond repayments are exempt. Assessments previously approved by a majority of voters is exempt.

In July 1997 the voters approved all special assessment. April 2003, the Business Improvement District was approved by the President's Plaza Business/Property Owners. Since then, the City Council is recommending all future districts become Homeowner Associations.

## **CITY MANAGER'S EXECUTIVE SUMMARY FY 2010-2011**

It is a pleasure to present to the citizens of Palm Desert, members of the City Council, and other interested readers the adopted FY 2010-11 operating budget for the City of Palm Desert, California. During Fiscal Year 2009-10 we addressed some significant challenges, and yet, we continue to work towards Palm Desert's vision as a vibrant community where families live, work, and play.

Our collective efforts to remain fiscally prudent continue to result in a sound and balanced budget, without the need to utilize the approximately \$54 million the City has in reserves. The economic downturn being experienced nationally, and here locally in Palm Desert, does impact our budget. However, the recent actions taken at mid-year, in particular, have paved the way for a fiscal year 2010-2011 budget absent the significant cutbacks to services that are taking place in other cities. The budget was formed on three core principles:

- 1) *Minimize the impact of budget cuts to key services and maintain the level of service expected by residents, businesses, and visitors;*
- 2) *Minimize the number of tax and fee adjustments required to maintain existing service levels; and*
- 3) *Minimize the impact on the City's employees and avoid position reductions if possible.*

The balanced budget presented to you carefully weighed all three principles in its development. The budget for all funds is \$242,682,880 including a General Fund operational budget of 42,906,239. This amount represents an overall budgetary decrease of 11% and a General Fund operational decrease of 9% from the adopted FY 2009-10 operating budget, respectively.

### **GENERAL FUND**

This year's budget continues the commitment to keep City operations lean and allocate funds to the City's highest priorities: public safety, economic development, completion of capital projects, and maintenance of the City's neighborhoods, parks and roadways.

#### ***Revenues***

Anticipated revenue impacts relating to a downturn in real estate transactions, a drop in hotel room bookings, and a decrease in retail sales are being experienced, which affects Palm Desert's top three revenue streams. When these decreases are partnered with increasing costs for labor, fuel, utilities, and materials, a situation is created that requires ongoing fiscal attention.

The City's General Fund is projecting estimated revenues of \$42,910,000, which translates to a \$4,072,000 decrease (9%) over the prior fiscal year amount of \$46,982,000. The table below illustrates the combined decrease in estimated revenues within some of the City's significant revenue sources.

**CITY MANAGER'S EXECUTIVE SUMMARY FY 2010-2011 (cont'd)**

**GENERAL FUND REVENUE SOURCES**

<b>Category</b>	<b>Budgeted FY 09-10</b>	<b>Budgeted FY 10-11</b>	<b>Increase or (Decrease)</b>	<b>Percent Change</b>
<b>Sales Tax</b>	15,900,000	13,200,000	(2,700,000)	(17%)
<b>Transient Occupancy Tax</b>	8,000,000	6,700,000	(1,300,000)	(16%)
<b>Licenses, Permits &amp; Charges</b>	2,575,000	2,070,000	(505,000)	(20%)
<b>Property Tax</b>	5,700,000	5,200,000	(500,000)	(8%)
<b>Interest Earnings &amp; Rental</b>	1,295,000	1,575,000	280,000	21%
<b>State Subvention</b>	3,700,000	3,725,000	25,000	.6%
<b>Franchise Tax</b>	2,950,000	2,800,000	(150,000)	(5%)
<b>All Other Revenue</b>	6,862,000	7,640,000	778,000	11%
<b>Totals-General Fund</b>	<b>46,982,000</b>	<b>42,910,000</b>	<b>(4,072,000)</b>	<b>(9%)</b>
<b>Fire Taxes &amp; Transfers</b>	8,075,212	7,945,000	(130,212)	(1.6%)
<b>Fire Reserve</b>	1,555,895	1,636,040	80,145	5%
<b>Totals-General &amp; Fire</b>	<b>56,613,107</b>	<b>52,491,040</b>	<b>(4,122,067)</b>	<b>(7%)</b>

***Personnel Impacts***

The City eliminated from the General Fund twelve (12) employees. These actions resulted in a total salary savings of \$2.583 million and a reduction in staffing of eight percent (8%), from 150 positions in FY 09/10 to 138 positions in FY 10/11.

***Transfers***

Staff has added to General Fund revenues for transfer in from Fund 241 of \$680,780, Office Complex Fund 510 of \$440,000 and City-wide advertising Fund 239 of \$50,000 and others funds totaling \$1,529,220.

***Expenditures***

As the City of Palm Desert prepares for the next fiscal year, we do so under the realization of the current economic condition. Departments were asked to alter the method of developing their budget from previous years and participate in a zero-based budgeting approach that would reduce their expenditures by a minimum of nine percent (9%).

Palm Desert's total proposed operational expenses for FY 2010-2011 amount to \$42,906,239, which was approximately a nine percent (9%) reduction from the Fiscal Year 2009-2010 budget of \$46,957,546.



**CITY MANAGER'S EXECUTIVE SUMMARY FY 2010-2011 (cont'd)**

**GENERAL FUND PRIMARY EXPENDITURES**

<b>Category</b>	<b>Budgeted FY 09-10</b>	<b>Budgeted FY 10-11</b>	<b>Increase or (Decrease)</b>	<b>Percent Change</b>
<b>Personnel Service &amp; Benefits</b>	17,323,377	14,739,780	(2,583,597)	(14%)
<b>Supplies</b>	701,995	456,245	(245,750)	(35%)
<b>Other Services, Charges &amp; Transfers</b>	28,739,474	27,492,363	(1,247,111)	(4%)
<b>Capital Outlay</b>	192,700	147,851	(44,849)	(23%)
<b>Totals-General Fund</b>	<b>46,957,546</b>	<b>42,906,239</b>	<b>(4,051,307)</b>	<b>(8%)</b>
<b>Fire Contract</b>	9,631,107	9,581,040	(50,067)	(0.5%)
<b>Totals</b>	<b>56,588,653</b>	<b>52,487,279</b>	<b>(4,101,374)</b>	<b>(7%)</b>

As indicated above, the City's General Fund expenditures are projected to decrease by \$4,051,307 (8%). The decrease in Personnel Service and Benefits expenditures of \$2.583 million is attributable to the aforementioned personnel reductions.

Other Services, Charges & Transfers decreased by \$1,247,111 or 4%. This amount included the increase in the Sheriff Contract. The following represent the primary reductions:

- 1) Reduction in Local Meetings, Conferences, Seminars and Workshops by \$107,640
- 2) Community Events by \$157,375
- 3) Marketing by \$1,008,800, which includes CVA contribution reduction of \$675,000.

***Fire & Police Services***

The City of Palm Desert provides a high quality level of public safety services via contract with the County of Riverside. The total Palm Desert Police and Fire Department's budget account for approximately fifty percent (50%) of operational expenses.

The City's Riverside County Sheriff public safety contracts represent the majority of the cost in Other Services, Charges, & Transfers expenditures. The current year Sheriff's Department contract includes the following services: (1) patrol services; (2) booking fees; (3) facility charges; (4) vehicle mileage; (5) dispatching services; (6) supplies; (7) contingency funding; and (8) the Cal ID Statewide Fingerprinting Identification System. The total General Fund cost of the Sheriff's Department contract is approximately \$16.2 million or a 5% increase from FY 09-10. This amount represents 38% of General Fund budgeted expenditures

The proposed Fire Department budget has not increased.. Fire Services include: (1) firefighters; (2) paramedics; (3) fire inspectors; (4) hazardous materials response; (5) vehicle and building maintenance; and (6) commercial/housing building plan review. The City also contributes to fund the local volunteers that assist in fire and other emergencies.

The total FY 2010-11 cost for Fire Services is budgeted at \$9.6 million. The existing Fire Fund reserves can handle this increase to the Fire budget for FY 2010-2011; however, the following fiscal year will require a General Fund contribution.

**CONCLUSION**

It is quite likely the current recessionary environment will continue through the remainder of this new fiscal year. As a result, staff anticipates that conditions may likely reflect decreasing revenues in sales tax, transient occupancy tax, property tax, and other economically sensitive revenues. Therefore, it is recommended that the City continue its policy of maintaining a reserve fund equal to operational expenditures.

Staff is cognizant that the budget process is dynamic and anticipates ongoing economic issues that will require monitoring as we progress through next fiscal year. That being said, the City is committed to fiscal responsibility, coupled with effective resource management, to provide the highest level of service to the community.

While our current budget posed challenges for us, we are in much better shape than most other local governments across the state and nation. This is due in part to the structure of our revenues, but it is also due to the fiscally conservative policies and practices of the City Council.

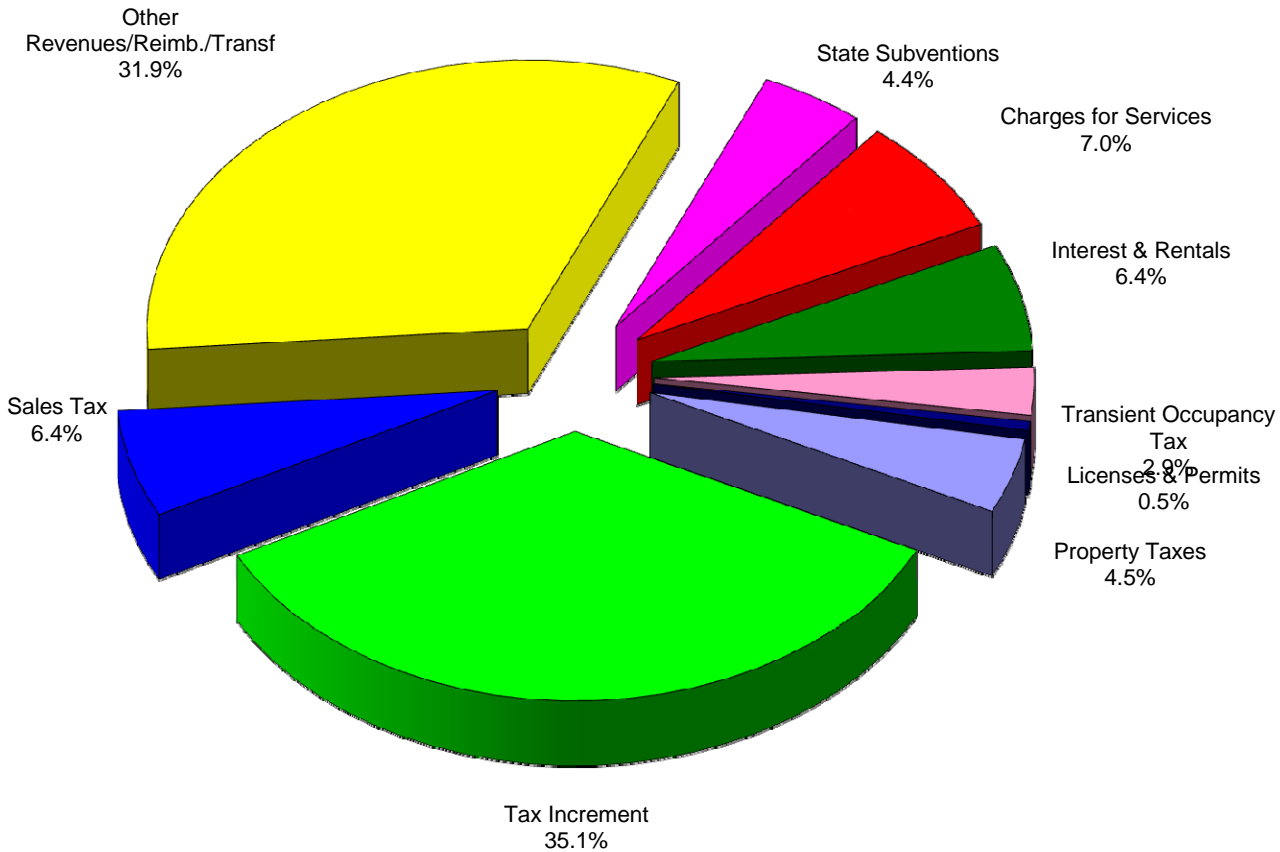
I would like to thank the Mayor and City Council for their continued direction and input toward the preparation of this budget. I wish to also extend my personal gratitude to all Palm Desert employees for their collective hard work towards minimizing costs and maintaining the level of public service on which Palm Desert prides itself.

**CITY OF PALM DESERT  
ALL FUND BUDGET SUMMARY**

FUND Description	6/30/2010	2010-2011			6/30/2011	
	Beginning	InterFund Transfers		Ending		
	Balance	Revenues	In	(Out)	Expenditures	Balance
General Fund	52,000,000	40,210,000	2,700,000	(504,000)	42,402,239	52,003,761
Fire Fund	1,650,000	7,945,000	-	(136,000)	9,445,040	13,960
<b>Total General &amp; Fire Fund</b>	<b>53,650,000</b>	<b>48,155,000</b>	<b>2,700,000</b>	<b>(640,000)</b>	<b>51,847,279</b>	<b>52,017,721</b>
<b>Special Revenue Funds</b>						
Traffic Safety	-	150,000	-	(150,000)	-	-
Gas Tax	-	850,000	-	(850,000)	-	-
Measure A	872,600	13,891,390	-	-	5,650,000	9,040,770
Housing Mitigation Fee	2,100,000	165,500	-	-	500,000	1,765,500
CDBG Block Grant	500	427,500	-	-	428,000	-
Child Care Program	1,500,000	25,000	-	-	-	1,525,000
Public Safety	20,000	448,100	-	-	447,600	20,500
New Construction Tax	350,000	92,000	-	-	100,000	342,000
Drainage Facility	2,150,000	80,000	-	-	-	2,230,000
Park and Recreation	2,555,700	1,050,000	-	-	1,480,000	2,125,700
Signalization	200,000	440,450	-	-	86,790	553,660
Fire Facility Fund	600,000	52,000	-	-	-	652,000
Waste Recycling Fees	5,900,000	650,000	-	(73,220)	1,140,000	5,336,780
Energy Independence Program	6,125,480	480,000	-	-	5,651,000	954,480
Air Quality Management	250,000	63,000	-	-	313,000	-
City Wide Business Promo.	100,000	50,000	-	(50,000)	-	100,000
Art in Public Places	1,800,000	102,000	-	-	550,620	1,351,380
AIPP Maintenance Fund	-	-	-	-	-	-
Golf Course Maint./Improvements	1,500,000	904,000	-	(680,780)	514,000	1,209,220
Liability Self Insurance Reserve	2,000,000	-	-	-	-	2,000,000
Retiree Health	2,400,000	59,200	94,000	(70,000)	700,420	1,782,780
<b>Special Assessment Tab</b>						
El Paseo Merchants	50,000	200,000	-	-	200,000	50,000
Landscape & Lighting Zones	50,000	296,769	70,000	-	380,064	36,705
Business Improvement District	180,000	429,381	-	-	392,640	216,741
<b>Capital Projects Funds</b>						
2010 Plan Reserves	4,100,000	3,513,300	-	(356,000)	800,000	6,457,300
Drainage	1,200,000	50,000	-	-	150,000	1,100,000
Parks	350,000	100,000	-	-	35,000	415,000
Signalization	300,000	757,500	-	-	100,000	957,500
Library Maintenance	500,000	-	340,000	-	337,500	502,500
Buildings Maintenance	1,800,000	30,000	-	(30,000)	400,000	1,400,000
<b>Enterprise Funds</b>						
Parkview Office Complex	3,000,000	1,010,000	-	(440,000)	835,200	2,734,800
Equipment Replacement Fund	2,894,000	70,000	136,000	-	382,000	2,718,000
Desert Willow Golf Course	1,650,000	8,550,092	-	-	10,172,302	27,790
<b>Debt Service Funds</b>						
Assessment District 87-1	-	-	-	-	-	-
Assessment District 94-2	113,000	95,080	-	(86,413)	12,000	109,667
Assessment District 94-3	80,000	111,010	-	(101,343)	13,800	75,867
Canyons at Bighorn 98-1	129,000	114,799	-	-	125,799	118,000
Community Facility 91-1(1992)	382,000	1,180,920	-	(1,158,920)	26,900	377,100
Assessment District 01-01	151,000	182,426	-	(156,760)	18,900	157,766
Highlands Undergrounding	-	213,259	-	-	186,259	40,800
Section 29 04-02	-	1,957,160	-	-	1,952,160	5,000
University Park	555,000	4,613,361	-	-	4,613,361	555,000
Palm Desert Financing Auth.-RDA	-	-	33,862,994	-	33,862,994	-
Palm Desert Financing Auth.-City	-	-	1,503,436	-	1,503,436	-
<b>Redevelopment Agency Funds</b>						
Capital Project Area #1	20,000,000	-	-	-	3,828,640	16,171,360
Capital Project Area #2	46,000,000	-	-	-	10,804,100	35,195,900
Capital Project Area #3	21,000,000	-	-	-	146,500	20,853,500
Capital Project Area #4	25,000,000	-	-	-	350,500	24,649,500
Debt Service #1	46,000,000	48,169,714	131,884	(24,750,562)	19,606,654	49,944,382
Debt Service #2	7,000,000	17,170,756	47,093	(9,459,387)	7,250,850	7,507,612
Debt Service #3	3,500,000	4,424,678	12,339	(1,910,859)	1,738,708	4,287,450
Debt Service #4	6,000,000	12,353,193	33,685	(5,084,871)	6,666,142	6,635,865
Housing Set-Aside	63,000,000	-	16,423,669	(9,305,985)	5,269,250	64,848,434
Housing Authority	4,000,000	4,823,612	-	-	5,757,412	3,066,200
<b>GRAND TOTAL ALL FUNDS</b>	<b>343,058,280</b>	<b>178,552,150</b>	<b>55,355,100</b>	<b>(55,355,100)</b>	<b>187,327,780</b>	<b>334,223,230</b>

# Where The Money Comes From

TOTAL CITY SOURCES OF FUNDS  
= \$233 MILLION Plus Reserves of \$300 Million

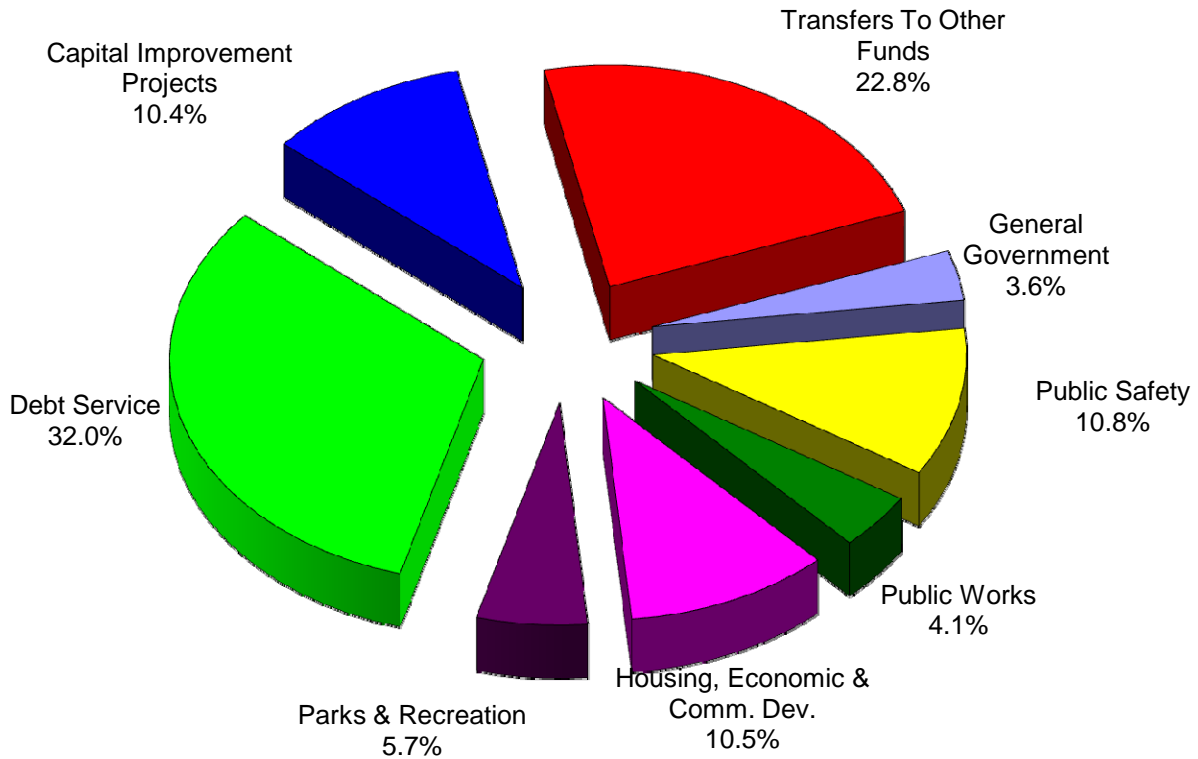


## All FUNDS BUDGET - REVENUES Fiscal Year 2010-2011

SERVICES	AMOUNT	PERCENT
Property Taxes	10,515,000	4.5%
Tax Increment	82,118,341	35.1%
Sales Tax	15,000,000	6.4%
Other Revenues/Reimb./Transfer:	76,482,233	32.7%
State Subventions	10,265,500	4.4%
Charges for Services	16,469,440	7.0%
Interest & Rentals	15,081,736	6.4%
Transient Occupancy Tax	6,700,000	2.9%
Licenses & Permits	1,275,000	0.5%
<b>Total All Funds</b>	<b>233,907,250</b>	<b>100%</b>

# Where The Money Goes

TOTAL APPROPRIATIONS  
= \$242 MILLION



## All FUNDS BUDGET - APPROPRIATIONS Fiscal Year 2010-2011

SERVICES	AMOUNT	PERCENT
General Government	8,819,757	3.6%
Public Safety	26,289,255	10.8%
Public Works	9,973,465	4.1%
Housing, Economic & Comm. Dev.	25,567,496	10.5%
Parks & Recreation	13,856,853	5.7%
Debt Service	77,577,963	32.0%
Capital Improvement Projects	25,242,991	10.4%
Transfers To Other Funds	55,355,100	22.8%
<b>Total All Funds</b>	<b>242,682,880</b>	<b>100.0%</b>

**CITY OF PALM DESERT**  
**ALL FUND SUMMARY - REVENUES BY CATEGORY FY 10-11**

<b>FUND</b>		<b>Permits &amp;</b>	<b>Inter-Govt.</b>	<b>Charges</b>	<b>Interest</b>	<b>Interfund</b>	<b>Total</b>
<b>Description</b>	<b>Taxes</b>	<b>Fees</b>	<b>Revenues</b>	<b>for Svcs</b>	<b>&amp; Rentals</b>	<b>Transfers</b>	<b>Budget</b>
General Fund	29,487,000	1,895,000	3,725,000	3,528,000	1,575,000	2,700,000	42,910,000
Fire Fund	7,139,000		-	756,000	50,000	-	7,945,000
<b>Total General &amp; Fire Funds</b>	<b>36,626,000</b>	<b>1,895,000</b>	<b>3,725,000</b>	<b>4,284,000</b>	<b>1,625,000</b>	<b>2,700,000</b>	<b>50,855,000</b>
<b>Special Revenue Funds</b>							
Traffic Safety				149,000	1,000		150,000
Gas Tax			837,500		12,500		850,000
Measure A	1,800,000		2,610,400	9,230,990	250,000		13,891,390
Housing Mitigation Fee	5,500		-	120,000	40,000		165,500
CDBG Block Grant			427,000	-	500		427,500
Child Care Program	5,000		-		20,000		25,000
Public Safety Grant			347,600	100,000	500		448,100
New Construction Tax	75,000				17,000		92,000
Drainage Facility	-				80,000		80,000
Park and Recreation	-			1,000,000	50,000		1,050,000
Signalization	-		202,000	228,450	10,000		440,450
Fire Facility Fund	42,000				10,000		52,000
Waste Recycling Fees			100,000	-	550,000		650,000
Energy Independence Loan				410,000	70,000		480,000
Air Quality Management	-		60,000		3,000		63,000
City Wide Business Promo.		50,000			-		50,000
Art in Public Places	67,000			-	35,000		102,000
AIPP Maintenance					-		-
Golf Course Maintenance					904,000		904,000
Liability Self Insurance Reserve					-		-
Retiree Health			13,200	-	46,000	94,000	153,200
<b>Special Assessment Tab</b>							
El Paseo Merchants	200,000						200,000
Landscape & Lighting Zones	296,769				-	70,000	366,769
Business Improvement District	429,381						429,381
<b>Capital Projects Funds</b>							
2010 Plan Reserves			1,096,300	1,961,000	456,000		3,513,300
Drainage					50,000		50,000
Parks					100,000		100,000
Signalization			752,500		5,000		757,500
Library Maintenance						340,000	340,000
Buildings Maintenance					30,000		30,000
<b>Enterprise Funds</b>							
Parkview Office Complex				-	1,010,000		1,010,000
Equipment Replacement Fund					70,000	136,000	206,000
Desert Willow Golf Course				8,550,092	-		8,550,092
<b>Debt Service Funds</b>							
Assessment District 83-1	-			-	-		-
Assessment District 84-1r	-			-	-		-
Assessment District 87-1	-			-	-		-
Assessment District 92-1	-			-	-		-
Assessment District 94-1A	-			-	-		-
Assessment District 94-1B	-			-	-		-
Assessment District 94-2	95,080			-	-		95,080
Assessment District 94-3	111,010			-	-		111,010
Assessment District 98-1	114,799			-	-		114,799
Community Facility 91-1(1992)	1,180,920			-	-		1,180,920
Assessment District 01-01	182,426			-	-		182,426
Highlands Undergrounding	213,259						213,259
Section 29 04-02	1,957,160						1,957,160
University Park	4,613,361				-		4,613,361
Palm Desert Financing Auth.-RDA					-	33,862,994	33,862,994
Palm Desert Financing Auth.-City	-				-	1,503,436	1,503,436
<b>Redevelopment Agency Funds</b>							
Capital Project Area #1				-	-	-	-
Capital Project Area #2				-	-	-	-
Capital Project Area #3				-	-	-	-
Capital Project Area #4				-	-	-	-
Debt Service #1	48,169,714			-	-	131,884	48,301,598
Debt Service #2	17,170,756			-	-	47,093	17,217,849
Debt Service #3	4,424,678			-	-	12,339	4,437,017
Debt Service #4	12,353,193			-	-	33,685	12,386,878
Housing Set-Aside				-	-	16,423,669	16,423,669
Housing Authority					4,823,612	-	4,823,612
<b>GRAND TOTAL ALL FUNDS</b>	<b>130,133,006</b>	<b>1,945,000</b>	<b>10,171,500</b>	<b>26,033,532</b>	<b>10,269,112</b>	<b>55,355,100</b>	<b>233,907,250</b>
<b>FY09/10 BUDGET</b>	<b>140,440,300</b>	<b>2,025,000</b>	<b>6,219,000</b>	<b>26,612,190</b>	<b>12,222,569</b>	<b>53,905,611</b>	<b>241,424,670</b>

**CITY OF PALM DESERT**  
**ALL FUND SUMMARY - EXPENDITURES BY CATEGORY FY10-11**

<b>FUND</b>	<b>Personnel</b>		<b>Charges</b>	<b>Capital</b>	<b>Interfund</b>	<b>Total</b>
<b>Description</b>	<b>&amp; Benefits</b>	<b>Supplies</b>	<b>for Services</b>	<b>Outlay</b>	<b>Transfers</b>	<b>Budget</b>
General Fund **	14,739,780	456,245	27,058,363	147,851	504,000	42,906,239
Fire Fund			9,445,040	-	136,000	9,581,040
<b>Total General &amp; Fire Fund</b>	<b>14,739,780</b>	<b>456,245</b>	<b>36,503,403</b>	<b>147,851</b>	<b>640,000</b>	<b>52,487,279</b>
<b>Special Revenue Funds</b>						
Traffic Safety					150,000	150,000
Gas Tax			-		850,000	850,000
Measure A			-	5,650,000		5,650,000
Housing Mitigation Fee			-	500,000	-	500,000
CDBG Block Grant			418,000	10,000		428,000
Child Care Program			-	-		-
Public Safety				447,600		447,600
New Construction Tax			-	100,000		100,000
Drainage Facility				-		-
Park and Recreation				1,480,000		1,480,000
Signalization			-	86,790		86,790
Fire Facility Fund				-		-
Waste Recycling Fees	198,200	161,000	760,000	20,800	73,220	1,213,220
Energy Independence			5,651,000			5,651,000
Air Quality Management			65,000	248,000		313,000
City Wide Business Promo.**			-		50,000	50,000
Art in Public Places	242,500	2,200	96,270	209,650	-	550,620
AIPP Maintenance Fund			-			-
Golf Course Maintenance			235,000	279,000	680,780	1,194,780
Liability Self Insurance Reserve						-
Retiree Health **	700,420				70,000	770,420
<b>Special Assessment Tab</b>						
El Paseo Merchants		-	200,000			200,000
Landscape & Lighting Zones			380,064			380,064
Business Improvement District			392,640		-	392,640
<b>Capital Projects Funds</b>						
2010 Plan Reserves **			300,000	500,000	356,000	1,156,000
Drainage				150,000		150,000
Parks			-	35,000		35,000
Signalization				100,000		100,000
Library Maintenance **			-	337,500	-	337,500
Buildings Maintenance **			-	400,000	30,000	430,000
<b>Enterprise Funds</b>						
Parkview Office Complex			835,200		440,000	1,275,200
Equipment Replacement Fund**			330,000	52,000		382,000
Desert Willow Golf Course			10,172,302	-		10,172,302
<b>Debt Service Funds</b>						
Assessment District 94-2			12,000		86,413	98,413
Assessment District 94-3			13,800		101,343	115,143
Community Facility 91-1(1992)			125,799		-	125,799
Canyons at Bighorn 98-1			26,900		1,158,920	1,185,820
Assessment District 01-01			18,900		156,760	175,660
Highlands Undergrounding			186,259			186,259
Section 29 AD 04-02			1,952,160			1,952,160
University Park			4,613,361			4,613,361
Palm Desert Financing Auth.-RDA			33,862,994			33,862,994
Palm Desert Financing Auth.-City			1,503,436			1,503,436
<b>Redevelopment Agency Funds</b>						
Capital Project Area #1	2,235,140	3,250	1,533,050	57,200		3,828,640
Capital Project Area #2			572,500	10,231,600		10,804,100
Capital Project Area #3			146,500	-		146,500
Capital Project Area #4			350,500	-		350,500
Debt Service #1			19,606,654		24,750,562	44,357,216
Debt Service #2			7,250,850		9,459,387	16,710,237
Debt Service #3			1,738,708		1,910,859	3,649,567
Debt Service #4			6,666,142		5,084,871	11,751,013
Housing Set-Aside	1,063,400	1000	779,850	3,425,000	9,305,985	14,575,235
<b>Housing Authority</b>	<b>4,800</b>		<b>4,977,612</b>	<b>775,000</b>		<b>5,757,412</b>
<b>GRAND TOTAL ALL FUNDS</b>	<b>19,184,240</b>	<b>623,695</b>	<b>142,276,854</b>	<b>25,242,991</b>	<b>55,355,100</b>	<b>242,682,880</b>
<b>FY09/10 BUDGET</b>	<b>23,153,675</b>	<b>936,330</b>	<b>148,942,751</b>	<b>49,038,588</b>	<b>52,569,611</b>	<b>274,640,955</b>
<b>% CHANGE FROM PRIOR YR.</b>	<b>-17%</b>	<b>-33%</b>	<b>-4%</b>	<b>-49%</b>	<b>5%</b>	<b>-12%</b>

**CITY OF PALM DESERT  
FISCAL YEAR 2010-2011**

**APPROPRIATIONS LIMIT CALCULATION**

Article XIII B of the California Constitution requires adoption of an annual appropriation limit. The original base year limit was adopted in FY 1978-79 and has been adjusted annually for increase by a factor comprised of the percentage change in population combined with either the percentage change in California per capita personal income or the percentage change in local assessment roll due to the addition of local nonresidential new construction. The changes in the local assessment roll due to additional local nonresidential new construction for current and prior periods have not been available from the County Assessor's office.

The November, 1988 voters approved Proposition R which increased the limit to \$25,000,000. It expired in November, 1992. The FY 1993-94 limit was calculated with prior years re-calculated to reflect the expiration of the \$25,000,000 limit.

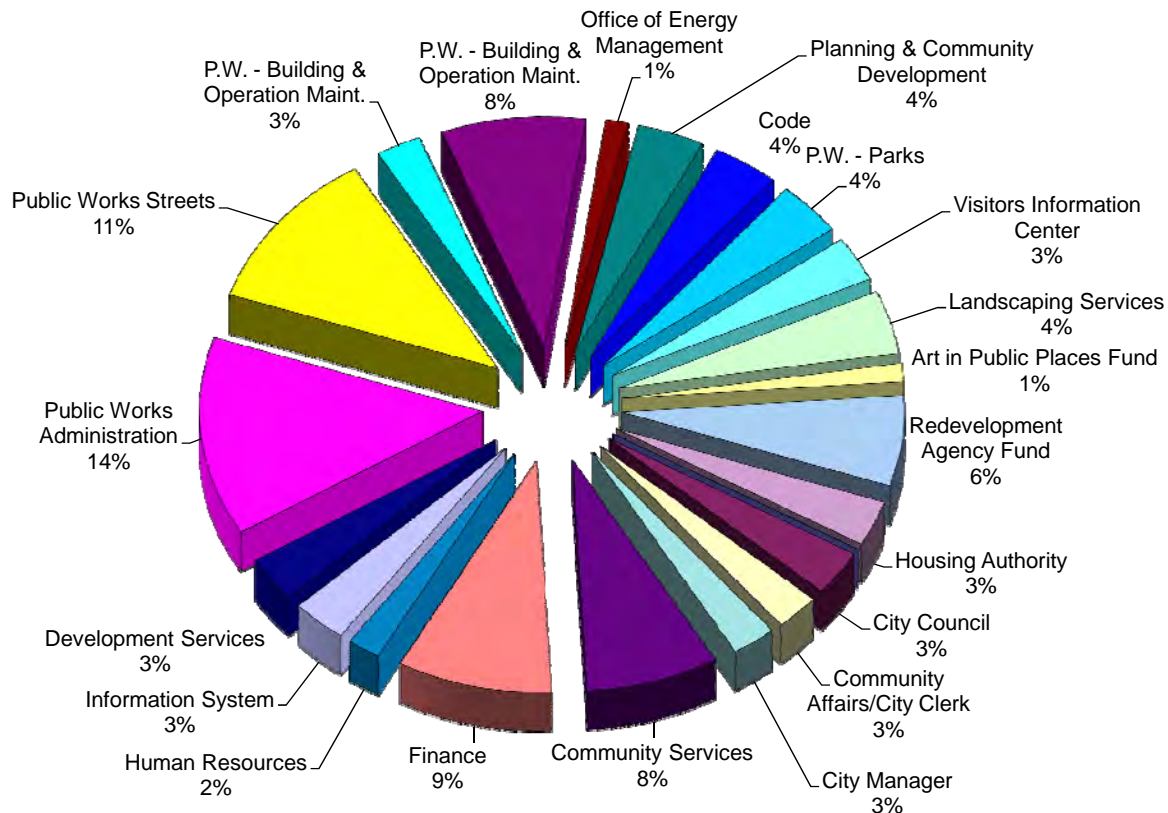
	AMOUNT	SOURCE
A. 2009-10 APPROPRIATION LIMIT	91,311,963	PRIOR YEAR'S CALCULATION
B. ADJUSTMENT FACTORS		
1. POPULATION %		
POPULATION % CHANGE	1.40	STATE DEPT OF FINANCE
POPULATION CONVERTED TO RATIO (1.40+100)/100	1.0140	CALCULATED
2. INFLATION %		
USING % CHANGES IN CALIF PER CAPITA PERSONAL INCOME		
PER CAPITA % CHANGE	(2.54)	STATE DEPT OF FINANCE
PER CAPITA CONVERTED TO RATIO (-2.54+100)/100	0.9746	CALCULATED
3. CALCULATION OF FACTOR FOR FY 10-11	0.9882	B1*B2
C. 2010-11 APPROPRIATIONS LIMIT BEFORE ADJUSTMENTS	90,238,536	B3*A
D. OTHER ADJUSTMENTS	0	CALCULATED
E. 2010-2011 APPROPRIATIONS LIMIT	90,238,536	C+D
F. APPROPRIATIONS SUBJECT TO LIMIT	31,564,672	CALCULATED
G. OVER/(UNDER) LIMIT	(58,673,864)	F-E



**CITY OF PALM DESERT**  
**Schedule of Authorized Staff Positions and Salary**  
**FISCAL YEAR 2008-2009 TO 2010-2011**

Fund/Division	FY 2008-2009		FY 2009-2010		FY 2010-2011		Changes Requested
	F.T.	P.T.	F.T.	P.T.	F.T.	P.T.	
<b>General Fund</b>							
City Council		5		5		5	-
City Clerk	4	-	4	-	7	-	3
City Manager	4	-	4	-	5	-	1
Community Services	13	-	12	-	4	-	(8)
Finance	14	-	14	-	12	-	(2)
Human Resources	4	-	3	-	3	-	1
Information Technology	7	-	5	-	5	-	-
Development Services	6	-	5	-	-	-	-
Police/Crossing Guards							
Public Works Administration	24	-	22	-	17	-	(1)
Public Works Streets	18	-	18	-	21	-	3
D.S. - Building & Operation Maint.	4	-	4	-	4	-	-
Building & Safety	16	-	13	-	12	-	(1)
Code Inspection	6	-	6	-	6	-	-
Business Support	-	-	-	-	-	-	-
Planning & Community Dev.	7	-	6	-	6	-	-
Office of Energy Management	3	-	3	-	-	-	(3)
D.S. - Civic Center Park	6	-	6	-	-	-	(4)
Visitors Information Center	5	-	5	-	4	-	(1)
Landscaping Services	7	-	7	-	9	-	-
<b>Total General Fund</b>	<b>148</b>	<b>5</b>	<b>137</b>	<b>5</b>	<b>115</b>	<b>5</b>	<b>(12)</b>
<b>Art in Public Places Fund</b>	<b>3</b>	<b>-</b>	<b>2</b>	<b>-</b>	<b>2</b>	<b>-</b>	<b>-</b>
<b>Redevelopment Agency Fund</b>	<b>14</b>	<b>-</b>	<b>10</b>	<b>-</b>	<b>16</b>	<b>-</b>	<b>4</b>
<b>Housing Authority</b>	<b>5</b>	<b>-</b>	<b>5</b>	<b>-</b>	<b>5</b>	<b>-</b>	<b>-</b>
<b>Total All Funds</b>	<b>170</b>	<b>5</b>	<b>154</b>	<b>5</b>	<b>138</b>	<b>5</b>	<b>(8)</b>

**Fiscal Year 2010-2011**  
**AUTHORIZED STAFF**



## Debt Summary

The debt summary section of the budget is intended to provide an overview of the City's debt capacity and provide a listing of outstanding debt, including bond repayment schedules.

The City of Palm Desert does not expect to incur additional indebtedness for general government operations over the next five years. All capital improvements will pay on a pay-as-you-go basis and through the use of developer fees. The Palm Desert Redevelopment will be issuing new debt for various projects areas required capital improvements.

## Debt Capacity

The City has a legal debt limitation not to exceed 15% of the net assessed valuation of taxable property within City boundaries. As indicated by the chart below, the City's legal debt margin is \$1,988,722,708.

### Computation of Legal Debt Margin for Fiscal Year Ending June 30, 2010

Net Assessed Value **\$13,258,151,387**  
(2010-2011 not released until August 2010)

Debt Limit (15% of Net Assessed Value) **\$1,988,722,708**

General Obligation Bonds Outstanding  
June 30, 2010 **None**

## Outstanding Debt

The table below presents debt information for *Assessment Districts*. These are *not* direct obligations of the *City* and the data is provided for informational purposes only.

### Debt Outstanding Assessment Districts

Assessment District Debt	Amount Issued	Amount Outstanding FY09-10	Amount Outstanding FY10-11
<b>2003 Revenue</b>	4,423,000	3,105,000	2,915,000
Refunding of 94-2,94-3 01-01			
<b>98-1 Reassessment</b>	2,955,000	705,000	635,000
Acquisition, Construction			
<b>2005 CFD- Univ Park</b>	67,915,000	65,925,000	64,715,000
Acquisition, Construction			
<b>04-01 Highlands</b>	3,165,000	1,719,000	1,694,000
Undergrounding			
<b>04-02 Section 29</b>	29,430,000	28,925,000	28,400,000
Acquisition, Construction.			
<b>CFD 91-1 Series 2008</b>	10,935,000	8,415,000	7,535,000
Refunding 1997 91-1 Revenue			
<b>EIP 2009A</b>	5,000,000	3,151,000	3,050,000
<b>TOTAL</b>			44,229,000

## Fiscal Policy

The City prefers to use special assessment, revenue, or other self-supporting bonds instead of general obligation bonds.

The following table presents outstanding debt for the Palm Desert Redevelopment Agency.

Redevelopment Agency Debt	Date Issued	Debt Outstanding Redevelopment Agency		
		Amount Issued	Amount Outstanding FYE 2009-10	Amount Outstanding FYE 2010-11
<b>Project Area #1</b>				
02 Refunding	3/02	22,070,000	22,070,000	22,070,000
03 Series TAB	8/03	19,000,000	19,000,000	19,000,000
04 Refunding	6/04	24,945,000	19,830,000	18,700,000
06 Series A TAB	6/06	37,780,000	37,780,000	37,780,000
06 Series B Ref	6/06	24,540,000	16,090,000	13,770,000
07 Refunding	1/07	32,600,000	25,420,000	22,795,000
<b>Project Area #2</b>				
02 Series TAB	7/02	17,310,000	12,660,000	11,940,000
03 Series TAB	3/03	15,745,000	15,745,000	15,745,000
06 Series A	7/06	41,340,000	40,855,000	40,675,000
06 Series B	7/06	1,567,118	365,603	-
06 Series C	7/06	7,775,000	7,775,000	-
06 Series D	7/06	16,936,000	14,715,788	13,874,390
<b>Project Area #3</b>				
03 Series TAB	8/03	4,745,000	4,020,000	3,915,000
06 Series A	7/06	11,915,000	11,795,000	11,670,000
06 Series B	7/06	383,660	383,660	383,660
06 Series C	7/06	2,760,866	2,692,754	2,656,883
<b>Project Area #4</b>				
98 Series TAB	3/98	11,020,000	8,355,000	8,225,000
01 Series TAB	1/01	15,695,000	13,895,000	13,575,000
06 Series A	7/06	14,610,000	14,010,000	13,575,000
06 Series B	7/06	4,663,089	4,623,592	4,623,592
<b>Housing Fund</b>				
98 Series TARB	1/98	48,760,000	2,995,000	1,535,000
02 Series TARB	8/02	12,100,000	10,335,000	10,050,000
07 Series TARB	1/07	86,155,000	78,085,000	74,950,000
<b>Note Payable</b>				
<b>Advances from City</b>		32,785,480	22,655,000	22,655,000
<b>TOTAL</b>		<b>507,201,213</b>	<b>406,151,397</b>	<b>384,163,525</b>

# PALM DESERT ESTIMATED REVENUES, Exhibit 1

<b>CATEGORY / FUND</b>	<b>Actual FY 08-09</b>	<b>Budget FY 09-10</b>	<b>Projected FY 09-10</b>	<b>Budget FY 10-11</b>
<b><u>General Fund:</u></b>				
1. Sales tax	14,474,933	15,900,000	13,600,000	<b>13,200,000</b>
2. Transient occupancy tax	7,030,048	8,000,000	6,700,000	<b>6,700,000</b>
3. Property tax	4,895,863	5,700,000	5,200,000	<b>5,200,000</b>
4. Interest & Rental Income (Energy Loans)	2,142,915	1,295,000	1,530,000	<b>1,575,000</b>
5. Transfers in (Gas, Starwood, Office, Int.)	2,684,568	2,586,000	2,684,000	2,700,000
6. Franchises	2,818,729	2,950,000	2,800,000	<b>2,800,000</b>
7. State subventions(VLF)	4,054,502	3,700,000	3,700,000	<b>3,725,000</b>
8. Building, grading & other permits	1,076,708	950,000	550,000	<b>670,000</b>
9. Reimbursements	3,323,620	2,626,000	3,032,000	<b>2,993,000</b>
10. Business license tax	1,258,688	1,325,000	1,200,000	1,200,000
11. Timeshare mitigation fee	949,871	900,000	1,000,000	<b>1,000,000</b>
12. Plan check fees	389,770	300,000	200,000	<b>200,000</b>
13. Property transfer tax	324,817	500,000	350,000	<b>350,000</b>
14. Other revenues	1,415,671	250,000	500,000	597,000
<b><u>Totals General Fund</u></b>	<b>46,840,703</b>	<b>46,982,000</b>	<b>43,046,000</b>	<b>42,910,000</b>
<b><u>Fire Tax Fund:</u></b>				
1. Structural Fire Tax	5,381,363	5,270,000	5,270,000	5,100,000
2. Prop. A. Fire Tax	1,628,841	2,039,000	2,039,000	2,039,000
3. Reimbursements	755,975	716,212	756,000	756,000
4. Interest Income	82,677	50,000	50,000	50,000
5. Interfund Transfers In	-	-	-	-
<b><u>Totals Fire Tax Fund</u></b>	<b>7,848,856</b>	<b>8,075,212</b>	<b>8,115,000</b>	<b>7,945,000</b>
<b><u>TOTAL FIRE AND GENERAL FD</u></b>	<b>54,689,559</b>	<b>55,057,212</b>	<b>51,161,000</b>	<b>50,855,000</b>

# PALM DESERT ESTIMATED REVENUES, Exhibit 1

<b>CATEGORY / FUND</b>	<b>Actual FY 08-09</b>	<b>Budget FY 09-10</b>	<b>Projected FY 09-10</b>	<b>Budget FY 10-11</b>
<b><u>Gas Tax Fund:</u></b>				
1. Gas Tax	1,295,210	837,500	1,712,102	837,500
2. Interest	30,055	12,500	12,500	12,500
<b><u>Total Gas Tax</u></b>	<b><u>1,325,265</u></b>	<b><u>850,000</u></b>	<b><u>1,724,602</u></b>	<b><u>850,000</u></b>
<b><u>Traffic Safety Fund:</u></b>				
1. Vehicle Fines	184,793	149,000	149,000	149,000
2. Interest	1,710	1,000	1,000	1,000
<b><u>Total Traffic Safety Fund</u></b>	<b><u>186,503</u></b>	<b><u>150,000</u></b>	<b><u>150,000</u></b>	<b><u>150,000</u></b>
<b><u>Measure A Fund:</u></b>				
1. Sales Tax	1,958,640	2,102,000	1,950,000	1,800,000
2. Reimbursements	128,685	14,428,616	874,737	11,841,390
3. Interest	346,388	237,000	237,000	250,000
<b><u>Total Measure A Fund</u></b>	<b><u>2,433,714</u></b>	<b><u>16,767,616</u></b>	<b><u>3,061,737</u></b>	<b><u>13,891,390</u></b>
<b><u>Housing Mitigation Fund:</u></b>				
1. Development Fee	95,595	-	89,203	5,500
2. Interest	79,957	40,000	101,200	160,000
<b><u>Total Housin Miti ation Fund:</u></b>	<b><u>175,552</u></b>	<b><u>40,000</u></b>	<b><u>190,403</u></b>	<b><u>165,500</u></b>
<b><u>CDBG Block Grant Fund:</u></b>				
1. CDBG Block Grant	378,644	543,000	378,000	417,000
2. Reimbursements(Program Income)	18,517	20,000	5,000	10,000
3. Interest	949	3,000	1,000	500
<b><u>Total CDBG Fund</u></b>	<b><u>398,111</u></b>	<b><u>566,000</u></b>	<b><u>384,000</u></b>	<b><u>427,500</u></b>
<b><u>Child Care Program</u></b>				
1. Child Care Fee	180,214	-	92,000	5,000
2. Interest	32,503	20,000	20,000	20,000
<b><u>Total Public Safety Fund</u></b>	<b><u>212,717</u></b>	<b><u>20,000</u></b>	<b><u>112,000</u></b>	<b><u>25,000</u></b>
<b><u>Public Safety Grant Fund:</u></b>				
1. Federal Grants	1,365	64,000	23,500	341,300
2. State Grants	199,058	151,500	170,900	106,300
3. Interest	1,063	500	500	500
<b><u>Total Public Safety Fund</u></b>	<b><u>201,486</u></b>	<b><u>216,000</u></b>	<b><u>194,900</u></b>	<b><u>448,100</u></b>

# PALM DESERT ESTIMATED REVENUES, Exhibit 1

CATEGORY / FUND	Actual FY 08-09	Budget FY 09-10	Projected FY 09-10	Budget FY 10-11
<b><u>New Construction Tax Fund:</u></b>				
1. Development Fee	361,355	-	80,000	75,000
2. Interest	37,475	17,000	17,000	17,000
<b><u>Total New Construction Fund</u></b>	<b><u>398,830</u></b>	<b><u>17,000</u></b>	<b><u>97,000</u></b>	<b><u>92,000</u></b>
<b><u>Drainage Facility Fund:</u></b>				
1. Development Fee	39,270	-	30,000	-
2. Reimbursements	-	-	13,500	-
3. Interest	128,773	78,000	78,000	80,000
<b><u>Total Drainage Facility Fund</u></b>	<b><u>168,043</u></b>	<b><u>78,000</u></b>	<b><u>121,500</u></b>	<b><u>80,000</u></b>
<b><u>Park &amp; Recreation Fund:</u></b>				
1. Reimbursements/Fee	159,113	-	-	1,000,000
2. Interest	67,846	50,000	50,000	50,000
<b><u>Total Park &amp; Recreation Fund</u></b>	<b><u>226,959</u></b>	<b><u>50,000</u></b>	<b><u>50,000</u></b>	<b><u>1,050,000</u></b>
<b><u>Signalization Fund:</u></b>				
1. Development Fee	52,471	-	25,000	-
2. Reimbursements	-	391,000	-	430,450
3. Interest	18,501	10,500	10,500	10,000
<b><u>Total Signalization Fund</u></b>	<b><u>70,972</u></b>	<b><u>401,500</u></b>	<b><u>35,500</u></b>	<b><u>440,450</u></b>
<b><u>Fire Facilities Fund:</u></b>				
1. Development Fee	116,585	-	9,000	42,000
2. Interest	13,741	9,000	-	10,000
<b><u>Total Fire Facilities Fund</u></b>	<b><u>130,326</u></b>	<b><u>9,000</u></b>	<b><u>9,000</u></b>	<b><u>52,000</u></b>
<b><u>Waste Recycling Fund:</u></b>				
1. Waste Recycling Fee	466,397	460,000	460,000	460,000
2. Reimbursements	52,217	250,000	110,000	100,000
3. Interest	145,898	126,000	115,000	90,000
<b><u>Total Waste Recycling Fund</u></b>	<b><u>664,512</u></b>	<b><u>836,000</u></b>	<b><u>685,000</u></b>	<b><u>650,000</u></b>
<b><u>Energy Independence Program:</u></b>				
1. Loans Proceeds	4,515,000	5,000,000	6,136,000	-
2. Reimbursements	-	200,000	304,000	410,000
3. Interest	17,454	-	15,000	70,000
<b><u>Total Waste Recycling Fund</u></b>	<b><u>4,532,454</u></b>	<b><u>5,200,000</u></b>	<b><u>6,455,000</u></b>	<b><u>480,000</u></b>

# PALM DESERT ESTIMATED REVENUES, Exhibit 1

<b>CATEGORY / FUND</b>	<b>Actual FY 08-09</b>	<b>Budget FY 09-10</b>	<b>Projected FY 09-10</b>	<b>Budget FY 10-11</b>
<b><u>Air Quality Management Fund:</u></b>				
1. Air Quality Fee	58,980	60,000	56,000	60,000
2. Interest	5,348	3,000	3,000	3,000
<b><u>Total Air Quality Fund</u></b>	<b>64,328</b>	<b>63,000</b>	<b>59,000</b>	<b>63,000</b>
<b><u>City Wide Business Prom. Fund:</u></b>				
1. Business License -\$1 Day Use Fee(COD)	48,761	50,000	50,000	50,000
<b><u>Total Business Prom. Fund</u></b>	<b>48,761</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
<b><u>Art in Public Places Fund:</u></b>				
1. Development Fee	307,070	-	175,310	67,000
2. Interest	71,229	35,000	35,000	35,000
<b><u>Total AIPP Fund</u></b>	<b>378,299</b>	<b>35,000</b>	<b>210,310</b>	<b>102,000</b>
<b><u>AIPP Maintenance Fund:</u></b>				
1. AIPP Transfers In	23,324	10,000	10,000	-
<b><u>Total AIPP Maint. Fund</u></b>	<b>23,324</b>	<b>10,000</b>	<b>10,000</b>	<b>-</b>
<b><u>Golf Course Maint/Improv Fund:</u></b>				
1. Time Share Mitigation & Amenities Fees	597,616	621,521	830,200	864,000
2. Interest	58,457	75,000	75,000	40,000
<b><u>Total Golf Course Maint. Fund</u></b>	<b>656,073</b>	<b>696,521</b>	<b>905,200</b>	<b>904,000</b>
<b><u>Retiree Health Fund:</u></b>				
1. General Fund Contribution	406,245	614,000	-	107,200
2. Interest	80,385	70,000	70,000	46,000
<b><u>Total Retiree Health Fund</u></b>	<b>486,630</b>	<b>684,000</b>	<b>70,000</b>	<b>153,200</b>
<b><u>El Paseo Merchant Fund:</u></b>				
1. El Paseo Merchant Fee(Business License)	227,999	230,000	200,000	200,000
<b><u>Total El Paseo Fund</u></b>	<b>227,999</b>	<b>230,000</b>	<b>200,000</b>	<b>200,000</b>
<b><u>2010 Capital Project Reserve:</u></b>				
1. State, Federal, CVAG Reimb., Other Rev.	3,860,734	3,847,764	715,000	3,057,300
2. Interest	692,783	456,000	456,000	456,000
<b><u>Total Capital Project Fund</u></b>	<b>4,553,517</b>	<b>4,303,764</b>	<b>1,171,000</b>	<b>3,513,300</b>

# PALM DESERT ESTIMATED REVENUES, Exhibit 1

CATEGORY / FUND	Actual FY 08-09	Budget FY 09-10	Projected FY 09-10	Budget FY 10-11
<b><u>Parks Fund:</u></b>				
1. Reimbursements	24,100			
2. Interest	137,226	124,000	124,000	100,000
<b><u>Total Parks Fund</u></b>	<b>161,326</b>	<b>124,000</b>	<b>124,000</b>	<b>100,000</b>
<b><u>Drainage Fund:</u></b>				
1. Interest	75,961	46,000	46,000	50,000
<b><u>Total Drainage Fund</u></b>	<b>75,961</b>	<b>46,000</b>	<b>46,000</b>	<b>50,000</b>
<b><u>Signal Fund:</u></b>				
1. Reimbursements	-	752,500	-	752,500
2. Interest	6,971	5,000	5,000	5,000
<b><u>Total Signal Fund</u></b>	<b>6,971</b>	<b>757,500</b>	<b>5,000</b>	<b>757,500</b>
<b><u>Library Fund:</u></b>				
1. General Fund Transfers In	334,000	340,000	340,000	340,000
<b><u>Total Library Fund</u></b>	<b>334,000</b>	<b>340,000</b>	<b>340,000</b>	<b>340,000</b>
<b><u>Debt Service Funds</u></b>				
1. Transfer In	11,336,075	9,987,856	9,000,000	9,971,451
<b><u>Total Debt Service Funds</u></b>	<b>11,336,075</b>	<b>9,987,856</b>	<b>9,000,000</b>	<b>9,971,451</b>
<b><u>Parkview Office Complex Fund:</u></b>				
1. Rent/Leases of Buildings	957,542	950,580	950,580	975,000
2. Interest	79,917	75,000	75,000	35,000
<b><u>Total Parkview Office Fund</u></b>	<b>1,037,459</b>	<b>1,025,580</b>	<b>1,025,580</b>	<b>1,010,000</b>
<b><u>Building/Equipment Maint. Funds:</u></b>				
1. General & Fire Fund Transfer In	334,966	322,000	322,000	136,000
2. Interest	235,769	100,000	70,000	100,000
<b><u>Total Building/ Equip. Maint. Fund</u></b>	<b>570,735</b>	<b>422,000</b>	<b>392,000</b>	<b>236,000</b>
<b><u>Landscape &amp; Lighting Districts:</u></b>				
1. Transfer In	61,084	70,000	70,000	70,000
2. Taxes	296,189	301,841	301,841	296,769
3. Interest	3,894	-	-	-
<b><u>Total Landscape &amp; Lighting</u></b>	<b>361,167</b>	<b>371,841</b>	<b>371,841</b>	<b>366,769</b>
<b><u>Business Improvement Districts:</u></b>				
1. Taxes	398,368	417,562	417,562	429,381
2. Interest	-	-	-	-
<b><u>Total Business Improvement</u></b>	<b>398,368</b>	<b>417,562</b>	<b>417,562</b>	<b>429,381</b>
<b><u>Desert Willow Golf Fund:</u></b>				
1. Golf Course	6,872,934	7,042,403	5,875,000	7,130,990
2. Resturant Revenue	2,002,810	2,337,729	1,800,000	1,419,102
3. Interest	9,073	1,350	-	-
<b><u>Total Desert Willow Fund</u></b>	<b>8,884,818</b>	<b>9,381,482</b>	<b>7,675,000</b>	<b>8,550,092</b>

# PALM DESERT ESTIMATED REVENUES, Exhibit 1

<b>CATEGORY / FUND</b>	<b>Actual FY 08-09</b>	<b>Budget FY 09-10</b>	<b>Projected FY 09-10</b>	<b>Budget FY 10-11</b>
<b><u>Project Area 1 Fund:</u></b>				
1. Interest	404,830	-	-	-
2. Transfers In	3,490,042	-	2,000,000	-
<b><u>Total Project Area 1 Fund</u></b>	<b><u>3,894,872</u></b>	<b><u>-</u></b>	<b><u>2,000,000</u></b>	<b><u>-</u></b>
<b><u>Project Area 2 Fund:</u></b>				
1. Reimbursements	598,148	-	-	-
2. Interest	318,209	-	-	-
<b><u>Total Project Area 2 Fund</u></b>	<b><u>916,357</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
<b><u>Project Area 3 Fund:</u></b>				
1. Interest	217,404	-	-	-
2. Transfers In	60,744	-	-	-
<b><u>Total Project Area 3 Fund</u></b>	<b><u>278,148</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
<b><u>Project Area 4 Fund:</u></b>				
1. Interest	366,415	-	-	-
2. Transfers In	787,233	-	-	-
<b><u>Total Project Area 4 Fund</u></b>	<b><u>1,153,648</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>



# PALM DESERT ESTIMATED REVENUES, Exhibit 1

<b>CATEGORY / FUND</b>	<b>Actual FY 08-09</b>	<b>Budget FY 09-10</b>	<b>Projected FY 09-10</b>	<b>Budget FY 10-11</b>
<b><u>Financing Authority RDA:</u></b>				
1. Transfer In	37,776,148	34,145,777	33,862,994	33,862,994
3. Interest	-	-	-	-
<b><u>Total Debt Service 1 Fund</u></b>	<b><u>37,776,148</u></b>	<b><u>34,145,777</u></b>	<b><u>33,862,994</u></b>	<b><u>33,862,994</u></b>
<b><u>Debt Service 1 Fund:</u></b>				
1. Tax Increment	52,192,365	48,232,687	50,704,963	48,169,714
2. Transfer In & Interest	1,520,596	-	-	131,884
<b><u>Total Debt Service 1 Fund</u></b>	<b><u>53,712,961</u></b>	<b><u>48,232,687</u></b>	<b><u>50,704,963</u></b>	<b><u>48,301,598</u></b>
<b><u>Debt Service 2 Fund:</u></b>				
1. Tax Increment	19,493,421	18,152,420	18,074,480	17,170,756
2. Transfer In & Interest	186,148	-	-	47,093
<b><u>Total Debt Service 2 Fund</u></b>	<b><u>19,679,569</u></b>	<b><u>18,152,420</u></b>	<b><u>18,074,480</u></b>	<b><u>17,217,849</u></b>
<b><u>Debt Service 3 Fund:</u></b>				
1. Tax Increment	4,697,664	4,147,762	4,657,556	4,424,678
2. Transfer In & Interest	76,069	-	-	12,339
<b><u>Total Debt Service 3 Fund</u></b>	<b><u>4,773,733</u></b>	<b><u>4,147,762</u></b>	<b><u>4,657,556</u></b>	<b><u>4,437,017</u></b>
<b><u>Debt Service 4 Fund:</u></b>				
1. Tax Increment	13,753,607	12,573,199	13,003,361	12,353,193
2. Transfer In & Interest	163,389	-	-	33,685
<b><u>Total Debt Service 4 Fund</u></b>	<b><u>13,916,996</u></b>	<b><u>12,573,199</u></b>	<b><u>13,003,361</u></b>	<b><u>12,386,878</u></b>
<b><u>Housing Fund:</u></b>				
1. Transfers In & Interest	19,623,185	16,621,213	16,621,213	16,423,669
<b><u>Total Housing Fund</u></b>	<b><u>19,623,185</u></b>	<b><u>16,621,213</u></b>	<b><u>16,621,213</u></b>	<b><u>16,423,669</u></b>

# PALM DESERT ESTIMATED REVENUES, Exhibit 1

<u>CATEGORY / FUND</u>	<u>Actual FY 08-09</u>	<u>Budget FY 09-10</u>	<u>Projected FY 09-10</u>	<u>Budget FY 10-11</u>
<b><u>Housing Authority Fund:</u></b>				
1. Rent fm Apartments/Interest	5,006,788	5,215,676	5,110,142	4,823,612
2. Reimbursement/Transfers	2,852,250	-	-	-
<b><u>Total Housing Authority Fund</u></b>	<b><u>7,859,038</u></b>	<b><u>5,215,676</u></b>	<b><u>5,110,142</u></b>	<b><u>4,823,612</u></b>

## **GENERAL FUND**

**The General Fund is used to account for all financial resources traditionally associated with government, except those required to be accounted for in another fund. It is the primary operating fund which includes the operating budgets for all the departments and the majority of the City's tax revenues.**

The following summary schedules include actual totals for fiscal years 2008-09; adopted budget for fiscal year 2009-10 and projected totals for fiscal years 2009-10 and requested budget for 2010-2011:

**Revenue Summary** - schedules of revenue sources and written narrative.

**Expenditure Summary** - written narrative of the major changes in expenditures.

**Expenditure Comparison Graph** - graph showing the major expenditure categories.

**Expenditures by Department - Two Year Comparison** - graph showing major division categories.

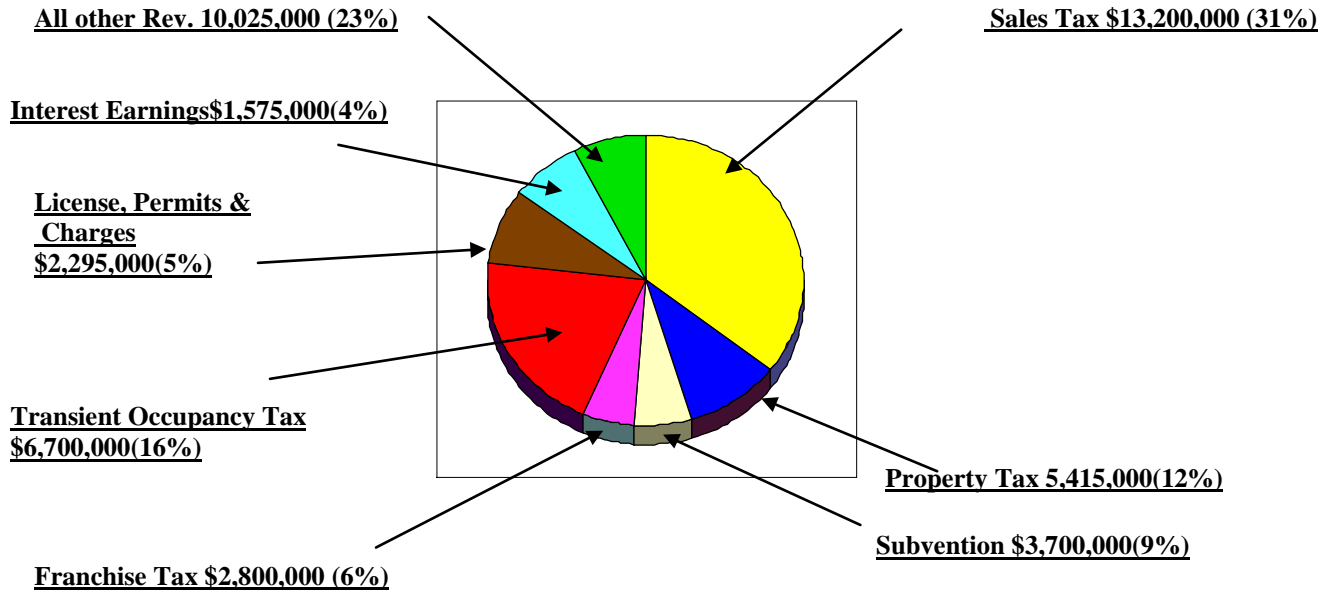
**Departmental Summary by Expenditure Category** - List of expenditures by department for each major expenditure categories.

**Expenditures by Category Graph** - graph showing the major expenditure categories for the actual of 2008-09, adopted budget 2009-10 and projected and the budget for 2010-11.

**Revenue and Expenditure Comparison** - Major categories for revenue and expenditures.

**Operating Expenditure Summaries** - schedules of various departments which include program narratives, recap and line item totals of operating expenditures for salaries and benefits, supplies, other services and capital outlay and significant changes to the budget compared to prior fiscal year's budget.

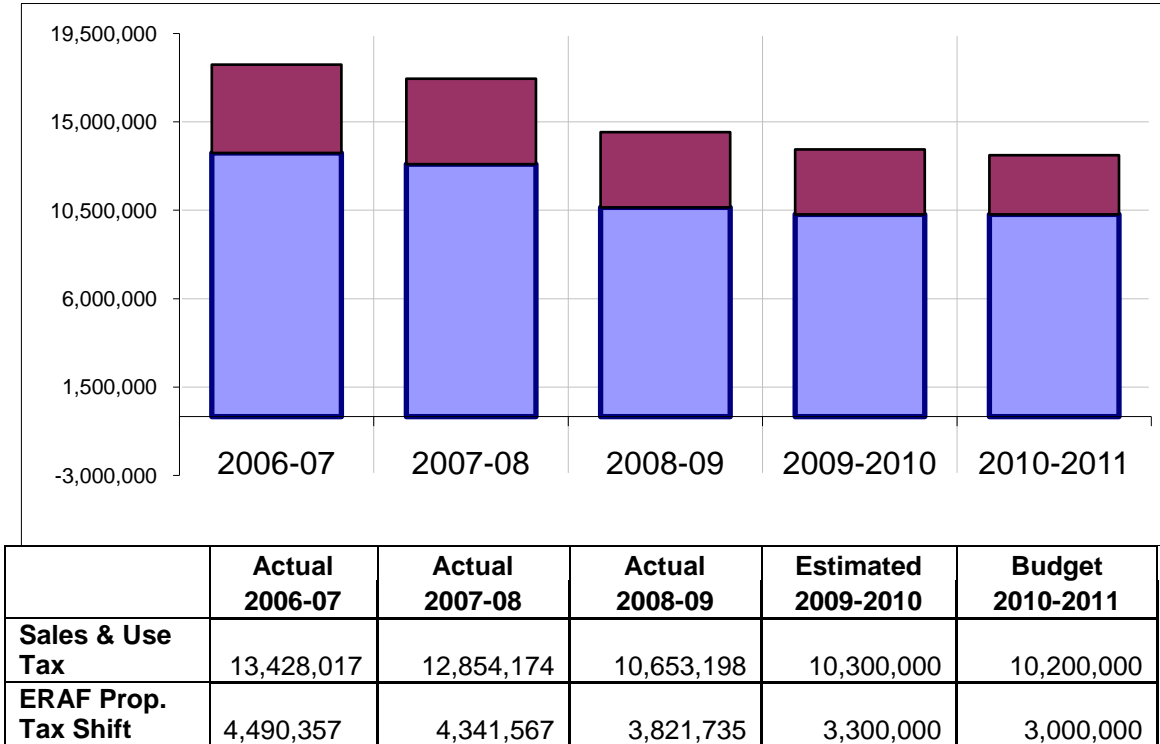
## GENERAL FUND REVENUE SUMMARY



### Revenue Assumptions for the General Fund (Fiscal Year 2010-2011)

Fiscal Year 10-11 revenue projections are based on current state and local economic conditions and historical trends. The State continues to have a budget deficit. The following is a summary of the major changes to General Fund revenues.

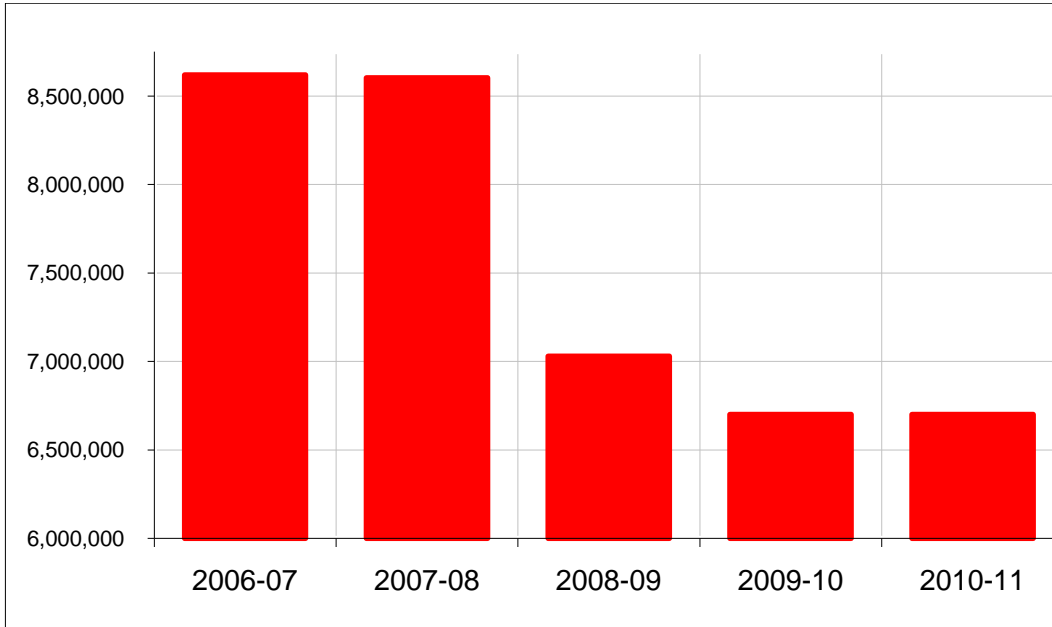
### Sales Tax



Enacted in 1933 by the State Legislature, the sales tax is applied when retailers sell tangible personal property. This tax is measured by gross receipts from retail sales at a rate of 7.75%. The total tax rate is made up of the basic statewide sales tax of 7.25 percent plus a 0.50% special district tax for the Riverside County Transportation Commission. The State wide tax of 7.25% includes the following components: 6.25% state tax; 0.50% for the Local Public Safety Fund (enacted 1/1/94); and 1.0% city and county allocation (.25% Triple Flip).

**Next year estimated is flat due to the slowdown of the economy in the Coachella Valley.**

## Transient Occupancy Tax



	Actual 2006-07	Actual 2007-08	Actual 2008-09	Estimated 2009-10	Budget 2010-11
<b>Transient Occup. Tax</b>	8,619,193	8,602,887	7,030,047	6,700,000	6,700,000

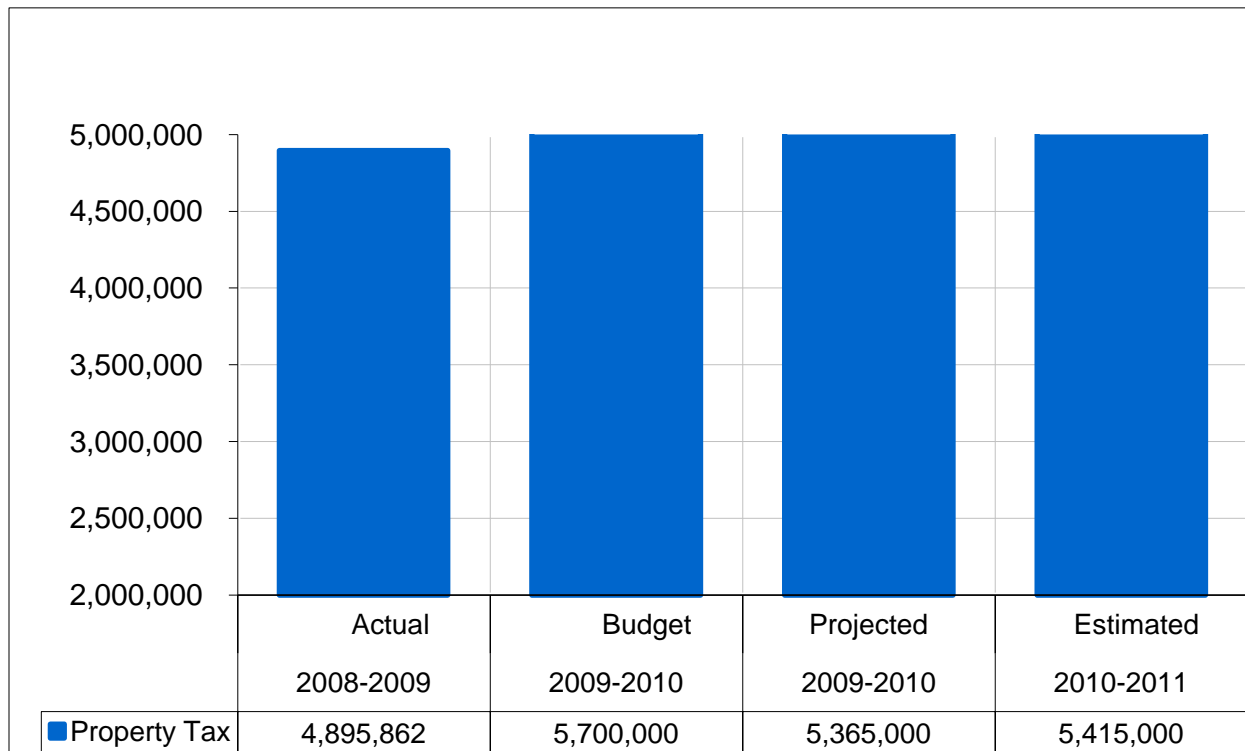
This tax is imposed on individuals for the privilege of occupancy in any hotel or motel within the City. Each occupant is subject to a 9 percent (June 1992-revised rate and approved by voters in November 2004) transient occupancy tax which is added to the occupant=s room bill. All hotel and motel operators are required to remit this tax to the City on a monthly basis.

The main collectors of the tax are the Desert Springs Marriott, Embassy Suites Hotel, Travelers Inn, Holiday Inn Express, Shadow Mountain Resort, Sunrise Development Condo=s, Marriott and Intrawest Time-Share units, Court Yard and Residence Inn, Best Western, Palm Desert Lodge, International Lodge and the newest hotel –Hampton Inn. **The projection for 2010-11 is based on no increase for Desert Springs Convention business and timeshare T.O.T. business, hopefully, the convention business will pickup for 2010-2011.**

## Property Taxes

In November 1978, the voters approved Proposition 13, which allocated property tax revenues based on each agency=s historical share, cities which never levied a property tax rate before Proposition 13 did not share in the resulting revenues (property tax rates were rolled back to 1973 rates). The City of Palm Desert is a No-Low Property Tax City and receives property taxes only on areas annexed to the City after 1978. The County of Riverside and the City of Palm Desert have agreed to exchange property taxes upon annexations into the City at a rate of 7 percent of the County=s share of the annexed property tax revenue.

Three county agencies are involved in the administration of the property tax: the County Assessor, the Auditor-Controller, and the Tax Collector. Property is valued by the County Assessor and taxed at 1 percent of assessed value. Increases in property taxes are based on property changing ownership, new construction and a 2 percent maximum increase in assessments. After taxes are received by the County, the Auditor-Controller apportions to participating agencies its share of the tax less 1/4 of 1 percent for tax collection costs.

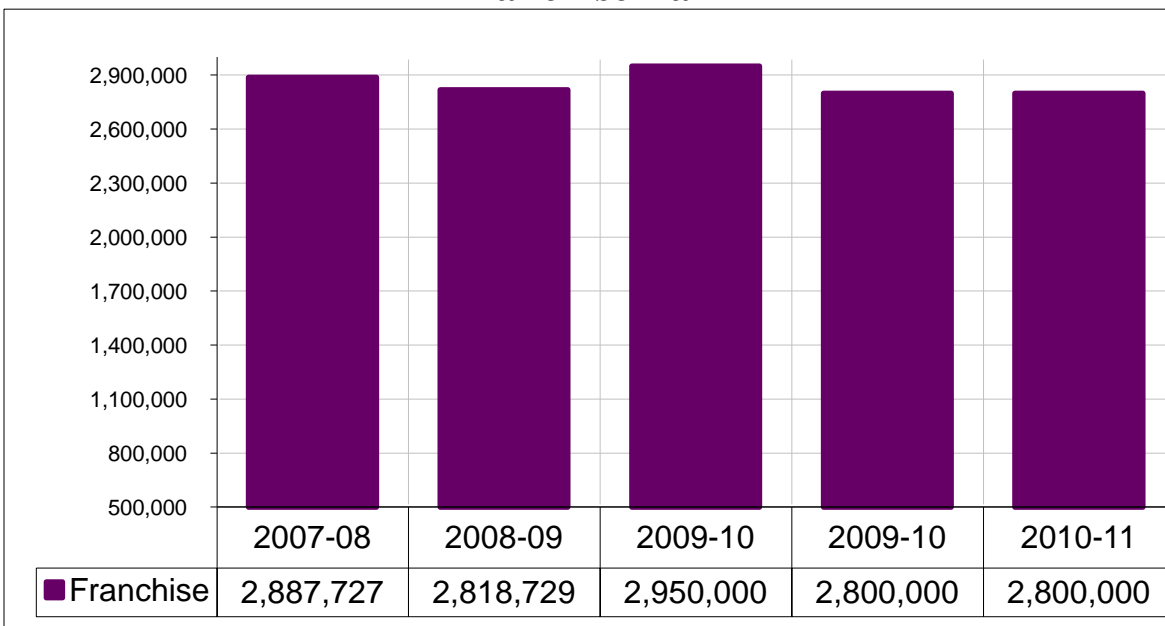


The property taxes for 2010-11 is flat due to housing slowdown and potential property tax appeals.

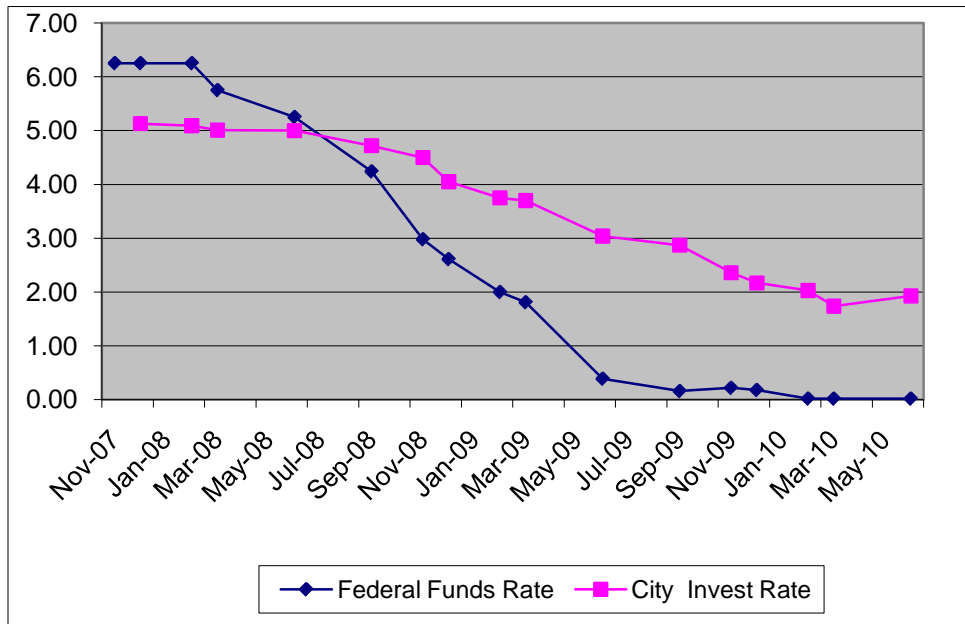
### Timeshare Mitigation Fee

Approved in January 1989, the City Council passed a Zoning Ordinance establishing standards for developing timeshare developments within the City of Palm Desert. Shadow Ridge Timeshare project is projected to be \$1,000,000. Starwood has completed construction of the first units of which we are transferring in around 670,000.

### Franchise Tax



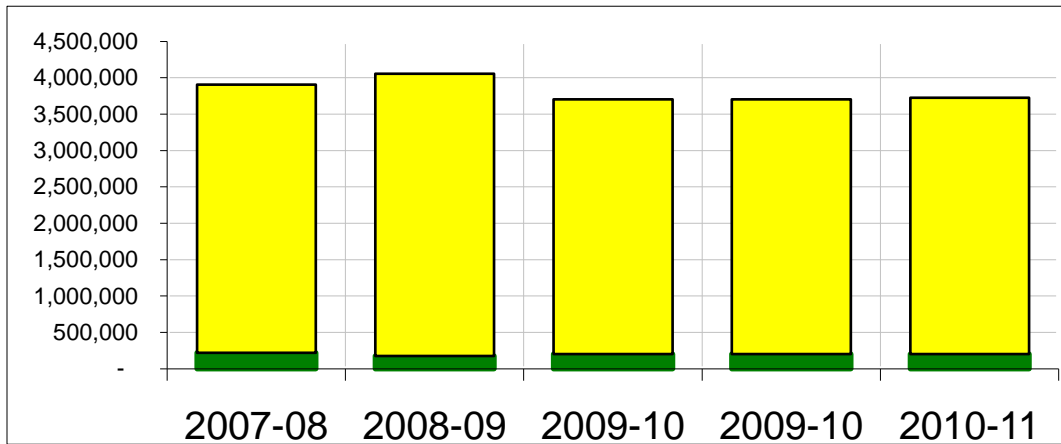
The State currently is considering the impacts in Federal Law deregulating the Electric Companies, Cable Companies and Telephone Companies and the Cities abilities to charge a franchise tax for use of the City=s right of way. **Currently we are collecting \$550,000 for waste franchise, \$200,000 for gas franchise, \$950,000 for cable franchise and \$950,000 for electric franchise.** Staff is continuing to monitor the legislation being introduced at the state on the cable and electric issues.



### Interest Earnings

The current fiscal year 2009-10 has had steady decrease in the Federal Funds Rate. . The interest rate projection for 2010-11 is calculated at a conservative average yearly yield of 1.0 percent and that no major usage of the existing surplus funds will be used in the 2010-11.

### Motor Vehicle License Fee



	Actual 2007-08	Actual 2008-09	Budget 2009-10	Estimated 2009-10	Budget 2010-11
Motor Vehicle(DMV)	220,784	173,448	200,000	200,000	200,000
ERAF-In Lieu DMV	3,685,215	3,881,054	3,500,000	3,500,000	3,525,000

the Motor Vehicle License Fee (VLF or DMV Fees) is a tax on ownership of a registered vehicle. The tax rate was 2% of the value of a vehicle paid by owners to the Department of Motor Vehicle; however, the State has lowered the rate to 0.65%. In addition to revenues from the 0.65% rate, cities and counties will receive additional property tax equal to the difference between revenues from the VLF at the 2% rate and the 0.65% rate charged by the State. **Starting in 2006-07, the increase for VLF will be based on each city and county growth in gross assessed valuation in the prior year, instead of the increase in vehicle value. No growth for 2010-2011 due to the slowdown of property values.**

### Building Permits & Charges for Services

Fees for new building construction are based on local ordinances and include building, electrical, plumbing, heating, and other related permits and plan check fees. **The estimated FY 10-11 building permits of \$69 Million Valuation which will generate fees and plan check of \$895,000.**

This projected figure represents the fees for various miscellaneous commercial buildings and various housing construction (Desert Gateway, Valley Center Business Park, Stonecrest Office, Shadow Ridge, Dolce /Rillington, Ponderosa, Sares Regis Condos

### Interfund Transfers In

This represents the Gas Tax funds, Timeshare Mitigation (241), Parkview being transferred to the General Fund for reimbursement of street improvement, park and other costs paid by the General Fund (\$2,700,000).

### Fire Tax:

	Actual 2008-09	Budget 2009-10	Estimated 2008-09	Budget 2009-10
<b>Prop A Fire Tax</b>	1,628,841	1,500,000	2,039,000	2,039,000
<b>Structrual Fire Tax</b>	5,381,363	5,400,000	5,270,000	5,270,000
<b>Transfer In fm Gen FD</b>	-	-	-	-
Reimb from Other Cities	755,975	715,000	716,212	756,000

In November 1982, the residents of the City of Palm Desert voted on Proposition A Fire Tax for upgrading the City’s fire protection and prevention. The Fire Tax charge for a residential property is \$48 and commercial property is based on their square footage.

The Structural Fire Tax is collected as part of the Property Tax Bill. **Staff is recommending using up fund balance in the Fire Tax Fund prior to allocating any additional General Fund reserves. Budget for 2011-2012 will require a transfer from the General Fund.**



# PALM DESERT ESTIMATED REVENUES, Exhibit 1

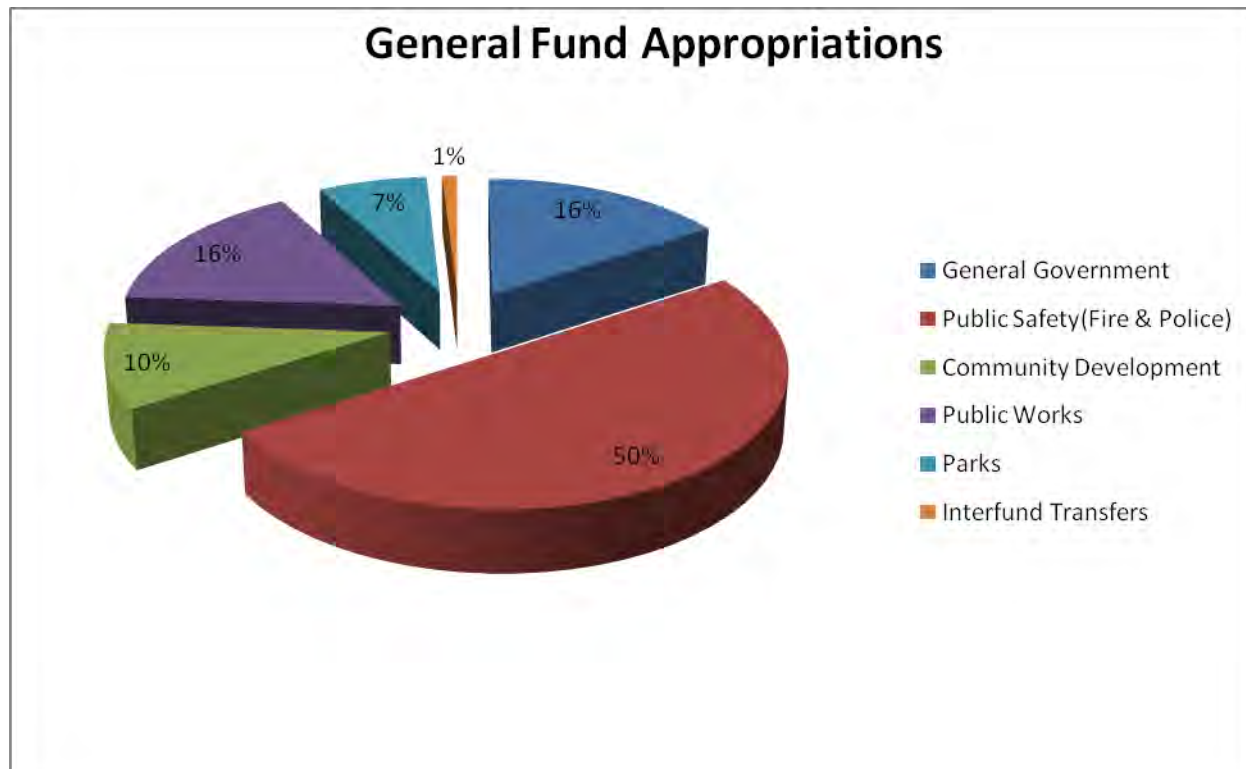
<b>CATEGORY / FUND</b>	<b>Actual FY 08-09</b>	<b>Budget FY 09-10</b>	<b>Projected FY 09-10</b>	<b>Budget FY 10-11</b>
<b><u>General Fund:</u></b>				
1. Sales tax	14,474,933	15,900,000	13,600,000	13,200,000
2. Transient occupancy tax	7,030,048	8,000,000	6,700,000	6,700,000
3. Property tax	4,895,863	5,700,000	5,200,000	5,200,000
4. Interest & Rental Income (Energy Loans)	2,142,915	1,295,000	1,530,000	1,575,000
5. Transfers in (Gas, Starwood, Office, Int.)	2,684,568	2,586,000	2,684,000	2,700,000
6. Franchises	2,818,729	2,950,000	2,800,000	2,800,000
7. State subventions(VLF)	4,054,502	3,700,000	3,700,000	3,725,000
8. Building, grading & other permits	1,076,708	950,000	550,000	670,000
9. Reimbursements	3,323,620	2,626,000	3,032,000	2,993,000
10. Business license tax	1,258,688	1,325,000	1,200,000	1,200,000
11. Timeshare mitigation fee	949,871	900,000	1,000,000	1,000,000
12. Plan check fees	389,770	300,000	200,000	200,000
13. Property transfer tax	324,817	500,000	350,000	350,000
14. Other revenues	1,415,671	250,000	500,000	597,000
<b><u>Totals General Fund</u></b>	<b>46,840,703</b>	<b>46,982,000</b>	<b>43,046,000</b>	<b>42,910,000</b>
<b><u>Fire Tax Fund:</u></b>				
1. Structural Fire Tax	5,381,363	5,270,000	5,270,000	5,100,000
2. Prop. A. Fire Tax	1,628,841	2,039,000	2,039,000	2,039,000
3. Reimbursements	755,975	716,212	756,000	756,000
4. Interest Income	82,677	50,000	50,000	50,000
5. Interfund Transfers In		-	-	
<b><u>Totals Fire Tax Fund</u></b>	<b>7,848,856</b>	<b>8,075,212</b>	<b>8,115,000</b>	<b>7,945,000</b>
<b><u>TOTAL FIRE AND GENERAL FD</u></b>	<b>54,689,559</b>	<b>55,057,212</b>	<b>51,161,000</b>	<b>50,855,000</b>

**GENERAL AND FIRE FUND SUMMARY REVIEW  
HIGHLIGHT CHANGES BY DEPARTMENT  
COMPARISON OF LAST YEAR TO BUDGET  
2010-2011**

<b>DEPARTMENT</b>	<b>Budget 2009-2010</b>	<b>Budget 2010-2011</b>	<b>Decrease CHANGE REASON FOR CHANGE:</b>
* City Council	440,200	415,785	(24,415) o Decrease various accounts
* City Clerk	624,412	945,600	321,188 o Transfer staff fm Comm Sv
* Legislative Advocacy	49,000	40,000	(9,000) o Decrease in travel
* Elections	-0-	61,900	61,900 o Election in Fall
* City Attorney	233,000	225,000	(8,000) o Lower fee
* Legal Special Services	300,000	335,000	35,000 o Estimate of Legal Litigation
* City Manager	703,450	910,350	206,900 o Transfer in 2 positions
* Community Services-Admin.	1,603,272	395,225	(1,208,047) o Transfer staff out
* Finance	1,972,100	1,745,826	(226,274) o Cut 2 positions
* Independent Audit	50,000	50,000	-0- o. No Change.
* Human Resources	593,163	467,491	(125,672) o Decrease various accounts
* General Services	445,200	432,000	(13,200) o Lower various accounts
* Information Technology	953,386	841,311	(112,075) o Cut position, Decrease accounts
* Insurance	402,000	498,700	(96,700) o Higher Insurance premium
* InterFund Transfers	620,000	504,000	(116,000) o Lower transfer out
* Animal Regulation	220,000	257,119	37,119 o Higher Animal shelter cost
* Street Lighting/Traffic Safety	438,000	248,000	(190,000) o Transfer cost to recycling fund
* Police Services	15,443,796	16,339,096	895,300 o 3.5% Increase cost – 1 added
* Development Services	754,629	-0-	(754,629)o Department eliminated
* Public Works Admin.	3,226,622	2,272,903	(953,719) o Cut 3 Positions, Decrease acct
* Street Maintenance	2,357,280	2,659,000	301,720 o Traffic Safety staff transfer
* Street Repairs & Maint., Storm	2,175,000	2,210,000	35,000 o Increase street maintenance
* Public Building Operations	601,600	566,100	(35,500) o Decrease various accounts
* Auto Fleet Maintenance	420,000	420,000	-0- o Less vehicle purchases
* Portola Community Center	84,907	79,907	(5,000) o Decrease various accounts
* Community Promotions	1,472,453	545,875	(926,578) o Lower contribution –CVA
* Marketing	1,113,210	782,950	(330,260) o Decrease various accounts
* Visitors Center	710,400	531,011	(179,389) o Cut position, decrease acct
* Building & Safety	1,760,882	1,575,675	(185,207) o Cut staffing
* Planning & Comm. Dev- Code	1,698,616	1,835,013	136,397 o. Transfer 1 staff
* Civic Center Park	1,576,122	1,057,351	(518,771) o Cut 5 positions
* Park Maintenance	1,068,696	780,500	(288,196) o. Decrease various accounts
* Landscape Services	2,027,150	1,846,700	(180,450) o Decrease various accounts
* Contributions	683,500	703,000	19,500 o Increase contribution -Seniors
* Unemployment Benefits	10,000	200,000	190,000 o Increase unemployment

**Expenditure Review for the General Fund (Fiscal Year 2010-2011)**

The General Fund Expenditures are decreasing from \$46,957,546 to 42,906,239 a decrease of 8.6% for fiscal year 2010-11.



**Changes made to the expenditure categories:**

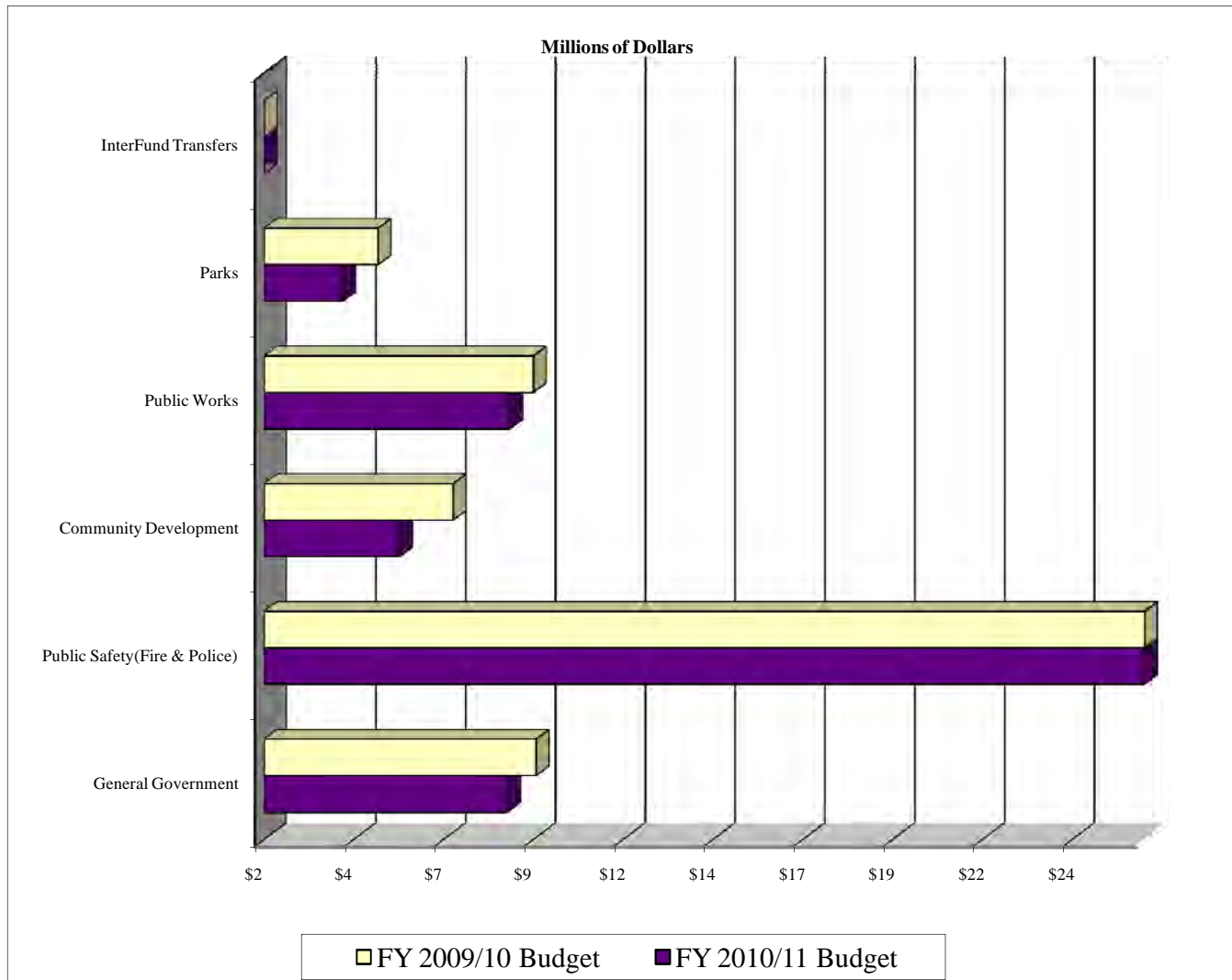
**Salaries & Benefits:** Salaries and Benefits are down due to early retirement, separation from employment(12) and vacated positions being eliminated from the budget. Benefits increased in the areas of Health Benefits, PERS retirement contribution and Retiree Health Contribution.

**Professional & Technical Services:** Professional & Technical Services include the cost of contracting for Police Services (up 3.5% and adding one position).

**Repair & Maintenance:** Reflects decrease cost due to budget adjustments.

**Contributions:** Reflects recommended lowering of outside contributions.

# General & Fire Fund Expenditures by Department Two-Year Comparison



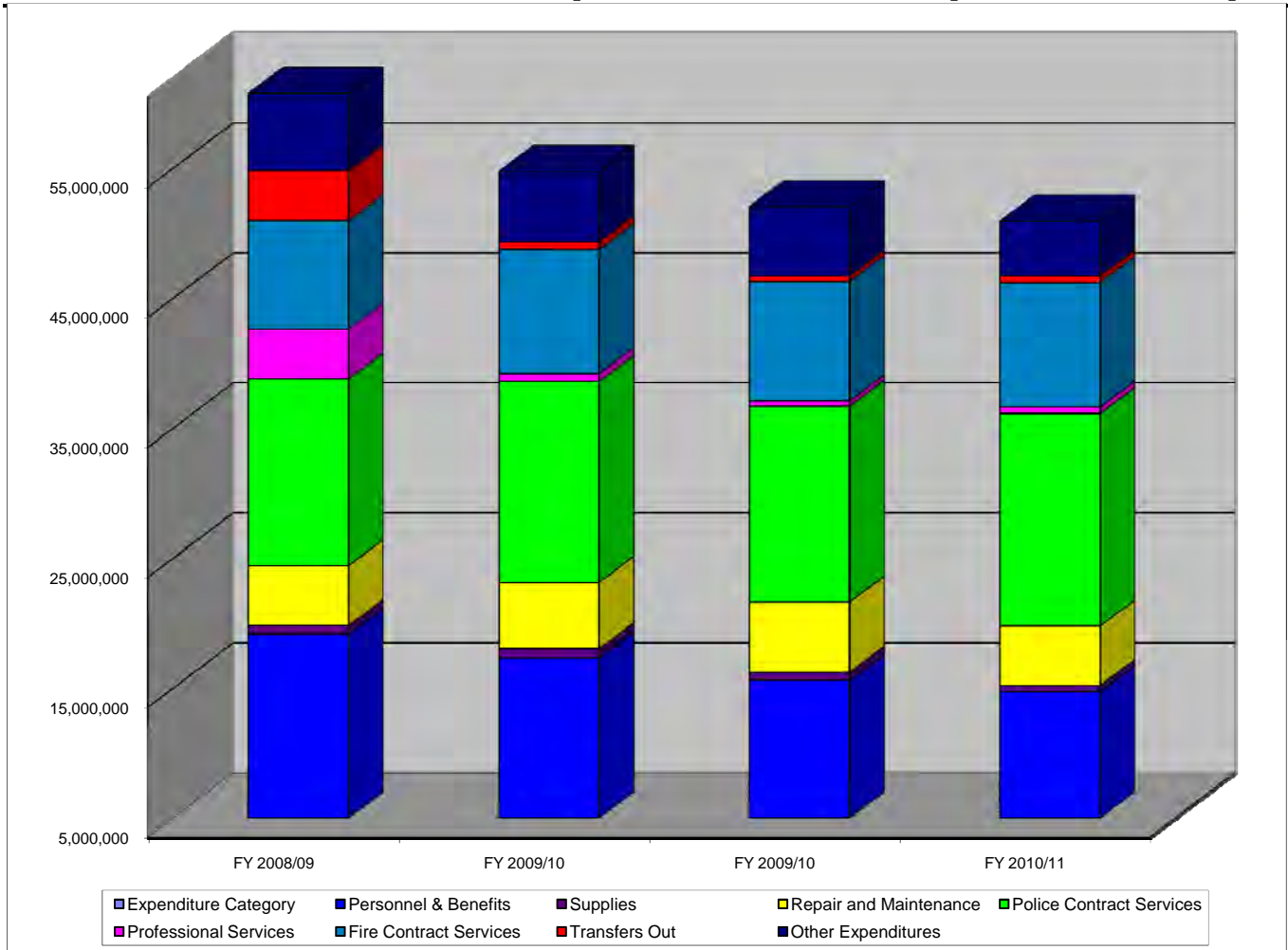
Expenditure Categories	FY 2009/10 Budget	FY 2010/11 Budget	Dollar Change	Percent of Total Budget
General Government	9,062,683	8,267,188	(795,495)	16%
Public Safety (Fire & Police)	26,375,532	26,425,255	49,723	50%
Community Development	6,755,561	5,270,524	(1,485,037)	10%
Public Works	8,990,909	8,335,761	(655,148)	16%
Parks	4,671,968	3,684,551	(987,417)	7%
InterFund Transfers	620,000	504,000	(116,000)	1%
<b>Total General</b>	<b>46,957,546</b>	<b>42,906,239</b>	<b>(4,051,307)</b>	<b>100%</b>
<b>Total Fire Fund</b>	<b>9,519,107</b>	<b>9,581,040</b>	<b>61,933</b>	

(1) Community Development is any combination of Building & Safety, Business Support, Community Development.

(2) General Government is any combination of Administrative Services, Auditing, City Attorney, City Clerk, City Council, City Manager, Data Processing, Environmental Conservation, Finance, General Services, Human Resources, Insurance, Legal Special Services, Legislative Advocacy, Outside Agency Contribution and Unemployment Insurance Expenses.

(3) Public Safety is any combination of Animal Control, Nuisance Abatement, Police Services, Risk Management, Fire Department, Traffic Safety, Office of Energy Management and Water safety expenses.

# General & Fire Fund Expenditures Comparison Graph

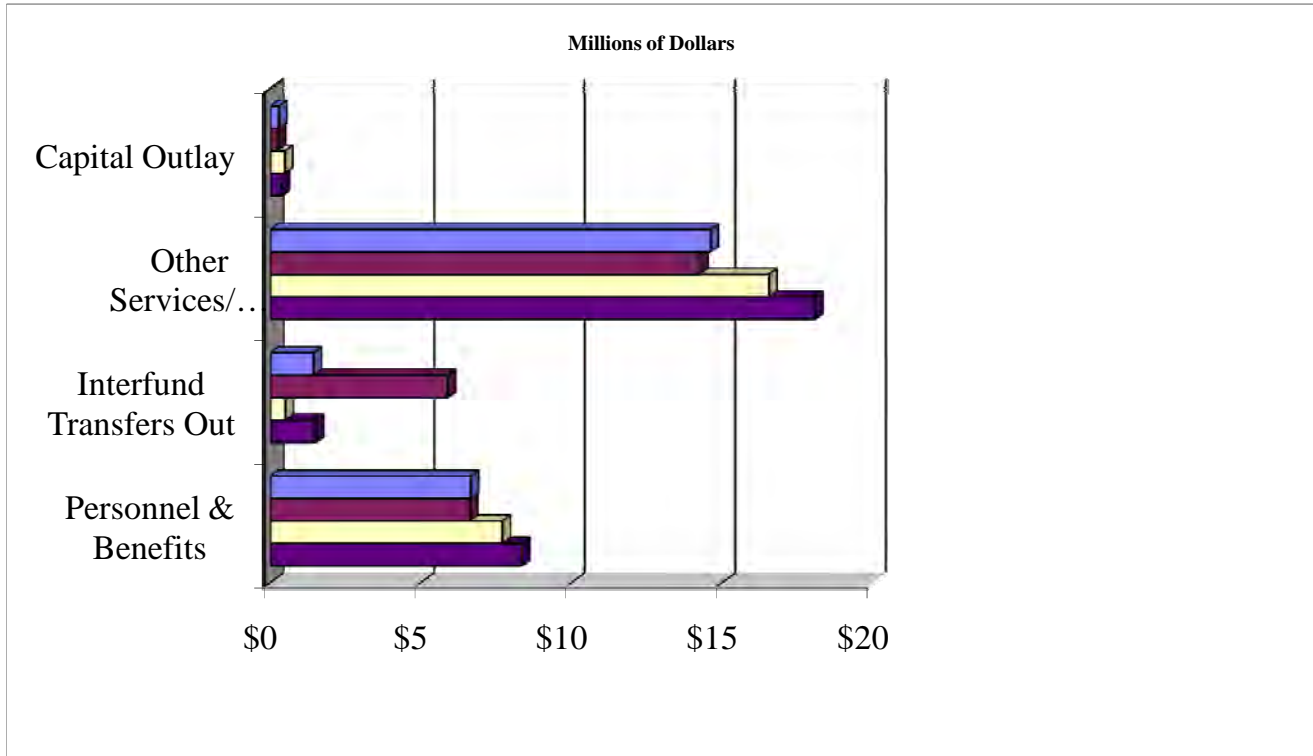


Expenditure Category	FY 2008/09 Actual	FY 2009/10 Budget	FY 2009/10 Projections	FY 2010/11 Budget
Personnel & Benefits	19,164,379	17,323,377	15,594,300	14,739,780
Supplies	642,993	701,995	631,720	456,245
Repair and Maintenance	4,617,632	5,108,990	5,397,326	4,586,006
Police Contract Services	14,355,828	15,443,796	15,057,470	16,339,096
Fire Contract Services	8,338,828	9,519,107	9,207,045	9,581,040
Professional Services	3,731,952	2,367,072	2,226,921	2,093,889
Other Expenditures	5,959,662	5,392,316	5,324,168	4,187,223
Transfers Out	3,836,877	620,000	410,000	504,000
<b>Total General Fund</b>	<b>\$ 52,309,323</b>	<b>\$ 46,957,546</b>	<b>\$ 44,641,905</b>	<b>\$ 42,906,239</b>
<b>Total Fire Fund</b>	<b>\$ 8,338,828</b>	<b>\$ 9,519,107</b>	<b>\$ 9,207,045</b>	<b>\$ 9,581,040</b>

**GENERAL & FIRE FUNDS  
REVENUE AND EXPENDITURE COMPARISON**

Description	Last Years	Budget 2009-2010	Projected	Budget 2010-2011	%Bud10
	Actuals 2008-2009		Revenue/Expense 2009-2010		to Bud 2010-2011
<b><u>REVENUES</u></b>					
Property Taxes	4,895,863	5,700,000	5,200,000	5,200,000	-8.77%
Business License Tax	1,258,688	1,325,000	1,200,000	1,200,000	-9.43%
Transient Occupancy Tax	7,030,048	8,000,000	6,700,000	6,700,000	-16.25%
Franchises	2,818,729	2,950,000	2,800,000	2,800,000	-5.08%
Sales and Use Tax	14,474,933	15,900,000	13,600,000	13,200,000	-16.98%
Building/Subdivision/Zoning	1,076,708	950,000	550,000	670,000	-29.47%
Plan Check Fees	389,770	300,000	200,000	200,000	-33.33%
State Subventions	4,054,502	3,700,000	3,700,000	3,725,000	0.68%
Fees for Services/Reimb.	3,323,620	2,626,000	3,032,000	2,993,000	13.98%
Interest & Rental Income	2,142,915	1,295,000	1,530,000	1,575,000	21.62%
Timeshare mitigation fee	949,871	900,000	1,000,000	1,000,000	11.11%
Property Transfer Tax	324,817	500,000	350,000	350,000	-30.00%
Interfund Transfers	2,684,568	2,586,000	2,684,000	2,700,000	4.41%
Other Revenues	1,415,671	250,000	500,000	597,000	0.00%
<b>TOTAL GENERAL FUND</b>	<b>46,840,703</b>	<b>46,982,000</b>	<b>43,046,000</b>	<b>42,910,000</b>	<b>-8.67%</b>
Structural Fire Tax	5,381,363	5,270,000	5,270,000	5,100,000	-3.23%
Prop. A Fire Tax	1,628,841	2,039,000	2,039,000	2,039,000	0.00%
Interest Income	82,677	50,000	50,000	50,000	0.00%
Interfund Transfers	-	-	-	-	0.00%
Reimbursement fm IW/RM	755,975	716,212	756,000	756,000	5.56%
<b>TOTAL FIRE</b>	<b>7,848,856</b>	<b>8,075,212</b>	<b>8,115,000</b>	<b>7,945,000</b>	<b>-1.61%</b>
<b><u>GENERAL FUND EXPENDITURES</u></b>					
Salaries and Benefits	19,164,379	17,323,377	15,594,300	14,739,780	-14.91%
Maintenance & Operations	28,899,837	28,821,469	28,323,467	27,514,608	-4.53%
Capital Outlay	408,229	192,700	314,138	147,851	-23.27%
Transfer to Library/Fire	3,836,877	620,000	410,000	504,000	-18.71%
Transfer to Cap Reserve	-	-	-	-	-
<b>TOTAL GENERAL FUND</b>	<b>52,309,322</b>	<b>46,957,546</b>	<b>44,641,905</b>	<b>42,906,239</b>	<b>-8.63%</b>
<b>FIRE FUND</b>	<b>8,338,828</b>	<b>9,519,107</b>	<b>9,207,045</b>	<b>9,581,040</b>	<b>0.65%</b>
<b>TOTAL GENERAL &amp; FIRE</b>	<b>60,648,150</b>	<b>56,476,653</b>	<b>53,848,950</b>	<b>52,487,279</b>	<b>-7.06%</b>

# General Fund Expenditures by Category Graph



Expenditure Categories	2008-2009 Actual	2009-2010 Budget	2009-2010 Projected	2010-2011 Budget	% Bud 10 To Bud 11
Personnel & Benefits	19,164,379	17,323,377	15,594,300	14,739,780	-14.9%
Supplies	642,333	701,333	631,720	430,243	-33.0%
Other Services & Charges	28,256,844	28,119,474	27,691,747	27,058,363	-3.8%
Capital Outlay	408,229	192,700	314,138	147,851	-23.3%
Interfund Transfers Out	3,836,877	620,000	410,000	504,000	-18.7%
<b>Total General Fund</b>	<b>52,309,322</b>	<b>46,957,546</b>	<b>44,641,905</b>	<b>42,906,239</b>	<b>-8.6%</b>
Fire Department Fund	8,338,828	9,519,107	9,207,045	9,581,040	0.7%
<b>Total General &amp; Fire Fund</b>	<b>60,648,150</b>	<b>56,476,653</b>	<b>53,848,950</b>	<b>52,487,279</b>	<b>-7.1%</b>



**CITY OF PALM DESERT  
SUMMARY OF EXPENDITURES BY CATEGORY  
FISCAL YEAR 2010-2011**

<b>Department</b>	<b>Personal Services</b>	<b>Supplies</b>	<b>Other Services and Charges</b>	<b>Capital Outlay</b>	<b>TOTAL</b>
<b>General Fund:</b>					
City Council	355,585	12,500	46,700	1,000	415,785
Community Services/City Clerk	842,600	2,500	99,000	1,500	945,600
Elections		1,000	60,900		61,900
Legislative Advocacy			40,000		40,000
City Attorney			225,000		225,000
Legal Special Services			335,000		335,000
City Manager	876,550	5,600	28,200	-	910,350
Community Services	281,000	1,475	112,250	500	395,225
Finance	1,701,026	7,500	37,300	-	1,745,826
Independent Audit			50,000		50,000
Human Resources	365,891	6,000	95,600	-	467,491
General Services		46,000	386,000	-	432,000
Information Technology	563,200	24,000	162,611	91,500	841,311
Unemployment Insurance	200,000				200,000
Insurance			498,700		498,700
Interfund Transfers			504,000		504,000
Police Services	-	9,720	16,329,376	-	16,339,096
Animal Regulation			257,119		257,119
St Light/Traffic Sfty	-	10,000	238,000	-	248,000
Development Services	-	-	-	-	-
Public Works- Admin	2,177,903	8,000	87,000	-	2,272,903
Public Works-Street Maintenance	2,210,100	22,000	426,900	-	2,659,000
Street Repairs & Maintenance			2,210,000		2,210,000
Corp. Yard		-	75,500	-	75,500
Auto Fleet/Equipment		160,000	260,000		420,000
Public Bldg-Opr/Maint.	370,400	22,500	173,200	-	566,100
Portola Community Center			79,907		79,907
NPDES-Storm Water Permit				52,351	52,351
Community Promotions		-	545,875		545,875
Marketing		250	782,700		782,950
Visitors Information Center	356,011	4,500	169,500	1,000	531,011
Building & Safety	1,494,100	1,500	80,075	-	1,575,675
Planning & Community Dev	1,752,413	3,500	79,100	-	1,835,013
Office of Energy Management	-	-	-	-	-
Civic Center Park	268,101	69,200	720,050	-	1,057,351
Park Maintenance		36,500	744,000	-	780,500
Landscape Services	924,900	2,000	919,800	-	1,846,700
Outside Agency Funding			703,000		703,000
<b>GENERAL FUND TOTAL</b>	<b>14,739,780</b>	<b>456,245</b>	<b>27,562,363</b>	<b>147,851</b>	<b>42,906,239</b>
<b>FIRE DEPARTMENT FUND</b>			<b>9,581,040</b>		<b>9,581,040</b>
<b>TOTAL GENERAL &amp; FIRE</b>	<b>14,739,780</b>	<b>456,245</b>	<b>37,143,403</b>	<b>147,851</b>	<b>52,487,279</b>



**GENERAL FUND**  
**DEPARTMENTAL SUMMARY BY EXPENDITURE CATEGORY**

<b>Department/Description</b>	<b>2008-2009 Actual</b>	<b>2009-2010 Budget</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>	<b>% Inc.</b>
<b><u>City Council</u></b>					
Personnel & Benefits	351,094	369,000	353,306	355,585	
Supplies	15,172	17,500	17,500	12,500	
Other Services & Charges	64,569	52,700	49,700	46,700	
Capital Outlay	916	1,000	1,000	1,000	
<b>Total</b>	<b>431,751</b>	<b>440,200</b>	<b>421,506</b>	<b>415,785</b>	<b>-5.5%</b>
<b><u>Community Services/City Clerk</u></b>					
Personnel	532,065	535,412	745,200	842,600	
Supplies	2,395	2,500	2,500	2,500	
Other Services & Charges	84,645	85,000	77,400	99,000	
Capital Outlay	267	1,500	1,500	1,500	
<b>Total</b>	<b>619,372</b>	<b>624,412</b>	<b>826,600</b>	<b>945,600</b>	<b>51.4%</b>
<b><u>Elections</u></b>					
Personnel	-	-	-	-	
Supplies	485	-	-	1,000	
Other Services & Charges	49,317	-	-	60,900	
Capital Outlay					
<b>Total</b>	<b>49,802</b>	<b>-</b>	<b>-</b>	<b>61,900</b>	<b>0.0%</b>
<b><u>Legislative Advocacy</u></b>					
Other Services & Charges	38,397	49,000	37,260	40,000	
Capital Outlay					
<b>Total</b>	<b>38,397</b>	<b>49,000</b>	<b>37,260</b>	<b>40,000</b>	<b>-18.4%</b>
<b><u>City Attorney</u></b>					
Other Services & Charges	229,930	233,000	221,600	225,000	
Capital Outlay					
<b>Total</b>	<b>229,930</b>	<b>233,000</b>	<b>221,600</b>	<b>225,000</b>	<b>-3.4%</b>
<b><u>Legal Special Services</u></b>					
Other Services & Charges	684,846	300,000	425,000	335,000	
Capital Outlay					
<b>Total</b>	<b>684,846</b>	<b>300,000</b>	<b>425,000</b>	<b>335,000</b>	<b>11.7%</b>
<b><u>City Manager</u></b>					
Personnel	1,011,282	685,900	830,304	876,550	
Supplies	405	100	4,300	5,600	
Other Services & Charges	38,048	17,450	17,460	28,200	
Capital Outlay	-	-	1,000	-	
<b>Total</b>	<b>1,049,735</b>	<b>703,450</b>	<b>853,064</b>	<b>910,350</b>	<b>29.4%</b>

**GENERAL FUND**  
**DEPARTMENTAL SUMMARY BY EXPENDITURE CATEGORY**

<b>Department/Description</b>	<b>2008-2009 Actual</b>	<b>2009-2010 Budget</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>	<b>% Inc.</b>
<b><u>Community Services</u></b>					
Personnel	1,770,283	1,465,497	663,300	281,000	
Supplies	2,009	2,975	2,975	1,475	
Other Services & Charges	122,449	133,550	123,550	112,250	
Capital Outlay	-	1,250	1,250	500	
Total	1,894,741	1,603,272	791,075	395,225	-75.3%
<b><u>Finance</u></b>					
Personnel	1,878,551	1,912,300	1,757,350	1,701,026	
Supplies	7,721	7,500	6,500	7,500	
Other Services & Charges	106,778	52,300	44,700	37,300	
Capital Outlay					
Total	1,993,050	1,972,100	1,808,550	1,745,826	-11.5%
<b><u>Independent Audit</u></b>					
Personnel					
Supplies					
Other Services & Charges	54,080	50,000	50,000	50,000	
Capital Outlay					
Total	54,080	50,000	50,000	50,000	0.0%
<b><u>Human Resources</u></b>					
Personnel	460,321	390,063	344,200	365,891	
Supplies	11,513	9,500	6,800	6,000	
Other Services & Charges	278,081	193,600	65,950	95,600	
Capital Outlay	-	-	-	-	
Total	749,915	593,163	416,950	467,491	-21.2%
<b><u>General Services</u></b>					
Personnel					
Supplies	64,263	48,000	48,000	46,000	
Other Services & Charges	581,827	397,200	433,050	386,000	
Capital Outlay	27,442	-	-	-	
Total	673,532	445,200	481,050	432,000	-3.0%
<b><u>Information Technology</u></b>					
Personnel	836,676	584,136	453,260	563,200	
Supplies	46,894	53,000	16,000	24,000	
Other Services & Charges	240,832	196,250	223,620	162,611	
Capital Outlay	145,385	120,000	120,000	91,500	
Total	1,269,787	953,386	812,880	841,311	-11.8%

**GENERAL FUND**  
**DEPARTMENTAL SUMMARY BY EXPENDITURE CATEGORY**

<b>Department/Description</b>	<b>2008-2009 Actual</b>	<b>2009-2010 Budget</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>	<b>% Inc.</b>
<b><u>Unemployment Insurance</u></b>					
Personnel	8,375	10,000	60,000	200,000	
Capital Outlay					
<b>Total</b>	<b>8,375</b>	<b>10,000</b>	<b>60,000</b>	<b>200,000</b>	<b>1900%</b>
<b><u>Insurance</u></b>					
Other Services & Charges	476,103	402,000	544,786	498,700	
Capital Outlay					
<b>Total</b>	<b>476,103</b>	<b>402,000</b>	<b>544,786</b>	<b>498,700</b>	<b>24.1%</b>
<b><u>Interfund Transfers</u></b>					
Transfers Out	3,836,877	620,000	410,000	504,000	
<b>Total</b>	<b>3,836,877</b>	<b>620,000</b>	<b>410,000</b>	<b>504,000</b>	<b>-18.7%</b>
<b><u>Police Services</u></b>					
Personnel	-	-	-	-	
Supplies	5,530	9,720	6,000	9,720	
Other Services & Charges	14,342,427	15,434,076	15,051,470	16,329,376	
Capital Outlay	7,871	-	-	-	
<b>Total</b>	<b>14,355,828</b>	<b>15,443,796</b>	<b>15,057,470</b>	<b>16,339,096</b>	<b>5.8%</b>
<b><u>Animal Regulation</u></b>					
Other Services & Charges	199,385	220,000	246,017	257,119	
Capital Outlay					
<b>Total</b>	<b>199,385</b>	<b>220,000</b>	<b>246,017</b>	<b>257,119</b>	<b>16.9%</b>
<b><u>Traffic Safety</u></b>					
Personnel					
Supplies	151,413	150,000	151,000	10,000	
Other Services & Charges	524,778	288,000	276,626	238,000	
Capital Outlay	10,636	-	-	-	
<b>Total</b>	<b>686,827</b>	<b>438,000</b>	<b>427,626</b>	<b>248,000</b>	<b>-43.4%</b>
<b><u>Development Services</u></b>					
Personnel	931,920	684,829	199,807	-	
Supplies	23,547	14,000	321	-	
Other Services & Charges	82,802	48,300	4,872	-	
Capital Outlay	9,604	7,500	-	-	
<b>Total</b>	<b>1,047,873</b>	<b>754,629</b>	<b>205,000</b>	<b>-</b>	<b>-100.0%</b>

**GENERAL FUND**  
**DEPARTMENTAL SUMMARY BY EXPENDITURE CATEGORY**

<b>Department/Description</b>	<b>2008-2009 Actual</b>	<b>2009-2010 Budget</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>	<b>% Inc.</b>
<b><u>Public Works Administration</u></b>					
Personnel	3,160,739	3,067,622	2,721,623	2,177,903	
Supplies	9,150	13,000	13,000	8,000	
Other Services & Charges	322,929	146,000	103,735	87,000	
Capital Outlay	14,507	-	-	-	
Total	3,507,325	3,226,622	2,838,358	2,272,903	-29.6%
<b><u>Public Works-Street Maintenance</u></b>					
Personnel	1,770,454	1,862,580	1,944,700	2,210,100	
Supplies	25,518	26,000	26,000	22,000	
Other Services & Charges	388,704	468,700	465,554	426,900	
Capital Outlay	49,120	-	-	-	
Total	2,233,796	2,357,280	2,436,254	2,659,000	12.8%
<b><u>Public Works-Street Repairs &amp; Maint.</u></b>					
Other Services & Charges	1,518,911	2,175,000	2,811,500	2,210,000	
Capital Outlay	-	-	-	-	
Total	1,518,911	2,175,000	2,811,500	2,210,000	1.6%
<b><u>Corp. Yard</u></b>					
Personnel					
Supplies	-	-	-	-	
Other Services & Charges	63,573	75,500	75,500	75,500	
Capital Outlay	8,063	-	-	-	
Total	71,636	75,500	75,500	75,500	0.0%
<b><u>Equipment/Auto Fleet</u></b>					
Personnel					
Supplies	110,128	160,000	160,000	160,000	
Other Services & Charges	243,608	260,000	260,000	260,000	
Capital Outlay	44,429	-	131,146	-	
Total	398,165	420,000	551,146	420,000	0.0%
<b><u>Public Building Operations &amp; Maintenance</u></b>					
Personnel	371,364	371,400	342,150	370,400	
Supplies	24,791	23,000	23,000	22,500	
Other Services & Charges	211,023	206,200	206,200	173,200	
Capital Outlay	5,888	1,000	1,000	-	
Total	613,066	601,600	572,350	566,100	-5.9%
<b><u>Portola Community Center</u></b>					
Personnel					
Supplies					
Other Services & Charges	71,660	84,907	84,907	79,907	
Capital Outlay	-	-	-	-	
Total	71,660	84,907	84,907	79,907	-5.9%

**GENERAL FUND**  
**DEPARTMENTAL SUMMARY BY EXPENDITURE CATEGORY**

<b>Department/Description</b>	<b>2008-2009 Actual</b>	<b>2009-2010 Budget</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>	<b>% Inc.</b>
<b><u>NPDES-Storm Water Permit</u></b>					
Capital Outlay	43,065	50,000	47,592	52,351	
Total	43,065	50,000	47,592	52,351	4.7%
<b><u>Community Promotions</u></b>					
Personnel					
Supplies	-	-	-	-	
Other Services & Charges	1,798,861	1,472,453	1,322,453	545,875	
Capital Outlay	-	-	-	-	
Total	1,798,861	1,472,453	1,322,453	545,875	-62.9%
<b><u>Marketing</u></b>					
Personnel					
Supplies	73	500	308	250	
Other Services & Charges	1,151,695	1,112,710	936,336	782,700	
Capital Outlay					
Total	1,151,768	1,113,210	936,644	782,950	-29.7%
<b><u>Office of Energy Management</u></b>					
Personnel	383,080	-	-	-	
Supplies	1,926	-	-	-	
Other Services & Charges	345,103	-	-	-	
Capital Outlay	-	-	-	-	
Total	730,109	-	-	-	
<b><u>Building &amp; Safety</u></b>					
Personnel	1,909,923	1,633,422	1,540,200	1,494,100	
Supplies	1,931	2,500	1,500	1,500	
Other Services & Charges	170,652	124,960	87,100	80,075	
Capital Outlay	8,819	-	-	-	
Total	2,091,325	1,760,882	1,628,800	1,575,675	-10.5%
<b><u>Planning &amp; Community Development</u></b>					
Personnel	1,683,364	1,601,516	1,620,600	1,752,413	
Supplies	2,935	3,500	3,050	3,500	
Other Services & Charges	106,622	93,600	69,675	79,100	
Capital Outlay	6,778	-	700	-	
Total	1,799,699	1,698,616	1,694,025	1,835,013	8.0%
<b><u>Civic Center Park Maintenance</u></b>					
Personnel	690,481	710,100	796,900	268,101	
Supplies	82,271	90,200	91,700	69,200	
Other Services & Charges	690,472	775,822	697,222	720,050	
Capital Outlay	1,478	-	-	-	
Total	1,464,702	1,576,122	1,585,822	1,057,351	-32.9%

**GENERAL FUND**  
**DEPARTMENTAL SUMMARY BY EXPENDITURE CATEGORY**

<b>Department/Description</b>	<b>2008-2009 Actual</b>	<b>2009-2010 Budget</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>	<b>% Inc.</b>
<b><u>Park Maintenance</u></b>					
Personnel					
Supplies	45,204	53,500	36,500	36,500	
Other Services & Charges	753,154	1,015,196	850,196	744,000	
Capital Outlay	9,177	-	-	-	
Total	807,535	1,068,696	886,696	780,500	-27.0%
<b><u>Landscaping Service Division</u></b>					
Personnel	923,476	921,200	759,800	924,900	
Supplies	2,453	10,000	10,000	2,000	
Other Services & Charges	1,229,457	1,088,000	960,908	919,800	
Capital Outlay	12,589	7,950	7,950	-	
Total	2,167,975	2,027,150	1,738,658	1,846,700	-8.9%
<b><u>Visitor Information Center</u></b>					
Personnel	490,931	518,400	461,600	356,011	
Supplies	5,266	5,000	4,766	4,500	
Other Services & Charges	200,254	184,500	179,000	169,500	
Capital Outlay	2,195	2,500	1,000	1,000	
Total	698,646	710,400	646,366	531,011	-25.3%
<b><u>Outside Agency Funding</u></b>					
Other Services & Charges	790,872	683,500	688,400	703,000	
Capital Outlay					
Total	790,872	683,500	688,400	703,000	2.9%
<b><u>TOTAL GENERAL FUND</u></b>					
Personnel	19,164,379	17,323,377	15,594,300	14,739,780	-14.9%
Supplies	642,993	701,995	631,720	456,245	-35.0%
Other Services & Charges	28,256,844	28,119,474	27,691,747	27,058,363	-3.8%
Capital Outlay	408,229	192,700	314,138	147,851	-23.3%
Transfers Out	3,836,877	620,000	410,000	504,000	-18.7%
Total	52,309,322	46,957,546	44,641,905	42,906,239	-8.6%

**GENERAL FUND**  
**DEPARTMENTAL SUMMARY BY EXPENDITURE CATEGORY**

<b>Department/Description</b>	<b>2008-2009 Actual</b>	<b>2009-2010 Budget</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>	<b>% Inc.</b>
<b><u>Fire Fund</u></b>					
Personnel					
Supplies					
Other Services & Charges	8,338,828	9,519,107	9,207,045	9,581,040	0.7%
Capital Outlay					
Total	8,338,828	9,519,107	9,207,045	9,581,040	0.7%
<b><u>TOTAL GENERAL &amp; FIRE FUNDS</u></b>					
Personnel	19,164,379	17,323,377	15,594,300	14,739,780	-14.9%
Supplies	642,993	701,995	631,720	456,245	-35.0%
Other Services & Charges	36,595,672	37,638,581	36,898,792	36,639,403	-2.7%
Capital Outlay	408,229	192,700	314,138	147,851	-23.3%
Transfers Out	3,836,877	620,000	410,000	504,000	-18.7%
Total	60,648,150	56,476,653	53,848,950	52,487,279	-7.1%

## CITY COUNCIL

<b>CITY COUNCIL</b>	<b>DEPARTMENT</b>	<b>4110</b>
---------------------	-------------------	-------------

**Program Narrative:**

The City Council, consisting of 5 City Council Members, serves as the City's governing body. The Mayor is appointed from within the City Council for a one-year term. City Council Members are elected at-large for four-year terms - with elections held every two years. The City Council enacts City ordinances, establishes policies, represents the public, maintains intergovernmental relations, and exercises general oversight over the affairs of City government, the Redevelopment Agency, Finance Authority, Parking Authority, and Housing Authority.

EXPENDITURE SUMMARY	ACTUAL FY 08-09	ADOPTED FY 09-10	PROJECTED FY 09-10	BUDGETED FY 10-11	PERCENTAGE CHANGE
SALARY AND BENEFITS	351,094	369,000	353,306	355,585	-3.64%
SUPPLIES	15,172	17,500	17,500	12,500	-28.57%
OTHER SERVICES	64,569	52,700	49,700	46,700	-11.39%
CAPITAL OUTLAY	916	1,000	1,000	1,000	0.00%
<b>TOTALS:</b>	<b>431,751</b>	<b>440,200</b>	<b>421,506</b>	<b>415,785</b>	<b>-5.55%</b>

**SIGNIFICANT CHANGES:**

- A. Retiree health fund has sufficient funds to meet its current liability.
- B. Overall City Manager budget reduction.



**CITY OF PALM DESERT  
BUDGET WORKSHEETS FY 2010-2011**

<b>CITY COUNCIL</b>		<b>DEPARTMENT</b>			<b>4110</b>
<b>Account Number</b>	<b>Account Description</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>
110-4110-410.10-10	MEETING COMPENSATION	216,930	221,900	221,900	222,585
110-4110-410.11-15	RETIREMENT CONTRIBUTION	60,670	58,500	63,576	63,000
110-4110-410.11-16	MEDICARE CONTRB-EMP	2,088	2,200	2,200	2,400
110-4110-410.11-17	RETIREE HEALTH	6,684	13,000	-	-
110-4110-410.11-20	INS PREM - LTD	545	600	600	600
110-4110-410.11-21	INS PREM - HEALTH	62,316	70,200	63,180	64,400
110-4110-410.11-24	INS PREM - LIFE	858	800	850	800
110-4110-410.11-25	WORKER'S COMPENSATION	1,003	1,800	1,000	1,800
110-4110-410.21-10	OFFICE SUPPLIES	767	2,500	2,500	2,500
110-4110-410.21-90	SUPPLIES OTHER	14,405	15,000	15,000	10,000
110-4110-410.30-90	PROF - OTHER	-	3,500	3,500	1,000
110-4110-410.31-15	MILEAGE REIMBURSEMENT	1,200	2,000	2,000	2,000
110-4110-410.31-20	CONF, SEMINARS, WORKSHOPS	27,851	15,000	15,000	15,000
110-4110-410.31-21	COMMITTEE CONFERENCES	-	5,000	5,000	2,500
110-4110-410.31-25	LOCAL MEETINGS	29,921	20,000	20,000	20,000
110-4110-410.33-30	R/M-OFFICE EQUIPMENT	-	200	200	200
110-4110-410.36-20	SUBSCRIPTIONS/PUBLICATION	406	1,500	1,500	500
110-4110-410.36-30	DUES	1,965	2,000	2,000	2,000
110-4110-410.36-50	TELEPHONES	3,000	3,000	-	3,000
110-4110-410.36-60	POSTAGE & FREIGHT	226	500	500	500
110-4110-410.40-40	CAP-OFFICE EQUIPMENT	916	1,000	1,000	1,000
<b>TOTAL CITY COUNCIL</b>		<b>431,751</b>	<b>440,200</b>	<b>421,506</b>	<b>415,785</b>

A

B

B

<b>AUTHORIZED PERSONNEL</b>		<b>ADOPTED BUDGET FY 09-10</b>		<b>BUDGETED FY 10-11</b>	
<b>Grade</b>	<b>Title</b>	<b>Full-Time</b>	<b>Filled</b>	<b>Full-Time</b>	<b>Part-Time</b>
999	CITY COUNCIL MEMBER	5	5	5	0

## CITY MANAGER

<b>CITY MANAGER</b>	<b>DEPARTMENT</b>	<b>4130</b>
---------------------	-------------------	-------------

**Program Narrative:**

A City Council/City Manager form of government governs the City of Palm Desert. This effective system combines the strong political leadership of elected officials with the executive expertise of an appointed professional municipal manager. The City Manager, under the direction and control of the City Council, serves as the City's chief executive officer and oversees the coordination/implementation of City Council-established policies and programs, including providing information to assist the Council with the decision-making process.

The City Manager is responsible for enforcing all City laws/ordinances and verifying that all franchises, contracts, permits, and privileges granted by the City Council are faithfully observed. The City Manager has the authority to control, order, and give direction to all department heads and subordinate City employees, including appointment, removal, promotion, and demotion. The City Manager conducts studies and effects such administrative reorganization of offices/positions under his/her direction necessary for the efficient, effective, and economical conduct of City business.

In addition to the duties of providing leadership, direction, and guidance to City departments, the City Manager performs several essential functions. These responsibilities include promptly responding to all citizen inquiries/requests, personnel management, preparation of the City's annual operating budget, and serving as Executive Director of the Palm Desert Redevelopment Agency.

EXPENDITURE SUMMARY	ACTUAL FY 08-09	ADOPTED FY 09-10	PROJECTED FY 09-10	BUDGETED FY 10-11	PERCENTAGE CHANGE
SALARY AND BENEFITS	1,011,282	685,900	830,304	876,550	27.80%
SUPPLIES	405	100	4,300	5,600	5500.00%
OTHER SERVICES	38,048	17,450	17,460	28,200	61.60%
CAPITAL OUTLAY	0	0	1,000	0	0.00%
<b>TOTALS:</b>	<b>1,049,735</b>	<b>703,450</b>	<b>853,064</b>	<b>910,350</b>	<b>29.41%</b>

**SIGNIFICANT CHANGES:**

- A. Increase due to transfer of Risk Manager from Dept 4260 Development Services.
- B. Retiree health fund has sufficient funds to meet its current liability.
- C. Budget transferred from Dept 4260 Development Services.
- D. Overall City Manager budget reduction.

**CITY OF PALM DESERT  
BUDGET WORKSHEETS FY 2010-2011**

<b>CITY MANAGER</b>		<b>DEPARTMENT 4130</b>				
<b>Account Number</b>	<b>Account Description</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>	
110-4130-411.10-01	SALARIES-FULL TIME	805,341	482,200	584,104	620,000	A
110-4130-411.11-15	RETIREMENT CONTRIBUTION	132,002	124,900	166,000	166,550	A
110-4130-411.11-16	MEDICARE CONTRB-EMP	5,051	3,700	6,000	7,600	A
110-4130-411.11-17	RETIREE HEALTH	13,624	18,600	-	-	B
110-4130-411.11-20	INS PREM - LTD	4,317	6,200	6,200	7,500	
110-4130-411.11-21	INS PREM - HEALTH	43,613	43,300	61,000	68,000	A
110-4130-411.11-24	INS PREM - LIFE	1,648	1,800	1,800	1,800	
110-4130-411.11-25	WORKER'S COMPENSATION	5,686	5,200	5,200	5,100	
110-4130-411.21-10	OFFICE SUPPLIES	405	100	300	600	
110-4130-411.21-91	DISASTER/EMERG	-	-	4,000	5,000	C
110-4130-411.30-61	SPECIAL EVENTS	8,580	5,000	7,000	3,800	D
110-4130-411.30-90	PROF - OTHER	-	-	5,000	-	
110-4130-411.30-95	PROF-EMP RECOG PROGRAM	2,470	1,500	140	900	
110-4130-411.31-15	MILEAGE REIMBURSEMENT	148	100	150	400	
110-4130-411.31-20	CONFERENCE/SEMINARS	11,641	-	1,000	2,000	C
110-4130-411.31-25	LOCAL MEETINGS	7,881	3,000	1,000	2,000	
110-4130-411.36-10	PRINTING / DUPLICATING	162	100	500	500	
110-4130-411.36-20	SUBSCRIPTIONS/PUBLICATION	413	450	-	500	
110-4130-411.36-30	DUES	5,226	5,800	500	2,800	D
110-4130-411.36-50	TELEPHONES	1,160	1,200	820	1,800	
110-4130-411.36-60	POSTAGE & FREIGHT	367	300	350	500	
110-4130-411.39-15	EMPLOYEE SAFETY	-	-	1,000	13,000	C
110-4130-411.40-40	CAP-OFFICE EQUIPMENT	-	-	1,000	-	
<b>TOTAL CITY MANAGER</b>		<b>1,049,735</b>	<b>703,450</b>	<b>853,064</b>	<b>910,350</b>	

<b>AUTHORIZED PERSONNEL</b>		<b>ADOPTED BUDGET FY 09-10</b>		<b>BUDGETED FY 10-11</b>	
<b>Grade</b>	<b>Title</b>	<b>Full-Time</b>	<b>Filled</b>	<b>Full-Time</b>	<b>Part-Time</b>
1	CITY MANAGER	1	1	1	
135	ASSISTANT TO THE CITY MANAGER	1	1	1	
129	RISK MANAGER	0	0	1	
116	SECRETARY TO THE CITY MANAGER	1	1	1	
107	SR. OFFICE ASSISTANT or				
104	OFFICE ASSISTANT II	1	1	1	
	<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>5</b>	

**CITY ATTORNEY**

<b>CITY ATTORNEY</b>	<b>DEPARTMENT</b>	<b>4120</b>
----------------------	-------------------	-------------

**Program Narrative:**

**The City Attorney reviews all ordinances, resolutions, agreements, and other legal documents, advises the City Council and staff on legal matters and represents the City in litigation.**

EXPENDITURE SUMMARY	ACTUAL FY 08-09	ADOPTED FY 09-10	PROJECTED FY 09-10	BUDGETED FY 10-11	PERCENTAGE CHANGE
SALARY AND BENEFITS	0	0	0	0	0.00%
SUPPLIES	0	0	0	0	0.00%
OTHER SERVICES	229,930	233,000	221,600	225,000	-3.43%
CAPITAL OUTLAY	0	0	0	0	0.00%
<b>TOTALS:</b>	<b>229,930</b>	<b>233,000</b>	<b>221,600</b>	<b>225,000</b>	<b>-3.43%</b>

**SIGNIFICANT CHANGES:**

A. City contracted attorney agreed to maintain current retention amount.

**CITY OF PALM DESERT  
BUDGET WORKSHEETS FY 2010-2011**

<b>CITY ATTORNEY</b>		<b>DEPARTMENT</b>			<b>4120</b>
<b>Account Number</b>	<b>Account Description</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>
110-4120-411.30-15	PROF - LEGAL	229,930	233,000	221,600	225,000
<b>TOTAL CITY ATTORNEY</b>		229,930	233,000	221,600	225,000

A

<b>AUTHORIZED PERSONNEL</b>		<b>ADOPTED BUDGET FY 09-10</b>		<b>BUDGETED FY 10-11</b>	
<b>Grade</b>	<b>Title</b>	<b>Full-Time</b>	<b>Filled</b>	<b>Full-Time</b>	<b>Part-Time</b>
	CONTRACT POSITION				

## LEGAL SPECIAL SERVICES

<b>LEGAL SPECIAL SERVICES</b>	<b>DEPARTMENT</b>	<b>4121</b>
-------------------------------	-------------------	-------------

**Program Narrative:**

**This department represents the litigation costs on code violations, land issues, construction contracts and lawsuits filed against the City.**

EXPENDITURE SUMMARY	ACTUAL FY 08-09	ADOPTED FY 09-10	PROJECTED FY 09-10	BUDGETED FY 10-11	PERCENTAGE CHANGE
SALARY AND BENEFITS	0	0	0	0	0.00%
SUPPLIES	0	0	0	0	0.00%
OTHER SERVICES	684,846	300,000	425,000	335,000	11.67%
CAPITAL OUTLAY	0	0	0	0	0.00%
<b>TOTALS:</b>	<b>684,846</b>	<b>300,000</b>	<b>425,000</b>	<b>335,000</b>	<b>11.67%</b>

**SIGNIFICANT CHANGES:**

A. Based on outstanding cases.

**CITY OF PALM DESERT  
BUDGET WORKSHEETS FY 2010-2011**

<b>LEGAL SPECIAL SERVICES</b>		<b>DEPARTMENT</b>			<b>4121</b>
<b>Account Number</b>	<b>Account Description</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>
110-4121-411.30-15	PROF - LEGAL	684,846	255,000	425,000	290,000
110-4121-411.30-16	PROF-EMPLOYEE LAW SERVICE	-	45,000	-	45,000
<b>TOTAL LEGAL SPECIAL SERVICES</b>		684,846	300,000	425,000	335,000

A

## COMMUNITY SERVICE

<b>COMMUNITY SERVICE</b>	<b>DEPARTMENT</b>	<b>4132</b>
--------------------------	-------------------	-------------

**Program Narrative:**

The Community Services Division oversees administration of franchise agreements (i.e., cable and solid waste), special contracts such as the Portola Community Center leases, BLM and utilities; mobile home rent control; Community Development Block Grants; recycling administration and reporting; bus shelter program administration; special events; Community Gardens administration; City-wide cell phones and pagers; Youth Committee; Citizens on Patrol, and After School Programs.

EXPENDITURE SUMMARY	ACTUAL FY 08-09	ADOPTED FY 09-10	PROJECTED FY 09-10	BUDGETED FY 10-11	PERCENTAGE CHANGE
SALARY AND BENEFITS	1,770,283	1,465,497	663,300	281,000	-80.83%
SUPPLIES	2,009	2,975	2,975	1,475	-50.42%
OTHER SERVICES	122,449	133,550	123,550	112,250	-15.95%
CAPITAL OUTLAY	0	1,250	1,250	500	-60.00%
<b>TOTALS:</b>	<b>1,894,741</b>	<b>1,603,272</b>	<b>791,075</b>	<b>395,225</b>	<b>-75.35%</b>

**SIGNIFICANT CHANGES:**

- A. Reduction due to retirement of two employees and the transfer of seven employees to other departments.
- B. Retiree health fund has sufficient funds to meet its current liability.
- C. Budget transferred from the Dept 4416 Community Promotions.
- D. Conferences and seminars will be charged to the recycling and CDBG fund.



**CITY OF PALM DESERT  
BUDGET WORKSHEETS FY 2010-2011**

<b>COMMUNITY SERVICES</b>		<b>DEPARTMENT</b>			<b>4132</b>	
<b>Account Number</b>	<b>Account Description</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>	
110-4132-411.10-01	SALARIES-FULL TIME	1,209,081	994,966	500,000	181,200	A
110-4132-411.10-02	SALARIES-OVERTIME	1,913	3,500	3,500	2,000	
110-4132-411.10-03	SALARIES-PART TIME	-	-	-	-	
110-4132-411.11-15	RETIREMENT CONTRIBUTION	335,505	216,931	85,000	48,700	A
110-4132-411.11-16	MEDICARE CONTRB-EMP	13,139	13,000	4,000	1,300	A
110-4132-411.11-17	RETIREE HEALTH	32,287	43,800	-	-	B
110-4132-411.11-20	INS PREM - LTD	13,414	14,500	4,000	2,200	A
110-4132-411.11-21	INS PREM - HEALTH	146,453	160,000	48,000	42,300	A
110-4132-411.11-24	INS PREM - LIFE	4,666	5,000	5,000	700	
110-4132-411.11-25	WORKER'S COMPENSATION	13,825	13,800	13,800	2,600	A
110-4132-411.21-10	OFFICE SUPPLIES	2,009	2,975	2,975	1,475	
110-4132-411.30-62	COMMUNITY RECOGNITION	-	-	-	5,000	C
110-4132-411.30-90	PROF - OTHER	74,954	70,000	70,000	70,000	
110-4132-411.31-15	MILEAGE REIMBURSEMENT	588	500	500	300	
110-4132-411.31-20	CONFERENCE/SEMINARS	5,771	10,000	-	-	D
110-4132-411.31-25	LOCAL MEETINGS	4,178	2,000	2,000	1,200	
110-4132-411.36-10	PRINTING / DUPLICATING	443	5,000	5,000	1,500	
110-4132-411.36-20	SUBSCRIPTIONS/PUBLICATION	730	1,500	1,500	500	
110-4132-411.36-30	DUES	2,558	2,550	2,550	1,500	
110-4132-411.36-50	TELEPHONES	23,923	29,750	29,750	24,750	
110-4132-411.36-60	POSTAGE & FREIGHT	2,334	3,750	3,750	1,000	
110-4132-411.39-10	COMMUNITY GARDEN	6,970	8,500	8,500	6,500	
110-4132-411.40-40	CAP-OFFICE EQUIPMENT	-	1,250	1,250	500	
<b>TOTAL COMMUNITY SERVICES-ADMIN</b>		<b>1,894,741</b>	<b>1,603,272</b>	<b>791,075</b>	<b>395,225</b>	

<b>AUTHORIZED PERSONNEL</b>		<b>ADOPTED BUDGET FY 09-10</b>		<b>BUDGETED FY 10-11</b>	
<b>Grade</b>	<b>Title</b>	<b>Full-Time</b>	<b>Filled</b>	<b>Full-Time</b>	<b>Part-Time</b>
151	ACM - COMMUNITY SERVICES	1	1	0	
137	DIR. OF SPECIAL PROGRAMS	1	1	1	
131	MARKETING MANAGER	1	1	0	
127	SENIOR MANAGEMENT ANALYST or				
123	MANAGEMENT ANALYST II or				
120	MANAGEMENT ANALYST I	2	2	0	
116	SEC. TO THE CITY COUNCIL	1	1	0	
113	ADMINISTRATIVE SECRETARY	2	2	1	
107	SENIOR OFFICE ASSISTANT	1	1	0	
104	OFFICE ASSISTANT II or				
100	OFFICE ASSISTANT I	2	2	1	
106	RECEPTIONIST	1	1	0	
<b>TOTAL</b>		<b>12</b>	<b>12</b>	<b>3</b>	

## COMMUNITY PROMOTIONS

<b>COMMUNITY PROMOTIONS</b>	<b>DEPARTMENT</b>	<b>4416</b>
-----------------------------	-------------------	-------------

**Program Narrative:**

**Community Promotions, a component of the Marketing Division, administers City events and promotion of all community activities including 4th of July, the Golf Cart Parade, concerts and movies in the park, Veteran's Day, etc. Also included in this budget is the funding for the Palm Springs Desert Resort Communities Convention and Visitors Authority.**

EXPENDITURE SUMMARY	ACTUAL FY 08-09	ADOPTED FY 09-10	PROJECTED FY 09-10	BUDGETED FY 10-11	PERCENTAGE CHANGE
SALARY AND BENEFITS	0	0	0	0	0.00%
SUPPLIES	0	0	0	0	0.00%
OTHER SERVICES	1,798,861	1,472,453	1,322,453	545,875	-62.93%
CAPITAL OUTLAY	0	0	0	0	0.00%
<b>TOTALS:</b>	<b>1,798,861</b>	<b>1,472,453</b>	<b>1,322,453</b>	<b>545,875</b>	<b>-62.93%</b>

**SIGNIFICANT CHANGES:**

- A. Budget transferred to other General Fund Departments.
- B. Decrease based on cost savings in current year budget and re-allocation of budget.
- C. Reduction is due to the City's inclusion in the regional BID program.

**CITY OF PALM DESERT  
BUDGET WORKSHEETS FY 2010-2011**

<b>COMMUNITY PROMOTIONS</b>		<b>DEPARTMENT</b>			<b>4416</b>	
<b>Account Number</b>	<b>Account Description</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>	
110-4416-414.30-60	VOLNTR REC/SPECIAL EVENTS	4,464	1,000	1,000	-	A
110-4416-414.30-61	COMMUNITY EVENTS	727,853	412,453	412,453	168,500	B
110-4416-414.30-62	COMMUNITY RECOGNITION	6,965	15,000	15,000	152,375	B
110-4416-414.30-63	COMMITTEE/COMMISSION	17,430	44,000	44,000	-	A
110-4416-414.31-26	SISTER CITY EXPENSES	50,000	-	-	-	
110-4416-414.32-20	PSDRCVB FUNDING	992,150	1,000,000	850,000	225,000	C
<b>TOTAL COMMUNITY PROMOTIONS</b>		<b>1,798,861</b>	<b>1,472,453</b>	<b>1,322,453</b>	<b>545,875</b>	

## MARKETING

<b>MARKETING</b>	<b>DEPARTMENT</b>	<b>4417</b>
------------------	-------------------	-------------

**Program Narrative:**

Marketing is a component of the City that works very closely with the Economic Development Department, as well as the Visitors Information Center. Marketing creates and conducts advertising and promotional programs. These functions include publicity, photography and website maintenance, as well as design, production, and printing of the BrightSide newsletter. Advertising includes the design, production, and placement of ads for tourism and special events, print, electronic, and online media buys, and the creation of collateral materials for promotion of the City, including the annual community calendar.

EXPENDITURE SUMMARY	ACTUAL FY 08-09	ADOPTED FY 09-10	PROJECTED FY 09-10	BUDGETED FY 10-11	PERCENTAGE CHANGE
SALARY AND BENEFITS	0	0	0	0	0.00%
SUPPLIES	73	500	308	250	-50.00%
OTHER SERVICES	1,151,695	1,112,710	936,336	782,700	-29.66%
CAPITAL OUTLAY	0	0	0	0	0.00%
<b>TOTALS:</b>	<b>1,151,768</b>	<b>1,113,210</b>	<b>936,644</b>	<b>782,950</b>	<b>-29.67%</b>

**SIGNIFICANT CHANGES:**

- A. Reallocation of printing expenditures to the BrightSide newsletter and Community Calendar.
- B. Reduction based on discontinuations of agreement for professional services.
- C. Changes in marketing focus.
- D. Decrease due to cost savings in prior year budget.
- E. Change in distribution of annual calendar.

**CITY OF PALM DESERT  
BUDGET WORKSHEETS FY 2010-2011**

<b>MARKETING</b>		<b>DEPARTMENT</b>			<b>4417</b>
<b>Account Number</b>	<b>Account Description</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>
110-4417-414.21-10	OFFICE SUPPLIES	73	500	308	250
110-4417-414.30-26	BRIGHT SIDE NEWSLETTER	15,928	18,500	18,500	68,850
110-4417-414.30-90	PROF - OTHER	189,219	136,900	52,900	75,000
110-4417-414.30-91	PROF-COMMUNITY CALENDAR	41,509	-	-	25,000
110-4417-414.31-15	MILEAGE REIMBURSEMENT	354	300	300	200
110-4417-414.31-20	CONFERENCE/SEMINARS	4,156	4,000	2,000	2,000
110-4417-414.31-25	LOCAL MEETINGS	1,001	960	660	750
110-4417-414.32-15	ADVERTISE ADMINISTRATION	96,300	90,000	90,000	-
110-4417-414.32-17	PHOTOGRAPHY & VIDEOGRAPHY	9,054	15,000	15,000	10,000
110-4417-414.32-19	ADVERTISING PRODUCTION	9,658	14,700	14,701	70,000
110-4417-414.32-21	ADVERTISING MEDIA BUYS	556,249	559,600	494,675	435,000
110-4417-414.32-22	ADVERTISING SPECIAL EVENT	24,969	15,000	15,000	15,000
110-4417-414.32-23	ADVERTISING PROMOTIONAL	81,595	123,000	98,000	70,000
110-4417-414.36-10	PRINTING / DUPLICATING	64,518	74,000	74,000	10,000
110-4417-414.36-20	SUBSCRIPTIONS/PUBLICATION	-	250	100	150
110-4417-414.36-30	DUES	415	500	500	250
110-4417-414.36-60	POSTAGE & FREIGHT	56,770	60,000	60,000	500
<b>TOTAL MARKETING</b>		<b>1,151,768</b>	<b>1,113,210</b>	<b>936,644</b>	<b>782,950</b>

**LEGISLATIVE ADVOCACY**

<b>LEGISLATIVE ADVOCACY</b>	<b>DEPARTMENT</b>	<b>4112</b>
-----------------------------	-------------------	-------------

**Program Narrative:**

**This component of the Community Services Division is responsible for monitoring and providing analysis of legislation introduced at both the State and Federal level as it relates to the City of Palm Desert.**

<b>EXPENDITURE SUMMARY</b>	<b>ACTUAL FY 08-09</b>	<b>ADOPTED FY 09-10</b>	<b>PROJECTED FY 09-10</b>	<b>BUDGETED FY 10-11</b>	<b>PERCENTAGE CHANGE</b>
SALARY AND BENEFITS	0	0	0	0	0.00%
SUPPLIES	0	0	0	0	0.00%
OTHER SERVICES	38,397	49,000	37,260	40,000	-18.37%
CAPITAL OUTLAY	0	0	0	0	0.00%
<b>TOTALS:</b>	<b>38,397</b>	<b>49,000</b>	<b>37,260</b>	<b>40,000</b>	<b>-18.37%</b>

**SIGNIFICANT CHANGES:**

- A. Budget reflects contract amount with consultant.
- B. Overall City Manager budget reduction.

**CITY OF PALM DESERT  
BUDGET WORKSHEETS FY 2010-2011**

<b>LEGISLATIVE ADVOCACY</b>		<b>DEPARTMENT</b>			<b>4112</b>
<b>Account Number</b>	<b>Account Description</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>
110-4112-410.30-90	PROF - OTHER	36,630	43,000	37,260	38,000
110-4112-410.31-20	CONF, SEMINARS, WORKSHOPS	1,767	6,000	-	2,000
<b>TOTAL LEGISLATIVE ADVOCACY</b>		<b>38,397</b>	<b>49,000</b>	<b>37,260</b>	<b>40,000</b>

A

B

## VISITORS INFORMATION CENTER

<b>VISITORS INFORMATION CENTER</b>	<b>DEPARTMENT</b>	<b>4419</b>
------------------------------------	-------------------	-------------

**Program Narrative:**

The Visitors Information Center is a component of the City that works very closely with the Economic and Marketing Departments. The City of Palm Desert's two largest revenue sources are its hotel bed tax and sales tax. The City must support these sources, working more closely with its local businesses to assist them in promoting its hotels, retailers, attractions, businesses, activities and events to those people who visit our community. The Visitor Center's function is to work with local businesses to determine the best methods available in which the City can assist them in attracting people to our community and enticing them back for repeat visits. In addition, the division provides services such as answering inquiries about the City by working closely with its news bureau and advertising agency regarding local activities in order to best present the City as a premier resort. The Visitors Center also maintains a retail store with a variety of merchandise with the Palm Desert logo. This serves to provide additional promotion and increase name recognition for Palm Desert through sales of these items.

EXPENDITURE SUMMARY	ACTUAL FY 08-09	ADOPTED FY 09-10	PROJECTED FY 09-10	BUDGETED FY 10-11	PERCENTAGE CHANGE
SALARY AND BENEFITS	490,931	518,400	461,600	356,011	-31.33%
SUPPLIES	5,266	5,000	4,766	4,500	-10.00%
OTHER SERVICES	200,254	184,500	179,000	169,500	-8.13%
CAPITAL OUTLAY	2,195	2,500	1,000	1,000	-60.00%
<b>TOTALS:</b>	<b>698,646</b>	<b>710,400</b>	<b>646,366</b>	<b>531,011</b>	<b>-25.25%</b>

**SIGNIFICANT CHANGES:**

- A. Reduction of one Office Assistant position.
- B. Retiree health fund has sufficient funds to meet its current liability.
- C. Overall City Manager budget reduction.
- D. Reallocation of cost to better fit expenditure class.



**CITY OF PALM DESERT  
BUDGET WORKSHEETS FY 2010-2011**

<b>VISITORS INFORMATION CENTER</b>		<b>DEPARTMENT</b>			<b>4419</b>	
<b>Account Number</b>	<b>Account Description</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>	
110-4419-453.10-01	SALARIES-FULL TIME	324,201	332,800	309,000	233,818	A
110-4419-453.10-02	SALARIES-OVERTIME	2,722	2,000	2,000	2,000	
110-4419-453.11-15	RETIREMENT CONTRIBUTION	90,000	89,500	89,500	62,590	A
110-4419-453.11-16	MEDICARE CONTRB-EMP	3,047	3,100	3,100	2,485	
110-4419-453.11-17	RETIREE HEALTH	9,100	12,700	-	-	B
110-4419-453.11-20	INS PREM - LTD	3,869	4,100	4,100	3,484	
110-4419-453.11-21	INS PREM - HEALTH	53,059	69,300	49,000	48,267	A
110-4419-453.11-24	INS PREM - LIFE	1,254	1,300	1,300	1,193	
110-4419-453.11-25	WORKER'S COMPENSATION	3,679	3,600	3,600	2,174	
110-4419-453.21-10	OFFICE SUPPLIES	1,385	2,000	1,500	1,500	
110-4419-453.21-90	SUPPLIES-OTHER	3,881	3,000	3,266	3,000	
110-4419-453.30-61	SPECIAL EVENTS	7,117	2,000	1,500	1,000	
110-4419-453.30-90	PROF - OTHER	11,485	8,000	5,500	-	C
110-4419-453.31-15	MILEAGE REIMBURSEMENT	59	500	500	500	
110-4419-453.31-20	CONF, SEMINARS, WORKSHOPS	4	2,000	1,000	500	
110-4419-453.31-25	LOCAL MEETINGS	352	1,000	500	500	
110-4419-453.32-15	OTHER ADVERTISING	-	-	-	3,000	D
110-4419-453.33-10	R/M-BUILDINGS	11,543	12,000	12,000	12,000	
110-4419-453.34-20	OFFICE EQUIPMENT RENTAL	6,497	7,500	7,500	7,000	
110-4419-453.35-10	UTILITIES-WATER	1,728	2,000	2,000	2,000	
110-4419-453.35-12	UTILITIES - GAS	2,139	2,500	2,500	2,500	
110-4419-453.35-14	UTILITIES-ELECTRIC	26,912	28,000	28,000	28,000	
110-4419-453.36-10	PRINTING / DUPLICATING	6,311	7,500	7,500	5,000	
110-4419-453.36-20	SUPSCRIPTIONS/PUBLICATION	345	500	500	500	
110-4419-453.36-30	DUES	2,015	4,000	3,000	3,000	
110-4419-453.36-50	TELEPHONE	12,124	12,000	12,000	9,000	D
110-4419-453.36-60	POSTAGE & FREIGHT	27,596	25,000	25,000	25,000	
110-4419-453.40-40	CAP-OFFICE EQUIPMENT	2,195	2,500	1,000	1,000	
110-4419-453.80-12	COST OF GOOD SOLD	84,027	70,000	70,000	70,000	
<b>TOTAL VISITORS INFORMATION CENTER</b>		<b>698,646</b>	<b>710,400</b>	<b>646,366</b>	<b>531,011</b>	

<b>AUTHORIZED PERSONNEL</b>		<b>ADOPTED BUDGET FY 09-10</b>		<b>BUDGETED FY 10-11</b>	
<b>Grade</b>	<b>Title</b>	<b>Full-Time</b>	<b>Filled</b>	<b>Full-Time</b>	<b>Part-Time</b>
131	VISITORS INFO. CENTER MANAGER	1	1	1	
107	SENIOR OFFICE ASSISTANT	1	1	1	
104	OFFICE ASSISTANT II or				
100	OFFICE ASSISTANT I	3	3	2	
	<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>4</b>	

**COMMUNITY SERVICE / CITY CLERK**

<b>COMMUNITY SERVICE / CITY CLERK</b>	<b>DEPARTMENT</b>	<b>4111</b>
---------------------------------------	-------------------	-------------

**Program Narrative:**

**City Clerk Operations provides general support for the City Council, preparation of City Council Meeting Agendas and Minutes, maintenance of official City records, monitoring of contracts for completeness and accuracy, responses to requests for information, supervision of records management, registering voters, and conducting municipal elections.**

<b>EXPENDITURE SUMMARY</b>	<b>ACTUAL FY 08-09</b>	<b>ADOPTED FY 09-10</b>	<b>PROJECTED FY 09-10</b>	<b>BUDGETED FY 10-11</b>	<b>PERCENTAGE CHANGE</b>
SALARY AND BENEFITS	532,065	535,412	745,200	842,600	57.37%
SUPPLIES	2,395	2,500	2,500	2,500	0.00%
OTHER SERVICES	84,645	85,000	77,400	99,000	16.47%
CAPITAL OUTLAY	267	1,500	1,500	1,500	0.00%
<b>TOTALS:</b>	<b>619,372</b>	<b>624,412</b>	<b>826,600</b>	<b>945,600</b>	<b>51.44%</b>

**SIGNIFICANT CHANGES:**

- A. Transfer of Secretary to the City Council, Administrative Secretary, and Main Lobby Receptionist from Dept 4132 Community Service.
- B. Retiree health fund has sufficient funds to meet its current liability.
- C. Expenditure transferred from Dept 4416 Community Promotions.
- D. Reduced amount of legal advertising due to less projects out to bid, less development requiring fewer public hearing notices.

**CITY OF PALM DESERT  
BUDGET WORKSHEETS FY 2010-2011**

<b>COMMUNITY SERVICE/CITY CLERK</b>		<b>DEPARTMENT</b>			<b>4111</b>	
<b>Account Number</b>	<b>Account Description</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>	
110-4111-410.10-01	SALARIES-FULL TIME	352,458	354,400	510,000	584,000	A
110-4111-410.10-02	SALARIES-OVERTIME	1,017	1,000	1,000	1,000	
110-4111-410.11-15	RETIREMENT CONTRIBUTION	97,797	93,200	140,000	156,900	A
110-4111-410.11-16	MEDICARE CONTRB-EMP	5,166	4,900	7,500	8,400	
110-4111-410.11-17	RETIREE HEALTH	9,203	13,212	-	-	B
110-4111-410.11-20	INS PREM - LTD	4,201	4,200	4,200	7,100	
110-4111-410.11-21	INS PREM - HEALTH	58,020	60,000	78,000	78,000	A
110-4111-410.11-24	INS PREM - LIFE	1,360	1,400	1,400	2,100	
110-4111-410.11-25	WORKER'S COMPENSATION	2,843	3,100	3,100	5,100	
110-4111-410.21-10	OFFICE SUPPLIES	2,395	2,500	2,500	2,500	
110-4111-410.30-60	VOLNTR REC/SPECIAL EVENTS	-	-	-	1,000	C
110-4111-410.30-63	COMMITTEE/COMMISSION	-	-	-	24,000	C
110-4111-410.30-90	PROF - OTHER	7,894	14,000	14,000	14,000	
110-4111-410.31-15	MILEAGE REIMBURSEMENT	624	500	500	500	
110-4111-410.31-20	CONF, SEMINARS, WORKSHOPS	5,427	5,500	5,500	4,500	
110-4111-410.31-25	LOCAL MEETINGS	462	1,000	1,000	1,000	
110-4111-410.32-10	REQ. LEGAL ADVERTISING	57,273	50,000	43,000	40,000	D
110-4111-410.33-30	R/M-OFFICE EQUIPMENT	5,072	4,000	4,000	4,000	
110-4111-410.36-10	PRINTING / DUPLICATING	660	1,500	1,500	1,500	
110-4111-410.36-20	SUBSCRIPTIONS/PUBLICATION	927	1,500	1,500	1,500	
110-4111-410.36-30	DUES	1,184	1,800	1,800	1,800	
110-4111-410.36-40	FILING FEES	79	100	100	100	
110-4111-410.36-50	TELEPHONES	605	600	-	600	
110-4111-410.36-60	POSTAGE & FREIGHT	4,438	4,500	4,500	4,500	
110-4111-410.40-40	CAP-OFFICE EQUIPMENT	267	1,500	1,500	1,500	
<b>TOTAL COMMUNITY SERVICE/CITY CLERK</b>		<b>619,372</b>	<b>624,412</b>	<b>826,600</b>	<b>945,600</b>	

<b>AUTHORIZED PERSONNEL</b>		<b>ADOPTED BUDGET FY 09-10</b>		<b>BUDGETED FY 10-11</b>	
<b>Grade</b>	<b>Title</b>	<b>Full-Time</b>	<b>Filled</b>	<b>Full-Time</b>	<b>Part-Time</b>
139	CITY CLERK	1	1	1	
118	DEPUTY CITY CLERK	1	1	1	
116	SECRETARY TO THE CITY COUNCIL	0	0	1	
113	ADMINISTRATIVE SECRETARY	0	0	1	
113	RECORDS TECHNICIAN	1	1	1	
106	MAIN LOBBY RECEPTIONIST	0	0	1	
104	OFFICE ASSISTANT II or				
100	OFFICE ASSISTANT I	1	1	1	
	<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>7</b>	

## ELECTIONS

<b>ELECTIONS</b>	<b>DEPARTMENT</b>	<b>4114</b>
------------------	-------------------	-------------

**Program Narrative:**

The City of Palm Desert General Municipal Elections are conducted in November of even-numbered years. The next election will be held in November 2010.

EXPENDITURE SUMMARY	ACTUAL FY 08-09	ADOPTED FY 09-10	PROJECTED FY 09-10	BUDGETED FY 10-11	PERCENTAGE CHANGE
SALARY AND BENEFITS	0	0	0	0	0.00%
SUPPLIES	485	0	0	1,000	100.00%
OTHER SERVICES	49,317	0	0	60,900	100.00%
CAPITAL OUTLAY	0	0	0	0	0.00%
<b>TOTALS:</b>	<b>49,802</b>	<b>0</b>	<b>0</b>	<b>61,900</b>	<b>100.00%</b>

**SIGNIFICANT CHANGES:**

A. Anticipated expenditures for the November 2010 election.

**CITY OF PALM DESERT  
BUDGET WORKSHEETS FY 2010-2011**

<b>ELECTIONS</b>		<b>DEPARTMENT</b>			<b>4114</b>
<b>Account Number</b>	<b>Account Description</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>
110-4114-410.21-10	OFFICE SUPPLIES	485	-	-	1,000
110-4114-410.30-90	PROF - OTHER	48,819	-	-	60,000
110-4114-410.31-25	LOCAL MEETINGS	366	-	-	400
110-4114-410.32-10	REQ. LEGAL ADVERTISING	132	-	-	500
<b>TOTAL ELECTIONS</b>		<b>49,802</b>	<b>-</b>	<b>-</b>	<b>61,900</b>

A  
A  
A  
A

## HUMAN RESOURCES

<b>HUMAN RESOURCES</b>	<b>DEPARTMENT</b>	<b>4154</b>
------------------------	-------------------	-------------

**Program Narrative:**

The Human Resources Department provides and coordinates services and programs that assist the City in developing and maintaining a qualified, effective and diverse workforce. The Department provides all employment-related services to the City's management staff, employees and job applicants. The major functions performed by the Human Resources Department include: 1) Employee recruitment and selection testing, including examination development and administration; 2) Equal Employment Opportunity, including outreach recruitment and investigation of harassment and discrimination complaints; 3) Benefits coordination, including administration of the employee insurance and retirement benefit programs; 4) Employee relations, including labor negotiations; 5) Classification and compensation, including development and maintenance of job descriptions and compensation plans; and 6) Employee development, including coordination of City-wide employee and management training programs.

EXPENDITURE SUMMARY	ACTUAL FY 08-09	ADOPTED FY 09-10	PROJECTED FY 09-10	BUDGETED FY 10-11	PERCENTAGE CHANGE
SALARY AND BENEFITS	460,321	390,063	344,200	365,891	-6.20%
SUPPLIES	11,513	9,500	6,800	6,000	-36.84%
OTHER SERVICES	278,081	193,600	65,950	95,600	-50.62%
CAPITAL OUTLAY	0	0	0	0	0.00%
<b>TOTALS:</b>	<b>749,915</b>	<b>593,163</b>	<b>416,950</b>	<b>467,491</b>	<b>-21.19%</b>

**SIGNIFICANT CHANGES:**

- A. Retiree health fund has sufficient funds to meet its current liability.
- B. Overall City Manager budget reduction.
- C. Reduction due to hiring freeze.

**CITY OF PALM DESERT  
BUDGET WORKSHEETS FY 2010-2011**

<b>HUMAN RESOURCES</b>		<b>DEPARTMENT</b>			<b>4154</b>
<b>Account Number</b>	<b>Account Description</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>
110-4154-415.10-01	SALARIES-FULL TIME	301,001	253,893	230,000	247,250
110-4154-415.11-15	RETIREMENT CONTRIBUTION	83,817	56,370	59,000	66,383
110-4154-415.11-16	MEDICARE CONTRB-EMP	4,388	4,300	3,000	3,587
110-4154-415.11-17	RETIREE HEATLH	8,175	9,500	-	-
110-4154-415.11-20	INS PREM - LTD	3,619	3,600	3,600	2,886
110-4154-415.11-21	INS PREM - HEALTH	52,293	55,700	42,000	43,017
110-4154-415.11-24	INS PREM - LIFE	1,174	1,200	1,100	876
110-4154-415.11-25	WORKER'S COMPENSATION	5,853	5,500	5,500	1,892
110-4154-415.21-10	OFFICE SUPPLIES	777	1,500	800	1,000
110-4154-415.21-90	SUPPLIES-OTHER	10,736	8,000	6,000	5,000
110-4154-415.30-36	PROF-TEMP HELP CITY-WIDE	112,093	40,000	-	-
110-4154-415.30-56	MEDICAL ANNUAL/NEW EMPLOY	1,574	5,000	2,000	3,000
110-4154-415.30-90	PROF - OTHER	5,509	20,000	5,500	10,000
110-4154-415.30-95	PROF-EMP RECOG PROGRAM	8,295	10,000	5,000	7,500
110-4154-415.31-15	MILEAGE REIMBURSEMENT	878	500	800	500
110-4154-415.31-20	CONFERENCE/SEMINARS	5,312	9,000	9,000	5,000
110-4154-415.31-21	CITY WIDE TRAINING	114,193	70,000	25,000	50,000
110-4154-415.31-25	LOCAL MEETINGS	21,537	25,000	15,000	15,000
110-4154-415.32-15	OTHER ADVERTISING	5,376	10,000	-	-
110-4154-415.36-10	PRINTING / DUPLICATING	-	1,000	1,000	1,000
110-4154-415.36-20	SUBSCRIPTIONS/PUBLICATION	1,646	500	1,000	2,000
110-4154-415.36-30	DUES	736	1,000	700	500
110-4154-415.36-50	TELEPHONE	605	600	600	600
110-4154-415.36-60	POSTAGE & FREIGHT	327	1,000	350	500
<b>TOTAL HUMAN RESOURCES</b>		<b>749,915</b>	<b>593,163</b>	<b>416,950</b>	<b>467,491</b>

A  
B  
B  
B  
C  
B  
B  
B

<b>AUTHORIZED PERSONNEL</b>		<b>ADOPTED BUDGET FY 09-10</b>		<b>BUDGETED FY 10-11</b>	
<b>Grade</b>	<b>Title</b>	<b>Full-Time</b>	<b>Filled</b>	<b>Full-Time</b>	<b>Part-Time</b>
139	HUMAN RESOURCES DIRECTOR or				
131	HUMAN RESOURCES MANAGER	1	1	1	
113	HUMAN RESOURCES TECHNICIAN	2	2	2	
107	SENIOR OFFICE ASSISTANT	1	1	0	
	<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>3</b>	

## FINANCE

<b>FINANCE</b>	<b>DEPARTMENT</b>	<b>4150</b>
----------------	-------------------	-------------

**Program Narrative:**

The Finance Department provides the services of monitoring the various financial related areas which are essential to the City and Redevelopment operations. Areas include revenue receipts (e.g. taxes, fees, assessments), disbursements and accounts payable transactions, operational budget, cash management and investments, payroll, general ledger and accounting records, financial reports, annual audits, debt-service obligations, special-assessment accounting, business licensing processing, and redevelopment accounting.

EXPENDITURE SUMMARY	ACTUAL FY 08-09	ADOPTED FY 09-10	PROJECTED FY 09-10	BUDGETED FY 10-11	PERCENTAGE CHANGE
SALARY AND BENEFITS	1,878,551	1,912,300	1,757,350	1,701,026	-11.05%
SUPPLIES	7,721	7,500	6,500	7,500	0.00%
OTHER SERVICES	106,778	52,300	44,700	37,300	-28.68%
CAPITAL OUTLAY	0	0	0	0	0.00%
<b>TOTALS:</b>	<b>1,993,050</b>	<b>1,972,100</b>	<b>1,808,550</b>	<b>1,745,826</b>	<b>-11.47%</b>

**SIGNIFICANT CHANGES:**

- A. Decrease due to retirement of one accounting technician II and reduction of one office assistant.
- B. Retiree health fund has sufficient funds to meet its current liability.
- C. Overall City Manager budget reduction.



**CITY OF PALM DESERT  
BUDGET WORKSHEETS FY 2010-2011**

<b>FINANCE</b>		<b>DEPARTMENT</b>			<b>4150</b>	
<b>Account Number</b>	<b>Account Description</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>	
110-4150-415.10-01	SALARIES-FULL TIME	1,254,852	1,290,500	1,198,500	1,163,200	A
110-4150-415.10-02	SALARIES-OVERTIME	1,097	2,000	2,250	2,000	
110-4150-415.11-15	RETIREMENT CONTRIBUTION	348,688	332,800	320,000	312,415	A
110-4150-415.11-16	MEDICARE CONTRB-EMP	14,524	14,500	14,400	14,421	
110-4150-415.11-17	RETIREE HEATHLH	32,902	46,000	-	-	B
110-4150-415.11-20	INS PREM - LTD	14,619	15,100	14,500	14,020	
110-4150-415.11-21	INS PREM - HEALTH	194,827	193,700	190,000	181,467	A
110-4150-415.11-24	INS PREM - LIFE	4,890	4,900	4,900	4,082	
110-4150-415.11-25	WORKER'S COMPENSATION	12,152	12,800	12,800	9,421	A
110-4150-415.21-10	OFFICE SUPPLIES	7,721	7,500	6,500	7,500	
110-4150-415.31-15	MILEAGE REIMBURSEMENT	846	600	400	600	
110-4150-415.31-20	CONFERENCE/SEMINARS	6,143	1,000	1,500	1,000	
110-4150-415.31-25	LOCAL MEETINGS	2,033	900	1,100	900	
110-4150-415.36-10	PRINTING / DUPLICATING	61,556	26,000	20,000	14,000	C
110-4150-415.36-20	SUBSCRIPTIONS/PUBLICATION	19,748	5,000	5,000	3,000	
110-4150-415.36-30	DUES	1,445	1,600	1,500	1,600	
110-4150-415.36-50	TELEPHONE	1,170	1,200	1,200	1,200	
110-4150-415.36-60	POSTAGE & FREIGHT	13,837	16,000	14,000	15,000	
<b>TOTAL FINANCE</b>		<b>1,993,050</b>	<b>1,972,100</b>	<b>1,808,550</b>	<b>1,745,826</b>	

<b>AUTHORIZED PERSONNEL</b>		<b>ADOPTED BUDGET FY 09-10</b>		<b>BUDGETED FY 10-11</b>	
<b>Grade</b>	<b>Title</b>	<b>Full-Time</b>	<b>Filled</b>	<b>Full-Time</b>	<b>Part-Time</b>
145	FINANCE DIRECTOR/TREASURER	1	1	1	
135	ASSISTANT FINANCE DIRECTOR	1	1	1	
127	DEPUTY CITY TREASURER	1	1	1	
127	SENIOR FINANCIAL ANALYST	1	1	1	
123	MANAGEMENT ANALYST II or				
120	MANAGEMENT ANALYST I	1	1	1	
118	ACCOUNTING TECHNICIAN II or				
113	ACCOUNTING TECHNICIAN	5	5	4	
113	ADMINISTRATIVE SECRETARY	1	1	1	
116	BUSINESS LICENSE TECHNICIAN II or				
113	BUSINESS LICENSE TECHNICIAN I	1	1	1	
107	SR. OFFICE ASSIST-BUS. LICENSE	1	1	1	
104	OFFICE ASSISTANT II or				
100	OFFICE ASSISTANT I	1	1	0	
<b>TOTAL</b>		<b>14</b>	<b>14</b>	<b>12</b>	

## INDEPENDENT AUDIT

<b>INDEPENDENT AUDIT</b>	<b>DEPARTMENT</b>	<b>4151</b>
--------------------------	-------------------	-------------

**Program Narrative:**

An annual audit is conducted by the City's independent auditors on the City's Financial Statements. They review the internal controls, confirm the cash and investments of the City, and the City's Comprehensive Annual Financial Report. In addition, the auditors perform special audits on State and Federal required single audit compliance, franchise audits and any other audit directed by either City Council or Staff.

EXPENDITURE SUMMARY	ACTUAL FY 08-09	ADOPTED FY 09-10	PROJECTED FY 09-10	BUDGETED FY 10-11	PERCENTAGE CHANGE
SALARY AND BENEFITS	0	0	0	0	0.00%
SUPPLIES	0	0	0	0	0.00%
OTHER SERVICES	54,080	50,000	50,000	50,000	0.00%
CAPITAL OUTLAY	0	0	0	0	0.00%
<b>TOTALS:</b>	<b>54,080</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>0.00%</b>

**SIGNIFICANT CHANGES:**

No significant changes.

**CITY OF PALM DESERT  
BUDGET WORKSHEETS FY 2010-2011**

<b>INDEPENDENT AUDIT</b>		<b>DEPARTMENT</b>			<b>4151</b>
<b>Account Number</b>	<b>Account Description</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>
110-4151-415.30-20	PROF-ACCOUNTING/AUDITING	54,080	50,000	50,000	50,000
<b>TOTAL INDEPENDENT AUDIT</b>		54,080	50,000	50,000	50,000

## GENERAL SERVICES

<b>GENERAL SERVICES</b>	<b>DEPARTMENT</b>	<b>4159</b>
-------------------------	-------------------	-------------

**Program Narrative:**

**General Services provides support for citywide services consumed by all City departments. Services include copy machine costs, office supplies, telephone, citywide membership dues like CVAG and SCAG, processing of purchase orders and buying new furniture and fixed assets for the departments. The program also includes the citywide sales tax report and audit services.**

EXPENDITURE SUMMARY	ACTUAL FY 08-09	ADOPTED FY 09-10	PROJECTED FY 09-10	BUDGETED FY 10-11	PERCENTAGE CHANGE
SALARY AND BENEFITS	0	0	0	0	0.00%
SUPPLIES	64,263	48,000	48,000	46,000	-4.17%
OTHER SERVICES	581,827	397,200	433,050	386,000	-2.82%
CAPITAL OUTLAY	27,442	0	0	0	0.00%
<b>TOTALS:</b>	<b>673,532</b>	<b>445,200</b>	<b>481,050</b>	<b>432,000</b>	<b>-2.96%</b>

**SIGNIFICANT CHANGES:**

- A. Reduction in rates for new phone system and citywide copy machines.
- B. Overall City Manager budget reduction.
- C. Budget is based on prior year and current year totals.

**CITY OF PALM DESERT  
BUDGET WORKSHEETS FY 2010-2011**

<b>GENERAL SERVICES</b>		<b>DEPARTMENT</b>			<b>4159</b>
<b>Account Number</b>	<b>Account Description</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>
110-4159-415.21-10	OFFICE SUPPLIES	35,800	30,000	30,000	30,000
110-4159-415.21-90	SUPPLIES-OTHER	28,463	18,000	18,000	16,000
110-4159-415.30-90	PROF - OTHER	156,616	30,000	30,000	30,000
110-4159-415.31-20	CONFERENCE/SEMINARS	8,668	-	-	-
110-4159-415.31-25	LOCAL MEETINGS	4,104	1,000	50	-
110-4159-415.33-30	R/M-OFFICE EQUIPMENT	18,259	20,000	20,000	5,000 A
110-4159-415.34-20	OFFICE EQUIPMENT-RENTAL	91,956	90,000	90,000	68,000 A
110-4159-415.36-10	PRINTING / DUPLICATING	8,673	18,000	10,000	10,000 B
110-4159-415.36-20	SUBSCRIPTIONS/PUBLICATION	85	1,000	-	-
110-4159-415.36-30	DUES	96,479	87,000	97,000	86,000
110-4159-415.36-48	SB2557/County Admin Fees	146,314	98,000	134,000	135,000 C
110-4159-415.36-50	TELEPHONE	50,660	52,000	52,000	52,000
110-4159-415.36-60	POSTAGE & FREIGHT	13	200	-	-
110-4159-415.40-40	CAP-OFFICE EQUIPMENT	27,442	-	-	-
<b>TOTAL GENERAL SERVICES</b>		<b>673,532</b>	<b>445,200</b>	<b>481,050</b>	<b>432,000</b>

## INFORMATION TECHNOLOGY

<b>INFORMATION TECHNOLOGY</b>	<b>DEPARTMENT</b>	<b>4190</b>
-------------------------------	-------------------	-------------

**Program Narrative:**

The Information Technology Division is responsible for overseeing all of the City's personnel computers, IBM AS400 mini computer system, ethernet network, printers, problem solving, telephone system optical imaging system, geographical information system (GIS), City E-gov website, hardware and software maintenance contracts, and acquisition/setup of all computer hardware and software.

The Information Technology Division's vision is to incorporate technology that will enhance employee productivity, increase public access to City services, and help accomplish our mission of providing access to, maintenance of, and protection of the City's digital infrastructure.

EXPENDITURE SUMMARY	ACTUAL FY 08-09	ADOPTED FY 09-10	PROJECTED FY 09-10	BUDGETED FY 10-11	PERCENTAGE CHANGE
SALARY AND BENEFITS	836,676	584,136	453,260	563,200	-3.58%
SUPPLIES	46,894	53,000	16,000	24,000	-54.72%
OTHER SERVICES	240,832	196,250	223,620	162,611	-17.14%
CAPITAL OUTLAY	145,385	120,000	120,000	91,500	-23.75%
<b>TOTALS:</b>	<b>1,269,787</b>	<b>953,386</b>	<b>812,880</b>	<b>841,311</b>	<b>-11.76%</b>

**SIGNIFICANT CHANGES:**

- A. Retirement of GIS Coordinator in August of 2009.
- B. Retiree health fund has sufficient funds to meet its current liability.
- C. Overall City Manager budget reduction.
- D. Discontinuation of Web consultant.
- E. Reallocation of expenditures.

**CITY OF PALM DESERT  
BUDGET WORKSHEETS FY 2010-2011**

<b>INFORMATION TECHNOLOGY</b>		<b>DEPARTMENT</b>			<b>4190</b>	
<b>Account Number</b>	<b>Account Description</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>	
110-4190-415.10-01	SALARIES-FULL TIME	563,086	369,962	282,000	367,000	A
110-4190-415.10-02	SALARIES-OVERTIME	2,358	700	1,200	1,200	
110-4190-415.11-15	RETIREMENT CONTRIBUTION	138,459	67,974	74,000	98,600	
110-4190-415.11-16	MEDICARE CONTRB-EMP	8,274	8,200	5,000	5,400	
110-4190-415.11-17	RETIREE HEALTH	16,966	29,700	-	-	B
110-4190-415.11-20	INS PREM - LTD	5,880	7,000	4,600	4,600	
110-4190-415.11-21	INS PREM - HEALTH	94,142	88,400	79,560	82,200	A
110-4190-415.11-24	INS PREM - LIFE	1,936	2,200	1,300	1,200	
110-4190-415.11-25	WORKER'S COMPENSATION	5,575	10,000	5,600	3,000	
110-4190-415.21-10	OFFICE SUPPLIES	-	-	-	-	
110-4190-415.21-20	SUPPLIES-COMPUTER	46,894	53,000	16,000	24,000	C
110-4190-415.30-90	PROF - OTHER	-	-	-	-	
110-4190-415.30-91	PROF-COMPUTER CONSULTANT	31,426	33,000	7,100	-	D
110-4190-415.31-15	MILEAGE REIMBURSEMENT	503	500	200	250	
110-4190-415.31-20	CONFERENCE/SEMINARS	2,244	5,000	1,000	500	
110-4190-415.31-25	LOCAL MEETINGS	275	400	-	250	
110-4190-415.33-60	R&M-COMPUTER	203,966	153,600	212,000	132,416	E
110-4190-415.36-20	SUBSCRIPTIONS/PUBLICATION	287	400	400	400	
110-4190-415.36-30	DUES	70	500	70	500	
110-4190-415.36-50	TELEPHONE	2,005	2,600	2,600	28,145	E
110-4190-415.36-60	POSTAGE & FREIGHT	56	250	250	150	
110-4190-415.40-40	CAP-OFFICE EQUIPMENT	145,385	120,000	120,000	91,500	C
<b>TOTAL INFORMATION TECHNOLOGY</b>		<b>1,269,787</b>	<b>953,386</b>	<b>812,880</b>	<b>841,311</b>	

<b>AUTHORIZED PERSONNEL</b>		<b>ADOPTED BUDGET FY 09-10</b>		<b>BUDGETED FY 10-11</b>	
<b>Grade</b>	<b>Title</b>	<b>Full-Time</b>	<b>Filled</b>	<b>Full-Time</b>	<b>Part-Time</b>
135	INFORMATION SYSTEMS MANAGER	1	1	1	
121	GIS COORDINATOR or				
118	GIS TECHNICIAN II	1	1	0	
114	INFORMATION SYSTEMS TECHNICIAN	2	2	2	
114	GIS TECHNICIAN	1	1	1	
104	OFFICE ASSISTANT II or				
100	OFFICE ASSISTANT I	1	1	1	
<b>TOTAL</b>		<b>6</b>	<b>6</b>	<b>5</b>	

## UNEMPLOYMENT INSURANCE

<b>UNEMPLOYMENT INSURANCE</b>	<b>DEPARTMENT</b>	<b>4191</b>
-------------------------------	-------------------	-------------

**Program Narrative:**

The City of Palm Desert pays the actual cost of unemployment to the State of California for terminated employees.

EXPENDITURE SUMMARY	ACTUAL FY 08-09	ADOPTED FY 09-10	PROJECTED FY 09-10	BUDGETED FY 10-11	PERCENTAGE CHANGE
SALARY AND BENEFITS	8,375	10,000	60,000	200,000	1900.00%
SUPPLIES	0	0	0	0	0.00%
OTHER SERVICES	0	0	0	0	0.00%
CAPITAL OUTLAY	0	0	0	0	0.00%
<b>TOTALS:</b>	<b>8,375</b>	<b>10,000</b>	<b>60,000</b>	<b>200,000</b>	<b>1900.00%</b>

**SIGNIFICANT CHANGES:**

A. Increase in employees that are eligible for unemployment benefits.



**CITY OF PALM DESERT  
BUDGET WORKSHEETS FY 2010-2011**

<b>UNEMPLOYMENT INSURANCE</b>		<b>DEPARTMENT</b>			<b>4191</b>
<b>Account Number</b>	<b>Account Description</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>
110-4191-419.11-26	UNEMPLOYMENT INSURANCE	8,375	10,000	60,000	200,000
<b>TOTAL UNEMPLOYMENT INSURANCE</b>		<b>8,375</b>	<b>10,000</b>	<b>60,000</b>	<b>200,000</b>

A

## INSURANCE

<b>INSURANCE</b>	<b>DEPARTMENT</b>	<b>4192</b>
------------------	-------------------	-------------

**Program Narrative:**

The insurance program provides for citywide insurance coverage of property damage (fire and theft), General liability insurance, surety bonds on employees, and claims administration. General Liability coverage is provided by Southern California Joint Powers Agency for coverage from \$10,000 to \$50 million. Claims administration includes payment of investigator, claims tracking, attorney costs and settlement of claims.

EXPENDITURE SUMMARY	ACTUAL FY 08-09	ADOPTED FY 09-10	PROJECTED FY 09-10	BUDGETED FY 10-11	PERCENTAGE CHANGE
SALARY AND BENEFITS	0	0	0	0	0.00%
SUPPLIES	0	0	0	0	0.00%
OTHER SERVICES	476,103	402,000	544,786	498,700	24.05%
CAPITAL OUTLAY	0	0	0	0	0.00%
<b>TOTALS:</b>	<b>476,103</b>	<b>402,000</b>	<b>544,786</b>	<b>498,700</b>	<b>24.05%</b>

**SIGNIFICANT CHANGES:**

- A. City has received its deposit amount for FY 2010/2011.
- B. Budget reflects prior year expenditure.

**CITY OF PALM DESERT  
BUDGET WORKSHEETS FY 2010-2011**

<b>INSURANCE</b>		<b>DEPARTMENT</b>			<b>4192</b>	
<b>Account Number</b>	<b>Account Description</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>	
110-4192-419.37-10	LIAB & PROPERTY DAMAGE	429,323	350,000	488,086	450,000	A
110-4192-419.37-20	FIRE & CONTENTS COVERAGE	40,142	42,000	50,000	42,000	B
110-4192-419.37-30	SURETY BOND PREMIUM	6,638	10,000	6,700	6,700	B
110-4192-419.37-40	DAMAGE SETTLE/DEDUCTIBLE	-	-	-	-	
<b>TOTAL INSURANCE</b>		476,103	402,000	544,786	498,700	

## INTERFUND TRANSFERS OUT

<b>INTERFUND TRANSFERS OUT</b>	<b>DEPARTMENT</b>	<b>4199</b>
--------------------------------	-------------------	-------------

**Program Narrative:**

This represents transfers to other funds for the purpose of covering expenditures. The General Fund will be transferring funds to the County Library to cover the difference in cost between taxes collected less the State's Education transfer. In addition, the Prop. A Fire Tax fund will require a transfer to meet the fund's shortfall of revenue versus expenditure. In past years, the General Fund has transferred funds to the Year 2000 plan to accumulate funds for various capital project plans.

EXPENDITURE SUMMARY	ACTUAL FY 08-09	ADOPTED FY 09-10	PROJECTED FY 09-10	BUDGETED FY 10-11	PERCENTAGE CHANGE
SALARY AND BENEFITS	0	0	0	0	0.00%
SUPPLIES	0	0	0	0	0.00%
OTHER SERVICES	3,836,877	620,000	410,000	504,000	-18.71%
CAPITAL OUTLAY	0	0	0	0	0.00%
<b>TOTALS:</b>	<b>3,836,877</b>	<b>620,000</b>	<b>410,000</b>	<b>504,000</b>	<b>-18.71%</b>

**SIGNIFICANT CHANGES:**

A. Budget reflects the transferring of \$340,000 to the Library Fund for staffing, material and books, \$70,000 will be transferred to the various Landscaping and Lighting Districts to cover the City's share and shortages, and \$94,000 to the Retiree Health Stipend Program. City is not funding its equipment replacement fund or transferring to the Fire fund to cover any shortages.

**CITY OF PALM DESERT  
BUDGET WORKSHEETS FY 2010-2011**

<b>INTERFUND TRANSFERS OUT</b>		<b>DEPARTMENT</b>			<b>4199</b>
<b>Account Number</b>	<b>Account Description</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>
110-4199-499.50-10	INTERFUND OP TR OUT	3,836,877	620,000	410,000	504,000
<b>TOTAL INTERFUND TRANSFERS</b>		3,836,877	620,000	410,000	504,000

## OUTSIDE AGENCY FUNDING

<b>OUTSIDE AGENCY FUNDING</b>	<b>DEPARTMENT</b>	<b>4800</b>
-------------------------------	-------------------	-------------

**Program Narrative:**

**The Charitable Contributions Program is for assisting non-profit agencies or groups that provide charitable, public benefit, public welfare or educational services to residents of Palm Desert. The City has a committee which meets in March or April of each year to discuss which entities will be granted funds for the next fiscal year. Each Agency is required to fill out an application in order to be considered by the committee.**

EXPENDITURE SUMMARY	ACTUAL FY 08-09	ADOPTED FY 09-10	PROJECTED FY 09-10	BUDGETED FY 10-11	PERCENTAGE CHANGE
SALARY AND BENEFITS	0	0	0	0	0.00%
SUPPLIES	0	0	0	0	0.00%
OTHER SERVICES	790,872	683,500	688,400	703,000	2.85%
CAPITAL OUTLAY	0	0	0	0	0.00%
<b>TOTALS:</b>	<b>790,872</b>	<b>683,500</b>	<b>688,400</b>	<b>703,000</b>	<b>2.85%</b>

**SIGNIFICANT CHANGES:**

- A. Reallocation of expenditures.
- B. Based on increased contract cost.

**CITY OF PALM DESERT  
BUDGET WORKSHEETS FY 2010-2011**

<b>OUTSIDE AGENCY FUNDING</b>		<b>DEPARTMENT</b>			<b>4800</b>
<b>Account Number</b>	<b>Account Description</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>
110-4800-454.38-76	CNTRB-RSVP	5,750	-	-	-
110-4800-454.38-79	CNTRB-MCCALLUM THEATER	50,000	-	-	-
110-4800-454.38-80	CNTRB-VARIOUS AGENCIES	208,000	287,000	235,000	234,300
110-4800-454.38-81	CNTRB-SCHOOLS	52,743	-	52,700	52,700
110-4800-454.38-85	CNTRB-CHILDREN'S MUSEUM	12,500	-	-	-
110-4800-454.38-91	CNTRB-YMCA/YOUTH	65,500	65,000	60,000	65,000
110-4800-454.38-92	AFTER SCHOOL PROGRAM	185,616	150,000	150,000	150,000
110-4800-454.38-93	CNTRB-SENIOR CENTER	190,763	181,500	190,700	201,000
110-4800-454.38-94	CNTRB-HIST SCTY/FIRE STN	20,000	-	-	-
<b>TOTAL OUTSIDE AGENCY FUNDING</b>		<b>790,872</b>	<b>683,500</b>	<b>688,400</b>	<b>703,000</b>

A  
A  
B

## POLICE SERVICES

<b>POLICE SERVICES</b>	<b>DEPARTMENT</b>	<b>4210</b>
------------------------	-------------------	-------------

**Program Narrative:**

The Police Services program provides for law enforcement and public safety within the City of Palm Desert by contracting with Riverside County Sheriff's Department for patrol, traffic, investigations, school resources, crime prevention, bike patrol and communications services. In addition, the program provides crossing guards next to schools.

EXPENDITURE SUMMARY	ACTUAL FY 08-09	ADOPTED FY 09-10	PROJECTED FY 09-10	BUDGETED FY 10-11	PERCENTAGE CHANGE
SALARY AND BENEFITS	0	0	0	0	0.00%
SUPPLIES	5,530	9,720	6,000	9,720	0.00%
OTHER SERVICES	14,342,427	15,434,076	15,051,470	16,329,376	5.80%
CAPITAL OUTLAY	7,871	0	0	0	0.00%
<b>TOTALS:</b>	<b>14,355,828</b>	<b>15,443,796</b>	<b>15,057,470</b>	<b>16,339,096</b>	<b>5.80%</b>

**SIGNIFICANT CHANGES:**

A. Budget represents the Riverside County anticipated cost for law enforcement.



**CITY OF PALM DESERT  
BUDGET WORKSHEETS FY 2010-2011**

<b>POLICE SERVICES</b>		<b>DEPARTMENT</b>			<b>4210</b>
<b>Account Number</b>	<b>Account Description</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>
110-4210-422.21-70	SPLY-AUTOMOTIVE-GAS	5,530	9,720	6,000	9,720
110-4210-422.30-40	PROF-POLICE SERVICE CNTR	14,135,553	15,289,786	14,913,570	16,184,386
110-4210-422.30-42	PROF-POLICE SRV CNTR CONT	123,099	46,400	46,400	47,100
110-4210-422.30-60	CITIZENS ON PATROL	24,798	25,500	25,500	25,500
110-4210-422.30-90	PROF - OTHER	27,338	35,000	35,000	35,000
110-4210-422.33-40	R/M-MOTOR VEHICLES-FLEET	31,639	37,390	31,000	37,390
110-4210-422.40-45	CAP-MACHINERY & EQUIPMENT	7,871	-	-	-
<b>TOTAL POLICE SERVICES</b>		<b>14,355,828</b>	<b>15,443,796</b>	<b>15,057,470</b>	<b>16,339,096</b>

A

<b>AUTHORIZED PERSONNEL</b>		<b>ADOPTED BUDGET FY 09-10</b>		<b>BUDGETED FY 10-11</b>	
<b>Rate</b>	<b>Title</b>	<b>Full-Time</b>	<b>Filled</b>	<b>Full-Time</b>	<b>Part-Time</b>
<b>CONTRACT EMPLOYEES:</b>					
\$93.98	SHERIFF LIEUTENANT	1	1	1	
\$82.42	SHERIFF SERGEANT	3	3	3	
\$82.42	SHERIFF SERGEANT-MOTOR	1	1	1	
\$104.39	CANINE OFFICER	1	1	1	
\$121.97	SHERIFF DEPUTIES	36	36	36	
\$121.97	TRAFFIC DEPUTIES	4	4	4	
\$121.97	SPECIAL ENFORCEMENT TEAM	6	6	6	
\$104.39	SHERIFF MOTOR DEPUTIES	8	8	8	
\$121.97	COMMUNITY-ORIENTED POLICING	1	1	1	
\$67.77	SCHOOL RESOURCE OFFICER	2	2	2	
\$57.14	NARCOTICS OFFICER	1	1	1	
\$57.14	GANG TASK FORCE OFFICER	1	1	1	
\$34.70	COMMUNITY SERVICE OFFICER I	2	2	2	
\$41.94	COMMUNITY SERVICE OFFICER II	7	7	7	
	<b>TOTAL</b>	<b>74</b>	<b>74</b>	<b>74</b>	
<b>Positions -support services Included in Deputy sheriff supported rate</b>					
	SHERIFF CAPTAIN	0	0	0	
	SHERIFF LIEUTENANT	1.70	1.70	2.02	
	SHERIFF SERGEANT	6.40	6.40	7.09	
	SHERIFF INVESTIGATORS	5.90	5.90	7.09	
	OFFICE ASSISTANTS	5.42	5.42	8.17	
	<b>TOTAL SUPPORT STAFF</b>	<b>19.42</b>	<b>19.42</b>	<b>24.37</b>	
	<b>TOTAL CONTRACT SUPPORT</b>			<b>98.37</b>	

## DEVELOPMENT SERVICES

<b>DEVELOPMENT SERVICES</b>	<b>DEPARTMENT</b>	<b>4260</b>
-----------------------------	-------------------	-------------

**Program Narrative:**

**Development Services Department is responsible for overseeing various city projects, programs and divisions; i.e., Public Works, Building & Safety, and Community Development. In addition staff manages the programs for Risk Management, Building Operations and Maintenance, Portola Community Center, Auto Fleet, budgeting for Assessment Districts, Parks & Recreation Services, and Parks & Recreation Commission.**

EXPENDITURE SUMMARY	ACTUAL FY 08-09	ADOPTED FY 09-10	PROJECTED FY 09-10	BUDGETED FY 10-11	PERCENTAGE CHANGE
SALARY AND BENEFITS	931,920	684,829	199,807	0	-100.00%
SUPPLIES	23,547	14,000	321	0	-100.00%
OTHER SERVICES	82,802	48,300	4,872	0	-100.00%
CAPITAL OUTLAY	9,604	7,500	0	0	-100.00%
<b>TOTALS:</b>	<b>1,047,873</b>	<b>754,629</b>	<b>205,000</b>	<b>0</b>	<b>-100.00%</b>

**SIGNIFICANT CHANGES:**

Note: Department was dissolved in August of 2009 and expenditures were transferred to various departments.

**CITY OF PALM DESERT  
BUDGET WORKSHEETS FY 2010-2011**

<b>DEVELOPMENT SERVICES</b>		<b>DEPARTMENT</b>			<b>4260</b>
<b>Account Number</b>	<b>Account Description</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>
110-4260-422.10-01	SALARIES-FULL TIME	628,938	473,001	142,078	-
110-4260-422.10-02	SALARIES-OVERTIME	737	500	-	-
110-4260-422.11-15	RETIREMENT CONTRIBUTION	175,584	96,228	31,528	-
110-4260-422.11-16	MEDICARE CONTRB-EMP	9,136	7,000	2,056	-
110-4260-422.11-17	RETIREE HEALTH	17,069	25,200	-	-
110-4260-422.11-20	INS PREM - LTD	6,763	6,400	1,500	-
110-4260-422.11-21	INS PREM - HEALTH	83,052	65,800	13,995	-
110-4260-422.11-24	INS PREM - LIFE	2,446	2,000	450	-
110-4260-422.11-25	WORKER'S COMPENSATION	8,195	8,700	8,200	-
110-4260-422.21-10	OFFICE SUPPLIES	1,100	2,000	31	-
110-4260-422.21-90	SUPPLIES OTHER	3,077	2,000	-	-
110-4260-422.21-91	SUPPLIES-DISASTR/EMERGENC	19,370	10,000	290	-
110-4260-422.30-90	PROF - OTHER	26,068	15,000	979	-
110-4260-422.31-15	MILEAGE REIMBURSEMENT	692	500	123	-
110-4260-422.31-20	CONF, SEMINARS, WORKSHOPS	16,228	4,500	31	-
110-4260-422.31-25	LOCAL MEETINGS	2,957	500	72	-
110-4260-422.36-10	PRINTING / DUPLICATING	15	1,500	-	-
110-4260-422.36-20	SUBSCRIPTIONS/PUBLICATION	794	1,500	423	-
110-4260-422.36-30	DUES	3,638	2,000	1,203	-
110-4260-422.36-50	TELEPHONE	1,815	1,800	245	-
110-4260-422.36-60	POSTAGE & FREIGHT	678	1,000	49	-
110-4260-422.39-15	EMPLOYEE SAFETY	29,917	20,000	1,747	-
110-4260-422.40-40	CAP-OFFICE EQUIPMENT	9,604	7,500	-	-
<b>TOTAL DEVELOPMENT SERVICES</b>		<b>1,047,873</b>	<b>754,629</b>	<b>205,000</b>	<b>-</b>

<b>AUTHORIZED PERSONNEL</b>		<b>ADOPTED BUDGET FY 09-10</b>		<b>BUDGETED FY 10-11</b>	
<b>Grade</b>	<b>Title</b>	<b>Full-Time</b>	<b>Filled</b>	<b>Full-Time</b>	<b>Part-Time</b>
151	ACM DEVELOPMENT SERVICES	1	1	0	
134	PARK & REC SERVICES MANAGER	1	1	0	
129	RISK MANAGER	1	1	0	
127	SENIOR MANAGEMENT ANALYST	1	1	0	
113	ADMINISTRATIVE SECRETARY	1	1	0	
104	OFFICE ASSISTANT II or				
100	OFFICE ASSISTANT I	1	1	0	
	<b>TOTAL</b>	<b>6</b>	<b>6</b>	<b>0</b>	

**PUBLIC WORKS-ADMINISTRATION**

<b>PUBLIC WORKS ADMINISTRATION</b>	<b>DEPARTMENT</b>	<b>4300</b>
------------------------------------	-------------------	-------------

**Program Narrative:**

**The Public Works Department provides for the management of all Public Works functions. Areas include project management, engineering, construction inspection, traffic, public-area maintenance, landscape, contract management, engineering certification, and surveys.**

EXPENDITURE SUMMARY	ACTUAL FY 08-09	ADOPTED FY 09-10	PROJECTED FY 09-10	BUDGETED FY 10-11	PERCENTAGE CHANGE
SALARY AND BENEFITS	3,160,739	3,067,622	2,721,623	2,177,903	-29.00%
SUPPLIES	9,150	13,000	13,000	8,000	-38.46%
OTHER SERVICES	322,929	146,000	103,735	87,000	-40.41%
CAPITAL OUTLAY	14,507	0	0	0	0.00%
<b>TOTALS:</b>	<b>3,507,325</b>	<b>3,226,622</b>	<b>2,838,358</b>	<b>2,272,903</b>	<b>-29.56%</b>

**SIGNIFICANT CHANGES:**

- A. Reduction of 7 employees (One retirement, three transfers, three layoffs). As part of the budget process, the department was transferred a Senior Management Analyst. Net change in personnel is 6.
- B. Retiree health fund has sufficient funds to meet its current liability.
- C. Overall City Manager budget reduction.
- D. Reduction in projects that require outside consultant review. In addition, department is allocating cost to project funds.

**CITY OF PALM DESERT  
BUDGET WORKSHEETS FY 2010-2011**

<b>PUBLIC WORKS ADMINISTRATION</b>		<b>DEPARTMENT</b>			<b>4300</b>	
<b>Account Number</b>	<b>Account Description</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>	
110-4300-413.10-01	SALARIES-FULL TIME	2,095,925	2,066,989	1,900,000	1,520,266	A
110-4300-413.10-02	SALARIES-OVERTIME	41,027	-	8,023	10,000	
110-4300-413.11-15	RETIREMENT CONTRIBUTION	580,644	521,833	486,000	408,294	A
110-4300-413.11-16	MEDICARE CONTRB-EMP	28,328	26,300	23,000	20,058	
110-4300-413.11-17	RETIREE HEALTH	55,165	98,600	-	-	B
110-4300-413.11-20	INS PREM - LTD	24,450	24,500	23,000	17,451	
110-4300-413.11-21	INS PREM - HEALTH	301,429	296,300	250,000	173,623	A
110-4300-413.11-24	INS PREM - LIFE	8,072	8,000	6,500	5,524	
110-4300-413.11-25	WORKER'S COMPENSATION	25,699	25,100	25,100	22,687	A
110-4300-413.21-10	OFFICE SUPPLIES	8,251	10,000	10,000	7,000	C
110-4300-413.21-90	SUPPLIES-OTHER	899	3,000	3,000	1,000	
110-4300-413.30-10	PROF-ARCHITECTURAL/ENG	189,237	50,000	38,735	45,000	D
110-4300-413.30-35	PROF-TEMPORARY HELP	4,993	-	-	-	
110-4300-413.30-90	PROF - OTHER	71,350	30,000	5,000	10,000	C
110-4300-413.31-15	MILEAGE REIMBURSEMENT	2,727	2,000	2,000	1,000	
110-4300-413.31-20	CONF, SEMINARS, WORKSHOPS	29,049	25,000	19,000	10,000	C
110-4300-413.31-25	LOCAL MEETINGS	3,863	6,000	6,000	2,000	C
110-4300-413.33-30	R/M-OFFICE EQUIPMENT	8,314	10,000	10,000	5,000	C
110-4300-413.36-10	PRINTING / DUPLICATING	1,856	5,000	5,000	2,000	
110-4300-413.36-20	SUBSCRIPTIONS/PUBLICATION	2,777	5,000	5,000	2,000	
110-4300-413.36-30	DUES	3,328	6,000	6,000	5,000	
110-4300-413.36-50	TELEPHONE	2,805	3,000	3,000	3,000	
110-4300-413.36-60	POSTAGE & FREIGHT	2,630	4,000	4,000	2,000	C
110-4300-413.40-40	CAP-OFFICE EQUIPMENT	14,507	-	-	-	
<b>TOTAL PUBLIC WORKS ADMINISTRATION</b>		<b>3,507,325</b>	<b>3,226,622</b>	<b>2,838,358</b>	<b>2,272,903</b>	

<b>AUTHORIZED PERSONNEL</b>		<b>ADOPTED BUDGET FY 09-10</b>		<b>BUDGETED FY 10-11</b>	
<b>Grade</b>	<b>Title</b>	<b>Full-Time</b>	<b>Filled</b>	<b>Full-Time</b>	<b>Part-Time</b>
145	DIRECTOR OF PUBLIC WORKS	1	1	1	
139	CITY ENGINEER	1	1	1	
135	ENGINEERING MANAGER	1	1	0	
130	TRANSPORTATION ENGINEER	1	1	1	
130	SR. ENGINEER/CITY SURVEYOR	1	1	1	
129	SR. ENGINEER or				
127	ASSOCIATE ENGINEER	1	1	1	
127	SR. MANAGEMENT ANALYST	1	1	2	
127	PROJECT ADMINISTRATOR	1	1	1	
127	ASSOCIATE TRANS. PLANNER	1	1	0	
125	ASSISTANT ENGINEER	1	1	1	
121	SENIOR PUBLIC WORKS INSPECTOR	1	1	0	
120	SR. ENGINEER TECHNICIAN or				
118	ENGINEERING TECHNICIAN II or				
113	ENGINEERING TECHNICIAN I	1	1	0	
123	MANAGEMENT ANALYST II or				
120	MANAGEMENT ANALYST I	1	1	1	
120	PUBLIC WORKS INSPECTOR II or				
118	PUBLIC WORKS INSPECTOR I	3	3	3	
121	TRAFFIC SIGNAL SPECIALIST	1	1	0	
118	TRAFFIC SIGNAL TECHNICIAN II	1	1	0	
118	ENGINEERING TECHNICIAN II or				
113	ENGINEERING TECHNICIAN I	1	1	0	
113	ADMINISTRATIVE SECRETARY	1	1	1	
113	CAPITAL IMPROV PROJECT TECH	1	1	1	
107	SENIOR OFFICE ASSISTANT	1	1	1	
104	OFFICE ASSISTANT II or				
100	OFFICE ASSISTANT I	1	1	1	
<b>TOTAL</b>		<b>23</b>	<b>23</b>	<b>17</b>	

## STREET MAINTENANCE

<b>STREET MAINTENANCE</b>	<b>DEPARTMENT</b>	<b>4310</b>
---------------------------	-------------------	-------------

**Program Narrative:**

**The Street Maintenance division is responsible for all maintenance work along public streets. Areas include street sweeping, crack sealing, pot hole repairs, sign installation and curb painting.**

EXPENDITURE SUMMARY	ACTUAL FY 08-09	ADOPTED FY 09-10	PROJECTED FY 09-10	BUDGETED FY 10-11	PERCENTAGE CHANGE
SALARY AND BENEFITS	1,770,454	1,862,580	1,944,700	2,210,100	18.66%
SUPPLIES	25,518	26,000	26,000	22,000	-15.38%
OTHER SERVICES	388,704	468,700	465,554	426,900	-8.92%
CAPITAL OUTLAY	49,120	0	0	0	0.00%
<b>TOTALS:</b>	<b>2,233,796</b>	<b>2,357,280</b>	<b>2,436,254</b>	<b>2,659,000</b>	<b>12.80%</b>

**SIGNIFICANT CHANGES:**

- A. Transfer of three employees from Dept. 4300 Public Works Administration (one Traffic Signal Specialist, Traffic Signal Technician II, and Engineering Technician II)
- B. Retiree health fund has sufficient funds to meet its current liability.
- C. Overall City Manager budget reduction, and use of recycled materials paid by Recycling Fund.

**CITY OF PALM DESERT  
BUDGET WORKSHEETS FY 2010-2011**

<b>STREET MAINTENANCE</b>		<b>DEPARTMENT 4310</b>				
<b>Account Number</b>	<b>Account Description</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>	
110-4310-433.10-01	SALARIES-FULL TIME	1,082,535	1,141,300	1,200,000	1,391,600	A
110-4310-433.10-02	SALARIES-OVERTIME	44,376	75,000	75,000	60,000	
110-4310-433.11-15	RETIREMENT CONTRIBUTION	300,888	295,480	347,000	373,800	A
110-4310-433.11-16	MEDICARE CONTRB-EMP	14,062	13,400	13,400	17,800	A
110-4310-433.11-17	RETIREE HEALTH	29,922	41,200	-	-	B
110-4310-433.11-20	INS PREM - LTD	12,964	13,100	13,100	16,900	
110-4310-433.11-21	INS PREM - HEALTH	268,844	266,100	279,000	325,200	A
110-4310-433.11-24	INS PREM - LIFE	4,209	4,300	4,500	4,800	
110-4310-433.11-25	WORKER'S COMPENSATION	12,654	12,700	12,700	20,000	A
110-4310-433.21-40	SUPPLIES-UNIFORM RENTALS	8,507	16,000	16,000	12,000	C
110-4310-433.21-80	SMALL TOOLS/EQUIPMENT	16,979	10,000	10,000	10,000	
110-4310-433.21-90	SUPPLIES-OTHER	32	-	-	-	
110-4310-433.31-15	MILEAGE REIMBURSEMENT	284	300	300	300	
110-4310-433.31-20	CONF, SEMINARS, WORKSHOPS	4,255	6,800	6,800	5,000	
110-4310-433.31-25	LOCAL MEETINGS	2,833	3,000	3,000	3,000	
110-4310-433.33-20	R/M - STREET	332,495	340,000	340,000	300,000	C
110-4310-433.33-45	R/M-SWEEPERS	4,984	20,000	20,000	20,000	
110-4310-433.34-30	CONSTRUCTION EQUIPMENT	9,207	10,000	10,000	10,000	
110-4310-433.35-10	UTILITIES-WATER	6,279	8,000	8,000	8,000	
110-4310-433.36-50	TELEPHONE	605	600	600	600	
110-4310-433.39-10	HOLIDAY DECORATIONS	-	50,000	46,854	50,000	
110-4310-433.39-15	GRAFFITI PROGRAM	27,762	30,000	30,000	30,000	
110-4310-433.40-20	CAP-BUILDINGS	1,708	-	-	-	
110-4310-433.40-45	CAP-MACHINERY & EQUIPMENT	47,412	-	-	-	
<b>TOTAL STREET MAINTENANCE</b>		<b>2,233,796</b>	<b>2,357,280</b>	<b>2,436,254</b>	<b>2,659,000</b>	

<b>AUTHORIZED PERSONNEL</b>		<b>ADOPTED BUDGET FY 09-10</b>		<b>BUDGETED FY 10-11</b>	
<b>Grade</b>	<b>Title</b>	<b>Full-Time</b>	<b>Filled</b>	<b>Full-Time</b>	<b>Part-Time</b>
130	MAINTENANCE SERVICES MANAGER	1	1	1	
121	TRAFFIC SIGNAL SPECIALIST	0	0	1	
118	TRAFFIC SIGNAL TECHNICIAN II	0	0	1	
118	ENGINEERING TECHNICIAN II or				
113	ENGINEERING TECHNICIAN I	0	0	1	
113	MECHANIC II	1	1	1	
111	SENIOR MAINTENANCE WORKER	2	2	2	
111	EQUIPMENT OPERATOR II	1	1	0	
109	EQUIPMENT OPERATOR I	3	3	3	
106	MAINTENANCE WORKER II or				
101	MAINTENANCE WORKER I	9	9	10	
107	SENIOR OFFICE ASSISTANT	1	1	1	
<b>TOTAL</b>		<b>18</b>	<b>18</b>	<b>21</b>	

## CIVIC CENTER PARK MAINTENANCE

<b>CIVIC CENTER PARK MAINTENANCE</b>	<b>DEPARTMENT</b>	<b>4610</b>
--------------------------------------	-------------------	-------------

**Program Narrative:**

**This Division provides for the maintenance of Civic Center Park. Maintenance includes water, electric and sewer, water pumps, sprinklers, lagoon cleaning and building maintenance.**

<b>EXPENDITURE SUMMARY</b>	<b>ACTUAL FY 08-09</b>	<b>ADOPTED FY 09-10</b>	<b>PROJECTED FY 09-10</b>	<b>BUDGETED FY 10-11</b>	<b>PERCENTAGE CHANGE</b>
SALARY AND BENEFITS	690,481	710,100	796,900	268,101	-62.24%
SUPPLIES	82,271	90,200	91,700	69,200	-23.28%
OTHER SERVICES	690,472	775,822	697,222	720,050	-7.19%
CAPITAL OUTLAY	1,478	0	0	0	0.00%
<b>TOTALS:</b>	<b>1,464,702</b>	<b>1,576,122</b>	<b>1,585,822</b>	<b>1,057,351</b>	<b>-32.91%</b>

**SIGNIFICANT CHANGES:**

- A. Reduction of four employees (Park Maintenance Supervisor, three Park Inspectors).
- B. Retiree health fund has sufficient funds to meet its current liability.
- C. Overall City Manager budget reduction.
- D. Cost of contracts and reduction of extra work done by contractors that will be done by City staff.



**CITY OF PALM DESERT  
BUDGET WORKSHEETS FY 2010-2011**

<b>CIVIC CENTER PARK MAINTENANCE</b>		<b>DEPARTMENT</b>			<b>4610</b>	
<b>Account Number</b>	<b>Account Description</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>	
110-4610-453.10-01	SALARIES-FULL TIME	424,993	451,500	512,000	180,532	A
110-4610-453.10-02	SALARIES-OVERTIME	30,472	12,000	25,000	6,000	
110-4610-453.11-15	RETIREMENT CONTRIBUTION	118,197	113,600	144,000	48,355	A
110-4610-453.11-16	MEDICARE CONTRB-EMP	6,663	19,200	8,000	2,744	A
110-4610-453.11-17	RETIREE HEALTH	9,100	14,200	-	-	B
110-4610-453.11-20	INS PREM - LTD	5,075	5,200	5,200	1,236	
110-4610-453.11-21	INS PREM - HEALTH	89,428	87,700	96,000	24,756	A
110-4610-453.11-24	INS PREM - LIFE	1,647	1,700	1,700	1,000	
110-4610-453.11-25	WORKER'S COMPENSATION	4,906	5,000	5,000	3,478	
110-4610-453.21-10	OFFICE SUPPLIES	1,115	1,000	1,500	1,000	
110-4610-453.21-30	SUPPLIES-JANITORIAL	920	2,000	2,000	2,000	
110-4610-453.21-40	SUPPLIES-UNIFORMS RENTALS	-	1,200	1,200	1,200	
110-4610-453.21-80	SMALL TOOLS/EQUIPMENT	1,263	1,000	1,000	1,000	
110-4610-453.21-90	SUPPLIES-OTHER	78,973	85,000	86,000	64,000	C
110-4610-453.30-92	CONTRACTING	319,035	387,672	342,672	350,000	D
110-4610-453.31-15	MILEAGE REIMBURSEMENT	380	400	600	500	
110-4610-453.31-20	CONF, SEMINARS, WORKSHOPS	8,533	2,500	3,600	2,000	
110-4610-453.31-25	LOCAL MEETINGS	342	550	850	750	
110-4610-453.33-10	R/M-BUILDINGS	26,145	38,000	28,000	28,000	C
110-4610-453.33-20	R/M-LANDSCAPING SERVICE	179,557	165,000	137,000	150,000	C
110-4610-453.33-21	R/M-CIVIC CENTER PARK	26,182	30,000	30,000	30,000	
110-4610-453.35-10	UTILITIES-WATER	32,724	50,000	50,000	50,000	
110-4610-453.35-14	UTILITIES-ELECTRIC	95,410	99,000	99,000	105,000	
110-4610-453.36-20	SUPSCRIPTIONS/PUBLICATION	-	-	1,000	-	
110-4610-453.36-30	DUES	954	1,500	2,300	2,000	
110-4610-453.36-50	TELEPHONE	1,210	1,200	2,200	1,800	
110-4610-453.40-40	CAP-OFFICE EQUIPMENT	1,478	-	-	-	
<b>TOTAL CIVIC CENTER PARK MAINTENANCE</b>		<b>1,464,702</b>	<b>1,576,122</b>	<b>1,585,822</b>	<b>1,057,351</b>	

<b>AUTHORIZED PERSONNEL</b>		<b>ADOPTED BUDGET FY 09-10</b>		<b>BUDGETED FY 10-11</b>	
<b>Grade</b>	<b>Title</b>	<b>Full-Time</b>	<b>Filled</b>	<b>Full-Time</b>	<b>Part-Time</b>
127	PARKS FACILITIES MANAGER	1	1	1	
121	PARKS MAINTENANCE SUPERVISOR	1	1	0	
113	PARK INSPECTOR	4	4	1	
<b>TOTAL</b>		<b>6</b>	<b>6</b>	<b>2</b>	

## PARK MAINTENANCE

<b>PARK MAINTENANCE</b>	<b>DEPARTMENT</b>	<b>4611</b>
-------------------------	-------------------	-------------

**Program Narrative:**

**The Park Maintenance division provides for the maintenance of City parks and sports facilities. Work is accomplished by City staff and contract services. Areas include tree trimming and replacement, irrigation repairs, overseeing, etc.**

EXPENDITURE SUMMARY	ACTUAL FY 08-09	ADOPTED FY 09-10	PROJECTED FY 09-10	BUDGETED FY 10-11	PERCENTAGE CHANGE
SALARY AND BENEFITS	0	0	0	0	0.00%
SUPPLIES	45,204	53,500	36,500	36,500	-31.78%
OTHER SERVICES	753,154	1,015,196	850,196	744,000	-26.71%
CAPITAL OUTLAY	9,177	0	0	0	0.00%
<b>TOTALS:</b>	<b>807,535</b>	<b>1,068,696</b>	<b>886,696</b>	<b>780,500</b>	<b>-26.97%</b>

**SIGNIFICANT CHANGES:**

- A. Overall City Manager budget reduction.
- B. Cost of contracting out with Desert Recreation District.
- C. Cost of contracts and reduction of extra work done by contractors that will be done by City staff.
- D. Budget reflects FY 09/10 expenditure.

**CITY OF PALM DESERT  
BUDGET WORKSHEETS FY 2010-2011**

<b>PARK MAINTENANCE</b>		<b>DEPARTMENT</b>			<b>4611</b>
<b>Account Number</b>	<b>Account Description</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>
110-4611-453.21-30	SUPPLIES-JANITORIAL	435	3,500	1,500	1,500
110-4611-453.21-90	SUPPLIES-OTHER	44,769	50,000	35,000	35,000
110-4611-453.30-92	CONTRACTING	1,161	18,000	18,000	33,000
110-4611-453.33-10	R/M-BUILDINGS	27,049	25,000	25,000	25,000
110-4611-453.33-20	R/M-LANDSCAPING SERVICE	404,292	550,000	450,000	329,000
110-4611-453.33-71	TRI-CITIES SPORT FACILITY	150,715	112,000	112,000	112,000
110-4611-453.35-10	UTILITIES-WATER	119,324	225,000	185,000	180,000
110-4611-453.35-14	UTILITIES-ELECTRIC	50,613	85,196	60,196	65,000
110-4611-453.40-45	CAP-MACHINERY & EQUIPMENT	9,177	-	-	-
<b>TOTAL PARK MAINTENANCE</b>		<b>807,535</b>	<b>1,068,696</b>	<b>886,696</b>	<b>780,500</b>

A  
B  
C  
D

## LANDSCAPING SERVICE

<b>LANDSCAPING SERVICE</b>	<b>DEPARTMENT</b>	<b>4614</b>
----------------------------	-------------------	-------------

**Program Narrative:**

The Landscaping Service Division provides for landscaping guidelines, review of landscaping medians, capital projects, educational training of City landscaping crew and outside maintenance crews, tree trimming review, water conservation programs, and special projects.

EXPENDITURE SUMMARY	ACTUAL FY 08-09	ADOPTED FY 09-10	PROJECTED FY 09-10	BUDGETED FY 10-11	PERCENTAGE CHANGE
SALARY AND BENEFITS	923,476	921,200	759,800	924,900	0.40%
SUPPLIES	2,453	10,000	10,000	2,000	-80.00%
OTHER SERVICES	1,229,457	1,088,000	960,908	919,800	-15.46%
CAPITAL OUTLAY	12,589	7,950	7,950	0	-100.00%
<b>TOTALS:</b>	<b>2,167,975</b>	<b>2,027,150</b>	<b>1,738,658</b>	<b>1,846,700</b>	<b>-8.90%</b>

**SIGNIFICANT CHANGES:**

- A. Retiree health fund has sufficient funds to meet its current liability.
- B. Overall City Manager budget reduction.
- C. Cost of contracts and reduction of extra work done by contractors that will be done by City staff.
- D. Budget reflects FY 09/10 expenditure.

**CITY OF PALM DESERT  
BUDGET WORKSHEETS FY 2010-2011**

<b>LANDSCAPING SERVICE</b>		<b>DEPARTMENT</b>			<b>4614</b>
<b>Account Number</b>	<b>Account Description</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>
110-4614-453.10-01	SALARIES-FULL TIME	614,329	621,600	490,000	626,500
110-4614-453.10-02	SALARIES-OVERTIME	3,024	1,000	500	2,500
110-4614-453.11-15	RETIREMENT CONTRIBUTION	170,812	164,000	164,000	168,300
110-4614-453.11-16	MEDICARE CONTRB-EMP	9,017	9,000	8,400	9,100
110-4614-453.11-17	RETIREE HEALTH	16,349	21,800	-	-
110-4614-453.11-20	INS PREM - LTD	7,356	7,400	7,400	7,600
110-4614-453.11-21	INS PREM - HEALTH	93,459	86,900	80,000	97,200
110-4614-453.11-24	INS PREM - LIFE	2,385	2,400	2,400	2,200
110-4614-453.11-25	WORKER'S COMPENSATION	6,745	7,100	7,100	11,500
110-4614-453.21-90	SUPPLIES-OTHER	2,453	10,000	10,000	2,000
110-4614-453.30-91	PROF-SERVICES LANDSCAPE	101,911	3,000	15,908	1,500
110-4614-453.31-15	MILEAGE REIMBURSEMENT	771	1,000	1,000	1,000
110-4614-453.31-20	CONF, SEMINARS, WORKSHOPS	2,681	7,400	7,400	3,500
110-4614-453.31-25	LOCAL MEETINGS	347	1,200	1,200	1,200
110-4614-453.33-70	R/M-MAINTENANCE MEDIANS	952,368	900,000	650,000	750,000
110-4614-453.35-10	UTILITIES-WATER	122,692	130,000	130,000	130,000
110-4614-453.35-14	UTILITIES-ELECTRIC	15,569	5,000	5,000	16,000
110-4614-453.36-10	PRINTING / DUPLICATING	3,717	1,500	1,500	500
110-4614-453.36-30	DUES	1,400	2,000	2,000	2,000
110-4614-453.36-50	TELEPHONE	605	600	600	600
110-4614-453.39-05	ARBOR DAY	2,566	7,500	7,500	3,500
110-4614-453.39-15	WATER CONSERVATION	24,830	28,800	138,800	10,000
110-4614-453.40-40	CAP-OFFICE EQUIPMENT	12,589	7,950	7,950	-
<b>TOTAL LANDSCAPING SERVICE</b>		<b>2,167,975</b>	<b>2,027,150</b>	<b>1,738,658</b>	<b>1,846,700</b>

<b>AUTHORIZED PERSONNEL</b>		<b>ADOPTED BUDGET FY 09-10</b>		<b>BUDGETED FY 10-11</b>	
<b>Grade</b>	<b>Title</b>	<b>Full-Time</b>	<b>Filled</b>	<b>Full-Time</b>	<b>Part-Time</b>
129	LANDSCAPE MANAGER	1	1	1	
121	LANDSCAPE SPECIALIST	1	1	1	
121	SR. LANDSCAPE INSPECTOR	1	1	1	
118	LANDSCAPE INSPECTOR II OR				
114	LANDSCAPE INSPECTOR I	4	4	4	
	<b>TOTAL</b>	<b>7</b>	<b>7</b>	<b>7</b>	

## STREET LIGHTS & TRAFFIC SAFETY

<b>STREET LIGHT &amp; TRAFFIC SAFETY</b>	<b>DEPARTMENT</b>	<b>4250</b>
--	-------------------	-------------

**Program Narrative:**

**Provides for the repair and maintenance of traffic signals and highway lighting. Provides for street signs, safety cones, barricades, pavement markers, and utility costs for street lights and traffic signals.**

EXPENDITURE SUMMARY	ACTUAL FY 08-09	ADOPTED FY 09-10	PROJECTED FY 09-10	BUDGETED FY 10-11	PERCENTAGE CHANGE
SALARY AND BENEFITS	0	0	0	0	0.00%
SUPPLIES	151,413	150,000	151,000	10,000	-93.33%
OTHER SERVICES	524,778	288,000	276,626	238,000	-17.36%
CAPITAL OUTLAY	10,636	0	0	0	0.00%
<b>TOTALS:</b>	<b>686,827</b>	<b>438,000</b>	<b>427,626</b>	<b>248,000</b>	<b>-43.38%</b>

**SIGNIFICANT CHANGES:**

- A. Department is to seek supplies that are made with recycled materials in order for the recycling fund to pick up cost.
- B. Overall City Manager budget reduction.

**CITY OF PALM DESERT  
BUDGET WORKSHEETS FY 2010-2011**

<b>STREET LIGHT &amp; TRAFFIC SAFETY</b>		<b>DEPARTMENT</b>			<b>4250</b>
<b>Account Number</b>	<b>Account Description</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>
110-4250-433.21-45	SUPPLIES-TRAFFIC SAFETY	151,413	150,000	151,000	10,000
110-4250-433.33-25	R/M-SIGNALS	377,390	150,000	138,626	100,000
110-4250-433.35-14	UTILITIES-ELECTRIC	141,027	130,000	130,000	130,000
110-4250-433.36-50	TELEPHONE	6,361	8,000	8,000	8,000
110-4250-433.40-45	CAP-MACHINERY & EQUIPMENT	10,636	-	-	-
<b>TOTAL ST LIGHT/TRAFFIC SFTY</b>		<b>686,827</b>	<b>438,000</b>	<b>427,626</b>	<b>248,000</b>

A  
B

## STREET REPAIRS & MAINTENANCE

<b>STREET REPAIRS &amp; MAINTENANCE</b>	<b>DEPARTMENT</b>	<b>4311-4315</b>
---	-------------------	------------------

**Program Narrative:**

These divisions provide for work to improve street safety, condition, appearance and rideability. Improvements consist of overlays, slurry, seal coats, annual curb and gutter repair, annual cross gutter and sidewalk repair, street paving, and traffic lane striping and markings on all public streets.

EXPENDITURE SUMMARY	ACTUAL FY 08-09	ADOPTED FY 09-10	PROJECTED FY 09-10	BUDGETED FY 10-11	PERCENTAGE CHANGE
SALARY AND BENEFITS	0	0	0	0	0.00%
SUPPLIES	0	0	0	0	0.00%
OTHER SERVICES	1,518,911	2,175,000	2,811,500	2,210,000	1.61%
CAPITAL OUTLAY	0	0	0	0	0.00%
<b>TOTALS:</b>	<b>1,518,911</b>	<b>2,175,000</b>	<b>2,811,500</b>	<b>2,210,000</b>	<b>1.61%</b>

**SIGNIFICANT CHANGES:**

- A. In FY 09/10 eligible expenditure was moved to capital project. Current project does not fall under eligibility.
- B. Budget reflects FY 09/10 expenditure.



**CITY OF PALM DESERT  
BUDGET WORKSHEETS FY 2010-2011**

<b>STREET REPAIRS &amp; MAINTENANCE</b>		<b>DEPARTMENT</b>			<b>4311-4315</b>
<b>Account Number</b>	<b>Account Description</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>
110-4311-433.33-20	STREET RESURFACING	1,115,721	1,900,000	2,600,135	1,900,000
110-4312-433.33-20	CURB & GUTTER/ADA RETROFITS	164	100,000	80,268	80,000
110-4313-433.33-20	PARKING LOT	15,981	-	268	80,000
110-4314-433.33-20	STORM DRAIN MAINTENANCE	-	25,000	25,000	25,000
110-4315-433.33-20	STRIPING	387,045	150,000	105,829	125,000
<b>TOTAL STREET REPAIRS &amp; MAINTENANCE</b>		<b>1,518,911</b>	<b>2,175,000</b>	<b>2,811,500</b>	<b>2,210,000</b>

B

A

B

**CORP. YARD**

<b>CORP. YARD</b>	<b>DEPARTMENT</b>	<b>4330</b>
-------------------	-------------------	-------------

**Program Narrative:**

**This Division provides for the cost associated with maintaining the building and facility for the Streets and Parks crews, work-fleet vehicles and equipment.**

<b>EXPENDITURE SUMMARY</b>	<b>ACTUAL FY 08-09</b>	<b>ADOPTED FY 09-10</b>	<b>PROJECTED FY 09-10</b>	<b>BUDGETED FY 10-11</b>	<b>PERCENTAGE CHANGE</b>
SALARY AND BENEFITS	0	0	0	0	0.00%
SUPPLIES	0	0	0	0	0.00%
OTHER SERVICES	63,573	75,500	75,500	75,500	0.00%
CAPITAL OUTLAY	8,063	0	0	0	0.00%
<b>TOTALS:</b>	<b>71,636</b>	<b>75,500</b>	<b>75,500</b>	<b>75,500</b>	<b>0.00%</b>

**SIGNIFICANT CHANGES:**

No significant changes.

**CITY OF PALM DESERT  
BUDGET WORKSHEETS FY 2010-2011**

<b>CORP. YARD</b>		<b>DEPARTMENT</b>			<b>4330</b>
<b>Account Number</b>	<b>Account Description</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>
110-4330-413.33-10	R/M-BUILDINGS	28,262	30,000	30,000	30,000
110-4330-413.35-10	UTILITIES-WATER	5,484	7,500	7,500	7,500
110-4330-413.35-12	UTILITIES-GAS	793	2,000	2,000	2,000
110-4330-413.35-14	UTILITIES-ELECTRIC	26,795	30,000	30,000	30,000
110-4330-413.36-40	PERMIT/FILING FEES	2,240	6,000	6,000	6,000
110-4330-413.40-40	CAP-OFFICE EQUIPMENT	5,163	-	-	-
110-4330-413.40-45	CAP-MACHINERY & EQUIPMENT	2,900	-	-	-
<b>TOTAL CORP. YARD</b>		<b>71,636</b>	<b>75,500</b>	<b>75,500</b>	<b>75,500</b>

**AUTO FLEET/EQUIPMENT**

<b>AUTO FLEET/EQUIPMENT</b>	<b>DEPARTMENT</b>	<b>4331</b>
-----------------------------	-------------------	-------------

**Program Narrative:**

**The Auto Fleet/Equipment Division is responsible for the operation, maintenance and replacement of the City's fleet of vehicles. General services and repairs are accomplished through contract services and staff mechanic. New vehicles are covered under manufacture's warranty for repairs. Division also provides for the repair and maintenance of the Corporation Yard fleet and equipment. All City fuel costs and hazardous waste disposal are included.**

<b>EXPENDITURE SUMMARY</b>	<b>ACTUAL FY 08-09</b>	<b>ADOPTED FY 09-10</b>	<b>PROJECTED FY 09-10</b>	<b>BUDGETED FY 10-11</b>	<b>PERCENTAGE CHANGE</b>
SALARY AND BENEFITS	0	0	0	0	0.00%
SUPPLIES	110,128	160,000	160,000	160,000	0.00%
OTHER SERVICES	243,608	260,000	260,000	260,000	0.00%
CAPITAL OUTLAY	44,429	0	131,146	0	0.00%
<b>TOTALS:</b>	<b>398,165</b>	<b>420,000</b>	<b>551,146</b>	<b>420,000</b>	<b>0.00%</b>

**SIGNIFICANT CHANGES:**

No significant changes.

**CITY OF PALM DESERT  
BUDGET WORKSHEETS FY 2010-2011**

<b>AUTO FLEET/EQUIPMENT</b>		<b>DEPARTMENT</b>			<b>4331</b>
<b>Account Number</b>	<b>Account Description</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>
110-4331-413.21-70	SPLY-AUTOMOTIVE-GAS	109,874	160,000	160,000	160,000
110-4331-413.21-80	SMALL TOOLS/EQUIPMENT	254	-	-	-
110-4331-413.30-54	PROF-HAZARDOUS MATERIALS	14,847	10,000	10,000	10,000
110-4331-413.33-40	R/M-MOTOR VEHICLES-FLEET	227,976	250,000	250,000	250,000
110-4331-413.33-70	R/M-OTHER EQUIPMENT	785	-	-	-
110-4331-413.40-30	CAP-AUTOS/VEHICLES	44,429	-	131,146	-
<b>TOTAL AUTO FLEET/EQUIPMENT</b>		<b>398,165</b>	<b>420,000</b>	<b>551,146</b>	<b>420,000</b>

**PUBLIC BUILDING OPERATION & MAINTENANCE**

<b>PUBLIC BUILDING OPERATION &amp; MAINTENANCE</b>	<b>DEPARTMENT</b>	<b>4340</b>
--	-------------------	-------------

**Program Narrative:**

The Public Building Operation and Maintenance division is responsible for the general operation, maintenance and payment of utilities for the Civic Center building. Assigned staff provides janitorial services for the Civic Center and Visitors Information Center. Repairs and maintenance are accomplished by staff or contract services.

<b>EXPENDITURE SUMMARY</b>	<b>ACTUAL FY 08-09</b>	<b>ADOPTED FY 09-10</b>	<b>PROJECTED FY 09-10</b>	<b>BUDGETED FY 10-11</b>	<b>PERCENTAGE CHANGE</b>
SALARY AND BENEFITS	371,364	371,400	342,150	370,400	-0.27%
SUPPLIES	24,791	23,000	23,000	22,500	-2.17%
OTHER SERVICES	211,023	206,200	206,200	173,200	-16.00%
CAPITAL OUTLAY	5,888	1,000	1,000	0	-100.00%
<b>TOTALS:</b>	<b>613,066</b>	<b>601,600</b>	<b>572,350</b>	<b>566,100</b>	<b>-5.90%</b>

**SIGNIFICANT CHANGES:**

- A. Retiree health fund has sufficient funds to meet its current liability.
- B. Overall City Manager budget reduction.

**CITY OF PALM DESERT  
BUDGET WORKSHEETS FY 2010-2011**

<b>PUBLIC BUILDING OPERATION &amp; MAINTENANCE</b>		<b>DEPARTMENT</b>			<b>4340</b>
<b>Account Number</b>	<b>Account Description</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>
110-4340-413.10-01	SALARIES-FULL TIME	249,409	251,600	241,000	255,100
110-4340-413.10-02	SALARIES-OVERTIME	2,861	4,000	4,000	1,000
110-4340-413.11-15	RETIREMENT CONTRIBUTION	68,613	65,300	55,000	68,500
110-4340-413.11-16	MEDICARE CONTRB-EMP	3,728	3,600	2,800	3,700
110-4340-413.11-17	RETIREE HEALTH	5,296	6,300	-	-
110-4340-413.11-20	INS PREM - LTD	2,941	3,000	3,000	3,000
110-4340-413.11-21	INS PREM - HEALTH	34,053	33,100	32,000	35,800
110-4340-413.11-24	INS PREM - LIFE	951	1,000	850	1,000
110-4340-413.11-25	WORKER'S COMPENSATION	3,512	3,500	3,500	2,300
110-4340-413.21-30	SUPPLIES-JANITORIAL	23,440	22,000	22,000	22,000
110-4340-413.21-80	SMALL TOOLS/EQUIPMENT	1,351	1,000	1,000	500
110-4340-413.30-90	PROF - OTHER	35,513	20,000	20,000	15,000
110-4340-413.31-15	MILEAGE REIMBURSEMENT	305	500	500	500
110-4340-413.31-20	CONF, SEMINARS, WORKSHOPS	3,331	4,000	4,000	1,000
110-4340-413.33-10	R/M-BUILDINGS	77,518	75,000	75,000	50,000
110-4340-413.35-10	UTILITIES-WATER	4,036	4,000	4,000	4,000
110-4340-413.35-12	UTILITIES-GAS	1,448	2,100	2,100	2,100
110-4340-413.35-14	UTILITIES-ELECTRIC	88,267	100,000	100,000	100,000
110-4340-413.36-50	TELEPHONE	605	600	600	600
110-4340-413.40-45	CAP-MACHINERY & EQUIPMENT	5,888	1,000	1,000	-
<b>TOTAL PUBLIC BLDG-OPR/MAINT.</b>		<b>613,066</b>	<b>601,600</b>	<b>572,350</b>	<b>566,100</b>

A  
B  
B  
B

<b>AUTHORIZED PERSONNEL</b>		<b>ADOPTED BUDGET FY 09-10</b>		<b>BUDGETED FY 10-11</b>	
<b>Grade</b>	<b>Title</b>	<b>Full-Time</b>	<b>Filled</b>	<b>Full-Time</b>	<b>Part-Time</b>
114	BUILDING MAINT. SUPERVISOR	1	1	1	
106	MAINTENANCE WORKER II or				
101	MAINTENANCE WORKER I or				
104	CUSTODIAN II or				
100	CUSTODIAN I	3	3	3	
	<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>4</b>	

**PORTOLA COMMUNITY CENTER**

<b>PORTOLA COMMUNITY CENTER</b>	<b>DEPARTMENT</b>	<b>4344</b>
---------------------------------	-------------------	-------------

**Program Narrative:**

The Coachella Valley Recreation and Park District oversees the daily operation of the Portola Community Center building which is leased to various non-profit entities. Public Works staff are responsible for coordinating building maintenance, repairs and payment of all utility services. Community Service department oversees the administration of the facility.

<b>EXPENDITURE SUMMARY</b>	<b>ACTUAL FY 08-09</b>	<b>ADOPTED FY 09-10</b>	<b>PROJECTED FY 09-10</b>	<b>BUDGETED FY 10-11</b>	<b>PERCENTAGE CHANGE</b>
SALARY AND BENEFITS	0	0	0	0	0.00%
SUPPLIES	0	0	0	0	0.00%
OTHER SERVICES	71,660	84,907	84,907	79,907	-5.89%
CAPITAL OUTLAY	0	0	0	0	0.00%
<b>TOTALS:</b>	<b>71,660</b>	<b>84,907</b>	<b>84,907</b>	<b>79,907</b>	<b>-5.89%</b>

**SIGNIFICANT CHANGES:**

No significant changes.



**CITY OF PALM DESERT  
BUDGET WORKSHEETS FY 2010-2011**

<b>PORTOLA COMMUNITY CENTER</b>		<b>DEPARTMENT</b>			<b>4344</b>
<b>Account Number</b>	<b>Account Description</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>
110-4344-413.30-90	PROF - OTHER	53,777	56,157	56,157	56,157
110-4344-413.33-10	R/M-BUILDINGS	3,722	10,000	10,000	5,000
110-4344-413.35-10	UTILITIES-WATER	1,390	2,000	2,000	2,000
110-4344-413.35-12	UTILITIES-GAS	131	750	750	750
110-4344-413.35-14	UTILITIES-ELECTRIC	11,168	14,000	14,000	14,000
110-4344-433.36-50	TELEPHONE	1,471	2,000	2,000	2,000
<b>TOTAL PORTOLA COMMUNITY CENTER</b>		<b>71,660</b>	<b>84,907</b>	<b>84,907</b>	<b>79,907</b>

**NPDES-STORM WATER PERMIT**

<b>NPDES-STORM WATER PERMIT</b>	<b>DEPARTMENT</b>	<b>4396</b>
---------------------------------	-------------------	-------------

**Program Narrative:**

**This Division covers the mandated fees and program costs for storm water run-off.**

<b>EXPENDITURE SUMMARY</b>	<b>ACTUAL FY 08-09</b>	<b>ADOPTED FY 09-10</b>	<b>PROJECTED FY 09-10</b>	<b>BUDGETED FY 10-11</b>	<b>PERCENTAGE CHANGE</b>
SALARY AND BENEFITS	0	0	0	0	0.00%
SUPPLIES	0	0	0	0	0.00%
OTHER SERVICES	0	0	0	0	0.00%
CAPITAL OUTLAY	43,065	50,000	47,592	52,351	4.70%
<b>TOTALS:</b>	<b>43,065</b>	<b>50,000</b>	<b>47,592</b>	<b>52,351</b>	<b>4.70%</b>

**SIGNIFICANT CHANGES:**

No significant changes.

**CITY OF PALM DESERT  
BUDGET WORKSHEETS FY 2010-2011**

<b>NPDES-STORM WATER PERMIT</b>		<b>DEPARTMENT</b>			<b>4396</b>
<b>Account Number</b>	<b>Account Description</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>
110-4396-433.40-01	CAP-BUDGET	43,065	50,000	47,592	52,351
<b>TOTAL NPDES-STORM WATER PERMIT</b>		43,065	50,000	47,592	52,351

## BUILDING & SAFETY

<b>BUILDING &amp; SAFETY</b>	<b>DEPARTMENT</b>	<b>4420</b>
------------------------------	-------------------	-------------

**Program Narrative:**

**The Building and Safety Department provides for the administration, plan review, inspection, permit insurance, and code enforcement of the California Title 24 codes and Palm Desert Municipal Code.**

**Building and Safety staff are trained and prepared to uphold the constitutional property rights of all citizens, and to ensure that due process is coupled with fairness and consistency while enforcing construction standards and local City ordinances.**

**The Department's goal is to serve and provide the citizens of this City with construction codes that will provide minimum standards to safeguard life or limb, health, property and public welfare by regulating and controlling the design, construction, quality of materials, use and occupancy, location and maintenance of all buildings and structures within this jurisdiction.**

EXPENDITURE SUMMARY	ACTUAL FY 08-09	ADOPTED FY 09-10	PROJECTED FY 09-10	BUDGETED FY 10-11	PERCENTAGE CHANGE
SALARY AND BENEFITS	1,909,923	1,633,422	1,540,200	1,494,100	-8.53%
SUPPLIES	1,931	2,500	1,500	1,500	-40.00%
OTHER SERVICES	170,652	124,960	87,100	80,075	-35.92%
CAPITAL OUTLAY	8,819	0	0	0	0.00%
<b>TOTALS:</b>	<b>2,091,325</b>	<b>1,760,882</b>	<b>1,628,800</b>	<b>1,575,675</b>	<b>-10.52%</b>

**SIGNIFICANT CHANGES:**

- A. Retirement of Building Inspector Manager and two Senior Building Inspectors in August 2009.
- B. Retiree health fund has sufficient funds to meet its current liability.
- C. Reduction in using Plan Check Consultants due to slower permit activity and performing all reviews internally except for more complex structural projects.
- D. Savings represents the reduced number of staff in Building Department that are attending seminars for training.
- E. Reduction due to slower permit activity resulting in less documents to archive.

**CITY OF PALM DESERT  
BUDGET WORKSHEETS FY 2010-2011**

<b>BUILDING &amp; SAFETY</b>		<b>DEPARTMENT</b>			<b>4420</b>	
<b>Account Number</b>	<b>Account Description</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>	
110-4420-422.10-01	SALARIES-FULL TIME	1,253,522	1,027,588	1,060,000	996,800	A
110-4420-422.10-02	SALARIES-OVERTIME	1,006	1,000	500	1,000	
110-4420-422.11-15	RETIREMENT CONTRIBUTION	348,018	228,134	265,000	267,800	A
110-4420-422.11-16	MEDICARE CONTRB-EMP	16,818	19,100	15,000	14,700	
110-4420-422.11-17	RETIREE HEALTH	38,971	60,800	-	-	B
110-4420-422.11-20	INS PREM - LTD	15,203	16,800	12,500	12,100	
110-4420-422.11-21	INS PREM - HEALTH	219,196	256,600	171,000	180,300	A
110-4420-422.11-24	INS PREM - LIFE	4,925	5,400	3,700	3,400	
110-4420-422.11-25	WORKER'S COMPENSATION	12,264	18,000	12,500	18,000	
110-4420-422.21-10	OFFICE SUPPLIES	1,309	1,500	1,000	1,000	
110-4420-422.21-80	SMALL TOOLS/EQUIPMENT	622	1,000	500	500	
110-4420-422.30-10	PROF-ARCHITECTURAL/ENG.	107,579	60,000	30,000	30,000	C
110-4420-422.30-32	PROF-STRONG MOTION INST.	12,225	-	8,000	-	
110-4420-422.30-90	PROF - OTHER	4,652	3,500	3,500	1,500	
110-4420-422.31-15	MILEAGE REIMBURSEMENT	1,765	2,600	2,000	2,000	
110-4420-422.31-20	CONF, SEMINARS, WORKSHOPS	11,851	25,330	20,000	18,000	D
110-4420-422.31-25	LOCAL MEETINGS	756	2,000	1,000	1,000	
110-4420-422.33-30	R/M-OFFICE EQUIPMENT	347	1,800	1,000	1,000	
110-4420-422.36-10	PRINTING / DUPLICATING	18,810	15,000	10,000	10,000	E
110-4420-422.36-20	SUBSCRIPTIONS/PUBLICATION	3,738	5,000	2,500	7,500	
110-4420-422.36-30	DUES	2,075	2,130	1,500	1,475	
110-4420-422.36-50	TELEPHONE	5,709	6,100	6,100	6,100	
110-4420-422.36-60	POSTAGE & FREIGHT	1,145	1,500	1,500	1,500	
110-4420-422.40-40	CAP-OFFICE EQUIPMENT	8,819	-	-	-	
<b>TOTAL BUILDING &amp; SAFETY</b>		<b>2,091,325</b>	<b>1,760,882</b>	<b>1,628,800</b>	<b>1,575,675</b>	

<b>AUTHORIZED PERSONNEL</b>		<b>ADOPTED BUDGET FY 09-10</b>		<b>BUDGETED FY 10-11</b>	
<b>Grade</b>	<b>Title</b>	<b>Full-Time</b>	<b>Filled</b>	<b>Full-Time</b>	<b>Part-Time</b>
140	DIRECTOR OF BUILDING & SAFETY	1	1	1	
127	BUILDING INSPECTIONS MANAGER	1	1	0	
127	PLAN CHECK MANAGER	1	1	1	
121	SENIOR BUILDING INSPECTOR	2	2	0	
118	BUILDING INSPECTOR II or				
114	BUILDING INSPECTOR I	5	5	5	
118	BUILDING PERMIT SPECIALIST II or				
111	BUILDING PERMIT SPECIALIST	2	2	2	
113	ADMINISTRATIVE SECRETARY	1	1	1	
113	BUILDING AND SAFETY TECHNICIAN	1	1	1	
104	OFFICE ASSISTANT II or				
100	OFFICE ASSISTANT I	1	1	1	
	<b>TOTAL</b>	<b>15</b>	<b>15</b>	<b>12</b>	

## ANIMAL CONTROL

<b>ANIMAL CONTROL</b>	<b>DEPARTMENT</b>	<b>4230</b>
-----------------------	-------------------	-------------

**Program Narrative:**

The Animal Control program provides for animal control within the City of Palm Desert by contracting with Riverside County to provide response regarding stray dogs and cats, pickup, and housing of animals.

EXPENDITURE SUMMARY	ACTUAL FY 08-09	ADOPTED FY 09-10	PROJECTED FY 09-10	BUDGETED FY 10-11	PERCENTAGE CHANGE
SALARY AND BENEFITS	0	0	0	0	0.00%
SUPPLIES	0	0	0	0	0.00%
OTHER SERVICES	199,385	220,000	246,017	257,119	16.87%
CAPITAL OUTLAY	0	0	0	0	0.00%
<b>TOTALS:</b>	<b>199,385</b>	<b>220,000</b>	<b>246,017</b>	<b>257,119</b>	<b>16.87%</b>

**SIGNIFICANT CHANGES:**

A. Increase is due to pre-determined five-year contract with Riverside County.

**CITY OF PALM DESERT  
BUDGET WORKSHEETS FY 2010-2011**

<b>ANIMAL CONTROL</b>		<b>DEPARTMENT</b>			<b>4230</b>
<b>Account Number</b>	<b>Account Description</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>
110-4230-442.30-90	PROFESSIONAL SERVICES	199,385	220,000	246,017	257,119
<b>TOTAL ANIMAL CONTROL</b>		199,385	220,000	246,017	257,119

## PLANNING & COMMUNITY DEVELOPMENT

<b>PLANNING &amp; COMMUNITY DEVELOPMENT</b>	<b>DEPARTMENT</b>	<b>4470</b>
---	-------------------	-------------

**Program Narrative:**

The Community Development Department is responsible for citywide land-use planning and regulation including the preparation of General and Specific Plans, administration of the Zoning Ordinance, staff support for the City Council, Planning Commission, Architectural Review Commission, and dissemination of information to the development community and general public.

EXPENDITURE SUMMARY	ACTUAL FY 08-09	ADOPTED FY 09-10	PROJECTED FY 09-10	BUDGETED FY 10-11	PERCENTAGE CHANGE
SALARY AND BENEFITS	1,683,364	1,601,516	1,620,600	1,752,413	9.42%
SUPPLIES	2,935	3,500	3,050	3,500	0.00%
OTHER SERVICES	106,622	93,600	69,675	79,100	-15.49%
CAPITAL OUTLAY	6,778	0	700	0	0.00%
<b>TOTALS:</b>	<b>1,799,699</b>	<b>1,698,616</b>	<b>1,694,025</b>	<b>1,835,013</b>	<b>8.03%</b>

**SIGNIFICANT CHANGES:**

- A. Retirement of Associate Planner and transfer of Senior Management Analyst. Budget reflects anticipated costs.
- B. Retiree health fund has sufficient funds to meet its current liability.
- C. Expenditures for appraisals, sound consultant, hearing officer, engineering studies, etc.
- D. Restores minimal training for staff after elimination during 09/10 mid-year adjustments. Allows one out-of-town seminar or workshop for technical staff.
- E. Copies of General Plan and zoning ordinance, plus printing of code citation books which have been depleted.
- F. Reduction due to Code's use of a less expensive method of notifying property owners of violations.



**CITY OF PALM DESERT  
BUDGET WORKSHEETS FY 2010-2011**

<b>PLANNING &amp; COMMUNITY DEVELOPMENT</b>		<b>DEPARTMENT</b>			<b>4470</b>	
<b>Account Number</b>	<b>Account Description</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>	
110-4470-412.10-01	SALARIES-FULL TIME	1,123,140	1,087,261	1,100,000	1,200,813	A
110-4470-412.10-02	SALARIES-OVERTIME	3,135	4,000	3,000	2,000	
110-4470-412.10-10	MEETING COMPENSATIONS	8,400	10,000	8,400	9,000	
110-4470-412.11-15	RETIREMENT CONTRIBUTION	313,102	269,455	313,000	319,800	A
110-4470-412.11-16	MEDICARE CONTRB-EMP	15,338	14,700	14,700	15,900	
110-4470-412.11-17	Retiree Health	33,315	39,800	-	-	B
110-4470-412.11-20	INS PREM - LTD	13,436	13,400	13,400	14,400	
110-4470-412.11-21	INS PREM - HEALTH	154,838	147,800	153,000	174,400	A
110-4470-412.11-24	INS PREM - LIFE	4,389	4,500	4,500	4,100	
110-4470-412.11-25	WORKER'S COMPENSATION	14,271	10,600	10,600	12,000	
110-4470-412.21-10	OFFICE SUPPLIES	2,278	3,500	2,250	2,500	
110-4470-412.21-80	SMALL TOOLS/EQUIPMENT	657	-	300	1,000	
110-4470-412.21-90	SUPPLIES-OTHER	-	-	500	-	
110-4470-412.30-55	PROF.-LOT CLEANING SVC	20,785	20,000	20,000	20,000	
110-4470-412.30-90	PROF - OTHER	36,546	25,000	15,000	20,000	C
110-4470-412.31-15	MILEAGE REIMBURSEMENT	2,484	2,000	2,150	2,000	
110-4470-412.31-20	CONFERENCE/SEMINARS	15,650	9,900	1,900	7,000	D
110-4470-412.31-25	LOCAL MEETINGS	3,525	4,000	4,100	3,600	
110-4470-412.36-10	PRINTING / DUPLICATING	6,780	9,000	6,000	7,500	E
110-4470-412.36-20	SUBSCRIPTIONS/PUBLICATION	704	1,600	525	1,000	
110-4470-412.36-30	DUES	1,638	2,700	2,700	2,500	
110-4470-412.36-40	FILING FEES	64	1,000	1,000	500	
110-4470-412.36-50	TELEPHONE	5,087	4,400	5,000	5,000	
110-4470-412.36-60	POSTAGE & FREIGHT	13,359	14,000	11,300	10,000	F
110-4470-412.40-40	CAP-OFFICE EQUIPMENT	6,778	-	700	-	
<b>TOTAL PLANNING &amp; COMMUNITY DEVELOPMENT</b>		<b>1,799,699</b>	<b>1,698,616</b>	<b>1,694,025</b>	<b>1,835,013</b>	

<b>AUTHORIZED PERSONNEL</b>		<b>ADOPTED BUDGET FY 09-10</b>		<b>BUDGETED FY 10-11</b>	
<b>Grade</b>	<b>Title</b>	<b>Full-Time</b>	<b>Filled</b>	<b>Full-Time</b>	<b>Part-Time</b>
144	DIRECTOR COMM. DEVELOPMENT	1	1	1	
135	PRINCIPAL PLANNER	1	1	1	
127	ASSOCIATE PLANNER	1	1	0	
127	SENIOR MANAGEMENT ANALYST	1	1	0	
123	ASSISTANT PLANNER	2	2	2	
113	ADMINISTRATIVE SECRETARY	1	1	1	
107	SENIOR OFFICE ASSISTANT	1	1	1	
127	CODE COMPLIANCE MANAGER	1	1	1	
121	SENIOR CODE COMPLIANCE	1	1	1	
118	CODE COMPLIANCE OFFICER II or				
114	CODE COMPLIANCE OFFICER I	3	3	3	
113	CODE COMPLIANCE TECHNICIAN	1	1	1	
<b>TOTAL</b>		<b>14</b>	<b>14</b>	<b>12</b>	

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**

## *SPECIAL REVENUE FUNDS*

Special Revenue Funds are used to account for proceeds of specific revenue sources other than expendable trusts that are legally restricted to expenditures for specific purposes.

Traffic Safety Fund - Traffic and court fines are collected in these funds. A transfer from this Fund to the General Fund is made at the end of the fiscal year by council action to be applied toward the eligible expenditures permitted by law.

Gas Tax Fund - Portions of the tax rate per gallon levied by the State of California on all gasoline purchases are allocated to cities throughout the state. These funds are restricted to expenditures for transit and street-related purposes only.

Measure A Fund - In 1988, Riverside County voters approved a half cent sales tax, known as Measure A, to fund a variety of highway improvement, local street and road maintenance, commuter assistance and specialized transit projects. This fund is used to collect this tax and pursuant to the provision of Measure A (Ordinance No. 88-1 of the County of Riverside) it is restricted for local street and road expenditures only.

Housing Mitigation Fee - This fund is used to account for fees collected from construction of commercial and office buildings for low & moderate income mitigation purposes. Funds are used strictly for projects and programs that benefit the low and moderate income households.

Community Development Block Grant Fund (CDBG) - This fund is used to account for the receipts and expenditures of CDBG funds received from the U. S. Department of Housing and Urban Development (HUD).

Child Care Program Fund - This fund is used to collect funds from developers for the purpose of providing child care programs.

Public Safety Police Grant Fund - This fund is used to account for state and federal grants given to the City for public safety purposes. Its use is restricted for expenditures related to public safety capital equipment and personnel.

Prop. A Fire Tax - This fund is used to account for revenues derived from tax collected within the city for upgrading fire protection and prevention. Its use is restricted for obtaining, furnishing, operating and maintaining fire protection and prevention services (currently under contract with Riverside County Fire Department) equipment or apparatus.

New Construction Tax - This fund is used to account for tax collected upon application to the city for a building permit from every person/entity for the construction of any new building or addition or trailer space in the city according to a fee schedule. Its use is restricted for the acquisition and development of public facilities such as parks, playgrounds and public structures.

Planned Drainage Funds - This fund is used to account for off-site drainage fees based on an established fee schedule collected prior to approval of the final map in the case of land being subdivided or prior to the issuance of a building permit in the case of construction or improvement of subdivided land.

Park & Recreation Facilities Funds - This fund is used to account for fees collected for residential and sub-division developments collected either at the time grading permits are paid or prior to the approval of the final map. Its use is restricted for expenditures related to park development, maintenance and equipment.

Traffic Signals Funds - This fund is used to account for fees collected for residential, commercial and industrial developments collected either at the time grading permits are paid or prior to the approval of the final map. Its use is restricted for expenditures related to the acquisition and maintenance of traffic signals.

Fire Facilities Restoration Fund – This fund is used to collect funds from developers for the purpose of construction, restoration and purchase of equipment for fire stations within the City.

Waste-Recycling Fund - This fund is used to account for waste recycling fees collected by waste management. Its use is restricted for expenditures for education and other expenditures related to recycling.

Energy Independence Program – This fund is used to account for loans to residents and commercial property owners for energy savings equipment.

Air Quality Management Fund - This fund accounts for receipts from South Coast Air Quality Management District, one-third of which is disbursed to the Coachella Valley Association of Governments. The remaining two-thirds are spent for programs that promote the goal of attaining Federal and State air quality standards.

City-Wide Business License Fund - This fund accounts for receipts received from College of the Desert Alumni Association Fair collected from all street fair vendors at \$2.00 per day for each space.

Art in Public Places Program Funds - This fund accounts for fees collected from residential, commercial and public facilities development except for street and drainage projects. Its use is restricted for the acquisition, installation, improvement and maintenance of artwork to be displayed in the city, the administration of the program and community public art education programs.

Golf Course Capital Improvement Fund - This fund accounts for fees collected from our Golf Course Timeshare project. The funds are used for golf course capital improvements, and equipment.

Capital Projects Reserve Fund – This fund is used to account for resources and expenditures for capital improvement projects that are related to the acquisition and development of public facilities, infrastructure and equipment.

Buildings Fund – This fund is used to account for resources and expenditures for capital improvement projects that are related to the improvement and maintenance of public facilities and structures.

Library Fund - This fund is used to track expenditures related to the City's public library which is operated by the Riverside County Library system.

Parkview Office Complex – This fund is used to account for rent received from the City owned office complex.

Desert Willow Golf Course Fund – This fund is used to account for the fees collected and expenses incurred in connection with operating the municipal golf course in the City of Palm Desert.

Equipment Replacement Fund - This fund is used as an internal service fund to accumulative funds to replace city vehicles and equipment.

Retiree Health Fund - This fund is used to account for funds contributed toward future and current retiree health expenses.

**SPECIAL REVENUE FUNDS  
FISCAL YEAR 2010-2011**

<b>Type of Expenditure</b>		<b>Traffic Safety FD 210</b>	<b>Gas Tax FD 211</b>	<b>Measure A (Transportation) FD 213</b>	<b>Housing Mitigation Fee FD 214</b>	<b>Comm. Dev. Block Grants (CDBG) FD 220</b>	<b>Child Care Program FD 228</b>	<b>Public Safety -Police Grants FD 229</b>	<b>Prop. A Fire Tax Fund FD 230</b>	<b>New Construction Tax FD 231</b>	<b>Drainage Fund FD 232</b>	<b>Park &amp; Recreation Fund FD 233</b>
Page 3-3	Administration				500,000	1,000		447,600				
	Fire Protection								9,445,040			
	Waste Recycling											
	Debt Expenditures											
	Capital Improvement			5,650,000		427,000	-		-	100,000	-	1,480,000
Interfund Transfers Out								136,000				
Interfund Transfers Out GF.	150,000	850,000										
<b>Total Special Revenue Funds</b>	<b>150,000</b>	<b>850,000</b>	<b>5,650,000</b>	<b>500,000</b>	<b>428,000</b>	<b>-</b>	<b>447,600</b>	<b>9,581,040</b>	<b>100,000</b>	<b>-</b>	<b>1,480,000</b>	
<b>Beginning Cash (1)</b>	<b>-</b>	<b>-</b>	<b>16,755,802</b>	<b>2,215,000</b>	<b>1,000</b>	<b>1,556,000</b>	<b>11,000</b>	<b>1,640,000</b>	<b>440,000</b>	<b>5,393,000</b>	<b>2,030,000</b>	
<b>Revenue</b>	150,000	850,000	13,891,390	165,500	427,500	25,000	448,100	7,945,000	92,000	80,000	1,050,000	
<b>Expenses</b>	(150,000)	(850,000)	(5,650,000)	(500,000)	(428,000)	-	(447,600)	(9,581,040)	(100,000)	-	(1,480,000)	
<b>Continuing Appropriation (3)</b>	<b>-</b>	<b>-</b>	<b>(21,608,272)</b>	<b>(469,816)</b>	<b>-</b>	<b>(1,470,942)</b>	<b>-</b>	<b>-</b>	<b>(100,000)</b>	<b>(5,168,829)</b>	<b>(542,163)</b>	
<b>Ending Cash</b>	<b>-</b>	<b>-</b>	<b>3,388,920</b>	<b>1,410,684</b>	<b>500</b>	<b>110,058</b>	<b>11,500</b>	<b>3,960</b>	<b>332,000</b>	<b>304,171</b>	<b>1,057,837</b>	

(1) Beginning cash is an estimate.

(2) RDA to cover cost until fund can pay back.

(3) Estimated carry over & outstanding Purchase Orders

**SPECIAL REVENUE FUNDS  
FISCAL YEAR 2010-2011**

<b>Type of Expenditure</b>		<b>Traffic Signal Fund FD 234</b>	<b>Fire Facilities Fund (2) FD 235</b>	<b>Waste Management Recycling FD 236</b>	<b>Energy Independence Program FD 237</b>	<b>Air Quality Management FD 238</b>	<b>City Wide Business Promotion FD 239</b>	<b>AIPP - Maintenance Fund FD 240</b>	<b>Golf Course Capital Improvements FD 241</b>	<b>Capital Improvement Fund (2010 Plan) FD 400</b>	<b>CIP - Drainage FD 420</b>	<b>CIP - Parks FD 430</b>
Page 3-4	Administration				4,970,000	65,000		-	235,000			
	Fire Protection											
	Waste Recycling			1,119,200								
	Debt Expenditures				681,000							
	Capital Improvement	86,790	-	20,800		248,000			279,000	800,000	150,000	35,000
	Interfund Transfers Out											
	Interfund Transfers Out GF.			73,220			50,000		680,780	356,000		
<b>Total Special Revenue Funds</b>		<b>86,790</b>	<b>-</b>	<b>1,213,220</b>	<b>5,651,000</b>	<b>313,000</b>	<b>50,000</b>	<b>-</b>	<b>1,194,780</b>	<b>1,156,000</b>	<b>150,000</b>	<b>35,000</b>
	<b>Beginning Cash (1)</b>	<b>760,000</b>	<b>630,000</b>	<b>6,072,000</b>	<b>7,477,000</b>	<b>272,750</b>	<b>-</b>	<b>-</b>	<b>2,100,000</b>	<b>4,591,000</b>	<b>3,139,000</b>	<b>251,000</b>
	<b>Revenue</b>	440,450	52,000	650,000	480,000	63,000	50,000	-	904,000	3,513,300	50,000	100,000
	<b>Expenses</b>	(86,790)	-	(1,213,220)	(5,651,000)	(313,000)	(50,000)	-	(1,194,780)	(1,156,000)	(150,000)	(35,000)
<b>Continuing Appropriation (3)</b>		(1,015,729)	(614,606)	-	-	-	-	-	-	(6,947,679)	(2,313,060)	-
	<b>Ending Cash</b>	<b>97,931</b>	<b>67,394</b>	<b>5,508,780</b>	<b>2,306,000</b>	<b>22,750</b>	<b>-</b>	<b>-</b>	<b>1,809,220</b>	<b>621</b>	<b>725,940</b>	<b>316,000</b>

(1) Beginning cash is an estimate.

(2) RDA to cover cost until fund can pay back.

(3) Estimated carry over & outstanding Purchase Orders

**SPECIAL REVENUE FUNDS  
FISCAL YEAR 2010-2011**

<b>Type of Expenditure</b>		<b>Art In Public Places (AIPP) FD 436</b>	<b>CIP-Traffic Signal FD 440</b>	<b>Building Maintenance Fund FD 450</b>	<b>Library Administration Costs FD 452</b>	<b>Parkview Office Complex FD 510</b>	<b>Desert Willow - Enterprise FD 520/521</b>	<b>Equipment Replacement Fund FD 530</b>	<b>Retiree Health FD 576</b>	<b>TOTAL Special Revenue Funds</b>
Administration		400,620			337,500	835,200	10,172,302	330,000	700,420	18,994,642
Fire Protection										9,445,040
Waste Recycling										1,119,200
Debt Expenditures										681,000
Capital Improvement		150,000	100,000	400,000				52,000		9,978,590
Interfund Transfers Out		-								136,000
Interfund Transfers Out GF.				30,000		440,000			70,000	2,700,000
<b>Total Special Revenue Funds</b>		<b>550,620</b>	<b>100,000</b>	<b>430,000</b>	<b>337,500</b>	<b>1,275,200</b>	<b>10,172,302</b>	<b>382,000</b>	<b>770,420</b>	<b>43,054,472</b>
<b>Beginning Cash (1)</b>		<b>2,100,000</b>	<b>340,000</b>	<b>3,586,000</b>	<b>520,000</b>	<b>3,100,000</b>	<b>1,700,000</b>	<b>4,700,000</b>	<b>2,200,000</b>	<b>73,580,552</b>
<b>Revenue</b>		102,000	757,500	30,000	340,000	1,010,000	8,550,092	206,000	153,200	42,576,032
<b>Expenses</b>		(550,620)	(100,000)	(430,000)	(337,500)	(1,275,200)	(10,172,302)	(382,000)	(770,420)	(43,054,472)
<b>Continuing Appropriation (3)</b>		-	(861,260)	(1,700,000)	-	-	-	-	-	(42,812,356)
<b>Ending Cash</b>		<b>1,651,380</b>	<b>136,240</b>	<b>1,486,000</b>	<b>522,500</b>	<b>2,834,800</b>	<b>77,790</b>	<b>4,524,000</b>	<b>1,582,780</b>	<b>30,289,756</b>

(1) Beginning cash is an estimate.

(2) RDA to cover cost until fund can pay back.

(3) Estimated carry over & outstanding Purchase Orders

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**



## **SPECIAL ASSESSMENT FUNDS**

Special Assessment Funds are used to account for proceeds of assessments collected from property owners within the respective assessment districts established that are legally restricted to expenditures for the specific purposes of the district formation.

**Various Landscaping and Lighting District Funds** - These funds are used to account for expenditures and receipts of property taxes and service fees levied to the property owners in the various landscaping and lighting districts which were formed to provide landscaping and street lighting maintenance. Individual landscaping and lighting funds are set up for each district. Starting in 2003-2004 the service levels for each of the districts was reduced down based on the funding level agreed to by the property owners. Each level of service is described in the expenditure sheets.

**El Paseo Assessment District** - This fund is used to collect assessments on all business establishments located within the boundaries set for the El Paseo parking and business improvement area based on a fee schedule established for the various types of businesses. Collections are made in the same manner and at the same time as the city business license fees. Proceeds from all charges are used for the promotion of business activities in the area.

**Zone 1 - President's Plaza I - Business Improvement District** - Established beginning in 1998/99 after proposition 218 to provide improvements and services within the boundaries of the district. The services include regular maintenance, repair, removal or replacement of all or any part of the improvements including removal of trimmings, rubbish, debris and other solid waste; the cleaning.

**Zone 2 - Canyon Cove** - These parcels receive benefit from the improvements and the maintenance of street lighting encompassing all streets within the Zone and the landscaped area north of Haystack Road.

**Zone 3 - Vineyards** - These parcels receive benefit from the improvements and maintenance of street lighting within the Zone and maintenance of the landscaped area along the West side of Portola Avenue.

**Zone 4 - Parkview Estates** - These parcels receive benefit from the improvements and maintenance of street lighting.

**Zone 5 - Cook & Country Club Area** - These parcels receive benefit from the Tract street lighting, Parkway landscaping and entrance landscaping improvements. This includes Desert Mirage, Sandcastles, Primrose.

**Zone 6 - Hovley Lane West** - These parcels lie generally East of Monterey Avenue and West of Portola Avenue and includes parcels and tracts along Hovley Lane West. These parcels receive benefit from the improvements and maintenance of street lighting, parkway landscaping and some parcels with dry wells. This includes Monterey Meadows, The Glen, Hovley Estates, Sonata I, Sonata II, Hovley Collection, La Paloma, La Paloma II, La Paloma III, Sandpiper Court, Sandpiper West, Hovley West, Diamondback, Palm Court.

**Zone 7 - Waring Court** - These parcels receive benefit from the improvements and maintenance of landscaped parkways along Fred Waring Drive adjacent to the tract.

**Zone 8 - Palm Gate** - These parcels receive benefit from the improvements and maintenance of local street lighting and the landscaped parkways fronting the tract.

**Zone 9 - The Grove** - These parcels receive benefit from the improvements and maintenance of street lighting, landscaping and palm tree trimming within the public right-of ways.

**Zone 11 - Portola Place** - These parcels receive benefit from the improvements and maintenance of the landscaped parkways extending along Portola Avenue adjacent to the tract.

**Zone 13 - Palm Desert Country Club** - These parcels receive benefit from the improvements and maintenance of entryway landscaping and street lighting. This would include landscaping along Fred Waring Drive and along Hovley Lane East from Oasis to Washington.

**Zone 14 - K & B at Palm Desert** - All properties within the Zone benefit from street lighting, landscaping of the retention basin, and dry well maintenance.

**Zone 15 - Canyon Crest** - These parcels benefit from Tract street lighting and Parkway landscaping improvements.

**Zone 16 - College View Estates** - These parcels benefit from Tract street lighting and Parkway landscaping improvements. This would include Sundance West, College View Estates I, Petuna I, Sundance East and The Boulders.

**President's Plaza III Business Improvement District** - The district is located south of Highway 111 and north of El Paseo, east of Highway 74. The services include regular maintenance, repair, removal or replacement of all or any part of the improvements including removal of trimmings, rubbish, debris and other solid waste; the cleaning.

**Alessandro Alley** - These parcels benefit from street lighting, parking and landscaping improvements.

**Benefit Assessment District No. 1 (Section 29)** - These parcels benefit from drainage basin improvements.

	CANYON COVE 276 Zone 02	VINEYARDS 278 Zone 03	PARKVIEW ESTATES 272 Zone 04	DESERT MIRAGE 273-4680 Zone 05 DM	SANDCASTLES 273-4681 Zone 05 SC	PRIMROSE 273-4682 Zone 05 PR	MONTEREY MEADOWS 275-4680 Zone 06 MM	HOVLEY GLEN 275-4681 Zone 06 HG	HOVLEY ESTATES 275-4682 Zone 06 HE	SONATA I 275-4683 Zone 06 S1	SONATA II 275-4684 Zone 06 S2	HOVLEY COLLECTION 275-4685 Zone 06 HC	LA PALOMA I 275-4686 Zone 06 L1	LA PALOMA II 275-4687 Zone 06 L2
Contract Landscape Maintenance	27,800	3,335	-	6,138	-	2,389	884	2,201	2,834	2,679	5,155	1,855	2,694	2,901
Landscape Service Management	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Maintenance Costs</b>	<b>27,800</b>	<b>3,335</b>	<b>-</b>	<b>6,138</b>	<b>-</b>	<b>2,389</b>	<b>884</b>	<b>2,201</b>	<b>2,834</b>	<b>2,679</b>	<b>5,155</b>	<b>1,855</b>	<b>2,694</b>	<b>2,901</b>
Landscape Water	35,582	1,222	-	1,572	-	834	350	916	1,178	1,113	2,146	1,333	1,121	1,092
Landscape Electric	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Landscape Utilities (Water/Electrical)</b>	<b>35,582</b>	<b>1,222</b>	<b>-</b>	<b>1,572</b>	<b>-</b>	<b>834</b>	<b>350</b>	<b>916</b>	<b>1,178</b>	<b>1,113</b>	<b>2,146</b>	<b>1,333</b>	<b>1,121</b>	<b>1,092</b>
Landscape Repairs/Replacement	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Landscape Extras	2,059	1,111	-	613	-	415	388	445	499	499	610	111	499	499
Irrigation Extras	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Landscape Extras</b>	<b>2,059</b>	<b>1,111</b>	<b>-</b>	<b>613</b>	<b>-</b>	<b>415</b>	<b>388</b>	<b>445</b>	<b>499</b>	<b>499</b>	<b>610</b>	<b>111</b>	<b>499</b>	<b>499</b>
Regular Tree Pruning	9,817	445	-	1,446	-	499	478	769	637	660	1,620	334	499	449
Palm Tree Pruning	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Tree Pruning</b>	<b>9,817</b>	<b>445</b>	<b>-</b>	<b>1,446</b>	<b>-</b>	<b>499</b>	<b>478</b>	<b>769</b>	<b>637</b>	<b>660</b>	<b>1,620</b>	<b>334</b>	<b>499</b>	<b>449</b>
<b>Street Lighting</b>	<b>277</b>	<b>777</b>	<b>2,780</b>	<b>499</b>	<b>1,222</b>	<b>166</b>	<b>445</b>	<b>-</b>	<b>166</b>	<b>166</b>	<b>277</b>	<b>277</b>	<b>166</b>	<b>166</b>
<b>Special District Services</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Solid Waste Removal Service</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Annual Direct Costs (Subtotal)</b>	<b>75,535</b>	<b>6,890</b>	<b>2,780</b>	<b>10,268</b>	<b>1,222</b>	<b>4,303</b>	<b>2,545</b>	<b>4,331</b>	<b>5,314</b>	<b>5,117</b>	<b>9,808</b>	<b>3,910</b>	<b>4,979</b>	<b>5,107</b>
Replant	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Renovation	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Sub-Total Renovation</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Direct Costs</b>	<b>75,535</b>	<b>6,890</b>	<b>2,780</b>	<b>10,268</b>	<b>1,222</b>	<b>4,303</b>	<b>2,545</b>	<b>4,331</b>	<b>5,314</b>	<b>5,117</b>	<b>9,808</b>	<b>3,910</b>	<b>4,979</b>	<b>5,107</b>
Muni Admin	1,143	854	905	631	643	642	663	576	577	578	749	633	577	616
City Admin	6,608	895	669	918	212	544	274	371	421	431	1,018	904	421	421
<b>District Administration</b>	<b>7,751</b>	<b>1,749</b>	<b>1,574</b>	<b>1,549</b>	<b>855</b>	<b>1,186</b>	<b>937</b>	<b>947</b>	<b>998</b>	<b>1,009</b>	<b>1,767</b>	<b>1,537</b>	<b>998</b>	<b>1,037</b>
Advertising	-	-	-	-	-	-	-	-	-	-	-	-	-	-
County Fees	113	67	88	15	21	19	20	8	8	8	48	19	8	8
<b>Administration Costs (Subtotal)</b>	<b>7,864</b>	<b>1,816</b>	<b>1,662</b>	<b>1,564</b>	<b>876</b>	<b>1,205</b>	<b>957</b>	<b>955</b>	<b>1,006</b>	<b>1,017</b>	<b>1,815</b>	<b>1,556</b>	<b>1,006</b>	<b>1,045</b>
<b>Total Cost to District</b>	<b>83,399</b>	<b>8,706</b>	<b>4,442</b>	<b>11,832</b>	<b>2,098</b>	<b>5,508</b>	<b>3,502</b>	<b>5,286</b>	<b>6,320</b>	<b>6,134</b>	<b>11,623</b>	<b>5,466</b>	<b>5,985</b>	<b>6,152</b>
Capital Improvement Expenditures	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Misc Expenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Reserve Fund Collection	0	0	310	0	0	0	0	0	0	0	0	0	0	0
Transfer in from the General Fund	0	0	0	0	0	0	0	0	0	0	0	0	0	0
General Benefit Contribution (General Fund)	(61,478)	0	(504)	(1,775)	0	0	0	(793)	0	(920)	0	(3)	0	0
<b>Levy Adjustments (Subtotal)</b>	<b>(61,478)</b>	<b>0</b>	<b>(194)</b>	<b>(1,775)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(793)</b>	<b>0</b>	<b>(920)</b>	<b>0</b>	<b>(3)</b>	<b>0</b>	<b>0</b>
<b>Balance To Levy / License</b>	<b>21,921</b>	<b>8,706</b>	<b>4,248</b>	<b>10,057</b>	<b>2,098</b>	<b>5,508</b>	<b>3,502</b>	<b>4,493</b>	<b>6,320</b>	<b>5,214</b>	<b>11,623</b>	<b>5,463</b>	<b>5,985</b>	<b>6,152</b>

	LA PALOMA III 275-4693 Zone 06 L3	SANDPIPER COURT 275-4694 Zone 06 SP	SANDPIPER WEST 275-4695 Zone 06 SW	HOVLEY COURT WEST 275-4696 Zone 06 HW	DIAMONDBACK 275-4643 Zone 06 DB	PALM COURT 275-4697 Zone 06 PC	WARING COURT 279 Zone 07	PALM GATE 280 Zone 08	THE GROVE 281 Zone 09	PORTOLA PLACE 283 Zone 11	PD COUNTRY CLUB 299 Zone 13	K & B AT PALM DESERT 285 Zone 14	CANYON CREST 286 Zone 15	ALESSANDRO ALLEY * 288
Contract Landscape Maintenance	1,614	2,361	2,361	2,557	2,223	2,223	3,123	833	8,895	2,549	12,955	11,304	5,559	-
Landscape Service Management	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Maintenance Costs</b>	<b>1,614</b>	<b>2,361</b>	<b>2,361</b>	<b>2,557</b>	<b>2,223</b>	<b>2,223</b>	<b>3,123</b>	<b>833</b>	<b>8,895</b>	<b>2,549</b>	<b>12,955</b>	<b>11,304</b>	<b>5,559</b>	-
Landscape Water	767	1,455	1,455	888	445	556	667	334	3,113	1,191	2,698	2,935	834	-
Landscape Electric	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Landscape Utilities (Water/Electrical)</b>	<b>767</b>	<b>1,455</b>	<b>1,455</b>	<b>888</b>	<b>445</b>	<b>556</b>	<b>667</b>	<b>334</b>	<b>3,113</b>	<b>1,191</b>	<b>2,698</b>	<b>2,935</b>	<b>834</b>	-
Landscape Repairs/Replacement	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Landscape Extras	388	499	499	784	334	445	445	334	1,778	388	1,618	648	445	-
Irrigation Extras	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Landscape Extras</b>	<b>388</b>	<b>499</b>	<b>499</b>	<b>784</b>	<b>334</b>	<b>445</b>	<b>445</b>	<b>334</b>	<b>1,778</b>	<b>388</b>	<b>1,618</b>	<b>648</b>	<b>445</b>	-
Regular Tree Pruning	388	649	601	613	222	222	445	333	5,670	111	1,618	2,283	333	-
Palm Tree Pruning	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Tree Pruning</b>	<b>388</b>	<b>649</b>	<b>601</b>	<b>613</b>	<b>222</b>	<b>222</b>	<b>445</b>	<b>333</b>	<b>5,670</b>	<b>111</b>	<b>1,618</b>	<b>2,283</b>	<b>333</b>	-
Street Lighting	166	166	166	334	166	166	-	-	2,223	-	22,672	323	-	-
<b>Special District Services</b>	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Solid Waste Removal Service</b>	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Annual Direct Costs (Subtotal)</b>	<b>3,323</b>	<b>5,130</b>	<b>5,082</b>	<b>5,176</b>	<b>3,390</b>	<b>3,612</b>	<b>4,680</b>	<b>1,834</b>	<b>21,679</b>	<b>4,239</b>	<b>41,561</b>	<b>17,493</b>	<b>7,171</b>	-
Replant	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Renovation	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Sub-Total Renovation</b>	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Direct Costs</b>	<b>3,323</b>	<b>5,130</b>	<b>5,082</b>	<b>5,176</b>	<b>3,390</b>	<b>3,612</b>	<b>4,680</b>	<b>1,834</b>	<b>21,679</b>	<b>4,239</b>	<b>41,561</b>	<b>17,493</b>	<b>7,171</b>	-
Muni Admin	411	578	578	580	554	463	580	622	788	592	5,487	909	691	2,200
City Admin	459	431	431	535	675	712	524	476	1,897	371	10,447	1,982	860	-
<b>District Administration</b>	<b>870</b>	<b>1,009</b>	<b>1,009</b>	<b>1,115</b>	<b>1,229</b>	<b>1,175</b>	<b>1,104</b>	<b>1,098</b>	<b>2,685</b>	<b>963</b>	<b>15,934</b>	<b>2,891</b>	<b>1,551</b>	<b>2,200</b>
Advertising	-	-	-	-	-	-	-	-	-	-	-	-	-	-
County Fees	8	8	8	8	10	10	8	19	54	12	927	83	34	-
<b>Administration Costs (Subtotal)</b>	<b>878</b>	<b>1,017</b>	<b>1,017</b>	<b>1,123</b>	<b>1,239</b>	<b>1,185</b>	<b>1,112</b>	<b>1,117</b>	<b>2,739</b>	<b>975</b>	<b>16,861</b>	<b>2,974</b>	<b>1,585</b>	<b>2,200</b>
<b>Total Cost to District</b>	<b>4,201</b>	<b>6,147</b>	<b>6,099</b>	<b>6,299</b>	<b>4,629</b>	<b>4,797</b>	<b>5,792</b>	<b>2,951</b>	<b>24,418</b>	<b>5,214</b>	<b>58,422</b>	<b>20,467</b>	<b>8,756</b>	<b>2,200</b>
Capital Improvement Expenditures	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Misc Expenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Reserve Fund Collection	0	0	0	0	0	0	0	0	0	0	(5,892)	0	0	(2,200)
Transfer in from the General Fund	0	0	0	0	0	0	0	0	0	0	0	0	0	0
General Benefit Contribution (General Fund)	0	0	0	(945)	0	0	0	0	0	(158)	0	(3,070)	0	0
<b>Levy Adjustments (Subtotal)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(945)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(158)</b>	<b>(5,892)</b>	<b>(3,070)</b>	<b>0</b>	<b>(2,200)</b>
<b>Balance To Levy / License</b>	<b>4,201</b>	<b>6,147</b>	<b>6,099</b>	<b>5,354</b>	<b>4,629</b>	<b>4,797</b>	<b>5,792</b>	<b>2,951</b>	<b>24,418</b>	<b>5,056</b>	<b>52,530</b>	<b>17,397</b>	<b>8,756</b>	<b>-</b>

	COLLEGE VIEW ESTATES II 287-4374 Zone 16 CV	SUNDANCE WEST 287-4681 Zone 16 SD	COLLEGE VIEW ESTATES I 287-4684 Zone 16 CV1	PETUNIA I 287-4682 Zone 16 P1	SUNDANCE EAST 287-4683 Zone 16 SE	THE BOULDERS 287-4680 Zone 15 BD	TOTAL District	PRESIDENTS PLAZA I 277 PPBID I	PRESIDENTS PLAZA III 282 PPBID III	BAD No.1 289 Bad No.1	TOTAL BAD	TOTAL Grand	EL PASEO MERCHANTS 271
Contract Landscape Maintenance	6,671	3,239	4,857	3,239	2,698	1,920	142,046	6,272	5,065	79,440	90,777	232,823	-
Landscape Service Management	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Maintenance Costs</b>	<b>6,671</b>	<b>3,239</b>	<b>4,857</b>	<b>3,239</b>	<b>2,698</b>	<b>1,920</b>	<b>142,046</b>	<b>6,272</b>	<b>5,065</b>	<b>79,440</b>	<b>90,777</b>	<b>232,823</b>	-
Landscape Water	2,223	1,667	1,987	1,610	1,109	599	74,992	4,919	2,251	1,658	8,828	83,820	-
Landscape Electric	-	-	-	-	-	-	-	-	563	-	563	563	-
<b>Landscape Utilities (Water/Electrical)</b>	<b>2,223</b>	<b>1,667</b>	<b>1,987</b>	<b>1,610</b>	<b>1,109</b>	<b>599</b>	<b>74,992</b>	<b>4,919</b>	<b>2,814</b>	<b>1,658</b>	<b>9,391</b>	<b>84,383</b>	-
Landscape Repairs/Replacement	-	-	-	-	-	-	-	4,305	-	-	4,305	4,305	-
Landscape Extras	888	888	888	888	855	855	21,615	-	5,136	84,370	89,506	111,121	-
Irrigation Extras	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Landscape Extras</b>	<b>888</b>	<b>888</b>	<b>888</b>	<b>888</b>	<b>855</b>	<b>855</b>	<b>21,615</b>	<b>4,305</b>	<b>5,136</b>	<b>84,370</b>	<b>93,811</b>	<b>115,426</b>	-
Regular Tree Pruning	987	989	989	989	499	499	36,093	-	-	-	-	36,093	-
Palm Tree Pruning	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Tree Pruning</b>	<b>987</b>	<b>989</b>	<b>989</b>	<b>989</b>	<b>499</b>	<b>499</b>	<b>36,093</b>	-	-	-	-	<b>36,093</b>	-
<b>Street Lighting</b>	<b>388</b>	<b>388</b>	<b>386</b>	<b>386</b>	<b>222</b>	<b>166</b>	<b>35,702</b>	<b>12,299</b>	<b>5,136</b>	-	<b>17,435</b>	<b>53,137</b>	-
<b>Special District Services</b>	-	-	-	-	-	-	-	15,528	4,371	-	19,899	19,899	-
<b>Solid Waste Removal Service</b>	-	-	-	-	-	-	-	126,677	-	-	126,677	126,677	-
<b>Annual Direct Costs (Subtotal)</b>	<b>11,157</b>	<b>7,171</b>	<b>9,107</b>	<b>7,112</b>	<b>5,383</b>	<b>4,039</b>	<b>310,448</b>	<b>170,000</b>	<b>22,522</b>	<b>165,468</b>	<b>357,990</b>	<b>668,438</b>	-
Replant	-	-	-	-	-	-	-	-	-	-	-	-	-
Renovation	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Sub-Total Renovation</b>	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Direct Costs</b>	<b>11,157</b>	<b>7,171</b>	<b>9,107</b>	<b>7,112</b>	<b>5,383</b>	<b>4,039</b>	<b>310,448</b>	<b>170,000</b>	<b>22,522</b>	<b>165,468</b>	<b>357,990</b>	<b>668,438</b>	-
Muni Admin	584	609	491	467	453	456	27,880	3,100	2,451	5,478	11,029	38,909	-
City Admin	1,114	1,179	1,266	1,290	633	629	40,018	8,400	1,488	12,272	22,160	62,178	-
<b>District Administration</b>	<b>1,698</b>	<b>1,788</b>	<b>1,757</b>	<b>1,757</b>	<b>1,086</b>	<b>1,085</b>	<b>67,898</b>	<b>11,500</b>	<b>3,939</b>	<b>17,750</b>	<b>33,189</b>	<b>101,087</b>	-
Advertising	-	-	-	-	-	-	-	-	-	-	-	-	200,000
County Fees	16	16	16	16	7	8	1,718	165	200	1,096	1,461	3,179	-
<b>Administration Costs (Subtotal)</b>	<b>1,714</b>	<b>1,804</b>	<b>1,773</b>	<b>1,773</b>	<b>1,093</b>	<b>1,093</b>	<b>69,616</b>	<b>11,665</b>	<b>4,139</b>	<b>18,846</b>	<b>34,650</b>	<b>104,266</b>	<b>200,000</b>
<b>Total Cost to District</b>	<b>12,871</b>	<b>8,975</b>	<b>10,880</b>	<b>8,885</b>	<b>6,476</b>	<b>5,132</b>	<b>380,064</b>	<b>181,665</b>	<b>26,661</b>	<b>184,314</b>	<b>392,640</b>	<b>772,704</b>	<b>200,000</b>
Capital Improvement Expenditures	0	0	0	0	0	0	0	0	0	0	0	0	0
Misc Expenses	0	0	0	0	0	0	0	5,337	1,639	0	6,976	6,976	0
Reserve Fund Collection	0	0	0	0	0	0	(7,782)	8,500	7,200	14,065	29,765	21,983	0
Transfer in from the General Fund	0	0	0	0	0	0	0	0	0	0	0	0	0
General Benefit Contribution (General Fund)	(1,931)	0	(1,632)	(1,333)	(971)	0	(75,513)	0	0	0	0	(75,513)	0
<b>Levy Adjustments (Subtotal)</b>	<b>(1,931)</b>	<b>0</b>	<b>(1,632)</b>	<b>(1,333)</b>	<b>(971)</b>	<b>0</b>	<b>(83,295)</b>	<b>13,837</b>	<b>8,839</b>	<b>14,065</b>	<b>36,741</b>	<b>(46,554)</b>	<b>0</b>
<b>Balance To Levy / License</b>	<b>10,940</b>	<b>8,975</b>	<b>9,248</b>	<b>7,552</b>	<b>5,505</b>	<b>5,132</b>	<b>296,769</b>	<b>195,502</b>	<b>35,500</b>	<b>198,379</b>	<b>429,381</b>	<b>726,150</b>	<b>200,000</b>

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**

## **DEBT SERVICE ASSESSMENT DISTRICT FUNDS**

Debt Service Funds are used to account for the accumulation of resources and payment of bond principal and interests from special assessment levies.

### **\$4,423,000 1915 Act Improvement Bonds Assessment District No. 00-1 (Silver Spur public**

**Improvements.** The bonds were issued to provide funds for public improvements and refunding of AD No. 94-2 Sunterrace and AD No. 94-3 Merano. The bonds are not general obligations of the City payable from the assessments collected from the owners of properties located within the district.

### **\$2,955,000 1915 Act Improvement Bonds Assessment District No. 98-1 (Canyons at Bighorn).**

The bonds were issued to finance the acquisition of certain roadway improvements and water and sewer facilities associated with the Canyons at Bighorn development. The bonds are not general obligations of the City payable from the assessments collected from the owners of properties located within the district.

**\$67,915,000 Community Facilities District No. 2005-1 (University Park).** The bonds were issued to finance the construction and acquisition of public facilities that benefit the District. The bonds are not general obligations of the City payable from the assessments collected from the owners of properties located within the district.

### **\$29,430,000 Section 29 Assessment District No. 2004-02 Limited Obligation Improvement**

**Bonds.** The bonds were issued to finance certain infrastructure improvements within the City's Section 29 Assessment District. The bonds are not general obligations of the City payable from the assessments collected from the owners of properties located within the district.

### **\$10,935,000 2008 Special Tax Refunding Bonds Community Facilities District No. 91-1 (Indian**

**Ridge).** The bonds were issued to refund and defease all the outstanding \$16,260,000 principal of the Palm Desert Financing Authority 1997 Revenue Bonds. The bonds are not general obligations of the City payable from the assessments collected from the owners of properties located within the district.

### **\$3,165,000 Highland Underground Assessment District No. 04-01, Limited Obligation**

**Improvement Bonds.** The bonds were issued to finance the construction of utilities undergrounding and pay the cost of issuance.

**Redevelopment Agency/City Financing Authority.** Fund is used to account for the resources and payment of the debt issued by the Palm Desert Financing Authority.

**DEBT SERVICE FUNDS  
FISCAL YEAR 2010-2011**

	Assessment Dist. 94-2 (Sunterrace) FD 308	Assessment Dist. 94-3 (Merano) FD 309	Assessment Dist. 91-1 (Indian Ridge) FD 351	Assessment Dist. 98-1 (Canyons at Bighorn) FD 311	Assessment Dist. 01-01(Silver Spur) FD 312	Assessment Dist. Highlands Undergrounding FD 314	Assessment Dist - Section 29 FD 315	Comm. Facility District -University Park FD 353	Finance Authority -Redevelopment FD 390	Finance Authority - City FD 391	TOTAL
Principal Expense	-	-	-	65,000		50,000	525,000	1,210,000	17,233,603	1,070,000	20,153,603
Interest Expense	-	-	-	30,799		132,259	1,407,160	3,373,361	16,629,391	425,436	21,998,406
<b>Total Debt Service Payments</b>	-	-	-	<b>95,799</b>		<b>182,259</b>	<b>1,932,160</b>	<b>4,583,361</b>	<b>33,862,994</b>	<b>1,495,436</b>	<b>42,152,009</b>
Delinquent Property Foreclosure	-	-	-	-		-	-	-	-	-	-
Filing Fees/Redemption Premium	-	-	-	-		-	-	-	-	-	-
<b>Total Foreclosure &amp; Payoff Costs</b>	-	-	-	-		-	-	-	-	-	-
Administration Fee Transfer	1,333	1,333	4,000	-	1,334	-	-	-	-	-	8,000
Principal Expense Transfer	70,000	60,000	880,000	-	60,000	-	-	-	-	-	1,070,000
Interest Expense Transfer	15,080	40,010	274,920	-	95,426	-	-	-	-	-	425,436
<b>Total Transfer Out to Financing Authority</b>	<b>86,413</b>	<b>101,343</b>	<b>1,158,920</b>	-	<b>156,760</b>	-	-	-	-	-	<b>1,503,436</b>
<b>Annual Debt Service Costs</b>	<b>86,413</b>	<b>101,343</b>	<b>1,158,920</b>	<b>95,799</b>	<b>156,760</b>	<b>182,259</b>	<b>1,932,160</b>	<b>4,583,361</b>	<b>33,862,994</b>	<b>1,495,436</b>	<b>43,655,445</b>
Muni Admin	8,000	8,000	14,900	22,200	13,900	3,000	13,000	18,200	-	-	101,200
Banking/County Fees	800	2,600	1,500	2,400	800	-	1,500	2,400	-	-	12,000
City Admin	3,200	3,200	10,500	5,400	4,200	1,000	5,500	9,400	-	8,000	50,400
District Administration	<b>12,000</b>	<b>13,800</b>	<b>26,900</b>	<b>30,000</b>	<b>18,900</b>	<b>4,000</b>	<b>20,000</b>	<b>30,000</b>	-	<b>8,000</b>	<b>163,600</b>
<b>Debt Service and Admin. Costs</b>	<b>98,413</b>	<b>115,143</b>	<b>1,185,820</b>	<b>125,799</b>	<b>175,660</b>	<b>186,259</b>	<b>1,952,160</b>	<b>4,613,361</b>	<b>33,862,994</b>	<b>1,503,436</b>	<b>43,819,045</b>
<b>Beginning Cash (1)</b>	<b>77,096</b>	<b>51,796</b>	<b>953,966</b>	<b>66,934</b>	<b>85,864</b>	<b>57,350</b>	<b>487,344</b>	<b>1,575,701</b>	-	-	<b>3,356,051</b>
<b>Revenue</b>	95,080	111,010	1,180,920	114,799	182,426	213,259	1,957,160	4,613,361	33,862,994	1,503,436	43,834,445
<b>Expenses</b>	(98,413)	(115,143)	(1,185,820)	(125,799)	(175,660)	(186,259)	(1,952,160)	(4,613,361)	(33,862,994)	(1,503,436)	(43,819,045)
<b>Ending Cash</b>	<b>73,763</b>	<b>47,663</b>	<b>949,066</b>	<b>55,934</b>	<b>92,630</b>	<b>84,350</b>	<b>492,344</b>	<b>1,575,701</b>	-	-	<b>3,371,451</b>

Page No.

(1) Beginning cash is an estimate.



## **PROPOSED CAPITAL IMPROVEMENT PROGRAMS and** **EXISTING PROGRAMS**

The Capital Improvement Program is a listing of proposed and existing projects for the acquisition and construction of general government resources and intergovernmental grants and reimbursements. These programs are outlined in the proposed five-year capital budget and the existing capital projects. The final approval of each project by Council/Board is based on recommendations by staff after the project has been through a thorough review and approval process by the appropriate committees and/or commission to ensure that concerns of all parties, including the public, affected by the project have been addressed.

This section includes:

Listing of the Proposed Five-Year Capital Improvement Program including Continuing Appropriations starting in Fiscal Year 2010-2011 to 2014-2015

Continuing appropriations are amounts which have been appropriated in Fiscal Year 2009-10 and are not expected to be expended by June 30, 2010. This applies primarily for capital improvement program budgets and specific programs that overlap fiscal years. When authorized, continuing appropriation totals are added to the new fiscal year budget totals in order to track all approved spending.

The exact amount of appropriations for carryovers for each program will be determined at the end of the fiscal year during the preparation of the financial statements. Totals will include appropriations for

- 1) purchase orders and contracts encumbered totals and
- 2) unencumbered balances as of June 30, 2010

CITY OF PALM DESERT  
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Fund	TOTAL PROJECT COSTS: (1)	FY 10-11 Carry Over Amount	FY 10-11 Year 1 Amount
<b>PROJECTS WITH CARRY OVERS AND/OR YEAR ONE FUNDING:</b>					
<b>PUBLIC WORKS PROJECTS</b>					
1	Cook Street Intersection & Storm Drain Improvements	Measure A	\$6,105,501	\$3,693,037	
		RDA Area 3		\$2,690,535	
		Drainage		\$1,973,129	
2	City Signal Interconnect AKA: Traffic Signal Coordination	Traffic Signal Reserve	\$945,652	\$861,260	
		Traffic Signal		\$70,150	
3	Fred Waring Drive At San Pascual Signal Modification	Traffic Signal	\$300,003	\$290,055	
4	Portola Avenue At Frank Sinatra Intersection Improvements	Measure A	\$8,413,274	\$3,407,493	
		Drainage		\$3,095,700	
		Traffic Signal		\$256,424	
		Capital Project Reserve			\$500,000
		Drainage Reserve		\$460,000	
5	Monterey Avenue / I-10 Interchange Improvements	Measure A	\$12,000,005	\$8,317,456	
		RDA Area 2		\$769,584	
6	I-10 At Monterey - Landscaping	Capital Project Reserve	\$820,356	\$801,850	
7	Monterey Improvements - Gerald Ford To Country Club	Capital Project Reserve	\$1,500,007	\$1,483,323	
		RDA Area 2		\$500,000	
8	Portola Interchange At Interstate 10	Measure A	\$74,500,008	\$4,000,000	
		RDA Area 2		\$4,300,000	
		RDA Area 3		\$8,200,000	
		Unfunded			
9	Right Turn Lane - Fred Waring Drive To Hwy. 111	Measure A	\$777,460	\$146,326	\$600,000
10	Hwy. 111 Sidewalk & Plaza Way Intersection Improvements	Measure A	\$1,900,010	\$971,250	\$500,000
		Drainage		\$100,000	
		Capital Project Reserve		\$272,486	
11	Mid Valley Bike Path Feasibility Study AKA: Freedom Trail Bicycle & Golf Cart Path	Park Fund	\$100,011	\$2,594	
<b>PUBLIC WORKS PROJECTS</b>					
12	PM10 Reduction Soil Stabilization	Capital Project Reserve	\$355,012	\$346,810	
13	Resurfacing Streets	Measure A			
		Unfunded			
14	City-Wide Parking Lots Development	New Construction Tax	\$100,014	\$100,000	
15	Miscellaneous Drainage Improvements AKA: Various Drainage Improvements	Drainage	\$2,094,827		
		Drainage Reserve		\$1,853,060	
16	Nuisance Water Inlet/Drywell	Drainage Reserve	Annual Project		\$150,000
17	Monterey Improvements - Fred Waring To Country Club	Measure A	\$6,500,017	\$500,000	\$2,000,000
		RDA Area 1		\$987,225	
		RDA Area 2		\$500,000	
18	ADA Curb Ramp Modifications	New Construction Tax	Annual Project		\$100,000
		Unfunded			

Project Number	FY 11-12	FY 12-13	FY 13-14	FY 14-15	Grants, Reimbursements, Agreements, MOU's etc. Amount
	Year 2 Amount	Year 3 Amount	Year 4 Amount	Year 5 Amount	
1					Reimbursement from RDA
2					CMAQ Grant \$752,500
3					CMAQ Grant \$202,000
4					
5					CVAG Participation (Measure A) 50%
					CMAQ Grant \$1,565,700
6					TEA Federal Grant \$378K
7					RDA Reimbursement
8	\$12,000,000				CVAG Funding unknown STP Funding Unknown RDA \$12.5M
				\$57,500,000	
9					CMAQ Grant \$642,000
10					CMAQ \$619,700 FD400/FD213
					CMAQ \$619,700 FD400/FD213
11					
12					CMAQ funds \$301,000
13	\$1,000,000	\$2,000,000	\$2,000,000	\$2,000,000	Regional Streets only
	\$1,000,000				
14					
15					
16	\$150,000	\$150,000	\$150,000	\$150,000	
17	\$4,000,000				RDA Reimb. In Year 1 \$1.5M
18	\$100,000	\$100,000	\$100,000		
				\$100,000	

**CITY OF PALM DESERT  
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM**

Project Number	Project Name	Fund	TOTAL PROJECT COSTS: (1)	FY 10-11 Carry Over Amount	FY 10-11 Year 1 Amount
19	Frank Sinatra and Gerald Ford Traffic Signal	Traffic Signal	\$324,019	\$299,100	
		Developer Deposit		\$189,000	
20	Portola Avenue Aesthetic Treatment & Sidewalk	Capital Project Reserve	\$2,158,910	\$1,952,682	
		RDA Area 1		\$974,135	
21	Fred Waring Drive & Monterey Ave. Turn Pockets	Measure A	\$3,122,731	\$572,710	\$2,550,000
		RDA Area 1		\$572,710	
22	Traffic Signals - Accessible Pedestrian Program	Traffic Signal	Annual Project	\$100,000	
		Unfunded			
		Traffic Signal Reserve			\$100,000
98	MSRC Signal Synchronization	Traffic Signal	\$86,888		\$86,790
<b>BUILDING MAINTENANCE FUND:</b>					
23	Solar Panel Installation - Corp Yard	Building Maint	\$400,023		\$400,000
24	Joni Yard Renovation	Building Maint	\$150,024	\$150,000	
25	Public Works Storage To Office Renovation - PW Cubicle Remodel	Building Maint	\$150,025	\$150,000	
26	Civic Center Restrooms	Building Maint	\$250,026	\$250,000	
27	Civic Center Roof Replacement	Building Maint	\$1,000,027	\$1,000,000	
28	Remodeling Civic Center Chamber Bathrooms-ADA	Building Maint	\$150,028	\$150,000	
<b>FIRE STATIONS</b>					
29	Fire Station #33 Renovation	RDA Area 1	\$900,029	\$900,000	
30	Fire Station #71 Renovation	RDA Area 2	\$900,030	\$900,000	
31	New North Sphere Fire Station	Fire Facilities	\$10,679,226	\$614,606	
		RDA Area 2		\$7,174,924	
		Unfunded			
<b>PARKS</b>					
32	Playground Replacement - Washington Charter	Park Fund	\$150,032	\$150,000	
33	ADA Upgrades to Playgrounds	Park Fund	Annual Project	\$30,000	\$30,000
34	Park Re-Lamping	Park Fund Reserve	Annual Project		\$20,000
35	CC Park Improvements	Park Fund	Annual Project		\$125,000
36	Irrigation Retrofit to Calsence Controllers	Park Fund Reserve			
37	Legends Fields Columns	Park Fund Reserve	\$15,037		\$15,000
38	Playground Replacement - Joe Mann	Park Fund	\$50,038		\$50,000
39	Resurfacing Tennis & Basketball Courts	Park Fund Reserve	\$75,039		
40	Improvements - Freedom Park	Park Fund	\$30,040		

project Number	FY 11-12 Year 2 Amount	FY 12-13 Year 3 Amount	FY 13-14 Year 4 Amount	FY 14-15 Year 5 Amount	Grants, Reimbursements, Agreements, MOU's etc. Amount
19					Developer Deposit \$189,000
20					RDA to Fund Project
21					RDA to Fund Year 1
22		\$100,000	\$100,000	\$100,000	
	\$100,000				
98					MSRC Grant \$39,450
23					Energy Rebate
24					
25					
26					
27					
28					
29					
30					
31				\$2,889,665	
32					
33	\$35,000				
34	\$20,000	\$20,000	\$20,000	\$20,000	
35	\$125,000	\$125,000	\$125,000	\$125,000	
36			\$50,000		
37					
38					
39			\$50,000	\$25,000	
40	\$15,000	\$15,000			

**CITY OF PALM DESERT  
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM**

Project Number	Project Name	Fund	TOTAL PROJECT COSTS: (1)	FY 10-11 Carry Over Amount	FY 10-11 Year 1 Amount
41	Playground Replacement - Palma Village	Park Fund	\$50,041		
42	Resurfacing Joe Mann & Freedom Courts	Park Fund	\$40,042		
43	Playground Replacement - Soccer Park	Park Fund	\$200,043		
<b>AQUATIC FACILITY</b>					
44	Community Center Feasibility Study	Park Fund	\$400,044	\$359,569	
45	Aquatic Facility	RDA Area 2	\$11,335,045	\$6,000,000	\$4,000,000
		Park Fund			\$1,275,000
<b>HOUSING</b>					
46	Home Improvement Program	Housing	Annual Project	\$385,326	\$400,000
47	Self Help Housing	Housing	Annual Project		\$350,000
48	Acq/Rehab/Resale-Infill Affordable Hsg	Housing	Annual Project	\$394,789	\$1,000,000
49	Property Acquisition	Housing	Annual Project	\$2,843,631	\$1,000,000
50	Home Buyer Subsidies	Housing	\$5,000,050	\$5,000,000	
51	Home Buyer Assistance Program	Housing	Annual Project	\$548,704	\$440,000
52	Mortgage Assistance Program	Housing	Annual Project		\$50,000
53	Rental Assistance Program	Housing	Annual Project	\$566,094	\$55,000
54	Desert Rose Project	Housing	Annual Project		\$125,000
55	Affordable Housing Maintenance	Housing	Annual Project		
56	Multi-Family Improvement Program	Housing	Annual Project		
57	Acquired Unit Subsidies	Housing	Annual Project		
58	Workforce Housing Grant	Housing	\$118,947	\$60,384	
59	Sagecrest Capital Improvement	Housing Authority	\$700,059		\$700,000
60	Laguna Palms Capital	Housing Authority	\$864,825	\$864,765	
61	Desert Pointe Replacement	Housing Authority	Annual Project	\$27,362	
62	Las Serenas Replacement	Housing Authority	Annual Project	\$54,821	
63	One Quail Place Replacement	Housing Authority	Annual Project	\$69,630	
64	One Quail Place Capital	Housing Authority	\$78,741	\$78,677	
65	California Villas Capital	Housing Authority	\$1,431,509	\$1,431,444	
66	Taos Palms Replacement	Housing Authority	Annual Project	\$4,006	
67	Taos Palms Capital	Housing Authority	\$509	\$442	
68	Carlos Ortega Villas Capital	Housing Authority	\$20,000,068	\$19,995,879	
69	Candlewood Replacement	Housing Authority	Annual Project	\$39,081	
70	Candlewood Capital	Housing Authority	\$143,074	\$143,004	
<b>OTHERS</b>					
71	Bus Shelter Improvement Program	Air Quality	\$248,071		\$248,000

project Number	FY 11-12 Year 2 Amount	FY 12-13 Year 3 Amount	FY 13-14 Year 4 Amount	FY 14-15 Year 5 Amount	Grants, Reimbursements, Agreements, MOU's etc. Amount
41	\$50,000				
42	\$40,000				
43		\$200,000			
44					
45				\$60,000	<b>COD to contribute \$1M</b>
46	\$153,000	\$156,060	\$159,181	\$162,365	
47			\$350,000		
48	\$295,800	\$301,716	\$307,750	\$313,905	
49	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	
50					
51	\$357,000	\$408,000	\$416,160	\$424,483	
52	\$25,000	\$25,625	\$26,530	\$27,061	
53	\$153,000	\$156,060	\$159,181	\$162,365	
54		\$25,625	\$26,530	\$27,061	
55	\$25,000				
56	\$25,000	\$25,625	\$26,530		
57	\$50,000	\$51,250	\$52,531	\$53,723	
58					
59					
60					
61					
62					
63					
64					
65					
66					
67					
68					
69					
70					
71					

**CITY OF PALM DESERT  
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM**

Project Number	Project Name	Fund	TOTAL PROJECT COSTS: (1)	FY 10-11 Carry Over Amount	FY 10-11 Year 1 Amount
72	Council Chamber Renovation	Capital Project Reserve	\$174,163	\$174,091	
73	Façade Program	Capital Project Reserve	Annual Project		\$300,000
74	Sewer Laterals Installations	Capital Project Reserve	\$23,797	\$23,723	
75	Alessandro Improvements	Capital Project Reserve	\$5,681,783	\$410,521	
		RDA Area 1		\$5,271,187	
76	Saks 5th Avenue Parking Easement	Capital Project Reserve	\$750,076	\$375,000	
77	Children's Discovery Museum	Capital Project Reserve	\$500,077	\$500,000	
78	Desert Willow Expansion Project	AIPP	\$150,237		\$35,000
79	Aquatic Center Artwork	AIPP			\$14,000
80	El Paseo Invitational Exhibition	AIPP			\$101,000
81	Desert Willow Pad Stabilization	RDA Area 2	Annual Project		\$72,000
82	Underground Neighborhood	RDA Area 1	\$500,082		\$50,000
83	Underground Neighborhood	RDA Area 4		\$13,296,874	
84	Desert Willow Lakeview Terrace Expansion	RDA Area 2	\$1,190,654	\$285,570	\$905,000
85	Desert Willow Kitchen Expansion	RDA Area 2	\$3,950,085	\$195,400	\$3,754,600
86	Desert Willow Overflow Parking	RDA Area 2	\$2,169,837	\$669,751	\$1,500,000
87	Entrada del Paseo	RDA Area 1	\$908,031	\$150,000	
88	Property Acquisition	RDA Area 1	\$2,361,056	\$2,360,968	
89	El Paseo Revitalization	RDA Area 1	\$4,430,398	\$4,429,587	
90	Police Academy (COD)	RDA Area 1	\$2,000,090	\$100,000	
		RDA Area 2		\$500,000	
		RDA Area 3		\$500,000	
		RDA Area 4		\$500,000	
91	Portola Properties/Adobe Villas	RDA Area 1	\$217,994	\$134,928	
92	Desert Willow Landscaping	RDA Area 2	\$170,092	\$55,726	
93	NS Infrastructure (DW Well Sites)	RDA Area 2	\$1,323,282	\$1,323,189	
94	Casey's Restaurant	RDA Area 4	\$119,213	\$110,755	
95	Kansas Street Pocket Park	RDA Area 4	\$250,095	\$122,111	
96	Housing Mitigation	Housing Mitigation	\$500,096	\$469,816	
97	City Childcare Facility	Childcare Fund	\$1,500,097	\$1,470,942	



project Number	FY 11-12 Year 2 Amount	FY 12-13 Year 3 Amount	FY 13-14 Year 4 Amount	FY 14-15 Year 5 Amount	Grants, Reimbursements, Agreements, MOU's etc. Amount
72					
73	\$300,000	\$300,000	\$300,000	\$300,000	
74					
75					RDA to Reimburse
76					
77					
78					
79					
80					
81	\$72,000	\$75,600	\$79,380	\$83,349	
82	\$450,000				
83					
84					
85					
86					
87					
88					
89					
90					
91					
92					
93					
94					
95					
96					
97					

**CITY OF PALM DESERT  
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM**

Project Number	Project Name	Fund	TOTAL PROJECT COSTS: (1)	FY 10-11 Carry Over Amount	FY 10-11 Year 1 Amount
<b>UNDERFUNDED IN YEAR ONE - OR NO FUNDING:</b>					
	Mid Valley Bike Path	Capital Project Reserve	\$5,800,000	\$400,000	
		Unfunded			
	Major Street Sidewalk Program	Capital Project Reserve	Annual Project		
		Unfunded			\$250,000
	Gerald Ford Drive Drainage Line 3B AKA: North Sphere Drainage	Drainage	\$4,400,000		
		Unfunded			
	Traffic Signal at Hwy. 74 and Mesa View	Unfunded	\$400,000		
	Hwy. 111 / Monterey / Hwy. 74 Traffic Improvement	Unfunded	\$600,000		
	Major Landscaping Projects	Capital Project Reserve	Annual Project	\$207,193	
		Unfunded			

	CARRYOVER	YEAR 1
General	-	-
Gas Tax	-	-
Measure A	21,608,272	5,650,000
Housing Mitigation	469,816	-
Childcare Fund	1,470,942	-
New Construction Tax	100,000	100,000
Drainage	5,168,829	-
Park Fund	542,163	1,480,000
Traffic Signal	1,015,729	86,790
Fire Facilities	614,606	-
Air Quality	-	248,000
Capital Project Reserve	6,947,679	800,000
Drainage Reserve	2,313,060	150,000
Park Fund Reserve	-	35,000
AIPP	-	150,000
Traffic Signal Reserve	861,260	100,000
Building Maint	1,700,000	400,000
Developer Deposit	189,000	-
RDA Area 1	15,880,740	50,000
RDA Area 2	23,174,144	10,231,600
RDA Area 3	11,390,535	-
RDA Area 4	14,029,740	-
Housing	9,798,928	3,420,000
Housing Authority	22,709,111	700,000
Trust	-	-
(2) Unfunded	-	700,000
	139,984,554	24,301,390

Note (1) = Total Project Costs are estimated and not actual.  
 Note (2) = Unfunded project are not included in the budget; therefore, no funding has been set a side for project.

project Number	FY 11-12	FY 12-13	FY 13-14	FY 14-15	Grants, Reimbursements, Agreements, MOU's etc. Amount
	Year 2 Amount	Year 3 Amount	Year 4 Amount	Year 5 Amount	
					CMAQ funds \$2,200,000
	\$5,200,000				
	\$250,000	\$250,000	\$250,000	\$250,000	
		\$440,000	\$3,960,000		
				\$400,000	
			\$100,000	\$500,000	
	\$250,000	\$250,000	\$250,000	\$250,000	

FD	YEAR 2	YEAR 3	YEAR 4	YEAR 5	FUND TOTAL
110	-	-	-	-	110
211	-	-	-	-	211
213	17,000,000	2,000,000	2,000,000	2,000,000	50,258,485
214	-	-	-	-	470,030
228	-	-	-	-	1,471,170
231	100,000	100,000	100,000	-	500,231
232	-	-	-	-	5,169,061
233	265,000	340,000	125,000	185,000	2,937,396
234	-	-	-	-	1,102,753
235	-	-	-	-	614,841
238	-	-	-	-	248,238
400	300,000	300,000	300,000	300,000	8,948,079
420	150,000	150,000	150,000	150,000	3,063,480
430	20,000	20,000	120,000	45,000	240,430
436	-	-	-	-	150,436
440	100,000	-	-	-	1,061,700
450	-	-	-	-	2,100,450
610	-	-	-	-	189,610
850	450,000	-	-	-	16,381,590
851	72,000	75,600	79,380	83,349	33,716,924
853	-	-	-	-	11,391,388
854	-	-	-	-	14,030,594
870	3,083,800	3,149,961	3,524,393	3,170,963	26,148,915
871	-	-	-	-	23,409,982
880	-	-	-	-	880
UF	6,700,000	1,040,000	4,660,000	61,989,665	75,089,665
	28,240,800	7,175,561	11,058,773	67,923,977	278,696,649

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**

## **CITY OF PALM DESERT REDEVELOPMENT AGENCY**

Overview - The California State Legislature passed the California Community Redevelopment law in 1945. The Legislation authorized cities and counties to establish a redevelopment agency, with the legal authority and property tax financing to carry out the redevelopment of blighted areas which could not be turned around solely through private enterprise. In 1975, the Council of the City of Palm Desert established the Redevelopment Agency of the City of Palm Desert. Although the Council serves as the Redevelopment Agency Board, the Agency is a separate, legally constituted body.

The Redevelopment Law provides financing redevelopment projects collected within a redevelopment project area. The Agency's primary source of revenue comes from property taxes referred to as tax increment revenues. The assessed valuation of all property within each project area is determined on the date of adoption of the Project Area. Property taxes related to the incremental increase in assessed values after the adoption of the Project Area are allocated to the Agency and may be pledged by the Agency to the repayment of any indebtedness incurred in financing or refinancing a redevelopment project. Redevelopment agencies have no authority to levy property taxes.

The use of tax increment funds of the Agency is established according to the RDA charter and the Redevelopment Law. The Agency is required to provide 20% of its tax increment funds to low and moderate housing improvement or development. State requirements occur occasionally which may reduce the amount of the Agency's discretionary increment such as Senate Bill 1135 of the State Legislature which reallocated 5.675% of the tax increment to school districts for fiscal years 1993/94 and 1994/95.

The Agency also issues bonds and debt is incurred to pay for projects. Portions of the tax increment funds are allocated to repay the debt and interest. These bonds are approved by a vote of the Agency Board.

The project areas are established as a means of removing or reducing blighted areas of the community within the project area boundaries and to create a more workable atmosphere for economic development. The Palm Desert Redevelopment Agency has four project areas: Project Area No. 1 and Amended Territory - established on July 16, 1975; Project Area No. 2 - established on July 15, 1987; Project Area No. 3 - established on July, 1991; and Project Area No. 4 - established on July 19, 1993.

The following sections include:

- \* Tax Increment and Other Revenue Summaries for Each Project Area
- \* Operating Budget Summaries for Each Project Area
- \* Debt Service Summaries for Each Project Area
- \* Agency Bond Funded Project Summaries
- \* Low/Moderate Housing Fund and Housing Authority Apartments

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**

CITY OF PALM DESERT  
REDEVELOPMENT AGENCY BUDGET SUMMARY

Fund Description	6/30/2010 Beginning Balance	Estimated Revenues	2010-11 InterFund Transfers		Expenditures	6/30/2011 Ending Balance
			In	(Out)		
<b>Redevelopment Agency Funds</b>						
Capital Project Area #1	20,000,000				3,778,640	16,221,360
Capital Project Area #2	46,000,000				10,804,100	35,195,900
Capital Project Area #3	21,000,000				146,500	20,853,500
Capital Project Area #4	25,000,000				350,500	24,649,500
Debt Service Project Area #1	46,000,000	48,169,714	131,884	24,750,562	19,606,654	49,944,382
Debt Service Project Area #2	7,000,000	17,170,756	47,093	9,459,387	7,250,850	7,507,611
Debt Service Project Area #3	3,500,000	4,424,678	12,339	1,910,859	1,738,708	4,287,450
Debt Service Project Area #4	6,000,000	12,353,193	33,685	5,084,870	6,666,142	6,635,866
Housing Set-Aside	63,000,000		16,423,668	9,305,985	5,269,250	64,848,433
Housing Authority	4,000,000	4,823,612			5,757,412	3,066,200
Palm Desert Financing Authority	-		33,862,994		33,862,994	-
<b>GRAND TOTAL ALL FUNDS</b>	<b>241,500,000</b>	<b>86,941,953</b>	<b>50,511,663</b>	<b>50,511,663</b>	<b>95,231,751</b>	<b>233,210,202</b>

**REDEVELOPMENT AGENCY CAPITAL PROJECT FUNDS**

	CIP Projects	Administration	Total
			Expenditures
Project Area #1	50,000	3,778,640	3,828,640
Project Area #2	10,231,600	572,500	10,804,100
Project Area #3	-	146,500	146,500
Project Area #4	-	350,500	350,500
Housing Fund	3,420,000	1,849,250	5,269,250
Housing Authority	700,000	5,057,412	5,757,412
<b>TOTAL</b>	<b>14,401,600</b>	<b>11,754,802</b>	<b>26,156,402</b>

Note: Projected Fund Balances include cash from issuance of new capital improvement bonds for Project Area 1, 2, 3, and 4. Housing Set-Aside and Housing Authority only reflect the current year of capital projects.

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**



# PALM DESERT ESTIMATED REVENUES, Exhibit 1

<b>CATEGORY / FUND</b>	<b>Actual FY 08-09</b>	<b>Budget FY 09-10</b>	<b>Projected FY 09-10</b>	<b>Budget FY 10-11</b>
<b><u>Project Area 1 Fund:</u></b>				
1. Interest	404,830	-	-	-
2. Transfers In	3,490,042	-	2,000,000	-
<b><u>Total Project Area 1 Fund</u></b>	<b><u>3,894,872</u></b>	<b><u>-</u></b>	<b><u>2,000,000</u></b>	<b><u>-</u></b>
<b><u>Project Area 2 Fund:</u></b>				
1. Reimbursements	598,148	-	-	-
2. Interest	318,209	-	-	-
<b><u>Total Project Area 2 Fund</u></b>	<b><u>916,357</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
<b><u>Project Area 3 Fund:</u></b>				
1. Interest	217,404	-	-	-
2. Transfers In	60,744	-	-	-
<b><u>Total Project Area 3 Fund</u></b>	<b><u>278,148</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
<b><u>Project Area 4 Fund:</u></b>				
1. Interest	366,415	-	-	-
2. Transfers In	787,233	-	-	-
<b><u>Total Project Area 4 Fund</u></b>	<b><u>1,153,648</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>

# PALM DESERT ESTIMATED REVENUES, Exhibit 1

<u>CATEGORY / FUND</u>	<u>Actual FY 08-09</u>	<u>Budget FY 09-10</u>	<u>Projected FY 09-10</u>	<u>Budget FY 10-11</u>
<b><u>Financing Authority RDA:</u></b>				
1. Transfer In	37,776,148	34,145,777	33,862,994	33,862,994
3. Interest	-	-	-	-
<b><u>Total Debt Service 1 Fund</u></b>	<b><u>37,776,148</u></b>	<b><u>34,145,777</u></b>	<b><u>33,862,994</u></b>	<b><u>33,862,994</u></b>
<b><u>Debt Service 1 Fund:</u></b>				
1. Tax Increment	52,192,365	48,232,687	50,704,963	48,169,714
2. Transfer In & Interest	1,520,596	-	-	131,884
<b><u>Total Debt Service 1 Fund</u></b>	<b><u>53,712,961</u></b>	<b><u>48,232,687</u></b>	<b><u>50,704,963</u></b>	<b><u>48,301,598</u></b>
<b><u>Debt Service 2 Fund:</u></b>				
1. Tax Increment	19,493,421	18,152,420	18,074,480	17,170,756
2. Transfer In & Interest	186,148	-	-	47,093
<b><u>Total Debt Service 2 Fund</u></b>	<b><u>19,679,569</u></b>	<b><u>18,152,420</u></b>	<b><u>18,074,480</u></b>	<b><u>17,217,849</u></b>
<b><u>Debt Service 3 Fund:</u></b>				
1. Tax Increment	4,697,664	4,147,762	4,657,556	4,424,678
2. Transfer In & Interest	76,069	-	-	12,339
<b><u>Total Debt Service 3 Fund</u></b>	<b><u>4,773,733</u></b>	<b><u>4,147,762</u></b>	<b><u>4,657,556</u></b>	<b><u>4,437,017</u></b>
<b><u>Debt Service 4 Fund:</u></b>				
1. Tax Increment	13,753,607	12,573,199	13,003,361	12,353,193
2. Transfer In & Interest	163,389	-	-	33,685
<b><u>Total Debt Service 4 Fund</u></b>	<b><u>13,916,996</u></b>	<b><u>12,573,199</u></b>	<b><u>13,003,361</u></b>	<b><u>12,386,878</u></b>
<b><u>Housing Fund:</u></b>				
1. Transfers In & Interest	19,623,185	16,621,213	16,621,213	16,423,669
<b><u>Total Housing Fund</u></b>	<b><u>19,623,185</u></b>	<b><u>16,621,213</u></b>	<b><u>16,621,213</u></b>	<b><u>16,423,669</u></b>

**PALM DESERT ESTIMATED REVENUES, Exhibit 1**

<b>CATEGORY / FUND</b>	<b>Actual FY 08-09</b>	<b>Budget FY 09-10</b>	<b>Projected FY 09-10</b>	<b>Budget FY 10-11</b>
<b><u>Housing Authority Fund:</u></b>				
1. Rent fm Apartments/Interest	5,006,788	5,215,676	5,110,142	4,823,612
2. Reimbursement/Transfers	2,852,250	-	-	-
<b><u>Total Housing Authority Fund</u></b>	<b><u>7,859,038</u></b>	<b><u>5,215,676</u></b>	<b><u>5,110,142</u></b>	<b><u>4,823,612</u></b>

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**

**Program Narrative:**

Project Area No. 1, as amended, contains approximately 11,235 parcels totalling over 5,850 acres. Adopted on July 16, 1975, the "Original Area" of Project Area No. 1 consists of commercial development along the City's primary commercial strip, Highway 111, generally bound by the Whitewater Storm Channel on the west, Alessandro Dr. on the north, El Paseo on the south and Deep Canyon Road on the east. The territory added on October 16, 1982 is made up of a broad range of land uses, including single and multifamily residential, retail and office commercial.

The Redevelopment Agency serves to alleviate blighted areas within the City through development and re-development. The Agency is responsible for providing financing for public infrastructure improvements, Joint Venture Public/Private Financing and help to provide low and moderate income housing. The Agency is also responsible for the Agency's administration, Redevelopment project implementation, and issuing or refinancing bond issues for both the City and the Agency.

Expenditure Summary	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget	Percentage Change
SALARY AND BENEFITS	1,965,141	1,962,796	1,743,850	1,947,740	-0.77%
OTHER SERVICES	1,427,404	2,178,007	1,015,763	973,000	-55.33%
SUPPLIES	3,514	3,500	2,000	2,000	-42.86%
CAPITAL OUTLAY	26,145	10,000	10,000	2,500	-75.00%
<b>TOTALS:</b>	<b>3,422,204</b>	<b>4,154,303</b>	<b>2,771,613</b>	<b>2,925,240</b>	<b>-29.59%</b>

**SIGNIFICANT CHANGES:**

- A. Increase due to potential fees required by settlement agreement.
- B. Decreased based on prior year actuals.
- C. Decreased based on early retirement program.
- D. Increase due to re-assignment from different department.
- E. Decrease due to hiring freeze.

PALM DESERT REDEVELOPMENT AGENCY  
BUDGET WORKSHEETS FY 2010-2011

PROJECT AREA NO. 1 ADMINISTRATION		850			4195
Account Code	Account Description	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget
850-4121-466.30-15	PROF-LEGAL	102,901	1,406,682	96,814	75,000
850-4121-466.30-16	PROF-LEGAL (LITIGATION)	26,100	-	15,000	15,000
850-4121-466.37-40	DAMAGE SETTLE/DEDUCTIBLES	672,478	4,825	142,000	142,000
850-4195-466.10-01	SALARIES-FULL TIME	1,342,185	1,406,682	1,187,000	1,294,350
850-4195-466.10-02	SALARIES-OVERTIME	-	-	500	500
850-4195-466.10-10	MEETING COMPENSATION	3,090	4,825	3,100	3,090
850-4195-466.11-15	RETIREMENT CONTRIBUTION	372,240	248,059	285,000	347,700
850-4195-466.11-16	MEDICARE CONTRB-EMP	15,889	15,600	14,300	17,100
850-4195-466.11-17	RETIREE HEALTH	37,042	61,100	61,100	61,100
850-4195-466.11-20	INS PREM - LTD	14,857	16,600	12,000	15,000
850-4195-466.11-21	INS PREM - HEALTH	160,754	179,600	152,300	179,600
850-4195-466.11-24	INS PREM - LIFE	5,203	5,430	3,650	4,400
850-4195-466.11-25	WORKER'S COMPENSATION	13,881	24,900	24,900	24,900
850-4195-466.21-10	OFFICE SUPPLIES	2,383	2,500	1,500	1,500
850-4195-466.21-85	SPLY-PHOTO/GRAPHIC ARTS	1,131	1,000	500	500
850-4195-466.30-20	PROF-ACCOUNTING & AUDIT	9,950	15,000	10,764	15,000
850-4195-466.30-35	PROF-TEMPORARY HELP	-	1,000	-	500
850-4195-466.30-90	PROF-OTHER ADMINISTRATION	483,636	600,000	600,000	600,000
850-4195-466.30-92	PROF-OTHER	58,520	50,000	42,652	40,000
850-4195-466.31-15	MILEAGE REIMBURSEMENT	1,819	2,000	2,000	2,000
850-4195-466.31-20	CONFERENCE/SEMINARS	12,864	25,000	20,000	15,000
850-4195-466.31-25	LOCAL MEETINGS	6,308	7,000	3,000	3,500
850-4195-466.32-10	REQ. LEGAL ADVERTISING	1,278	2,500	1,000	1,000
850-4195-466.33-30	R/M-OFFICE EQUIPMENT	-	10,500	10,500	20,500
850-4195-466.36-10	PRINTING / DUPLICATING	4,719	10,000	5,000	5,000
850-4195-466.36-20	SUBSCRIPTIONS/PUBLICATION	12,890	12,000	2,000	2,000
850-4195-466.36-30	DUES	27,819	25,000	58,533	30,000
850-4195-466.36-34	ASM DIST PPTY TAX PAYMENT	269	500	500	500
850-4195-466.36-50	TELEPHONE	4,246	4,000	4,000	4,000
850-4195-466.36-60	POSTAGE & FREIGHT	1,606	2,000	2,000	2,000
850-4195-466.40-40	CAP-OFFICE EQUIPMENT	26,145	10,000	10,000	2,500
<b>PROJECT #1 ADMINISTRATION</b>		<b>3,422,204</b>	<b>4,154,303</b>	<b>2,771,613</b>	<b>2,925,240</b>
<b>AUTHORIZED PERSONNEL</b>		<b>ADOPTED BUDGET FY 09-10</b>		<b>REQUESTED BUDGET FY 10-11</b>	
<b>Grade</b>	<b>Title</b>	<b>Full-Time</b>	<b>Filled</b>	<b>Full-Time</b>	<b>Part-Time</b>
151	ACM/REDEVELOPMENT	1	1	1	
144	DIRECTOR OF REDEVELOPMENT & HOUSI	1	0	0	
134	ECONOMIC DEVELOPMENT MGR	1	1	1	
131	REDEVELOPMENT MANAGER	1	1	1	
131	MARKETING MANAGER	0	1	1	
127	SENIOR FINANCIAL ANALYST	1	0	0	
127	SENIOR MANAGEMENT ANALYST	1	1	1	
127	PROJECT ADMINISTRATOR	1	1	1	
121	PROJECT COORDINATOR	1	1	1	
121	ACCOUNTANT II	1	1	1	
121	MANAGEMENT ANALYST I	0	1	1	
118	ECONOMIC DEVELOPMENT TECH	1	1	1	
116	SEC. TO THE EXEC. DIR.	1	0	0	
113	ADMINISTRATIVE SECRETARY	0	1	1	
113	REDEVELOPMENT FINANCE TECHNICIAN	1	1	1	
107	SENIOR OFFICE ASSISTANT	1	0	0	
104	OFFICE ASST II	1	1	1	
100	OFFICE ASST I	0	1	1	
	<b>TOTAL</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>0</b>

ECONOMIC DEVELOPMENT	DEPT. 4430
----------------------	------------

**Program Narrative:**

Economic Development promotes the City's long-range goal of establishing a "user-friendly" business community. With over seventy-five percent of Palm Desert's revenue provided by business, the typical City government-business relationship does not measure up to Palm Desert's standards. Consequently, Economic Development works hand in hand with both new businesses and existing businesses not only to create an economic base, but also to assist in redeveloping existing commercial areas within the redevelopment project areas to alleviate blight, creating a rejuvenated environment for businesses and residents. With a progressive, proactive City-business approach the City will be able to retain, promote, redevelop and expand our business nucleus.

Expenditure Summary	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget	Percentage Change
SALARY AND BENEFITS					
SUPPLIES	0	1,000	500	1,000	0.00%
OTHER SERVICES	226,394	315,050	266,141	469,050	48.88%
CAPITAL OUTLAY	4,735	2,500	2,500	2,500	0.00%
<b>TOTALS:</b>	<b>231,129</b>	<b>318,550</b>	<b>269,141</b>	<b>472,550</b>	<b>75.58%</b>

**SIGNIFICANT CHANGES:**

*Salaries & Benefits are shown in Project Area No. 1 Administration.*

- A. Decreased based on cost savings in current year budget.
- B. Increased for promotional opportunities in current year budget.
- C. Increased for economic partnership dues in current year budget.
- D. Decreased based on cost savings in current year budget.
- E. Increased for facility costs for property rental on El Paseo (Core Commercial Area).



PALM DESERT REDEVELOPMENT AGENCY  
BUDGET WORKSHEETS FY 2010-2011

ECONOMIC DEVELOPMENT		850			4430	
Account Code	Account Description	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget	
850-4430-422.21-10	OFFICE SUPPLIES	-	1,000	500	1,000	
850-4430-422.30-90	PROF - OTHER	4,500	16,000	6,000	6,000	A
850-4430-422.31-15	MILEAGE REIMBURSEMENT	143	300	301	300	
850-4430-422.31-20	CONF, SEMINARS, WORKSHOPS	1,578	4,500	4,500	4,500	
850-4430-422.31-25	LOCAL MEETINGS	2,821	3,000	4,090	3,000	
850-4430-422.32-21	ADVERTISING PROMOTIONAL	-	-	-	40,000	B
850-4430-422.36-10	PRINTING / DUPLICATING	5,280	7,500	7,500	7,500	
850-4430-422.36-20	SUBSCRIPTIONS/PUBLICATION	-	250	250	250	
850-4430-422.36-30	DUES	615	15,000	10,000	104,000	C
850-4430-422.36-60	POSTAGE & FREIGHT	196	500	500	500	
850-4430-422.39-11	BUSINESS RETENTION PROGRAM	8,175	28,000	8,000	18,000	D
850-4430-422.40-40	CAP-OFFICE EQUIPMENT	4,735	2,500	2,500	2,500	
850-4430-422.34-21	FACILITIES FEES	-	-	-	60,000	E
850-4416-414.36-81	COURTESY CARTS	203,085	240,000	225,000	225,000	
<b>ECONOMIC DEVELOPMENT</b>		<b>231,129</b>	<b>318,550</b>	<b>269,141</b>	<b>472,550</b>	

ENERGY MANGEMENT

DEPT. 4511

**Program Narrative:**

The program is designed to empower the community to save money and energy by reducing energy consumption and peak demand within the City by 30% (adjusted for growth) within five years through education, added financial incentives, new technologies and services, and a variety of City-wide efforts to heighten awareness and participation by Palm Desert residents.

Expenditure Summary	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget	Percentage Change
SALARY AND BENEFITS	-	385,900	402,800	287,400	-25.52%
SUPPLIES	-	500	250	250	-50.00%
OTHER SERVICES	-	54,700	102,225	87,000	59.05%
CAPITAL OUTLAY	-	2,200	2,200	2,200	0.00%
<b>TOTALS:</b>	-	443,300	507,475	376,850	-14.99%

**SIGNIFICANT CHANGES:**

- A. Decreased based on reallocation of staff/early retirement program.
- B. Increased based on actual cost of title search services.
- C. Increased based on actual costs. Reimbursable expense.
- D. Decreased based on cost savings in current year budget.

PALM DESERT REDEVELOPMENT AGENCY  
BUDGET WORKSHEETS FY 2010-2011

ENERGY MANAGEMENT				850	4511	
Account Code	Account Description	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget	
850-4511-442.10-01	SALARIES-FULL TIME	-	268,900	312,700	190,800	A
850-4511-442.10-02	SALARIES-OVERTIME	-	1,000	-	500	
850-4511-442.11-15	RETIREMENT CONTRIBUTION	-	68,500	50,000	55,100	
850-4511-442.11-16	MEDICARE CONTRB-EMP	-	1,800	2,800	2,800	
850-4511-442.11-17	RETIREE HEALTH	-	8,200	8,200	8,200	
850-4511-442.11-20	INS PREM - LTD	-	3,100	2,400	2,300	
850-4511-442.11-21	INS PREM - HEALTH	-	28,400	21,000	22,000	
850-4511-442.11-24	INS PREM - LIFE	-	1,000	700	700	
850-4511-442.11-25	WORKER'S COMPENSATION	-	5,000	5,000	5,000	
850-4511-442.21-10	OFFICE SUPPLIES	-	500	250	250	
850-4511-442.30-90	PROFESSIONAL SERVICES	-	13,000	67,000	50,000	B
850-4511-442.31-15	MILEAGE REIMBURSEMENT	-	-	500	1,000	
850-4511-442.31-20	CONFERENCE/SEMINARS	-	200	200	1,500	
850-4511-442.31-25	LOCAL MEETINGS	-	-	500	500	
850-4511-442.32-23	ADVERTISING PROMOTIONAL	-	-	10,000	10,000	C
850-4511-442.35-14	UTILITIES-ELECTRIC	-	-	411	-	
850-4511-442.36-10	PRINTING / DUPLICATING	-	500	-	1,000	
850-4511-442.36-20	SUBSCRIPTIONS/PUBLICATION	-	400	39	-	
850-4511-442.36-30	DUES	-	36,000	21,000	21,000	D
850-4511-442.36-50	TELEPHONES	-	4,000	1,000	1,000	
850-4511-442.36-60	POSTAGE & FREIGHT	-	600	1,575	1,000	
850-4511-442.40-01	CAP-BUDGET	-	2,200	2,200	2,200	
<b>ENERGY MANAGEMENT</b>		-	443,300	507,475	376,850	
<b>AUTHORIZED PERSONNEL</b>		<b>ADOPTED BUDGET FY 09-10</b>		<b>REQUESTED BUDGET FY 10-11</b>		
<b>Grade</b>	<b>Title</b>	<b>Full-Time</b>	<b>Filled</b>	<b>Full-Time</b>	<b>Part-Time</b>	
137	DIRECTOR OF ENERGY MANGEMENT	1	0	0		
114	PROJECT TECHNICIAN	1	1	1		
113	ADMINISTRATIVE SECRETARY	1	1	1		
	<b>TOTAL</b>	<b>3</b>	<b>2</b>	<b>2</b>	<b>0</b>	

PROJECT AREA NO. 2 ADMINISTRATION

DEPT. 4195

**Program Narrative:**

Project Area No. 2 was formed on July 15, 1987. The Project Area is located within the City limits north of the Whitewater River beginning at Monterey Avenue and Gerald Ford Drive east to the Southern Pacific Railroad following the railroad east to an unmarked boundary between Avondale and Desert Falls Country Club; then south to Country Club Drive; then west to Cook Street; then south on Cook to Hovley Lane; then west to Potola Avenue; then north on Portola to Frank Sinatra Drive (excluding Silver Sands Country Club) then west returning to Monterey Avenue.

The primary objectives of the Redevelopment Plan include the improved traffic circulation; undergrounding of utilities; elimination of drainage deficiencies; elimination of irregularly shaped, inadequately sized parcels of land and the rehabilitation or removal of substandard buildings. The Plan also provides for the expansion of recreational facilities, open space and other public improvements necessary to promote the Redevelopment Plan.

The administrative costs for Project Area No. 2 include staff administration, City staff reimbursements, legal costs for developments such as Desert Willow, and consultants required for real estate analysis or the projects within the area.

Expenditure Summary	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget	Percentage Change
SALARY AND BENEFITS					
SUPPLIES					
OTHER SERVICES	379,889	603,500	547,000	572,500	-5.14%
CAPITAL OUTLAY					
<b>TOTALS:</b>	379,889	603,500	547,000	572,500	4.66%

**SIGNIFICANT CHANGES:**

A. Decreased based on cost savings in current year budget.

PALM DESERT REDEVELOPMENT AGENCY  
BUDGET WORKSHEETS FY 2010-2011

PROJECT AREA NO. 2 ADMINISTRATION				851	4195
Account Code	Account Description	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget
851-4121-466.30-15	PROF-LEGAL	19,380	30,000	15,000	30,000
851-4195-466.30-90	PROF-OTHER ADMINISTRATION	311,351	500,000	500,000	500,000
851-4195-466.30-92	PROF-OTHER	45,806	60,000	30,000	40,000
851-4195-466.31-20	CONFERENCE/SEMINARS	-	10,000	-	-
851-4195-466.31-25	LOCAL MEETINGS	2,006	1,500	1,000	500
851-4195-466.32-10	REQ. LEGAL ADVERTISING	1,347	2,000	1,000	2,000
<b>PROJECT #2 ADMINISTRATION</b>		<b>379,889</b>	<b>603,500</b>	<b>547,000</b>	<b>572,500</b>

A

A

## PROJECT AREA NO. 3 ADMINISTRATION

DEPT. 4195

**Program Narrative:**

Project Area No. 3 was formed on July 17, 1991. The Project area is located within the City limits and bound by Portola Avenue and Cook Street to the west, the City limits and Carlotta Drive to the east, Hovley Lane and Running Springs Drive to the north, and the Whitewater River Channel to the south. The area is considered primarily light industrial.

The primary objectives of the Redevelopment Plan include the improvement of traffic circulation, undergrounding of utilities, the elimination of drainage deficiencies, the elimination of irregularly shaped and inadequate sized parcels of land and the rehabilitation or removal of substandard buildings. The plan also provides for the expansion of recreational facilities, open space, off-street parking and loading facilities, and other public infrastructure.

Expenditure Summary	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget	Percentage Change
SALARY AND BENEFITS					
SUPPLIES					
OTHER SERVICES	93,740	153,000	144,500	146,500	-4.25%
CAPITAL OUTLAY					
<b>TOTALS:</b>	<b>93,740</b>	<b>153,000</b>	<b>144,500</b>	<b>146,500</b>	<b>-4.25%</b>

**SIGNIFICANT CHANGES:**

A. Decreased based on cost savings in current year budget.

PALM DESERT REDEVELOPMENT AGENCY  
BUDGET WORKSHEETS FY 2010-2011

PROJECT AREA NO. 3 ADMINISTRATION				853	4195
Account Code	Account Description	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget
853-4121-466.30-15	PROF-LEGAL	485	3,000	3,000	3,000
853-4195-466.30-90	PROF-OTHER ADMINISTRATION	92,797	140,000	140,000	140,000
853-4195-466.30-92	PROF-OTHER	459	5,000	1,000	2,500
853-4195-466.32-10	REQ. LEGAL ADVERTISING	-	5,000	500	1,000
<b>PROJECT #3 ADMINISTRATION</b>		<b>93,740</b>	<b>153,000</b>	<b>144,500</b>	<b>146,500</b>

A  
A

**PROJECT AREA NO. 4 ADMINISTRATION**

**DEPT. 4195**

**Program Narrative:**

Project Area No. 4 was formed July 19, 1993. The area is south of Country Club Drive to Fred Waring Drive and west from El Dorado Drive and the city limits to Washington.

Project area No. 4 is the newest project area that includes Palm Desert Country Club, and mainly residential areas. Project and infrastructure improvements include parks, open space, and redevelopment projects necessary to carry out the Redevelopment Plan.

Expenditure Summary	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget	Percentage Change
SALARY AND BENEFITS					
SUPPLIES					
OTHER SERVICES	314,239	352,000	350,500	350,500	-0.43%
CAPITAL OUTLAY					
<b>TOTALS:</b>	<b>314,239</b>	<b>352,000</b>	<b>350,500</b>	<b>350,500</b>	<b>-0.43%</b>

**SIGNIFICANT CHANGES:**

A. Decreased based on cost savings in current year budget.



PALM DESERT REDEVELOPMENT AGENCY  
 BUDGET WORKSHEETS FY 2010-2011

PROJECT AREA NO. 4 ADMINISTRATION		854		4195	
Account Code	Account Description	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget
854-4121-466.30-15	PROF-LEGAL	1,520	10,000	10,000	10,000
854-4195-466.30-90	PROF-OTHER ADMINISTRATION	247,954	300,000	300,000	300,000
854-4195-466.30-92	PROF-OTHER	64,765	40,000	40,000	40,000
854-4195-466.31-25	LOCAL MEETINGS	-	500	-	-
854-4195-466.32-10	REQ. LEGAL ADVERTISING	-	1,500	500	500
<b>PROJECT #4 ADMINISTRATION</b>		<b>314,239</b>	<b>352,000</b>	<b>350,500</b>	<b>350,500</b>

A

**PALM DESERT REDEVELOPMENT AGENCY  
FIVE YEAR IMPLEMENTATION PLAN**

PROPOSED PROJECT LIST	PURPOSE OF PROJECT	FUNDING	AMOUNT
<b>Project Area #1</b>			
Alessandro Alleyway	ROW acquisition and public parking improvements	Bonds	5,271,187
Core Commercial Improvements	Improvements in Core Commercial Areas	Bonds/Cash	6,500,000
El Paseo Courtesy Carts	Marketing program for shopping district in PA 1	Cash	1,155,000
El Paseo Image Extension (74 to 111)	Construction of improvements along El Paseo	Bonds	4,429,587
Entrada del Paseo (All Projects)	Development of 12 Acre Site	Bonds	150,000
Fire Station Renovation #33	Renovation and other improvements at Stn 33	Bonds/Cash	900,000
Fred Wanng and Monterey Ave Turn Pockets	Widening of Fred Wanng at Monterey	Bonds	572,710
Monterey Avenue from FW to Gerald Ford	Widening of Monterey Ave in PA 1	Bonds	987,225
Portola Street Improvements	Street and sidewalk improvements along Portola	Bonds	974,135
Property Acquisition	Acquisition of properties with blighting conditions	Cash	4,543,917
Public Safety Academy	Construction of police academy at COD	Cash	100,000
RDA Projects	Improvements at Adobe Villas/Portola Properties	Cash	137,025
<b>TOTAL PROJECT AREA #1</b>			<b>25,720,786</b>
<b>Project Area #2</b>			
Aquatic Facility		Bonds	10,000,000
Cal State Campus Improvements	Improvements of public educational facility	Bonds	1,597,368
Core Commercial Improvements	Improvements in Core Commercial Areas	Bonds/Cash	8,500,000
Desert Arc	Parking Easement	Cash	13,930
Desert Willow Lakeview Terrace Expansion	Improvements of public recreation facilities	Bonds	1,000,000
Desert Willow Kitchen Expansion	Improvements of public recreation facilities	Bonds	3,950,000
Desert Willow Overflow Parking Lot	Improvements of public recreation facilities	Bonds	1,500,000
Desert Willow Pad Stabilization	Stabilization of pads at Desert Willow	Cash	373,980
Desert Willow Perimeter Landscape	Improvements of medians entering Desert Willow Drive		170,000
Fire Station Renovation #71	Renovation and other improvements at Stn 71	Bonds	900,000
Monterey @ I-10 (Public Works)	Construction of ramp modifications @ I-10	Bonds	769,584
Monterey Avenue from FW to Gerald Ford	Widening of Monterey Ave in PA 2	Bonds	1,000,000
New Fire Station (North Sphere)	Construction of a fire station in PA 2	Bonds	7,174,924
No. Sphere Infrastructure (CVWD Well Sites)	Construction of new well sites for CVWD	Cash	1,990,435
Public Safety Academy	Construction of police academy at COD	Cash	500,000
Portola Interchange @ I-10	Construction of new ramp @ I-10	Bonds	4,300,000
<b>TOTAL PROJECT AREA #2</b>			<b>\$43,740,221</b>
<b>Project Area #3</b>			
Cook Street Improvements (Public Works)	Widening of Cook Street in PA 3	Bonds	2,690,535
Neighborhood Undergrounding	Placement of utilities under ground	Bonds	2,000,000
Public Safety Academy	Construction of police academy at COD	Cash	500,000
Portola Interchange @ I-10	Construction of new ramp @ I-10	Bonds	8,200,000
<b>TOTAL PROJECT AREA #3</b>			<b>13,390,535</b>
<b>Project Area #4</b>			
Casey's Restaurant	Construction costs associated with H & S issues	Cash	350,000
Fire Station	Construction of a fire station in PA 4	Bonds	4,000,000
Kansas Street Property	Improvements of public recreation facilities	Bonds	122,111
Public Safety Academy	Construction of police academy at COD	Cash	500,000
Utility Undergrounding (Arterials, Neighborhoods, Facilities)	Placement of utilities under ground	Bonds	15,796,874
<b>TOTAL PROJECT AREA #4</b>			<b>\$20,768,985</b>
<b>Housing Set-Aside</b>			
Acquisition, Rehabilitation & Resale	Acquisition of SFH for resale to qualified buyers	Cash	2,973,620
California Villas Rehabilitation	Rehabilitation of Agency owned Property	Bonds	431,444
Catalina Rehabilitation	Rehabilitation of Agency owned Property	Cash	500,000
Cost to Maintain Affordability	Provides assistance to Desert Rose/Falcon Crest	Cash	452,718
Country Village Reconstruction	Reconstruction of Country Village Apts	Bonds	20,000,000
Desert Point Rehabilitation	Rehabilitation of Agency owned Property	Cash	4,000,000
Home Buyer Assistance Program	Provide assistance to qualified buyers	Cash	1,847,861
Home Buyer Subsidies	Provide assistance to qualified buyers	Cash	5,000,000
Home Improvement Program	Provide assistance to homeowners for improvements	Cash	1,743,809
Mortgage Assistance Program	Provide assistance to qualified buyers	Cash	153,540
Multi-Family Assistance Program	Provide assistance to qualified buyers	Cash	30,377
Owner Assisted Subsidy	Provide assistance to developers providing low income opp's	Cash/Housing Mitigation	10,873,941
Property Acquisition	Acquire properties throughout Palm Desert	Cash/Bonds	7,844,631
Property Acquisition/Rehabilitation*	Acquire properties and remedy any H & S issues	Bonds*	46,538,397
Rental Assistance Program	Provide assistance to qualified renters	Cash	642,648
Sagecrest Rehabilitation/Reconstruction	Rehabilitation of Agency owned Property	Cash	6,700,000
Self Help Housing	Provide assistance to 14 units	Cash	480,000
Taos Palms Rehabilitation	Rehabilitation of Agency owned Property	Cash	500,000
Workforce Housing Grant	Capital Improvements to parks, fire, cmty bldgs	Cash	29,975
<b>TOTAL HOUSING SET-ASIDE</b>			<b>\$110,742,961</b>
<b>GRAND TOTAL</b>			<b>\$ 214,363,488</b>

\*Dependent on future bond issuance and the viability of the bond market

THIS PAGE  
INTENTIONALLY  
LEFT BLANK

DEBT SERVICE -PROJECT AREA NO. 1

DEPT. 4195/4199

**Program Narrative:**

The Original Area has a \$758,000,000 tax increment limit and the Added territory has a \$500,000,000 limit. The Agency has time limits for repayment of debt to 7/16/2026 for the Original Territory, and 11/25/2032 for the Added Territory.

The main purpose of this fund is to collect the tax increment in order to re-pay debt including payments to taxing entities with pass-through agreements, debt services, and administrative costs associated with projects in this project area.

Expenditure Summary	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget	Percentage Change
TRANSFER OUT-ADMIN	17,241	25,000	20,000	20,000	-20.00%
OTHER SERVICES	30,308,023	21,673,023	22,529,429	21,586,654	-0.40%
TRANSFER OUT-Low/Mod	10,559,307	9,646,537	-	9,633,943	-0.13%
TRANSFER OUT-PDFA	13,108,051	13,113,662	13,113,662	13,116,619	0.02%
<b>TOTALS:</b>	<b>53,992,621</b>	<b>44,458,222</b>	<b>35,663,091</b>	<b>44,357,216</b>	<b>-0.23%</b>

**SIGNIFICANT CHANGES:**

- A. Decreased based on projected decrease in Tax Increment.
- B. Increased based on Debt Service schedule.
- C. Decreased based on projected decrease in Tax Increment.

PALM DESERT REDEVELOPMENT AGENCY  
BUDGET WORKSHEETS FY 2010-2011

DEBT SERVICE -PROJECT AREA NO. 1		860			4195/4199
Account Code	Account Description	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget
860-4195-466.30-90	PROF-OTHER ADMINISTRATION	17,241	25,000	20,000	20,000
860-4195-466.36-36	INTEREST ON ADVANCE-CY	412,170	500,000	500,000	500,000
860-4195-466.36-47	PASS-THRU PAYMNT TO AGNC	21,421,751	19,173,023	20,029,429	19,086,654
860-4195-466.36-49	CA STATE ERAF PAYMENT	-	-	-	-
860-4199-499.50-10	INTERFUND OP TR OUT	8,474,101	2,000,000	2,000,000	2,000,000
860-4199-499.50-24	TR OUT PDFA \$22.07M INT	1,114,212	1,114,665	1,114,665	1,114,665
860-4199-499.50-36	TR OUT SA03 \$19M PRIN	-	-	-	-
860-4199-499.50-37	TR OUT SA03 \$19M INT	949,615	950,000	950,000	950,000
860-4199-499.50-40	TR OUT SA04 \$24.945M PRIN	1,030,000	945,000	945,000	1,130,000
860-4199-499.50-41	TR OUT SA04 \$24.945M INT	1,024,797	974,313	974,313	927,063
860-4199-499.50-42	PRIN. PA1 2006 \$62M	2,075,000	2,195,000	2,195,000	2,320,000
860-4199-499.50-43	INTEREST PA1 \$62M	3,089,676	2,974,259	2,974,259	2,848,266
860-4199-499.50-44	TR OUT PDFA \$32 2007 PRIN	2,410,000	2,640,000	2,640,000	2,625,000
860-4199-499.50-45	TR OUT PDFA \$32 2007 INT	1,414,751	1,320,425	1,320,425	1,201,625
860-4199-499.50-90	TR OUT TI L/M SET-ASIDE	10,559,307	9,646,537	-	9,633,943
<b>DEBT SERVICE -PROJECT #1</b>		<b>53,992,621</b>	<b>44,458,222</b>	<b>35,663,091</b>	<b>44,357,216</b>

A

B

C

DEBT SERVICE -PROJECT AREA NO. 2

DEPT. 4195/4199

**Program Narrative:**

Project Area #2 has an established tax increment limit of \$800,000,000 plus CPI, and a debt limit of \$150,000,000 plus CPI. The current limits are \$1,534,916,881 and \$287,796,915 respectively, adjusted for CPI. The agency has a current time limit of 7/15/2038 for collection of tax increment to pay debt.

The main purpose of this fund is to collect tax increment in order to re-pay debt including payments to taxing entities with pass-through agreements, debt service, and administrative costs associated with projects in this project area.

Expenditure Summary	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget	Percentage Change
TRANSFER OUT-ADMIN	10,984	15,000	15,000	15,000	0.00%
OTHER SERVICES	8,735,913	8,297,810	8,176,379	7,235,850	-12.80%
TRANSFER OUT-Low/Mod	3,943,662	3,630,484	-	3,434,151	-5.41%
TRANSFER OUT-PDFA	5,229,905	6,444,802	6,061,182	6,025,236	-6.51%
<b>TOTALS:</b>	<b>17,920,464</b>	<b>18,388,096</b>	<b>14,252,561</b>	<b>16,710,237</b>	<b>-9.12%</b>

**SIGNIFICANT CHANGES:**

- A. Decreased based on projected decrease in Tax Increment.
- B. Decreased based on Debt Service schedule.
- C. Increased based on Debt Service schedule.
- D. Decreased based on projected decrease in Tax Increment.

PALM DESERT REDEVELOPMENT AGENCY  
BUDGET WORKSHEETS FY 2010-2011

DEBT SERVICE -PROJECT AREA NO. 2		861			4195/4199	
Account Code	Account Description	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget	
861-4195-466.30-90	PROF-OTHER ADMINISTRATION	10,984	15,000	15,000	15,000	
861-4195-466.36-36	INTEREST ON ADVANCE-CY	349,418	500,000	500,000	500,000	
861-4195-466.36-45	PRINCIPAL EXPENSE	122,707	122,707	122,707	122,707	
861-4195-466.36-47	PASS-THRU PAYMNT TO AGNC	7,665,640	7,675,103	7,553,672	6,613,143	A
861-4195-466.36-49	CA STATE ERAF PAYMENT	-	-	-	-	
861-4199-499.50-10	INTERFUND OP TR OUT	598,148	-	-	-	
861-4199-499.50-32	TR OUT PDFA 02TARB INT	631,516	607,868	607,848	581,498	
861-4199-499.50-33	TR OUT PDFA 02TARB PRIN	674,241	695,000	694,631	720,000	
861-4199-499.50-34	TR OUT \$15.745M SA03 INT	768,604	769,006	768,992	769,006	
861-4199-499.50-46	TR OUT PDFA \$67 2006 INT	1,993,227	2,595,139	1,987,194	1,547,001	B
861-4199-499.50-47	TR OUT PDFA \$67 2006 PRIN	1,162,317	1,777,789	2,002,517	2,407,731	C
861-4199-499.50-90	TR OUT TI L/M SET-ASIDE	3,943,662	3,630,484	-	3,434,151	D
DEBT SERVICE -PROJECT #2		17,920,464	18,388,096	14,252,561	16,710,237	

DEBT SERVICE -PROJECT AREA NO. 3

DEPT. 4195/4199

**Program Narrative:**

Project area #3 has an established tax increment limit of \$360,000,000 and a debt limit of \$100,000,000. The Agency has a current time limit of 7/17/2042 for collection of tax increment to pay debt.

The main purpose of this fund is to collect the tax increment in order to re-pay debt including payments to taxing entities with pass-through agreements, debt service, and administrative costs associated with projects in the project area.

Expenditure Summary	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget	Percentage Change
TRANSFER OUT-ADMIN	8,556	7,000	7,656	8,000	14.29%
OTHER SERVICES	2,274,853	2,076,429	2,307,856	1,730,708	-16.65%
TRANSFER OUT-Low/Mod	950,105	829,552	-	884,936	6.68%
TRANSFER OUT-PDFA	859,729	992,323	992,324	1,025,923	3.39%
<b>TOTALS:</b>	<b>4,093,243</b>	<b>3,905,304</b>	<b>3,307,836</b>	<b>3,649,567</b>	<b>-6.55%</b>

**SIGNIFICANT CHANGES:**

- A. Decreased based on projected decrease in Tax Increment.
- B. Decreased based on projected decrease in Tax Increment.



PALM DESERT REDEVELOPMENT AGENCY  
BUDGET WORKSHEETS FY 2010-2011

DEBT SERVICE -PROJECT AREA NO. 3		863			4195/4199
Account Code	Account Description	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget
863-4195-466.30-90	PROF-OTHER ADMINISTRATION	8,556	7,000	7,656	8,000
863-4195-466.36-47	PASS-THRU PAYMNT TO AGNC	2,214,109	2,076,429	2,307,856	1,730,708
863-4195-466.36-49	CA STATE ERAF PAYMENT	-	-	-	-
863-4199-499.50-10	INTERFUND OP TR OUT	60,744	-	-	-
863-4199-499.50-38	TR OUT SA03 \$4.745M PRIN	100,000	100,000	100,000	105,000
863-4199-499.50-39	TR OUT SA03 \$4.745M INT	195,743	193,048	193,048	189,848
863-4199-499.50-48	TR OUT PDFA \$15 2006 PRIN	-	126,100	126,100	160,871
863-4199-499.50-49	TR OUT PDFA \$15 2006 INT	563,986	573,175	573,175	570,204
863-4199-499.50-90	TR OUT TI L/M SET-ASIDE	950,105	829,552	-	884,936
<b>DEBT SERVICE -PROJECT #3</b>		<b>4,093,243</b>	<b>3,905,304</b>	<b>3,307,836</b>	<b>3,649,567</b>

A  
B

<b>DEBT SERVICE -PROJECT AREA NO. 4</b>	<b>DEPT.</b>	<b>4195/4199</b>
---	--------------	------------------

**Program Narrative:**

Project area #4 has an establish tax increment limit of \$600,000,000 and a debt limit of \$135,000,000. The Agency currently has a time limit of 7/19/2044 for collection of tax increment to pay debt.

The main purpose of this fund is to collect the tax increment in order to re-pay debt including payments to taxing entities with pass-through agreements, debt service, and administrative costs associated with projects in this project area.

Expenditure Summary	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget	Percentage Change
TRANSFER OUT-ADMIN	7,884	10,000	10,000	10,000	0.00%
OTHER SERVICES	8,091,617	6,743,578	6,932,449	6,656,142	-1.30%
TRANSFER OUT-Low/Mod	2,782,546	2,514,640	-	2,470,639	-1.75%
TRANSFER OUT-PDFA	2,295,819	2,512,286	2,517,789	2,614,231	4.06%
<b>TOTALS:</b>	13,177,867	11,780,504	9,460,238	11,751,012	-0.25%

**SIGNIFICANT CHANGES:**

- A. Decreased based on projected decrease in Tax Increment.
- B. Increased based on Debt Service schedule.
- C. Decreased based on projected decrease in Tax Increment.

PALM DESERT REDEVELOPMENT AGENCY  
BUDGET WORKSHEETS FY 2010-2011

DEBT SERVICE -PROJECT AREA NO. 4		864			4195/4199	
Account Code	Account Description	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget	
864-4195-466.30-90	PROF-OTHER ADMINISTRATION	7,884	10,000	10,000	10,000	
864-4195-466.36-47	PASS-THRU PAYMNT TO AGNC	7,784,441	6,743,578	6,932,449	6,656,142	A
864-4195-466.36-49	CA STATE ERAF PAYMENT	-	-	-	-	
864-4199-499.50-10	INTERFUND OP TR OUT	307,177	-	-	-	
864-4199-499.50-28	TR OUT PDFA 98TAB P#4 INT	429,416	429,590	429,590	426,665	
864-4199-499.50-29	TR OUT PDFA 98TAB P#4 PRIN	-	-	-	130,000	B
864-4199-499.50-30	TR OUT PDFA \$15.695M INT	661,766	651,250	651,250	639,909	
864-4199-499.50-31	TR OUT PDFA \$15.695M PRIN	310,000	305,000	305,000	320,000	
864-4199-499.50-50	TR OUT PDFA \$19.2 06 PRIN	200,000	439,497	445,000	435,000	
864-4199-499.50-51	TR OUT PDFA \$19.2 06 INT	694,637	686,949	686,949	662,658	
864-4199-499.50-90	TR OUT TI L/M SET-ASIDE	2,782,546	2,514,640	-	2,470,639	C
<b>DEBT SERVICE -PROJECT #4</b>		<b>13,177,867</b>	<b>11,780,504</b>	<b>9,460,238</b>	<b>11,751,012</b>	

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**

## REDEVELOPMENT HOUSING SET-ASIDE

**Program Narrative:**

The Agency allocates 20% of all tax increment received to provide low and moderate-income housing throughout the city. The Agency's housing department's primary responsibility is to improve, increase, and preserve the city's supply of affordable housing.

The Agency's housing department includes activities such as; development of affordable housing through acquisition and new construction; implements a Home Improvement Program that contains numerous components including, acquisition, rehab, resale; low interest loans; rehab grants; emergency rehab grants; special neighborhood Make a Difference days; coordinates volunteer home improvements. The Agency owns and provides assistance on several properties in the city that the Agency has a vested interest in such as Falcon Crest, Desert Rose, Portola Palms, and Hovley Gardens Apartments.

Expenditure Summary	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget	Percentage Change
SALARY AND BENEFITS	701,774	720,870	936,000	1,063,400	47.52%
OFFICE EQUIP/AUTOS	14,306	5,000	5,000	5,000	0.00%
OTHER SERVICES	1,164,801	782,650	788,120	780,850	-0.23%
Transfers Out (PDF/A)	11,274,230	9,082,704	9,307,705	9,305,985	2.46%
<b>TOTALS:</b>	<b>13,155,110</b>	<b>10,591,224</b>	<b>11,036,825</b>	<b>11,155,235</b>	<b>5.33%</b>

**SIGNIFICANT CHANGES:**

- A. Increased based on reallocation of staff.
- B. Decreased based on Debt Service schedule.
- C. Increased based on Debt Service schedule.

PALM DESERT REDEVELOPMENT AGENCY  
BUDGET WORKSHEETS FY 2010-2011

REDEVELOPMENT HOUSING SET-ASIDE		870			4195/4199	
Account Code	Account Description	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget	
870-4195-466.10-01	SALARIES-FULL TIME	453,054	474,200	620,000	720,000	A
870-4195-466.10-02	SALARIES-OVERTIME	-	1,000	-	1,000	
870-4195-466.11-15	RETIREMENT CONTRIBUTION	126,689	118,700	180,000	207,700	A
870-4195-466.11-16	MEDICARE CONTRB-EMP	6,631	6,400	9,000	10,000	
870-4195-466.11-17	RETIREE HEALTH	22,977	37,900	37,900	37,900	
870-4195-466.11-20	INS PREM - LTD	5,436	5,400	7,600	8,800	A
870-4195-466.11-21	INS PREM - HEALTH	75,906	58,800	70,000	58,800	
870-4195-466.11-24	INS PREM - LIFE	1,772	1,770	2,200	2,500	A
870-4195-466.11-25	WORKER'S COMPENSATION	9,309	16,700	9,300	16,700	
870-4195-466.21-10	OFFICE SUPPLIES	540	1,000	500	1,000	
870-4195-466.30-15	PROF-LEGAL	229,934	135,000	135,000	135,000	
870-4195-466.30-90	PROF-OTHER ADMINISTRATION	688,234	500,000	500,000	500,000	
870-4195-466.30-92	PROF-OTHER	229,500	125,000	131,420	125,000	
870-4195-466.31-15	MILEAGE REIMBURSEMENT	288	250	250	250	
870-4195-466.31-20	CONFERENCE/SEMINARS	1,774	2,500	1,750	2,500	
870-4195-466.31-25	LOCAL MEETINGS	728	1,000	750	1,000	
870-4195-466.32-10	REQ. LEGAL ADVERTISING	4,207	2,500	5,000	3,000	
870-4195-466.33-70	R/M-OTHER EQUIPMENT	2,117	5,500	5,500	5,500	
870-4195-466.36-10	PRINTING / DUPLICATING	188	1,500	1,000	1,200	
870-4195-466.36-20	SUBSCRIPTIONS/PUBLICATION	1,853	1,800	1,600	1,800	
870-4195-466.36-30	DUES	415	1,000	750	-	
870-4195-466.36-34	ASM DIST PPTY TAX PAYMENT	471	1,000	1,000	1,000	
870-4195-466.36-50	TELEPHONE	605	600	600	600	
870-4195-466.36-60	POSTAGE & FREIGHT	3,945	4,000	3,000	3,000	
870-4195-466.40-40	CAP-OFFICE EQUIPMENT	14,306	5,000	5,000	5,000	
870-4199-499.50-10	INTERFUND OP TR OUT	2,852,250	-	225,000	225,000	
870-4199-499.50-26	TR OUT PDFA 98TARB INT	233,621	184,500	184,500	113,250	B
870-4199-499.50-27	TR OUT PDFA 98TARB PRIN	685,000	1,390,000	1,390,000	1,460,000	C
870-4199-499.50-32	TR OUT PDFA 02TARB INT	500,123	491,454	491,454	481,298	B
870-4199-499.50-33	TR OUT PDFA 02TARB PRIN	265,000	275,000	275,000	285,000	C
870-4199-499.50-52	\$86.155 07 PRIN	2,880,000	3,005,000	3,005,000	3,135,000	C
870-4199-499.50-53	\$86.155M 07 INTEREST	3,858,237	3,736,750	3,736,750	3,606,438	C
REDEVELOPMENT HOUSING SET-ASIDE		13,155,110	10,591,224	11,036,825	11,155,235	

AUTHORIZED PERSONNEL		ADOPTED BUDGET FY 09-10		REQUESTED BUDGET FY 10-11	
Grade	Title	Full-Time	Filled	Full-Time	Part-Time
138	DIRECTOR OF HOUSING	1	1	1	
123	MANAGEMENT ANALYST II	1	1	1	
121	PROJECT COORDINATOR	1	1	1	
113	HOUSING PROGRAMS TECHNICIAN	2	2	2	
TOTAL		5	5	5	0

REDEVELOPMENT-HOUSING AUTHORITY

DEPT.

4195

**Program Narrative:**

The Palm Desert Housing Authority operates over 1100 rental units owned by the Agency. Operations include day to day exterior maintenance and interior reconditioning.

A portion of the Agency's staff time may be allocated to the Housing Authority based on actual time spent on these projects.

Expenditure Summary	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget	Percentage Change
SALARY AND BENEFITS					
SUPPLIES					
OTHER SERVICES	41.712	121.800	145.925	129.800	6.57%
CAPITAL OUTLAY					
<b>TOTALS:</b>	41.712	121.800	145.925	129.800	0.00%

**SIGNIFICANT CHANGES:**

A. Increased based on potential deconstruction of property.



PALM DESERT HOUSING AUTHORITY  
 BUDGET WORKSHEETS FY 2010-2011

REDEVELOPMENT-HOUSING AUTHORITY		871		4195	
Account Code	Account Description	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget
871-4195-466.10-10	MEETING COMPENSATION	4,150	4,800	4,800	4,800
871-4195-466.30-15	PROF-LEGAL	12,043	50,000	50,000	50,000
871-4195-466.30-90	PROF-OTHER ADMINISTRATION	-	50,000	50,000	50,000
871-4195-466.30-92	PROF-OTHER	24,625	15,000	39,625	15,000
871-4195-466.33-70	R/M-OTHER EQUIPMENT	894	2,000	1,500	10,000
<b>HOUSING AUTHORITY ADMINISTRATION</b>		<b>41,712</b>	<b>121,800</b>	<b>145,925</b>	<b>129,800</b>

A

**Program Narrative:**

Laguna Palms Apartments has 48 recently renovated units that are rented at affordable levels for very low, low, and moderate-income families.

Expenditure Summary	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget	Percentage Change
SALARY AND BENEFITS					
SUPPLIES					
OTHER SERVICES	181,734	173,103	173,933	204,769	18.29%
CAPITAL OUTLAY	25,259	2,000	2,148	2,000	0.00%
<b>TOTALS:</b>	<b>206,993</b>	<b>175,103</b>	<b>176,081</b>	<b>206,769</b>	<b>18.08%</b>

**SIGNIFICANT CHANGES:**

Contract services includes: Pest Control, Gardening and Subcontract cleaning services.

Utilities Services includes: Telephone, Trash Removal, Gas & Electric, Water and Sewer.

Repairs & Maintenance includes: Electrical, Plumbing, Carpet & Flooring, Building Supplies, Landscaping,

Mechanical Equipment, Painting and Janitorial Supplies.

Available Net Income may be used to offset Debt in Low-Mod Set Aside Fund (870).

A. Management Fee is currently authorized at \$35 per door.

B. Replacement Expenses include kitchen appliances.

PALM DESERT HOUSING AUTHORITY  
BUDGET WORKSHEETS FY 2010-2011

HOUSING AUTHORITY - LAGUNA PALMS APTS		871		8610	
Account Code	Account Description	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget
<b>Revenue:</b>					
871-8610-363 20-00	TOTAL RENTAL INCOME	182,958	236,441	230,546	201,280
<b>Expenditures:</b>					
871-8610-466.30-90	PAYROLL	66,253	59,491	61,098	89,922
871-8610-466.30-92	CONTRACT SERVICES	15,678	19,440	18,948	15,785
871-8610-466.30-93	MANAGEMENT FEE	15,995	20,160	19,985	20,160
871-8610-466.32-23	ADVERTISING/PROMOTION	1,318	1,830	1,527	1,320
871-8610-466.33-10	R/M - BUILDING	25,660	24,277	23,230	22,842
871-8610-466.35-14	UTILITIES	47,167	39,720	39,039	45,480
871-8610-466.36-95	MISCELLANEOUS EXP	9,662	8,185	10,106	9,260
	SUBTOTAL EXPENDITURES	181,734	173,103	173,933	204,769
<b>NET OPERATING INCOME "NOI"</b>		1,225	63,338	56,613	(3,489)
871-8610-466.33-11	REPLACEMENT EXPENDITURES	8,164	2,000	1,333	2,000
871-8610-466.40-01	LAGUNA PALMS CONST/REHAB	4,091	-	-	-
871-8610-466.40-50	CAPITAL IMPROVEMENTS	13,004	-	815	-
<b>NET INCOME/LOSS</b>		(24,034)	61,338	54,465	(5,489)

A

B

HOUSING AUTHORITY - CATALINA GARDENS APT

DEPT. 8620

**Program Narrative:**

Catalina Gardens Apartment complex has 72 units that are rented at affordable levels for very low, low, and moderate-income seniors.

Expenditure Summary	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget	Percentage Change
SALARY AND BENEFITS					
SUPPLIES					
OTHER SERVICES	324,644	324,109	316,817	319,643	-1.38%
CAPITAL OUTLAY	46,164	47,500	36,028	47,500	0.00%
<b>TOTALS:</b>	<b>370,808</b>	<b>371,609</b>	<b>352,845</b>	<b>367,143</b>	<b>-1.20%</b>

**SIGNIFICANT CHANGES:**

Contract services includes: Pest Control, Gardening and Subcontract cleaning services.

Utilities Services includes: Telephone, Trash Removal, Gas & Electric, Water and Sewer.

Repairs & Maintenance includes: Electrical, Plumbing, Carpet & Flooring, Building Supplies, Landscaping,

Mechanical Equipment, Pool Maint., Painting and Janitorial Supplies.

Available Net Income may be used to offset Debt in Low-Mod Set Aside Fund (870).

A. Management Fee is currently authorized at \$35 per door.

B. Replacement expenses include HVAC's, water heaters, deck repair and resurfacing, kitchen/bathroom refurbishments, appliances, and roof repairs.

PALM DESERT HOUSING AUTHORITY  
BUDGET WORKSHEETS FY 2010-2011

HOUSING AUTHORITY - CATALINA GARDENS APT		871		8620	
Account Code	Account Description	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget
<b>Revenue:</b>					
871-8620-363 20-00	TOTAL RENTAL INCOME	261,327	269,953	272,321	276,431
<b>Expenditures</b>					
871-8620-466.30-89	PAYROLL	120,952	113,285	113,592	114,225
871-8620-466.30-92	CONTRACT SERVICES	52,641	54,444	53,068	48,972
871-8620-466.30-93	MANAGEMENT FEE	29,680	30,240	30,170	30,240
871-8620-466.32-23	ADVERTISING/PROMOTION	5,832	7,040	5,631	5,460
871-8620-466.33-10	R/M - BUILDING	34,749	43,890	41,921	47,146
871-8620-466.35-14	UTILITIES	66,526	61,620	59,367	59,100
871-8620-466.36-95	MISCELLANEOUS EXP	14,263	13,590	13,068	14,500
	SUBTOTAL EXPENDITURES	324,644	324,109	316,817	319,643
<b>NET OPERATING INCOME "NOI"</b>		<b>(63,317)</b>	<b>(54,156)</b>	<b>(44,496)</b>	<b>(43,212)</b>
871-8620-466.33-11	REPLACEMENT EXPENDITURES	46,164	47,500	36,028	47,500
871-8620-466.40-01	CATALINA CONST/REHAB	-	-	-	-
871-8620-466.40-50	CAPITAL IMPROVEMENTS	-	-	-	-
<b>NET INCOME/LOSS</b>		<b>(109,481)</b>	<b>(101,656)</b>	<b>(80,524)</b>	<b>(90,712)</b>

A

B

HOUSING AUTHORITY - DESERT POINTE

DEPT. 8630

**Program Narrative:**

Desert Pointe Apartment complex has 64 units that are rented at affordable levels for very low, low, and moderate-income seniors.

<b>Expenditure Summary</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>	<b>Percentage Change</b>
SALARY AND BENEFITS					
SUPPLIES					
OTHER SERVICES	307,050	315,529	303,117	280,125	-11.22%
CAPITAL OUTLAY	97,670	60,200	62,487	41,200	-31.56%
<b>TOTALS:</b>	<b>404,720</b>	<b>375,729</b>	<b>365,604</b>	<b>321,325</b>	<b>-14.48%</b>

**SIGNIFICANT CHANGES:**

Contract services includes: Pest Control, Gardening and Subcontract cleaning services.

Utilities Services includes: Telephone, Trash Removal, Gas & Electric, Water and Sewer.

Repairs & Maintenance includes: Electrical, Plumbing, Carpet & Flooring, Building Supplies, Landscaping,

Mechanical Equipment, Pool Maint., Painting and Janitorial Supplies.

Available Net Income may be used to offset Debt in Low-Mod Set Aside Fund (870).

A. Management Fee is currently authorized at \$35 per door.

B. Replacement expenses include HVAC's, deck repair & resurfacing, water heaters, kitchen/bathroom refurbishments, appliances, and roof repairs.

PALM DESERT HOUSING AUTHORITY  
BUDGET WORKSHEETS FY 2010-2011

HOUSING AUTHORITY - DESERT POINTE				871	8630
Account Code	Account Description	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget
<b>Revenue:</b>					
871-8630-363.20-00	TOTAL RENTAL INCOME	259,477	248,327	249,786	233,372
<b>Expenditures:</b>					
871-8630-466.30-92	CONTRACT SERVICES	48,351	50,016	48,359	42,972
871-8630-466.30-93	MANAGEMENT FEE	26,460	26,880	26,830	26,880
871-8630-466.30-97	PAYROLL	114,067	113,544	110,430	92,741
871-8630-466.32-23	ADVERTISING/PROMOTION	1,366	1,980	1,674	1,140
871-8630-466.33-10	R/M - BUILDING	48,785	57,657	53,507	53,677
871-8630-466.35-14	UTILITIES	56,637	53,520	51,372	50,971
871-8630-466.36-95	MISCELLANEOUS EXP	11,384	11,932	10,945	11,744
	SUBTOTAL EXPENDITURES	307,050	315,529	303,117	280,125
<b>NET OPERATING INCOME "NOI"</b>		<b>(47,573)</b>	<b>(67,202)</b>	<b>(53,331)</b>	<b>(46,753)</b>
871-8630-466.33-11	REPLACEMENT EXPENDITURES	97,670	60,200	62,487	41,200
871-8630-466.40-01	DESERT POINTE CONST/REHAB	-	-	-	-
871-8630-466.40-50	CAPITAL IMPROVEMENTS	-	-	-	-
<b>NET INCOME/LOSS</b>		<b>(145,243)</b>	<b>(127,402)</b>	<b>(115,818)</b>	<b>(87,953)</b>

A

B

**Program Narrative:**

Las Serenas Apartment complex has 150 units that are rented at affordable levels for very low, low, and moderate-income seniors.

Expenditure Summary	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget	Percentage Change
SALARY AND BENEFITS					
SUPPLIES					
OTHER SERVICES	518,719	507,996	497,832	534,282	5.17%
CAPITAL OUTLAY	82,266	78,800	70,689	58,000	-26.40%
<b>TOTALS:</b>	<b>600,985</b>	<b>586,796</b>	<b>568,521</b>	<b>592,282</b>	<b>0.93%</b>

**SIGNIFICANT CHANGES:**

Contract services includes: Pest Control, Gardening and Subcontract cleaning services.  
 Utilities Services includes: Telephone, Trash Removal, Gas & Electric, Water and Sewer.  
 Repairs & Maintenance includes: Electrical, Plumbing, Carpet & Flooring, Building Supplies, Landscaping, Mechanical Equipment, Painting and Janitorial Supplies.  
 Available Net Income may be used to offset Debt in Low-Mod Set Aside Fund (870).  
 A. Management Fee is currently authorized at \$35 per door.  
 B. Replacement expenses include HVAC's, lighting, fence repair, water heaters, kitchen/bathroom refurbishments, and appliances.



PALM DESERT HOUSING AUTHORITY  
BUDGET WORKSHEETS FY 2010-2011

HOUSING AUTHORITY - LAS SERENAS		871		8640	
Account Code	Account Description	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget
<b>Revenue:</b>					
871-8640-363.20-00	TOTAL RENTAL INCOME	635,220	673,240	671,626	706,651
<b>Expenditures</b>					
871-8640-466.30-92	CONTRACT SERVICES	77,575	80,100	78,184	73,652
871-8640-466.30-93	MANAGEMENT FEE	60,340	63,000	62,300	63,000
871-8640-466.30-98	PAYROLL	151,910	141,871	148,422	165,021
871-8640-466.32-23	ADVERTISING/PROMOTION	8,913	7,430	7,339	6,680
871-8640-466.33-10	R/M - BUILDING	85,933	90,875	78,924	87,910
871-8640-466.35-14	UTILITIES	121,749	113,940	111,689	121,320
871-8640-466.36-95	MISCELLANEOUS EXP	12,300	10,780	10,974	16,699
	SUBTOTAL EXPENDITURES	518,719	507,996	497,832	534,282
<b>NET OPERATING INCOME "NOI"</b>		<b>116,501</b>	<b>165,244</b>	<b>173,794</b>	<b>172,369</b>
871-8640-466.33-11	REPLACEMENT EXPENDITURES	82,266	78,800	70,689	58,000
871-8640-466.40-01	LAS SERENAS CONST/REHAB	-	-	-	-
871-8640-466.40-50	CAPITAL IMPROVEMENTS	-	-	-	-
<b>NET INCOME/LOSS</b>		<b>34,234</b>	<b>86,444</b>	<b>103,105</b>	<b>114,369</b>

A

B

HOUSING AUTHORITY - NEIGHBORS GARDEN APT.

DEPT. 8650

**Program Narrative:**

Neighbors Garden Apartment complex has 24 units that are rented at affordable levels for very low, low, and moderate-income families.

Expenditure Summary	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget	Percentage Change
SALARY AND BENEFITS					
SUPPLIES					
OTHER SERVICES	121,024	128,166	122,578	121,754	-5.00%
CAPITAL OUTLAY	100,506	95,200	53,210	106,000	11.34%
<b>TOTALS:</b>	<b>221,529</b>	<b>223,366</b>	<b>175,788</b>	<b>227,754</b>	<b>1.96%</b>

**SIGNIFICANT CHANGES:**

Contract services includes: Pest Control, Gardening and Subcontract cleaning services.

Utilities Services includes: Telephone, Trash Removal, Gas & Electric, Water and Sewer.

Repairs & Maintenance includes: Electrical, Plumbing, Carpet & Flooring, Building Supplies, Landscaping,

Mechanical Equipment, Painting and Janitorial Supplies.

Available Net Income may be used to offset Debt in Low-Mod Set Aside Fund (870).

A. Management Fee is currently authorized at \$35 per door.

B. Replacement expenses include HVAC's, deck resurfacing, water heaters,

kitchen/bathroom refurbishments, appliances, and roof repairs.

C. Capital Improvements include concrete driveway rehabilitation.

PALM DESERT HOUSING AUTHORITY  
BUDGET WORKSHEETS FY 2010-2011

HOUSING AUTHORITY - NEIGHBORS GARDEN APT.		871		8650	
Account Code	Account Description	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget
<b>Revenue:</b>					
871-8650-363.20-00	TOTAL RENTAL INCOME	111,175	118,316	109,658	85,612
<b>Expenditures:</b>					
871-8650-466.30-88	PAYROLL	37,747	41,209	35,535	34,845
871-8650-466.30-92	CONTRACT SERVICES	15,342	15,012	14,758	9,754
871-8650-466.30-93	MANAGEMENT FEE	9,310	10,080	9,940	10,080
871-8650-466.32-23	ADVERTISING/PROMOTION	235	540	430	540
871-8650-466.33-10	R/M - BUILDING	35,444	36,187	39,875	40,510
871-8650-466.35-14	UTILITIES	20,597	21,200	18,943	21,660
871-8650-466.36-95	MISCELLANEOUS EXP	2,349	3,938	3,097	4,366
	<b>SUBTOTAL EXPENDITURES</b>	<b>121,024</b>	<b>128,166</b>	<b>122,578</b>	<b>121,754</b>
<b>NET OPERATING INCOME "NOI"</b>		<b>(9,848)</b>	<b>(9,850)</b>	<b>(12,920)</b>	<b>(36,142)</b>
871-8650-466.33-11	REPLACEMENT EXPENDITURES	100,506	45,200	53,210	31,000
871-8650-466.40-01	CAPITAL BUDGET	-	-	-	-
871-8650-466.40-50	CAPITAL IMPROVEMENTS	-	50,000	-	75,000
<b>NET INCOME/LOSS</b>		<b>(110,354)</b>	<b>(105,050)</b>	<b>(66,130)</b>	<b>(142,142)</b>

A

B

C

HOUSING AUTHORITY - ONE QUAIL PLACE APTS.

DEPT. 8660

**Program Narrative:**

One Quail Place Apartment complex has 384 units that are all rented at affordable levels for very low, low, and moderate-income families.

Expenditure Summary	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget	Percentage Change
SALARY AND BENEFITS					
SUPPLIES					
OTHER SERVICES	1,991,714	2,002,835	1,950,068	1,858,754	-7.19%
CAPITAL OUTLAY	270,309	172,300	176,230	141,500	-17.88%
<b>TOTALS:</b>	<b>2,262,023</b>	<b>2,175,135</b>	<b>2,126,298</b>	<b>2,000,254</b>	<b>-8.04%</b>

**SIGNIFICANT CHANGES:**

Contract services includes: Pest Control, Gardening and Subcontract cleaning services.

Utilities Services includes: Telephone, Trash Removal, Gas & Electric, Water and Sewer.

Repairs & Maintenance includes: Electrical, Plumbing, Carpet & Flooring, Building Supplies, Landscaping,

Mechanical Equipment, Painting and Janitorial Supplies.

Available Net Income may be used to offset Debt in Low-Mod Set Aside Fund (870).

A. Management Fee is currently authorized at \$35 per door.

B. Replacement expenses include HVAC's, deck repair & resurfacing, water heaters, furniture, kitchen/bathroom refurbishments, appliances, and stucco repairs.

PALM DESERT HOUSING AUTHORITY  
BUDGET WORKSHEETS FY 2010-2011

HOUSING AUTHORITY - ONE QUAIL PLACE APTS.		871		8660	
Account Code	Account Description	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget
<b>Revenue:</b>					
871-8660-363 20-00	TOTAL RENTAL INCOME	2,321,159	2,334,450	2,286,339	2,086,408
<b>Expenditures:</b>					
871-8660-466.30-92	CONTRACT SERVICES	241,829	235,500	236,604	196,368
871-8660-466.30-93	MANAGEMENT FEE	160,965	160,800	160,890	161,280
871-8660-466.30-95	PAYROLL	737,722	803,088	769,781	726,914
871-8660-466.32-23	ADVERTISING/PROMOTION	7,191	6,980	6,541	5,780
871-8660-466.33-10	R/M - BUILDING	379,523	335,867	337,858	339,364
871-8660-466.35-14	UTILITIES	404,289	402,900	380,709	371,040
871-8660-466.36-95	MISCELLANEOUS EXP	60,195	57,700	57,685	58,008
	<b>SUBTOTAL EXPENDITURES</b>	<b>1,991,714</b>	<b>2,002,835</b>	<b>1,950,068</b>	<b>1,858,754</b>
<b>NET OPERATING INCOME "NOI"</b>		<b>329,445</b>	<b>331,615</b>	<b>336,271</b>	<b>227,654</b>
871-8660-466.33-11	REPLACEMENT EXPENDITURES	211,616	172,300	174,695	141,500
871-8660-466.40-01	ONE QUAIL CONST/REHAB	-	-	-	-
871-8660-466.40-50	CAPITAL IMPROVEMENTS	58,693	-	1,535	-
<b>NET INCOME/LOSS</b>		<b>59,135</b>	<b>159,315</b>	<b>160,041</b>	<b>86,154</b>

A

B

HOUSING AUTHORITY - THE PUEBLOS APTS.

DEPT. 8670

**Program Narrative:**

The Pueblos Apartment complex has 15 units that are all rented at affordable levels for very low, low, and moderate-income seniors.

Expenditure Summary	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget	Percentage Change
SALARY AND BENEFITS					
SUPPLIES					
OTHER SERVICES	75,400	89,181	82,036	75,563	-15.27%
CAPITAL OUTLAY	30,901	45,700	36,254	22,500	-50.77%
<b>TOTALS:</b>	<b>106,301</b>	<b>134,881</b>	<b>118,290</b>	<b>98,063</b>	<b>-27.30%</b>

**SIGNIFICANT CHANGES:**

Contract services includes: Pest Control, Gardening and Subcontract cleaning services.

Utilities Services includes: Telephone, Trash Removal, Gas & Electric, Water and Sewer.

Repairs & Maintenance includes: Electrical, Plumbing, Carpet & Flooring, Building Supplies, Landscaping,

Mechanical Equipment, Painting and Janitorial Supplies.

Available Net Income may be used to offset Debt in Low-Mod Set Aside Fund (870).

A. Management Fee is currently authorized at \$35 per door.

B. Replacement expenses include HVAC's, trash gates, water heaters.

kitchen/bathroom refurbishments, appliances, and roof repairs.

PALM DESERT HOUSING AUTHORITY  
BUDGET WORKSHEETS FY 2010-2011

HOUSING AUTHORITY - THE PUEBLOS APTS.		871			8670
Account Code	Account Description	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget
<b>Revenue:</b>					
871-8670-363.20-00	TOTAL RENTAL INCOME	57,283	58,855	54,447	55,404
<b>Expenditures:</b>					
871-8670-466.30-87	PAYROLL	23,112	31,567	30,607	28,445
871-8670-466.30-92	CONTRACT SERVICES	15,580	15,960	13,790	6,842
871-8670-466.30-93	MANAGEMENT FEE	7,945	7,980	7,765	7,980
871-8670-466.32-23	ADVERTISING/PROMOTION	1,361	1,400	852	840
871-8670-466.33-10	R/M - BUILDING	12,945	17,963	15,762	17,383
871-8670-466.35-14	UTILITIES	12,091	11,760	10,785	11,174
871-8670-466.36-95	MISCELLANEOUS EXP	2,366	2,551	2,475	2,898
	SUBTOTAL EXPENDITURES	75,400	89,181	82,036	75,563
<b>NET OPERATING INCOME "NOI"</b>		<b>(18,117)</b>	<b>(30,326)</b>	<b>(27,589)</b>	<b>(20,159)</b>
871-8670-466.33-11	REPLACEMENT EXPENDITURES	30,261	45,700	36,254	22,500
871-8670-466.40-01	PUEBLOS CONST/REHAB	-	-	-	-
871-8670-466.40-50	CAPITAL IMPROVEMENTS	640	-	-	-
<b>NET INCOME/LOSS</b>		<b>(49,018)</b>	<b>(76,026)</b>	<b>(63,843)</b>	<b>(42,659)</b>

A

B

## HOUSING AUTHORITY - CALIFORNIA VILLAS APTS

DEPT. 8680

**Program Narrative:**

California Villas Apartment complex has 141 recently renovated units that are rented at affordable levels for very low, low, and moderate-income families.

Expenditure Summary	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget	Percentage Change
SALARY AND BENEFITS					
SUPPLIES					
OTHER SERVICES	486,201	492,089	485,915	491,748	-0.07%
CAPITAL OUTLAY	3,220,081	9,000	137,740	9,000	0.00%
<b>TOTALS:</b>	<b>3,706,282</b>	<b>501,089</b>	<b>623,655</b>	<b>500,748</b>	<b>-0.07%</b>

**SIGNIFICANT CHANGES:**

Contract services includes: Pest Control, Gardening and Subcontract cleaning services.

Utilities Services includes: Telephone, Trash Removal, Gas & Electric, Water and Sewer.

Repairs & Maintenance includes: Electrical, Plumbing, Carpet & Flooring, Building Supplies, Landscaping,

Mechanical Equipment, Painting and Janitorial Supplies.

Available Net Income may be used to offset Debt in Low-Mod Set Aside Fund (870).

A. Management Fee is currently authorized at \$35 per door.

B. Replacement expenses include HVAC's and appliances.



PALM DESERT HOUSING AUTHORITY  
BUDGET WORKSHEETS FY 2010-2011

HOUSING AUTHORITY - CALIFORNIA VILLAS APTS		871			8680
Account Code	Account Description	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget
<b>Revenue:</b>					
871-8680-363.20-00	TOTAL RENTAL INCOME	559,937	726,164	689,754	645,148
<b>Expenditures:</b>					
871-8680-466.30-82	PAYROLL	177,753	183,593	176,037	181,356
871-8680-466.30-92	CONTRACT SERVICES	51,536	84,240	73,450	69,713
871-8680-466.30-93	MANAGEMENT FEE	56,945	59,220	58,620	59,220
871-8680-466.32-23	ADVERTISING/PROMOTION	3,095	4,200	3,006	2,940
871-8680-466.33-10	R/M - BUILDING	40,294	50,032	50,653	50,192
871-8680-466.35-14	UTILITIES	137,891	94,260	105,533	112,533
871-8680-466.36-95	MISCELLANEOUS EXP	18,687	16,544	18,616	15,795
	SUBTOTAL EXPENDITURES	486,201	492,089	485,915	491,748
<b>NET OPERATING INCOME "NOI"</b>		<b>73,736</b>	<b>234,075</b>	<b>203,839</b>	<b>153,400</b>
871-8680-466.33-11	REPLACEMENT EXPENDITURES	43,419	9,000	17,740	9,000
871-8680-466.40-01	CALIFORNIA VILLAS CONST/REHAB	3,104,882	-	120,000	-
871-8680-466.40-50	CAPITAL IMPROVEMENTS	71,780	-	-	-
<b>NET INCOME/LOSS</b>		<b>(3,146,345)</b>	<b>225,075</b>	<b>66,099</b>	<b>144,400</b>

A

B

HOUSING AUTHORITY - TAOS PALMS APTS.

DEPT. 8690

**Program Narrative:**

Taos Palms Apartment complex has 16 units that are rented at affordable levels for very low, low, and moderate-income families.

Expenditure Summary	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget	Percentage Change
SALARY AND BENEFITS					
SUPPLIES					
OTHER SERVICES	76,889	85,042	76,605	75,567	-11.14%
CAPITAL OUTLAY	50,301	371,200	559,082	32,500	-91.24%
<b>TOTALS:</b>	<b>127,189</b>	<b>456,242</b>	<b>635,687</b>	<b>108,067</b>	<b>-76.31%</b>

**SIGNIFICANT CHANGES:**

Contract services includes: Pest Control, Gardening and Subcontract cleaning services.

Utilities Services includes: Telephone, Trash Removal, Gas & Electric, Water and Sewer.

Repairs & Maintenance includes: Electrical, Plumbing, Carpet & Flooring, Building Supplies, Landscaping,

Mechanical Equipment, Painting and Janitorial Supplies.

Available Net Income may be used to offset Debt in Low-Mod Set Aside Fund (870).

A. Management Fee is currently authorized at \$35 per door.

B. Replacement expenses include HVAC's, patio furniture, and deck resurfacing.

PALM DESERT HOUSING AUTHORITY  
BUDGET WORKSHEETS FY 2010-2011

HOUSING AUTHORITY - TAOS PALMS APTS.				871	8690
Account Code	Account Description	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget
<b>Revenue:</b>					
871-8690-363.20-00	TOTAL RENTAL INCOME	37,164	53,102	47,146	77,113
<b>Expenditures:</b>					
871-8690-466.30-85	PAYROLL	26,086	29,937	28,113	27,578
871-8690-466.30-92	CONTRACT SERVICES	12,825	13,740	11,949	6,667
871-8690-466.30-93	MANAGEMENT FEE	6,720	6,720	5,910	6,720
871-8690-466.32-23	ADVERTISING/PROMOTION	315	720	560	480
871-8690-466.33-10	R/M - BUILDING	12,877	15,257	12,662	17,185
871-8690-466.35-14	UTILITIES	16,305	15,960	15,141	14,096
871-8690-466.36-95	MISCELLANEOUS EXP	1,760	2,708	2,270	2,841
	<b>SUBTOTAL EXPENDITURES</b>	<b>76,889</b>	<b>85,042</b>	<b>76,605</b>	<b>75,567</b>
<b>NET OPERATING INCOME "NOI"</b>		<b>(39,724)</b>	<b>(31,940)</b>	<b>(29,459)</b>	<b>1,546</b>
871-8690-466.33-11	REPLACEMENT EXPENDITURES	29,737	21,200	15,046	32,500
871-8690-466.40-01	CAPITAL BUDGET	20,564	350,000	544,036	-
871-8690-466.40-50	CAPITAL IMPROVEMENTS	-	-	-	-
<b>NET INCOME/LOSS</b>		<b>(90,025)</b>	<b>(403,140)</b>	<b>(588,541)</b>	<b>(30,954)</b>

A

B

HOUSING AUTHORITY - CARLOS ORTEGA VILLAS

DEPT. 8691

**Program Narrative:**

The Carlos Ortega Villas, previously called Country Village was acquired with 66 units that are normally rented at affordable levels to very low, low, and moderate-income families. Following an in depth study, the dilapidated units have recently been deconstructed and with conceptual desing complete, is now in the final design for construction of 72 new units at this site. Construction is expected to being this fiscal year.

Expenditure Summary	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget	Percentage Change
SALARY AND BENEFITS					
SUPPLIES					
OTHER SERVICES	52,825	-	-	-	0.00%
CAPITAL OUTLAY	-	20,000,000	9,121	-	-100.00%
<b>TOTALS:</b>	<b>52,825</b>	<b>20,000,000</b>	<b>9,121</b>	<b>-</b>	<b>-100.00%</b>

**SIGNIFICANT CHANGES:**

Contract services includes: Pest Control, Gardening and Subcontract cleaning services.

Utilities Services includes: Telephone, Trash Removal, Gas & Electric, Water and Sewer.

Repairs & Maintenance includes: Electrical, Plumbing, Carpet & Flooring, Building Supplies, Landscaping.

Mechanical Equipment, Painting and Janitorial Supplies.

Available Net Income may be used to offset Debt in Low-Mod Set Aside Fund (870).

A. Rehabilitation of complex, as provided in Capital Improvement Projects section.

PALM DESERT HOUSING AUTHORITY  
BUDGET WORKSHEETS FY 2010-2011

HOUSING AUTHORITY - CARLOS ORTEGA VILLAS		871		8691	
Account Code	Account Description	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget
<b>Revenue:</b>					
871-8691-363.20-00	TOTAL RENTAL INCOME	8,456	-	-	-
<b>Expenditures:</b>					
871-8691-466.30-89	PAYROLL	(156)	-	-	-
871-8691-466.30-92	CONTRACT SERVICES	17,301	-	-	-
871-8691-466.30-93	MANAGEMENT FEE	4,500	-	-	-
871-8691-466.32-23	ADVERTISING/PROMOTION	43	-	-	-
871-8691-466.33-10	R/M - BUILDING	4,263	-	-	-
871-8691-466.35-14	UTILITIES	25,612	-	-	-
871-8691-466.36-95	MISCELLANEOUS EXP	1,263	-	-	-
	SUBTOTAL EXPENDITURES	52,825	-	-	-
<b>NET OPERATING INCOME "NOI"</b>		<b>(44,369)</b>	<b>-</b>	<b>-</b>	<b>-</b>
871-8691-466.33-11	REPLACEMENT EXPENDITURES	-	-	-	-
871-8691-466.40-01	CARLOS ORTEGA VILLAS CONST/REHAB	-	20,000,000	9,121	-
871-8691-466.40-50	CAPITAL IMPROVEMENTS	-	-	-	-
<b>NET INCOME/LOSS</b>		<b>(44,369)</b>	<b>(20,000,000)</b>	<b>(9,121)</b>	<b>-</b>

A

## HOUSING AUTHORITY - PALM VILLAGE APTS

DEPT. 8692

**Program Narrative:**

Palm Village Apartment complex has 36 newly constructed units that are rented at affordable levels for very low, low, and moderate-income families.

<b>Expenditure Summary</b>	<b>2008-2009 Actuals</b>	<b>2009-2010 Adopted</b>	<b>2009-2010 Projected</b>	<b>2010-2011 Budget</b>	<b>Percentage Change</b>
SALARY AND BENEFITS					
SUPPLIES					
OTHER SERVICES	119,708	128,994	122,162	120,412	-6.65%
CAPITAL OUTLAY	7,262	11,700	7,800	9,200	-21.37%
<b>TOTALS:</b>	<b>126,970</b>	<b>140,694</b>	<b>129,962</b>	<b>129,612</b>	<b>-7.88%</b>

**SIGNIFICANT CHANGES:**

Contract services includes: Pest Control, Gardening and Subcontract cleaning services.

Utilities Services includes: Telephone, Trash Removal, Gas & Electric, Water and Sewer.

Repairs & Maintenance includes: Electrical, Plumbing, Carpet & Flooring, Building Supplies, Landscaping,

Mechanical Equipment, Painting and Janitorial Supplies.

Available Net Income may be used to offset Debt in Low-Mod Set Aside Fund (870).

A. Management Fee is currently authorized at \$35 per door.

B. Replacement expenses include HVAC's, water heaters, appliances, and roof repairs.

PALM DESERT HOUSING AUTHORITY  
BUDGET WORKSHEETS FY 2010-2011

HOUSING AUTHORITY - PALM VILLAGE APTS		871		8692	
Account Code	Account Description	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget
<b>Revenue:</b>					
871-8692-363.20-00	TOTAL RENTAL INCOME	173,848	173,912	178,420	172,927
<b>Expenditures:</b>					
871-8692-466.30-89	PAYROLL	50,474	54,102	48,855	51,613
871-8692-466.30-92	CONTRACT SERVICES	14,470	13,500	13,122	8,942
871-8692-466.30-93	MANAGEMENT FEE	14,665	15,120	15,120	15,120
871-8692-466.32-23	ADVERTISING/PROMOTION	234	640	511	660
871-8692-466.33-10	R/M - BUILDING	7,596	11,650	13,556	13,540
871-8692-466.35-14	UTILITIES	27,610	29,980	26,232	26,260
871-8692-466.36-95	MISCELLANEOUS EXP	4,659	4,002	4,766	4,276
	SUBTOTAL EXPENDITURES	119,708	128,994	122,162	120,412
<b>NET OPERATING INCOME "NOI"</b>		<b>54,139</b>	<b>44,918</b>	<b>56,258</b>	<b>52,515</b>
871-8692-466.33-11	REPLACEMENT EXPENDITURES	7,262	11,700	7,800	9,200
871-8692-466.40-01	PALM VILLAGE CONST/REHAB	-	-	-	-
871-8692-466.40-50	CAPITAL IMPROVEMENTS	-	-	-	-
<b>NET INCOME/LOSS</b>		<b>46,877</b>	<b>33,218</b>	<b>48,458</b>	<b>43,315</b>

A

B

## HOUSING AUTHORITY - CANDLEWOOD APTS

DEPT. 8693

**Program Narrative:**

Candlewood Apartments has 30 units that are all rented at affordable levels for very low, low, and moderate-income seniors.

Expenditure Summary	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget	Percentage Change
SALARY AND BENEFITS					
SUPPLIES					
OTHER SERVICES	147,313	154,571	146,235	148,804	-3.73%
CAPITAL OUTLAY	98,857	45,700	31,760	41,700	-8.75%
<b>TOTALS:</b>	<b>246,171</b>	<b>200,271</b>	<b>177,995</b>	<b>190,504</b>	<b>-4.88%</b>

**SIGNIFICANT CHANGES:**

Contract services includes: Pest Control, Gardening and Subcontract cleaning services.

Utilities Services includes: Telephone, Trash Removal, Gas & Electric, Water and Sewer.

Repairs & Maintenance includes: Electrical, Plumbing, Carpet & Flooring, Building Supplies, Landscaping,

Mechanical Equipment, Painting and Janitorial Supplies.

Available Net Income may be used to offset Debt in Low-Mod Set Aside Fund (870).

A. Management Fee is currently authorized at \$35 per door.

B. Replacement expenses include HVAC's, trash gates, water heaters, kitchen/bathroom refurbishments, appliances, and roof repairs.



PALM DESERT HOUSING AUTHORITY  
BUDGET WORKSHEETS FY 2010-2011

HOUSING AUTHORITY - CANDLEWOOD APTS		871		8693	
Account Code	Account Description	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget
<b>Revenue:</b>					
871-8693-363-2000	TOTAL RENTAL INCOME	113,138	112,670	112,663	100,526
<b>Expenditures:</b>					
871-8693-466.30-89	PAYROLL	46,556	53,292	51,129	54,427
871-8693-466.30-92	CONTRACT SERVICES	18,718	20,940	19,391	16,100
871-8693-466.30-93	MANAGEMENT FEE	12,145	12,600	12,600	12,600
871-8693-466.32-23	ADVERTISING/PROMOTION	2,110	2,710	2,116	1,680
871-8693-466.33-10	R/M - BUILDING	32,374	32,817	30,134	32,477
871-8693-466.35-14	UTILITIES	29,606	28,440	26,366	27,420
871-8693-466.36-95	MISCELLANEOUS EXP	5,804	3,772	4,499	4,100
	SUBTOTAL EXPENDITURES	147,313	154,571	146,235	148,804
<b>NET OPERATING INCOME "NOI"</b>		<b>(34,175)</b>	<b>(41,901)</b>	<b>(33,572)</b>	<b>(48,278)</b>
871-8693-466.33-11	REPLACEMENT EXPENDITURES	88,657	45,700	31,760	41,700
871-8693-466.40-01	CANDLEWOOD CONST/REHAB	-	-	-	-
871-8693-466.40-50	CAPITAL IMPROVEMENTS	10,200	-	-	-
<b>NET INCOME/LOSS</b>		<b>(133,032)</b>	<b>(87,601)</b>	<b>(65,332)</b>	<b>(89,978)</b>

A

B

HOUSING AUTHORITY - LA ROCCA VILLAS

DEPT.

8694

**Program Narrative:**

La Rocca Villas has 27 newly constructed units that are rented at affordable levels for very low, low, and moderate-income seniors.

Expenditure Summary	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget	Percentage Change
SALARY AND BENEFITS					
SUPPLIES					
OTHER SERVICES	103,779	110,754	100,163	108,720	-1.84%
CAPITAL OUTLAY	11,922	2,500	3,167	2,500	0.00%
<b>TOTALS:</b>	<b>115,701</b>	<b>113,254</b>	<b>103,330</b>	<b>111,220</b>	<b>-1.80%</b>

**SIGNIFICANT CHANGES:**

Contract services includes: Pest Control, Gardening and Subcontract cleaning services.

Utilities Services includes: Telephone, Trash Removal, Gas & Electric, Water and Sewer.

Repairs & Maintenance includes: Electrical, Plumbing, Carpet & Flooring, Building Supplies, Landscaping,

Mechanical Equipment, Painting and Janitorial Supplies.

Available Net Income may be used to offset Debt in Low-Mod Set Aside Fund (870).

A. Management Fee is currently authorized at \$35 per door.

B. Replacement expenses include HVAC's.

PALM DESERT HOUSING AUTHORITY  
BUDGET WORKSHEETS FY 2010-2011

HOUSING AUTHORITY - LA ROCCA VILLAS		871			8694
Account Code	Account Description	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget
<b>Revenue:</b>					
871-8694-363-2000	TOTAL RENTAL INCOME	126,281	122,714	125,356	131,036
<b>Expenditures:</b>					
871-8694-466.30-89	PAYROLL	34,760	30,904	31,920	47,021
871-8694-466.30-92	CONTRACT SERVICES	19,565	20,760	17,912	7,442
871-8694-466.30-93	MANAGEMENT FEE	11,130	11,340	11,270	11,340
871-8694-466.32-23	ADVERTISING/PROMOTION	271	840	633	600
871-8694-466.33-10	R/M - BUILDING	7,389	12,803	10,486	11,890
871-8694-466.35-14	UTILITIES	28,109	31,020	24,777	28,361
871-8694-466.36-95	MISCELLANEOUS EXP	2,556	3,087	3,165	2,066
	<b>SUBTOTAL EXPENDITURES</b>	<b>103,779</b>	<b>110,754</b>	<b>100,163</b>	<b>108,720</b>
<b>NET OPERATING INCOME "NOI"</b>		<b>22,501</b>	<b>11,960</b>	<b>25,193</b>	<b>22,316</b>
871-8694-466.33-11	REPLACEMENT EXPENDITURES	11,922	2,500	3,167	2,500
871-8694-466.40-01	LA ROCCA VILLAS CONST/REHAB	-	-	-	-
871-8694-466.40-50	CAPITAL IMPROVEMENTS	-	-	-	-
<b>NET INCOME/LOSS</b>		<b>10,580</b>	<b>9,460</b>	<b>22,026</b>	<b>19,816</b>

A

B

HOUSING AUTHORITY - SAGECREST

DEPT. 8695

**Program Narrative:**

Sagecrest Apartment complex has 14 units that are rented at affordable levels for very low, low, and moderate-income families. In 2008-09 the Agency acquired 14 adjacent units that are also at affordable levels for very low, low, and moderate-income seniors.

Expenditure Summary	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget	Percentage Change
SALARY AND BENEFITS					
SUPPLIES					
OTHER SERVICES	97,819	157,510	137,445	68,372	-56.59%
CAPITAL OUTLAY	86,548	100,000	(996)	5,500	-94.50%
<b>TOTALS:</b>	<b>184,367</b>	<b>257,510</b>	<b>136,449</b>	<b>73,872</b>	<b>-71.31%</b>

**SIGNIFICANT CHANGES:**

Contract services includes: Pest Control, Gardening and Subcontract cleaning services.

Utilities Services includes: Telephone, Trash Removal, Gas & Electric, Water and Sewer.

Repairs & Maintenance includes: Electrical, Plumbing, Carpet & Flooring, Building Supplies, Landscaping,

Mechanical Equipment, Painting and Janitorial Supplies.

Available Net Income may be used to offset Debt in Low-Mod Set Aside Fund (870).

A. Management Fee is currently authorized at \$35 per door.

B. Capital Improvements include potential Health and Safety hazards at newly acquired complex.

PALM DESERT HOUSING AUTHORITY  
BUDGET WORKSHEETS FY 2010-2011

HOUSING AUTHORITY - SAGECREST				871	8695
Account Code	Account Description	2008-2009 Actuals	2009-2010 Adopted	2009-2010 Projected	2010-2011 Budget
<b>Revenue:</b>					
871-8695-363-2000	TOTAL RENTAL INCOME	35,937	87,532	82,080	51,704
<b>Expenditures:</b>					
871-8695-466.30-89	PAYROLL	46,776	59,316	54,259	34,811
871-8695-466.30-92	CONTRACT SERVICES	15,930	30,480	24,269	6,248
871-8695-466.30-93	MANAGEMENT FEE	7,455	11,760	11,060	5,880
871-8695-466.32-23	ADVERTISING/PROMOTION	48	540	360	552
871-8695-466.33-10	R/M - BUILDING	11,996	20,720	15,737	9,240
871-8695-466.35-14	UTILITIES	12,621	29,288	25,088	9,000
871-8695-466.36-95	MISCELLANEOUS EXP	2,993	5,406	6,672	2,640
	<b>SUBTOTAL EXPENDITURES</b>	<b>97,819</b>	<b>157,510</b>	<b>137,445</b>	<b>68,372</b>
<b>NET OPERATING INCOME "NOI"</b>		<b>(61,882)</b>	<b>(69,978)</b>	<b>(55,365)</b>	<b>(16,668)</b>
871-8695-466.33-11	REPLACEMENT EXPENDITURES	-	-	-	5,500
871-8695-466.40-01	SAGECREST CONST/REHAB	-	-	-	-
871-8695-466.40-50	CAPITAL IMPROVEMENTS	86,548	100,000	(996)	-
<b>NET INCOME/LOSS</b>		<b>(148,430)</b>	<b>(169,978)</b>	<b>(54,369)</b>	<b>(22,168)</b>

A

B

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**

# CITY OF PALM DESERT

## FINANCE DEPARTMENT

### STAFF REPORT

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: PAUL S. GIBSON, DIRECTOR OF FINANCE/CITY TREASURER

DATE: JUNE 24, 2010

**SUBJECT: OUT OF STATE TRAVEL IN FY 2010/2011 BUDGET**

The FY 2010/2011 budget includes out-of-state travel for the departments listed below. The trips are for attendance at national conferences of professional organizations of which the City or department head is a member.

<u>Department</u>	<u>Organization</u>	<u>Destination</u>	<u>Attendee</u>
Public Works	Irrigation Association Conference	Phoenix, AZ	Landscape Manager
City Clerk	IIMC	Nashville, TN	City Clerk
Building & Safety	ICC Annual Business Meeting	Charlotte, NC	Director
City Manager	RIMS Western Regional Meeting	Bend, OR	Risk Manager
Redevelopment	ICSC ULI	Las Vegas, NV Detroit, MI	ACM, Econ. Dev. Mgr ACM, 2 staff members
City Council	ICSC	Las Vegas, NV	Councilman Spiegel

Staff requests approval of the above-listed out-of-state travel as presented.

Submitted by:

Approval:

\_\_\_\_\_  
Paul S. Gibson, Finance Director

\_\_\_\_\_  
John M. Wohlmuth, City Manager

PSG:nmo

**RESOLUTION NO. 2010-\_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM DESERT, CALIFORNIA, RESCINDS RESOLUTIONS NO. 09-66 AND ESTABLISHES ALLOCATED CLASSIFICATIONS, SALARY SCHEDULE, AND SALARY RANGES, "EXHIBIT A", FOR THE PERIOD OF July 1, 2010 THROUGH JUNE 30, 2011.**

**WHEREAS**, the City of Palm Desert has met and conferred in good faith with the Palm Desert Employees Organization (PDEO) in accordance with the Meyers-Milias-Brown Act and the City employer - employee relations Ordinance No. 1042; and

**WHEREAS**, the City of Palm Desert has reached agreement with the employees represented by the Palm Desert Employees Organization, for the period February 21, 2008, through February 20, 2011; and

**WHEREAS**, the City of Palm Desert has reached agreement with the employees represented by the Palm Desert Employees Organization, to adopt "Addendum 1" to the Memorandum of Understanding for the period February 21, 2008, through February 20, 2011, deferring any cost of living adjustment to July 1, 2011; and

**WHEREAS**, the modification to "EXHIBIT A" does not change the MOU/Agreement previously entered in between the Palm Desert Employees Organization and the City of Palm Desert.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM DESERT AS FOLLOWS:**

**SECTION I - SALARY SCHEDULE, RANGES & ALLOCATED CLASSIFICATIONS**

All employees shall be classified and shall receive compensation for services performed. This compensation shall be in accordance with the established salary schedule and salary ranges for their respective classification as shown below.

The City of Palm Desert's Personnel System, Section 2.52 of the Palm Desert Municipal Code prescribes specific terms for appointment and tenure of all City employees.



<u>Department / Division</u>	<u>FTE</u>	<u>Classification</u>	<u>Salary Range</u>	<u>Authorized</u>
<b>CITY MANAGER</b>	<b>(5)</b>	City Manager	1	1
		Assistant to the City Manager	135	1
		Risk Manager	129	1
		Secretary to the City Manager	116	1
		Sr. Office Assistant	107	1
<b>Special Programs</b>	<b>(4)</b>	Director of Special Programs	137	1
		*Recycling Technician	113	1
		Administrative Secretary	113	1
		Office Assistant II - OR - Office Assistant I	104 100	1
<b>City Clerk</b>	<b>(7)</b>	City Clerk	139	1
		Deputy City Clerk	118	1
		Secretary to the City Council	116	1
		Administrative Secretary	113	1
		Records Technician	113	1
		Main Lobby Receptionist	106	1
		Office Assistant II - OR - Office Assistant I	104 100	1
<b>Human Resources</b>	<b>(3)</b>	Human Resources Director - OR - Human Resources Manager	139 131	1
		Human Resources Technician	113	2
<b>FINANCE/CITY TREASURER</b>	<b>(12)</b>	Director of Finance/City Treasurer	145	1
<b>Accounting/Investments</b>		Assistant Finance Director	135	1
		Deputy City Treasurer	127	1
		Senior Financial Analyst	127	1
		Management Analyst II - OR - Management Analyst I	123 120	1
		Administrative Secretary	113	1
<b>Payroll</b>	<b>(1)</b>	Accounting Technician II	118	1
<b>Accounts Payable</b>	<b>(1)</b>	Accounting Technician II	118	1
<b>Accounts Receivable</b>	<b>(1)</b>	Accounting Technician II	118	1
<b>Purchasing/Fixed Assets</b>	<b>(1)</b>	Accounting Technician II	118	1
<b>Business License</b>	<b>(2)</b>	Business License Technician II - OR - Business License Technician I	116 113	1
		Sr. Office Assistant - Business License	107	1
<b>Information Technology</b>	<b>(5)</b>	Information Systems Manager	135	1
		G.I.S. Technician	114	1
		Information Systems Technician	114	2
		Office Assistant II - OR - Office Assistant I	104 100	1

<u>Department / Division</u>	<u>FTE</u>	<u>Classification</u>	<u>Salary Range</u>	<u>Authorized</u>
<b>PUBLIC WORKS</b>	<b>(51)</b>			
<b>Public Works Administration</b>	<b>(17)</b>	Director of Public Works	145	1
		City Engineer	139	1
		Transportation Engineer	130	1
		Senior Engineer/City Surveyor	130	1
		Senior Engineer - OR - Associate Engineer	129	1
		127		
		Sr. Management Analyst	127	2
		Project Administrator	127	1
		Assistant Engineer	125	1
		Management Analyst II - OR - Management Analyst I	123	1
		120		
		Public Works Inspector II - OR - Public Works Inspector I	120	3
		118		
		Capital Improvement Projects Technician	113	1
		Administrative Secretary	113	1
		Senior Office Assistant	107	1
		Office Assistant II - OR - Office Assistant I	104	1
		100		
<b>Public Works Streets Maintenance</b>	<b>(21)</b>	Maintenance Services Manager	130	1
		Engineering Technician II - OR - Engineering Technician I	118	1
		113		
		Traffic Signal Specialist	121	1
		Traffic Signal Technician II	118	
		118		
		Traffic Signal Technician II	118	1
		Mechanic II	113	1
		Senior Maintenance Worker	111	2
		Equipment Operator I	109	3
		Maintenance Worker II - OR - Maintenance Worker I	106	10
		101		
		Senior Office Assistant	107	1
<b>Building Operations/ Maintenance</b>	<b>(4)</b>	Building Maintenance Supervisor	114	1
		Maintenance Worker II - OR - Maintenance Worker I - OR - Custodian II - OR - Custodian I	106	3
		101		
		104		
		100		
<b>Landscape Services</b>	<b>(9)</b>	Landscape Manager	129	1
		Landscape Specialist	121	1
		Senior Landscape Inspector	121	1
		Landscape Inspector II - OR - Landscape Inspector I	118	4
		114		
		Parks Facilities Manager	127	1
		Park Inspector	113	1

<u>Department / Division</u>	<u>FTE</u>	<u>Classification</u>	<u>Salary Range</u>	<u>Authorized</u>
<b>BUILDING AND SAFETY</b>	<b>12</b>	Director of Building & Safety	140	1
		Plan Check Manager	127	1
		Building Permit Specialist II - OR - Building Permit Specialist	118	2
		Building Inspector II - OR - Building Inspector I	118	5
		Administrative Secretary	113	1
		Building & Safety Technician	113	1
		Office Assistant II - OR - Office Assistant I	104	1
			100	
<b>COMMUNITY DEVELOPMENT</b>	<b>(14)</b>			
<b>Community Development / Planning</b>	<b>(6)</b>	Director of Community Development	144	1
		Principal Planner	135	1
		Associate Planner - OR - Assistant Planner	127	2
		Administrative Secretary	123	1
		Senior Office Assistant	113	1
			107	1
<b>Art in Public Places</b>	<b>(2)</b>	**Public Arts Coordinator	118	1
		**Public Arts Technician	113	1
<b>Code Inspection</b>	<b>(6)</b>	Code Compliance Manager	127	1
		Senior Code Compliance Officer	121	1
		Code Compliance Officer II - OR - Code Compliance Officer I	118	3
		Code Compliance Technician	114	1
			113	1
<b>REDEVELOPMENT AGENCY</b>	<b>(16)</b>			
<b>Redevelopment</b>	<b>(16)</b>	ACM/RDA/Housing	151	1
		Redevelopment Manager	131	1
		Economic Development Manager	134	1
		Marketing Manager	131	1
		Senior Management Analyst	127	1
		Project Administrator	127	1
		Accountant II - OR - Accountant I	121	1
		Project Coordinator	118	1
		Management Analyst I	121	1
		Economic Development Technician II - OR - Economic Development Technician I	120	1
		Energy Project Technician	118	1
		Redevelopment Finance Technician	114	1
		Administrative Secretary	114	1
		Office Assistant II - OR - Office Assistant I	113	2
			104	2
			100	
<b>Visitor Information Center</b>	<b>(4)</b>	Visitor Information Center Manager	131	1

SALARY RESOLUTION NO. \_\_\_\_\_  
SECTION I

AUTHORIZED POSITIONS FY 2010/2011

<u>Department / Division</u>	<u>FTE</u>	<u>Classification</u>	<u>Salary Range</u>	<u>Authorized</u>
		Senior Office Assistant	107	1
		Office Assistant II - OR - Office Assistant I	104 100	2
<b>Housing</b>	<b>(5)</b>	Director of Housing	138	1
		Management Analyst II - OR - Management Analyst I	123 120	1
		Project Coordinator	121	1
		Housing Programs Technician	113	2
<b>TOTAL ALLOCATED POSITIONS</b>				<b>138</b>

\* Funded through Recycling Fund

\*\* Funding through Art in Public Places Fund

**Resolution 2010 - \_\_\_\_\_ - Salary Resolution**

**SECTION II - EXEMPT PERSONNEL**

The following positions are exempt from overtime provisions as defined by the Fair Labor Standards Act and set forth in the Personnel Rules and Regulations, Section 2.52.305.

Among other things, these positions require spending numerous extra hours at meetings, conferences and work and are designated Group A.

**Group A:**

City Manager  
Assistant City Manager Redevelopment/Housing Authority/Economic Dev.  
City Clerk  
City Engineer  
Director of Building & Safety  
Director of Community Development  
Director of Finance/City Treasurer  
Director of Housing  
Director of Public Works  
Director of Special Programs

The following positions are exempt from overtime provisions as defined by the Fair Labor Standards Act and set forth in the Personnel Rules and Regulations, Section 2.52.305.

Among other things, these positions require spending occasional extra hours at meetings, conferences and work and are designated Group B.

**Group B:**

Assistant to the City Manager	Management Analyst I/II
Assistant Finance Director	Maintenance Services Manager
Assistant Engineer	Park Facilities Manager
Assistant Planner	Plan Check Manager
Associate Engineer	Principal Planner
Associate Planner	Project Administrator
Building Maintenance Supervisor	Public Arts Coordinator
Code Compliance Manager	Redevelopment Manager
Deputy City Treasurer	Risk Manager
Economic Development Manager	Secretary to the City Council
Human Resources Manager	Secretary to the City Manager
Marketing Manager	Senior Engineer
Landscape Manager	Senior Engineer/City Surveyor

**Resolution 2010 - \_\_\_\_\_ - Salary Resolution**

Senior Financial Analyst  
Senior Management Analyst  
Transportation Engineer

Visitor Information Center Manager

**SECTION III - MILEAGE REIMBURSEMENT**

The mileage reimbursement rate to employees required to use their personal car on City business shall be set by Council and conform to current Internal Revenue Service guidelines.

**SECTION IV - OTHER COMPENSATION**

While this resolution establishes the ranges and gross salary for certain positions in the classified service for the City of Palm Desert, there are other benefits both tangible and intangible that are not addressed in this document. Unless referenced otherwise, all benefits in place on June 30, 2010, will continue as constituted.

**SECTION V**

This resolution is effective upon adoption. The provisions relating to salary and other compensation shall be effective and where applicable, accrue on, and from July 1, 2010.

PASSED, APPROVED AND ADOPTED by the Palm Desert City Council this \_\_\_\_\_ day of June 2010 by the following vote, to wit:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:  
ATTEST:

\_\_\_\_\_  
CINDY FINERTY, MAYOR

APPROVED:

\_\_\_\_\_  
RACHELLE KLASSEN, CITY CLERK  
CITY OF PALM DESERT

**CITY OF PALM DESERT**  
**SCHEDULE OF SALARY RANGES AND CLASSIFICATIONS**  
**Effective 7/1/2010 - 6/30/11**

Resolution 2010-\_\_\_\_\_  
Attachment "A"

POSITION CLASSIFICATION		new GRADE	Step 1	5% Step 2	5% Step 3	5% Step 4	5% Step 5	5% Step 6	7.5% Step 7
10001	City Manager/ Executive Director of RDA	1	105.43						
10002	ACM for RDA/Housing	151	68.41	71.84	75.42	79.19	83.15	87.30	93.86
		150	66.74	70.06	73.57	77.24	81.11	85.17	91.56
		149	65.11	68.37	71.79	75.38	79.15	83.11	89.34
		148	63.53	66.70	70.02	73.52	77.20	81.07	87.15
		147	61.97	65.07	68.31	71.73	75.32	79.08	85.00
		146	60.46	63.48	66.66	69.98	73.48	77.16	82.95
10006	Dir. of Finance/City Treasurer	145	58.99	61.93	65.04	68.28	71.70	75.29	80.92
10011	Director of Public Works	145	58.99	61.93	65.04	68.28	71.70	75.29	80.92
10009	Director of Community Development	144	57.55	60.42	63.44	66.62	69.95	73.45	78.96
		142	54.77	57.51	60.38	63.40	66.57	69.90	75.13
		141	53.44	56.11	58.93	61.86	64.95	68.21	73.33
10010	Director of Building & Safety	140	52.13	54.73	57.48	60.35	63.36	66.53	71.53
10015	City Clerk	139	50.87	53.42	56.09	58.88	61.83	64.92	69.79
10018	City Engineer	139	50.87	53.42	56.09	58.88	61.83	64.92	69.79
10014	Director of Housing	138	49.61	52.10	54.70	57.45	60.32	63.33	68.09
10016	Director of Special Programs	137	48.42	50.84	53.37	56.05	58.83	61.79	66.42
		136	47.24	49.59	52.08	54.68	57.43	60.29	64.81
20028	Information System Manager	135	46.07	48.39	50.81	53.34	56.01	58.80	63.22
20060	Assistant to the City Manager	135	46.07	48.39	50.81	53.34	56.01	58.80	63.22
20066	Assistant Finance Director	135	46.07	48.39	50.81	53.34	56.01	58.80	63.22
20075	Principal Planner	135	46.07	48.39	50.81	53.34	56.01	58.80	63.22
20074	Economic Development Manager	134	44.96	47.22	49.57	52.06	54.66	57.40	61.70
		133	43.85	46.05	48.36	50.78	53.32	55.99	60.19
		132	42.80	44.94	47.19	49.54	52.03	54.63	58.73
20030	Redevelopment Manager	131	41.75	43.83	46.02	48.32	50.73	53.27	57.26
20034	Human Resources Manager	131	41.75	43.83	46.02	48.32	50.73	53.27	57.26

**CITY OF PALM DESERT**  
**SCHEDULE OF SALARY RANGES AND CLASSIFICATIONS**  
**Effective 7/1/2010 - 6/30/11**

Resolution 2010-\_\_\_\_\_  
Attachment "A"

POSITION	CLASSIFICATION	new GRADE	Step 1	5% Step 2	5% Step 3	5% Step 4	5% Step 5	5% Step 6	7.5% Step 7
20051	Visitors Information Center Manager	131	41.75	43.83	46.02	48.32	50.73	53.27	57.26
20061	Marketing Manager	131	41.75	43.83	46.02	48.32	50.73	53.27	57.26
20006	Transportation Engineer	130	40.74	42.77	44.91	47.15	49.51	51.99	55.88
20009	Maintenance Services Manager	130	40.74	42.77	44.91	47.15	49.51	51.99	55.88
20056	Senior Engineer/City Surveyor	130	40.74	42.77	44.91	47.15	49.51	51.99	55.88
20008	Senior Engineer	129	39.73	41.73	43.81	46.00	48.30	50.71	54.52
20017	Risk Manager	129	39.73	41.73	43.81	46.00	48.30	50.71	54.52
20048	Landscape Manager	129	39.73	41.73	43.81	46.00	48.30	50.71	54.52
		128	38.76	40.69	42.73	44.87	47.11	49.46	53.17
20013	Senior Management Analyst	127	37.81	39.71	41.71	43.79	45.98	48.28	51.90
20015	Associate Planner	127	37.81	39.71	41.71	43.79	45.98	48.28	51.90
20019	Code Compliance Manager	127	37.81	39.71	41.71	43.79	45.98	48.28	51.90
20036	Project Administrator	127	37.81	39.71	41.71	43.79	45.98	48.28	51.90
20038	Plan Check Manager	127	37.81	39.71	41.71	43.79	45.98	48.28	51.90
20064	Deputy City Treasurer	127	37.81	39.71	41.71	43.79	45.98	48.28	51.90
20067	Senior Financial Analyst	127	37.81	39.71	41.71	43.79	45.98	48.28	51.90
20076	Parks Facilities Manager	127	37.81	39.71	41.71	43.79	45.98	48.28	51.90
20018	Assistant Engineer	125	36.01	37.80	39.70	41.70	43.78	45.97	49.42
		124	35.12	36.88	38.73	40.66	42.70	44.83	48.18
20020	Management Analyst II	123	34.26	35.99	37.78	39.68	41.66	43.74	47.01
20021	Assistant Planner	123	34.26	35.99	37.78	39.68	41.66	43.74	47.01
		122	33.43	35.10	36.84	38.68	40.62	42.66	45.86
30002	Accountant II	121	32.61	34.24	35.97	37.75	39.65	41.63	44.74
30061	Landscape Specialist	121	32.61	34.24	35.97	37.75	39.65	41.63	44.74
30063	Senior Code Compliance Officer	121	32.61	34.24	35.97	37.75	39.65	41.63	44.74
30082	Traffic Signal Specialist	121	32.61	34.24	35.97	37.75	39.65	41.63	44.74
30088	Project Coordinator	121	32.61	34.24	35.97	37.75	39.65	41.63	44.74



**CITY OF PALM DESERT**  
**SCHEDULE OF SALARY RANGES AND CLASSIFICATIONS**  
**Effective 7/1/2010 - 6/30/11**

Resolution 2010-\_\_\_\_  
Attachment "A"

POSITION CLASSIFICATION		new GRADE	Step 1	5% Step 2	5% Step 3	5% Step 4	5% Step 5	5% Step 6	7.5% Step 7
30090	Senior Landscape Inspector	121	32.61	34.24	35.97	37.75	39.65	41.63	44.74
20058	Management Analyst I	120	31.82	33.41	35.08	36.82	38.66	40.60	43.65
30013	Sr. Engineering Technician	120	31.82	33.41	35.08	36.82	38.66	40.60	43.65
30076	Public Works Inspector II	120	31.82	33.41	35.08	36.82	38.66	40.60	43.65
		119	31.04	32.59	34.22	35.93	37.72	39.61	42.57
30006	Public Works Inspector I	118	30.28	31.79	33.38	35.06	36.80	38.64	41.53
30008	Building Inspector II	118	30.28	31.79	33.38	35.06	36.80	38.64	41.53
30009	Building Permit Specialist II	118	30.28	31.79	33.38	35.06	36.80	38.64	41.53
30011	Accountant I	118	30.28	31.79	33.38	35.06	36.80	38.64	41.53
30012	Code Compliance Officer II	118	30.28	31.79	33.38	35.06	36.80	38.64	41.53
30016	Engineering Technician II	118	30.28	31.79	33.38	35.06	36.80	38.64	41.53
30071	Public Arts Coordinator	118	30.28	31.79	33.38	35.06	36.80	38.64	41.53
30073	Information Systems Analyst	118	30.28	31.79	33.38	35.06	36.80	38.64	41.53
30075	Landscape Inspector II	118	30.28	31.79	33.38	35.06	36.80	38.64	41.53
30080	Accounting Technician II	118	30.28	31.79	33.38	35.06	36.80	38.64	41.53
30081	Traffic Signal Technician II	118	30.28	31.79	33.38	35.06	36.80	38.64	41.53
30084	Deputy City Clerk	118	30.28	31.79	33.38	35.06	36.80	38.64	41.53
30087	Economic Development Technician II	118	30.28	31.79	33.38	35.06	36.80	38.64	41.53
		117	29.55	31.02	32.57	34.20	35.90	37.70	40.53
20024	Secretary to the City Manager	116	28.82	30.26	31.77	33.35	35.04	36.78	39.54
20044	Secretary to the City Council	116	28.82	30.26	31.77	33.35	35.04	36.78	39.54
30068	Buisness License Tech II	116	28.82	30.26	31.77	33.35	35.04	36.78	39.54
		115	28.12	29.54	31.01	32.56	34.19	35.89	38.59
20072	Building Maintenance Supervisor	114	27.44	28.80	30.25	31.75	33.34	35.02	37.64
30014	Code Compliance Officer I	114	27.44	28.80	30.25	31.75	33.34	35.02	37.64
30015	Building Inspector I	114	27.44	28.80	30.25	31.75	33.34	35.02	37.64
30045	Landscape Inspector I	114	27.44	28.80	30.25	31.75	33.34	35.02	37.64

**CITY OF PALM DESERT**  
**SCHEDULE OF SALARY RANGES AND CLASSIFICATIONS**  
**Effective 7/1/2010 - 6/30/11**

Resolution 2010-\_\_\_\_\_  
Attachment "A"

POSITION	CLASSIFICATION	new GRADE	Step 1	5% Step 2	5% Step 3	5% Step 4	5% Step 5	5% Step 6	7.5% Step 7
30047	Economic Development Technician I	114	27.44	28.80	30.25	31.75	33.34	35.02	37.64
30056	Information Systems Technician	114	27.44	28.80	30.25	31.75	33.34	35.02	37.64
30085	GIS Technician	114	27.44	28.80	30.25	31.75	33.34	35.02	37.64
30091	Energy Project Technician	114	27.44	28.80	30.25	31.75	33.34	35.02	37.64
30005	Engineering Technician I	113	26.76	28.10	29.49	30.98	32.53	34.16	36.72
30018	Human Resources Technician	113	26.76	28.10	29.49	30.98	32.53	34.16	36.72
30019	Accounting Technician I	113	26.76	28.10	29.49	30.98	32.53	34.16	36.72
30020	Administrative Secretary	113	26.76	28.10	29.49	30.98	32.53	34.16	36.72
30025	Mechanic II	113	26.76	28.10	29.49	30.98	32.53	34.16	36.72
30048	Records Technician	113	26.76	28.10	29.49	30.98	32.53	34.16	36.72
30059	RDA Finance Technician	113	26.76	28.10	29.49	30.98	32.53	34.16	36.72
30064	Code Compliance Technician	113	26.76	28.10	29.49	30.98	32.53	34.16	36.72
30072	Business License Technician	113	26.76	28.10	29.49	30.98	32.53	34.16	36.72
30074	Housing Programs Technician	113	26.76	28.10	29.49	30.98	32.53	34.16	36.72
30077	Public Arts Technician	113	26.76	28.10	29.49	30.98	32.53	34.16	36.72
30083	Capital Improvement Projects Technician	113	26.76	28.10	29.49	30.98	32.53	34.16	36.72
30086	Building and Safety Technician	113	26.76	28.10	29.49	30.98	32.53	34.16	36.72
30089	Recycling Technician	113	26.76	28.10	29.49	30.98	32.53	34.16	36.72
30093	Parks Inspector	113	26.76	28.10	29.49	30.98	32.53	34.16	36.72
		112	26.11	27.41	28.77	30.22	31.72	33.31	35.80
30021	Senior Maintenance Worker	111	25.49	26.76	28.10	29.49	30.98	32.53	34.96
30023	Building Permit Specialist	111	25.49	26.76	28.10	29.49	30.98	32.53	34.96
30053	Equipment Operator II	111	25.49	26.76	28.10	29.49	30.98	32.53	34.96
		110	24.86	26.11	27.41	28.77	30.22	31.72	34.12
30052	Equipment Operator I	109	24.26	25.48	26.74	28.08	29.47	30.96	33.27
		108	23.65	24.84	26.09	27.39	28.75	30.19	32.46
30026	Senior Office Assistant	107	23.08	24.25	25.46	26.73	28.07	29.46	31.67

**CITY OF PALM DESERT**  
**SCHEDULE OF SALARY RANGES AND CLASSIFICATIONS**  
**Effective 7/1/2010 - 6/30/11**

Resolution 2010-\_\_\_\_\_  
Attachment "A"

POSITION CLASSIFICATION		new GRADE	Step 1	5% Step 2	5% Step 3	5% Step 4	5% Step 5	5% Step 6	7.5% Step 7
30029	Maintenance Worker II	106	22.50	23.63	24.82	26.06	27.36	28.72	30.88
30051	Receptionist	106	22.50	23.63	24.82	26.06	27.36	28.72	30.88
30028	Mechanic I	105	21.96	23.06	24.21	25.43	26.70	28.03	30.13
30030	Office Assistant II	104	21.43	22.50	23.63	24.82	26.06	27.36	29.41
30031	Custodian II	104	21.43	22.50	23.63	24.82	26.06	27.36	29.41
		103	20.92	21.96	23.05	24.20	25.42	26.69	28.69
		102	20.40	21.41	22.48	23.61	24.80	26.03	27.99
30036	Maintenance Worker I	101	19.90	20.90	21.95	23.04	24.19	25.41	27.32
30034	Custodian I	100	19.42	20.40	21.41	22.48	23.61	24.80	26.65
30035	Office Assistant I	100	19.42	20.40	21.41	22.48	23.61	24.80	26.65
50012	Maintenance Worker II-Y-Rated	50	31.97						

**Redevelopment Agency Staff Time Allocation  
2008-2009**

<b>City Staff-time Transferred to RDA</b>	<b>FY 2009</b>
City Clerk	151,050.20
City Manager	322,139.77
Community Services	207,996.27
Finance	420,813.92
Human Resources	52,912.40
Information Systems	88,826.97
Public Works	289,285.04
Building and Safety	22,546.01
Code Enforcement	19,267.78
Developmental Services	62,757.83
Planning	64,099.23
	<u>\$ 1,701,695.42</u>
<b>Redevelopment Staff-time Transferred to City</b>	<b>FY 2009</b>
Redevelopment	<u>\$ 129,388.65</u>
<b>Net Reimbursement to City</b>	<b>\$ 1,572,306.77</b>
<b>City/RDA Staff-time Transferred to Housing</b>	<b>FY 2009</b>
City Clerk	37,762.55
City Manager	64,427.95
Community Services	38,820.63
Finance	96,426.26
Human Resources	17,461.09
Information Systems	29,312.90
Public Works	110,815.88
Building and Safety	6,510.84
Code Enforcement	9,633.89
Developmental Services	13,049.67
Planning	13,925.11
Redevelopment	647,051.35
	<u>\$ 1,085,198.12</u>
<b>Net Amount Charged to Redevelopment</b>	<b>\$ 487,108.65</b>
Net RDA Staff Time	1,184,453.00
<b>Total Staff Time to Redevelopment</b>	<b>\$ 1,671,561.65</b>

Accounting System:	The total set of records and procedures which are used to record, classify, and report information on the financial status and operations of any entity.
Activity:	A specific unit of work or service performed.
Appropriations:	An authorization made by the City Council which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one year period.
Appropriations Ordinance:	The official enactments by the City Council establishing the legal authority for the City officials to obligate and expend resources.
Assessed Valuation:	The estimated value placed upon real and personal property by the County Assessor as the basis for levying property taxes.
Assets:	Property owned by the City which has monetary values.
Audit:	<p>A systematic examination of resource utilization concluding in a written report. It is a test of managements internal accounting controls and is intended to:</p> <ul style="list-style-type: none"><li>- ascertain whether financial statements fairly present Financial positions and results of operations;</li><li>- test whether transactions have been legally performed;</li><li>- identify areas for possible improvements in accounting practices and procedures;</li><li>- ascertain whether transactions have been recorded accurately and consistently, and;</li><li>- ascertain the managerial conduct of officials responsible for governmental resources.</li></ul>
Balance Sheet:	A statement purporting to present the financial position of an entity by disclosing its assets, liabilities, and fund equities as of a specific date. Under varying circumstances, assets are carried at Alower of cost or market, A cost less allowance for depreciation, etc.

- Base Budget:** On going expense for personnel, contractual services, and the replacement of supplies and equipment required to maintain service levels previously authorized by the City
- Bond (Debt Instrument):** A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt to pay for specific capital expenditures.
- Budget (Operating):** A plan of financial operation embodying an estimate of proposed expenditures for a given period (typically a fiscal year) and the proposed means of Financing them (revenue estimates). The term is also sometimes used to denote the officially approved expenditure ceilings under which the City and its departments operate.
- Budget Calendar:** The schedule of key dates or milestones which the City follows in the preparation and adoption of the budget.
- Budget Message:  
(City Managers)** A general discussion of the proposed budget presented in writing as a part of, or supplement to, the budget document. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the City Manager.
- Capital Assets:** Assets of significant value and having a useful life of more than one year. Capital assets are also called fixed assets.
- Capital Budget:** A plan of proposed capital expenditures and the means of financing them. The capital budget is enacted as part of the City's consolidated budget which includes both operating and capital outlays, and is based on a capital improvement program (CIP).

Capital Improvement Program:	A plan for capital expenditures to be incurred each year over a period of ten future years setting forth each capital project, the amount to be expended in each year, and the method of financing those expenditures.
Capital Outlays:	Expenditures for the acquisition of capital assets. Includes the cost of land, buildings, permanent improvements, machinery, large tools, rolling and stationary equipment.
Capital Projects:	Projects which purchase or construct capital assets. Typically a capital project encompasses a purchase of land and/or the construction of a building or facility.
Capital Projects Fund:	Used to account for financial resources used for the acquisition or construction of major capital facilities (other than those financed by Proprietary Funds).
Certificate of Deposit:	A negotiable or non-negotiable receipt for monies deposited in a bank or financial institution for a specified period for a specified rate of interest.
Commodities:	Items of expenditure (in the operating budget) which after use, are consumed or show a material change in their physical condition, and which are generally of limited value and are characterized by rapid depreciation. Office supplies and motor fuel are examples of commodities.
Contingency:	A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.
Contractual Services:	Are items of expenditure for services the City receives from an internal service fund or an outside company. Utilities, rent, and maintenance service agreements are examples of contractual services.
Debt Service:.	Payment of interest and repayment of principal to holders of the City's debt instruments

- Debt Service Fund:** Used to account for the accumulation of resources for and payment of general long-term debt.
- Deficit:** (1) The excess of an entity's liabilities over its assets  
(See Fund Balance).  
(2) The excess of expenditures or expenses over revenues during a single accounting period.
- Depreciation:** (1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.  
(2) That portion of the cost of a capital asset which is charged as an expense during a particular period.
- Encumbrances:** Obligations in the form of purchase orders or contact commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or when an actual liability is set up.
- Enterprise Fund:** Separate financial accounting used for government operations that are financed and operated in a manner similar to business enterprises, and where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public be financed or recovered primarily through user charges, or where the governing body has decided that periodic determination of net income is appropriate for capital maintenance, public policy, management control, or other purposes. Examples of Enterprise Funds are those used for utilities and transit systems.
- Expenditures:** Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes are made.



- Fiscal Year:** The twelve month period beginning July 1st and ending the following June 30th.
- Fixed Charges:** Are items of expenditure for services rendered by internal operations of the City. Rental of City equipment, computer services, building rental, indirect operating expenses and depreciation are examples of fixed charges. Full Faith and Credit: A pledge of the Cities taxing power of a government to repay debt obligations (typically used in reference to General Obligation Bonds or tax supported debt).
- Fund:** An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.
- Fund Balance:** The excess of an entities assets over its liabilities. A negative fund balance sometimes is called a deficit.
- General Fund:** The fund supported by taxes, fees, and other revenues that may be used for any lawful purpose. The general fund accounts for all financial resources except those required to be accounted for in another fund.
- General Obligation Bonds:** When the City pledges in full faith and credit to the repayment of the bonds it issues, then those bonds are general obligation (G.O.) Bonds. Sometimes the term is also used to refer to bonds which are to be repaid from taxes and other general revenues. In California, G.O. bonds must be authorized by public referenda with two-thirds voter approval.

Intergovernmental Grants:	A contribution of assets (usually cash) by on governmental unit or other organization to another. Typically, these contributions are made to local governments from the State and Federal governments. Grants are usually made for specified purposes.
Object of Expenditure:	Expenditure classification based upon the types or categories of goods and services purchased. Typical objects and expenditures include: -personnel services (salaries and wages); -contractual services (utilities, maintenance contract, travel) -commodities (supplies) -fixed charges (rental of City equipment, City building rental); and -capital outlays.
Operating Funds:	Resources derived from recurring revenue sources used to finance ongoing operating expenditures and pay-as-you-go capital projects.
Performance Measurers:	Specific quantitative measurers of work performed within an activity or program (e.g., total miles of streets cleaned). Also, a specific quantitative measure of results obtained through a program or activity (e.g., reduced incidence of vandalism due to new street lighting program).
Personnel Services:	Items of expenditures in the operating budget for salaries and wages paid for services performed by City employees the incidental fringe benefit cost associated with City employment, and amounts paid to outside firms, consultants, or individuals for contract personnel services.
Rating:	The creditworthiness of a city is evaluated by independent agencies.

Reserve:	An account used to indicate that a portion of fund equity is legally restricted for a specific purpose, or set aside for emergencies or unforeseen expenditures not otherwise budgeted for. Reserve accounts can also be used to earmark a portion of fund balance to indicate that it is not appropriate for expenditures.
Resources:	Total dollars available for appropriations including estimated revenues, fund transfers and beginning fund balances.
Revenue:	The term designates an increase to a fund=s assets which: -does not increase a liability (e.g. proceeds from a loan); -does not represent a repayment of an expenditure already made; -does not represent a cancellation of certain liabilities; and -does not represent an increase in contributed capital.
Revenue Bonds:	When a government issues bonds which do not pledge the full faith and credit of the jurisdiction, it issues limited liability revenue bonds. Typically, pledges are made to dedicate one specific revenue source to repay these bonds. In addition to a pledge of revenues, such bonds sometimes may be secured by a lien against property. In Santa Ana, revenues are typically derived from rates charged for utilities.
Revenue Estimate:	A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically a future fiscal year.
Source of Revenue:	Revenues are classified according to their source or point of origin.
Special Revenue Fund:	Used to account for the proceeds of special revenue sources that are restricted by law (or administrative action) to expenditures for specific purposes.

Unit Cost:	The cost required to produce a specific product or unit of service (e.g. the cost to purify one thousand gallons of water).
User Charges (also Known as User Fees):	The payment of a fee for direct receipt of a public service by the party benefitting from the service.
Y-Rating:	Designates a position which salary has been frozen at a specific salary graded step until the position fits into a lower salary grade.
Yield:	The rate earned on an investment based on the price paid.